



## Property Information Order Form

Reference # \_\_\_\_\_  
Sender Information

Date _____  Amount Enclosed _____  Property Address _____ _____ _____ _____	<b>Contact</b>  Phone _____  Fax _____  E mail _____  Legal Description _____  _____  Roll # _____
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**Required for Committee of Adjustment Decision Letter only**  
 Committee of Adjustment No. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
 \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,

**Required for Subdivision Letters only**  
 Instrument # \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
 Agreement Type \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
 Closing Date \_\_\_\_\_ Subdivision Name \_\_\_\_\_

**Required for Finalization Letter only**  
 Permit # \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,

**Requested Information**

- |                          | <u>Price</u> | <u>Type of Letter</u>                   |
|--------------------------|--------------|---|
| <input type="checkbox"/> | \$91.71      | Fire Department Realtor Letter          |
| <input type="checkbox"/> | \$25.00      | Permit Finalization Letter              |
| <input type="checkbox"/> | \$70.00      | Building Property Information Letter    |
| <input type="checkbox"/> | \$98.85      | Public Works Sewer/Permit Letter        |
| <input type="checkbox"/> | \$121.26     | Public Works Agreement Letter           |
| <input type="checkbox"/> | \$75.00      | Tax Certificate                         |
| <input type="checkbox"/> | \$68.28      | Environmental Site Audit Letter         |
| <input type="checkbox"/> | \$ 8.15      | Committee of Adjustment Decision Letter |

**PLEASE MAKE CHEQUE PAYABLE TO: The City of Windsor**

**Mail To: City of Windsor – Corporate Services Dept.  
 350 City Hall Square W., 4<sup>th</sup> Floor  
 Windsor, ON N9A 6S1**