

Appendix A

Consultation Materials

City of Windsor
East End Transit Terminal TRPAP
Master Contact List



Surname	First Name	Organization	Department	Position	Address	City/Prov	Postal Code	Tel.	Fax	E-Mail
Local Representatives										
Dilkins	Drew	City of Windsor			350 City Hall Square West, PO Box 1607	Windsor, ON	N9A 6S1	519-255-6315		mayoro@citywindsor.ca
Francis	Fred	City of Windsor	Ward 1	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-250-4607		ffrancis@citywindsor.ca
Costante	Fabio	City of Windsor	Ward 2	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-252-1005		fcostante@citywindsor.ca
Agostino	Ronaldo	City of Windsor	Ward 3	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-946-5067		ragostino@citywindsor.ca
McKenzie	Mark	City of Windsor	Ward 4	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-946-8400		mmckenzie@citywindsor.ca
Sleiman	Ed	City of Windsor	Ward 5	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-944-7058		esleiman@citywindsor.ca
Gignac	Jo-Anne	City of Windsor	Ward 6	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-945-4434		joagignac@citywindsor.ca
Marignani	Angelo	City of Windsor	Ward 7	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-946-1111		amarignani@citywindsor.ca
Kaschak	Gary	City of Windsor	Ward 8	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-948-0900		gkaschak@citywindsor.ca
McKenzie	Kieran	City of Windsor	Ward 9	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-972-6071		kmckenzie@citywindsor.ca
Morrison	Jim	City of Windsor	Ward 10	Councillor	350 City Hall Square West, Suite 220	Windsor, ON	N9A 6S1	519-962-5921		jmorrison@citywindsor.ca
City of Windsor										
Mancina	Joe	City of Windsor	Administration	Chief Administrative Officer	350 City Hall Square West, Room 520 - City Hall	Windsor, ON	N9A 6S1	519-255-6100		caodept@citywindsor.ca
Vlachodimos	Steve	City of Windsor	Administration	City Clerk	350 City Hall Square West, Room 530	Windsor, ON	N9A 6S1	519-255-6100		clerks@citywindsor.ca
Sleziak	Alena	City of Windsor	Communications & Customer Service	Senior Manager	350 City Hall Square West, Suite 530	Windsor, ON	N9A 6S1	519-255-6100		asleziak@citywindsor.ca
Robertson	Neil	City of Windsor	Planning & Building Services	Deputy City Planner	350 City Hall Square West, Suite 320	Windsor, ON	N9A 6S1	519-255-6100		nrobertson@citywindsor.ca
Simpson	David	City of Windsor	Engineering	City Engineer	1266 McDougall Ave	Windsor, ON	N8X 3M6	519-255-6247		dsimpson@citywindsor.ca
Cragg	Tyson	City of Windsor	Transit Windsor	Executive Director	3700 North Service Road East	Windsor, ON	N8W 5X2	519-944-4141		tcragg@citywindsor.ca
Amicarelli	Clare	City of Windsor	Operations	Transportation Planning Coordinator	1266 McDougall Ave	Windsor, ON	N8X 3M6	519-255-6100		camicarelli@citywindsor.ca
Essex Region Conservation Authority										
		Essex Region Conservation Authority	Planning		360 Fairview Avenue West, Suite 311	Essex, ON	N8M 1Y6			planning@erca.org
Provincial Ministries										
Barboza	Karla	Ministry of Citizenship and Multiculturalism	Heritage Planning Unit	Team Lead, Heritage	402 Bay Street, Suite 1700	Toronto, ON	M7A 0A8	416-660-1027		karla.barboza@ontario.ca
Batista	Cindy	Ministry of the Environment, Conservation and Parks	Environmental Assessment Services	Special Project Officer, Transit Coordinator	135 St. Clair Avenue West, 1st Floor	Toronto, ON	M4V 1P5	437-248-0058		cindy.batista@ontario.ca
Colella	Nick	Ministry of the Environment, Conservation and Parks	Environmental Assessment Services	Manager (Acting)	135 St. Clair Avenue West, 1st Floor	Toronto, ON	M4V 1P5	416-358-9934		Nick.Colella@ontario.ca
		Ministry of the Environment, Conservation and Parks		Environmental Assessment Notification						eanotification.swregion@ontario.ca
Indigenous Communities										
French	Jacqueline	Chippewas of the Thames First Nation			320 Chippewa Road, RR 1	Muncney, ON	N0L 1Y0	519-289-5555		jfrench@cottfn.com
Burch	Fallon	Chippewas of the Thames First Nation		Consultation Coordinator	320 Chippewa Road, RR 1	Muncney, ON	N0L 1Y0	519-289-5555 ext. 251		fburch@cottfn.com
Kimberly	Bressette	Chippewas of Kettle & Stony Point First Nation			6247 Indian Lane	Lambton Shores, ON	N0N 1J1	519-786-2125 ext 151		kimberly.bressette@kettlepoint.org
		Chippewas of Kettle & Stony Point First Nation	Consultation		6247 Indian Lane	Lambton Shores, ON	N0N 1J1	519-786-2125	519-786-2108	consultation@kettlepoint.org
Wakefield	Jessica	Chippewas of Kettle & Stony Point First Nation	Consultation		A-9119 W Ipperwash Rd	Lambton Shores, ON	N0N 1J1	613-539-9421		jessica.wakefield@threefires.com

City of Windsor
 East End Transit Terminal TRPAP
 Master Contact List



Surname	First Name	Organization	Department	Position	Address	City/Prov	Postal Code	Tel.	Fax	E-Mail
Jackson	Courtney	Aamjiwnaang First Nation		Environment Consultation Worker	978 Tashmoo Avenue	Sarnia, ON	N7T 7H5			cjackson@aamjiwnaang.ca
Deleary	Mike	Aamjiwnaang First Nation		Manager of Development	978 Tashmoo Avenue	Sarnia, ON	N7T 7H5			mdeleary@aamjiwnaang.ca
Miskokomon	Daniel	Walpole Island First Nation / Bkejwanong Territory			117 Tahgahoning Rd.	Wallaceburg, ON	N8A 4K9	519-627-1481 ext 320	519-627-0440	drskoke@wifn.org
Blackeagle	Alicia	Walpole Island First Nation / Bkejwanong Territory		Executive Assistant	117 Tahgahoning Rd.	Wallaceburg, ON	N8A 4K9	519-627-1481 ext 282		alicia.blackeagle@wifn.org
Duckworth	Mary	Caldwell First Nation			P.O. Box 388	Leamington, ON	N8H 3W3	519-358-6922	519-322-1533	ChiefMaryDuckworth@caldwellfirstnation.ca
McCormack	Michelle	Caldwell First Nation	Environment & Consultation	Consultation Coordinator	P.O. Box 388	Leamington, ON	N8H 3W3	519-326-6914	519-329-1946	ecc@caldwellfirstnation.ca
Logan	Justin	Delaware Nation at Moraviantown			14760 School House Line, RR3	Thamesville, ON	N0P 2K0	519-692-3936		justin.logan@delawarenation.on.ca
Hopkins	Michelle	Delaware Nation at Moraviantown			14760 School House Line, RR3	Thamesville, ON	N0P 2K0	519-692-3936		ecdevinfo@delawarenation.on.ca
Maness	Tim	Southern First Nations Secretariat		Technical Services Manager & Environmental GIS/CAD Technologist	22361 Austin Line	Bothwell, ON	N0P 1C0	519-692-5868 ext 246		tmaness@sfns.on.ca
		Metis Nation of Ontario	Lands and Resources Consultation Team		75 Sherborune Street	Toronto, ON	M5A 2P9	613-798-1488		consultations@metisnation.org
Cornelius	J. Todd	Oneida Nation of the Thames First Nation			2110 Ball Park Rd	Southwold, ON	N0L 2G0	519-652-5875		todd.cornelius@oneida.on.ca
Cornelius	Rochelle	Oneida Nation of the Thames First Nation		Chief's Assistant	2110 Ball Park Rd	Southwold, ON	N0L 2G0	519-652-6161		rochelle.cornelius@oneida.on.ca
Thomas	Roger	Munsee-Delaware Nation			RR#1, 289 Jubilee Road	Muncey, ON	N0L 1Y0	519-289-5396		chief@munsee.ca
Peters	Rick	Munsee-Delaware Nation		Nation Manager	RR#1, 289 Jubilee Road	Muncey, ON	N0L 1Y0	519-289-5396		rick@munsee.ca
Local Property Owners										
Added to the Contact List (submitted comments or requested to be kept informed)										

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la
Protection de la nature et des Parcs



Environmental Assessment
Branch

Direction des évaluations
environnementales

7th Floor
135 St. Clair Avenue W
Toronto ON M4V 1P5
Tel.: 416 314-8001
Fax.: 416 314-8452

7ème étage
135, avenue St. Clair Ouest
Toronto ON M4V 1P5
Tél. : 416 314-8001
Télééc. : 416 314-8452

April 12, 2024

Tracy Beadow, P. Eng.
Project Administrator
The Corporation of the City of Windsor
By email only: tbeadow@citywindsor.ca

Dear Tracy Beadow:

Thank you for the City of Windsor's (City) letter of November 8, 2023, regarding the proposed construction of a new station/bus terminal in the City. As you are aware, the ministry has subsequently met with both representatives of the City, and your consulting team.

As part of environmental assessment modernization, the transit projects are now designated under [Ontario Regulation 50/24](#) under the *Environmental Assessment Act* (EAA). The definitions for transit projects are now included in this regulation. This designation includes the construction of new stations or new passenger pick up/drop off areas in or adjacent to a sensitive area. "Sensitive area" is defined in the regulation as an area of residential land use or an environmentally sensitive area that includes natural heritage features, cultural heritage or archaeological resources, recreational land uses or other sensitive land uses. The ministry's Transit Guide lists 'a wetland, woodland, habitat of wildlife or other natural heritage area' as examples for matters that may be relevant in determining 'provincial importance'.

As indicated in previous correspondence and meetings, the new station/terminal is being planned on an undeveloped parcel of land with natural heritage features, including a woodland with associated wildlife and territorial habitat. In our February 8, 2024 call with the City, staff indicated that trees need to be cleared before spring to minimize impacts to birds and associated habitat.

After careful consideration of all the information provided to the ministry to date it has been determined that the proposed bus station/terminal requires the completion of a project assessment process under the [Transit and Rail Project Assessment Process](#)

Chris Nepszy
Page 2.

[regulation](#). This is a streamlined process that can be completed in six months or less. The ministry is available to support the City in utilizing studies undertaken to date and to find efficiencies where possible to support an accelerated assessment process.

Should you have any further questions, please contact Cindy Batista, Special Project Officer by email at cindy.batista@ontario.ca.

Regards,

Nick Colella

Nick Colella
A/Manager, Environmental Assessment Services
Environmental Assessment Branch

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la
Protection de la nature et des Parcs



Environmental Assessment
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Direction des évaluations
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Tél.: 416 314-8001
Télec.: 416 314-8452

April 30, 2024

Greg Hayes
Associate, Dillon Consulting Limited
12 James Street North, Suite 401,
Hamilton, ON, L8R 2J9

Re: Project Assessment Process - Identifying Interested Indigenous Communities

Dear Greg Hayes:

Thank you for your April 24, 2024 email to the Ministry of the Environment, Conservation and Parks (ministry) regarding the City of Windsor new bus terminal project. In your email you request that the ministry provide assistance in identifying Indigenous communities that may have an interest in this project.

List of Communities to Consult

Based on the information you have provided, the project is proposed to be located in an area that the Indigenous communities identified in the table below may have asserted or established Aboriginal or treaty rights. These communities should be consulted/engaged as part of the Transit and Rail Project Assessment Process (Ontario Regulation 231/08) (Transit and Rail Process Regulation) under the *Environmental Assessment Act*.

Communities:	
•	Aamjiwnaang First Nation
•	Bkejwanong (Walpole Island)
•	Caldwell First Nation
•	Chippewas of Kettle and Stony Point
•	Chippewas of the Thames First Nation
•	Oneida Nation of the Thames

- Munsee Delaware
- Delaware Nation

Please note that other communities that may be interested in the environmental effects of the project must also be consulted.

As you are aware, the Government of Ontario (the "Crown") has a constitutional duty to consult Indigenous communities when it contemplates conduct that might adversely impact established or credibly asserted Aboriginal or treaty rights. Where the duty to consult does arise, the Crown may use existing regulatory processes as a vehicle for fulfilling its constitutional duty. Please contact the ministry for direction if an Indigenous community identifies a potential negative impact on an existing constitutionally protected Aboriginal or treaty right.

Consultation Activities

Steps that you may need to take in relation to Indigenous consultation for your project are outlined in the [Transit and Rail Process Regulation](#), and the ministry's Guide to Ontario's Transit and Rail Project Assessment Process (attached).

Notice of Commencement

The ministry is pleased that you intend to follow the project assessment process under the Transit and Rail Process Regulation for the project. Please be advised that when you initiate the process, a Notice of Commencement should be sent to Kathleen O'Neill, Director of Environmental Assessment Branch (EAB) and the ministry's Project Officer, as well as to the Indigenous communities identified above. Prior to issuing a Notice of Commencement, proponents are encouraged to contact EAB and other government agencies to determine their level of interest in the project.

Should you or any members of your project team have any questions regarding the material above, please contact me at 437-248-0058 or by Cindy.Batista@Ontario.ca.

Sincerely,



Cindy Batista
Transit Coordinator/Special Project Officer
Environmental Assessment Branch

c: Solange Desautels, Supervisor, EAB



Hayes, Greg <ghayes@dillon.ca>

Fwd: MECP letter - City of Windsor new station/bus terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Thu, May 9, 2024 at 12:28 PM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "TBeadow@citywindsor.ca" <TBeadow@citywindsor.ca>, "sbajaj@citywindsor.ca" <sbajaj@citywindsor.ca>, "TCragg@citywindsor.ca" <TCragg@citywindsor.ca>, "subeaulieu@citywindsor.ca" <subeaulieu@citywindsor.ca>, "cmiddaugh@citywindsor.ca" <cmiddaugh@citywindsor.ca>, "smcquirre@citywindsor.ca" <smcquirre@citywindsor.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Ragheb, Sam" <sragheb@dillon.ca>, "Barnier, Matt" <mbarnier@dillon.ca>, "Hadlari, Wai (MECP)" <Wai.Hadlari@ontario.ca>, "Colella, Nick (MECP)" <Nick.Colella@ontario.ca>, Brandon Fox <bfox@dillon.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Greg.

The ministry's air quality analyst, assigned to this file, will not be able to participate in today's meeting. As a result, directly below is information about the ministry's expectations when preparing an air quality assessment report for a transit project.

This project will require a quantitative air quality assessment. The assessment will have to include the following:

- MECP requires assessment of potential impacts of the proposed project on local air quality including greenhouse gas emissions, as well as potential air quality issues such as human health impacts. A detailed technical study should be conducted to assess the potential air quality effects including greenhouse gas emissions from the proposed project for construction and operations phases. The technical study should include but is not limited to assessment boundaries (temporal and spatial), sensitive receptors within the study area, traffic data including train traffic and road traffic for the operations phase, description of the existing environment (baseline air quality), assessment of the potential air quality effects (including the support information, i.e. emission sources, contaminants of concerns, emission rates, air dispersion modelling, and a comparison of modelled concentrations and cumulative concentrations (modelled plus background) to applicable Ontario's Ambient Air Quality Criteria (AAQC) or Canadian Ambient Air Quality Standards (CAAQS)), specific mitigation measures that can be used to eliminate or reduce the environmental effects and the follow-up monitoring, contingency, and impact management plans, etc.
- For greenhouse gas emissions, calculate greenhouse gas emissions from the construction and operations phases and their contributions to provincial and national GHG totals, and provide possible measures to reduce GHG emissions.
- Below are some guide documents for emission rate estimates and air dispersion modelling from the ministry:
 - Guideline A-10: Procedure for Preparing an Emission Summary and Dispersion Modelling (ESDM) Report | ontario.ca
 - Guideline A-11: Air Dispersion Modelling Guideline for Ontario | ontario.ca
- In addition, MTO has a guideline document for assessing and mitigating the air quality impact and greenhouse gas emissions for provincial transportation projects:
 - MINISTRY OF TRANSPORTATION ENVIRONMENTAL GUIDE FOR ASSESSING AND MITIGATING THE AIR QUALITY IMPACTS AND GREENHOUSE GAS EMISSIONS OF PROVINCIAL TRANSPORTATION PROJECTS (prod-environmental-registry.s3.amazonaws.com)
- All emission sources should be included in the technical study. The 90th percentile of measurements from local and/or regional air monitoring stations is usually used to establish background air quality for a time resolution of 24 hours or less. In addition to the maximum point of impingement concentration, the modelled maximum and cumulative concentrations at nearby receptors should also be presented and assessed. A frequency analysis of the exceedances should be conducted if the modelled concentrations

are above the applicable AAQC or CAAQS. It is expected the modelled results are shown in tables and isopleth/contour plots.

If Dillon has specific questions about the air quality assessment, please feel free to send them in an email or I can arrange a call with the ministry's air quality analyst, if that's preferred.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, May 3, 2024 8:03 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: TBeadow@citywindsor.ca; sbajaj@citywindsor.ca; TCragg@citywindsor.ca; subeaulieu@citywindsor.ca; cmiddaugh@citywindsor.ca; smcquirre@citywindsor.ca; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Patten, Chris <cpatten@dillon.ca>; Ragheb, Sam <sragheb@dillon.ca>; Barnier, Matt <mbarnier@dillon.ca>; Hadlari, Wai (MECP) <Wai.Hadlari@Ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Brandon Fox <bfox@dillon.ca>
Subject: Re: MECP letter - City of Windsor new station/bus terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy,

Thank you for this information. Thursday, May 9th from 3-4 p.m. will work on our end. I will send a meeting invitation including you and Nick shortly; feel free to forward it on to other Ministry staff or let me know if you need me to add others to the invite list.

Best,

Greg

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca



On Thu, May 2, 2024 at 1:49 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Ministry staff are currently available as follows:

Friday May 3rd: 2-3 pm

Wednesday May 8th: 2-3 pm

Thursday May 9th: 10-11 am & 3-4 pm.

Ministry staff from our Conservation and Source Protection Branch offers the following information to be included in the Environmental Project Report:

- Which source protection area is the project area located in?
- Once identified, has the proponent consulted the Source Protection Authority regarding the project?
- Include mapped project area including locations of all activities.
- Are any of the activities located in any vulnerable areas? If so, which activities are in which vulnerable areas? What are the vulnerability scores?
- Are any of the activities identified as drinking water threats? If so, what level (Significant, Moderate or Low)?

If it has been identified that the project does occur in an area that is subject to the CWA and is therefore subject to a source protection plan, in the EPR, the proponent must consider and comment on the potential impacts of the project on all sources of drinking water (municipal or other), and should specifically identify if source protection plan policies apply and whether any mitigation measures were necessary to address any negative environmental impacts to the sources. We will be reviewing for whether the proponent has taken all reasonable and practical measures to ensure potential impacts on sources of drinking water are considered, minimized, and do not conflict with significant drinking water threat policies in an approved source protection plan.

Please feel free to send a meeting invite for any of the proposed timeslots listed above, assuming the times works for you and your team, as well.

Thank you,

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Thursday, May 2, 2024 8:30 AM
To: Colella, Nick (MECP) <Nick.Colella@ontario.ca>

Cc: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; TBeadow@citywindsor.ca; sbajaj@citywindsor.ca; TCragg@citywindsor.ca; subeaulieu@citywindsor.ca; cmiddaugh@citywindsor.ca; smcquirre@citywindsor.ca; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Patten, Chris <cpatten@dillon.ca>; Ragheb, Sam <sragheb@dillon.ca>; Barnier, Matt <mbarnier@dillon.ca>; Hadlari, Wai (MECP) <Wai.Hadlari@Ontario.ca>
Subject: Re: MECP letter - City of Windsor new station/bus terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Nick,

Unfortunately, 10am today does not work on our end. Could you please provide alternative dates/times? I will also coordinate availability over the next few days on our end in the meantime.

Thanks,

Greg

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca



On Wed, May 1, 2024 at 4:01 PM Colella, Nick (MECP) <Nick.Colella@ontario.ca> wrote:

Hi Greg,

We are available to arrange a meeting for tomorrow at 10am to discuss the TPAP process, as well as the SAR and noise components. We are still confirming availability with our air reviewers so in the interest of time I would perhaps suggest we set up a separate meeting on air requirements thereafter. Does that work on your end? Happy to send along a meeting invitation.

Thanks,

Nick

From: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Sent: April 30, 2024 2:24 PM
To: Hayes, Greg <ghayes@dillon.ca>
Cc: Colella, Nick (MECP) <Nick.Colella@ontario.ca>; TBeadow@citywindsor.ca; sbajaj@citywindsor.ca; TCragg@citywindsor.ca; subeaulieu@citywindsor.ca; cmiddaugh@citywindsor.ca; smcquirre@citywindsor.ca; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Patten, Chris <cpatten@dillon.ca>; Ragheb, Sam <sragheb@dillon.ca>; Barnier, Matt <mbarnier@dillon.ca>; Hadlari, Wai (MECP) <Wai.Hadlari@Ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Subject: RE: MECP letter - City of Windsor new station/bus terminal

Hello Greg.

Please find attached a ministry letter confirming the Indigenous communities to consult for the City of Windsor's proposed new station/bus terminal, including a copy of the ministry's transit guide.

We will provide a separate response soon regarding our availability to meet.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Thursday, April 25, 2024 4:42 PM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; TBeadow@citywindsor.ca; sbajaj@citywindsor.ca; TCragg@citywindsor.ca; subeaulieu@citywindsor.ca; cmiddaugh@citywindsor.ca; smcquirre@citywindsor.ca; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Patten, Chris <cpatten@dillon.ca>; Ragheb, Sam <sragheb@dillon.ca>; Barnier, Matt <mbarnier@dillon.ca>; Hadlari, Wai (MECP) <Wai.Hadlari@Ontario.ca>
Subject: Re: MECP letter - City of Windsor new station/bus terminal

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Thank you for the update, Cindy, and for coordinating the meeting and contact list. We will look forward to hearing from you next week.

Best,

Greg

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca



On Thu, Apr 25, 2024 at 3:10 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

On behalf my manager, I am responding to your email below.

I am currently in the process of reaching out to our technical staff from the region and other branches of this ministry to confirm the technical review team and their availability to meet with you and the City to discuss report requirements and expectations for the proposed bus terminal.

We will confirm our availability early next week and provide alternative times, if necessary.

Ministry staff are currently working on confirming the community list for the proposed project. We will have a list for you next week.

We will be in touch very soon.

Thank you.

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)

Environmental Assessment Services | Environmental Assessment Branch

Ministry of the Environment, Conservation & Parks

135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5

Phone: 437-248-0058 | **Email:** cindy.batista@ontario.ca

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.

From: Hayes, Greg <ghayes@dillon.ca>

Sent: April 24, 2024 9:00 AM

To: Colella, Nick (MECP) <Nick.Colella@ontario.ca>

Cc: TBeadow@citywindsor.ca; sbajaj@citywindsor.ca; Tyson <TCragg@citywindsor.ca>; Suzie <subeaulieu@citywindsor.ca>; cmiddaugh@citywindsor.ca; smcguire@citywindsor.ca; O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Chris <cpatten@dillon.ca>; Ragheb, Sam <srageb@dillon.ca>; Barnier, Matt <mbarnier@dillon.ca>

Subject: Re: MECP letter - City of Windsor new station/bus terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Nick,

Thank you for offering to arrange a meeting in the letter you sent below. Could you please arrange a meeting with the appropriate contacts at the Ministry to discuss our proposed approach for the TPAP (details below), and efficiencies to support an accelerated assessment process?

Our team is available to meet during the following time slots over the next two weeks... please advise if any of these times work for the Ministry or, if not, provide alternative time slots:

- Friday, April 26th - 10-11am
- Wednesday, May 1st - 9-11am
- Thursday, May 2nd - 9am-4pm.

Please also provide a list of Indigenous communities and other parties who may be interested in the project, as per sections 7(4) and 7(5) of O. Reg. 231/08.

During the meeting requested above, we would like to discuss the approach for technical studies so we can gauge how much time is required and when to engage the Ministry in the process. I have provided details regarding completed/planned environmental studies below for reference:

- **Natural Environment:** To date, an Arborist Report, Species at Risk (SAR) Screening, and targeted SAR surveys have been completed for the site (reports attached for reference). We do not expect SAR permitting or registration will be required based on the findings of these studies. We would like to discuss the report findings and next steps with the Ministry's SAR Branch.
- **Noise, Air Quality, and Climate Change:** A noise impact assessment study is currently in progress, including quantitative assessment of operational impacts. A qualitative air quality impact assessment study is planned to be completed. We propose to include a qualitative assessment of climate change impacts/considerations in the Environmental Project Report.
- **Cultural Heritage:** A Stage 1-2 archaeological assessment is currently being completed for the site. We also plan to complete the non-specialist checklist, Criteria for Evaluating Potential for Built Heritage

Resources and Cultural Heritage Landscapes, for due diligence purposes.

Thanks,
Greg

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca



----- Forwarded message -----

From: Colella, Nick (MECP) <Nick.Colella@ontario.ca>
Date: Fri, Apr 12, 2024, 5:37 p.m.
Subject: MECP letter - City of Windsor new station/bus terminal
To: Beadow, Tracy (She/Her) <TBeadow@citywindsor.ca>
Cc: Cragg, Tyson <TCragg@citywindsor.ca>, Beaulieu, Suzie <subeaulieu@citywindsor.ca>, Middaugh, Colleen (She/Her) <cmiddaugh@citywindsor.ca>, McGuire, Stacey (She/Her) <smcguire@citywindsor.ca>, O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>, Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>, Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>, Patten, Chris <cpatten@dillon.ca>, Fox, Brandon <bfox@dillon.ca>

Hi Tracy,

Please see attached for a response in respect of the City of Windsor's November 8, 2023 letter to the ministry about the new station/bus terminal proposed in the City. We would be happy to arrange a meeting to discuss the contents of this letter at your convenience – please let us know of your availability if that is desired.

Thanks,

Nick

Nick Colella (he/him)

A/Manager, Environmental Assessment Services

Environmental Assessment Branch

Ministry of the Environment, Conservation and Parks

Our working hours may be different. Please do not feel obligated to reply outside your normal working hours.

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

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Hayes, Greg <ghayes@dillon.ca>

City of Windsor new station/bus terminal

Whitelaw, Clarissa (MECP) <Clarissa.Whitelaw@ontario.ca>

Fri, May 3, 2024 at 4:33 PM

To: "ghayes@dillon.ca" <ghayes@dillon.ca>

Cc: "Colella, Nick (MECP)" <Nick.Colella@ontario.ca>, "TBeadow@citywindsor.ca" <TBeadow@citywindsor.ca>, "sbajaj@citywindsor.ca" <sbajaj@citywindsor.ca>, "TCragg@citywindsor.ca" <TCragg@citywindsor.ca>, "subeaulieu@citywindsor.ca" <subeaulieu@citywindsor.ca>, "O'Neill, Kathleen (MECP)" <Kathleen.Oneill@ontario.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>, Chris Patten <cpatten@dillon.ca>, "sragheb@dillon.ca" <sragheb@dillon.ca>, "mbarnier@dillon.ca" <mbarnier@dillon.ca>, "Tuyten, Nicole (MECP)" <Nicole.Tuyten2@ontario.ca>

Hi Greg,

I don't think we have met, I am the Manager for the Species at Risk Branch and have had the pleasure to work with many of your colleagues since joining the Species at Risk Branch last year.

In reading your request, it appears you are looking to discuss the next steps to determine whether authorization is needed for the project site. We are happy to assist, however would appreciate if you could follow our process and fill out an Information Gathering Form (IGF) and submit the form to our SAROntario@ontario.ca email. If you are not familiar with the ESA authorization process, I am sure one of your Dillon colleagues can walk you through the process, since we have been down this path more than once. Just a reminder that the ESA Authorization process takes on average 12 months, but that depends on the species involved, whether public or Indigenous consultation is needed, the quality of your upfront surveys, and your response time in providing needed information. I understand there are some crunched timelines, so we are willing to work with you and the City in best efforts to meet your critical timelines, however many of the variables are with you.

A piece of advice would be that if the property falls within regulated habitat for Eastern Foxsnake, (<https://www.ontario.ca/laws/regulation/r21832>) we will need to know what the ecological features are on site. (i.e. Is it manicured grass or a woodland), and if suitable habitat, what is the category of habitat and how much will be impacted from the project activities.

Once the IGF is received, we will assign a Biologist to review the file and offer comments. Feel free to cc me when you submit. Again, I understand there are some crunched timelines, so I will ensure we assign someone as quick as we can.

Thank you,

Clarissa Whitelaw

Manager, Permissions (A)

Land and Water Division, Species at Risk Branch

Ministry of the Environment, Conservation and Parks

(519) 767-8442

Hi Nick,

Thank you for offering to arrange a meeting in the letter you sent below. Could you please arrange a meeting with the appropriate contacts at the Ministry to discuss our proposed approach for the TPAP (details below), and efficiencies to support an accelerated assessment process?

Our team is available to meet during the following time slots over the next two weeks... please advise if any of these times work for the Ministry or, if not, provide alternative time slots:

- Friday, April 26th - 10-11am
- Wednesday, May 1st - 9-11am
- Thursday, May 2nd - 9am-4pm.

Please also provide a list of Indigenous communities and other parties who may be interested in the project, as per sections 7(4) and 7(5) of O. Reg. 231/08.

During the meeting requested above, we would like to discuss the approach for technical studies so we can gauge how much time is required and when to engage the Ministry in the process. I have provided details regarding completed/planned environmental studies below for reference:

- **Natural Environment:** To date, an Arborist Report, Species at Risk (SAR) Screening, and targeted SAR surveys have been completed for the site (reports attached for reference). We do not expect SAR permitting or registration will be required based on the findings of these studies. We would like to discuss the report findings and next steps with the Ministry's SAR Branch.
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- **Cultural Heritage:** A Stage 1-2 archaeological assessment is currently being completed for the site. We also plan to complete the non-specialist checklist, Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes, for due diligence purposes.

Thanks,
Greg

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca





Hayes, Greg <ghayes@dillon.ca>

Draft Notice - Windsor East End Transit Terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Wed, May 8, 2024 at 1:42 PM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Ragheb, Sam" <sragheb@dillon.ca>, "Barnier, Matt" <mbarnier@dillon.ca>, Brandon Fox <bfox@dillon.ca>, "Colella, Nick (MECP)" <Nick.Colella@ontario.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Greg.

The ministry has reviewed the draft Notice of Commencement and we have one comment with respect to the FIPPA disclaimer – please see attachment. The ministry understands that Dillon is aiming to posting this notice on May 15th. Please review section 2.2 called Pre-Planning Phase – Before Issuing Notice of Commencement of the Guide to Ontario’s Transit and Rail Project Assessment Process (attached) which describes the steps proponents should undertake before initiating the process under the [Ontario Regulation 231/08 – Transit and Rail Project Assessment Process](#). The ministry recommends that proponents be well prepared before initiating the regulated process as this will make for a smoother and more expedient process once it is initiated.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>**Sent:** Wednesday, May 8, 2024 10:04 AM**To:** Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>**Cc:** Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Ragheb, Sam <sragheb@dillon.ca>; Barnier, Matt <mbarnier@dillon.ca>; Brandon Fox <bfox@dillon.ca>**Subject:** Draft Notice - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy and Nick,

Attached please find the draft Notice of Commencement & Public Meeting for the Windsor East End Transit Terminal TRPAP. We are sending this for your review as per the Guide to Ontario's Transit and Rail Project Assessment Process.

The venue and timing of the public open house are currently being confirmed, so some of the details in this notice are tentative. These details are highlighted with red text.

Could you please advise how much time you require to review this notice? I can bring this up for discussion during tomorrow's meeting.

Thanks,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
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2 attachments



Notice of Commencement Public Meeting - Windsor East End Transit Terminal TRPAP_Draft - EAB.docx
408K



Guide to Ontarios Transit and Rail Project Assessment Process_February2024.pdf
861K



Office of the Commissioner of Infrastructure Services / City Engineer



Sample of letter sent
to landowners within
100 metres of the
project location.

May 6, 2024

RE: New Location for the East End Transit Windsor Terminal

Dear Property Owner/Resident:

Transit Windsor is planning to relocate the East End Terminal from the Tecumseh Mall to 7310 Tecumseh Road East, Windsor.

The new terminal project is currently in the design phase, and will include some of the following features:

- Bus bay platforms
- Bus shelters
- Operator driver's building
- Site lighting

The project will be following the Transit and Rail Project Assessment Process (TRPAP) as outlined in Ontario Regulation 231/08. The TRPAP involves the assessment of predicted environmental effects and public consultation. You have been included on the contact list to receive future notices regarding public consultation as part of the TRPAP; however, we are reaching out to you in advance due to your proximity to the project location.

Should you have any questions regarding the above, please feel free to contact the City of Windsor's Project Administrator, Sonia Bajaj at (519) 255-6100 ext. 6004.

For further information on transit services, please visit www.transitwindsor.ca

Yours truly,

Mark Winterton
Commissioner, Infrastructure Services

Cc Stacey McGuire, Executive Director, Engineering Department
Tyson Cragg, Executive Director, Transit Windsor



May 30, 2024

Essex Region Conservation Authority
360 Fairview Avenue West, Suite 311
Essex, ON, N8M 1Y6

Attention: Mr. Tim Byrne
Chief Administrative Officer

***Pre-Notification Letter
Transit and Rail Project Assessment Process
East End Transit Terminal, City of Windsor, Ontario***

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. The map on the following page depicts the project location at the northwest corner of Tecumseh Road East and Lauzon Parkway in Windsor.

We are reaching out as part of pre-planning activities prior to formally initiating the TRPAP, as recommended by the Ministry of the Environment, Conservation and Parks. You are on the contact list to receive notices throughout the TRPAP, and we are planning to make the draft Environmental Project Report available for your review when it is ready.

If you have questions or comments about the project at this time, please contact the undersigned at (905) 901-2912 ext. 3455 or ghayes@dillon.ca. We would be pleased to arrange a meeting to discuss the project and any interest or concerns Essex Region Conservation Authority may have related to your mandate.

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054



Sincerely,

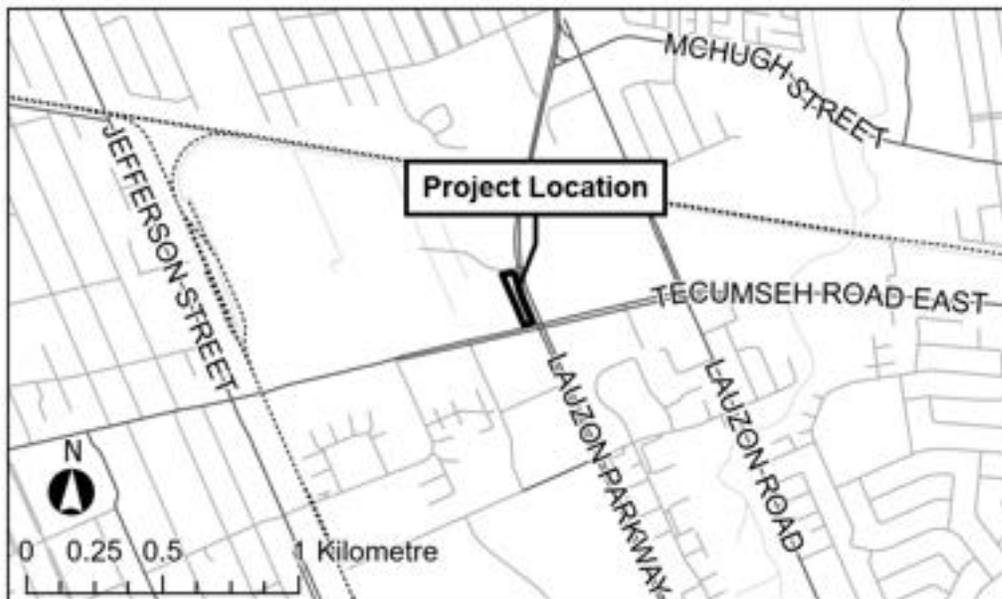
DILLON CONSULTING LIMITED

Greg Hayes
for Chris Patten, P.Eng.
Project Manager

GJH:mdk

cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor
Kathryn Arthur, Essex Region Conservation Authority
Tian Martin, Essex Region Conservation Authority
Planning Department, Essex Region Conservation Authority

Our file: 24-7953





May 30, 2024

Ministry of Natural Resources and Forestry
Land Use Planning and Strategic Issues
4th Flr S, 300 Water St
Peterborough, Ontario, K9J 3C7

Attention: Ms. Jessica Post
Administrative Assistant

***Pre-Notification Letter
Transit and Rail Project Assessment Process
East End Transit Terminal, City of Windsor, Ontario***

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. The map on the following page depicts the project location at the northwest corner of Tecumseh Road East and Lauzon Parkway in Windsor.

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If you have questions or comments about the project at this time, please contact the undersigned at (905) 901-2912 ext. 3455 or ghayes@dillon.ca. We would be pleased to arrange a meeting to discuss the project and any interest or concerns Ministry of Natural Resources and Forestry may have related to your mandate.

