



Office of the Commissioner of Infrastructure Services / City Engineer

February 23, 2024

Dear Property Owner/Resident:

Re: CITY OF WINDSOR PROJECT NOTIFICATION
Jefferson Street from Coronation Street to South National Street
Jefferson Drainage Area Improvements
Tender No. 64-23

Tentatively scheduled to start the week of March 4, 2024, the City of Windsor – Office of the Commissioner of Infrastructure Services, Engineering Department - will be undertaking the above noted project to construct:

- New storm and sanitary sewers, watermain, pavement, and sidewalks on Jefferson Street from Coronation Street to South National Street.

The construction is anticipated to be completed by the end of November (*weather permitting*).

GENERAL CONSTRUCTION INFORMATION

As indicated in previous correspondences, the Contractor for this project is Shearock Construction Group Inc. with Sedeem Najor serving as the Project Manager (519-968-2469). TYLin will administer this project on behalf of the City of Windsor. **If a construction related problem should arise, please contact TYLin at (519) 988-1555 (office hours 8:30 a.m. to 4:30 p.m.). After hours calls for urgent issues should be directed to the City's Operations Department at (519) 255-6326.**

CONSTRUCTION SITE HEALTH AND SAFETY NOTES

Regarding public safety, it should be stressed that construction sites have many potential hazards. All area residents should exercise extreme caution, especially school-aged children. In any case when children need to walk to nearby facilities and/or crossing the construction zone is unavoidable, we would strongly recommend that an adult accompany them.

It is inevitable that construction will cause some inconvenience in your area (e.g. on-street parking and resident driveways may not be accessible for short periods of time, such as while pouring concrete curbs and driveways). Every effort will be made to minimize these inconveniences.

During construction, signs will be posted indicating that the roads are closed, however, local traffic will be accommodated as best as possible.

DRIVEWAY APPROACHES AND RESTORATION

Included in the work is surface restoration in which the Contractor is required to restore any driveways affected by this construction to at least equal their pre-construction conditions as long as it complies with city standard. Should you wish to upgrade/widen the driveway approach, a permit will be required. Additionally, it is strongly encouraged that a Driveway/Access permit be obtained for gravel driveways so that a proper curb cut is constructed for your driveway. For further information on Driveways/Access permit, please contact the Right of Way Division of Engineering at engineeringdept@citywindsor.ca or (519) 255-6257.

Any existing lawns or driveways damaged by construction will be restored. To ensure proper restoration, photos have been taken of the area prior to construction.

ENCROACHMENT INTO THE CITY RIGHT OF WAY

Please note that any encroachments within the City right of way will be **removed and disposed** of prior to the construction. If you wish to apply to keep the existing encroachment(s), as long as it is not in conflict with the proposed construction, an Encroachment Agreement is required before the construction begins in your area. Should you have any questions concerning your encroachment or an Application for Encroachment Agreement, please contact the Right of Way Division, at engineeringdept@citywindsor.ca or (519) 255-6257 for further information.

**It should be noted that the City does not require the Contractor to restore shrubs, hedges or decorative landscaping which is on the public right of way.
All property owners are urged to remove such items in order to avoid unnecessary damage.**

MUNICIPAL WASTE COLLECTION

Garbage/recycling/yard waste will be collected on the scheduled days. Please ensure that garbage is placed in a plastic bag (no pails), blue & red recycle boxes are clearly labelled with your address and yard waste is in paper yard waste bags. If the road is blocked, it is the contractor's responsibility to pick up and place the recycle & waste material at a designated collection site. Please be aware that unidentified containers are difficult to return to the proper address.

MAIL BOXES

Canada Post will be arranging for a temporary community mailbox in your area during the construction. Details regarding the community mailbox will be provided by Canada Post.

DOWNSPOUT DISCONNECTION PROGRAM

To help reduce basement flooding, the City of Windsor is offering to disconnect your downspouts **at no cost to you.** The disconnection would be completed as shown on the *attached* Drawing 2M-175. This work would be done by the City's Contractor and would be inspected by our Field Inspection staff. Please note that this program may become mandatory and funding may not be available in the future, at which time the cost of disconnection will become the property owners' responsibility. ***To request downspout disconnection, please call 311 or (519) 255-2489.***

Should you have any questions regarding the above, please contact Project Manager, Pierfrancesco Ruggeri at (519) 255-6257, Ext. 6506.

We appreciate your understanding and cooperation during construction.

