

**Frequently Asked Questions**

10 March 2017

**Q: What is the CORPORATE VP Program?**

A: The CORPORATE ValuPass Program allows qualified organizations to provide their employees with a personalized annual pass at discount, through the convenience of payroll deductions.

**Q: Who can sign up?**

A: Any employer can register for the program if they agree to the terms outlined in the Employer Agreement (see Terms and Conditions). In addition, a minimum of 50 employees must be willing to commit to the program for at least six months. Once an employer signs up with the minimum enrolment, new employees in the organization may enrol during any calendar month. The minimum number of employees must be maintained through a six-month period.

**Q: On what Transit Windsor services is the pass valid?**

A: The pass is valid on all conventional city services with no date or time restrictions. The pass is not valid for tunnel bus services. CORPORATE VP passes are not transferable.

**Q: What are the costs and savings of this program?**

A: Employees receive a 15% discount over the cost of purchasing an adult monthly pass. However, to receive this discount, the pass holder must commit to the program for a minimum of six (6) consecutive months.

	Monthly	6 Months	Annual
Adult Pass	\$95.70	\$ 574.20	\$ 1148.40
Corporate VP cost (adult)	<u>\$81.35</u>	<u>\$ 488.10</u>	<u>\$ 976.20</u>
<b>SAVINGS</b>	<b>\$14.35</b>	<b>\$ 86.10</b>	<b>\$ 172.20</b>

**Q: If my co-worker doesn't use their pass one day, may I use it?**

A: No. All Transit Windsor passes are personalized with photo identification of the pass holder and are not transferable. If you use another person's pass, the driver will confiscate the pass and it will not be returned to the pass holder.

**Q: Can I get a discounted senior or student pass with this program?**

A: No. Senior and student bus passes are already discounted and cannot be further discounted.

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**Q: What does my employer need to do to sign up?**

A: To sign up and participate, first the employer must ensure that a minimum of 50 employees are committed to the program for six (6) consecutive months. [Print the application form](#), complete and email to [tw@city.windsor.on.ca](mailto:tw@city.windsor.on.ca) or fax to 519.256.6279.

**Q: Are spouses and dependents eligible for a Corporate VP?**

A: No. Spouses and dependents are not eligible unless they work for the same employer.

**Q: What does the employee need to do to sign up?**

A: You must complete the employee enrolment contract. [Print form](#), complete and submit it to your employer. When your employer has 50 completed employee contracts, the employer completes the employer application form and submits to Transit Windsor.