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054



Sincerely,

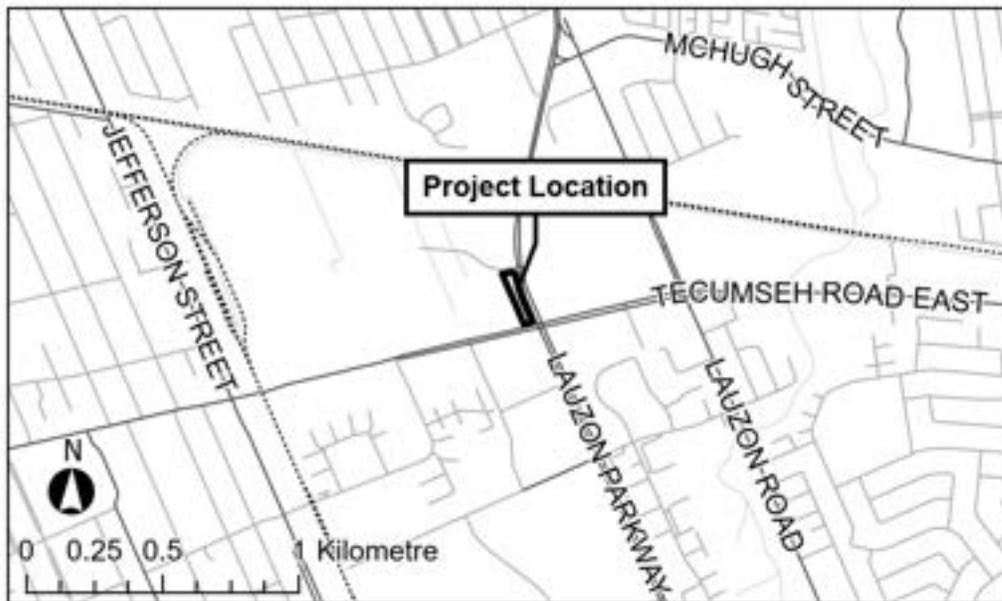
DILLON CONSULTING LIMITED

Greg Hayes
for Chris Patten, P.Eng.
Project Manager

GJH:mdk

cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor

Our file: 24-7953





Hayes, Greg <ghayes@dillon.ca>

Response to Pre-Notification of TRPAP for Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca> Thu, May 30, 2024 at 11:36 AM
To: Alicia Good <AGood@erca.org>
Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>

Thanks for the note, Alicia.

I have updated our contact list accordingly so future notices we send to ERCA regarding this project will be sent to the general planning@erca.org email address only.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca



On Thu, May 30, 2024 at 10:57 AM Alicia Good <AGood@erca.org> wrote:

Good afternoon Greg,

Thank you for circulating our office with the pre-notification of the Transit and Rail Assessment Process (TRPAP) for the Windsor East End Transit Terminal. We do not have any concerns or questions at this time.

Please continue to update our office as this project progresses by circulating us at this address: planning@erca.org It is not necessary to circulate other addresses in our office for this project as Planning will notify anyone who is needed.

Thank you,

Alicia



Alicia Good (she/her)

Watershed Planner

Essex Region Conservation Authority

360 Fairview Avenue West, Suite 311 | Essex, Ontario | N8M 1Y6

P. 519-776-5209 x3794 | F. 519-776-8688

agood@erca.org www.essexregionconservation.ca

While this email is sent when it is convenient for me, I do not expect a response or action outside of your own regular working hours.

The ERCA Office is now open to the public **Tuesdays, Wednesdays and Thursdays** to provide "counter service"; however, services continue to be delivered online and through email. Please consult ERCA's website for more information and direction regarding online services (i.e. permitting, cottage bookings, seasonal passes etc.)

Ministry of Natural Resources and
Forestry

Land Use Planning and Strategic Issues
Section
Southern Region

Regional Operations Division
300 Water Street
Peterborough, ON K9J 3C7
Tel.: 705 761-4839

Ministère des Richesses naturelles et des Forêts

Section de l'aménagement du territoire et des
questions stratégiques
Région du Sud

Division des opérations régionales
300, rue Water
Peterborough (ON) K9J 3C7
Tél. : 705 761-4839



May 30, 2024

Greg Hayes
Associate
Dillon Consulting Limited
GHayes@dillon.ca
905-901-2912 ext. 3455

SUBJECT: Pre-Notification Letter – East End Transit Terminal - Windsor

The Ministry of Natural Resources and Forestry (MNRF) received the Pre-Notification Letter on May 30, 2024. Thank you for circulating this to our office. Please note that we have not completed a screening of natural heritage or other resource values for the project at this time. This response, however, does provide information to guide you in identifying and assessing natural features and resources as required by applicable policies and legislation, as well as engaging with the Ministry for advice as needed.

Please also note that it is the proponent's responsibility to be aware of, and comply with, all relevant federal or provincial legislation, municipal by-laws or other agency approvals.

Natural Heritage

MNRF's natural heritage and natural resources GIS data layers can be obtained through the Ministry's [Land Information Ontario \(LIO\)](#) website. You may also view natural heritage information online (e.g., Provincially Significant Wetlands, ANSI's, woodlands, etc.) using the [Make a Map: Natural Heritage Areas](#) tool.

We recommend that you use the above-noted sources of information during the review of your project proposal.

Natural Hazards

A series of natural hazard technical guides developed by MNRF are available to support municipalities and conservation authorities implement the natural hazard policies in the Provincial Policy Statement (PPS). For example, standards to address flood risks and the potential impacts and costs from riverine flooding are addressed in the *Technical Guide River and Stream Systems: Flooding Hazard Limit (2002)*. We recommend that you consider these technical guides as you assess specific improvement projects that can be undertaken to reduce the risk of flooding.

Petroleum Wells & Oil, Gas and Salt Resources Act

There may be petroleum wells within the proposed project area. Please consult the Ontario Oil, Gas and Salt Resources Library website (www.ogslibrary.com) for the best-known data on any wells recorded by MNR. Please reference the 'Definitions and Terminology Guide' listed in the publications on the library website to better understand the well information available. Any oil and gas wells in your project area are regulated by the *Oil, Gas and Salt Resource Act*, and the supporting regulations and operating standards. If any unanticipated wells are encountered during development of the project, or if the proponent has questions regarding petroleum operations, the proponent should contact the Petroleum Operations Section at POSRecords@ontario.ca or 519-873-4634.

Fish and Wildlife Conservation Act

Please note, that should the project require:

- The relocation of fish outside of the work area, a Licence to Collect Fish for Scientific Purposes under the *Fish and Wildlife Conservation Act* will be required.
- The relocation of wildlife outside of the work area (including amphibians, reptiles, and small mammals), a Wildlife Collector's Authorization under the *Fish and Wildlife Conservation Act* will be required.

Public Lands Act & Lakes and Rivers Improvement Act

Some Project may be subject to the provisions of the *Public Lands Act* or *Lakes and River Improvement Act*. Please review the information on MNR's web pages provided below regarding when an approval is, or is not, required. Please note that many of the authorizations under the *Lakes and Rivers Improvement Act* are administered by the local Conservation Authority.

- For more information about the *Public Lands Act*: <https://www.ontario.ca/page/crown-land-work-permits>
- For more information about the *Lakes and Rivers Improvement Act*: <https://www.ontario.ca/page/lakes-and-rivers-improvement-act-administrative-guide>

After reviewing the information provided, if you have not identified any of MNR's interests stated above, there is no need to circulate any subsequent notices to our office. If you have identified any of MNR's interests and/or may require permit(s) or further technical advice, please direct your specific questions to the undersigned.

If you have any questions or concerns, please feel free to contact me.

Best Regards,



Regional Planner | Land Use Planning and Strategic Issues Section Southern Region
Ministry of Natural Resources and Forestry | Ontario Public Service
613-504-2254 | sarah.bale@ontario.ca



Hayes, Greg <ghayes@dillon.ca>

Pre-Notification - Windsor East End Transit Terminal TRPAP

Hayes, Greg <ghayes@dillon.ca>

Tue, Jun 4, 2024 at 11:42 AM

To: "Bale, Sarah (MNRF)" <Sarah.Bale@ontario.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>

Hi Sarah,

Thanks for your response. We have reviewed the letter you sent below and do not anticipate impacts to MNRF interests. Accordingly, I will remove the Ministry from the study contact list.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Thu, May 30, 2024 at 1:39 PM Bale, Sarah (MNRF) <Sarah.Bale@ontario.ca> wrote:

Dear Greg:

The Ministry of Natural Resources and Forestry (MNRF) received the Pre-Notification Letter for the Windsor East End Transit Terminal TRPAP on May 30, 2024. Thank you for circulating this to our office. Please note the ministry has not completed a screening of natural heritage, natural hazards, other natural resource values, or applicable ministry permits or approvals at this time.

This response provides information to guide you in identifying ministry interests and engaging the ministry for advice as needed. MNRF has prepared the attached document to provide proponents an overview of MNRF mandated interests and the ministry's commenting role in respect of external requests for comment for projects subject to the *Environmental Assessment Act*.

Please note it is the proponent's responsibility to be aware of, and comply with, all relevant federal or provincial legislation, municipal by-laws and/or other agency approvals.

After reviewing the information provided, if you have identified that your project would not impact any MNRF interests there is no need to circulate any subsequent notices to our office. If you

have identified MNRF interests and/or may require permit(s) or further technical advice, please direct your specific questions to the undersigned.

If you have any questions or concerns, please feel free to contact me.

Best Regards,

Sarah Bale

Regional Planner | Land Use Planning and Strategic Issues Section Southern Region

Ministry of Natural Resources and Forestry | Ontario Public Service

613-504-2254 | sarah.bale@ontario.ca



Taking pride in strengthening Ontario, its places and its people

From: Hayes, Greg <ghayes@dillon.ca>

Sent: May 30, 2024 9:00 AM

To: Southern Region Planning Inbox (MNRF) <SR.Planning@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>

Subject: Pre-Notification - Windsor East End Transit Terminal TRPAP

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good morning,

Attached please find a pre-notification letter that is being provided in advance of initiating the Transit and Rail Project Assessment Process (TRPAP) for the Windsor East End Transit Terminal.

As noted in the letter, please let me know if you have questions or concerns at this time related to your mandate.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918

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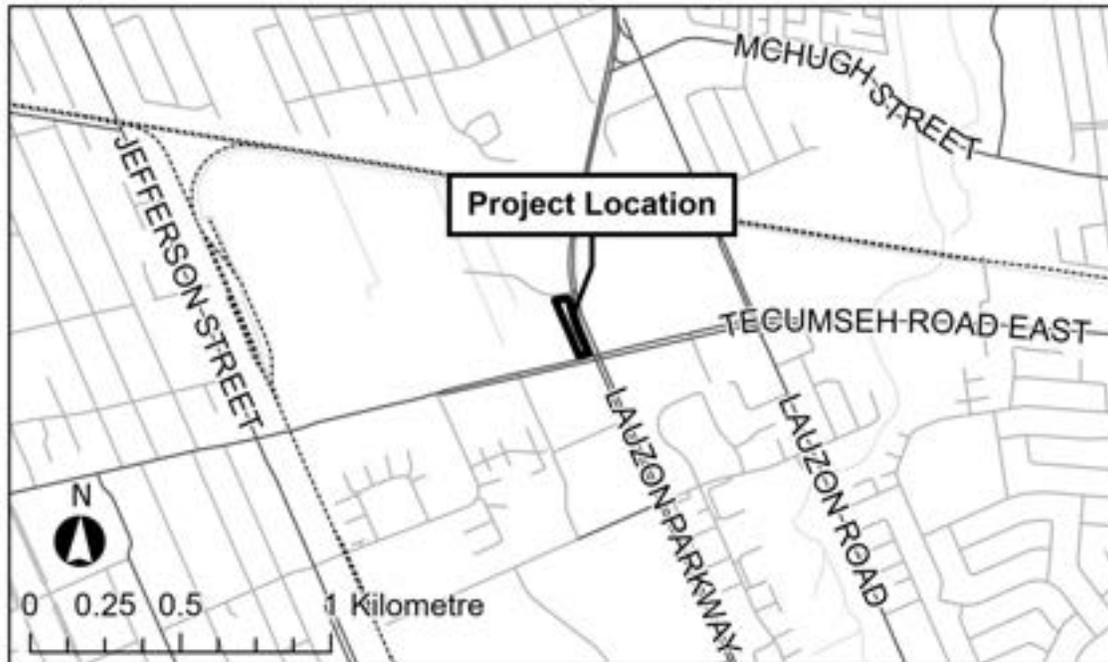
Notice of Commencement and Public Meeting

Transit and Rail Project Assessment Process

East End Transit Terminal, City of Windsor, Ontario

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. The terminal is planned to be located at the northwest corner of the intersection of Lauzon Parkway and Tecumseh Road East, as shown on the map below. Further information, including the preliminary layout of the terminal, can be found on the project webpage at:

www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal



Public Open House

To learn more about the project, you are invited to attend the upcoming public open house at:

Windsor Family Credit Union (WFCU) Centre, Ontario Room

8787 McHugh Street, Windsor, Ontario

June 27, 2024, 4:00 to 6:00 p.m.

Drawings and information about the preferred design, anticipated impacts, mitigation measures, and next steps will be displayed for viewing. Project team members will be available to discuss the project and respond to comments and questions.

Environmental Project Report

The environmental impact of this project is being assessed in accordance with the TRPAP, as outlined in *Ontario Regulation 231/08*. An Environmental Project Report (EPR) is being prepared to document the preferred design, consultation completed, impact assessment, and mitigation measures.

The draft EPR is planned to be made publicly available for an initial 30 calendar day review period starting on **June 27, 2024**. The draft report will be posted on the project webpage at the link above.

Upon completion of the study, the final EPR will be made available for public comment for 30 calendar days. A Notice of Completion will be circulated when the final EPR is available for review.

Contact Us

If you have questions, comments, or wish to be added to the project mailing list, please contact either of the project team members listed below. Your comments are requested by **July 29, 2024**.

Chris Patten, P.Eng., Project Manager

Dillon Consulting Limited
3200 Deziel Drive, Suite 608
Windsor, Ontario, N8W 5K8
Phone: 519-948-4243 ext. 3210
Email: cpatten@dillon.ca

Sonia Bajaj, CPA, CMA, Project Administrator

The Corporation of the City of Windsor
350 City Hall Square West, Suite 310
Windsor, Ontario, N9A 6S1
Phone: 519-255-6100 ext. 6004
Email: sbajaj@citywindsor.ca

All personal information included in a submission – such as name, address, telephone number, and property location – is collected, maintained, and disclosed by the Ministry of the Environment for the purpose of transparency and consultation. The information is collected under the authority of the *Environmental Assessment Act* or is collected and maintained for the purpose of creating a record that is available to the general public as described in section 37 of the *Freedom of Information and Protection of Privacy Act*. Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential. For more information, contact the Ministry of the Environment, Conservation and Parks (MECP) Freedom of Information and Privacy Coordinator.

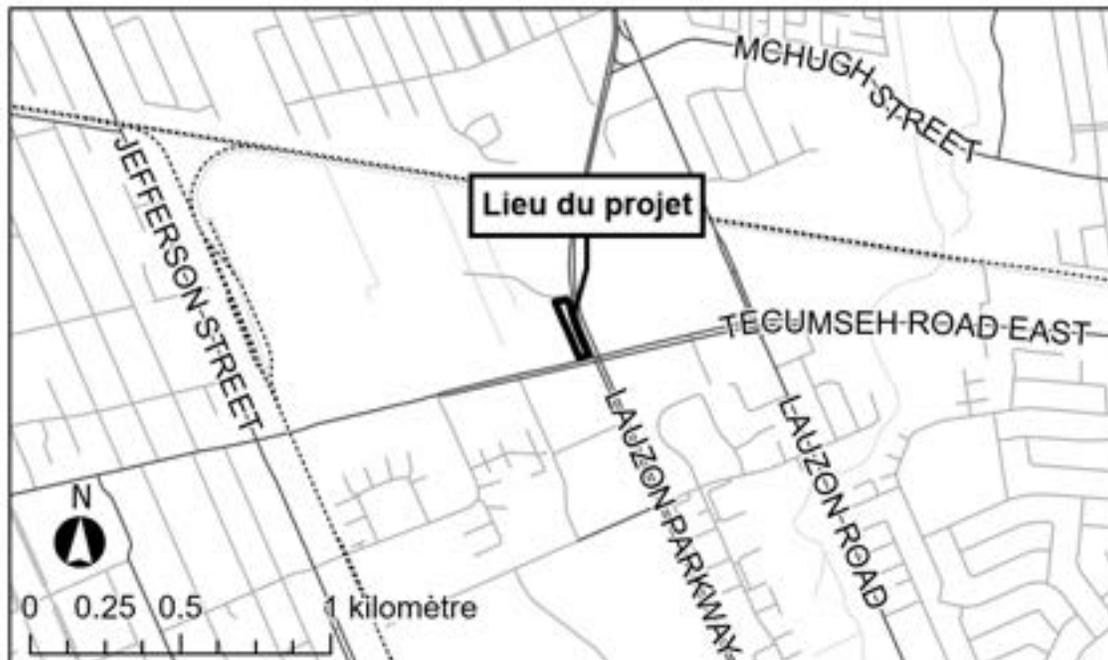
This notice was first issued June 13, 2024.

Pour des renseignements en français veuillez communiquer avec Matthieu Barnier, 519-354-7868, poste 3301.

Processus d'évaluation des projets de transport en commun et de transport ferroviaire Terminal de transport en commun East End, Ville de Windsor (Ontario)

La Ville de Windsor a retenu les services de Dillon Consulting Limited pour réaliser le Processus d'évaluation des projets de transport en commun et de transport ferroviaire (TRPAP) pour un nouveau terminal de transport en commun dans l'est de Windsor. Le terminal devrait être situé à l'angle nord-ouest de l'intersection de Lauzon Parkway et de Tecumseh Road East, comme le montre la carte ci-dessous. De plus amples renseignements, y compris l'aménagement préliminaire du terminal, se trouvent sur la page Web du projet à l'adresse suivante :

www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal



Portes ouvertes

Pour en savoir plus sur le projet, vous êtes invités à assister à la prochaine journée portes ouvertes à l'adresse suivante :

Windsor Family Credit Union (WFCU) Centre, Salle Ontario
8787, rue McHugh, Windsor (Ontario)
27 juin 2024, de 16 h à 18 h

Des dessins et des renseignements sur la conception préférée, les impacts prévus, les mesures d'atténuation et les prochaines étapes seront affichés à des fins de consultation. Les membres de l'équipe de projet seront disponibles pour discuter du projet et répondre aux commentaires et aux questions.

Rapport de projet environnemental

L'impact environnemental de ce projet est évalué conformément au TRPAP, tel qu'il est décrit dans le *Règlement de l'Ontario 231/08*. Un rapport de projet environnemental (RPE) est en cours de préparation pour documenter la conception préférée, la consultation terminée, l'évaluation d'impact et les mesures d'atténuation.

Le projet de RPE devrait être rendu public pour une période d'examen initiale de 30 jours civils commençant le **27 juin 2024**. L'ébauche du rapport sera affichée sur la page Web du projet au lien ci-dessus.

Une fois l'étude terminée, le RPE final sera mis à la disposition du public pour commentaires pendant 30 jours civils. Un avis de lancement sera distribué lorsque le RPE final sera disponible pour examen.

Contactez-nous

Si vous avez des questions ou des commentaires ou si vous souhaitez être ajouté à la liste de diffusion du projet, veuillez prendre contact avec l'un des membres de l'équipe de projet indiqués ci-dessous. Vos commentaires sont demandés d'ici le **29 juillet 2024**.

Chris Patten, ing., gestionnaire de projet

Dillon Consulting Limited
3200 Deziel Drive, bureau 608
Windsor (Ontario) N8W 5K8
Téléphone : 519 948-4243 poste 3210
Courriel : cpatten@dillon.ca

Sonia Bajaj, CPA, CMA, administratrice de projet

La Corporation de la Ville de Windsor
350 City Hall Square West, bureau 310
Windsor (Ontario) N9A 6S1
Téléphone : 519 255-6100 poste 6004
Courriel : sbajaj@citywindsor.ca

Tous les renseignements personnels inclus dans une soumission – comme le nom, l'adresse, le numéro de téléphone et l'emplacement de la propriété – sont recueillis, conservés et divulgués par le ministère de l'Environnement à des fins de transparence et de consultation. Les renseignements sont recueillis en vertu de la *Loi sur les évaluations environnementales* ou sont recueillis et conservés dans le but de créer un document qui est accessible au grand public, tel que décrit à l'article 37 de la *Loi sur l'accès à l'information et la protection de la vie privée*. Les renseignements personnels que vous soumettez feront partie d'un dossier public accessible au grand public, à moins que vous ne demandiez qu'ils demeurent confidentiels. Pour de plus amples renseignements, communiquez avec le coordonnateur de l'accès à l'information et de la protection de la vie privée du ministère de l'Environnement, de la Protection de la nature et des Parcs.

Cet avis a été publié pour la première fois le 13 juin 2024.

Pour des renseignements en français, veuillez communiquer avec Matthieu Barnier, 519 354-7868, poste 3301.

June 13, 2024

Sample of cover letter sent
to non-email contacts on the
contact list.

<Company Name>
<Address Line>
<City, Province>
<Postal Code>

Attention: <Title> <First and Last Name>
<Position>

***Notice of Commencement and Public Meeting
Transit and Rail Project Assessment Process
East End Transit Terminal, City of Windsor, Ontario***

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The enclosed notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the enclosed notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact the undersigned at (905) 901-2912 ext. 3455 or ghayes@dillon.ca.

Sincerely,

DILLON CONSULTING LIMITED

Greg Hayes
for Chris Patten, P.Eng.
Project Manager

GJH:ic
Enclosure

cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor

Our file: 24-7953



3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054

Dillon Consulting
Limited



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Fri, Jun 14, 2024 at 10:19 AM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Colella, Nick (MECP)" <Nick.Colella@ontario.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)

Environmental Assessment Services | Environmental Assessment Branch

Ministry of the Environment, Conservation & Parks

135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5

Phone: 437-248-0058 | Email: cindy.batista@ontario.ca*If you have any accommodation needs or require communication supports or alternate formats, please let me know.**Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.*

From: Hayes, Greg <ghayes@dillon.ca>**Sent:** Thursday, June 13, 2024 3:03 PM**To:** O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>**Cc:** Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>**Subject:** Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

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 **Ack Notice of Commencement 14June2024.pdf**
178K

June 14, 2024

Greg Hayes
Associate
Dillion Consulting Limited
Email: ghayes@dillon.ca

Dear Grey Hayes:

Re: Acknowledgement - Notice of Commencement for the East End Transit Terminal

Thank you for your email dated June 13, 2024, notifying the Ministry of the Environment, Conservation and Parks (ministry) of the Notice of Commencement for the East End Transit Terminal (project), in the City of Windsor (City). The ministry understands that this Notice of Commencement was formally published on the City's website on June 13, 2024, thereby starting the 120-day environmental project report (EPR) development period.

In accordance with the Transit and Rail Project Assessment Process regulation (Ontario Regulation 231/08) (Transit and Rail Project Regulation) you are required to send the notice to Indigenous communities, assessed property owners within 30 metres of the project, and interested persons.

The notice states that a draft EPR will be made available to the public for a 30-day review starting on June 27, 2024. As you are aware, this process is time-limited, so it is strongly recommended that the draft EPR, include all relevant technical reports. A complete draft EPR submission will more likely provide assurance that all comments raised relating to matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project can be addressed within the prescribed time limits of the regulation to avoid a time-out. This is essential when there was minimal engagement with relevant regulatory agencies,

Greg Hayes
Page 2.

potentially impacted and/or interested Indigenous communities during the pre-planning phase.

Should you have any further questions related to the Transit and Rail Project Regulation and its requirements, please contact me at 437-248-0058 or by e-mail at cindy.batista@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Cindy Batista", with a long horizontal flourish extending to the right.

Special Project Officer
Environmental Assessment Branch

C: Supervisor EAPC- Team 1



Hayes, Greg <ghayes@dillon.ca>

FW: Notice of Commencement and Public Meeting - East End Transit Terminal

Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>
Cc: "Chris Patten (CPatten@dillon.ca)" <CPatten@dillon.ca>

Mon, Jun 24, 2024 at 4:45 PM

FYI, as requested.

Thanks,

Sonia

From: Bajaj, Sonia (She/Her)
Sent: Monday, June 24, 2024 4:19 PM
To: [REDACTED]
Subject: Notice of Commencement and Public Meeting - East End Transit Terminal

Good Afternoon,

As a follow up to our discussion last week, kindly note the Preliminary Layout has been posted to the Webpage.

[Transit and Rail Project Assessment Process - East End Transit Terminal | City of Windsor \(citywindsor.ca\)](#)

Thank you,

Sonia

Sonia Bajaj (She/Her), CPA, CMA | Project Administrator



Infrastructure Services – Engineering Department – Corporate Projects Division

6/24/24, 4:57 PM

Dillon Consulting Limited Mail - FW: Notice of Commencement and Public Meeting - East End Transit Terminal

[350 City Hall Square West | Suite 310 | Windsor, ON | N9A 6S1](#)

Phone (519) 255-6100 ext. 6004 | Mobile (519) 819-1459 | sbajaj@citywindsor.ca

www.citywindsor.ca



Hayes, Greg <ghayes@dillon.ca>

FW: Transit and rail project

Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>
Cc: "Chris Patten (CPatten@dillon.ca)" <CPatten@dillon.ca>

Mon, Jun 24, 2024 at 4:46 PM

FYI, as requested.

Thanks,
Sonia

From: Bajaj, Sonia (She/Her)
Sent: Monday, June 24, 2024 4:21 PM
To: [REDACTED]
Subject: RE: Transit and rail project

Good Afternoon,

As a follow up to our request, kindly note the Preliminary Layout has been posted to the Webpage.

[Transit and Rail Project Assessment Process - East End Transit Terminal | City of Windsor \(citywindsor.ca\)](https://www.citywindsor.ca/transit-rail-project-assessment-process-east-end-transit-terminal)

Thank you,
Sonia

From: Bajaj, Sonia (She/Her)
Sent: Sunday, June 23, 2024 7:24 PM
To: [REDACTED]
Subject: RE: Transit and rail project

Hello,

Thank you for your email, we plan to post the preliminary layout on the Webpage by Tuesday.

I will contact you when it's online.

Thank you,

Sonia

Sonia Bajaj (She/Her), CPA, CMA | Project Administrator



Infrastructure Services – Engineering Department – Corporate Projects Division

350 City Hall Square West | Suite 310 | Windsor, ON | N9A 6S1

Phone (519) 255-6100 ext. 6004 | Mobile (519) 819-1459 | sbajaj@citywindsor.ca

www.citywindsor.ca

From: [REDACTED]
Sent: Saturday, June 22, 2024 3:22 PM
To: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
Subject: Transit and rail project

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Sonia

I saw the ad in the paper about this project. It said a preliminary layout of the terminal would be on the web page. I don't see it there. Can you please send it to me?

[REDACTED]



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>

Fri, Jun 28, 2024 at 9:28 AM

To: planning@erca.org

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>

Good morning,

The draft Environmental Project Report (EPR) for the East End Transit Terminal was posted in the Documents section of the project webpage yesterday. Below is a link to the webpage.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments about the project or information in the draft EPR, please let us know by **July 29, 2024**.

Thanks,
Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

On Thu, Jun 13, 2024 at 3:02 PM Hayes, Greg <ghayes@dillon.ca> wrote:

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



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Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Minkin, Dan (MCM) <Dan.Minkin@ontario.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>

Fri, Jun 28, 2024 at 10:18 AM

Thank you for the update Greg.

Dan Minkin

Heritage Planner | Heritage Operations Branch

Ministry of Citizenship and Multiculturalism | Ontario Public Service

416-786-7553 | dan.minkin@ontario.ca*Taking pride in strengthening Ontario, its places and its people*

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:36 AM
To: Minkin, Dan (MCM) <Dan.Minkin@ontario.ca>
Cc: Barboza, Karla (She/Her) (MCM) <Karla.Barboza@ontario.ca>
Subject: Fwd: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Dan,

I am forwarding this email to you as I understand Karla (copied) is away until July 15th. We are requesting comments on this draft EPR by July 29th as noted below. This was outlined in the notice I sent in the email further below (reattached for reference), so this email is simply a follow-up to note the report is now available.

Thanks,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

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----- Forwarded message -----

From: **Hayes, Greg** <ghayes@dillon.ca>

Date: Fri, Jun 28, 2024 at 9:30 AM

Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

To: Barboza, Karla (MHSTCI) <Karla.Barboza@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>, Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>, Patten, Chris <cpatten@dillon.ca>

Good morning,

The draft Environmental Project Report (EPR) for the East End Transit Terminal was posted in the Documents section of the project webpage yesterday. Below is a link to the webpage.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments about the project or information in the draft EPR, please let us know by **July 29, 2024**.

Thanks,

Greg




Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

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On Thu, Jun 13, 2024 at 3:02 PM Hayes, Greg <ghayes@dillon.ca> wrote:

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be

made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
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June 14, 2024

Greg Hayes
Associate
Dillion Consulting Limited
Email: ghayes@dillon.ca

Dear Grey Hayes:

Re: Acknowledgement - Notice of Commencement for the East End Transit Terminal

Thank you for your email dated June 13, 2024, notifying the Ministry of the Environment, Conservation and Parks (ministry) of the Notice of Commencement for the East End Transit Terminal (project), in the City of Windsor (City). The ministry understands that this Notice of Commencement was formally published on the City's website on June 13, 2024, thereby starting the 120-day environmental project report (EPR) development period.

In accordance with the Transit and Rail Project Assessment Process regulation (Ontario Regulation 231/08) (Transit and Rail Project Regulation) you are required to send the notice to Indigenous communities, assessed property owners within 30 metres of the project, and interested persons.

The notice states that a draft EPR will be made available to the public for a 30-day review starting on June 27, 2024. As you are aware, this process is time-limited, so it is strongly recommended that the draft EPR, include all relevant technical reports. A complete draft EPR submission will more likely provide assurance that all comments raised relating to matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project can be addressed within the prescribed time limits of the regulation to avoid a time-out. This is essential when there was minimal engagement with relevant regulatory agencies,

Greg Hayes
Page 2.

potentially impacted and/or interested Indigenous communities during the pre-planning phase.

Should you have any further questions related to the Transit and Rail Project Regulation and its requirements, please contact me at 437-248-0058 or by e-mail at cindy.batista@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Cindy Batista", with a long horizontal flourish extending to the right.

Special Project Officer
Environmental Assessment Branch

C: Supervisor EAPC- Team 1



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>

Fri, Jun 28, 2024 at 2:25 PM

To: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hi Cindy,

We expect that the air quality report will be ready for your review mid-July.

The draft EPR and supporting documentation is publicly available and this was noted in the Notice of Commencement & Public Meeting that we circulated on June 13th. We also sent follow-up emails to the other external agencies on the contact list and placed follow-up calls with all Indigenous communities on the contact list today as a reminder that the report is now available.

Thanks,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 28, 2024 at 10:37 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Thanks for your email below. I will circulate the draft EPR and supporting documents currently listed on the City's website to the ministry's reviewers. Can you kindly provide an approximate timeline of when the ministry can expect to see the air quality report (e.g., August)? Can you kindly confirm that the draft report and supporting documentation was also shared with relevant agencies and Indigenous communities.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:25 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>

Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Morning Cindy,

The draft EPR for the East End Transit Terminal was posted in the Documents section of the project page on the City's website (link below) yesterday. As noted in Section 5.1.3 of the draft EPR, the air quality study is currently being completed. We expect that study will be finished in the near future and will send the air quality report to you for review once it is ready.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments, please let us know by **July 29, 2024**.

Best,

Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 14, 2024 at 10:19 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)

Environmental Assessment Services | Environmental Assessment Branch

Ministry of the Environment, Conservation & Parks

135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5

Phone: 437-248-0058 | **Email:** cindy.batista@ontario.ca

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Thursday, June 13, 2024 3:03 PM

To: O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>

Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

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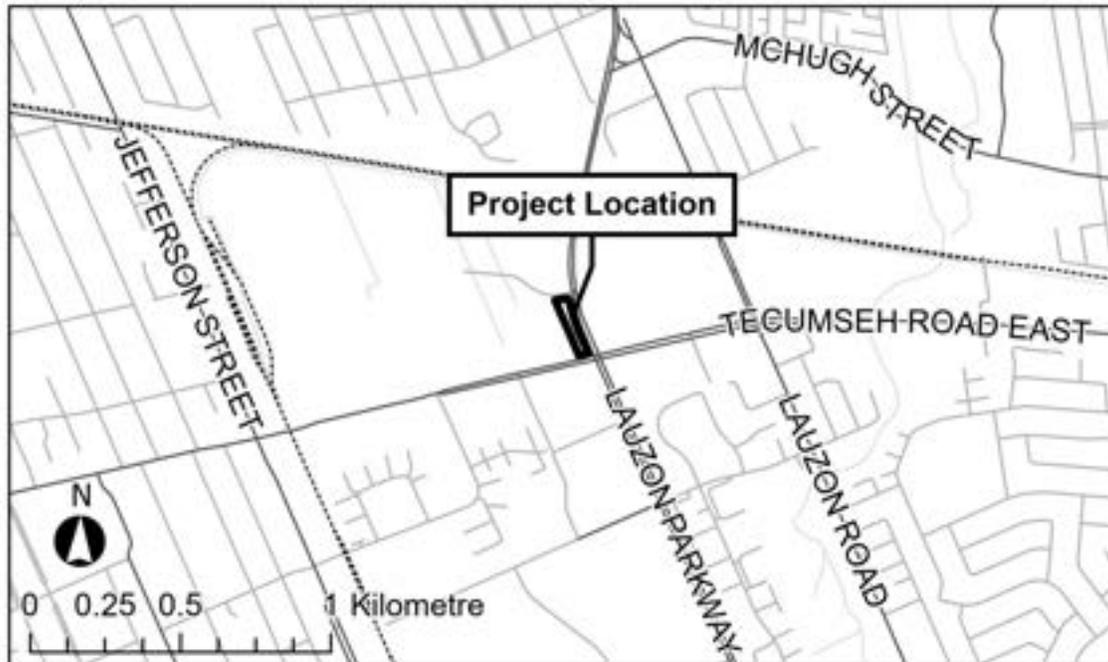
Notice of Commencement and Public Meeting

Transit and Rail Project Assessment Process

East End Transit Terminal, City of Windsor, Ontario

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. The terminal is planned to be located at the northwest corner of the intersection of Lauzon Parkway and Tecumseh Road East, as shown on the map below. Further information, including the preliminary layout of the terminal, can be found on the project webpage at:

www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal



Public Open House

To learn more about the project, you are invited to attend the upcoming public open house at:

Windsor Family Credit Union (WFCU) Centre, Ontario Room

8787 McHugh Street, Windsor, Ontario

June 27, 2024, 4:00 to 6:00 p.m.

Drawings and information about the preferred design, anticipated impacts, mitigation measures, and next steps will be displayed for viewing. Project team members will be available to discuss the project and respond to comments and questions.

Environmental Project Report

The environmental impact of this project is being assessed in accordance with the TRPAP, as outlined in *Ontario Regulation 231/08*. An Environmental Project Report (EPR) is being prepared to document the preferred design, consultation completed, impact assessment, and mitigation measures.

The draft EPR is planned to be made publicly available for an initial 30 calendar day review period starting on **June 27, 2024**. The draft report will be posted on the project webpage at the link above.

Upon completion of the study, the final EPR will be made available for public comment for 30 calendar days. A Notice of Completion will be circulated when the final EPR is available for review.

Contact Us

If you have questions, comments, or wish to be added to the project mailing list, please contact either of the project team members listed below. Your comments are requested by **July 29, 2024**.

Chris Patten, P.Eng., Project Manager

Dillon Consulting Limited
3200 Deziel Drive, Suite 608
Windsor, Ontario, N8W 5K8
Phone: 519-948-4243 ext. 3210
Email: cpatten@dillon.ca

Sonia Bajaj, CPA, CMA, Project Administrator

The Corporation of the City of Windsor
350 City Hall Square West, Suite 310
Windsor, Ontario, N9A 6S1
Phone: 519-255-6100 ext. 6004
Email: sbajaj@citywindsor.ca

All personal information included in a submission – such as name, address, telephone number, and property location – is collected, maintained, and disclosed by the Ministry of the Environment for the purpose of transparency and consultation. The information is collected under the authority of the *Environmental Assessment Act* or is collected and maintained for the purpose of creating a record that is available to the general public as described in section 37 of the *Freedom of Information and Protection of Privacy Act*. Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential. For more information, contact the Ministry of the Environment, Conservation and Parks (MECP) Freedom of Information and Privacy Coordinator.

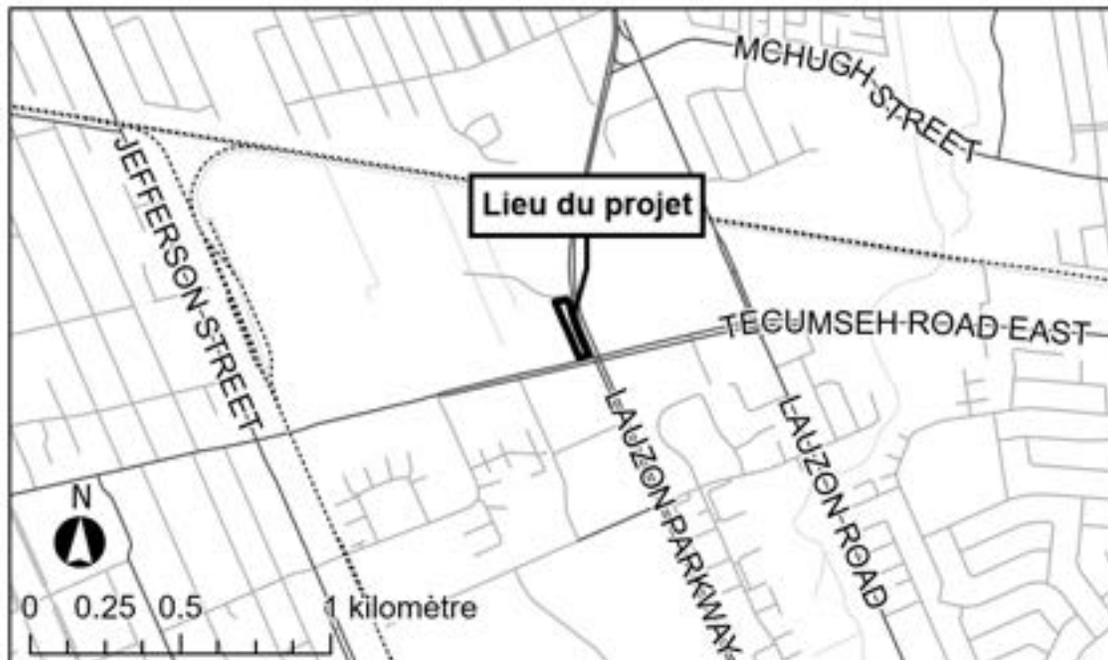
This notice was first issued June 13, 2024.

