

# Commemorative Bench Order Form

## Purchaser Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email (Req'd) \_\_\_\_\_

Park Preferred: \_\_\_\_\_

I would like to purchase:

- Standard Bench for \$4,440**  
(includes pressure treated wood slats, square tube powdered coated frame, standard plaque)
- Metal Bench for \$6,080**  
(includes powdered coated steel slats welded to tubular steel, standard plaque)

\*HST is not applicable

- I would like to make a donation for the planting of trees. \$ \_\_\_\_\_

A letter of appreciation along with a tax receipt will be sent regarding donations.



Windsor Riverfront

Submit form by mail or in person to:

**City of Windsor  
Parks & Facilities  
2450 McDougall St.  
Windsor, ON N8X 3N6**

Please enclose a signed cheque payable to the **City of Windsor** for either the standard bench or for the metal bench.

**Prices are subject to change without notice.  
Please confirm current pricing prior to placing  
your order.**

For more information, please call the office at (519) 253-2300 or visit our website at [www.citywindsor.ca](http://www.citywindsor.ca)

## Commemorative Bench Program



Parks, Recreation & Culture, and Facilities



## Commemorative Bench Program

Benches are an important park amenity in the City of Windsor Parks. They provide resting and viewing areas for residents and visitors to sit, relax and enjoy the beauty of the Windsor Parks system.

The Commemorative Bench Program, administered by Parks and Recreation, allows you to participate in a very special way by adding a bench in a City owned park.

For a very reasonable fee, you may donate a standardized bench and plaque to be installed in eligible City parkland, as chosen by the Manager of Parks Operations and maintained by City personnel.



A commemorative bench may be donated in memory of a loved one, to honour a person or group or for any other special occasion.

## Terms and Maintenance

Once purchased, the bench becomes the property of the City of Windsor. Bench commemorations are provided for the natural life span of the bench to a maximum of ten years.

The lifecycle of the bench has passed when it is deemed by the Parks Operations to be at the point at which the bench becomes unsafe or unusable.

Plaques will be maintained to a maximum of two years. Should the plaque be vandalized or stolen, the City of Windsor will pay for one replacement plaque. Anything thereafter would be an additional cost and at the sole discretion of the donor.

At the expiry of the bench term, Parks will make all reasonable efforts to contact the donor and return the plaque.



## Commemorative Bench Cost

\$4,440

### Standard Bench

Pressure treated wood slats,  
square tube powdered coated  
frame, plaque

\$6,080

### Metal Bench

Powdered coated steel slats  
welded to tubular steel,  
plaque



## Location

Locations within parks are subject to Parks approval. Bench installation is based on proposed future development, underground utilities, maintenance efficiencies and other site restrictions.

When parks are at full capacity, donors may be put on a waiting list. The waiting list is on a first come, first served basis for each park.

Primary locations of benches within parks are along accessible paved trails and pathways.

Locations outside of the eligible parks may be permitted on a case-by-case basis, subject to review by Parks Operations.

**Commemorative Bench Inscription**

Please print clearly.

75 characters maximum.

A large rectangular box with a thin black border, containing 14 horizontal black lines for writing. The lines are evenly spaced and extend across most of the width of the box, leaving a small margin on the right side. The box is intended for a commemorative bench inscription.