

July 12, 2018

Dear Property Owner:

**Re: Lennon Drain Improvements, Phase 3
Mount Carmel Drive to St. Clair College**

The City of Windsor is proceeding with the final phase of the Lennon Drain Improvements which covers from Mount Carmel Drive to the western limit of St. Clair College. The City has retained the following consultants for this work:

- Essex Region Conservation Authority (ERCA) has been designated as City's agent for the Lennon Drain Improvements project
- AECOM has been retained for the design and project administration
- Wood (formerly AMEC Earth and Environmental) has been retained for the environmental/Species at Risk aspects.

The construction contract for this project has been awarded to Amico Infrastructures Inc. with Mr. Rob Trepanier as the Project Manager (519-737-1577). AECOM will administer the work including on-site inspections on behalf of the City of Windsor. Should a construction related problem arise, please contact the City agent on-site at 226-748-9215 (office hours 8:00 a.m. to 5:00 p.m.). Calls for urgent issues after hours should be directed to the City's Operations Department at 519-255-6326.

Project Description

The project consists of improvements to the Lennon Drain from Mount Carmel Drive to the west limit of St. Clair College. These improvements include widening of the channel (with flatter bank slopes than at present), creating stormwater storage areas, and culvert replacements. This work is a continuation of the Lennon Drain Improvements carried out in Summer/Fall 2017 from Mount Carmel Drive to Casgrain Drive.

Construction Schedule and Staging

Work will commence based on the following schedule, weather permitting:

- July 11 to 18: Transplanting/relocation of Species at Risk plants.
- July 16 to 27: Clearing / removal of trees. Some trees will need to remain on a temporary basis due the presence of nesting migratory birds. Any trees left due to nesting birds will be removed once the nesting period has ended.
- Week of July 16th: Construction of the Lennon Drain Improvements will commence in various areas based on the clearing/tree removal operations.

All work is planned to be complete by the end of September, 2018 with the Geraedts Drive culvert completely restored by August 24, 2018.

Pre-Construction Survey

Prior to construction commencing, the Contractor (Amico Infrastructures Inc.) or its designated agent will conduct a preconstruction survey of the adjacent properties and buildings including photographs and videotaping.

Municipal Waste Collection

The proposed work should not impact municipal waste collection.

Encroachment

Any encroachments (fencing, landscaping) into the Lennon Drain corridor should be removed as soon as possible. The Contractor has installed some stakes marking the limits of the City's lands and maintenance easements along the Drain.

Project Contacts

City of Windsor
Office of the City Engineer
350 City Hall Square, Suite 310/3rd Floor
Windsor, Ontario, N9A 6S1
Attention: Ms. Jane He, P.Eng.
Phone: 519-255-6100 x6358
Email: jhe@citywindsor.ca

AECOM
250 York Street, City Plaza, Suite 410
London, Ontario, N9A 6K2
Attention: Mr. David Dietrich, P.Eng.
Phone: 519-257-9885
Email: david.dietrich@aecom.com

We understand this project may cause inconvenience and potential construction hazard to adjacent properties. Everyone should exercise special precaution while approaching and crossing the construction site. Your patience and cooperation will be greatly appreciated.

Yours Sincerely,



Wes Hicks, P.Eng.
Senior Manager of Infrastructure & Geomatics/Deputy City Engineer
The Corporation of the City of Windsor

IZH/mb

cc: Ward 1 Councillor Fred Francis
Tim Byrne, Director, ERCA
Mark Winterton, City Engineer, City of Windsor
Randall Primeau, Construction Manager, St. Clair College
Dwayne Dawson, Executive Director, Operations, City of Windsor
Phong Nguy, Manager of Contracts, Field Services & Maintenance,
City of Windsor

Anne Marie Albidone, Manager of Environmental Services, City of Windsor
Angelo Calcara, Field Services Coordinator, City of Windsor
Paolo Eugeni, P. Eng., AECOM
David Dietrich, P. Eng., AECOM
Rob Trepanier, Project Manager, Amico Infrastructures Inc.
Peter Andrew McBride, Wood Environmental Infrastructure Solutions
Jane He, P. Eng., Engineering Dept. City of Windsor

Lennon Drain Improvements, Phase 3 Location of the Work