Pour des renseignements en français veuillez communiquer avec Matthieu Barnier, 519-354-7868, poste 3301.

Processus d'évaluation des projets de transport en commun et de transport ferroviaire Terminal de transport en commun East End, Ville de Windsor (Ontario)

La Ville de Windsor a retenu les services de Dillon Consulting Limited pour réaliser le Processus d'évaluation des projets de transport en commun et de transport ferroviaire (TRPAP) pour un nouveau terminal de transport en commun dans l'est de Windsor. Le terminal devrait être situé à l'angle nord-ouest de l'intersection de Lauzon Parkway et de Tecumseh Road East, comme le montre la carte ci-dessous. De plus amples renseignements, y compris l'aménagement préliminaire du terminal, se trouvent sur la page Web du projet à l'adresse suivante :

www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal



Portes ouvertes

Pour en savoir plus sur le projet, vous êtes invités à assister à la prochaine journée portes ouvertes à l'adresse suivante :

Windsor Family Credit Union (WFCU) Centre, Salle Ontario
8787, rue McHugh, Windsor (Ontario)
27 juin 2024, de 16 h à 18 h

Des dessins et des renseignements sur la conception préférée, les impacts prévus, les mesures d'atténuation et les prochaines étapes seront affichés à des fins de consultation. Les membres de l'équipe de projet seront disponibles pour discuter du projet et répondre aux commentaires et aux questions.

Rapport de projet environnemental

L'impact environnemental de ce projet est évalué conformément au TRPAP, tel qu'il est décrit dans le *Règlement de l'Ontario 231/08*. Un rapport de projet environnemental (RPE) est en cours de préparation pour documenter la conception préférée, la consultation terminée, l'évaluation d'impact et les mesures d'atténuation.

Le projet de RPE devrait être rendu public pour une période d'examen initiale de 30 jours civils commençant le **27 juin 2024**. L'ébauche du rapport sera affichée sur la page Web du projet au lien ci-dessus.

Une fois l'étude terminée, le RPE final sera mis à la disposition du public pour commentaires pendant 30 jours civils. Un avis de lancement sera distribué lorsque le RPE final sera disponible pour examen.

Contactez-nous

Si vous avez des questions ou des commentaires ou si vous souhaitez être ajouté à la liste de diffusion du projet, veuillez prendre contact avec l'un des membres de l'équipe de projet indiqués ci-dessous. Vos commentaires sont demandés d'ici le **29 juillet 2024**.

Chris Patten, ing., gestionnaire de projet

Dillon Consulting Limited
3200 Deziel Drive, bureau 608
Windsor (Ontario) N8W 5K8
Téléphone : 519 948-4243 poste 3210
Courriel : cpatten@dillon.ca

Sonia Bajaj, CPA, CMA, administratrice de projet

La Corporation de la Ville de Windsor
350 City Hall Square West, bureau 310
Windsor (Ontario) N9A 6S1
Téléphone : 519 255-6100 poste 6004
Courriel : sbajaj@citywindsor.ca

Tous les renseignements personnels inclus dans une soumission – comme le nom, l'adresse, le numéro de téléphone et l'emplacement de la propriété – sont recueillis, conservés et divulgués par le ministère de l'Environnement à des fins de transparence et de consultation. Les renseignements sont recueillis en vertu de la *Loi sur les évaluations environnementales* ou sont recueillis et conservés dans le but de créer un document qui est accessible au grand public, tel que décrit à l'article 37 de la *Loi sur l'accès à l'information et la protection de la vie privée*. Les renseignements personnels que vous soumettez feront partie d'un dossier public accessible au grand public, à moins que vous ne demandiez qu'ils demeurent confidentiels. Pour de plus amples renseignements, communiquez avec le coordonnateur de l'accès à l'information et de la protection de la vie privée du ministère de l'Environnement, de la Protection de la nature et des Parcs.

Cet avis a été publié pour la première fois le 13 juin 2024.

Pour des renseignements en français, veuillez communiquer avec Matthieu Barnier, 519 354-7868, poste 3301.

June 13, 2024

Sample of cover letter sent
to non-email contacts on the
contact list.

<Company Name>
<Address Line>
<City, Province>
<Postal Code>

Attention: <Title> <First and Last Name>
<Position>

***Notice of Commencement and Public Meeting
Transit and Rail Project Assessment Process
East End Transit Terminal, City of Windsor, Ontario***

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The enclosed notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the enclosed notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact the undersigned at (905) 901-2912 ext. 3455 or ghayes@dillon.ca.

Sincerely,

DILLON CONSULTING LIMITED

Greg Hayes
for Chris Patten, P.Eng.
Project Manager

GJH:ic
Enclosure

cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor

Our file: 24-7953



3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Fri, Jun 14, 2024 at 10:19 AM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Colella, Nick (MECP)" <Nick.Colella@ontario.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)

Environmental Assessment Services | Environmental Assessment Branch

Ministry of the Environment, Conservation & Parks

135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5

Phone: 437-248-0058 | Email: cindy.batista@ontario.ca*If you have any accommodation needs or require communication supports or alternate formats, please let me know.**Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.*

From: Hayes, Greg <ghayes@dillon.ca>**Sent:** Thursday, June 13, 2024 3:03 PM**To:** O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>**Cc:** Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>**Subject:** Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



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 **Ack Notice of Commencement 14June2024.pdf**
178K

June 14, 2024

Greg Hayes
Associate
Dillion Consulting Limited
Email: ghayes@dillon.ca

Dear Grey Hayes:

Re: Acknowledgement - Notice of Commencement for the East End Transit Terminal

Thank you for your email dated June 13, 2024, notifying the Ministry of the Environment, Conservation and Parks (ministry) of the Notice of Commencement for the East End Transit Terminal (project), in the City of Windsor (City). The ministry understands that this Notice of Commencement was formally published on the City's website on June 13, 2024, thereby starting the 120-day environmental project report (EPR) development period.

In accordance with the Transit and Rail Project Assessment Process regulation (Ontario Regulation 231/08) (Transit and Rail Project Regulation) you are required to send the notice to Indigenous communities, assessed property owners within 30 metres of the project, and interested persons.

The notice states that a draft EPR will be made available to the public for a 30-day review starting on June 27, 2024. As you are aware, this process is time-limited, so it is strongly recommended that the draft EPR, include all relevant technical reports. A complete draft EPR submission will more likely provide assurance that all comments raised relating to matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project can be addressed within the prescribed time limits of the regulation to avoid a time-out. This is essential when there was minimal engagement with relevant regulatory agencies,

Greg Hayes
Page 2.

potentially impacted and/or interested Indigenous communities during the pre-planning phase.

Should you have any further questions related to the Transit and Rail Project Regulation and its requirements, please contact me at 437-248-0058 or by e-mail at cindy.batista@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Cindy Batista", with a long horizontal flourish extending to the right.

Special Project Officer
Environmental Assessment Branch

C: Supervisor EAPC- Team 1



Hayes, Greg <ghayes@dillon.ca>

FW: Notice of Commencement and Public Meeting - East End Transit Terminal

Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>
Cc: "Chris Patten (CPatten@dillon.ca)" <CPatten@dillon.ca>

Mon, Jun 24, 2024 at 4:45 PM

FYI, as requested.

Thanks,

Sonia

From: Bajaj, Sonia (She/Her)
Sent: Monday, June 24, 2024 4:19 PM
To: [REDACTED]
Subject: Notice of Commencement and Public Meeting - East End Transit Terminal

Good Afternoon,

As a follow up to our discussion last week, kindly note the Preliminary Layout has been posted to the Webpage.

[Transit and Rail Project Assessment Process - East End Transit Terminal | City of Windsor \(citywindsor.ca\)](#)

Thank you,

Sonia

Sonia Bajaj (She/Her), CPA, CMA | Project Administrator



Infrastructure Services – Engineering Department – Corporate Projects Division

6/24/24, 4:57 PM

Dillon Consulting Limited Mail - FW: Notice of Commencement and Public Meeting - East End Transit Terminal

[350 City Hall Square West | Suite 310 | Windsor, ON | N9A 6S1](#)

Phone (519) 255-6100 ext. 6004 | Mobile (519) 819-1459 | sbajaj@citywindsor.ca

www.citywindsor.ca



Hayes, Greg <ghayes@dillon.ca>

FW: Transit and rail project

Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>
Cc: "Chris Patten (CPatten@dillon.ca)" <CPatten@dillon.ca>

Mon, Jun 24, 2024 at 4:46 PM

FYI, as requested.

Thanks,
Sonia

From: Bajaj, Sonia (She/Her)
Sent: Monday, June 24, 2024 4:21 PM
To: [REDACTED]
Subject: RE: Transit and rail project

Good Afternoon,

As a follow up to our request, kindly note the Preliminary Layout has been posted to the Webpage.

[Transit and Rail Project Assessment Process - East End Transit Terminal | City of Windsor \(citywindsor.ca\)](https://www.citywindsor.ca/transit-rail-project-assessment-process-east-end-transit-terminal)

Thank you,
Sonia

From: Bajaj, Sonia (She/Her)
Sent: Sunday, June 23, 2024 7:24 PM
To: [REDACTED]
Subject: RE: Transit and rail project

Hello,

Thank you for your email, we plan to post the preliminary layout on the Webpage by Tuesday.

I will contact you when it's online.

Thank you,

Sonia

Sonia Bajaj (She/Her), CPA, CMA | Project Administrator



Infrastructure Services – Engineering Department – Corporate Projects Division

350 City Hall Square West | Suite 310 | Windsor, ON | N9A 6S1

Phone (519) 255-6100 ext. 6004 | Mobile (519) 819-1459 | sbajaj@citywindsor.ca

www.citywindsor.ca

From: [REDACTED]
Sent: Saturday, June 22, 2024 3:22 PM
To: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
Subject: Transit and rail project

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Sonia

I saw the ad in the paper about this project. It said a preliminary layout of the terminal would be on the web page. I don't see it there. Can you please send it to me?

[REDACTED]



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>

Fri, Jun 28, 2024 at 9:28 AM

To: planning@erca.org

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>

Good morning,

The draft Environmental Project Report (EPR) for the East End Transit Terminal was posted in the Documents section of the project webpage yesterday. Below is a link to the webpage.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments about the project or information in the draft EPR, please let us know by **July 29, 2024**.

Thanks,
Greg




Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Thu, Jun 13, 2024 at 3:02 PM Hayes, Greg <ghayes@dillon.ca> wrote:

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg




Greg Hayes
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Dillon Consulting Limited
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Hamilton, Ontario, L8R 2J9
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www.dillon.ca

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Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Minkin, Dan (MCM) <Dan.Minkin@ontario.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>

Fri, Jun 28, 2024 at 10:18 AM

Thank you for the update Greg.

Dan Minkin

Heritage Planner | Heritage Operations Branch

Ministry of Citizenship and Multiculturalism | Ontario Public Service

416-786-7553 | dan.minkin@ontario.ca*Taking pride in strengthening Ontario, its places and its people*

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:36 AM
To: Minkin, Dan (MCM) <Dan.Minkin@ontario.ca>
Cc: Barboza, Karla (She/Her) (MCM) <Karla.Barboza@ontario.ca>
Subject: Fwd: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Dan,

I am forwarding this email to you as I understand Karla (copied) is away until July 15th. We are requesting comments on this draft EPR by July 29th as noted below. This was outlined in the notice I sent in the email further below (reattached for reference), so this email is simply a follow-up to note the report is now available.

Thanks,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: **Hayes, Greg** <ghayes@dillon.ca>

Date: Fri, Jun 28, 2024 at 9:30 AM

Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

To: Barboza, Karla (MHSTCI) <Karla.Barboza@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>, Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>, Patten, Chris <cpatten@dillon.ca>

Good morning,

The draft Environmental Project Report (EPR) for the East End Transit Terminal was posted in the Documents section of the project webpage yesterday. Below is a link to the webpage.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments about the project or information in the draft EPR, please let us know by **July 29, 2024**.

Thanks,

Greg




Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

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Good afternoon,

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The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be

made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
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GHayes@dillon.ca
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June 14, 2024

Greg Hayes
Associate
Dillion Consulting Limited
Email: ghayes@dillon.ca

Dear Grey Hayes:

Re: Acknowledgement - Notice of Commencement for the East End Transit Terminal

Thank you for your email dated June 13, 2024, notifying the Ministry of the Environment, Conservation and Parks (ministry) of the Notice of Commencement for the East End Transit Terminal (project), in the City of Windsor (City). The ministry understands that this Notice of Commencement was formally published on the City's website on June 13, 2024, thereby starting the 120-day environmental project report (EPR) development period.

In accordance with the Transit and Rail Project Assessment Process regulation (Ontario Regulation 231/08) (Transit and Rail Project Regulation) you are required to send the notice to Indigenous communities, assessed property owners within 30 metres of the project, and interested persons.

The notice states that a draft EPR will be made available to the public for a 30-day review starting on June 27, 2024. As you are aware, this process is time-limited, so it is strongly recommended that the draft EPR, include all relevant technical reports. A complete draft EPR submission will more likely provide assurance that all comments raised relating to matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project can be addressed within the prescribed time limits of the regulation to avoid a time-out. This is essential when there was minimal engagement with relevant regulatory agencies,

Greg Hayes
Page 2.

potentially impacted and/or interested Indigenous communities during the pre-planning phase.

Should you have any further questions related to the Transit and Rail Project Regulation and its requirements, please contact me at 437-248-0058 or by e-mail at cindy.batista@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Cindy Batista", with a long horizontal flourish extending to the right.

Special Project Officer
Environmental Assessment Branch

C: Supervisor EAPC- Team 1



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>

Fri, Jun 28, 2024 at 2:25 PM

To: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hi Cindy,

We expect that the air quality report will be ready for your review mid-July.

The draft EPR and supporting documentation is publicly available and this was noted in the Notice of Commencement & Public Meeting that we circulated on June 13th. We also sent follow-up emails to the other external agencies on the contact list and placed follow-up calls with all Indigenous communities on the contact list today as a reminder that the report is now available.

Thanks,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 28, 2024 at 10:37 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Thanks for your email below. I will circulate the draft EPR and supporting documents currently listed on the City's website to the ministry's reviewers. Can you kindly provide an approximate timeline of when the ministry can expect to see the air quality report (e.g., August)? Can you kindly confirm that the draft report and supporting documentation was also shared with relevant agencies and Indigenous communities.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:25 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>

Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Morning Cindy,

The draft EPR for the East End Transit Terminal was posted in the Documents section of the project page on the City's website (link below) yesterday. As noted in Section 5.1.3 of the draft EPR, the air quality study is currently being completed. We expect that study will be finished in the near future and will send the air quality report to you for review once it is ready.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments, please let us know by **July 29, 2024**.

Best,

Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 14, 2024 at 10:19 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)

Environmental Assessment Services | Environmental Assessment Branch

Ministry of the Environment, Conservation & Parks

135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5

Phone: 437-248-0058 | **Email:** cindy.batista@ontario.ca

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Thursday, June 13, 2024 3:03 PM

To: O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>

Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
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Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

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Welcome

Public Open House

East End Transit Terminal

Purpose: To provide information about the study and gather feedback, which will help direct the next steps.



How to Engage

- Review the information boards
- Ask questions and provide feedback to the project team
- Fill in a comment form or email either of the project team members listed on the Next Steps panel.

Visit our Webpage

To learn more, visit the project webpage using the link or QR code below!

www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal



Project Overview

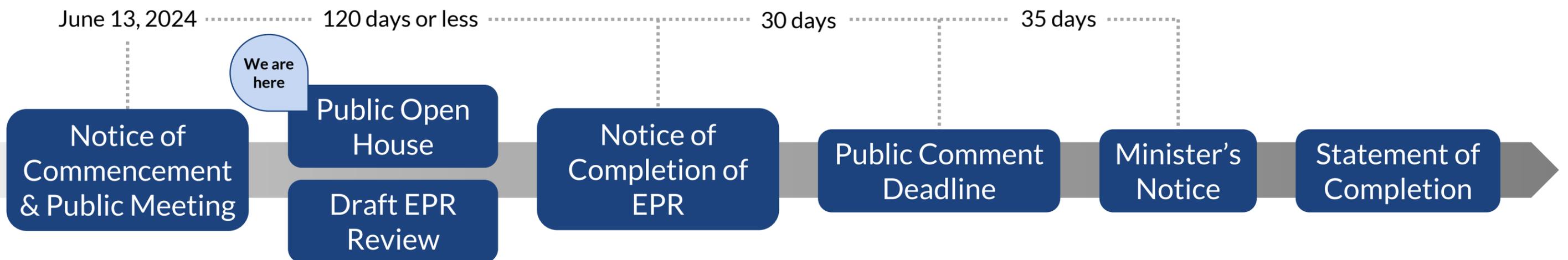
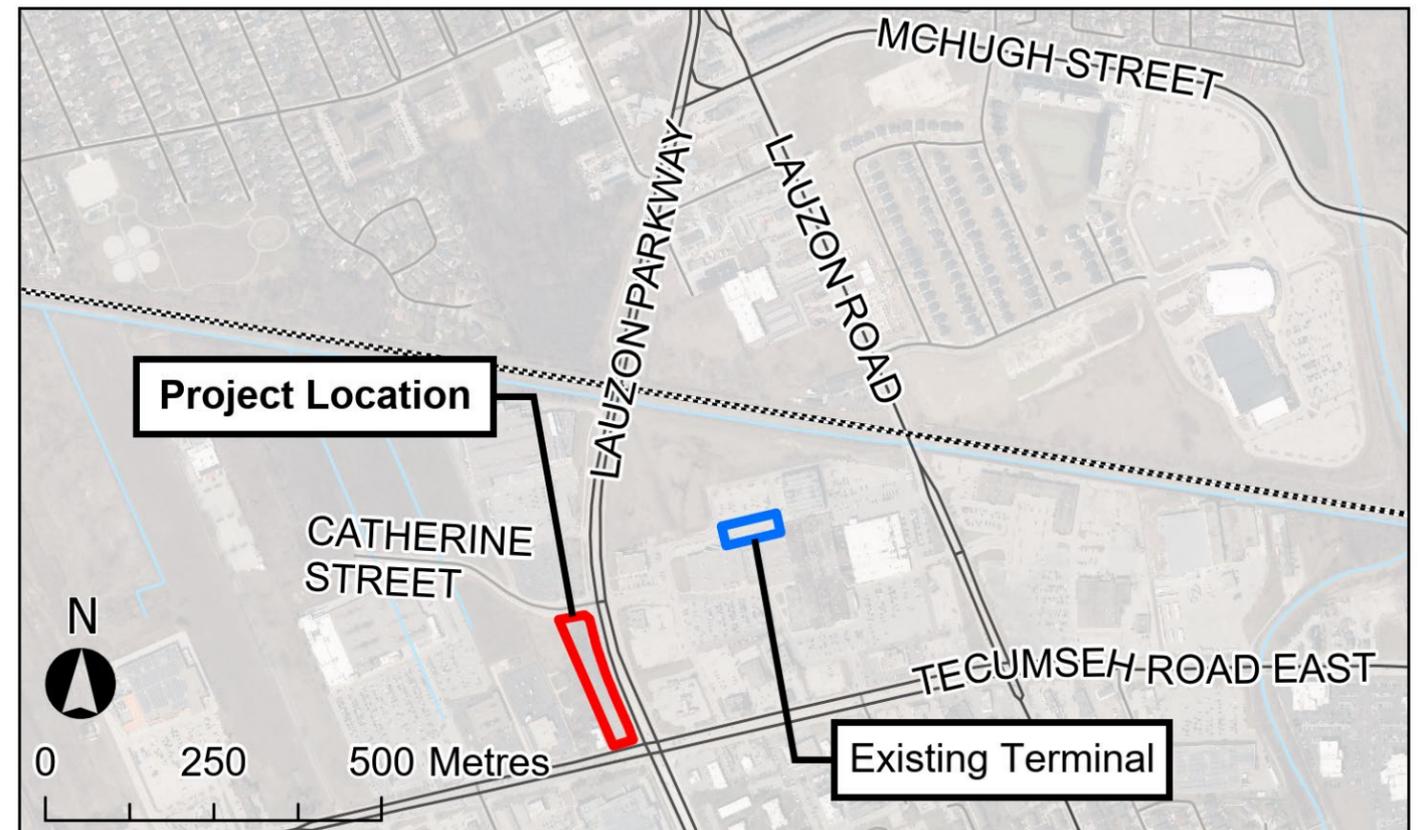


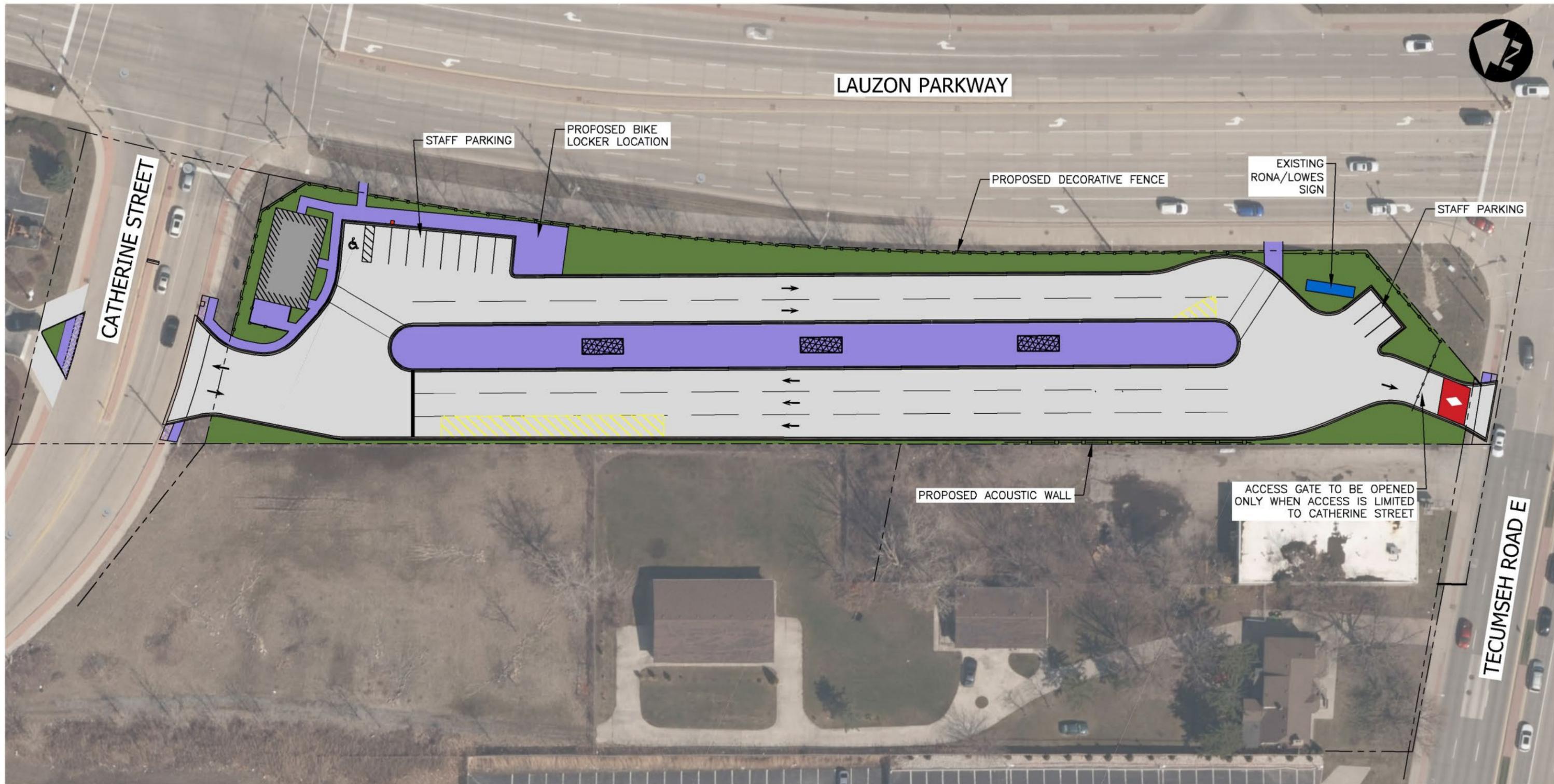
Need for the Project

- In the future, the existing bus terminal location at Tecumseh Mall will no longer be available
- The City plans to relocate the terminal to City property at the northwest corner of Tecumseh Road East and Lauzon Parkway, as shown in the map to the right.

Transit and Rail Project Assessment Process

- This project is following the Transit and Rail Project Assessment Process (TRPAP) as outlined in Ontario Regulation 231/08
- The TRPAP involves the assessment of predicted environmental effects and public consultation
- An Environmental Project Report (EPR) is being prepared to document the preferred design, consultation completed, impact assessment, and mitigation measures.





EAST END TRANSIT TERMINAL
CITY OF WINDSOR

PROPOSED SITE PLAN
FIGURE 01

- | | | |
|-------------------|------------------------|---------------------------|
| CONCRETE PAVEMENT | GRASSED LANDSCAPE | ELECTRIC CHARGING STATION |
| CONCRETE SIDEWALK | TRANSIT STAFF FACILITY | |
| STAMPED CONCRETE | SHELTERS | |

MAP/DRAWING INFORMATION:
AERIAL MAPPING FROM GOOGLE EARTH PRO.

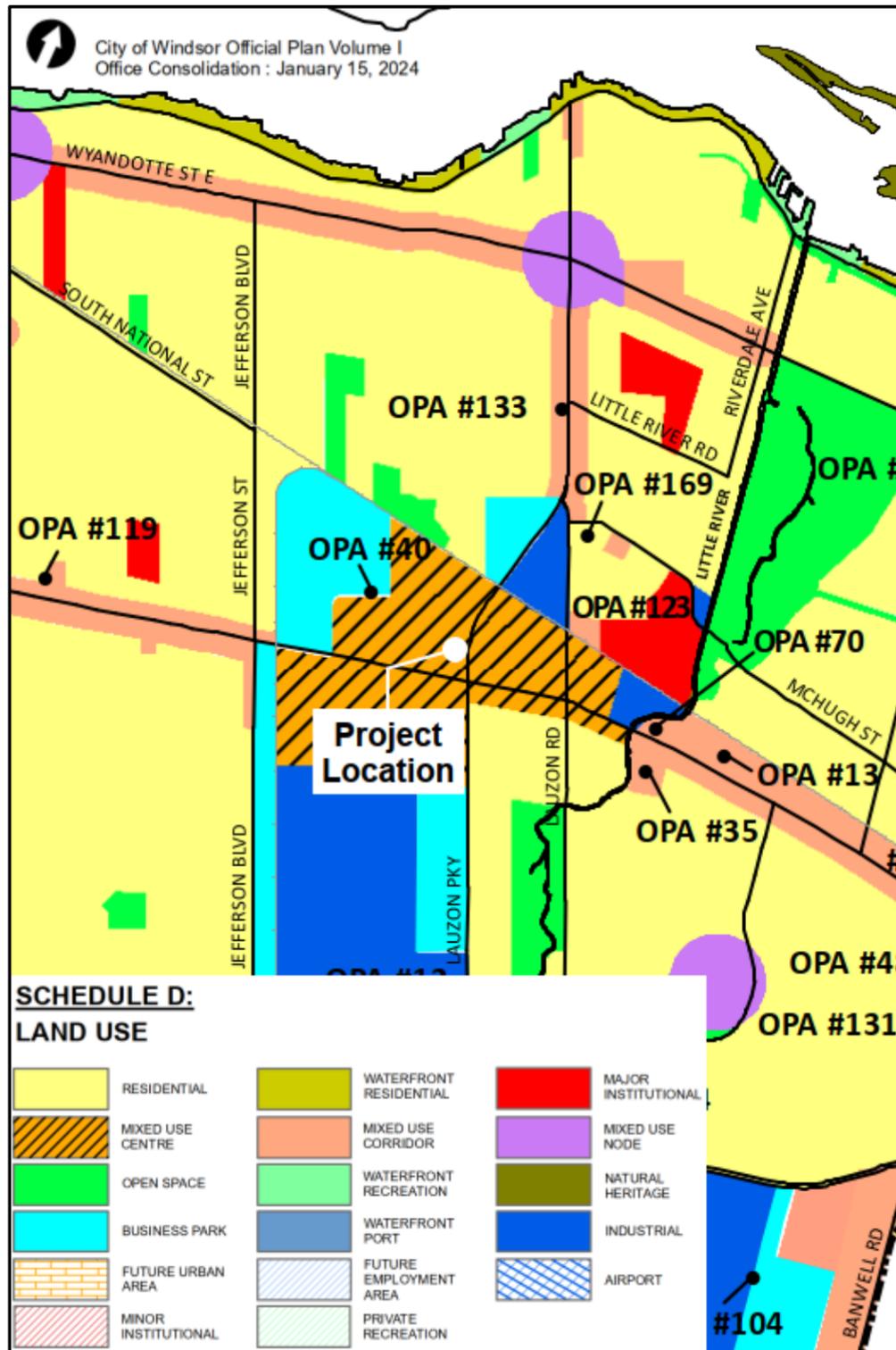


CREATED BY: TKS
CHECKED BY: CDP
DESIGNED BY: MTB



PROJECT: 247953
STATUS: DRAFT
DATE: 18/06/24

Socio-Economic Considerations



Alignment with Planning Policies

- Provincial and municipal planning policies call for supporting transit and transit-oriented development
- This project supports the continuation of reliable transit operations in the City's east end
- Relocating the terminal near the current location minimizes the impact to existing bus routing
- Keeping the terminal within the designated Mixed Use Centre surrounding Tecumseh Mall supports transit ridership as well as existing and future development in the area.

Noise Impact Assessment

- Noise modelling is currently being completed – preliminary results indicate mitigation is required
- Acoustic wall has been incorporated into the design, along a portion of the west site boundary.

Air Quality Impact Assessment

- Air quality modelling is currently being completed to assess the impacts of the project and the need for mitigation
- Further information will be provided in the final EPR.

East End Transit Terminal

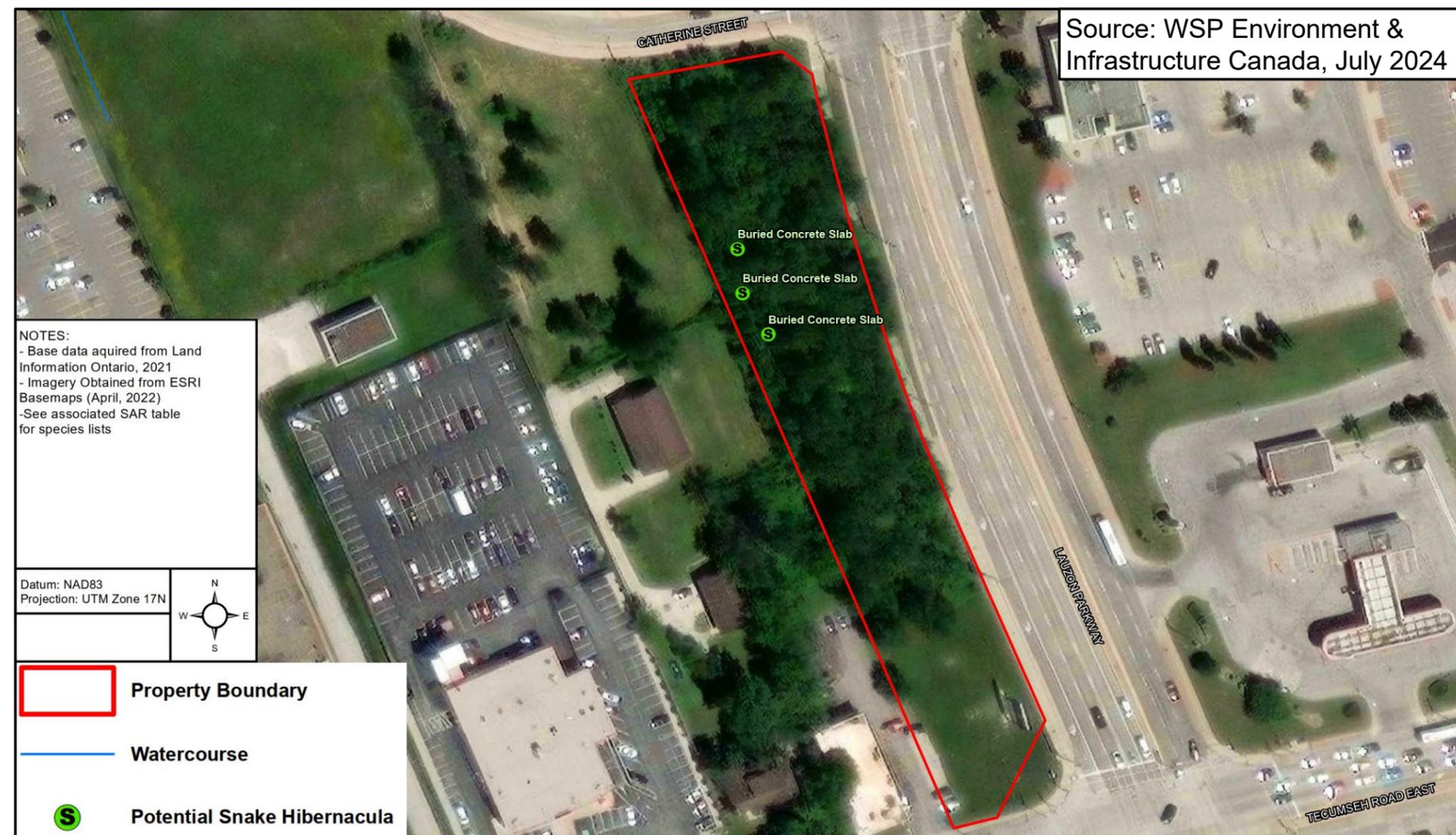
Natural Environment



- The project location is an undeveloped lot within a commercial area in the east end of Windsor
- Nearest mapped watercourse is approximately 150 metres west of the site
- No designated natural heritage features onsite
- The likelihood of Species at Risk (SAR) occurring onsite has been assessed as low
- An Information Gathering Form (IGF) is currently being prepared for submission to the Ministry of the Environment, Conservation and Parks (MECP) to seek guidance about SAR considerations and potential permitting.

Recommended Mitigation:

- City will be planting new trees offsite with a 1:1 replacement ratio
- Complete vegetation removals outside the breeding bird window (late March to late August)
- Monitoring by qualified biologist during vegetation removals
- SAR awareness training for on-site personnel
- Erosion and sediment control measures to be developed.



Cultural Heritage Resources

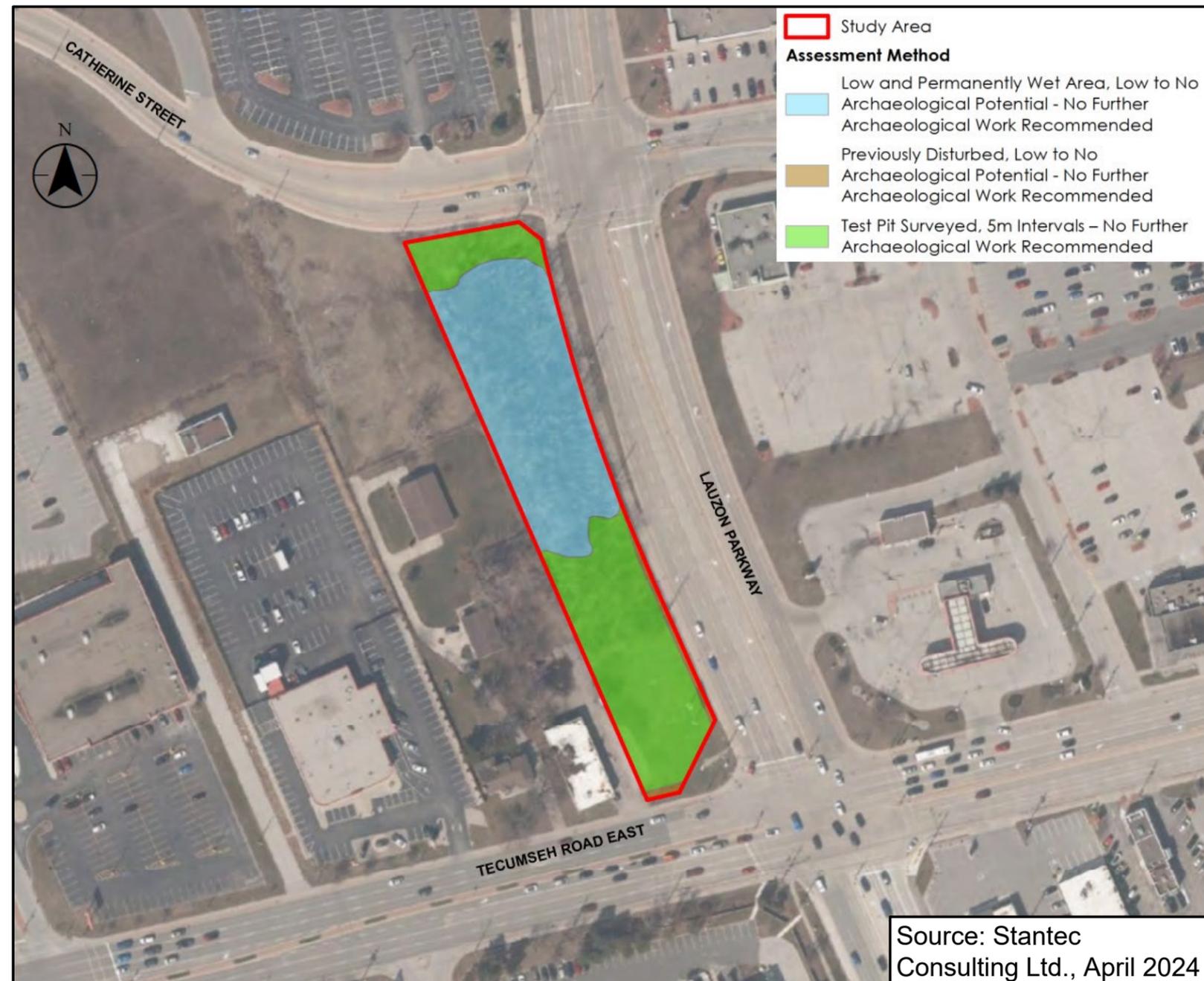


Archaeological Resources

- Stage 1-2 archaeological assessment (AA) completed for the project location
- No archaeological resources identified
- No further AA is recommended
- Stage 1-2 AA Report (Stantec, 2024) was entered into the Ontario Public Register of Archaeological Reports in May 2024.