Sincerely,



Fahd Mikhael, P. Eng., P.E., M. Sc.
Manager of Design

PR PR/nm

Attachments: Map of Location of the Work
Downspout Disconnection Drawing 2M-175

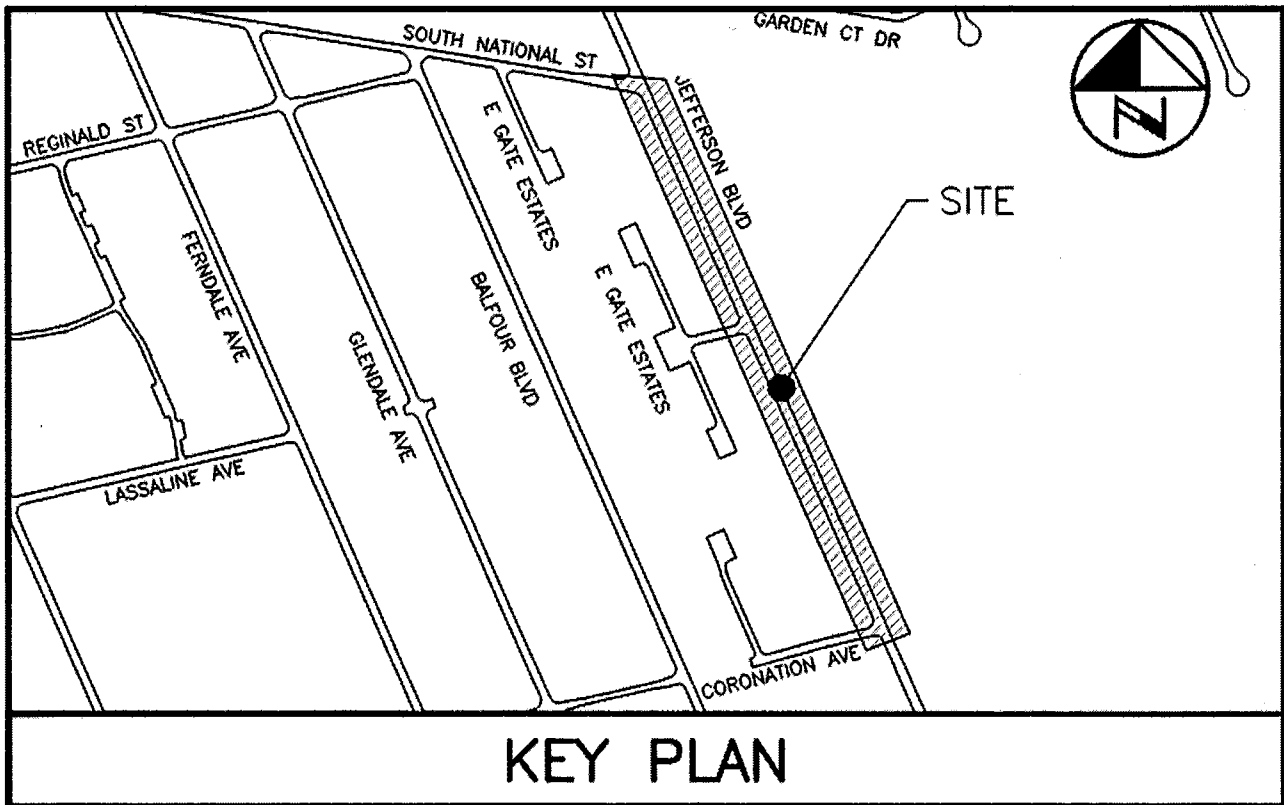


Tender No. 64-23
Jefferson Street from Coronation St to South National St

Cc: SheaRock Construction Group, Attn: Sedeem Najor, Daryl Rocheleau
 Ward 8 Councillor, Gary Kaschak
 Commissioner, Infrastructure, Attn: Mark Winterton
 Executive Director of Engineering, Attn: Stacey McGuire
 311
 Central Ambulance Communication, Attn: Niels Kristensen
 City Solicitor, Attn: Wira Vendrasco
 Canada Post, Attn: Bruno Desando
 Canada Post, Attn: Colleen Gascoigne
 Canada Post, Attn: Catherine Chaykoski
 Canada Post, Attn: Rob Elliott
 Drafting Supervisor, Attn: Phil Ubene
 Traffic Operations, Attn: Ian Day
 Parks & Facility, Attn: Wadah Al-Yassiri
 Police Services, Attn: info@police.windsor.on.ca
 Field Engineering, Attn: Angelo Calcara

 Finance, Attn: Steven Kriemadis
 Fire Services, Attn: Dispatch
 Fire Services, Attn: Michael Coste
 Building Department, Attn: David Dean, Phil Glos
 Essex Windsor Catholic District School Board
 Greater Essex County District School Board
 I.M.S. Coordinator, Attn: Sean Soanes
 Operations, Attn: Phong Nguy
 Operations, Attn: Anne Marie Albidone
 ENWIN Utilities Ltd., Attn: Spencer Johnston
 Risk Management, Attn: Dana Straus
 Student Transportation Services, Attn: Marty Gallant
 Operations, Attn: Eric Bailey
 Field Engineering, Attn: Andrew Lewis
 Right of Way Permit Clerks
 Geomatics: Lynn Tavares, Joe Cartier

**Jefferson Street from Coronation Street to South National Street
LOCATION OF WORK**



DOWNSPOUT DISCONNECTION DRAWING 2M-175

