

# SWIMMING POOL PERMIT INSPECTIONS – A PERMIT HOLDERS GUIDE

City of Windsor Swimming Pool By-Law (#160-2010) establishes the laws relating to a residential swimming pool in the City of Windsor.

Among other things the information includes:

- The requirements for swimming pool permits and,
- The inspections required prior to and during construction of your swimming pool.

## REQUIRED DURING ALL INSPECTIONS

- AN ORIGINAL SET OF ALL ISSUED PERMIT DOCUMENTS FROM THE CITY, (INCLUDING 1-SWIMMING POOL PERMIT, 2 -PERMIT PLANS AND 3 -ANY ATTACHED DOCUMENTS),
- SAFE ACCESS TO THE SITE DURING ALL INSPECTIONS.

### HOW TO SCHEDULE AN INSPECTION

**48 HOUR NOTICE IS REQUIRED FOR ALL INSPECTION REQUESTS.**

Call the Building Department between 8:30am and 2:00pm, Monday to Friday at **519-255-6453**.

Have the following information ready:

- Permit Number
- Address of property where the pool is being constructed
- Calling for Inspection Stage (1,2 or,3)
- Preferred inspection time frame (morning (AM) or Afternoon (PM))

## REQUIRED INSPECTIONS FOR SWIMMING POOL PERMIT HOLDERS:

### #1 ON-SITE INSPECTION PRIOR TO CONSTRUCTION START

**PRIOR to Construction starting the Inspector will meet with the permit holder on site to:**

1. Review permit documents with Permit Holder Review any existing fences that will surround the pool to determine if the fence complies with the Swimming Pool Bylaw requirements for a pool enclosure.
2. Review the proposed swimming pool location in the yard and proximity to any easements or overhead hydro lines. This requires the owner to mark the location of the pool in the yard prior to the inspection taking place.
3. Review of existing rear yard drain (if one exists) to determine if relocation of the drain is necessary.
4. Inspection results may require the property owner to book another pre-construction inspection before construction is permitted to start.

### #2 REAR YARD DRAIN INSPECTION

**This inspection is only required if inspection #1 determined the rear yard drain was required to be relocated. During this inspection the inspector will inspect:**

1. The relocated drain tile system installation. (To allow for proper inspection it is required that the relocated drain tile system be fully uncovered .)
2. After the inspector passes the inspection the drain tile can then be covered.

### #3 FINAL POOL INSPECTION

**Please call for inspection BEFORE the pool is completely filled with water and once the pool and pool equipment are installed. During this inspection the Inspector will review and verify :**

1. The completed swimming pool location and installation,
2. The completed pool enclosure
3. The final property grade.

If you have any additional questions please call the Building Division at: **519-255-6267**