Built Heritage Resources and Cultural Heritage Landscapes

- Project location was screened for known or potential built heritage resources and cultural heritage landscapes; nothing identified
- No further cultural heritage studies are recommended.



Engineering



Traffic and Transit Operations

- Existing Tecumseh Mall transit terminal services 9 bus routes (see map on the right)
- Traffic Impact Study is being completed to minimize traffic disruptions.

Environmental Site Assessments

- Soil and groundwater testing did not identify contamination beyond the applicable standards.

Geotechnical

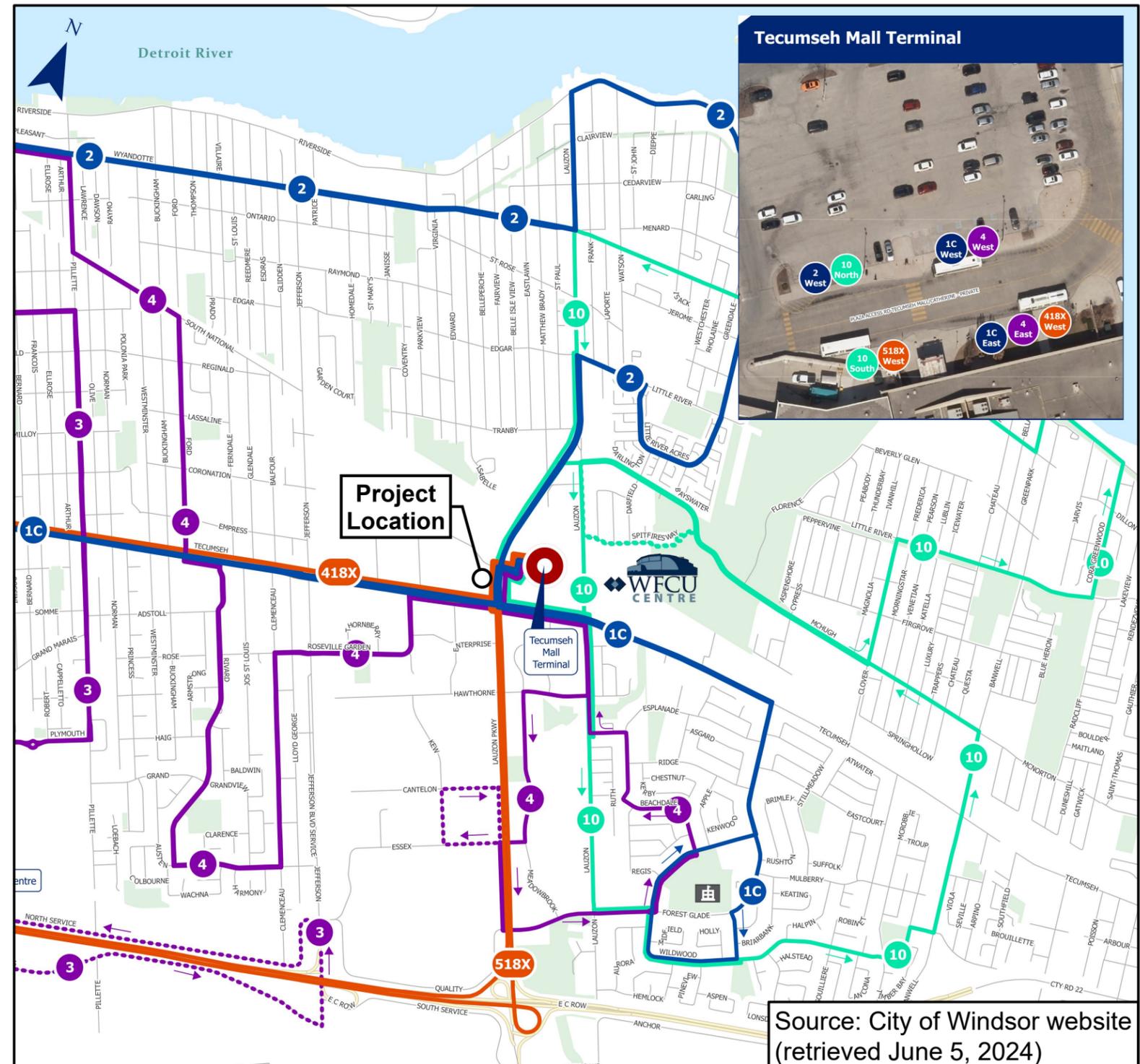
- Geotechnical investigations (boreholes) are planned as part of detailed design.

Drainage

- Outlet to Catherine Street storm sewer
- Storage to be provided underground to accommodate the 1-in-100-year storm.

Utilities and Site Servicing

- No existing utilities onsite
- Transit terminal will be connected to surrounding utilities; consultation ongoing.



East End Transit Terminal

Next Steps



Current Consultation

- Draft EPR is now available for review on the project webpage (see link/QR code on Welcome panel)
- We are currently seeking comments regarding information presented at this Open House and/or in the draft EPR.

If you have questions, comments, or wish to be added to our contact list, please speak with one of the project team members at this open house or fill in a comment form. You can also contact either of the project team members listed below following the meeting. **Your comments are requested by July 29, 2024.**

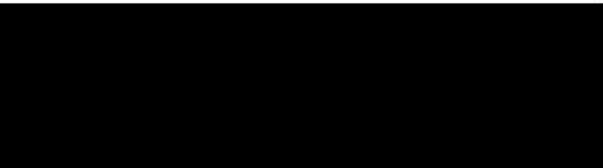
Chris Patten, P.Eng., Project Manager
Dillon Consulting Limited
3200 Deziel Drive, Suite 608
Windsor, Ontario, N8W 5K8
Phone: 519-948-4243 ext. 3210
Email: cpatten@dillon.ca

Sonia Bajaj, CPA, CMA, Project Administrator
The Corporation of the City of Windsor
350 City Hall Square West, Suite 310
Windsor, Ontario, N9A 6S1
Phone: 519-255-6100 ext. 6004
Email: sbajaj@citywindsor.ca

Anticipated Timelines

- Council Update and Notice of Completion of EPR: September 2024
- Final EPR public comment period: September to October 2024
- Statement of Completion: November to December 2024 (subject to MECP decision)
- Construction: Target 2025-2026

Record of Attendance
Public Open House – June 27, 2024



Name	Company (if applicable)	Mailing Address	Email Address
[Redacted]			

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East End Transit Terminal
City of Windsor



Record of Attendance
Public Open House – June 27, 2024

Name	Company (if applicable)	Mailing Address	Email Address
Jane Doe	XYZ Corporation	1 Example Street, Windsor, ON, N8S 3K6	jdoe@xyz.com

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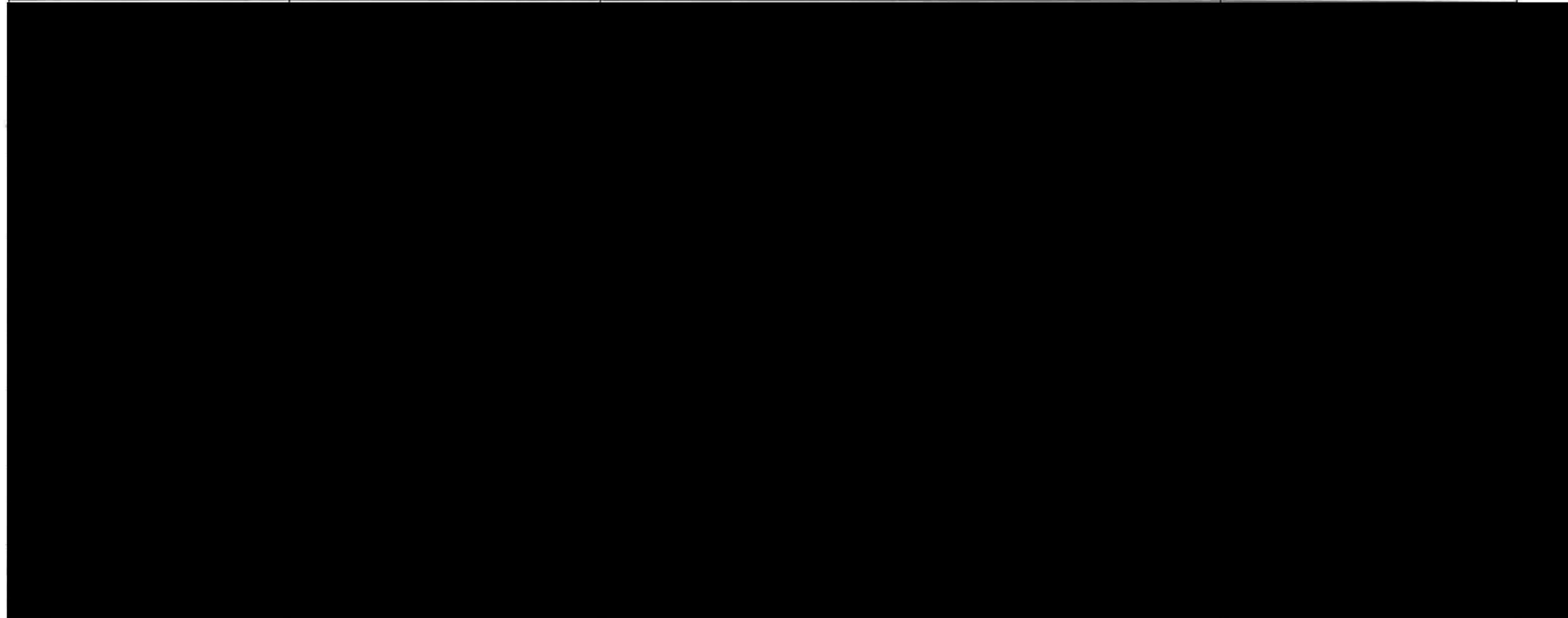


East End Transit Terminal
City of Windsor



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East End Transit Terminal
City of Windsor



WINDSOR | News

East Windsor transit terminal could be on the move



Tecumseh Mall on Tecumseh Road in Windsor, Ont., on Thursday, June 25, 2020. (Ricardo Veneza / CTV Windsor)

CTVNewsWindsor.ca

Staff

[Contact](#)

Published June 28, 2024 9:33 a.m. EDT

Share



The City of Windsor is working to move the east-end transit terminal at Tecumseh Mall.

An open house was held Thursday night to share plans and get public input

The city hopes to begin construction next year on the new terminal, and open the hub for 2026.

Dillon Consulting has been hired to handle the project assessment.

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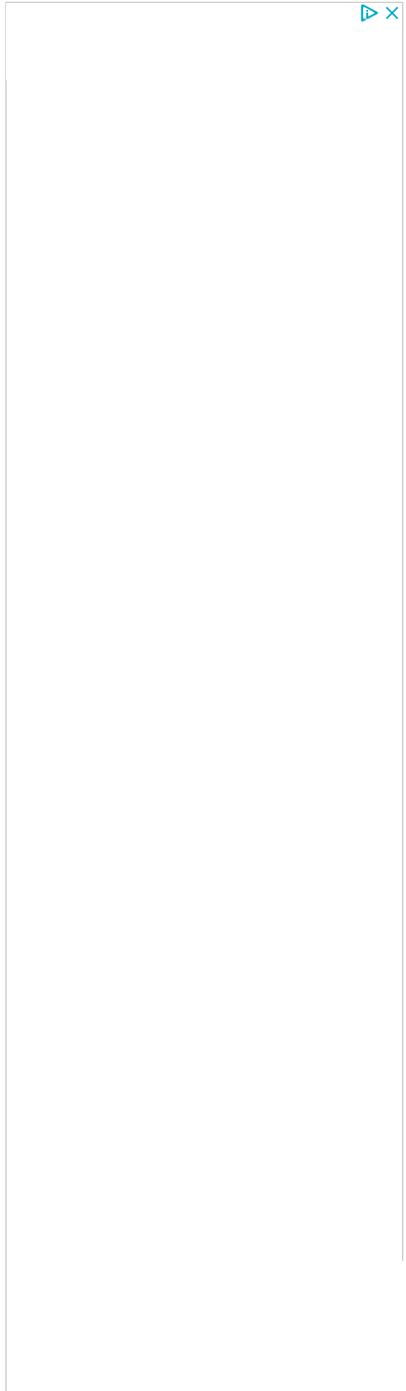
The planned location is on a plot of green space at the northwest corner of Tecumseh Road east and Lauzon Parkway — about a block away from the current hub at the mall.

East-end councillor Angelo Marignani said the new location could have express routes downtown.

City administration said the time is right for relocation.

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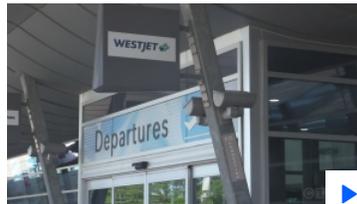
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NEW | Police say novice driver was impaired, fled officers in North Bay, ended up rolling vehicle into a ditch

The Canadian Anti-Fraud Centre warns of scammers using legitimate-looking logos.
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Sault shoplifting suspect slapped security guard, police say

A 37-year-old has been charged after a security guard in Sault Ste. Marie was attacked by a shoplifting suspect June 30.

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OTTAWA >



Eastern Ontario doctor accused of killing four patients acquitted of murder charges, negligence

An eastern Ontario doctor facing four charges of first-degree murder and negligence causing death in connection with the deaths of four seniors at a Hawkesbury hospital was acquitted on all charges at the Ottawa courthouse on Tuesday.

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WestJet flights have been cancelled at Toronto Pearson International Airport on Tuesday in the

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Eastern Ontario doctor accused of killing four patients acquitted of murder charges, negligence

An eastern Ontario doctor facing four charges of first-degree murder and negligence causing death in

wake of a mechanics strike over the weekend.
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16 min ago

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5 hours ago

Nearly 180,000 potholes filled in Winnipeg to date, almost double 2023

Fire destroys cooling tower, sparks grass fire in industrial area east of Edmonton

1 hour ago

3 hours ago

CALGARY >

REGINA >



BREAKING | Calgarians can now use water 'as they regularly would' indoors

Calgary's mayor has given citizens the go-ahead to begin using water inside their homes as they normally would.

2 hours ago



NEW | Regina's Urgent Care Centre now seeing patients

Regina's new Urgent Care Centre is now up and running. The facility, located at 1320 Albert St. had a full parking lot on its first day of operation.

10 min ago

More WestJet flights grounded as airline says resumption of operations to 'take time'

1 hour ago

Canada Day marked by thunderstorms, suspected tornadoes in eastern Sask.

2 hours ago

NEW | Garage fire threatens home in Palliser

36 min ago

Moose Jaw among three communities to benefit from \$11.2 billion RCAF training initiative

VANCOUVER >



UPDATED | Altercation between 'numerous' golfers on B.C. course broken up by RCMP

Authorities were called to break up an altercation involving "numerous" golfers in Burnaby, B.C., over the weekend – apparently prompted by some serious breaches in etiquette.

56 min ago

VANCOUVER ISLAND >



Entangled humpback whale in B.C. 'a really challenging' case, DFO says

Marine mammal rescuers in British Columbia are searching for an entangled humpback whale in the waters off northern Vancouver Island.

1 hour ago

NEW | B.C. RCMP say 16-year-old girl dead after fentanyl overdose

26 min ago

UPDATED | Altercation between 'numerous' golfers on B.C. course broken up by RCMP

56 min ago

NEW | Surrey Police Service now has its own branded vehicles responding to calls

36 min ago

NEW | B.C. RCMP say 16-year-old girl dead after fentanyl overdose

26 min ago

ATLANTIC >

N.L. >



Boil-water advisory remains in effect in Halifax, surrounding communities

A boil-water advisory warning residents of the possibility of unsafe drinking water within the Halifax Regional Municipality remains in place Tuesday.
4 hours ago

First week of July off to sunny start for the Maritimes

2 hours ago

P.E.I. man fined \$108K after N.B. officers seize contraband cigarettes

1 hour ago

WATCH: Ode to Newfoundland rings out at emotional interment of Unknown Soldier

As part of the emotional ceremony honouring Newfoundland and Labrador's Unknown Soldier, the province's national anthem, The Ode to Newfoundland, was sung. Military members received special permission from defence officials to salute the Ode.

An unknown Newfoundland soldier killed in the First World War is being laid to rest

The small French town where Newfoundlanders were heroes

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Here's what Windsor's proposed east-end transit terminal could look like



The proposed terminal would move to a parcel at Lauzon and Tecumseh

CBC News

Posted: June 28, 2024



People look at the proposed east-end transit terminal at a City of Windsor open house. (Dale Molnar/CBC)

Plans are in the works for a new east-end transit terminal, moving the hub out of Tecumseh Mall to a nearby parcel, the city says.

At a public information meeting Thursday night, members of the public were able to weigh in on the proposed designs.

"It's a new transit terminal for buses, so it includes a waiting area and kind of in the centre as well as building for the for the bus drivers, for the transit staff," said Greg Hayes, environmental planner with Dillon Consulting.

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The new transit terminal will be about 250 metres from the current location at Tecumseh Mall, moving it to the northwest corner of Lauzon Parkway and Tecumseh Road East.



The possible layout of the City of Windsor's proposed east-end transit terminal located at Tecumseh Road East and Lauzon Parkway. (City of Windsor)

The move comes as the mall's owner have informed the city they have new plans for the space and have asked the city to relocate.

When the city will vacate the current transit terminal is dependent on the timeline for constructing the terminal, Hayes said.

The project is currently undergoing an environmental assessment process, Hayes said. Opening could be in 2026, he added, and the same routes are planned to leave from the terminal as currently operate out of Tecumseh Mall.

- [Windsor city council endorses new deal with Transit Windsor workers](#)
- [Windsor picks west-side property for permanent housing hub](#)

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Colleen Middaugh is the manager of corporate projects with the City of Windsor.

She says the project was looked at by council as part of the transit supports plan and has an approved budget of about \$5 million, with construction costs to fit within that.

"So this site allows us to do those enhancements that we need to do that were called out with the transit master plan."

Ward 7 Coun. Angelo Marignani says he thinks the plans are "excellent."

"I think they're part of the master plan and it's going to be definitely a bonus to the east side residents," He said.

Resident views split

Reaction from some people CBC spoke with was mixed.

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Heath Milne is a Forest Glade resident who came to check out the project. He says he loves the idea.

"This is excellent. It's not complete but its an excellent idea on how to tell people what has to be done to even get on a bus," Milne said. "Without this, I would never want to take a bus. This gives me the initiative to go out and first try taking a bus, see where you can go. It's going to be good."

But Jacob De Almeida, who recently graduated from St. Clair College and also lives nearby, said he has concerns.

The City of Windsor held an open house on June 27, 2024 to get public input into the proposed east end transit terminal to be located at Tecumseh Road East and Lauzon Parkway. (Dale Molnar/CBC)

"I've concerns about pedestrians crossing basically like six to eight lanes of traffic to get to any of the nearby resources like grocery stores or banks," De Almeida says. "One of the advantages of where it is now at the mall is that during later hours ... the mall still activated and people feel safer who don't usually take the bus.

"All of that kind of gets eliminated with this new plan and you're kind of in a desert on your own."

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Marignani says he hears those concerns.

"That is the purpose of these public consultation meetings, to get those concerns," he said. "We can work with timing of lights, we can work with increasing the pedestrian island on Lauzon Parkway.

"I'm so thankful to all the residents who came out and submitted those concerns and are part of the solution."

- [Why city staff recommend council not proceed with protected bike lanes on Wyandotte Street East](#)
- [Is Windsor becoming a 'small Toronto'? Some Windsorites think so — over a townhouse plan](#)

Marginani says he heard other feedback from residents as well, like ensuring there are washroom facilities and ample bike parking.

Christine Fitzpatrick is one of the co-founders of Activate Transit Windsor-Essex. She says they're happy to see transit improvements but do want to register some concerns they have with the site.

"It's a little bit of a surprise to see where this transit terminal is and concerned with walking accessibility to both of the malls, Tecumseh Mall and Walmart."

With files from Dale Molnar

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Kevin Yarr

News - Canada - PEI

Comment Form

Public Open House – June 27, 2024

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Please provide your comments below (feel free to use the back of this sheet as well, if needed). Your contact information is welcome if you wish to share it.

Concern in regards to difficult walking conditions from the new transit terminal to local popular shopping centers such as Tecumseh mall & Walmart for those with mobility issue

Location of terminal has dangerous intersection that discourages walking. Also contributing are excessively large parking lots with certain spots that have hostile environs for pedestrians - It would be helpful to have ^{refuge} island midway between traffic directions - Assessment for safer intersection crossing.

Will a pedestrian overpass be considered over Leuzon? improved crosswalks? - longer light cycles?

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

Comment Form

Public Open House – June 27, 2024

How would you describe yourself? Please select all boxes that apply.

- Area resident
 Local business owner
 Transit user
 None of the above

Please provide your comments below (feel free to use the back of this sheet as well, if needed). Your contact information is welcome if you wish to share it.

What are plans for future growth? The proposed site is limited in size.

How many routes are planned for this location?

How will vehicles access the site?

Will multi use trails be incorporated to help users access the site by foot or other forms of transportation?

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

Comment Form

Public Open House – June 27, 2024

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Please provide your comments below (feel free to use the back of this sheet as well, if needed). Your contact information is welcome if you wish to share it.

- PEOPLE MUST CROSS BUSY MULTI LANE ROADS
- FAR FROM EXISTING BUSINESSES
- = NOT SATISFACTORY FOR PROVIDING SHELTER DURING EXTREME HEAT OR COLD WEATHER EVENTS
- SPACE NOT PROVIDED FOR CAR DROP OFFS
- PUBLIC SAFETY FOR THOSE WAITING IS DIMINISHED AS THERE ARE NO BUSINESSES NEAR THE TERMINAL (IE TIMS - OPEN UNTIL 8PM OR LOBO OPEN UNTIL 9PM)
- LACK OF WASHROOM FACILITIES

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

Comment Form

Public Open House – June 27, 2024

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above



Please provide your comments below (feel free to use the back of this sheet as well, if needed). Your contact information is welcome if you wish to share it.

Will the infrastructure in this area support this new terminal?

If shopping at the mall, if you have parcels how do you cross 6 lanes of traffic to get to the new terminal? How about a walk over?

Its a good deal where busses are now right at the mall. Mini transport to + from?

Why no customer service at East End - I don't want to go by bus to go downtown.

How about control of air quality + water quality with all the excess exhausts from buses + cars on larger

Make sure buses have paper maps available

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

for passengers esp. seniors



East End Transit Terminal
City of Windsor



Comment Form

Public Open House – June 27, 2024

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Please provide your comments below (feel free to use the back of this sheet as well, if needed). Your contact information is welcome if you wish to share it.

I LIKE THE IDEA OF THE TERMINAL BEING ON ITS OWN
MALL TRAFFIC CAN BE CONGESTING @ TIMES.

WILL THERE BE AN AREA FOR PARKING EXTRA BUSES?

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

Comment Form

Public Open House – June 27, 2024

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Please provide your comments below (feel free to use the back of this sheet as well, if needed). Your contact information is welcome if you wish to share it.

CROSSING LAOZON PARKWAY YOU MIGHT ADD
A PEDESTRIAN BRIDGE TO ASSIST W/ TRAFFIC
& SPEEDING CARS IN THAT AREA.
OTHERWISE NICE UPDATE TO BUS SERVICE

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

washrooms; there should be washrooms for passengers as long as buses are running.

bike racks: should be secure from weather and thievery. A roof for weather, security guard or camera with remotely activated alarm.

pedestrian access: should be maximized

there's not a good route for people coming from the ~~west~~ west on Tec. Rd.

intersection crossing: Lauzon Pkwy/Tec Rd is very dangerous. There should be refuge islands midway, and they should be signalled midway.

Can we get heaters in the shelters?

Like in the Waterloo?



Bus Terminal - Needs a Public Passenger Facility - Shelters are not enough

For decorative fence include
muralis name Pride Flag

ENTRANCE should be on Technich RD

Great Idea But it's

Lacking and not good enough.



Hayes, Greg <ghayes@dillon.ca>

Fwd: East End Transit Terminal Environmental Assessment PIC feedback

Patten, Chris <cpatten@dillon.ca>
To: Greg Hayes <ghayes@dillon.ca>

Thu, Jun 27, 2024 at 8:17 PM

----- Forwarded message -----

From: [REDACTED]
Date: Thu, Jun 27, 2024, 7:04 p.m.
Subject: East End Transit Terminal Environmental Assessment PIC feedback
To: <cpatten@dillon.ca>, <sbajaj@citywindsor.ca>
Cc: <amarignani@citywindsor.ca>

Good evening,

I attended the East End Transit Terminal Environmental Assessment PIC this afternoon but there were no feedback sheets available, so I am emailing my comments instead:

1) I am concerned about the heat island effect, which will be especially onerous for passengers waiting for their bus. I know all trees removed are to be replaced 1:1 but what wasn't clear from the boards is that the replacement trees won't necessarily be planted at the new terminal. The terminal downtown as well as the existing one at Tecumseh Mall are both extremely concrete-dense. I would like to see plentiful shade trees as well as landscaping integrated in the planning for the new terminal, not just for their aesthetic impact, but also to help with cooling, to reduce the amount of run-off when it rains and to continue to provide habitat for the area birdlife.

2) I am also thinking about pedestrian linkages to and from nearby shopping and residential destinations in all directions. There are crosswalks at Catherine Street and at the intersection on Tecumseh, but they are daunting for pedestrians and cyclists alike. The intersection at Tecumseh also has one of the city's highest collision rates. It would be good to integrate safer crosswalks and wider median boulevards into the plans at these intersections while the terminal is being planned in order to improve linkages for people leaving or arriving at the terminal on foot. This will help with the city's Vision Zero efforts, as well as to engage more transit riders.

[REDACTED]



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Minkin, Dan (MCM) <Dan.Minkin@ontario.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>

Fri, Jun 28, 2024 at 10:18 AM

Thank you for the update Greg.

Dan Minkin
Heritage Planner | Heritage Operations Branch

Ministry of Citizenship and Multiculturalism | Ontario Public Service

416-786-7553 | dan.minkin@ontario.ca



Taking pride in strengthening Ontario, its places and its people

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:36 AM
To: Minkin, Dan (MCM) <Dan.Minkin@ontario.ca>
Cc: Barboza, Karla (She/Her) (MCM) <Karla.Barboza@ontario.ca>
Subject: Fwd: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Dan,

I am forwarding this email to you as I understand Karla (copied) is away until July 15th. We are requesting comments on this draft EPR by July 29th as noted below. This was outlined in the notice I sent in the email further below (reattached for reference), so this email is simply a follow-up to note the report is now available.

Thanks,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

----- Forwarded message -----

From: **Hayes, Greg** <ghayes@dillon.ca>

Date: Fri, Jun 28, 2024 at 9:30 AM

Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

To: Barboza, Karla (MHSTCI) <Karla.Barboza@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>, Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>, Patten, Chris <cpatten@dillon.ca>

Good morning,

The draft Environmental Project Report (EPR) for the East End Transit Terminal was posted in the Documents section of the project webpage yesterday. Below is a link to the webpage.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments about the project or information in the draft EPR, please let us know by **July 29, 2024**.

Thanks,

Greg




Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Thu, Jun 13, 2024 at 3:02 PM Hayes, Greg <ghayes@dillon.ca> wrote:

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be

made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

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Hayes, Greg <ghayes@dillon.ca>

FW: East End Transit Terminal Public Information Meeting

Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>

Tue, Jul 2, 2024 at 8:19 AM

To: "Cragg, Tyson" <TCragg@citywindsor.ca>, "Grant, Monika" <mgrant@citywindsor.ca>, "Habrun, Stephan" <shabrun@citywindsor.ca>, "Scott, Jason" <jscott@citywindsor.ca>, "Beadow, Tracy (She/Her)" <TBeadow@citywindsor.ca>, "Chris Patten (CPatten@dillon.ca)" <CPatten@dillon.ca>, "Hayes, Greg" <ghayes@dillon.ca>

Hello everyone,

Sharing comments from a resident sent to Councillor Marignani.

Thanks,

Sonia

From: Middaugh, Colleen (She/Her) <cmiddaugh@citywindsor.ca>

Sent: Saturday, June 29, 2024 12:31 PM

To: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <TBeadow@citywindsor.ca>

Subject: Fwd: East End Transit Terminal Public Information Meeting

FYI

Sent from my iPhone

Begin forwarded message:

From: "Marignani, Angelo" <amarignani@citywindsor.ca>

Date: June 29, 2024 at 12:09:04 PM EDT

To: "Middaugh, Colleen (She/Her)" <cmiddaugh@citywindsor.ca>

Subject: **FW: East End Transit Terminal Public Information Meeting**

Good afternoon Colleen

I hope you are enjoying your weekend here is a message that I was asked to forward towards you .
Thank you and enjoy your Canada day .

Angelo Marignani

City Councillor Ward No.7

c/o 350 City Hall Square West, suite 530

Windsor Ontario Canada N9A 6S1

amarignani@citywindsor.ca

p.519-946-1111

f.519-255-6868



From: [REDACTED]
Sent: June 29, 2024 11:54 AM
To: Marignani, Angelo <amarignani@citywindsor.ca>
Subject: East End Transit Terminal Public Information Meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Councillor Marignani,

I was unable to attend the public information meeting Thursday night regarding the proposed east-end transit terminal.

I was hoping it would be possible for my comments to be passed on to Colleen Middaugh and the rest of the team within the city working on this project.

1. I really like the idea of the new terminal location. Having taken the bus extensively several years ago in college, the detour from Tecumseh Rd to the back of Tecumseh mall always felt like a waste of time. I hope this project simplifies things.
2. I have concerns over the timing of the lights in this area. As a driver I often get stuck waiting a whole cycle at these lights. I know the city announced recently that there is work being done to install a new traffic light control system for Fire Services and Transit Windsor will be able to also benefit from it. I feel like this system will be necessary at both Tecumseh/Lauzon and Lauzon/Catherine to help prevent drivers blocking busses and generally creating un-safe situations. I suspect both of these intersections to be already on the list for this system thanks to Fire Hall 7. Maybe even for one of the next 10 red-light cameras.
3. Looking at the plans for the new terminal it seems like some busses will need to turn right from Catherine onto Lauzon and then immediately cross three lanes of traffic to turn left onto

Tecumseh. Maybe these intersections will need restrictions placed for turning right on red to ensure this can be done safely.

4. Depending on the amount of traffic waiting at the light on Catherine cars could block the ability for busses to be able to turn left into the terminal. I expect this will be addressed with a do not block driveway sign but I would also encourage the city to see if a second set back stopping bar could be added before the terminal driveway to make it even more clear to not block the driveway.
5. In addition to light timing, I feel like this project may warrant an overall evaluation of the whole Lauzon/Tecumseh intersection. I saw a comment on the CBC article about possibly increasing the pedestrian island on Lauzon Parkway. I personally think this could go one step further with the city moving the cross walks back from the intersection, implementing two stage crossing and bollard like structures at the end of the median to protect any people waiting to cross.
6. Based on the current design of the transit terminal, there does not appear to be any form of a "kiss n ride" drop off area. From my experience when I was in college, this is likely to create issues if not planned for. Many times I would be dropped off at Tecumseh mall to catch the bus to the college when my parents were leaving for work. With the introduction of the 518X and the changes coming soon to the 1C I would expect this to be even more common in the future.

Lastly, completely unrelated to the transit project...

Could the city please look into addressing the problem of cars holding up traffic on Tecumseh Rd Eastbound just before Forest Glade Dr? Cars stop in the left lane to turn into the driveway for the Tim Hortons drive thru and during the evening rush hour it creates a major bottleneck to the point that the left lane is almost useless because someone is always waiting to turn. The right lane then gets clogged up because cars that going straight are slowed down by cars turning right. Traffic will backup as far as the Rafih dealership. I just avoid the whole area when I can and take Lauzon Rd to Forest Glade.

Thank You

[REDACTED]



Hayes, Greg <ghayes@dillon.ca>

FW: Review Required: Windsor East End Transit Terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>
Cc: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Wed, Jul 10, 2024 at 9:34 AM

Morning Greg:

Please see ministry comments as it relates to source water protection for your records.

Thank you,

Cindy

From: protection, source (MECP) <source.protection@ontario.ca>
Sent: Monday, July 8, 2024 3:15 PM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Lemke, Monika (She/Her) (MECP) <Monika.Lemke@ontario.ca>
Subject: RE: Review Required: Windsor East End Transit Terminal

Hello Cindy,

Thank you for the opportunity to provide comments.

I have reviewed the draft EPR for the Windsor East End Transit Terminal and found that source water protection has been properly addressed (in Section 3.2.3 on p. 22) of the Report. As shown in the Source Protection Mapping in Appendix E, the project location is not within a surface water intake protection zone, highly vulnerable aquifer, or a significant groundwater resource area. No further comments from a source protection perspective.

All best,

Monika

Monika Lemke (she/her)

Program Analyst | Conservation and Source Protection Branch | Land and Water Division

Ministry of the Environment, Conservation and Parks | Ontario Public Service

(613) 876-3376 | monika.lemke@ontario.ca



Taking pride in strengthening Ontario, its places and its people.

From: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Sent: Friday, June 28, 2024 1:46 PM
To: Source Protection Screening (MECP) <SourceProtectionScreening@ontario.ca>
Cc: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Subject: Review Required: Windsor East End Transit Terminal
Importance: High

Hello.

The City of Windsor has shared its draft Environmental Project Report and supporting source protection mapping for the ministry review today for its proposed East End Transit Terminal. Additional project information can be found in the City's email below. **The City is requesting comments from the ministry by July 29th**. Please send your comments to me and I will share them directly with the proponent.

Please let me know if you have any questions.

Thank you,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:25 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>
Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Morning Cindy,

The draft EPR for the East End Transit Terminal was posted in the Documents section of the project page on the City's website (link below) yesterday. As noted in Section 5.1.3 of the draft EPR, the air quality study is currently being completed. We expect that study will be finished in the near future and will send the air quality report to you for review once it is ready.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments, please let us know by **July 29, 2024**.

Best,

Greg




Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 14, 2024 at 10:19 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)
Environmental Assessment Services | Environmental Assessment Branch
Ministry of the Environment, Conservation & Parks

135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5

Phone: 437-248-0058 | Email: cindy.batista@ontario.ca

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Thursday, June 13, 2024 3:03 PM
To: O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>
Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Greg Hayes
 Associate
Dillon Consulting Limited
 12 James St. N Suite 401
 Hamilton, Ontario, L8R 2J9
 T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

Service Request Summary Report

24-00093121

Printed Date : Jul 15, 2024 1:43:40 PM

Type: Transit Windsor

SR #: 24-00093121

Area: -

Priority: Standard

Group: Transit Windsor

Status: Open

Jurisdiction: City of Windsor

Status Date: Jul 12, 2024 10:36:44 AM

Input By: Verbor, David

Created Date: Jul 12, 2024 10:36:44 AM

Method Phone

Overdue on: Jul 19, 2024 10:36:44 AM

Received:

Location:

Location

Details:

SR Comments: Not happy the news said they are going to move the bus station from Tecumseh Mall to a new location. He uses the bus at Tecumseh Mall and will not like the new location at Tecumseh and Lauzon. There are elderly people and this could be very dangerous.

Flex Notes	
Flex Note Question	Flex Note Answer
Reason for the Call?	Service Enhancement (routes, schedules, adding stops, adding shelters, etc.)
Suggestion Type:	Route
Is this an accessibility issue impacting a person with a disability?	No
Are you a Transit card Holder?	NOT APPLICABLE
Bus Route Number	Crosstown 2
Bus Route Direction	Not Known
Bus Stop ID# (Type n/a if unknown):	Tecumseh Mall
Date of incident (If Service Enhancement, use today's date):	Jul 12, 2024
Time of incident (If Service Enhancement, use present time):	10:35
Location where incident took place:	Tecumseh Mall
Channel of Service	Phone
Interaction - SRs created	24-00093121
Interaction - Begin Date	Jul 12, 2024
Interaction - Begin Time	10:31:41
Interaction - End Date	Jul 12, 2024
Interaction - End Time	10:38:53

Participants				
Participant Type	Participant Name	Address	Email	Phones/Extension
Caller	[REDACTED]	[REDACTED]		[REDACTED]

Comment Form - East End Transit Terminal

Thank you for your participation. Please complete this form by **July 29, 2024** to provide comments or questions to the project team.

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

Your taking our green space away there is not enough shade for those who walk in this area. The public walks out in front of cars instead of using the lights properly. With the amount of people in this area it would be easier to keep them at the mall. I have driven through this area and seen first hand what happens when people walk against the lights. Most people do not look around for cars who are waiting to make turns or are just travelling at the speed limit. Please consider all the construction work that has been going on in the east end. Not a good idea at all.

Name

██████████

Email address

.....

Phone number

.....

This form was created inside of Dillon Consulting Limited.

Google Forms

Comment Form - East End Transit Terminal

Thank you for your participation. Please complete this form by **July 29, 2024** to provide comments or questions to the project team.

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

TREES! The centre island will need shade on hot summer days, and there's room for at least four shade trees (one at each end and one each between the shelters). Also plant trees on the grass to minimize the heat island effect. And please, please, pretty please install as much seating on the island as you can possibly fit. Some of these routes run infrequently, and we can't all stand that long. Let us be comfortable while we wait. If you think the downtown terminal has enough outdoor seating, you're wrong. Triple that amount, and you'll be hitting the bare minimum for this site. The stone & concrete benches at the former College Avenue transit depot are still there - long lasting and resistant to vandalism. Consider those, or hexagonal benches that surround the trees you plant on the island. Or both! The preliminary site plan looks sensible, it just needs shade and seating to make it perfect.

Name

██████████

Email address

[Redacted]

Phone number

[Redacted]

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Comment Form - East End Transit Terminal

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How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

Will the environmental assessment be extended to Little River trails/park and East Riverside park/trails and pond area? This loop will directly impact these natural habitats.

