

August 21, 2017

Dear Property Owner,

**RE: Downtown Windsor Utilities and Streetscape Improvements Phase 6
Ouellette Avenue – from Wyandotte Street to Elliott Street**

The City of Windsor is proceeding with Phase 6 of the Downtown Windsor Utility and Streetscape Improvements on Ouellette Avenue from Wyandotte Street to Elliott Street as shown on the attached map. **Dillon Consulting Ltd.** has been retained as the City's Consultant for design and project administration of this project.

The construction contract for this project has been awarded to **J & J Lepera Infrastructures Inc.** with Mr. Joe Lepera as Project Manager (telephone 519-972-1700). Dillon Consulting Ltd. will administer this project including on-site inspections on behalf of the City of Windsor. Should a construction related problem arise, please contact Bruno Acampora on-site at 519-791-2173 (office hours 7:30 a.m. to 5:30 p.m.). Calls for urgent after hours issues should be directed to the City's Operations Department at 519-255-6326.

Project Description

The reconstruction will take place from building face to building face and will include surface, water and drainage improvements. Key features of this project include: a revised cross section to facilitate two lanes of traffic with on-street parking, new street and pedestrian lighting, introduction of a "flex zone" to allow for patios and public events, new paving materials, plantings and many other streetscape amenities.

Construction Schedule and Staging

The construction will commence the week of August 28, 2017, subject to weather conditions. Traffic detour signage will be installed in advance of construction. It is anticipated that construction will be complete by the fall of 2018.

In order to minimize impact on local traffic and businesses, construction will be staged to minimize the inconvenience. The tentative staging of the construction is summarized below:

Fall 2017	Reconstruction of the Wyandotte Street and Ouellette Avenue intersection and installation of watermain and services on Ouellette from Wyandotte Street to Elliott Street.
Spring/Summer 2018	Road construction and streetscaping improvements on Ouellette from Wyandotte Street to Elliott Street.

Pre-construction Survey

Prior to construction commencing, the Contractor or its designated agent will conduct a preconstruction survey of the adjacent properties and buildings, which will include photographs and videotaping.

Watermain Construction

As part of an ongoing infrastructure renewal program, the Windsor Utilities Commission (WUC) will be installing new watermains on Ouellette Avenue from Wyandotte Street to Elliott Street.

Will my water supply be interrupted?

Answer: Yes, there will be a short, planned interruption of less than **4** hours when your water service is connected to the new watermain. The onsite ENWIN watermain inspector will attempt to notify you in person prior to this shutdown. Unplanned interruptions may occur if the old watermain breaks during construction.

Construction started several days ago and my water was brown this morning, why did this happen and what should I do?

Answer: Periodically, the watermain work causes disturbances in the old watermain. Run a cold water tap closest to your water meter until the water runs clear.

Municipal Waste Collection

Garbage / recycling / yard waste will continue to be collected on the scheduled days. Pickup will continue as normal for alleys during construction.

Businesses

During construction, signs and detours will be posted indicating that the roads are closed, but local traffic will be accommodated as much as possible. All businesses will remain open during construction.

Encroachments

Any objects currently in the right-of-way, which have been, or have not been legalized through an encroachment or outdoor patio agreement (fencing, patios, bushes, or other landscaping, etc.), will be removed during construction, and disposed of. Alternatively, you may wish to remove them yourself, prior to our contractor doing so.

If you would like to have these objects reinstalled following construction, please contact Mr. Adam Pillon, Right-of-Way Supervisor, in our Engineering Department, at 519-255-6257, extension 6612.

PROJECT CONTACTS

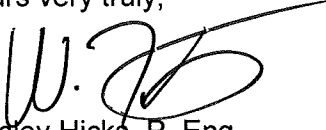
If you require any information or have any questions with respect to this project, please contact the individuals identified below:

City of Windsor Engineering Department
Office of the City Engineer
Attention: Ms. Jane He, P. Eng.
3rd floor - 350 City Hall Square West
Windsor, Ontario N9A 6S1
Ph: (519) 255-6257 ext. 6358
Email: jhe@citywindsor.ca

Dillon Consulting Limited
Attention: Mr. Mark Hernandez
3200 Deziel Drive, Suite 608
Windsor, ON N8W 5K8
Ph: (519) 948-4243 ext. 3242
Fax: (519) 948-5404
Email: mhernandez@dillon.ca

We understand this project will cause inconvenience and potential construction hazards to the adjacent property, school and business owners. All, particularly by school-aged children, should exercise special precaution while approaching & crossing the construction site. Your patience and cooperation will be highly appreciated.

Yours very truly,



Wesley Hicks, P. Eng.

Senior Manager, Infrastructure & Transportation Planning/Deputy City Engineer

JH/mb



cc: Councillor Rino Bortolin
Mark Winterton, City Engineer, City of Windsor
Dwayne Dawson, Executive Director of Operations,
City of Windsor
Phong Nguy, Contracts Manager, City of Windsor
Ian Day, Field Services Coordinator, City of Windsor
Adam Mourad, P. Eng, City of Windsor
Jane He, P.Eng, City of Windsor
Paul Giroux, Parks & Recreation, City of Windsor
Adam Pillon, Right-of-Way Supervisor
Norbert Poggio, P.Eng, EnWin (Water)
Mark Hernandez, P.Eng, Dillon Consulting Limited
Anne Marie Albidone, Manager of Environmental Services

311 Centre, City of Windsor
Building Department, Attn: Rob Vani, Dan Lunardi
Canada Post, Attn: Steve Gherasim
Central Ambulance Communication, Attn: Niels Kristensen
Right-of-Way Permit Clerks, Attn: Amy Kurek, Lori Marentette
Fire Services, Attn: Dispatch
Fire Services, Attn: John Lee
Police Services, Attn: info@police.windsor.on.ca
Traffic Operations, Attn: John Wolf
Traffic Operations, Attn: Fahd Mikhael
Transportation Planning, Attn: Josette Eugeni

LOCATION OF THE WORK

