

May 5, 2017

Dear Property Owner/Tenant:

**Re: Project Notification –Peter Street from Prince Road to South Street  
Sewer and Pavement Rehabilitation  
City of Windsor Tender 09-17**

Tentatively scheduled to start the week of May 8, 2017, the City of Windsor – Office of the City Engineer – Engineering Department will be undertaking a project to construct:

- **New sewer, watermain, and pavement on Peter Street between Prince Road and South Street**
- **New sewer and pavement on Watkins Street from Peter Street to Queen Street**

as shown on the sketch attached to this letter. The construction is anticipated to be completed in August 2017, weather permitting.

**During construction, signs will be posted indicating that the roads are closed, but local traffic will be accommodated as much as possible.**

The contractor for this project is **D'Amore Construction**, with **Mr. Jim Truant** serving as **Project Manager (telephone 519-966-0554)**. The City of Windsor will administer this project. **If a construction problem should arise, please contact the City's Inspector, through the City's Field Services Office at 519-945-4375 (office hours 8:00 a.m. to 5:00 p.m.). After hours, calls for urgent issues should be directed to the City's Operations Department at 519-255-6326.**

Included in the work is surface restoration in which the Contractor is required to restore any driveways affected by the construction to at least equal their pre-construction conditions. Any existing lawns damaged by the construction will be restored. To ensure proper restoration, photos have been taken of the area prior to construction.

**It should be noted that the City does not require the Contractor to restore shrubs, hedges, or decorative landscaping which is on the public right-of-way. All property owners are urged to remove such items in order to avoid unnecessary damage.**

With regards to garbage collection, recycling, and yard waste collections during construction, we request that the following containers be used on your scheduled collection days:

<b><u>GARBAGE:</u></b>	<b>Plastic garbage bags to be used (not pails)</b>
<b><u>RECYCLING:</u></b>	<b>Place out in your BLUE BOX or RED BOX ( <i>please ensure that your address is on the boxes</i> )</b>
<b><u>YARD WASTE:</u></b>	<b>use only PAPER YARD WASTE BAGS <u>OR</u> CARDBOARD BOXES</b>

If the road is blocked, it is the contractor's responsibility to pick up and place the material at a designated collection site. Please be aware that unidentified containers are difficult to return to the proper address.

Regarding public safety, it should be stressed that construction sites have many potential hazards. All area residents should exercise extreme caution, particularly school-aged children. In case children need to walk to nearby facilities and crossing the construction zone is unavoidable, we would strongly recommend that an adult accompany them.

It is inevitable that construction will cause some inconvenience in your area (e.g. on-street parking and resident driveways may not be accessible for short periods of time, such as while pouring concrete curbs and driveways). Every effort will be made to minimize these inconveniences.

**DOWNSPOUT DISCONNECTION PROGRAM:**

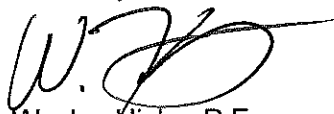
To help reduce basement flooding, the City of Windsor is offering to disconnect your downspouts **at no cost to you**. The disconnection would be completed as shown on the *attached* Drawing 2M-175. This work would be done by the City's contractor and would be inspected by our Field Inspection staff. Please note that this program may become mandatory and funding may not be available in the future, at which time the cost of disconnection will become the property owners' responsibility.

***To request downspout disconnection, please call 311 or 519-255-2489.***

Should you have any questions regarding the above, please contact **Mr. Adam Mourad, P.Eng.**, at 519-255-6257, extension 6614.

We appreciate your patience and cooperation during construction.

Sincerely,



Wesley Hicks, P.Eng.  
Senior Manager, Infrastructure & Geomatics/Deputy City Engineer