Are there studies or statistics on bus depots and increased crime rates? Currently, parked car thefts are on the rise in east riverside, have studies been conducted on the impact having a new bus terminal will have?

Name

██████████

Email address

[REDACTED]

Phone number

[REDACTED]

This form was created inside of Dillon Consulting Limited.

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Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

Will this attract homeless to the area?

Name

Anonymous

Email address

Anonymous

Phone number

Anonymous

This form was created inside of Dillon Consulting Limited.

Google Forms

Comment Form - East End Transit Terminal

Thank you for your participation. Please complete this form by **July 29, 2024** to provide comments or questions to the project team.

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

Have traffic studies been completed?

Name

Anonymous

Email address

Anonymous

Phone number

Anonymous

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Comment Form - East End Transit Terminal

Thank you for your participation. Please complete this form by **July 29, 2024** to provide comments or questions to the project team.

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

Will extra policing or security be provided?
.....

Name

Anonymous
.....

Email address

Anonymous
.....

Phone number

Anonymous

This form was created inside of Dillon Consulting Limited.

Google Forms



Hayes, Greg <ghayes@dillon.ca>

FW: East End Transit Terminal

Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>

Tue, Jul 16, 2024 at 11:30 AM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Chris Patten (CPatten@dillon.ca)" <CPatten@dillon.ca>, "Cragg, Tyson" <TCragg@citywindsor.ca>, "Grant, Monika" <mgrant@citywindsor.ca>, "Habrun, Stephan" <shabrun@citywindsor.ca>, "Scott, Jason" <jscott@citywindsor.ca>, "Beadow, Tracy (She/Her)" <TBeadow@citywindsor.ca>

Good Morning,

Sharing a comment received this morning.

Thanks,

Sonia

From: [REDACTED]
Sent: Tuesday, July 16, 2024 11:20 AM
To: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
Subject: East End Transit Terminal

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Comments:

On the PLUS side:

The location in general.

On the Negative side:

The loss of a healthy, beautiful growth of mature trees.

No shelter building

No public washrooms

No public parking

Only 3 minimal shelters.

Good luck

[Redacted text]



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

July 22, 2024

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, ON, L8R 2J9
GHayes@dillon.ca

Dear Greg Hayes;

Thank you for circulating our office with the Draft Environmental Project Report for the East End Transit Terminal by Dillon Consulting, dated June 2024. We have received and reviewed this report.

Our office understands that the City of Windsor is proposing to relocate the current Transit Windsor terminal at the north end of the Tecumseh Mall property to a currently undeveloped City-owned property at the northwest corner of the intersection of Tecumseh Road East and Lauzon Parkway. This project is subject to the requirements of the Transit and Rail Project Assessment Process (TRPAP) as outlined in Ontario Regulation 231/08 under the *Environmental Assessment Act*.

We additionally understand that the East End Transit Terminal is planned to include the following major features, which are subject to change as the detailed design process proceeds:

- A central waiting area including 3 to 4 bus shelters;
- A 1-storey drivers' rest building;
- Twelve (12) parking spaces
- A bike locker station with 3 stalls;
- An acoustic wall;
- Landscaping, decorative fencing, walkways, and sidewalks.

NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES UNDER THE CONSERVATION AUTHORITIES ACT, O. REG 686/21, PPS

The following comments reflect ERCA's role in protecting people and property from the threats of natural hazards and regulating development hazards lands under Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined that this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of

Gregy Hayes
July 22, 2024

the *Conservation Authorities Act* (Ontario Regulation No. 41/24). Our office has no concerns with the proposed development of a transit terminal at the northwest corner of the intersection of Tecumseh Road East and Lauzon Parkway.

If you have any questions or require any further information, please contact the undersigned.

Sincerely,



Alicia Good
Watershed Planner
/ag



Comment Form - East End Transit Terminal

Thank you for your participation. Please complete this form by **July 29, 2024** to provide comments or questions to the project team.

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

I have concern re pedestrians crossing the Lauzon Parkway to access the Tecumseh Mall and it follows when leaving the Mall to board a bus. That intersection of Tecumseh Road East and the Lauzon Parkway is one of the busiest intersections in the city, volume of vehicles, speed of vehicles and the fact many are making turns. I would ask for serious consideration be given to buses looping thru Tecumseh Mall to allow passengers to exit or enter there as opposed to their walking across the road. I can attest it is difficult to see pedestrians at nite time and the road is many lanes wide. The Walmart/ Zehr's intersection of Tecumseh road East is dreyadfully dangerous.

With any building project I always hope some consideration be given to our few remaining woodlots. Animals need homes too.

Thank you.

Name

[REDACTED]

Email address

[REDACTED]

Phone number

[REDACTED]

This form was created inside of Dillon Consulting Limited.

Google Forms

Comment Form - East End Transit Terminal

Thank you for your participation. Please complete this form by **July 29, 2024** to provide comments or questions to the project team.

Information will be collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

How would you describe yourself? Please select all boxes that apply.

- Area resident
- Local business owner
- Transit user
- None of the above

Do you have any comments or questions about the project?

Bike Racks: there should be secure bike parking. There should be a roof to keep bikes out of the rain, a camera with a live feed to a security guard, and a remotely activated alarm to deter thieves.

Washrooms: passengers should have access to washroom facilities at the terminal as long as the buses are running.

There should be more footpaths into/out of the terminal area, especially for folks coming from the west on Tecumseh Rd.

Trees: There should be shade from trees to provide relief from summer heat for people waiting on the terminal island. The island at the west-end terminal gets pretty hot, and is not a nice place to wait because there's no shade and it's surround by pavement and hot diesel engines.

There should be a heated shelter activated by a button during the cold months; refer to the Ion stations in Kitchener-Waterloo.

Tecumseh Rd and Lauzon Pkwy are dangerous to cross on foot. Crosswalks at the intersections near the terminal should be improved. More obvious paint, e.g. zebra pattern, should be used as a minimum. A pedestrian refuge island should be halfway through each crosswalk; each segment should be signalled separately. This is really important; if people don't feel comfortable walking in this area the terminal will not realize its potential.

Name

[REDACTED]

Email address

.....

Phone number

.....





Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Fri, Jul 26, 2024 at 1:43 PM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Nadeau, Tracy (MOH)" <Tracy.Nadeau@ontario.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Greg.

Please see attached comments from the ministry's Species at Risk Branch for your review and response and directly below is the email from this branch with additional information. Additional ministry comments will be shared next week.

Regards,

Cindy

From: Tuyten, Nicole (MECP) <Nicole.Tuyten2@ontario.ca>

Sent: Friday, July 26, 2024 12:06 PM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Whitelaw, Clarissa (MECP) <Clarissa.Whitelaw@ontario.ca>; Cameron, Jayme (MECP) <Jayme.Cameron@ontario.ca>

Subject: FW: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Importance: High

Hi Cindy,

I'm following up in Clarissa's absence.

Thank you for the additional information, the bio for this file (Jayme Cameron – copied here) has reviewed the EPR and provided the attached comments.

Noting for your awareness that from the review of the EPR, there are some gaps in information, including missing habitat mapping and habitat impact assessment for Eastern Foxsnake and insufficient survey standards for Butler's Garternsnake (details in the EPR Comment table), which we will need from the proponent.

Flagging that we received our requested Information Gathering Form (IGF) on July 8th and are reviewing it in priority sequence and will be providing comments back to the proponent as soon as possible.

Please let us know if you have any questions or concerns.

Thank you.

Nicole

Nicole Tuyten (pronouns: she/her/hers)

Permissions Supervisor | Species at Risk Branch/Lands and Waters Division

Ministry of the Environment, Conservation and Parks | Ontario Public Service

☎ 705-619-2164 | ✉ nicole.tuyten2@ontario.ca



Taking pride in strengthening Ontario, its places and its people



Positive space champion

Please note: As part of providing [accessible customer service](#), if you have any accommodation needs, require communication supports, or alternate formats please let me know.

From: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Sent: Friday, June 28, 2024 1:41 PM

To: Whitelaw, Clarissa (MECP) <Clarissa.Whitelaw@ontario.ca>

Cc: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Species at Risk (MECP) <SAROntario@ontario.ca>

Subject: FW: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Importance: High

Hello Clarissa,

The City of Windsor has shared its draft Environmental Project Report and supporting species at risk reports for the ministry review today for its proposed East End Transit Terminal. It's been a couple of months, but you might recall that you provided some advice on ministry expectations to the City for their proposed project. They have now submitted the attached documents and

additional project information can be found in the City's email below. **The City is requesting comments from the ministry by July 29th**. Please send your comments to me and I will share them directly with the proponent.

Thank you,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Friday, June 28, 2024 9:25 AM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>

[Quoted text hidden]

[Quoted text hidden]



EPR_EastEndTransitTerminal_MECPcomments.xlsx

14K

MECP Comments on for "East End Transit Terminal, Windsor - Environmental Project Report (EPR)"

Management Biologist: Jayme Cameron

Submitted to MECP: June 28th, 2024

Comments from MECP: July 26th, 2024

Comment #	Page #	Questions or Comment to be Addressed by Proponent	Response to MECP questions/comments in previous column (Date:)
1	EPR - pg 29	Please note - While Monarch and other species are listed provincially as Special Concern, Federal protections may still apply under the Species at Risk Act (SARA).	
2	EPR - pg 29	For projects within 1500 m of a known occurrence of Eastern Foxsnake, regulated habitat automatically applies. Please see O. Reg. 832/21 section 9 for further details. Species at Risk Branch recommends a habitat assessment be completed that includes mapping Eastern Foxsnake habitat according to MECP's habitat categorization policy. Once that's completed, proponents need to assess whether their proposal will impair or eliminate habitat function/usefulness in the areas they've mapped. This information can be added to the IGF submission with any proposed mitigation or avoidance measures for further assessment of impacts to the species and determine if the habitat impacts will require a permit.	
3	EPR - pg 31	Although the area may not support snake individuals, the area still provides suitable sections of habitat that receive automatic protections under O. Reg. 832/21 section 9. Not all project within regulated habitat require permits under the ESA so long as mitigation and avoidance measures are sufficient and the risk of impacting snake individuals is low.	
4	Appendix C - pg 9	Mitigation measures proposed in this EPR should be included in the IGF submission so that MECP is aware of avoidance/mitigation measures proposed to avoid impacts to the species or it's habitat.	
5	Appendix D - pg 2	MECP acknowledges target surveys for Eastern Foxsnake were conducted during the fall using ACOs. Detection results for ACOs and VES are lower in the fall as opposed to the active season that is recommended for SAR snake surveys. MECP would recommend additional mitigation/avoidance measure to minimize impacts to Eastern Foxsnake given surveys were only done during the end of the active season.	
	Appendix D - pg 2	Targeted surveys for Butler's Gartersnake were not conducted. This species is slightly more cryptic and follows a different survey protocol than Eastern Foxsnake. Typically Artificial Cover Objects (ACO) are used in order to detect Butler's Gartersnake in addition to VES and should occur between late April to late June as detectability is greatly reduced in late summer and autumn. The survey protocol for Butler's Gartersnake can be provided to the proponent by contacting SAROntario@ontario.ca . MECP would recommend conducting these surveys or increasing mitigation measures to avoid impacts to Butler's Gartersnake.	
6	General	MECP has received the IGF that was submitted July 8th, 2024 and it is in queue for review. Further comments will be sent to the proponent once the review is complete.	

**Ministry of Citizenship
and Multiculturalism**

Heritage Planning Unit
Heritage Branch
Citizenship, Inclusion and
Heritage Division
5th Flr, 400 University Ave
Tel.: 613.242.3743

**Ministère des Affaires civiques
et du Multiculturalisme**

Unité de la planification relative au
patrimoine
Direction du patrimoine
Division des affaires civiques, de
l'inclusion et du patrimoine
Tél.: 613.242.3743



July 26, 2024

EMAIL ONLY

Chris Patten, P.Eng.,
Project Manager
Dillon Consulting Limited
3200 Deziel Drive, Suite 608
Windsor, ON, N8W 5K8
cpatten@dillon.ca

MCM File # : 0021828
Proponent : City of Windsor
Project : Transit and Rail Project Assessment Process - East End Transit Terminal
Location : City of Windsor

Dear Chris Patten:

Thank you for providing the Ministry of Citizenship and Multiculturalism (MCM) with the Notice of Commencement for the above referenced project and making the Environmental Project Report - East (EPR) (dated June 2024 and prepared by Dillon Consulting Limited) available for our review and comment.

The Ministry of Citizenship and Multiculturalism's (MCM) interest in this project relates to its mandate of conserving Ontario's cultural heritage.

Project Summary

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. The terminal is planned to be located at the northwest corner of the intersection of Lauzon Parkway and Tecumseh Road East.

The environmental impact of this project is being assessed in accordance with the TRPAP, as outlined in Ontario Regulation 231/08. An EPR is being prepared to document the preferred design, consultation completed, impact assessment, and mitigation measures.

Comments

MCM finds that overall due diligence has been undertaken in preparing the EPR by:

- Undertaking a Stage 1 and 2 archaeological assessment (AA) and report (under Project Information Form (PIF) P256-0791-2024 – included in Appendix F). The report has been entered into the Ontario Public Register of Archaeological Reports recommending no further archaeological assessment.
- Completing the ministry Checklist, [Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes](#) (included in Appendix G), which indicates that the study area has low potential for built heritage resources and cultural heritage landscapes.

However, we recommend the following revision to EPR section 5.6 (Cultural Heritage Resources) to better reflect current legislation:

See suggested new text in bold and text to be removed crossed out.

The *Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33* requires that any person discovering human remains must **cease all activities immediately and** notify the police or coroner ~~and the Registrar of Cemeteries at the Ministry of Public and Business Service Delivery.~~ **If the coroner does not suspect foul play in the disposition of the remains, in accordance with Ontario Regulation 30/11 the coroner shall notify the Registrar, Ontario Ministry of Public and Business Service Delivery, which administers provisions of that Act related to burial sites. In situations where human remains are associated with archaeological resources, the Ministry of Citizenship and Multiculturalism should also be notified (at archaeology@ontario.ca) to ensure that the archaeological site is not subject to unlicensed alterations which would be a contravention of the Ontario Heritage Act.**

Thank you for consulting MCM on this project and please continue to do so throughout the TRPAP process. If you have any questions, require clarification, or would like additional examples to assist with project reporting, do not hesitate to contact me.

Sincerely,

Joseph Harvey
Heritage Planner
joseph.harvey@Ontario.ca
Heritage Planning Unit

Copied to: Sonia Bajaj, Project Administrator, Corporation of the City of Windsor
Tracy Beadow, Corporation of the City of Windsor
Chris Patten, Dillon Consulting Limited
Cindy Batista, Special Project Officer, MECP
EA Notices to Southwest Region, MECP

It is the sole responsibility of proponents to ensure that any information and documentation submitted as part of their EA report or file is accurate. The Ministry of Citizenship and Multiculturalism (MCM) makes no representation or warranty as to the completeness, accuracy or quality of the any checklists, reports or supporting documentation submitted as part of the EA process, and in no way shall MCM be liable for any harm, damages, costs, expenses, losses, claims or actions that may result if any checklists, reports or supporting documents are discovered to be inaccurate, incomplete, misleading or fraudulent.

Should previously undocumented archaeological resources be discovered, they may be a new archaeological site and therefore subject to Section 48(1) of the *Ontario Heritage Act*. The proponent or person discovering the archaeological resources must cease alteration of the site immediately and engage a licensed consultant archaeologist to carry out an archaeological assessment, in compliance with Section 48(1) of the *Ontario Heritage Act*.

The *Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c.33* requires that any person discovering human remains must cease all activities immediately and notify the police or coroner. If the coroner does not suspect foul play in the disposition of the remains, in accordance with *Ontario Regulation 30/11* the coroner shall notify the Registrar, Ontario Ministry of Public and Business Service Delivery, which administers provisions of that Act related to burial sites. In situations where human remains are associated with archaeological resources, the Ministry of Citizenship and Multiculturalism should also be notified (at archaeology@ontario.ca) to ensure that the archaeological site is not subject to unlicensed alterations which would be a contravention of the *Ontario Heritage Act*.



Hayes, Greg <ghayes@dillon.ca>

FW: CSR #24-104510 - Concerns about relocated East End terminal

Beadow, Tracy (She/Her) <TBeadow@citywindsor.ca>
To: "Scott, Jason" <jscott@citywindsor.ca>, Greg Hayes <ghayes@dillon.ca>
Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>

Thu, Aug 8, 2024 at 7:37 AM

Thanks Jason.

Greg – please see below.

Thanks

Tracy

From: Scott, Jason <jscott@citywindsor.ca>
Sent: Wednesday, August 7, 2024 10:58 PM
To: Beadow, Tracy (She/Her) <TBeadow@citywindsor.ca>; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>
Subject: FW: CSR #24-104510 - Concerns about relocated East End terminal

Tracy/Sonia,

Please see below for some more comments, thanks

From: Amlin, Kelsey <kamlin@citywindsor.ca>
Sent: Tuesday, August 6, 2024 10:52 AM
To: Scott, Jason <jscott@citywindsor.ca>; Crawford, Deanna <DCrawford@citywindsor.ca>; Habrun, Stephan <shabrun@citywindsor.ca>
Subject: RE: CSR #24-104510 - Concerns about relocated East End terminal

Further in his concerns are the safety of people with all disabilities, sight, mobility, hearing, etc. Would like extra efforts to be made for pedestrians in inclement weather, especially because some people will not be able to see a car that is sliding/not stopping, and some may not hear the horn of the car. Proper measures need to be in place for all pedestrians to ensure their safety because of the high traffic volume on Lauzon.

If those comments could also be passed on to Dillon, that would be great.

Maybe consultation could happen with Accessibility Committee with the City to address some of these concerns?

8/29/24, 5:20 PM

Dillon Consulting Limited Mail - FW: CSR #24-104510 - Concerns about relocated East End terminal

Thanks,

Kelsey

**Ministry of the Environment,
Conservation and Parks**

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Environmental Assessment Branch

Direction des évaluations
environnementales

1st Floor
135 St. Clair Avenue W
Toronto ON M4V 1P5
Tel.: 416 314-8001
Fax.: 416 314-8452

Rez-de-chaussée
135, avenue St. Clair Ouest
Toronto ON M4V 1P5
Tél. : 416 314-8001
Télééc. : 416 314-8452

August 9, 2024

MEMORANDUM

TO: Grey Hayes
Associate
Dillon Consulting Limited
GHayes@dillon.ca

FROM: Cindy Batista, Special Project Officer
Environmental Assessment Services Section

RE: Draft Environmental Project Report for the East End Transit Terminal – City of Windsor

The ministry has completed its review of the draft Environmental Project Report (EPR) for the City of Windsor's (the proponent) East End Transit Terminal (the project), received by the ministry on June 28, 2024.

The review was carried out to determine whether the draft EPR meets the expectations set forth in the ministry's Guide to Ontario's Transit and Rail Project Assessment Process (Transit Guide) and the requirements set forth in the Transit and Rail Project Assessment Process regulation (Transit and Rail Process Regulation) (O.Reg.231/08).

Please find the Environmental Assessment Branch (EAB) comments below:

Project Study Area

1. The draft EPR does not define a project study area. The study area should be broad enough to cover all direct and indirect environmental effects that may result from the proposed project. Please revise the EPR to define what the study area is for this project.

General

1. In the 'Acronyms, Abbreviations, and Definitions' (page v) and in several other places of the draft EPR (e.g., Section 2.1.1.1 MECP Consultation), the Ministry of Nature Resources is referred to as the Ministry of Natural Resources and Forestry/MNRF. Earlier this year, the ministry name was changed to Ministry of Natural Resources. Please update.
2. *Environmental Assessment Act* Part II.3 Projects – Designations and Exemptions Regulation sets out the transit and rail projects which are designated and exempted. Ontario Regulation 231/08 - Transit and Rail Project Assessment Process (the Transit and Rail Process Regulation) sets out the transit and rail project assessment process (transit and rail project assessment process) that must be followed for those projects that are conditionally exempted. It is suggested that the section 1.3 of EPR be updated to clarify that the Exemptions Regulation sets out the projects which are designated, and the Transit and Rail Process Regulation sets out the process that must be followed.
3. Under section 9(1) of the Transit and Rail Process Regulation a statement of purpose is required in the EPR. Section 1.1 describes the need for the project. Please revise this section of the report to provide a statement of project purpose.
4. Section 3 of the EPR describes existing conditions of the project location but does not provide background information for the proposed project, such as describing an overview of the existing transit service, master plans or previous studies that were completed for the project, as well as any key decision history for the project (i.e., when City council directed staff to proceed with the transit and rail project assessment process).
5. As per the Transit Guide, proponents should be identifying matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project. There is no reference in the draft EPR that speaks to this and how they were considered in the EPR. Please include a discussion in the EPR that lists what the matters of provincial importance and whether the project will impact any matters of provincial importance (i.e., table). The EPR should also include a discussion on whether there are impacts on the Indigenous communities' hunting, fishing, or harvesting rights of Indigenous communities.

Consultation:

6. Section 2.6 of the draft EPR provides a list of communities that were consulted on the project but does not provide any background as to why these communities were selected to be consulted for this project. It is recommended that this section of the EPR be revised to include the following:
 - a. Add a statement that states that Transit and Rail Project Regulation requires that proponents reach out to the Director of the EAB to help identify the Indigenous communities that may be interested.
 - b. When the ministry responded confirming the communities to be consulted for the project as well as how the same letter delegates the procedural aspects of consultation to project proponents.
 - c. Suggest adding the following statement. . . ‘The Crown’s preliminary assessment of Aboriginal community rights, potential Project impacts, and the identified communities found that the following communities should be included in the consultation process’. It is also recommended that the EPR list the proponents’ responsibilities for procedural aspects of consultation.

Impacts and Mitigation

7. For section 5.0 of the EPR, a description of the methodology used to assess potential impacts associated with the project (i.e., identify positive and negative potential effects from construction and operation, establish avoidance/mitigation and compensative measures to eliminate or minimize potential effects, summarize net effects) should be included in the EPR. Please revise the EPR and provide this information.
8. Describe in the EPR, the criteria that was established for the purpose of evaluating potential effects as a result of the project. This can be presented in a table. Please see example below.

Table X: Impact Assessment Criteria

Environmental Factor	Criteria
Natural Environment	Potential effects on vegetation communities Potential effects on SAR and their habitat
Cultural Heritage	Potential effects on built heritage resources; and, Potential effects on cultural heritage landscapes.
Archaeology	Potential effects on archaeological sites/resources.
Noise and Vibration	Potential noise and vibration effects during construction.
Land Use and Socio-Economic	Potential effects on existing land use

9. Section 5.2.2 states that for every tree that is removed, a new tree will be planted offsite (1:1 replacement ratio). Does the City have any tree compensation policies. If so, I suggest details about it here and stating that the proposed tree replacement for this project is following such policy.

Climate Change

10. Additional details on climate change discussion (Section 5.5) are required in the EPR. There is no discussion as to whether the greenhouse gas emissions/climate change analyses were undertaken as part of the air quality impact report for the project.

This section should also speak to how the project will be built in such a manner to reduce GHG emissions and improve energy performance (e.g., LED lighting).

This section speaks to how the project will result in tree and vegetation removal. It is recommended to add a statement that although vegetation will be removed to accommodate the project, trees will be replanted elsewhere to compensate for this loss.

Information about the how the stormwater management will be designed by referencing applicable manuals (i.e., MECP Stormwater Management Planning and Design Manual and other appropriate standards that will be applied.

How will the proposed project design include consideration of water conservation measures to reduce effects of drought on the project?

Monitoring

11. Section 7 provides minimal details on how the effectiveness of the environmental mitigation measures proposed for project impacts will be monitored. It is recommended that a table is added to the EPR that provides a summary of all potential effects for each stage of project (construction and operation), mitigation proposed and monitoring activities for each potential impact.

Furthermore, there is no discussion about any monitoring plans in the EPR. The monitoring plan should be prepared prior to the project construction and serve to communicate mitigation and monitoring activities that aim to prevent negative impacts. The plan should outline the responsibilities of monitoring activities, including timing and frequency of monitoring activities and compliance reporting.

Next Steps

Thank you for the opportunity to comment on the draft EPR for the East End Terminal

The ministry's comments should be addressed prior to submitting a final EPR to the ministry, by way of a comment response table and a revised EPR. The proponents' responses to ministry comments will also include the location of any revisions in the final EPR and/or supporting technical reports that were made to address ministry comments, where applicable.

Please note that the ministry's comments (EA-related and technical), along with any comments received by other government agencies, Indigenous communities and the public should be considered by the proponents as it prepares the final EPR for submission.

Please provide to the ministry as soon as possible, comments with respect to natural and cultural heritage features provided by relevant agencies such as the local conservation authority, and Ministry of Citizenship and Multiculturalism.

Please also advise if there have been any significant comments from any Indigenous communities on the draft EPR.

We look forward to continuing to work with you on addressing our comments identified in the draft EPR. If you have any questions, please feel free to contact me at 437-248-0058 or by email at Cindy.Batista@ontario.ca.

Sincerely,



Cindy Batista
Special Project Officer

Attachments

c: Solange Desautels, Supervisor, Environmental Assessment Branch



Hayes, Greg <ghayes@dillon.ca>

FW: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal - EPB EA Noise File #E0022-24

Hadlari, Wai (MECP) <Wai.Hadlari@ontario.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>
Cc: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Fri, Aug 30, 2024 at 11:41 AM

Good morning, Greg,

Please find below comments from the ministry's Air Compliance Engineer on the Air Quality Impact Assessment Report for the Windsor East End Transit Terminal project.

Thanks,

Wai Hadlari | Project Officer ([hear name](#))

Environmental Assessment Branch

Ministry of Environment, Conservation and Parks

135 St. Clair Avenue West, 1st Fl, Toronto, ON, M4V 1P5

Email: Wai.Hadlari@Ontario.ca

Phone: 416-786-4944

From: Devani, Harshida (MECP) Harshida.Devani@ontario.ca

Sent: Friday, August 30, 2024 11:34 AM

To: Batista, Cindy (MECP) Cindy.Batista@ontario.ca

Cc: Rahman, Anisur (MECP) Anisur.Rahman@ontario.ca; Jutzi, Mallory (MECP) Mallory.Jutzi@ontario.ca; Desautels, Solange (MECP) Solange.Desautels@ontario.ca; Hadlari, Wai (MECP) Wai.Hadlari@Ontario.ca

Subject: Windsor East End Transit Terminal - Air Quality Impact Assessment report review

Hi Cindy,

Please find below the ministry's comments on the City of Windsor Air Quality Impact Assessment for the East End Transit Terminal to be located at 7310 Tecumseh Road East, Windsor (RWDI Report No. 2407997):

1. The report indicates the 20-year scenario was not modelled due to expected decreases in emission factors which would make the 2026 (Build) scenario to be the worst-case. Since the 2026 modelling showed exceedances of Nitrogen Dioxide and Benzo(a)pyrene emissions (without background concentrations), the following should be provided:
 - a. the expected percentage decrease of emission factors over this 20-year range;
 - b. the estimated effect (quantitative) on the off-property concentrations due to the decrease.
2. Idling emissions were modelled as one volume source at the center of the island. It is unclear if this is the only location where buses will idle or if buses will be able to idle anywhere along the island. If it is the latter, considering that two of closest sensitive receptors are situated near the southern portion of the site and idling accounts for over 80% of the modelled concentrations at the receptors, an explanation on if idling emissions from the southern portion of the site were assessed and confirmation that the center location produces the overall maximum concentrations should be provided.
3. It is unclear if there are other potential sources of emissions from the proposed site that may have been considered (e.g., staff vehicles, fuel-fired HVAC equipment, etc.).

4. *Meteorological data used for the dispersion modelling:*

The meteorological data must be re-processed with the following identified errors corrected (the ministry can provide further guidance as needed). The preprocessed data is to be submitted to the ministry for review before being used in the modelling.

a. Major issues identified in the provided SAMSON format surface data:

- I. Wind direction was not randomized. The proponent must follow the US EPA AERMET wind direction randomization algorithm to randomize the wind directions.
- II. All other variables in the provided SAMSON format surface data were not properly rounded, which resulted in discrepancies from the original values from ECCC. We do understand some WDs were manually (may be properly) set to 360 degrees, and you have used a WS cutoff of 1m/s.
- III. A wrong time zone of -30 was specified, while it should be -5 for the site.

b. Major issues identified in the AERSURFACE land use processing:

- I. The proponent used code 22 (Developed, Low Intensity) and 23 (Developed, Medium Intensity) in NLCD 2016 to categorize the commercial/industrial and the residential areas respectively (however the order of these 2 categories should have been reversed), and this resulted in much lower surface roughness lengths (than they should be) over the commercial/industrial areas. Note that the Ministry's refined LU/LC (land use and land cover) data has more detailed land use categories and has been consistently used for all proponents' data requests.
- II. The provided Landcover.tif shows that areas outside Ontario (including inland US) was categorized as water, this will impact the Albedo and Bowen Ratio calculated by AERSURFACE which use the average of these variables within 10km from the site.
- III. Proponent used a single wind direction sector (0-360) / uniform land use around the site, multiple wind direction sectors should have been used to more accurately account for the impacts from variation of LULC around the site.

NOTE: The proponent also has the option of requesting the ministry process and provide AERMOD-ready site-specific meteorological data (free of charge). A s.13 request form is not required (unless the data is expected to be used for ECA or other O.Reg.419 purposes in the future). The request can be submitted through:

MetDataENE@ontario.ca

If you have questions, please let me know.

Thanks,
Harshida.

Harshida Devani, P.Eng.

Air Compliance Engineer

Ministry of the Environment, Conservation and Parks

Tel: 416-427-6733

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:25 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>
Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

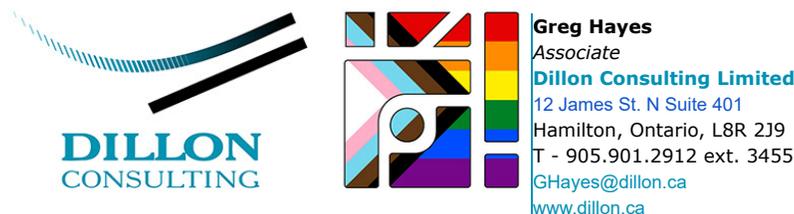
CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.
Morning Cindy,

The draft EPR for the East End Transit Terminal was posted in the Documents section of the project page on the City's website (link below) yesterday. As noted in Section 5.1.3 of the draft EPR, the air quality study is currently being completed. We expect that study will be finished in the near future and will send the air quality report to you for review once it is ready.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments, please let us know by **July 29, 2024**.

Best,
Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 14, 2024 at 10:19 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)
 Environmental Assessment Services | Environmental Assessment Branch
Ministry of the Environment, Conservation & Parks
 135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5
 Phone: 437-248-0058 | Email: cindy.batista@ontario.ca

*If you have any accommodation needs or require communication supports or alternate formats, please let me know.
 Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.*

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Thursday, June 13, 2024 3:03 PM
To: O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>
Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

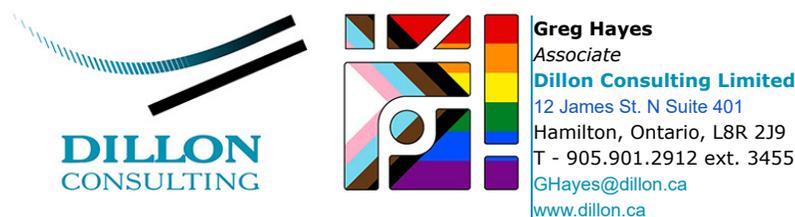
CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.
 Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
 Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized

representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.



Air Quality Impact Assessment Report - East End Transit Terminal.pdf

3932K



Hayes, Greg <ghayes@dillon.ca>

EPR and IGF Comment Responses - East End Transit Terminal, Windsor

Hayes, Greg <ghayes@dillon.ca>

Tue, Sep 3, 2024 at 9:58 AM

To: Jayme.Cameron@ontario.ca

Cc: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>, "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>

Hi Jayme,

Attached please find our responses to the SAR Branch's comments on the draft Environmental Project Report and the Information Gathering Form submitted by the City for the East End Transit Terminal in Windsor.

We would like to thank the Ministry for its thorough review and valuable input throughout this process. Based on the results of the surveys completed by WSP and the City, combined with the mitigation measures we are recommending, it is the City's position that a permit under the ESA can be avoided.

We are confident that our approach will protect SAR while allowing the project to proceed responsibly. We appreciate the Ministry's continued collaboration and look forward to your expedited review and acknowledgement of our responses.

Best,
Greg

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Upcoming vacation: I will be away from September 18 to October 4, 2024, inclusive.

