

June 20, 2017

Dear Property Owner/Tenant:

**Re: Project Notification –
Roundabout – Sandwich, Riverside, University, and Rosedale
City of Windsor Tender 52-17**

Tentatively scheduled to start the week of June 19, 2017, the City of Windsor – Office of the City Engineer – Engineering Department will be undertaking a project to construct:

- Construct a roundabout at the intersection of Sandwich Street, Riverside Drive, University Avenue, and Rosedale Avenue. Included in the project, is the reconstruction of a watermain, the installation of a multi-use trail on the north side of Riverside between Rosedale and Huron Church Road, and the placement of a monument in the centre of the roundabout.

as shown on the sketch *attached* to this letter. The construction is anticipated to be completed in September 2017.

Concurrently, bike lanes will be added on University Avenue between Rosedale Avenue and Huron Church Road and on Riverside Drive between Huron Church Road and Vista Place.

During construction, signs will be posted indicating that the roads are closed, but local traffic will be accommodated as much as possible.

The Contractor for this project is **Major Construction (2010) Ltd.** with **Mr. Steve Ash** serving as **Project Manager (telephone 519-563-8548)**. The City of Windsor will administer this project. **If a construction problem should arise, please contact the City's Inspector, through the City's Field Services Office at 519-945-4375 (office hours 8:00 a.m. to 5:00 p.m.). After hours, calls for urgent issues should be directed to the City's Operations Department at 519-255-6326.**

Included in the work is surface restoration in which the Contractor is required to restore any driveways affected by the construction to at least equal their pre-construction conditions. Any existing lawns damaged by the construction will be restored. To ensure proper restoration, photos have been taken of the area prior to construction.

NOTE: Please contact the City's Field Services Office at 519-945-4375 if you have a sprinkler system installed on your property.

It should be noted that the City does not require the Contractor to restore fences, shrubs, hedges, or decorative landscaping which is on the public right-of-way.

All property owners are urged to remove such items in order to avoid unnecessary damage.

With regards to garbage collection, recycling and yard waste collections during construction, we request that the following containers be used on your scheduled collection days:

GARBAGE: Plastic garbage bags to be used (not pails)

**RECYCLING: Place out in your BLUE BOX or RED BOX
(*please ensure that your address is on the boxes*)**

YARD WASTE: use only PAPER YARD WASTE BAGS OR CARDBOARD BOXES

If the road is blocked, it is the Contractor's responsibility to pick up and place the material at a designated collection site. Please be aware that unidentified containers are difficult to return to the proper address.

Regarding public safety, it should be stressed that construction sites have many potential hazards. All area residents should exercise extreme caution, particularly school-aged children. In case children need to walk to nearby facilities and crossing the construction zone is unavoidable, we would strongly recommend that an adult accompany them.

It is inevitable that construction will cause some inconvenience in your area (e.g. on-street parking and resident driveways may not be accessible for short periods of time, such as while pouring concrete curbs and driveways). Every effort will be made to minimize these inconveniences.

DOWNSPOUT DISCONNECTION PROGRAM:

To help reduce basement flooding, the City of Windsor is offering to disconnect your downspouts **at no cost to you.** The disconnection would be completed as shown on the *attached* Drawing 2M-175. This work would be done by the City's Contractor and would be inspected by our Field Inspection staff. Please note that this program may become mandatory and funding may not be available in the future, at which time the cost of disconnection will become the property owners' responsibility.

To request downspout disconnection, please call 311 or 519-255-2489.

Should you have any questions regarding the above, please contact **Tiffany Pocock, P.Eng**, at 519-255-6257, extension 6506.

We appreciate your patience and cooperation during construction.

Sincerely,



Wesley Hicks, P.Eng.
Senior Manager, Infrastructure & Geomatics/Deputy City Engineer

