

Appendix: Additional Information for Seniors Regarding Receipts

You may be required to keep a receipt for purchase of certain forms of public transit fare.

Limited or Unlimited Use Passes

If you used a pass that provides unlimited rides over a certain period of time, or provides a set number of rides, you do not need to have a receipt, but keep your pass as proof of payment.

Electronic Payment Cards

If you used an electronic payment card to access public transit and your card provides a usage report that shows your name, you do not need to have a receipt.

If you used an electronic payment card to access public transit and your card does not provide a personalized usage report, you will need a receipt to be able to claim the OSPTTC.

- The receipt must show the name of the transit operator, the date you added value to your card, and the amount added.
- If the receipt shows your name, no additional information is required.
- If the receipt does not show your name, you will need a credit card or bank statement in your name that records the value added to your electronic payment card.

Tickets or Tokens

If you used single ride tickets or tokens to access public transit, you will need to keep a receipt for the purchase of those tickets or token to be able to claim that expense through the OSPTTC.

- The receipt must show the name of the transit operator, the date of purchase, and the amount paid.
- If your receipt shows your name, no additional information is required.
- If the receipt does not show your name, you will need a credit card or bank statement in your name that records the payment for the tickets or tokens.

Specialized Transit Service

If you paid cash to use specialized transit service, you will need to keep the following to be able to claim the amount paid through the OSPTTC:

- A record that you booked rides on that service; and
- Proof of your rides on the service (such as dated transfers).