2 attachments

EPR_EastEndTransitTerminal_MECPComments_DillonResponse.xlsx
16K **IGF_WindsorEastEndTransitTerminal_MECPComment_DillonResponse.xlsx**
26K

Comment #	Page #	Questions or Comment to be Addressed by Proponent	Response to MECP questions/comments in previous column (Date:)
1	EPR - pg 29	Please note - While Monarch and other species are listed provincially as Special Concern, Federal protections may still apply under the Species at Risk Act (SARA).	Section 3.2.1.1 in the EPR will be revised to note that because this project is not on federal land, there are no requirements under SARA for the species identified as having potential to occur on site.
2	EPR - pg 29	<p>For projects within 1500 m of a known occurrence of Eastern Foxsnake, regulated habitat automatically applies. Please see O. Reg. 832/21 section 9 for further details. Species at Risk Branch recommends a habitat assessment be completed that includes mapping Eastern Foxsnake habitat according to MECP's habitat categorization policy. Once that's completed, proponents need to assess whether their proposal will impair or eliminate habitat function/usefulness in the areas they've mapped. This information can be added to the IGF submission with any proposed mitigation or avoidance measures for further assessment of impacts to the species and determine if the habitat impacts will require a permit.</p>	<p>A WSP biologist conducted a site visit on July 11, 2023, to assess the potential of the woodland at 7310 Tecumseh Road East to support Species at Risk (SAR) habitat. During the visit, a Visual Encounter Survey (VES) was performed, including checks under existing Artificial Cover Objects (ACOs) present on-site for Eastern Foxsnake and Butler's Gartersnake. No evidence of Eastern Foxsnake or Butler's Gartersnake was observed. While concrete slabs were identified as potential hibernacula for Eastern Foxsnake, no crayfish chimneys—key indicators for Butler's Gartersnake habitat—were found. As a result, the site was assessed as having moderate potential to support Eastern Foxsnake habitat, primarily due to the presence of potential hibernacula features, and low potential to support Butler's Gartersnake.</p> <p>Following the WSP site visit, City staff conducted 10 additional VES and ACO surveys between September 8 and October 12, 2023, in general accordance with the MNRF's Survey Protocol for Ontario's Species at Risk Snakes (December 2016). Although the protocol recommends that 5 of the 10 surveys occur prior to July 1, it is important to note that Eastern Foxsnake typically inhabit unforested areas, while Butler's Gartersnake favours open areas with dense grasses. Therefore, the focus of the City-completed surveys was to rule out the likelihood of the concrete slabs functioning as hibernacula. Given the thorough survey effort and the timing of these surveys during the hibernation-seeking period, it is reasonable to conclude that, if a hibernacula were present, individuals would have been observed.</p> <p>In light of the survey results and the absence of evidence for hibernacula, we maintain that the woodland should be classified as Category 3 habitat, at best, for both species, with a low probability of encountering either Eastern Foxsnake or Butler's Gartersnake. Consequently, additional surveys are not warranted in our professional opinion.</p> <p>In lieu of further surveys, we propose the following mitigation measures to minimize the potential for species impacts:</p> <p><u>SAR Awareness Training:</u> All on-site personnel and subcontractors shall receive training on SAR identification and encounter protocols to minimize potential impacts.</p> <p><u>Timing of Vegetation Removal:</u> Vegetation removal shall occur outside of the active season for Eastern Foxsnake and Butler's Gartersnake (i.e., between November 1 and March 31) to prevent disturbance to any potential SAR. <u>The City is planning to remove vegetation during the winter of 2024/2025.</u></p> <p>In addition to the above measures, we are also recommending best practices with respect to wildlife and SAR, which are listed in our response to comment #6 in the IGF comment/response table. These measures will be incorporated into the project specifications and contract documents.</p> <p>Based on the above, we are confident that these mitigation measures are sufficient to address potential species impacts.</p>
3	EPR - pg 31	<p>Although the area may not support snake individuals, the area still provides suitable sections of habitat that receive automatic protections under O. Reg. 832/21 section 9. Not all project within regulated habitat require permits under the ESA so long as mitigation and avoidance measures are sufficient and the risk of impacting snake individuals is low.</p>	<p>Section 3.2.1.1 of the EPR will be revised to note the automatic protections under O. Reg. 832/21 section 9.</p> <p>Although no Eastern Foxsnake or Butler's Gartersnake individuals were identified during our surveys, we acknowledge that certain sections of the site provide suitable habitat and may be regulated under O. Reg. 832/21, Section 9. However, based on the survey efforts completed to date and the characteristics of the site, it is our professional opinion that the risk of impacting Eastern Foxsnake is low and we can adequately manage this risk through mitigation measures.</p> <p>Based on the surveys completed on site by WSP and the City, no evidence of Eastern Foxsnake, Butler's Gartersnake, or suitable hibernacula was observed. It is recognized that the woodland provides potential Category 3 habitat, at best, for Eastern Foxsnake and Butler's Gartersnake. However, due to the lack of connectivity to other natural areas, small site size, and the 2023 survey results, we believe the likelihood of negatively impacting the species is minimal (low to none) through implementation of mitigation measures. Our mitigation measures are designed to prevent harm to any individuals that may enter the site:</p> <p><u>SAR Awareness Training:</u> All on-site personnel and subcontractors shall receive training on SAR identification and encounter protocols to minimize potential impacts.</p> <p><u>Timing of Vegetation Removal:</u> Vegetation removal shall occur outside of the active season for Eastern Foxsnake and Butler's Gartersnake (i.e., between November 1 and March 31) to prevent disturbance to any potential SAR. <u>The City is planning to remove vegetation during the winter of 2024/2025.</u></p> <p>In addition to the above measures, we are also recommending best practices with respect to wildlife and SAR, which are listed in our response to comment #6 in the IGF comment/response table. These measures will be incorporated into the project specifications and contract documents.</p> <p>Based on the above, we are confident that these mitigation measures are sufficient to address potential species impacts.</p>

4	Appendix C - pg 9	Mitigation measures proposed in this EPR should be included in the IGF submission so that MECP is aware of avoidance/mitigation measures proposed to avoid impacts to the species or it's habitat.	The proposed mitigation measures for SAR have been included in the IGF response (see comment responses #1, #4, and #6 in the IGF comment/response table).
5	Appendix D - pg 2	MECP acknowledges target surveys for Eastern Foxsnake were conducted during the fall using ACOs. Detection results for ACOs and VES are lower in the fall as opposed to the active season that is recommended for SAR snake surveys. MECP would recommend additional mitigation/avoidance measure to minimize impacts to Eastern Foxsnake given surveys were only done during the end of the active season.	See comment #2 response.
	Appendix D - pg 2	Targeted surveys for Butler's Gartersnake were not conducted. This species is slightly more cryptic and follows a different survey protocol than Eastern Foxsnake. Typically Artificial Cover Objects (ACO) are used in order to detect Butler's Gartersnake in addition to VES and should occur between late April to late June as detectability is greatly reduced in late summer and autumn. The survey protocol for Butler's Gartersnake can be provided to the proponent by contacting SAROntario@ontario.ca . MECP would recommend conducting these surveys or increasing mitigation measures to avoid impacts to Butler's Gartersnake.	See comment #2 response.
6	General	MECP has received the IGF that was submitted July 8th, 2024 and it is in queue for review. Further comments will be sent to the proponent once the review is complete.	Thank you for the update. We note comments on the IGF were received on August 9, 2024 and a response to those comments is being provided under separate cover concurrently with this response.
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Comment #	Page #	Questions or Comment to be Addressed by Proponent	Response to MECP questions/comments in previous column (Date:)
1	7 - Table 2 - Butler's Gartersnake	<p>MECP recognizes that targeted surveys for Butler's Gartersnake were not conducted. This species is slightly more cryptic and follows a different survey protocol than Eastern Foxsnake. Typically Artificial Cover Objects (ACO) are used in order to detect Butler's Gartersnake in addition to VES and should occur between late April to late June as detectability is greatly reduced in late summer and autumn. The survey protocol for Butler's Gartersnake is provided in email correspondence that comments are attached to. MECP would recommend conducting these surveys or increasing mitigation measures to avoid impacts to Butler's Gartersnake.</p>	<p>A WSP biologist conducted a site visit on July 11, 2023, to assess the potential of the woodland at 7310 Tecumseh Road East to support Species at Risk (SAR) habitat. During the visit, a Visual Encounter Survey (VES) was performed, including checks under existing Artificial Cover Objects (ACOs) present on-site for Eastern Foxsnake and Butler's Gartersnake. No evidence of Eastern Foxsnake or Butler's Gartersnake was observed. While concrete slabs were identified as potential hibernacula for Eastern Foxsnake, no crayfish chimneys—key indicators for Butler's Gartersnake habitat—were found. As a result, the site was assessed as having moderate potential to support Eastern Foxsnake habitat, primarily due to the presence of potential hibernacula features, and low potential to support Butler's Gartersnake.</p> <p>Following the WSP site visit, City staff conducted 10 additional VES and ACO surveys between September 8 and October 12, 2023, in general accordance with the MNRF's Survey Protocol for Ontario's Species at Risk Snakes (December 2016). Although the protocol recommends that 5 of the 10 surveys occur prior to July 1, it is important to note that Eastern Foxsnake typically inhabit unforested areas, while Butler's Gartersnake favours open areas with dense grasses. Therefore, the focus of the City-completed surveys was to rule out the likelihood of the concrete slabs functioning as hibernacula. Given the thorough survey effort and the timing of these surveys during the hibernation-seeking period, it is reasonable to conclude that, if a hibernacula were present, individuals would have been observed.</p> <p>In light of the survey results and the absence of evidence for hibernacula, we maintain that the woodland should be classified as Category 3 habitat, at best, for both species, with a low probability of encountering either Eastern Foxsnake or Butler's Gartersnake. Consequently, additional surveys are not warranted in our professional opinion.</p> <p>In lieu of further surveys, we propose the following mitigation measures to minimize the potential for species impacts:</p> <p><u>SAR Awareness Training:</u> All on-site personnel and subcontractors shall receive training on SAR identification and encounter protocols to minimize potential impacts.</p> <p><u>Timing of Vegetation Removal:</u> Vegetation removal shall occur outside of the active season for Eastern Foxsnake and Butler's Gartersnake (i.e., between November 1 and March 31) to prevent disturbance to any potential SAR. <u>The City is planning to remove vegetation during the winter of 2024/2025.</u></p> <p>In addition to the above measures, we are also recommending best practices with respect to wildlife and SAR, which are listed in our response to comment #6. These measures will be incorporated into the project specifications and contract documents.</p> <p>Based on the above, we are confident that these mitigation measures are sufficient to address potential species impacts.</p>
2	7 - Table 2 - Eastern Foxsnake	<p>MECP acknowledges target surveys for Eastern Foxsnake were conducted during the fall using ACOs. Detection results for ACOs and VES are lower in the fall as opposed to the active season that is recommended for SAR snake surveys. MECP would recommend additional mitigation/avoidance measure to minimize impacts to Eastern Foxsnake given surveys were only done during the end of the active season or reconducting the surveys during the Spring/Summer to accurately determine absence/presence.</p>	<p>See comment #1 response.</p>
3	10 - Table 3 - Eastern Foxsnake	<p>Although the observation is over 450m away, provincial mapping still shows the observation is within 1500m. For projects within 1500 m of a known occurrence of Eastern Foxsnake, regulated habitat automatically applies. Please see O. Reg. 832/21 section 9 for further details.</p> <p>Species at Risk Branch recommends a habitat assessment be completed that includes mapping Eastern Foxsnake habitat according to MECP's habitat categorization policy. Once that's completed, proponents need to assess whether their proposal will impair or eliminate habitat function/usefulness in the areas they've mapped. This information can be added to the IGF submission with any proposed mitigation or avoidance measures for further assessment of impacts to the species and determine if the habitat impacts will require a permit.</p>	<p>See comment #1 response.</p>

4	10/11 - Table 3 - Eastern Foxsnake	<p>Although the no snake individuals were identified, the area still provides suitable sections of habitat that receive automatic protections under O. Reg. 832/21 section 9. Not all project within regulated habitat require permits under the ESA so long as mitigation and avoidance measures are sufficient and the risk of impacting snake individuals is low. Please provide rationale for how this project will avoid impact to Eastern Foxsnake and/or their habitat when regulated habitat is to be removed.</p>	<p>Although no Eastern Foxsnake or Butler's Gartersnake individuals were identified during our surveys, we acknowledge that certain sections of the site provide suitable habitat and may be regulated under O. Reg. 832/21, Section 9. However, based on the survey efforts completed to date and the characteristics of the site, it is our professional opinion that the risk of impacting Eastern Foxsnake is low and we can adequately manage this risk through mitigation measures.</p> <p>Based on the surveys completed on site by WSP and the City, no evidence of Eastern Foxsnake, Butler's Gartersnake, or suitable hibernacula was observed. It is recognized that the woodland provides potential Category 3 habitat, at best, for Eastern Foxsnake and Butler's Gartersnake. However, due to the lack of connectivity to other natural areas, small site size, and the 2023 survey results, we believe the likelihood of negatively impacting the species is minimal (low to none) through implementation of mitigation measures. Our mitigation measures are designed to prevent harm to any individuals that may enter the site:</p> <p><u>SAR Awareness Training:</u> All on-site personnel and subcontractors shall receive training on SAR identification and encounter protocols to minimize potential impacts. <u>Timing of Vegetation Removal:</u> Vegetation removal shall occur outside of the active season for Eastern Foxsnake and Butler's Gartersnake (i.e., between November 1 and March 31) to prevent disturbance to any potential SAR. <u>The City is planning to remove vegetation during the winter of 2024/2025.</u></p> <p>In addition to the above measures, we are also recommending best practices with respect to wildlife and SAR, which are listed in our response to comment #6. These measures will be incorporated into the project specifications and contract documents.</p> <p>Based on the above, we are confident that these mitigation measures are sufficient to address potential species impacts.</p>
5	General	<p>There are also occurrence in MECP's provincial mapping within 1km of the site for Red-headed Woodpecker. Where any target surveys for other breeding bird conducted on site?</p>	<p>Based on WSP's July 2023 site visit, their biologist concluded that the woodland did not support the species habitat, "due to the lack of mature forest, no cavity trees, and small size of property," as noted in the SAR Site Assessment (WSP, 2023).</p>
6	General	<p>What mitigation measure or avoidance measures (if any) are proposed to minimize potential impact to species individuals and or their habit? If so please include these in the IGF to allow MECP to consider all project aspects. Alternatively, and Avoidance Alternative Form can be submitted to provide this information</p>	<p>See comment #1 and #4 responses. In addition to the mitigation measures listed in those responses, we are also recommending the following best practices with respect to wildlife and SAR:</p> <ul style="list-style-type: none"> - Work activities that require vegetation removal should be undertaken outside of the breeding bird window (i.e., no vegetation removals from late March to late August); - Tree removal should be undertaken outside of the active season for bats (i.e., no tree removal from April 1 to October 31); - A qualified biologist should be present on site while any habitat features are being removed; - If a SAR is found during project activities, and does not have existing species-specific mitigation, work should stop immediately and the MECP should be consulted to move forward; - Work areas, machinery, and equipment should be visually inspected each day prior to commencement or when moving to new locations, throughout the active period for Eastern Foxsnake and Butler's Gartersnake (April 1 to October 31). This should include a thorough walkthrough of the work area and searching any brush piles, logs, or rock piles. Construction equipment that is left idle for over one hour or is parked overnight in the active period should be inspected for the presence of Eastern Foxsnake or Butler's Gartersnake before (re)ignition. This visual examination should include all lower components of the machinery, including operational extensions and running gear. - If Eastern Foxsnake or Butler's Gartersnake are encountered in the construction area, work should be suspended until the animal is out of harm's way. If the species persists in the work area, a person qualified to handle the species should be contacted to relocate the animal.
7	General	<p>MECP acknowledges that the mown and maintained portion of the subject property does not act as habitat for any species at risk and therefore alteration of this portion will not impact species at risk.</p>	<p>Acknowledged.</p>
8	General	<p>Does the woodlot portion of the property have potential to be roosting habitat for species at risk bats? Habitat is generally limiting in Southern Ontario, therefore if there is potential snags within this woodlot restrictions on timing of tree removal etc., may be required.</p>	<p>An Arborist Report was completed for the site by Davey Resource Group in August 2023. Only 240 trees were identified above 10 cm DBH within the woodland; the average DBH for the site was 19 cm. This is consistent with WSP's assessment that the woodland is in an early successional state.</p> <p>The timing of vegetation removal identified in comment #1, #4, and #6 responses (i.e. vegetation removal to occur between November 1 and March 31) would avoid potential impacts to Little Brown Myotis and Northern Myotis (the two most likely species to encounter in the City).</p>
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**Ministry of the Environment,
Conservation and Parks**

**Ministère de l'Environnement,
de la Protection de la nature
et des Parcs**

Environmental Permissions
Branch

Direction des évaluations
et des permissions

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September 4, 2024

To: Cindy Batista
Special Project Officer
Environmental Assessment Branch

From: Gordon Brdar
Senior Noise Engineer
Environmental Permissions Branch

**Re: Noise Review
Windsor East End Terminal
Windsor, Ontario
Noise File No.: EA 0022-24**

As requested, I have reviewed the noise impact assessment report entitled "Noise Impact Study of the Proposed East End Transit Terminal" prepared by Pinchin and dated June 6, 2024.

The following are my comments for the June 6, 2024 noise impact assessment report noted above:

1. Section 4.0:
 - a. Elevated background sound level limits were applied to the outdoor living area of the residence adjacent to the project site. The outdoor living area was identified as POR 4 in the report. Traffic flow number data was inputted into Stamson software to determine background sound levels.
 - b. The report did not specify whether or not the traffic flow numbers used in the Stamson software considered, and used, the anticipated lowest traffic

flow numbers. Elevated background level limits, due to traffic flow, when applied must be assessed by using the lowest anticipated traffic hourly flow occurring within the given portion of time (i.e.: daytime 0700-1900 HR and evening 1900-2300 HR) over a seven day period (Sunday to Saturday).

I trust the above noise review would be of assistance to you.

If you have any questions, please contact Gordon Brdar at (437) 242-8429.

G. Brdar

Gordon Brdar, P.Eng.
Senior Noise Engineer



September 13, 2024

Sent via email: EABDirector@ontario.ca

Kathleen O'Neill
Director, Environmental Assessment Branch
Ministry of the Environment, Conservation and Parks
135 St. Clair Avenue West
Toronto, Ontario
M4V 1P5

Notice of Issue for East End Transit Terminal, City of Windsor

Dear Ms. O'Neill,

The East End Transit Terminal is following the Transit and Rail Project Assessment Process as prescribed in Ontario Regulation 231/08. The City of Windsor is in the process of assessing the air quality impacts of the project in response to comments received from the Ministry of the Environment, Conservation and Parks (MECP). There is insufficient time to address the MECP's comments on the air quality impact assessment while also meeting the City's obligation to report to Council prior to issuing the Notice of Completion.

Under subsection 10(1) of Ontario Regulation 231/08, if a notice of issue is given, the 120-day consultation period stops running and will resume when the above-noted issue has been addressed and a notice of resumption has been provided to you.

A copy of this notice of issue has also been posted on the project website:
<https://www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>.

If you have any questions or need further information about this project, please contact Chris Patten at cpatten@dillon.ca or 519-948-4243 ext. 3210.

12 James Street N
Suite 401
Hamilton, Ontario
Canada
L8R 2J9
Telephone
905.901.2912
Fax
416.229.4692



Sincerely,

DILLON CONSULTING LIMITED

A handwritten signature in black ink, appearing to read "Hayes".

Greg Hayes
for Chris Patten, P.Eng.
Project Manager

GJH:tjs

cc: Cindy Batista, Ministry of the Environment, Conservation and Parks
Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor

Our file: 24-7953





Hayes, Greg <ghayes@dillon.ca>

Notice of Issue - East End Transit Terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Wed, Sep 18, 2024 at 10:32 AM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, Brandon Fox <bfox@dillon.ca>, "O'Neill, Kathleen (MECP)" <Kathleen.Oneill@ontario.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>, "Noordhof, Jake (MECP)" <jake.noordhof@ontario.ca>

Hello Greg.

Please see attached letter acknowledging receipt of the notice of issue for the proposed East End Transit Terminal, in the City of Windsor.

In advance of resuming the transit process, please reach out to Solange Desautels and I to discuss the resolution of outstanding comments.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Friday, September 13, 2024 1:55 PM

To: EAB Director (MECP) <EABDirector@ontario.ca>

Cc: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Brandon Fox <bfox@dillon.ca>

Subject: Notice of Issue - East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon,

Attached please find a notice of issue for the East End Transit Terminal TRPAP. A copy of the notice has been posted on the project webpage as required.

If you have questions or need further information, please let us know.

Regards,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Upcoming vacation: I will be away from September 18 to October 4, 2024, inclusive.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

 **MECP_Ack_Notice_of_Issue_Windsor_East_End_Terminal.pdf**
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Project Update

Subject: Transit and Rail Project Assessment Process
East End Transit Terminal, City of Windsor, Ontario

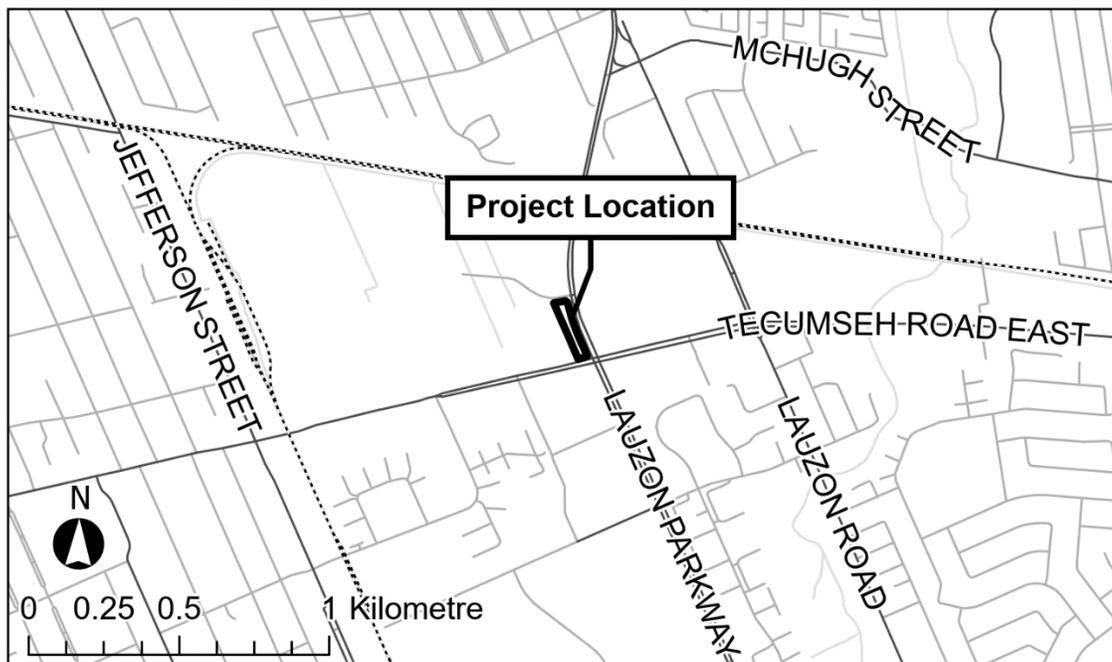
Date: September 17, 2024

The City of Windsor (City) retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. This document provides an update and responses to public comments received regarding the latest round of consultation for the project.

The East End Transit Terminal is planned to be located at the northwest corner of the intersection of Lauzon Parkway and Tecumseh Road East, as shown on **Figure 1**. Further information about the project can be found on the project webpage at:

<https://www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

Figure 1: Project Location



Study Process

The environmental impact of this project is being assessed in accordance with the TRPAP, as outlined in Ontario Regulation 231/08 under the *Environmental Assessment*

Act. An Environmental Project Report (EPR) is being prepared to document the preferred design, consultation completed, impact assessment, and mitigation measures.

Public Open House and Draft EPR Review

A Public Open House was held on June 27, 2024 to provide information about the preferred design, anticipated impacts, mitigation measures, and next steps. The draft EPR was made publicly available for an initial 30 calendar day review period starting on June 27, 2024. The deadline for comments regarding the Public Open House and the draft EPR was July 29, 2024.

Discussions during the Public Open House were largely focused on the transit user experience. Some attendees expressed support for the project and highlighted the importance of the transit terminal. Others had questions regarding planned transit service improvements, which are outside the scope of this study but were responded to by Transit Windsor staff. Specific comments were provided regarding the location and design of the transit terminal, which are reflected in the summary of written comments (**Table 1**).

A total of 29 written comments have been received, including 21 comments from members of the public (primarily area residents and transit users) and 8 comments from agencies. This update focuses on comments from members of the public, which are summarized in **Table 1** along with corresponding responses from the project team. Comments from agencies are currently being addressed by the project team and will be documented in the final EPR.

On September 13, 2024, the City sent a notice of issue to the Ministry of the Environment, Conservation and Parks (MECP) to pause the 120-day TRPAP consultation period. The purpose of this pause is to allow sufficient time to address MECP's comments on the air quality impact assessment. Further details are provided in the notice of issue, a copy of which has been posted on the project webpage.

Next Steps

This update is being provided for information purposes and will ultimately be incorporated into the final EPR. The final EPR will be made available for a 30-day public comment period following an update to City Council, which is tentatively planned for October 2024.

Table 1: Summary of Public Comments and Project Team Responses

Topic	Public Comments	Project Team Responses
Connectivity	<p>The planned location for the East End Transit Terminal is less preferred than the existing location as it is separated from Tecumseh Mall and other destinations in the area. A transit connection between the East End Transit Terminal and Tecumseh Mall was suggested.</p>	<p>The existing transit terminal location at Tecumseh Mall is no longer feasible for continued long-term use by Transit Windsor. A transit connection to Tecumseh Mall is not considered necessary given the proximity of the planned terminal location to Tecumseh Mall (approximately 200 metres).</p>
Intersections	<p>The adjacent intersections are dangerous for pedestrians, particularly those with mobility issues or other disabilities. Suggestions related to intersection improvements included:</p> <ul style="list-style-type: none"> • Completing traffic studies; • Re-evaluating the Lauzon Parkway/Tecumseh Road East intersection; • Adding zebra crossings (pedestrian crossings) and refuge islands; • Constructing a pedestrian bridge over Lauzon Parkway; • Lengthening light cycles in the area; • Prohibiting right turns on red lights; and, • Adding a second setback stopping bar to prevent cars from blocking the transit terminal driveway. 	<p>A Traffic Impact Study (TIS) was completed as part of this study to understand existing traffic conditions and assess the impacts of the new transit terminal on the surrounding road network. The TIS recommends:</p> <ul style="list-style-type: none"> • Signage and pavement markings (hatching) at the planned East End Transit Terminal driveway on Catherine Street to help limit the number of times the driveway is blocked by eastbound vehicles queued at the Lauzon Parkway and Catherine Street intersection; and, • Pavement markings to allow westbound vehicles on Catherine Street to bypass buses waiting to turn into the East End Transit Terminal. <p>The above TIS recommendations are subject to further review by the City’s Transportation Planning and Traffic Operations Divisions considering other potential future projects planned in the area. It is anticipated additional roadway and intersection improvements will be required in the near future to accommodate future development in the area. As other anticipated area improvements proceed, a more fulsome TIS for the area is planned to identify required roadway improvements.</p> <p>The pedestrian crossing comments have been presented to the City’s Transportation Planning Division and potential solutions will be considered during upcoming Capital Budgets. The suggestions have been noted; however, they are not planned to be implemented at this time.</p>
Comfort	<p>More/improved facilities for passengers were recommended, including:</p> <ul style="list-style-type: none"> • Shade trees in the waiting area and grassed areas; • Heated/cooled shelters; • Seating; • Secure bike parking, including a roof and security camera; • Washrooms; and, • Publicly accessible building with customer service. 	<p>The ability to incorporate trees and seating into the terminal design is being reviewed. It is anticipated trees can be added to the grassed areas shown on the preliminary site plan, and there may be an opportunity to add potted trees to the platform area seasonally. Larger shade trees within the platform area would interfere with the site lighting and thereby introduce potential safety issues as they reach maturity. Opportunities for seating onsite are being reviewed; it is expected benches will be incorporated on the platform in the final layout. These features are subject to review through the ongoing Site Plan Control process.</p> <p>As shown on the conceptual site plan, a bike locker station is planned on the east side of the transit terminal, near the staff parking lot. The lockers will provide secure, covered bike storage. Security cameras are planned to be included at the transit terminal.</p> <p>Washrooms and publicly accessible buildings are not proposed as these are not typical features of transit terminals in Windsor or other municipalities for a transfer station with minimal wait times and high frequency buses.</p>

Topic	Public Comments	Project Team Responses
Site Access	<p>Questions were raised regarding how vehicles, pedestrians, and cyclists will access the site. It was suggested that the entrance should be on Tecumseh Road. More footpaths into/out of the terminal area were recommended, especially for people coming from the west on Tecumseh Road.</p> <p>It was noted the terminal does not include public parking or space for car drop-offs.</p>	<p>Buses and staff vehicles will access the site via the entrance on Catherine Street. Access for other vehicles is not permitted. Tecumseh Road is designated as a Class II Arterial Road; direct access to this type of road is discouraged where other alternatives exist as per Section 7.2.6.5 of the City of Windsor Official Plan (2012).</p> <p>There is an existing multi-use trail along Lauzon Parkway at this location. The transit terminal will include sidewalks that connect to this multi-use trail.</p> <p>A pedestrian connection into the south side of the terminal is not proposed because the intent is to limit the number of pedestrian crossings to the platform (conflict points) that bus drivers will need to be aware of. However, an additional footpath across the corner from Tecumseh Road East to Lauzon Parkway will be considered to improve connectivity for people coming from the west on Tecumseh Road.</p> <p>Public parking and space for car drop-offs are not typical features of transit terminals in Windsor.</p>
Environmental Impacts	<p>Concerns were raised regarding the following impacts to the natural environment:</p> <ul style="list-style-type: none"> • Removal of the existing trees from the site; • Impacts to air quality and water quality due to excess exhaust from buses and cars on Lauzon Parkway; and, • Impacts to trails and parks along Little River and the East Riverside area. 	<p>Natural environment investigations have been completed to assess the impact of developing the site, as described on page 5 of the Public Open House display panels. The City plans to plant new trees offsite nearby with a 1:1 replacement ratio at a minimum, among other mitigation measures.</p> <p>An air quality impact assessment is being completed for the project and will be documented in the final Environmental Project Report.</p> <p>No concerns regarding source water protection have been identified. The project location is not within a surface water intake protection zone, highly vulnerable aquifer, or a significant groundwater recharge area.</p> <p>The project is contained to the location at the northwest corner of Tecumseh Road East and Lauzon Parkway. The trails and parks along Little River and the East Riverside area are over 800 metres from the project location and therefore no impacts are anticipated.</p>
Operations	How many routes are planned for this location?	All routes operating from the Tecumseh Mall Terminal are planned to be relocated to this location.
	Will the infrastructure in this area support this new terminal?	Existing infrastructure in the area has been reviewed as part of the design; no concerns have been identified.
	Will there be an area for parking extra buses?	Drivers on a break will park either at a bus bay or on the west curb line. Buses that are out of service will be driven to the Transit Windsor bus depot off Central Avenue.
Other	Consider all the construction work happening in the east end.	Other construction projects in the area will be considered by the City when implementing this project.
	Add art by local artists, murals on the decorative fence, maybe a pride flag.	The City will explore opportunities to incorporate art or other aesthetic improvements into the transit terminal in the future, when further information regarding the operation of the site is available. The City also intends to review grant opportunities for aesthetic improvements.

Topic	Public Comments	Project Team Responses
	<p>Questions were raised regarding increased crime rates associated with transit terminals, whether the terminal will attract homeless people to the area, and whether extra policing or security will be provided.</p>	<p>The Site Plan Control process integrates consultation with Windsor Police Services. This terminal will include security features similar to all City facilities, including video surveillance, access controls, and site lighting.</p>
	<p>What are the plans for future growth at this site?</p>	<p>This study is focused on relocating the existing transit terminal to maintain service for the routes currently operating from the Tecumseh Mall Terminal. The design of this facility considers future growth and provides greater capacity than what is currently required. Should growth beyond what is currently forecasted be required in the future, that will be reviewed at the time.</p>
	<p>Make sure buses have paper maps available for passengers, especially seniors.</p>	<p>Transit Windsor has indicated there will be no changes to the current distribution of Transit Windsor paper maps, which are available at all Customer Care Centres, Windsor International Transit Terminal, and from 311 upon request.</p>



Hayes, Greg <ghayes@dillon.ca>

Project Update - East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca> Tue, Sep 17, 2024 at 9:44 AM
 Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, Brandon Fox <bfox@dillon.ca>
 Bcc: caodept@citywindsor.ca, clerks@citywindsor.ca, asleziak@citywindsor.ca, nrobertson@citywindsor.ca, dsimpson@citywindsor.ca, Tyson <tragg@citywindsor.ca>, camicarelli@citywindsor.ca, planning@erca.org, "Barboza, Karla (MHSTCI)" <karla.barboza@ontario.ca>, "Batista, Cindy (MECP)" <cindy.batista@ontario.ca>, "Colella, Nick (MECP)" <Nick.Colella@ontario.ca>, eanotification.swregion@ontario.ca, jfrench@cottfn.com, Fallon Burch <fburch@cottfn.com>, kimberly.bressette@kettlepoint.org, consultation@kettlepoint.org, jessica.wakefield@threefires.com, chief.plain@aamjiwnaang.ca, mdeleary@aamjiwnaang.ca, drskoke@wifn.org, alicia.black eagle@wifn.org, ChiefMaryDuckworth@caldwellfirstnation.ca, Michelle McCormack <ecc@caldwellfirstnation.ca>, justin.logan@delawarenation.on.ca, ecdevinfo@delawarenation.on.ca, tmaness@sfn.on.ca, consultations@metisnation.org, todd.cornelius@oneida.on.ca, rochelle.cornelius@oneida.on.ca, chief@munsee.ca, rick@munsee.ca, [REDACTED]

[REDACTED]
 [REDACTED]
 [REDACTED]
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 [REDACTED]

Good morning,

Attached please find a project update regarding the Transit and Rail Project Assessment Process for the East End Transit Terminal in Windsor, Ontario. The attached document includes an update on the status of the project and responses to public comments received regarding the latest round of consultation.

This update is being provided for information purposes and will ultimately be incorporated into the final Environmental Project Report, as outlined in the Next Steps section of the document.

Best,
Greg



Greg Hayes
 Associate
Dillon Consulting Limited
 12 James St. N Suite 401
 Hamilton, Ontario, L8R 2J9
 T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Upcoming vacation: I will be away from September 18 to October 3, 2024, inclusive.

 **Project Update - East End Transit Terminal.pdf**
 386K



Hayes, Greg <ghayes@dillon.ca>

FW: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal - EPB EA Noise File #E0022-24

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Tue, Oct 8, 2024 at 11:27 AM

To: "Hayes, Greg" <ghayes@dillon.ca>, "Brdar, Gordon (MECP)" <Gordon.Brdar@ontario.ca>

Cc: "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Greg.

Happy to respond on behalf of Gordon.

Gordon confirmed with me that he received clarification last week from Pinchin Ltd and has no further comments or concerns regarding the noise and vibration report for this project.

Regards,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>**Sent:** Friday, October 4, 2024 4:28 PM**To:** Brdar, Gordon (MECP) <Gordon.Brdar@ontario.ca>**Cc:** Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>**Subject:** Re: FW: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal - EPB EA Noise File #E0022-24

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Gordon,

I understand Weidong from Pinchin Ltd. spoke with you on the phone earlier today and provided the clarification you were looking for. Just wanted to circle back on this email so everyone is in the loop.

Best,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

On Tue, Sep 24, 2024 at 11:05 AM Brdar, Gordon (MECP) <Gordon.Brdar@ontario.ca> wrote:

Hi Greg,

I left you a voicemail message last Wednesday asking you to give me a call.

Whenever you are available, please give me a call. My phone number is shown below in my signature.

If I am unable to answer please leave a message with a best time to call back. Thank you.

Regards,

Gordon

Gordon Brdar P.Eng.

Sr. Noise Engineer. Approval Services Section – Noise EPB

Ontario Ministry of the Environment, Conservation and Parks

Tel: (437) 242-8429 E-mail: Gordon.Brdar@ontario.ca

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Friday, September 6, 2024 3:39 PM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; TBeadow@citywindsor.ca; Patten, Chris <cpatten@dillon.ca>

Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal - EPB EA Noise File #E0022-24

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy,

Please see below response to the ministry's comments on the noise impact study for the East End Transit Terminal, as provided in the attachment to your September 4th email below.

Pinchin Ltd. Response:

To determine the ambient background noise levels at the outdoor living area R4-OPOR, traffic count data in AADT were used in STAMSON calculations. First, equivalent sound level over 24 hours (Leq, 24h) was calculated. Second, the lowest daytime and evening hour sound levels were determined by subtracting 2 dB and 5 dB from the 24-hour Leq, respectively. The subtraction was based on guidance from MECP senior noise engineer review in the past. The details of STAMSON calculations and adjustment were provided in Appendix D.

The rationale for using the AADT data was that neither the City nor its traffic consultant had hourly traffic count data over a seven day period. If the hourly traffic count data were available, we would have used the lowest hourly data in STAMSON calculations.

Best,

Greg



Greg Hayes
Associate
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GHayes@dillon.ca
www.dillon.ca

Upcoming vacation: I will be away from September 18 to October 4, 2024, inclusive.

On Wed, Sep 4, 2024 at 2:03 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Please see attached comments from our noise reviewer for the proposed transit terminal.

Please let me know if you have any questions.

Regards,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:25 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Desautels, Solange (MECP)

<Solange.Desautels@ontario.ca>

Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

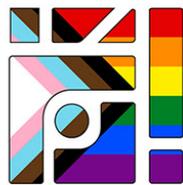
CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.
Morning Cindy,

The draft EPR for the East End Transit Terminal was posted in the Documents section of the project page on the City's website (link below) yesterday. As noted in Section 5.1.3 of the draft EPR, the air quality study is currently being completed. We expect that study will be finished in the near future and will send the air quality report to you for review once it is ready.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments, please let us know by **July 29, 2024**.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 14, 2024 at 10:19 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)
Environmental Assessment Services | Environmental Assessment Branch
Ministry of the Environment, Conservation & Parks
135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5
Phone: 437-248-0058 | Email: cindy.batista@ontario.ca

*If you have any accommodation needs or require communication supports or alternate formats, please let me know.
Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.*

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Thursday, June 13, 2024 3:03 PM

To: O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>;

Patten, Chris <cpatten@dillon.ca>

Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

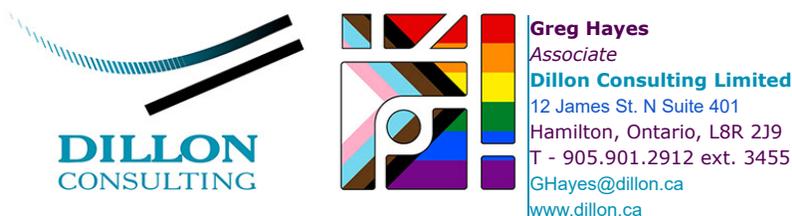
Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

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October 10, 2024

Ministry of the Environment, Conservation and Parks
Environmental Assessment Branch
1st Floor
135 St. Clair Avenue W
Toronto, Ontario
M4V 1P5

Attention: Cindy Batista, Special Project Officer
Environmental Assessment Services Section

***Response to Environmental Assessment Branch Comments
Draft Environmental Project Report
East End Transit Terminal, City of Windsor***

This letter responds to the Environmental Assessment Branch's (EAB's) comments on the draft Environmental Project Report (EPR) for the East End Transit Terminal, as provided in your letter dated August 9, 2024. The EAB's comments are copied in **Table 1**, along with the project team's response to each comment and the location of any revisions in the revised EPR. The revised EPR is enclosed.