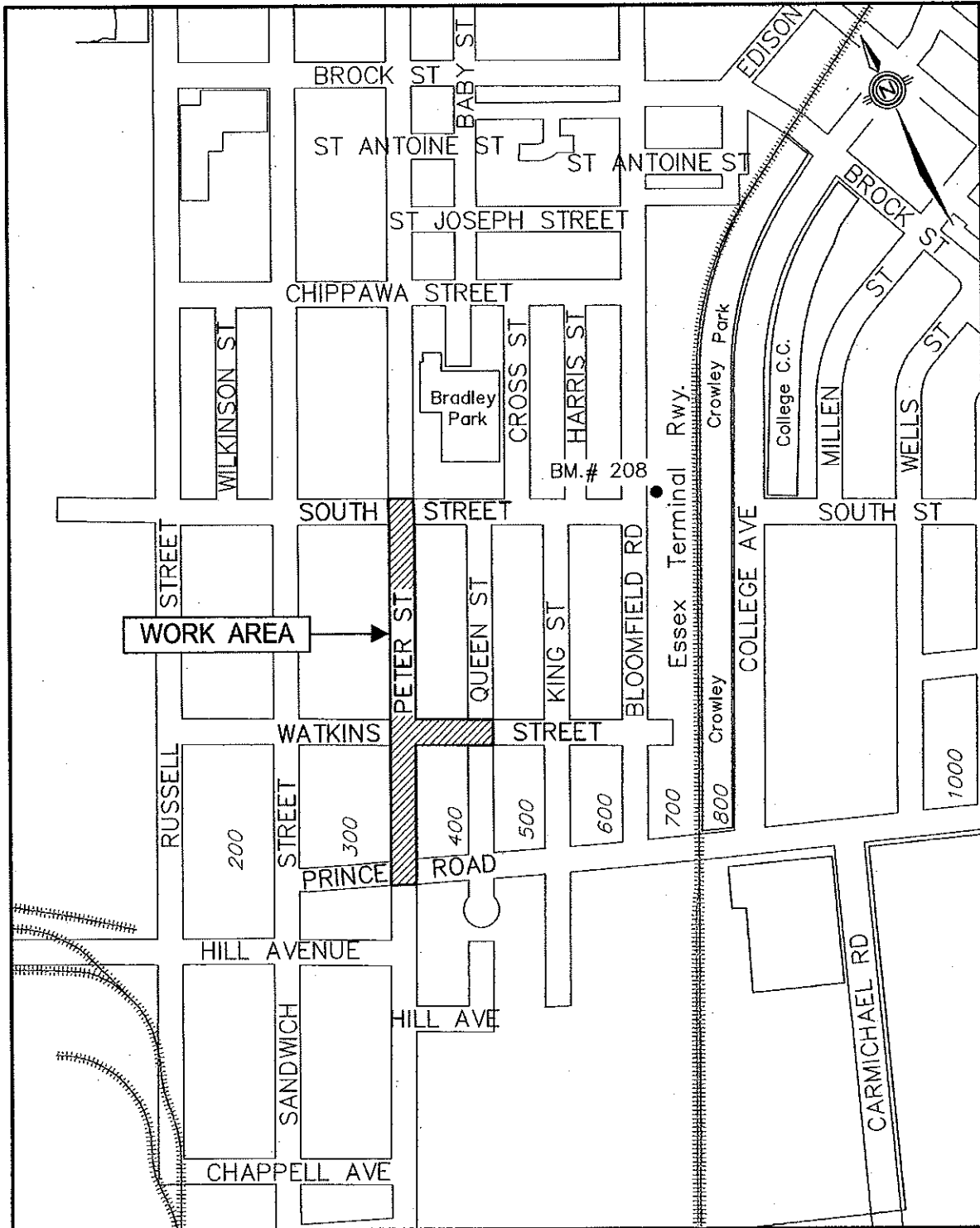
AM/mb

Attachments: Map of Location of the Work  
Downspout Disconnection Drawing 2M-175

cc: SLR Contracting Group Inc. Attn: Mr. Jim Truant  
Ward 2 Councillor John Elliott  
311; Marianne Mosceo  
Building Department, Attn: Ewa Barycka, David Dean, Phil Glos,  
and Walid Hawilo  
Canada Post, Attn: Steve Gherasim  
Central Ambulance Communication, Attn: Niels Kristensen  
City Solicitor, Attn: Wira Vendrasco  
Drafting Supervisor, Attn: Phil Ubene  
Right-of-Way Permit Clerks, Attn: Lori Marentette  
Field Engineering, Attn: Mike Mazza  
Field Engineering, Attn: Ian Day  
Field Engineering, Attn: Mike Gertsakis  
Finance, Attn: Steven Kriemadis

Fire Services, Attn: Dispatch  
Fire Services, Attn: John Lee  
Essex-Windsor Catholic District School Board  
Greater Essex County District School Board  
I.M.S. Coordinator, Attn: Eric Bailey  
Operations, Attn: Anne Marie Albidone  
Operations, Attn: Phong Nguy  
Parks & Facility, Attn: Paul Giroux  
Police Services, Attn: info@police.windsor.on.ca  
Risk Management, Attn: Dana Straus  
Student Transportation Services, Attn: Marty Gallant  
Traffic Operations, Attn: John Wolf  
Traffic Operations, Attn: Fahd Mikhael  
Transportation Planning, Attn: Josette Eugeni

