

December 27, 2019

Dear Property Owner/Tenant:

**Re: Project Notification – City of Windsor Tender No. 02-19  
Ellrose Avenue - Sewer, Watermain, and Pavement Rehabilitation**

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The recent construction of new sewers, watermain, and pavement on Ellrose Avenue and Metcalfe Street are now complete. The remaining work as part of this contract includes boulevard restoration and surface asphalt.

Due to weather conditions, sod installation has been postponed until the spring of 2020. The Contractor has graded the topsoil in the boulevard areas, and winterized the construction site for the season. We ask that all area residents continue to exercise caution during the cold weather months.

We appreciate your patience and cooperation during the winter season and wish you a happy holidays.

Should you have any questions regarding this matter, please contact **Mrs. Janelle Coombs at 519-255-6257, extension 6407.**

Yours truly,



Fahd Mikhael, P. Eng., P.E., M. Sc  
Manager of Design and Development

JC/mh

cc: Sherway Contracting (Windsor) Limited Attn: John Gawdunyk  
Ward 5 Councillor Ed Sleiman  
311, Call Centre Supervisor Marianna Mosceo  
I.M.S. Coordinator, Attn: Eric Bailey  
Operations, Attn: Anne Marie Albidone

Operations, Attn: Phong Nguy  
Parks & Facility, Attn: Paul Giroux  
Police Services, Attn: info@police.windsor.on.ca  
Risk Management, Attn: Dana Straus