12 James Street
North
Suite 401
Hamilton, Ontario
Canada
L8R 2J9
Telephone
905.901.2912
Fax
416.229.4692



Table 1: Ministry Comments and Project Team Responses

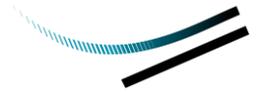
Topics	EAB Comment	Project Team Responses
Project Study Area	<p>1. The draft EPR does not define a project study area. The study area should be broad enough to cover all direct and indirect environmental effects that may result from the proposed project. Please revise the EPR to define what the study area is for this project.</p>	<p>A new Section 1.2.1 has been added to the EPR to describe the study area. In general, the study area for this project was limited to the project location. A broader study area was used for studies where impacts are anticipated to extend beyond the site (e.g., noise and air quality), or where an understanding of the broader context surrounding the site is required (e.g., land use and planning policy). In these cases, the study area is noted in the respective section of the report.</p>
General	<p>1. In the ‘Acronyms, Abbreviations, and Definitions’ (page v) and in several other places of the draft EPR (e.g., Section 2.1.1.1 MECP Consultation), the Ministry of Nature Resources is referred to as the Ministry of Natural Resources and Forestry/MNRF. Earlier this year, the ministry name was changed to Ministry of Natural Resources. Please update.</p>	<p>The reference to MNRF has been corrected to MNR in the ‘Acronyms, Abbreviations, and Definitions’ section and in all cases where the ministry name appears throughout the EPR.</p>



Topics	EAB Comment	Project Team Responses
	<p>2. Environmental Assessment Act Part II.3 Projects – Designations and Exemptions Regulation sets out the transit and rail projects which are designated and exempted. Ontario Regulation 231/08 - Transit and Rail Project Assessment Process (the Transit and Rail Process Regulation) sets out the transit and rail project assessment process (transit and rail project assessment process) that must be followed for those projects that are conditionally exempted. It is suggested that the section 1.3 of EPR be updated to clarify that the Exemptions Regulation sets out the projects which are designated, and the Transit and Rail Process Regulation sets out the process that must be followed.</p>	<p>This information has been added to Section 1.3 of the EPR.</p>
	<p>3. Under section 9(1) of the Transit and Rail Process Regulation a statement of purpose is required in the EPR. Section 1.1 describes the need for the project. Please revise this section of the report to provide a statement of project purpose.</p>	<p>Section 1.1 has been revised to provide a statement of project purpose.</p>



Topics	EAB Comment	Project Team Responses
	<p>4. Section 3 of the EPR describes existing conditions of the project location but does not provide background information for the proposed project, such as describing an overview of the existing transit service, master plans or previous studies that were completed for the project, as well as any key decision history for the project (i.e., when City council directed staff to proceed with the transit and rail project assessment process).</p>	<p>Information regarding existing transit service and the Transit Master Plan has been added to Section 3.4.1 of the EPR, which has been revised to focus on transit operations only. Information on existing traffic conditions has been moved into a new Section 3.4.2 (Traffic) for ease of reference.</p> <p>Information regarding previous studies completed for the project, and the Council decision regarding the project, has been added to a new Section 1.1.1 (Previous Studies) in the EPR.</p>
	<p>5. As per the Transit Guide, proponents should be identifying matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project. There is no reference in the draft EPR that speaks to this and how they were considered in the EPR. Please include a discussion in the EPR that lists what the matters of provincial importance and whether the project will impact any matters of provincial importance (i.e., table). The EPR should also include a discussion on whether there are impacts on the Indigenous communities' hunting, fishing, or harvesting rights of Indigenous communities.</p>	<p>New sections have been added to the EPR to discuss matters of provincial importance (Section 1.3.2) and Aboriginal or treaty rights (Section 1.3.3).</p>



Consultation	<p>6. Section 2.6 of the draft EPR provides a list of communities that were consulted on the project but does not provide any background as to why these communities were selected to be consulted for this project. It is recommended that this section of the EPR be revised to include the following:</p> <p>a. Add a statement that states that Transit and Rail Project Regulation requires that proponents reach out to the Director of the EAB to help identify the Indigenous communities that may be interested.</p> <p>b. When the ministry responded confirming the communities to be consulted for the project as well as how the same letter delegates the procedural aspects of consultation to project proponents.</p> <p>c. Suggest adding the following statement. 'The Crown's preliminary assessment of Aboriginal community rights, potential Project impacts, and the identified communities found that the following communities should be included in the consultation process'. It is also recommended that the EPR list the proponents' responsibilities for procedural aspects of consultation.</p>	<p>The suggested wording has been added to Section 2.6 of the EPR. Due to the increased length of the content, subsections have been created within Section 2.6 to maintain clarity.</p>
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Topics	EAB Comment	Project Team Responses
Impacts and Mitigation	<p>7. For section 5.0 of the EPR, a description of the methodology used to assess potential impacts associated with the project (i.e., identify positive and negative potential effects from construction and operation, establish avoidance/mitigation and compensative measures to eliminate or minimize potential effects, summarize net effects) should be included in the EPR. Please revise the EPR and provide this information.</p>	<p>A description of the methods used to assess potential impacts associated with the project has been added to Section 5.0 of the EPR.</p>
	<p>8. Describe in the EPR, the criteria that was established for the purpose of evaluating potential effects as a result of the project. This can be presented in a table (example provided).</p>	<p>A table describing the criteria used in the impact assessment has been added to Section 5.0 of the EPR.</p>
	<p>9. Section 5.2.2 states that for every tree that is removed, a new tree will be planted offsite (1:1 replacement ratio). Does the City have any tree compensation policies. If so, I suggest details about it here and stating that the proposed tree replacement for this project is following such policy.</p>	<p>The City does not have formal tree compensation policies. The 1:1 replacement ratio was determined based on a site-specific review by the City’s Forestry staff of the trees identified onsite. Section 5.2.2 of the EPR has been updated to clarify this.</p>



Topics	EAB Comment	Project Team Responses
Climate Change	<p>10. Additional details on climate change discussion (Section 5.5) are required in the EPR. There is no discussion as to whether the greenhouse gas emissions/climate change analyses were undertaken as part of the air quality impact report for the project. This section should also speak to how the project will be built in such a manner to reduce GHG emissions and improve energy performance (e.g., LED lighting).</p> <p>This section speaks to how the project will result in tree and vegetation removal. It is recommended to add a statement that although vegetation will be removed to accommodate the project, trees will be replanted elsewhere to compensate for this loss.</p> <p>Information about the how the stormwater management will be designed by referencing applicable manuals (i.e., MECP Stormwater Management Planning and Design Manual and other appropriate standards that will be applied.</p> <p>How will the proposed project design include consideration of water conservation measures to reduce effects of drought on the project?</p>	<p>Additional details have been added to Section 5.5 of the EPR as recommended, including greenhouse gas emissions/climate change analysis from the Air Quality Impact Assessment Report (RWDI, July 2024).</p> <p>Water conservation measures are not included in the design as they are not a requirement for City of Windsor developments. The soils in Essex County are heavy clay with very low infiltration rates. As such, the soils are prohibitive to implementing groundwater recharge measures.</p>



Topics	EAB Comment	Project Team Responses
Monitoring	<p>11. Section 7 provides minimal details on how the effectiveness of the environmental mitigation measures proposed for project impacts will be monitored. It is recommended that a table is added to the EPR that provides a summary of all potential effects for each stage of project (construction and operation), mitigation proposed and monitoring activities for each potential impact. Furthermore, there is no discussion about any monitoring plans in the EPR. The monitoring plan should be prepared prior to the project construction and serve to communicate mitigation and monitoring activities that aim to prevent negative impacts.</p> <p>The plan should outline the responsibilities of monitoring activities, including timing and frequency of monitoring activities and compliance reporting.</p>	<p>A new Table 4 has been added to the EPR that summarizes potential effects for construction and, where applicable, operation of the transit terminal. The table also summarizes proposed mitigation and monitoring activities.</p> <p>Section 7.0 of the EPR has been revised to recommend that a monitoring plan be prepared prior to project construction, per your comments.</p>



We trust these responses and the revisions to the EPR will satisfy your comments. Should you have any outstanding concerns, we kindly request that you inform us no later than **October 24, 2024**.

Sincerely,

DILLON CONSULTING LIMITED

A handwritten signature in black ink, appearing to read "Hayes".

Greg Hayes
Associate, Environmental Planner

GJH:ic

Enclosure

cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor
Chris Patten, Dillon Consulting Limited

Our file: 24-7953



October 10, 2024

Ministry of the Environment, Conservation and Parks
Environmental Assessment Branch
1st Floor
135 St. Clair Avenue W
Toronto, Ontario
M4V 1P5

Attention: Cindy Batista, Special Project Officer
Environmental Assessment Services Section

***Response to Environmental Assessment Branch Comments
Draft Environmental Project Report
East End Transit Terminal, City of Windsor***

This letter responds to the Environmental Assessment Branch's (EAB's) comments on the draft Environmental Project Report (EPR) for the East End Transit Terminal, as provided in your letter dated August 9, 2024. The EAB's comments are copied in **Table 1**, along with the project team's response to each comment and the location of any revisions in the revised EPR. The revised EPR is enclosed.

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Table 1: Ministry Comments and Project Team Responses

Topics	EAB Comment	Project Team Responses
Project Study Area	<p>1. The draft EPR does not define a project study area. The study area should be broad enough to cover all direct and indirect environmental effects that may result from the proposed project. Please revise the EPR to define what the study area is for this project.</p>	<p>A new Section 1.2.1 has been added to the EPR to describe the study area. In general, the study area for this project was limited to the project location. A broader study area was used for studies where impacts are anticipated to extend beyond the site (e.g., noise and air quality), or where an understanding of the broader context surrounding the site is required (e.g., land use and planning policy). In these cases, the study area is noted in the respective section of the report.</p>
General	<p>1. In the 'Acronyms, Abbreviations, and Definitions' (page v) and in several other places of the draft EPR (e.g., Section 2.1.1.1 MECP Consultation), the Ministry of Nature Resources is referred to as the Ministry of Natural Resources and Forestry/MNRF. Earlier this year, the ministry name was changed to Ministry of Natural Resources. Please update.</p>	<p>The reference to MNRF has been corrected to MNR in the 'Acronyms, Abbreviations, and Definitions' section and in all cases where the ministry name appears throughout the EPR.</p>



Topics	EAB Comment	Project Team Responses
	<p>2. Environmental Assessment Act Part II.3 Projects – Designations and Exemptions Regulation sets out the transit and rail projects which are designated and exempted. Ontario Regulation 231/08 - Transit and Rail Project Assessment Process (the Transit and Rail Process Regulation) sets out the transit and rail project assessment process (transit and rail project assessment process) that must be followed for those projects that are conditionally exempted. It is suggested that the section 1.3 of EPR be updated to clarify that the Exemptions Regulation sets out the projects which are designated, and the Transit and Rail Process Regulation sets out the process that must be followed.</p>	<p>This information has been added to Section 1.3 of the EPR.</p>
	<p>3. Under section 9(1) of the Transit and Rail Process Regulation a statement of purpose is required in the EPR. Section 1.1 describes the need for the project. Please revise this section of the report to provide a statement of project purpose.</p>	<p>Section 1.1 has been revised to provide a statement of project purpose.</p>



Topics	EAB Comment	Project Team Responses
	<p>4. Section 3 of the EPR describes existing conditions of the project location but does not provide background information for the proposed project, such as describing an overview of the existing transit service, master plans or previous studies that were completed for the project, as well as any key decision history for the project (i.e., when City council directed staff to proceed with the transit and rail project assessment process).</p>	<p>Information regarding existing transit service and the Transit Master Plan has been added to Section 3.4.1 of the EPR, which has been revised to focus on transit operations only. Information on existing traffic conditions has been moved into a new Section 3.4.2 (Traffic) for ease of reference.</p> <p>Information regarding previous studies completed for the project, and the Council decision regarding the project, has been added to a new Section 1.1.1 (Previous Studies) in the EPR.</p>
	<p>5. As per the Transit Guide, proponents should be identifying matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project. There is no reference in the draft EPR that speaks to this and how they were considered in the EPR. Please include a discussion in the EPR that lists what the matters of provincial importance and whether the project will impact any matters of provincial importance (i.e., table). The EPR should also include a discussion on whether there are impacts on the Indigenous communities' hunting, fishing, or harvesting rights of Indigenous communities.</p>	<p>New sections have been added to the EPR to discuss matters of provincial importance (Section 1.3.2) and Aboriginal or treaty rights (Section 1.3.3).</p>



Consultation	<p>6. Section 2.6 of the draft EPR provides a list of communities that were consulted on the project but does not provide any background as to why these communities were selected to be consulted for this project. It is recommended that this section of the EPR be revised to include the following:</p> <p>a. Add a statement that states that Transit and Rail Project Regulation requires that proponents reach out to the Director of the EAB to help identify the Indigenous communities that may be interested.</p> <p>b. When the ministry responded confirming the communities to be consulted for the project as well as how the same letter delegates the procedural aspects of consultation to project proponents.</p> <p>c. Suggest adding the following statement. ‘The Crown’s preliminary assessment of Aboriginal community rights, potential Project impacts, and the identified communities found that the following communities should be included in the consultation process’. It is also recommended that the EPR list the proponents’ responsibilities for procedural aspects of consultation.</p>	<p>The suggested wording has been added to Section 2.6 of the EPR. Due to the increased length of the content, subsections have been created within Section 2.6 to maintain clarity.</p> <p>MECP Response: Typo. The above response should refer to section 2.8 that speaks to Indigenous Communities.</p>
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Topics	EAB Comment	Project Team Responses
Impacts and Mitigation	<p>7. For section 5.0 of the EPR, a description of the methodology used to assess potential impacts associated with the project (i.e., identify positive and negative potential effects from construction and operation, establish avoidance/mitigation and compensative measures to eliminate or minimize potential effects, summarize net effects) should be included in the EPR. Please revise the EPR and provide this information.</p>	<p>A description of the methods used to assess potential impacts associated with the project has been added to Section 5.0 of the EPR.</p>
	<p>8. Describe in the EPR, the criteria that was established for the purpose of evaluating potential effects as a result of the project. This can be presented in a table (example provided).</p>	<p>A table describing the criteria used in the impact assessment has been added to Section 5.0 of the EPR.</p>
	<p>9. Section 5.2.2 states that for every tree that is removed, a new tree will be planted offsite (1:1 replacement ratio). Does the City have any tree compensation policies. If so, I suggest details about it here and stating that the proposed tree replacement for this project is following such policy.</p>	<p>The City does not have formal tree compensation policies. The 1:1 replacement ratio was determined based on a site-specific review by the City's Forestry staff of the trees identified onsite. Section 5.2.2 of the EPR has been updated to clarify this.</p>



Topics	EAB Comment	Project Team Responses
Climate Change	<p>10. Additional details on climate change discussion (Section 5.5) are required in the EPR. There is no discussion as to whether the greenhouse gas emissions/climate change analyses were undertaken as part of the air quality impact report for the project. This section should also speak to how the project will be built in such a manner to reduce GHG emissions and improve energy performance (e.g., LED lighting).</p> <p>This section speaks to how the project will result in tree and vegetation removal. It is recommended to add a statement that although vegetation will be removed to accommodate the project, trees will be replanted elsewhere to compensate for this loss.</p> <p>Information about the how the stormwater management will be designed by referencing applicable manuals (i.e., MECP Stormwater Management Planning and Design Manual and other appropriate standards that will be applied.</p> <p>How will the proposed project design include consideration of water conservation measures to reduce effects of drought on the project?</p>	<p>Additional details have been added to Section 5.5 of the EPR as recommended, including greenhouse gas emissions/climate change analysis from the Air Quality Impact Assessment Report (RWDI, July 2024).</p> <p>MECP Response: The Air Quality Impact Assessment Report is still outstanding. Reference to this report in the EPR may/may not be impacted by the revised air quality report. Will defer this review until the report is signed off by air quality analyst.</p> <p>Water conservation measures are not included in the design as they are not a requirement for City of Windsor developments. The soils in Essex County are heavy clay with very low infiltration rates. As such, the soils are prohibitive to implementing groundwater recharge measures.</p>



Topics	EAB Comment	Project Team Responses
Monitoring	<p>11. Section 7 provides minimal details on how the effectiveness of the environmental mitigation measures proposed for project impacts will be monitored. It is recommended that a table is added to the EPR that provides a summary of all potential effects for each stage of project (construction and operation), mitigation proposed and monitoring activities for each potential impact. Furthermore, there is no discussion about any monitoring plans in the EPR. The monitoring plan should be prepared prior to the project construction and serve to communicate mitigation and monitoring activities that aim to prevent negative impacts.</p> <p>The plan should outline the responsibilities of monitoring activities, including timing and frequency of monitoring activities and compliance reporting.</p>	<p>A new Table 4 has been added to the EPR that summarizes potential effects for construction and, where applicable, operation of the transit terminal. The table also summarizes proposed mitigation and monitoring activities.</p> <p>Section 7.0 of the EPR has been revised to recommend that a monitoring plan be prepared prior to project construction, per your comments.</p>



We trust these responses and the revisions to the EPR will satisfy your comments. Should you have any outstanding concerns, we kindly request that you inform us no later than **October 24, 2024**.

Sincerely,

DILLON CONSULTING LIMITED

A handwritten signature in black ink, appearing to read "Hayes".

Greg Hayes
Associate, Environmental Planner

GJH:ic

Enclosure

cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor
Chris Patten, Dillon Consulting Limited

Our file: 24-7953



Hayes, Greg <ghayes@dillon.ca>

FW: Windsor East End Transit Terminal - revised modelling review

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Tue, Nov 19, 2024 at 10:19 AM

To: "TBeadow@citywindsor.ca" <tbeadow@citywindsor.ca>, "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Patten, Chris" <cpatten@dillon.ca>, "jliburdi@citywindsor.ca" <jliburdi@citywindsor.ca>, "sbajaj@citywindsor.ca" <sbajaj@citywindsor.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Hadlari, Wai (MECP)" <Wai.Hadlari@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Tracy and Greg.

In advance of our call this morning, please see emails below from our air experts on the revised air quality report for your records.

Thank you,

Cindy

From: Jutzi, Mallory (MECP) <Mallory.Jutzi@ontario.ca>**Sent:** Friday, November 15, 2024 2:21 PM**To:** Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Devani, Harshida (MECP) <Harshida.Devani@ontario.ca>**Subject:** RE: Windsor East End Transit Terminal - revised modelling review

Good afternoon, Cindy:

I have reviewed the City of Windsor's Air Quality Impact Assessment (November 6, 2024) for this project, and I have no comments further to what Harshida has noted below.

Thank you very much,

Mallory Jutzi
Air Quality Analyst

Ministry of the Environment, Conservation, and Parks

Southwestern Region, Technical Support Section
Air, Pesticides, and Environmental Planning Unit
733 Exeter Road, London ON N6E 1L3
T: 519.851.5035 | E: mallory.jutzi@ontario.ca

From: Devani, Harshida (MECP) <Harshida.Devani@ontario.ca>
Sent: Wednesday, November 13, 2024 2:23 PM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Jutzi, Mallory (MECP) <Mallory.Jutzi@ontario.ca>
Subject: Windsor East End Transit Terminal - revised modelling review

Hi Cindy,

I have reviewed the revised modelling provided for the above project and have one comment:

1. Mitigation measures have been proposed to address potential impact of emissions on receptors. To assess the effectiveness of those measures, the proponent may want to consider follow-up monitoring.

No further review on this report is needed from my end.

Thanks,

Harshida.

Harshida Devani, P.Eng.

Air Compliance Engineer

Southwest Region – Technical Support Section

Ministry of the Environment, Conservation and Parks

Tel: 416-427-6733



November 25, 2024

Ministry of the Environment, Conservation and Parks
Environmental Assessment Branch
1st Floor
135 St. Clair Avenue W
Toronto, Ontario
M4V 1P5

Attention: Cindy Batista, Special Project Officer
Environmental Assessment Services Section

***Response to Environmental Assessment Branch Comments
Draft Environmental Project Report
East End Transit Terminal, City of Windsor***

This letter responds to the Environmental Assessment Branch's (EAB's) comments on the draft Environmental Project Report (EPR) for the East End Transit Terminal, as provided in your letter dated August 9, 2024. The EAB's comments are copied in **Table 1**, along with the project team's response to each comment and the location of any corresponding revisions in the revised EPR.

Two of the responses in **Table 1** have been updated in response to follow-up comments provided by the EAB on October 30, 2024. The EAB's follow-up comments are highlighted yellow, and responses from the project team are highlighted green.

12 James Street
North
Suite 401
Hamilton, Ontario
Canada
L8R 2J9
Telephone
905.901.2912
Fax
416.229.4692



Table 1: Ministry Comments and Project Team Responses

Topic	EAB Comment	Project Team Response
Project Study Area	<p>1. The draft EPR does not define a project study area. The study area should be broad enough to cover all direct and indirect environmental effects that may result from the proposed project. Please revise the EPR to define what the study area is for this project.</p>	<p>A new Section 1.2.1 has been added to the EPR to describe the study area. In general, the study area for this project was limited to the project location. A broader study area was used for studies where impacts are anticipated to extend beyond the site (e.g., noise and air quality), or where an understanding of the broader context surrounding the site is required (e.g., land use and planning policy). In these cases, the study area is noted in the respective section of the report.</p>
General	<p>1. In the ‘Acronyms, Abbreviations, and Definitions’ (page v) and in several other places of the draft EPR (e.g., Section 2.1.1.1 MECP Consultation), the Ministry of Nature Resources is referred to as the Ministry of Natural Resources and Forestry/MNRF. Earlier this year, the ministry name was changed to Ministry of Natural Resources. Please update.</p>	<p>The reference to MNRF has been corrected to MNR in the ‘Acronyms, Abbreviations, and Definitions’ section and in all cases where the ministry name appears throughout the EPR.</p>



Topic	EAB Comment	Project Team Response
	<p>2. Environmental Assessment Act Part II.3 Projects – Designations and Exemptions Regulation sets out the transit and rail projects which are designated and exempted. Ontario Regulation 231/08 - Transit and Rail Project Assessment Process (the Transit and Rail Process Regulation) sets out the transit and rail project assessment process (transit and rail project assessment process) that must be followed for those projects that are conditionally exempted. It is suggested that the section 1.3 of EPR be updated to clarify that the Exemptions Regulation sets out the projects which are designated, and the Transit and Rail Process Regulation sets out the process that must be followed.</p>	<p>This information has been added to Section 1.3 of the EPR.</p>
	<p>3. Under section 9(1) of the Transit and Rail Process Regulation a statement of purpose is required in the EPR. Section 1.1 describes the need for the project. Please revise this section of the report to provide a statement of project purpose.</p>	<p>Section 1.1 has been revised to provide a statement of project purpose.</p>



Topic	EAB Comment	Project Team Response
	<p>4. Section 3 of the EPR describes existing conditions of the project location but does not provide background information for the proposed project, such as describing an overview of the existing transit service, master plans or previous studies that were completed for the project, as well as any key decision history for the project (i.e., when City council directed staff to proceed with the transit and rail project assessment process).</p>	<p>Information regarding existing transit service and the Transit Master Plan has been added to Section 3.4.1 of the EPR, which has been revised to focus on transit operations only. Information on existing traffic conditions has been moved into a new Section 3.4.2 (Traffic) for ease of reference.</p> <p>Information regarding previous studies completed for the project, and the Council decision regarding the project, has been added to a new Section 1.1.1 (Previous Studies) in the EPR.</p>
	<p>5. As per the Transit Guide, proponents should be identifying matters of provincial importance and any potential impacts on constitutionally protected Aboriginal or treaty rights from the designated project. There is no reference in the draft EPR that speaks to this and how they were considered in the EPR. Please include a discussion in the EPR that lists what the matters of provincial importance and whether the project will impact any matters of provincial importance (i.e., table). The EPR should also include a discussion on whether there are impacts on the Indigenous communities' hunting, fishing, or harvesting rights of Indigenous communities.</p>	<p>New sections have been added to the EPR to discuss matters of provincial importance (Section 1.3.2) and Aboriginal or treaty rights (Section 1.3.3).</p>



Topic	EAB Comment	Project Team Response
Consultation	<p>6. Section 2.6 of the draft EPR provides a list of communities that were consulted on the project but does not provide any background as to why these communities were selected to be consulted for this project. It is recommended that this section of the EPR be revised to include the following:</p> <p>a. Add a statement that states that Transit and Rail Project Regulation requires that proponents reach out to the Director of the EAB to help identify the Indigenous communities that may be interested.</p> <p>b. When the ministry responded confirming the communities to be consulted for the project as well as how the same letter delegates the procedural aspects of consultation to project proponents.</p> <p>c. Suggest adding the following statement. ‘The Crown’s preliminary assessment of Aboriginal community rights, potential Project impacts, and the identified communities found that the following communities should be included in the consultation process’. It is also recommended that the EPR list the proponents’ responsibilities for procedural aspects of consultation.</p>	<p>The suggested wording has been added to Section 2.8 of the EPR. Due to the increased length of the content, subsections have been created within Section 2.8 to maintain clarity.</p> <ul style="list-style-type: none"> • MECP Response (October 30, 2024): Typo. The above response should refer to section 2.8 that speaks to Indigenous Communities. • Project Team Response: The above section reference has now been corrected.



Topic	EAB Comment	Project Team Response
Impacts and Mitigation	7. For section 5.0 of the EPR, a description of the methodology used to assess potential impacts associated with the project (i.e., identify positive and negative potential effects from construction and operation, establish avoidance/mitigation and compensative measures to eliminate or minimize potential effects, summarize net effects) should be included in the EPR. Please revise the EPR and provide this information.	A description of the methods used to assess potential impacts associated with the project has been added to Section 5.0 of the EPR.
	8. Describe in the EPR, the criteria that was established for the purpose of evaluating potential effects as a result of the project. This can be presented in a table (example provided).	A table describing the criteria used in the impact assessment has been added to Section 5.0 of the EPR.
	9. Section 5.2.2 states that for every tree that is removed, a new tree will be planted offsite (1:1 replacement ratio). Does the City have any tree compensation policies. If so, I suggest details about it here and stating that the proposed tree replacement for this project is following such policy.	The City does not have formal tree compensation policies. The 1:1 replacement ratio was determined based on a site-specific review by the City's Forestry staff of the trees identified onsite. Section 5.2.2 of the EPR has been updated to clarify this.



Topic	EAB Comment	Project Team Response
Climate Change	<p>10. Additional details on climate change discussion (Section 5.5) are required in the EPR. There is no discussion as to whether the greenhouse gas emissions/climate change analyses were undertaken as part of the air quality impact report for the project. This section should also speak to how the project will be built in such a manner to reduce GHG emissions and improve energy performance (e.g., LED lighting).</p> <p>This section speaks to how the project will result in tree and vegetation removal. It is recommended to add a statement that although vegetation will be removed to accommodate the project, trees will be replanted elsewhere to compensate for this loss.</p> <p>Information about the how the stormwater management will be designed by referencing applicable manuals (i.e., MECP Stormwater Management Planning and Design Manual and other appropriate standards that will be applied.</p> <p>How will the proposed project design include consideration of water conservation measures to reduce effects of drought on the project?</p>	<p>Additional details have been added to Section 5.5 of the EPR as recommended, including greenhouse gas emissions/climate change analysis from the Air Quality Impact Assessment Report (RWDI, November 2024).</p> <ul style="list-style-type: none"> • MECP Response (October 30, 2024): The Air Quality Impact Assessment Report is still outstanding. Reference to this report in the EPR may/may not be impacted by the revised air quality report. Will defer this review until the report is signed off by air quality analyst. • Project Team Response: No changes were required to this section based on revised Air Quality Impact Assessment Report that was issued to MECP on November 4, 2024. MECP's air quality analyst signed off on the revised report on November 15, 2024. The report date has been updated to November 2024 above and will be updated in the final version of the EPR, to which the final Air Quality Impact Assessment Report (November 2024) will be appended. <p>Water conservation measures are not included in the design as they are not a requirement for City of Windsor developments. The soils in Essex County are heavy clay with very low infiltration rates. As such, the soils are prohibitive to implementing groundwater recharge measures.</p>



Topic	EAB Comment	Project Team Response
Monitoring	<p>11. Section 7 provides minimal details on how the effectiveness of the environmental mitigation measures proposed for project impacts will be monitored. It is recommended that a table is added to the EPR that provides a summary of all potential effects for each stage of project (construction and operation), mitigation proposed and monitoring activities for each potential impact. Furthermore, there is no discussion about any monitoring plans in the EPR. The monitoring plan should be prepared prior to the project construction and serve to communicate mitigation and monitoring activities that aim to prevent negative impacts.</p> <p>The plan should outline the responsibilities of monitoring activities, including timing and frequency of monitoring activities and compliance reporting.</p>	<p>A new Table 4 has been added to the EPR that summarizes potential effects for construction and, where applicable, operation of the transit terminal. The table also summarizes proposed mitigation and monitoring activities.</p> <p>Section 7.0 of the EPR has been revised to recommend that a monitoring plan be prepared prior to project construction, per your comments.</p>



We trust these responses and the revisions to the EPR will satisfy your comments. Should you have any outstanding concerns, we kindly request that you inform us no later than **December 2, 2024**.

Sincerely,

DILLON CONSULTING LIMITED

A handwritten signature in black ink, appearing to read "Hayes".

Greg Hayes
Associate, Environmental Planner

GJH:ic
Enclosure

cc: Josie Liburdi, City of Windsor
Tracy Beadow, City of Windsor
Chris Patten, Dillon Consulting Limited

Our file: 24-7953



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Thu, Nov 28, 2024 at 2:36 PM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Yousif, Silva (MECP)" <Silva.Yousif@ontario.ca>, "Liburdi, Josie" <jliburdi@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hello Greg.

Thank you for sending an updated response table. I have reviewed it together with the revised EPR and have no further comments.

Regards,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Monday, November 25, 2024 9:00 AM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>

Subject: Re: FW: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION – EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy,

Thank you for the message. The revisions to the air quality report did not impact the climate change section of the EPR.

Attached please find an updated version of the comment/response letter which includes responses to the follow-up comments you provided on October 30th.

Could you please review the climate change section of the draft EPR at the link in my October 10th email below by next Monday, December 2nd?

Best,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

On Thu, Nov 21, 2024 at 4:01 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Now that you have ministry sign-off on the revised air quality report for this project, just wanted to remind you of the email I sent you last month as it relates to climate change.

Thanks,

Cindy

From: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Sent: Wednesday, October 30, 2024 8:07 AM
To: Hayes, Greg <ghayes@dillon.ca>
Cc: jliburdi@citywindsor.ca; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Hadlari, Wai (MECP) <Wai.Hadlari@Ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Subject: RE: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Hello Greg.

I have embedded 2 additional follow-up comments into the document you shared with me on October 10th. One comment is very minor (typo) . The 2nd relating to the climate change (GHG) may/may not be impacted as a result of the revised air quality report, so it may have to be revisited once the air quality report is signed off by the ministry air quality analyst.

Please let me know if you have any questions.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Tuesday, October 29, 2024 9:00 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: jlburdi@citywindsor.ca; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Hadlari, Wai (MECP) <Wai.Hadlari@Ontario.ca>
Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

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Hi Cindy,

Could you please provide an update on your review of the response letter and the updated EPR that I sent below?

Thanks,

Greg



Greg Hayes
Associate
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Hamilton, Ontario, L8R 2J9
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GHayes@dillon.ca
www.dillon.ca

On Thu, Oct 17, 2024 at 12:03 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Thank you, Greg for the letter and the updated EPR. I will let you know if you have any further questions/comments by October 24th.

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Thursday, October 10, 2024 9:50 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: jlburdi@citywindsor.ca; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP)

<Solange.Desautels@ontario.ca>; Hadlari, Wai (MECP) <Wai.Hadlari@Ontario.ca>
Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION – EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy,

Attached please find a letter that responds to the comments you provided on the EPR for the East End Transit Terminal in your August 9, 2024 email below. The attached letter includes references to where changes have been made in the EPR in response to your comments.

Below is a link to a Google Drive folder containing an updated version of the EPR. In addition to revisions made to address comments received from MECP and others, updates have also been made to reflect consultation that has occurred since the draft EPR was issued. The air quality comments, which the City's consultant is in the process of addressing, are highlighted with red text in Section 2.5.

https://drive.google.com/drive/folders/15G_jumtgGq6e7imFKA1BEH3Gzhzwixhh?usp=sharing

As noted in the attached letter, we kindly request that you advise of any outstanding questions or concerns by October 24, 2024. If you have trouble accessing the files, please let me know.

Thanks,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
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GHayes@dillon.ca
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On Fri, Aug 9, 2024 at 4:42 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Thank you for sharing formal comments from the conservation authority and MCM on the project. Attached are my formal comments on the draft EPR. Please refer to these comments and delete the draft I shared with you last week.

I have reached out to the ministry's noise reviewer for a status of his review of the report and still waiting to hear back. The air quality analyst will need until August 23rd to complete their review of the air quality report.

I am away from the office next week. My colleague – Wai.Hadlari@ontario.ca will be covering for me and will share the noise comments with you as soon as she receives them.

Regards,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, August 9, 2024 12:07 PM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>
Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy,

As requested in the draft letter you sent below, attached please find the comments received from the Essex Region Conservation Authority and the Ministry of Citizenship and Multiculturalism. We have not received any comments from Indigenous communities on the draft EPR.

Could you please provide an update on the finalization of the comments you sent below, as well as the comments on the noise report?

Thanks,

Greg



Greg Hayes
Associate
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12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

On Fri, Aug 2, 2024 at 3:07 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Please see my draft comments on the draft EPR for review and consideration. As stated on my call to you earlier this week, my supervisor - Solange Desautels is away and is back in the office next week and I would like to run my comments with her before they are finalized. After reviewing the draft comments with her, I will share the final pdf comments with you for the public record. I wanted to provide this draft for you and your team now so that you may get started on addressing the comments as soon as possible.

As for the air quality report, I am waiting to hear back on whether the August 14th timeline is doable.

Thank you,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, June 28, 2024 9:25 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>
Subject: Re: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Morning Cindy,

The draft EPR for the East End Transit Terminal was posted in the Documents section of the project page on the City's website (link below) yesterday. As noted in Section 5.1.3 of the draft EPR, the air quality study is currently being completed. We expect that study will be finished in the near future and will send the air quality report to you for review once it is ready.

<https://citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments, please let us know by **July 29, 2024**.

Best,

Greg



Greg Hayes
Associate
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12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Fri, Jun 14, 2024 at 10:19 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Please find attached a letter from the ministry acknowledging receipt of the Notice of Commencement for the proposed East End Transit Terminal. Please inform me if the June 27th target date for sharing the draft EPR changes.

Regards,

Cindy Batista | Special Project Officer | Transit Coordinator (she/her)

Environmental Assessment Services | Environmental Assessment Branch

Ministry of the Environment, Conservation & Parks

135 St. Clair Avenue West, 1st Floor, Toronto, ON M4V 1P5

Phone: 437-248-0058 | **Email:** cindy.batista@ontario.ca

If you have any accommodation needs or require communication supports or alternate formats, please let me know.

Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez me le faire savoir.

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Thursday, June 13, 2024 3:03 PM

To: O'Neill, Kathleen (MECP) <Kathleen.Oneill@ontario.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Colella, Nick (MECP) <Nick.Colella@ontario.ca>; EA Notices to SWRegion (MECP) <eanotification.swregion@ontario.ca>

Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>

Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

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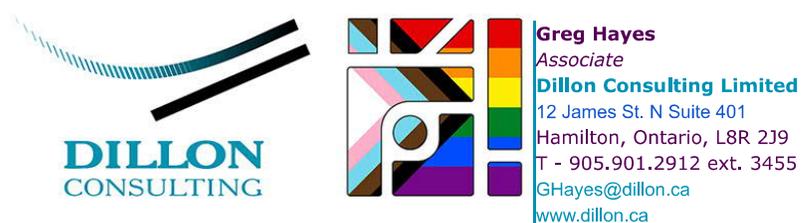
Good afternoon,

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The attached notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the attached notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

If you have questions or comments about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Inclusiveness: Enabling belonging to draw strength from our differences.

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Hayes, Greg <ghayes@dillon.ca>

EPR and IGF Comment Responses - East End Transit Terminal, Windsor

Hayes, Greg <ghayes@dillon.ca>
To: "Species at Risk (MECP)" <SAROntario@ontario.ca>

Fri, Dec 6, 2024 at 3:33 PM

Thank you for the update, Kathryn.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

On Fri, Dec 6, 2024 at 3:12 PM Species at Risk (MECP) <SAROntario@ontario.ca> wrote:

Hello Greg,

Thank you for reaching out to Species at Risk Branch regarding the East End Transit Terminal project in the City of Windsor. I am the Management Biologist currently responsible for Essex County, including the City of Windsor. I can confirm that the information provided on November 28th has been received and is in the queue for review and response.

Thank you,

Kathryn Markham

Management Biologist

Permissions Section, Species at Risk Branch

Ministry of the Environment, Conservation and Parks

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Friday, December 6, 2024 8:30 AM

To: Species at Risk (MECP) <SAROntario@ontario.ca>

Cc: Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>

Subject: Re: EPR and IGF Comment Responses - East End Transit Terminal, Windsor

CAUTION – EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good morning,

Could you please provide an update further to the response I sent on November 28th below? I am looking to make sure this has been passed on to the new biologist, and wondering if there is any update on their review.

I have copied Cindy and Silva from the EA Branch, who are coordinating the ministry's comments regarding this project.

Thanks,

Greg



Greg Hayes
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GHayes@dillon.ca
www.dillon.ca

On Thu, Nov 28, 2024 at 2:41 PM Hayes, Greg <ghayes@dillon.ca> wrote:

Good afternoon,

Attached please find the project team's responses to the follow-up comments provided by Jayme Cameron on September 13, 2024 regarding the Information Gathering Form for the East End Transit Terminal in Windsor, Ontario. In the email below, Jayme directed us to reach out to this email address to be put in touch with the new biologist covering this file.

Also attached is the updated Information Gathering Form, which has been revised as outlined in the comment responses in column F of the attached spreadsheet.

If you have questions or require anything further at this time, please let me know.

Thanks,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455

GHayes@dillon.ca
www.dillon.ca

On Wed, Nov 20, 2024 at 2:09 PM Cameron, Jayme (MECP) <Jayme.Cameron@ontario.ca> wrote:

Hi Greg,

Just writing to let you know I am no longer the biologist who is covering Essex County.

I have passed all active files on to the biologist(s) now providing coverage for this area. Any project related correspondence should be directed to SAROntario@ontario.ca and you will be put in touch with the correct biologist. Have a lovely rest of your day.

Cheers,

Jayme Cameron

Management Biologist | Species at Risk Branch

Ministry of the Environment, Conservation and Parks | Ontario Public Service

613-451-0736 | jayme.cameron@ontario.ca



Taking pride in strengthening Ontario, its places and its people

From: Cameron, Jayme (MECP)
Sent: Friday, September 13, 2024 3:00 PM
To: Hayes, Greg <ghayes@dillon.ca>
Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>
Subject: RE: EPR and IGF Comment Responses - East End Transit Terminal, Windsor

Hello Greg,

Please see my responses to your previous comments in the excel sheet attached. There aren't many but I figured it may be easier to keep them in the excel sheet for consistency.

The Information Gathering Form (IGF) is intended to be a stand alone document. If you could please make the necessary changes to address the comments from the excel sheet

(i.e. include size of habitat, habitat to be removed, all mitigation etc.), it would be very much appreciated. Additionally, any other map attachments that may be pertinent to the project may also be attached to the IGF (ex. Habitat mapping, development plan map etc.).

As for the EPR comments, Cindy will be the main point of contact for those responses as EAs and Species at Risk are two separate Branches of the MECP.

If you have any questions regarding the IGF, please feel free to reach out to me. If you have questions regarding the EPR, please reach out to Cindy. Have a lovely weekend.

Cheers,

Jayme Cameron

Management Biologist | Species at Risk Branch

Ministry of the Environment, Conservation and Parks | Ontario Public Service

613-451-0736 | jayme.cameron@ontario.ca



Taking pride in strengthening Ontario, its places and its people

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Tuesday, September 3, 2024 9:58 AM
To: Cameron, Jayme (MECP) <Jayme.Cameron@ontario.ca>
Cc: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>
Subject: EPR and IGF Comment Responses - East End Transit Terminal, Windsor

CAUTION – EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Jayme,

Attached please find our responses to the SAR Branch's comments on the draft Environmental Project Report and the Information Gathering Form submitted by the City for the East End Transit Terminal in Windsor.

We would like to thank the Ministry for its thorough review and valuable input throughout this process. Based on the results of the surveys completed by WSP and the City, combined with the mitigation measures we are recommending, it is the City's position that a permit under the ESA can be avoided.

We are confident that our approach will protect SAR while allowing the project to proceed responsibly. We appreciate the Ministry's continued collaboration and look forward to your expedited review and acknowledgement of our responses.

Best,

Greg



Greg Hayes

Associate

Dillon Consulting Limited

12 James St. N Suite 401

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GHayes@dillon.ca

www.dillon.ca

Upcoming vacation: I will be away from September 18 to October 4, 2024, inclusive.