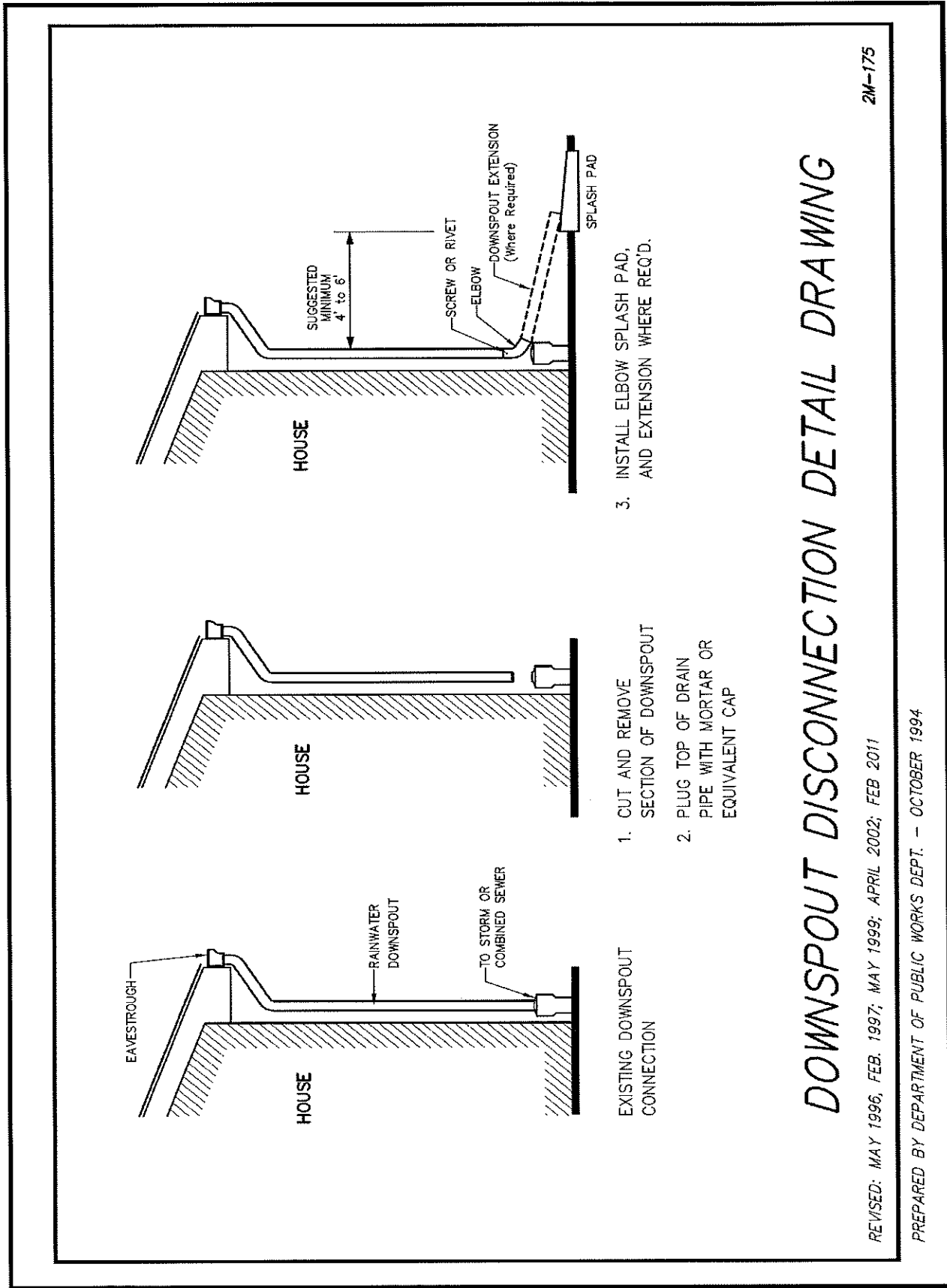
**PETER STREET – SEWER AND PAVEMENT REHABILITATION  
LOCATION OF THE WORK**



**KEY PLAN**

N.T.S.

**DOWNSPOUT DISCONNECTION DRAWING 2M-175**



2M-175

**DOWNSPOUT DISCONNECTION DETAIL DRAWING**

REVISED: MAY 1996, FEB. 1997; MAY 1999; APRIL 2002; FEB 2011

PREPARED BY DEPARTMENT OF PUBLIC WORKS DEPT. - OCTOBER 1994