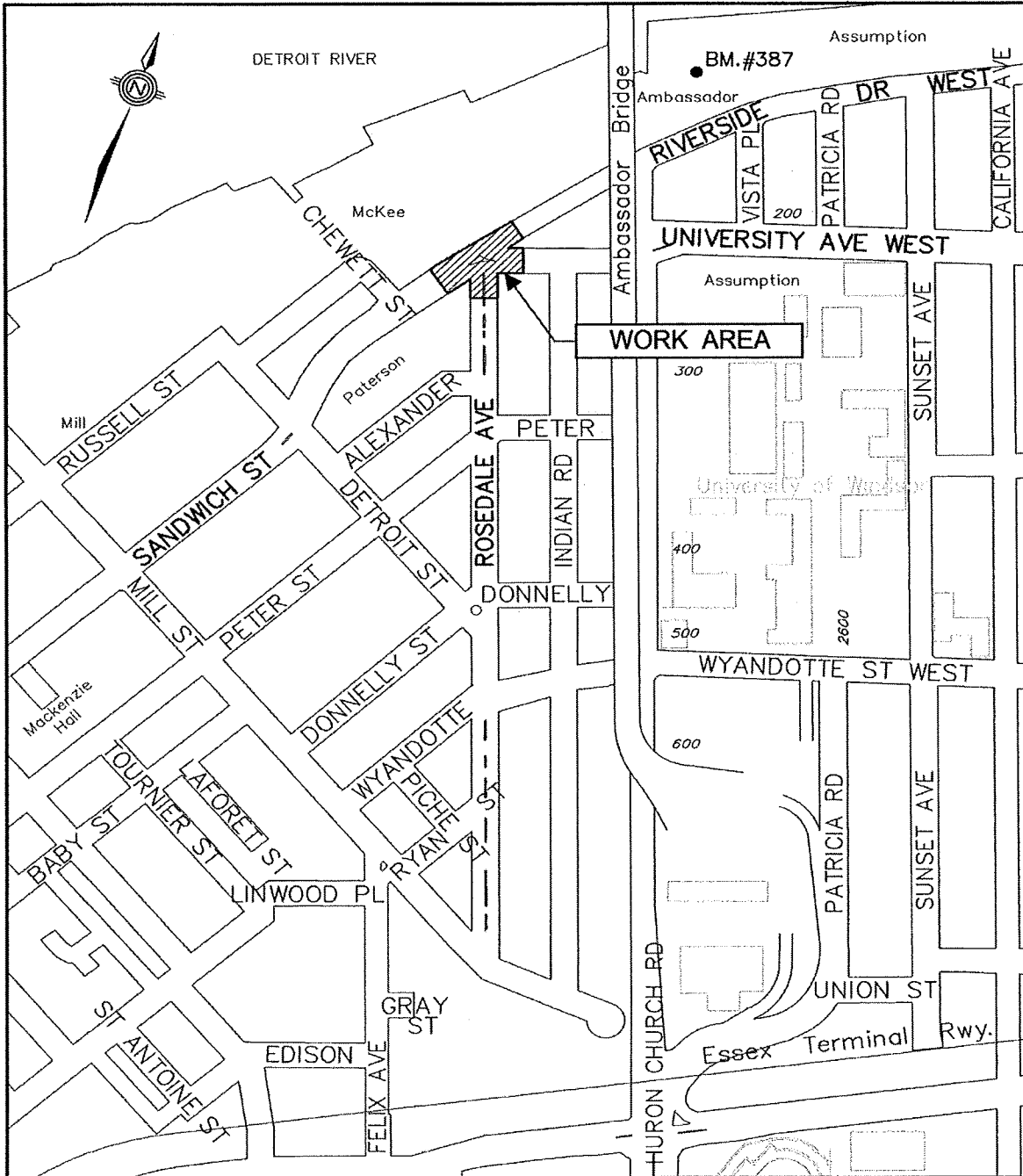
TP/mb

Attachments: Map of Location of the Work
Downspout Disconnection Drawing 2M-175

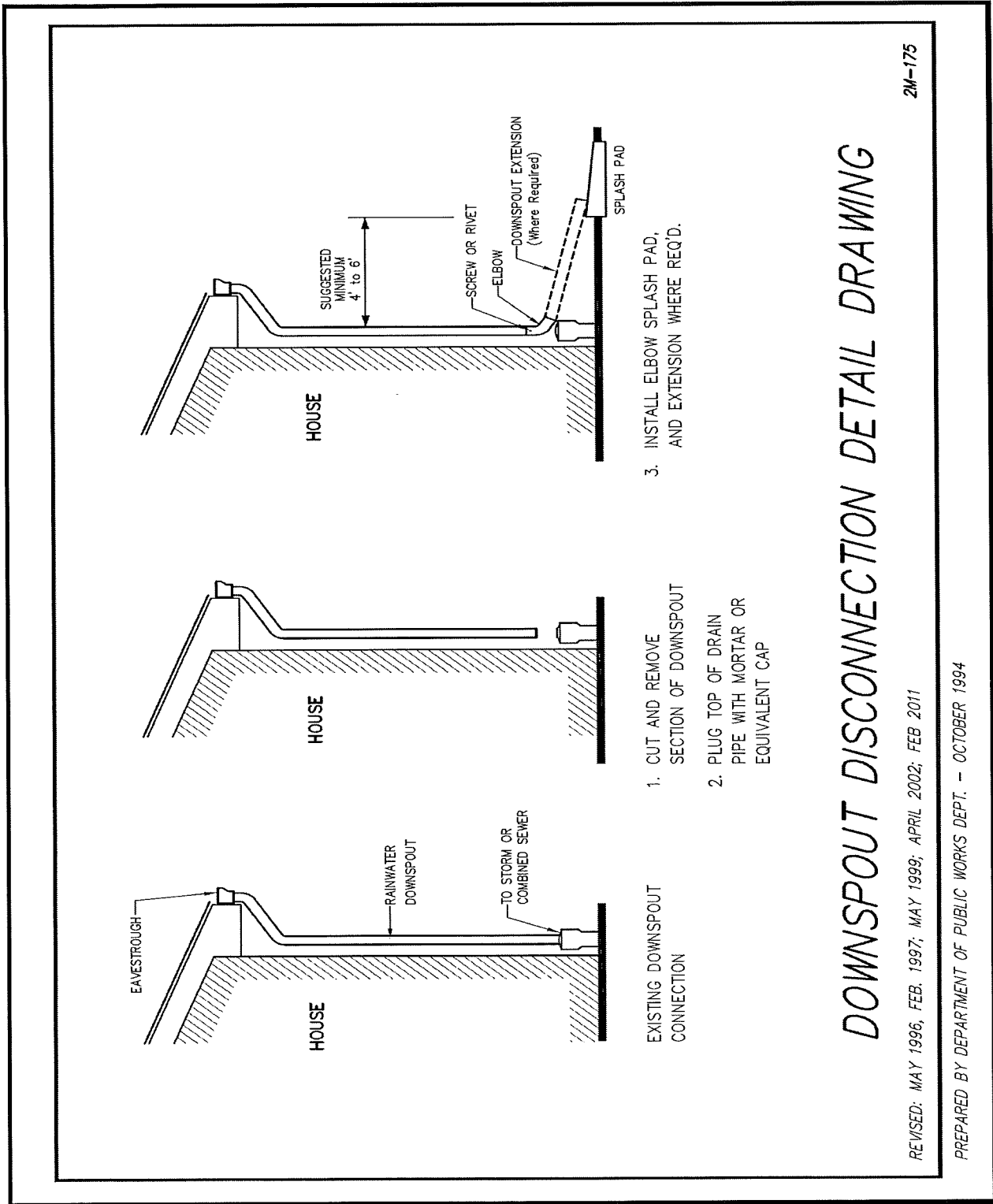
cc: Ward 2 Councillor John Elliot
311
Building Department, Attn: Ewa Barycka, David Dean, Phil Glos,
and Walid Hawilo
Canada Post, Attn: Steve Gherasim
Central Ambulance Communication, Attn: Niels Kristensen
City Solicitor, Attn: Wira Vendrasco
Drafting Supervisor, Attn: Phil Ubene
Right-of-Way Permit Clerks, Attn: Amy Kurek, Lori Marentette
Field Engineering, Attn: Ian Day
Field Engineering, Attn: Mike Gertsakis
Finance, Attn: Steven Kriemadis
Fire Services, Attn: Dispatch
Fire Services, Attn: John Lee

Essex-Windsor Catholic District School Board
Greater Essex County District School Board
I.M.S. Coordinator, Attn: Eric Bailey
Operations, Attn: Anne Marie Albidone
Operations, Attn: Phong Nguy
Parks & Facility, Attn: Paul Giroux
Police Services, Attn: info@police.windsor.on.ca
Risk Management, Attn: Dana Straus
Student Transportation Services, Attn: Marty Gallant
Traffic Operations, Attn: John Wolf
Traffic Operations, Attn: Fahd Mikhael
Transportation Planning, Attn: Josette Eugeni

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LOCATION OF THE WORK



DOWNSPOUT DISCONNECTION DRAWING 2M-175



2M-175

DOWNSPOUT DISCONNECTION DETAIL DRAWING

REVISED: MAY 1996, FEB. 1997; MAY 1999; APRIL 2002; FEB. 2011

PREPARED BY DEPARTMENT OF PUBLIC WORKS DEPT. - OCTOBER 1994