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MECP Comments on for "Windsor East End Transit Terminal - 7310 Tecumseh Rd E"

Management Biologist: Jayme Cameron

IGF Submitted to MECP: July 8th, 2024

Comments from MECP: August 9th, 2024

Comment #	Page #	Questions or Comment to be Addressed by Proponent
1	7 - Table 2 - Butler's Gartersnake	MECP recognizes that targeted surveys for Butler's Gartersnake were not conducted. This species is slightly more cryptic and follows a different survey protocol than Eastern Foxsnake. Typically Artificial Cover Objects (ACO) are used in order to detect Butler's Gartersnake in addition to VES and should occur between late April to late June as detectability is greatly reduced in late summer and autumn. The survey protocol for Butler's Gartersnake is provided in email correspondence that comments are attached to . MECP would recommend conducting these surveys or increasing mitigation measures to avoid impacts to Butler's Gartersnake.
2	7 - Table 2 - Eastern Foxsnake	MECP acknowledges target surveys for Eastern Foxsnake were conducted during the fall using ACOs. Detection results for ACOs and VES are lower in the fall as opposed to the active season that is recommended for SAR snake surveys. MECP would recommend additional mitigation/avoidance measure to minimize impacts to Eastern Foxsnake given surveys were only done during the end of the active season or reconducting the surveys during the Spring/Summer to accurately determine absence/presence.

3	10 - Table 3 - Eastern Foxsnake	<p>Although the observation is over 450m away, provincial mapping still shows the observation is within 1500m. For projects within 1500 m of a known occurrence of Eastern Foxsnake, regulated habitat automatically applies. Please see O. Reg. 832/21 section 9 for further details.</p> <p>Species at Risk Branch recommends a habitat assessment be completed that includes mapping Eastern Foxsnake habitat according to MECP's habitat categorization policy. Once that's completed, proponents need to assess whether their proposal will impair or eliminate habitat function/usefulness in the areas they've mapped. This information can be added to the IGF submission with any proposed mitigation or avoidance measures for further assessment of impacts to the species and determine if the habitat impacts will require a permit.</p>
4	10/11 - Table 3 - Eastern Foxsnake	<p>Although the no snake individuals were identified, the area still provides suitable sections of habitat that receive automatic protections under O. Reg. 832/21 section 9. Not all project within regulated habitat require permits under the ESA so long as mitigation and avoidance measures are sufficient and the risk of impacting snake individuals is low.</p> <p>Please provide rationale for how this project will avoid impact to Eastern Foxsnake and/or their habitat when regulated habitat is to be removed.</p>
5	General	<p>There are also occurrence in MECP's provincial mapping within 1km of the site for Red-headed Woodpecker. Where any target surveys for other breeding bird conducted on site?</p>

6	General	What mitigation measure or avoidance measures (if any) are proposed to minimize potential impact to species individuals and or their habit? If so please include these in the IGF to allow MECP to consider all project aspects. Alternatively, and Avoidance Alternative Form can be submitted to provide this information
7	General	MECP acknowledges that the mown and maintained portion of the subject property does not act as habitat for any species at risk and therefore alteration of this portion will not impact species at risk.
8	General	Does the woodlot portion of the property have potential to be roosting habitat for species at risk bats? Habitat is generally limiting in Southern Ontario, therefore if there is potential snags within this woodlot restrictions on timing of tree removal etc., may be required.
9		
10		
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15		

Response to MECP questions/comments in previous column (Date: September 3, 2024)

A WSP biologist conducted a site visit on July 11, 2023, to assess the potential of the woodland at 7310 Tecumseh Road East to support Species at Risk (SAR) habitat. During the visit, a Visual Encounter Survey (VES) was performed, including checks under existing Artificial Cover Objects (ACOs) present on-site for Eastern Foxsnake and Butler's Gartersnake. No evidence of Eastern Foxsnake or Butler's Gartersnake was observed. While concrete slabs were identified as potential hibernacula for Eastern Foxsnake, no crayfish chimneys—key indicators for Butler's Gartersnake habitat—were found. As a result, the site was assessed as having moderate potential to support Eastern Foxsnake habitat, primarily due to the presence of potential hibernacula features, and low potential to support Butler's Gartersnake.

Following the WSP site visit, City staff conducted 10 additional VES and ACO surveys between September 8 and October 12, 2023, in general accordance with the MNRF's Survey Protocol for Ontario's Species at Risk Snakes (December 2016). Although the protocol recommends that 5 of the 10 surveys occur prior to July 1, it is important to note that Eastern Foxsnake typically inhabit unforested areas, while Butler's Gartersnake favours open areas with dense grasses. Therefore, the focus of the City-completed surveys was to rule out the likelihood of the concrete slabs functioning as hibernacula. Given the thorough survey effort and the timing of these surveys during the hibernation-seeking period, it is reasonable to conclude that, if a hibernacula were present, individuals would have been observed.

In light of the survey results and the absence of evidence for hibernacula, we maintain that the woodland should be classified as Category 3 habitat, at best, for both species, with a low probability of encountering either Eastern Foxsnake or Butler's Gartersnake. Consequently, additional surveys are not warranted in our professional opinion.

In lieu of further surveys, we propose the following mitigation measures to minimize the potential for species impacts:

SAR Awareness Training: All on-site personnel and subcontractors shall receive training on SAR identification and encounter protocols to minimize potential impacts.

Timing of Vegetation Removal: Vegetation removal shall occur outside of the active season for Eastern Foxsnake and Butler's Gartersnake (i.e., between November 1 and March 31) to prevent disturbance to any potential SAR. The City is planning to remove vegetation during the winter of 2024/2025.

In addition to the above measures, we are also recommending best practices with respect to wildlife and SAR, which are listed in our response to comment #6. These measures will be incorporated into the project specifications and contract documents.

Based on the above, we are confident that these mitigation measures are sufficient to address potential species impacts.

See comment #1 response.

See comment #1 response.

Although no Eastern Foxsnake or Butler's Gartersnake individuals were identified during our surveys, we acknowledge that certain sections of the site provide suitable habitat and may be regulated under O. Reg. 832/21, Section 9. However, based on the survey efforts completed to date and the characteristics of the site, it is our professional opinion that the risk of impacting Eastern Foxsnake is low and we can adequately manage this risk through mitigation measures.

Based on the surveys completed on site by WSP and the City, no evidence of Eastern Foxsnake, Butler's Gartersnake, or suitable hibernacula was observed. It is recognized that the woodland provides potential Category 3 habitat, at best, for Eastern Foxsnake and Butler's Gartersnake. However, due to the lack of connectivity to other natural areas, small site size, and the 2023 survey results, we believe the likelihood of negatively impacting the species is minimal (low to none) through implementation of mitigation measures. Our mitigation measures are designed to prevent harm to any individuals that may enter the site:

SAR Awareness Training: All on-site personnel and subcontractors shall receive training on SAR identification and encounter protocols to minimize potential impacts.

Timing of Vegetation Removal: Vegetation removal shall occur outside of the active season for Eastern Foxsnake and Butler's Gartersnake (i.e., between November 1 and March 31) to prevent disturbance to any potential SAR. The City is planning to remove vegetation during the winter of 2024/2025.

In addition to the above measures, we are also recommending best practices with respect to wildlife and SAR, which are listed in our response to comment #6. These measures will be incorporated into the project specifications and contract documents.

Based on the above, we are confident that these mitigation measures are sufficient to address potential species impacts.

Based on WSP's July 2023 site visit, their biologist concluded that the woodland did not support the species habitat, "due to the lack of mature forest, no cavity trees, and small size of property," as noted in the SAR Site Assessment (WSP, 2023).

See comment #1 and #4 responses. In addition to the mitigation measures listed in those responses, we are also recommending the following best practices with respect to wildlife and SAR:

- Work activities that require vegetation removal should be undertaken outside of the breeding bird window (i.e., no vegetation removals from late March to late August);
- Tree removal should be undertaken outside of the active season for bats (i.e., no tree removal from April 1 to October 31);
- A qualified biologist should be present on site while any habitat features are being removed;
- If a SAR is found during project activities, and does not have existing species-specific mitigation, work should stop immediately and the MECP should be consulted to move forward;
- Work areas, machinery, and equipment should be visually inspected each day prior to commencement or when moving to new locations, throughout the active period for Eastern Foxsnake and Butler's Gartersnake (April 1 to October 31). This should include a thorough walkthrough of the work area and searching any brush piles, logs, or rock piles. Construction equipment that is left idle for over one hour or is parked overnight in the active period should be inspected for the presence of Eastern Foxsnake or Butler's Gartersnake before (re)ignition. This visual examination should include all lower components of the machinery, including operational extensions and running gear.
- If Eastern Foxsnake or Butler's Gartersnake are encountered in the construction area, work should be suspended until the animal is out of harm's way. If the species persists in the work area, a person qualified to handle the species should be contacted to relocate the animal.

Acknowledged.

An Arborist Report was completed for the site by Davey Resource Group in August 2023. Only 240 trees were identified above 10 cm DBH within the woodland; the average DBH for the site was 19 cm. This is consistent with WSP's assessment that the woodland is in an early successional state.

The timing of vegetation removal identified in comment #1, #4, and #6 responses (i.e. vegetation removal to occur between November 1 and March 31) would avoid potential impacts to Little Brown Myotis and Northern Myotis (the two most likely species to encounter in the City).

Additional MECP comments/responses to be addressed (Date: September 13, 2024)

Response to MECP questions/comments in previous column (Date: November 28, 2024)

Please note that Butler's Gartersnake has an extended active season compared to Eastern Foxsnake. Butler's Gartersnake active season is defined as March 15-November 30 of any given year. Vegetation removal timing should be changed to reflect this

Noted. The mitigation measures in the EPR have been updated accordingly and have also been added to the IGF.

Noted.

N/A

<p>Was mapping completed to show which areas on the landscape are category 3 habitat? If so, please define the size of the category 3 habitat and how much of the mapped habitat will be removed to support this development. Subsequently please provide rationale for how removal of said habitat will or will not impair or eliminate the habitat usefulness/function for this area.</p>	<p>The Project area is 0.7 ha, of which approximately 0.17 ha is mowed area and 0.53 ha is Fresh-Moist Cottonwood Deciduous Forest Type (FODM8-3). While the entire wooded area (0.53 ha) is considered Category 3 habitat, the location of buried concrete slabs (potential hibernacula) and varying tree cover density throughout suggests that only 0.26 ha offers limited potential Eastern Foxsnake habitat. Refer to the Project Location Map (Figure 1) included within the IGF submission.</p> <p>The woodland in question is located within a highly commercialized setting and is bordered by Catherine Street, Lauzon Parkway, Tecumseh Road East, and commercial infrastructure. The woodland lacks natural linkages to surrounding natural features, effectively isolating it from other potential habitats or movement corridors for Eastern Foxsnake. No Eastern Foxsnake were observed during VES and or ACO surveys. While the regulation includes habitats within 1500 m of an occurrence, the absence of functional connectivity or active use significantly reduces the habitat's ecological value for Eastern Foxsnake.</p> <p>Given the above, it is our professional opinion that the removal of the potential Category 3 habitat will not compromise the overall habitat function for Eastern Foxsnake in the region, nor will it impact the species' ability to thrive in areas where its habitat is functionally connected and actively utilized. We are confident that the proposed mitigation measures are sufficient to address potential species impacts.</p>
<p>Please note that Butler's Gartersnake has an extended active season compared to Eastern Foxsnake. Butler's Gartersnake active season is defined as March 15-November 30 of any given year. Vegetation removal timing should be changed to reflect this</p>	<p>Noted. The mitigation measures in the EPR have been updated accordingly and have also been added to the IGF.</p>
<p>Noted.</p>	<p>N/A</p>

<p>The extended active window for Butler's Gartersnake should be noted. Additionally, has there been any consideration to install temporary exclusion fencing as a mitigation measure on the property? Although no snakes were found, the installation of exclusion fencing could increase mitigation efforts to account for fall only surveys and would exclude any individuals from entering the site as a movement corridor during the 2025 active season.</p>	fa
	N/A
<p>Noted.</p>	N/A

Phone: (519)255-6211

**CITY HALL
WINDSOR, ONTARIO
N9A 6S1**

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

**City Council
Decision
Monday, December 9, 2024**

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Fabio Costante

Decision Number: CR523/2024

- I. That Council **ENDORSE** the Environmental Project Report (EPR) as part of the Transit and Rail Project Assessment Process (TRPAP) for East End Transit Terminal as prepared by Dillon Consulting Limited, Executive Summary dated November 2024 and attached as Appendix A; and further,
- II. That Administration **BE DIRECTED** to finalize the Environmental Project Report (EPR) for East End Transit Terminal and issue the Notice of Completion in accordance with the TRPAP through the Ministry of the Environment, Conservation and Parks (MECP); and further,
- III. That City Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the East End Transit Terminal project, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendment thereto, satisfactory in legal content to the City Solicitor, in financial content to the City Treasurer and in technical content to the Commissioner of Economic Development and the City Engineer; and further,
- IV. That the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required related to the East End Transit Terminal project, subject to all specification being satisfactory in financial content to the City Treasurer, and in technical content to the Commissioner of Economic Development and the City Engineer; and further,
- V. That Administration **BE AUTHORIZED** to take any other steps as may be required to bring effect to these resolutions, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any required documentation/agreement(s) for that purpose, satisfactory in legal content to the City Solicitor, in financial content to the City Treasurer and technical content to the Commissioner of Economic Development and the City Engineer; and further,



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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N9A 6S1

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WEBSITE: www.citywindsor.ca

- VI. That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any amendment(s) as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in legal content to the City Solicitor, in financial content to the City Treasurer and technical content to the Commissioner of Economic Development and the City Engineer; and further,
- VII. That Administration **BE AUTHORIZED** to use available funds within the project budget for any amendment(s) or change requirement(s)/directive(s) and additional documents relating to executed agreement(s), pursuant to the Purchasing By-Law 93-2012 and amendments thereto, satisfactory in legal content to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Commissioner of Economic Development and the City Engineer.

Carried.

Report Number: C 148/2024

Clerk's File: MT/13478 8.1

Anna Ciacelli

Deputy City Clerk
December 19, 2024

Executive Summary

The current space Transit Windsor uses as a terminal at the north end of the Tecumseh Mall property will not be available for continued long-term use by Transit Windsor. The City plans to relocate the transit terminal to a currently undeveloped City-owned property at the northwest corner of the intersection of Tecumseh Road East and Lauzon Parkway.

This project is important for the continued operation of the City's transit system. The new terminal location will provide Transit Windsor an improved City-owned site to serve as a hub for transit operations in the east end of Windsor. Relocating the terminal near the current location is beneficial to maintain continuity of transit operations, ridership, and transit service for the many commercial and other land uses in this mixed-use centre.

The project is subject to the requirements of the Transit and Rail Project Assessment Process (TRPAP) as outlined in Ontario Regulation 231/08 under the *Environmental Assessment Act*. This report documents the recommended design, consultation completed, anticipated impacts, recommended mitigation measures, and commitments for future work.

The East End Transit Terminal is planned to include the following major features, which are subject to change as the detailed design process proceeds:

- A central waiting area including 3 to 4 bus shelters;
- A 1-storey drivers' rest building measuring approximately 8.5 metres by 15 metres;
- Transit Windsor staff parking spaces (12), including 1 accessible parking space and 1 electric vehicle charging station;
- A bike locker station with 3 stalls;
- An acoustic fence to be constructed along a portion of the west boundary of the site; and,
- Landscaping, decorative fencing, walkways, and sidewalks.

External consultation for this study included pre-planning activities to prepare for the TRPAP, a combined Notice of Commencement & Public Meeting, a Public Open House,

and review of a draft version of this report. The Ministry of the Environment, Conservation and Parks (MECP) provided guidance on the need for a TRPAP, technical studies, and the consultation strategy. Further details on consultation activities, comments received, and project team responses are provided in the Consultation section of this report.

In general, the project is not anticipated to result in significant impacts with application of the mitigation recommended in this report, which include the following key measures:

- An acoustic fence is planned along a portion of the west boundary of the site to mitigate noise impacts to the residential dwelling west of the project location;
- Mitigation measures are recommended to address the low probability of Species at Risk occurring onsite, and continued consultation with MECP (as required) in this respect is recommended;
- Underground stormwater storage is planned to be provided for the 1-in-100-year storm event to address the impervious surface area that will be created onsite; and,
- Stormwater quality will be addressed by the installation of a standalone water quality chamber/unit prior to the site discharge to the Catherine Street storm sewer.

The project is proceeding through the City's Site Plan Control process, with further review and consultation with various City departments planned as detailed design proceeds. A building permit will also need to be obtained prior to construction.

This report is being issued for a 30 calendar day public comment period. Following the 30-day comment period, the MECP may issue a notice indicating either the project can proceed as outlined in this report, the project can proceed subject to conditions, or the proponent must conduct additional work. If the Minister does not issue one of these notices within 35 days of the end of the 30-day public comment period, the project can proceed as outlined in this report.

The final step of the TRPAP is for the proponent to issue a Statement of Completion, which is submitted to the MECP and posted on the proponent's website.

Hayes, Greg <ghayes@dillon.ca>



NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>

Wed, Jan 8, 2025 at 11:24 AM

To: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Cc: "Yousif, Silva (MECP)" <Silva.Yousif@ontario.ca>, "Liburdi, Josie" <jliburdi@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Hi Cindy,

We can certainly allot some time for that.

By way of update, I spoke with the Consultation Analyst who we have been communicating with at Chippewas of the Thames First Nation earlier this morning. She indicated she had reviewed the response we sent on December 17th and did not have any questions or concerns.

Best,
Greg

Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
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GHayes@dillon.ca
www.dillon.ca

On Wed, Jan 8, 2025 at 8:42 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Morning Greg.

Thanks for the meeting invite. I recommend time being allotted during the meeting to provide ministry staff an overview of the recent consultation and correspondence with the Chippewas of the Thames First Nation.

Thanks.

Cindy

From: Hayes, Greg <ghayes@dillon.ca>**Sent:** Tuesday, January 7, 2025 4:46 PM**To:** Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>**Cc:** Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP)

<Solange.Desautels@ontario.ca>

Subject: Re: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

CAUTION – EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Thank you, Cindy. I sent a Google Meet invitation for 2-3 p.m. on Thursday a moment ago.

Best,

Greg



Greg Hayes
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On Tue, Jan 7, 2025 at 3:01 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Solange, Silva and I are available to meet as follows:

- Thursday, January 9th: 2- 3pm
- Friday, January 10th: 11-12

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Tuesday, January 7, 2025 11:13 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jlburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>
Subject: Re: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

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Hi Cindy,

That is good news, thank you for the message.

We have not heard back from Chippewas of the Thames First Nation further to the response we sent on December 17th.

Our team is available to meet during the following time slots this week. Could you please advise of your availability?

- Wednesday, January 8th: 10:30-12 or 1-4:30
- Thursday, January 9th: 9-10 or 1-4:30
- Friday, January 10th: 9-10, 11-12, or 1-4:30.

Thanks,

Greg



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On Tue, Jan 7, 2025 at 9:40 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Good morning, Greg:

The ministry's SARB has confirmed that their comments relating to the draft Environmental Project Report are addressed. SARB has clarified that their review as it relates to the Information Gathering Form is tied to future permitting and does not impact the transit process.

Have you heard back from the Chippewas of the Thames First Nation?

Perhaps a meeting would be beneficial to discuss next steps as it relates to resuming back into the process and issuance of the Notice of Completion. Please let me know.

Cindy

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Friday, December 20, 2024 8:40 AM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy

(She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>

Subject: Re: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

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Hi Cindy,

That is good news. Thank you for the update.

Best,

Greg



Greg Hayes
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On Fri, Dec 20, 2024 at 8:38 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Species at Risk Branch have confirmed that they will aim to complete their review on January 7th, 2025.

Regards,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Thursday, December 19, 2024 10:32 AM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>

Subject: Re: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

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Thank you Cindy, I appreciate you making that request and providing the update.

Happy holidays to you too!

Best,

Greg



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GHayes@dillon.ca
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On Thu, Dec 19, 2024 at 10:14 AM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

I just wanted to let you know that I have made a request to SARB to expediate their review to January 7th. I have not yet received a confirmation from this branch as to whether they can meet this timeframe.

Separately, I wanted to let you know that I will be off as of tomorrow and not returning to work until January 6th. I will have my out of office message updated to reflect who will be covering me while I am gone, should something come up that can't wait for my return on the 6th.

Happy Holidays!

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Wednesday, December 18, 2024 11:04 AM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow,

Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>

Subject: Re: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

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Hi Cindy,

Thank you for following up about this.

Would it be possible for their review to be completed by January 7th? This timing would help with our timelines for vegetation removal prior to the active seasons we are looking to avoid, considering the remaining steps in the TRPAP.

Thanks,

Greg



Greg Hayes
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On Tue, Dec 17, 2024 at 4:00 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

I have followed up with the Species at Risk Branch and they have confirmed that their review of the information you sent on November 28th is in the que and they anticipate completing their review by mid-January 2025.

Regards,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Friday, December 13, 2024 4:36 PM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>
Subject: Re: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

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Hi Cindy,

Thank you for the message. We will provide you with a copy of the response to Chippewas of the Thames First Nation when it is sent.

Is there a way you could follow up with the Species at Risk Branch regarding their review given the importance of this matter for moving forward with the TRPAP?

Thanks,

Greg



Greg Hayes
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On Fri, Dec 13, 2024 at 12:11 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Thank you for sharing the Chippewas of the Thames First Nation response. It is recommended that the City of Windsor acknowledge their email with a commitment to add what they have requested below to be added into the EPR.

As for resuming the transit process, it is important to get confirmation from the Species at Risk Branch that they are satisfied with the responses and have no further comments, as this may be a matter that may be relevant in determining provincial importance.

Cindy

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Thursday, December 12, 2024 2:38 PM
To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>
Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>
Subject: Fwd: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy,

Chippewas of the Thames First Nation has provided the below response further to the letter we sent them this past Friday. The City is currently looking into implementing their requests for additional information and an opportunity for harvesting prior to vegetation removals so we can provide a follow-up response.

The only other outstanding piece is the response from the ministry's SAR Branch regarding the information we sent on November 28th. Can you advise whether we need to wait for a response from them before we can resume the TRPAP?

Thanks,

Greg



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----- Forwarded message -----

From: NationsConnect <support@nationsconnect.ca>
Date: Thu, Dec 12, 2024 at 10:01 AM
Subject: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal
To: <ghayes@dillon.ca>

A reply has been sent from Erna Leclair and you have been involved in the conversation or were indicated as a person to notify.

Subject: Draft Environmental Project Report

Aanii Greg,

Chippewas of the Thames First Nation (COTTFN) Consultation Unit has reviewed the responses to our initial comments regarding the East Windsor Transit Terminal Project. While we acknowledge the City of Windsor's efforts to negotiate with nearby property owners, please respect that COTTFN cannot inherently accept the decision to remove a natural heritage feature for this project, as such actions are inconsistent with Anishinaabe culture, values and obligations to environmental stewardship. However, we recognize and appreciate the incorporation of more intensive habitat compensation measures, including a higher tree replacement ratio and the installation of bat boxes. It is COTTFNs position that while these compensation measures demonstrate a willingness to address some of our concerns, they will never be able to fully compensate for the loss of this natural heritage feature.

Body:

To ensure accountability and transparency, COTTFN requests to remain fully engaged as this project progresses. We require detailed information on the locations, timelines, and methods for implementing the tree replacement and bat box installation plans when they are finalized. Furthermore, we ask that shapefiles for the replacement tree locations be provided. This geospatial data is crucial for supporting the long-term protection and monitoring of these compensation sites, ensuring future projects will not impact these lands. An opportunity to harvest any young cottonwood trees and/or culturally important plant species should be provided to Treaty First Nations prior to this area being cut down. When tree planting is to occur, COTTFN would like the opportunity to provide Environmental Monitors/Land Guardians to participate in this process.

We look forward to your continued collaboration and expect updates in the new year to continue this dialogue about habitat compensation.

Miigwech and enjoy the holidays,

Erna

[View conversation in NationsConnect](#)

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Hayes, Greg <ghayes@dillon.ca>

Notice of Resumption - East End Transit Terminal TRPAP

Hayes, Greg <ghayes@dillon.ca>

Fri, Jan 10, 2025 at 3:59 PM

To: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Cc: "Yousif, Silva (MECP)" <Silva.Yousif@ontario.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Liburdi, Josie" <jliburdi@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "EAB Director (MECP)" <EABDirector@ontario.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Thank you, Cindy. We intend to issue the Notice of Completion on Wednesday, January 15th and have identified the last day for comments as February 14, 2025 per our discussion.

Best,
Greg



Greg Hayes
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GHayes@dillon.ca
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On Fri, Jan 10, 2025 at 2:15 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg.

Please find attached a letter from our ministry confirming receipt of the Notice of Resumption for the proposed East End Transit Terminal, in the City of Windsor.

Friendly reminder to confirm when the City intends on posting of the Notice of Completion to ensure that the comment start and end dates are accurate.

Regards,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Friday, January 10, 2025 11:25 AM

To: EAB Director (MECP) <EABDirector@ontario.ca>

Cc: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>; Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>

Subject: Notice of Resumption - East End Transit Terminal TRPAP

CAUTION – EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good morning,

Attached please find a notice of resumption for the East End Transit Terminal TRPAP. Resumption of the TRPAP was discussed on a call with Cindy, Silva, and Solange (copied) yesterday. A copy of the attached notice has been posted on the project webpage as required.

If you have any questions, please let us know.

Regards,
Greg



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Hayes, Greg <ghayes@dillon.ca>

NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>

Fri, Jan 10, 2025 at 4:00 PM

To: "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Cc: "Yousif, Silva (MECP)" <Silva.Yousif@ontario.ca>, "Desautels, Solange (MECP)" <Solange.Desautels@ontario.ca>, "Liburdi, Josie" <jliburdi@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, "Batista, Cindy (MECP)" <Cindy.Batista@ontario.ca>

Thanks for the note, Cindy. We have updated the Record of Consultation accordingly in the EPR.

Best,
Greg



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On Fri, Jan 10, 2025 at 2:18 PM Batista, Cindy (MECP) <Cindy.Batista@ontario.ca> wrote:

Hello Greg:

Thank you for sharing the email below with the ministry. As a per our call yesterday, please ensure that the Record of Consultation is updated when finalizing the EPR to reflect all consultation that occurred during the transit and rial project assessment process including the consultation that happened during the time-out stage.

Thanks,

Cindy

From: Hayes, Greg <ghayes@dillon.ca>

Sent: Friday, January 10, 2025 11:43 AM

To: Batista, Cindy (MECP) <Cindy.Batista@ontario.ca>

Cc: Yousif, Silva (MECP) <Silva.Yousif@ontario.ca>; Desautels, Solange (MECP) <Solange.Desautels@ontario.ca>; Liburdi, Josie <jliburdi@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>

Subject: Fwd: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

CAUTION – EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hi Cindy,

Please see below response from Chippwas of the Thames First Nation indicating they have no further questions or comments at this time, as discussed yesterday.

Best,

Greg



Greg Hayes
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www.dillon.ca

----- Forwarded message -----

From: NationsConnect <support@nationsconnect.ca>

Date: Fri, Jan 10, 2025 at 11:36 AM

Subject: NationsConnect: Draft Environmental Project Report regarding Windsor East End Transit Terminal

To: <ghayes@dillon.ca>

A reply has been sent from Erna Leclair and you have been involved in the conversation or were indicated as a person to notify.

Subject: Draft Environmental Project Report

Thank you Greg.

We appreciate the additional commitments outlined in the message received December 17 2024.

Body: At this time, COTTFNs Consultation Unit has no further questions/comments. We value your continued collaboration and look forward to staying engaged as the project progresses.

Erna Leclair (Consultation Analyst)

[View conversation in NationsConnect](#)

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Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
Chippewas of the Thames First Nation (COTTFN)	May 30, 2024	NationsConnect online consultation tool	Dillon Consulting Limited (Dillon) inputted project information and uploaded the pre-notification letter to NationsConnect.
	June 10, 2024	Phone call	Dillon called and spoke with COTTFN’s Consultation Coordinator, who indicated the letter was received and COTTFN would send a response within the coming days.
	June 10, 2024	Email	COTTFN emailed a letter to Dillon that indicated the pre-notification letter was received and the project is located within the McKee Treaty Area to which COTTFN is a signatory, as well as the Big Bear Creek Additions to Reserve (ATR) land selection area and COTTFN Traditional Territory. It was noted that at this point in the process, it is difficult to identify potential impacts without technical data to review, and it was requested that further information be shared when it becomes available. It was further noted that an invoice would be sent based on COTTFN’s time to review the documentation.
	June 11, 2024	Email	Dillon thanked COTTFN for the response letter and noted future circulations regarding this study would be circulated to COTTFN via NationsConnect.
	June 13, 2024	NationsConnect online consultation tool	Dillon uploaded the Notice of Commencement & Public Meeting and associated cover letter to NationsConnect.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	June 21, 2024	NationsConnect online consultation tool	COTTFN requested that the draft EPR be sent for review via NationsConnect when available.
	June 26, 2024	Letter	The City sent a letter to COTTFN on June 26, 2024 advising that City policy does not allow for the provision of funding to any party to obtain their input as participation is voluntary.
	June 28, 2024	Phone call	Dillon left a voicemail with COTTFN’s Consultation Coordinator to follow up about the Notice of Commencement & Public Meeting and advise that the draft Environmental Project Report (EPR) is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice.
	September 17, 2024	NationsConnect online consultation tool, email	Dillon uploaded the Project Update to NationsConnect and sent it to COTTFN via email.
	September 24, 2024	Email	COTTFN requested that the Project Update be sent via NationsConnect.
	October 4, 2024	Email	Dillon clarified that the Project Update had also been sent via NationsConnect on September 17, 2024.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	November 6, 2024	Phone call	Dillon spoke with COTTFN’s Consultation Analyst regarding the message sent on June 21, 2024 requesting that the draft EPR be uploaded to NationsConnect. Dillon explained that no email notification was received from NationsConnect at the time and as a result, the message was not seen until now. COTTFN advised that because the draft EPR was not uploaded to NationsConnect, it was not reviewed. Dillon offered to send the current version for COTTFN’s review and inquired whether it would be possible for the review to be completed within two weeks. COTTFN advised that a two-week review period could be accommodated.
	November 7, 2024	NationsConnect online consultation tool	Dillon uploaded the current version of the EPR to NationsConnect noting that some sections of the report were still being finalized. Comments were requested by November 21, 2024.
	November 14, 2024	Phone call	Dillon called COTTFN’s Consultation Analyst to confirm that the draft EPR was received. COTTFN’s Consultation Analyst confirmed that the EPR had been reviewed and comments should be issued to Dillon early the following week.
	November 18, 2024	Letter	COTTFN provided comments on the draft EPR in a letter sent via NationsConnect, which included concerns about natural environment impacts of the project and questions about the site selection process.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	November 19, 2024	NationsConnect online consultation tool	Dillon requested to meet with COTTFN to discuss the Nation’s comments on the draft EPR.
	November 28, 2024	Meeting	The project team met with COTTFN to discuss the Nation’s comments on the draft EPR. The project team provided additional information about the site selection process and studies completed at the project location, and additional mitigation measures that would be incorporated into the final EPR in response to COTTFN’s comments. The project team also noted a response letter would be sent to COTTFN to record the responses. COTTFN advised it would review the responses in the letter and provide a response at that time.
	December 6, 2024	Letter	The project team sent a response letter to COTTFN via NationsConnect as noted at the November 28, 2024 meeting.
	December 12, 2024	NationsConnect online consultation tool	COTTFN responded to the project team’s December 6, 2024 letter requesting additional engagement as the project progresses, including information to be provided by the City and opportunities for harvesting onsite and providing environmental monitors/land guardians during tree replacement planting.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	December 17, 2024	NationsConnect online consultation tool	The project team responded that the City can accommodate the requests as they relate to tree planting and will make every effort to accommodate the request for harvesting at the project location or an alternative site. Additional commitments to be incorporated into the EPR were listed in the response.
	January 8, 2025	Phone call	Dillon phoned COTTfN’s Consultation Analyst to follow up about the response sent on December 17, 2024. COTTfN’s Consultation Analyst advised she had reviewed the response and had no further questions or comments. Dillon provided information on next steps.
	January 10, 2025	Phone call	Dillon phoned COTTfN’s Consultation Analyst to ask if COTTfN would be providing a written response. COTTfN’s Consultation Analyst noted she could send a response later that day.
	January 10, 2025	NationsConnect online consultation tool	COTTfN sent a response indicating the Consultation Unit has no further comments or questions and looks forward to staying engaged as the project progresses.
	January 10, 2025	NationsConnect online consultation tool	The project team sent a response to COTTfN thanking them for their message and advising on next steps including finalization of the EPR and issuance of the Notice of Completion of EPR to advise of the availability of the report for review.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
Chippewas of Kettle and Stony Point First Nation (KSPFN)	May 30, 2024	Email	Dillon sent the pre-notification letter via email.
	June 10, 2024	Phone call	Dillon left a voicemail message with KSPFN’s First Nation Manager and CEO to follow up about the pre-notification letter.
	June 13, 2024	Phone call	KSPFN’s representative (Executive Director, Major Projects & BIAs at Three Fires Group) called Dillon in response to the voicemail and advised the letter had not been received. Updated contact information was provided to Dillon, and the contact list was subsequently updated accordingly.
	June 13, 2024	Email	Dillon forwarded the pre-notification letter to the updated contacts.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email.
	June 28, 2024	Phone call	Dillon called and spoke with KSPFN’s representative (Executive Director, Major Projects & BIAs at Three Fires Group) to follow up about the Notice of Commencement & Public Meeting and advise that the draft EPR is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice.
	September 17, 2024	Email	Dillon sent the Project Update via email.
Aamjiwnaang First Nation	May 30, 2024	Email	Dillon sent the pre-notification letter via email (note: the email was forwarded to an updated contact following an automated reply from the previous Environmental Coordinator, and the contact list was updated accordingly).

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	May 30, 2024	Email	Aamjiwnaang First Nation advised that the letter would be forwarded to the Environment Department staff.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email.
	June 28, 2024	Phone call	Dillon called and spoke with the Nation’s Manager of Development to follow up about the Notice of Commencement & Public Meeting and advise that the draft EPR is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice. The Manager of Development advised that a new Environment Coordinator had just been hired and he would let her know about the draft EPR. Updated contact information was also provided, and the contact list was updated accordingly by Dillon.
	September 17, 2024	Email	Dillon sent the Project Update via email.
Walpole Island First Nation/Bkejwong Territory	May 30, 2024	Email	Dillon sent the pre-notification letter via email.
	June 10, 2024	Phone call	Dillon called to follow up about the pre-notification letter and spoke to the Nation’s Executive Assistant, who advised the letter was received and the Nation would follow up if it had comments or questions upon review. The contact list was subsequently updated to include the Executive Assistant, to be copied on emails to the Chief.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email (note: the email to the Chief’s Executive Assistant bounced back).

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	June 13, 2024	Phone call	Dillon left a voicemail with the Chief’s Executive Assistant to follow up when the Notice of Commencement & Public Meeting bounced back.
	June 28, 2024	Phone call	Dillon left a voicemail with the Chief’s Executive Assistant to follow up about the Notice of Commencement & Public Meeting. Subsequently, Dillon called the Nation’s front desk and received an updated email address for the Chief’s Executive Assistant.
	June 28, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting to the Chief’s Executive Assistant along with a note that the draft EPR is now available for review.
	September 17, 2024	Email	Dillon sent the Project Update via email.
Caldwell First Nation	May 30, 2024	NationsConnect online consultation tool	Dillon inputted project information and uploaded the pre-notification letter to NationsConnect.
	May 30, 2024	Email	Caldwell First Nation sent an automated email indicating the NationsConnect entry was submitted to its Community KnowledgeKeeper.
	June 13, 2024	NationsConnect online consultation tool	Dillon uploaded the Notice of Commencement & Public Meeting and associated cover letter to NationsConnect.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	June 28, 2024	Phone call	Dillon left a voicemail with Caldwell First Nation to follow up about the Notice of Commencement & Public Meeting and advise that the draft Environmental Project Report (EPR) is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice.
	September 17, 2024	NationsConnect online consultation tool, email	Dillon uploaded the Project Update to NationsConnect and sent it to Caldwell First Nation via email.
Delaware Nation at Moraviantown	May 30, 2024	Email	Dillon sent the pre-notification letter via email.
	June 10, 2024	Phone call	Dillon left a voicemail with the receptionist to follow up about the pre-notification letter.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email.
	June 28, 2024	Phone call	Dillon called and spoke with the receptionist to follow up about the Notice of Commencement & Public Meeting and advise that the draft EPR is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice. The receptionist advised that the Chief was in a meeting but would have received the notice. An additional contact was provided, to be cc'd on future notices, and the contact list was subsequently updated by Dillon.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	September 17, 2024	Email	Dillon sent the Project Update via email.
Southern First Nations Secretariat	May 30, 2024	Email	Dillon sent the pre-notification letter via email.
	June 10, 2024	Phone call	Dillon called and spoke with the Technical Services Manager, who noted the letter was received and there were no concerns at this time. The contact list was updated to note follow-up calls to this organization are not required.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email.
	June 28, 2024	Phone call	Dillon called and spoke with Technical Services Manager to follow up about the Notice of Commencement & Public Meeting and advise that the draft EPR is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice. The Technical Services Manager advised that they would review the report and reach out if they have comments or questions.
	September 17, 2024	Email	Dillon sent the Project Update via email.
Métis Nation of Ontario (MNO)	May 30, 2024	Email	Dillon sent the pre-notification letter via email.
	June 10, 2024	Phone call	Dillon called and spoke with a 1MNO Navigator who advised the pre-notification letter was received and requested that future emails be sent to contactus@metisnation.org . Dillon updated the contact list accordingly.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
	June 28, 2024	Phone call	Dillon called and spoke with a 1MNO Navigator who advised the Notice of Commencement & Public Open House was received and requested that future emails be sent to consultations@metisnation.org . It was also recommended to forward the notice to this email in case it was not already forwarded internally.
	June 28, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter to the above email address.
	July 16, 2024	Email	MNO replied to Dillon’s email noting the notification was received.
	September 17, 2024	Email	Dillon sent the Project Update via email.
Oneida Nation of the Thames First Nation	May 30, 2024	Email	Dillon sent the pre-notification letter via email.
	June 11, 2024	Phone call	Dillon left a voicemail with the Chief to follow up about the pre-notification letter.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email.
	June 28, 2024	Phone call	Dillon called and spoke with the Political Office receptionist to follow up about the Notice of Commencement & Public Meeting and advise that the draft EPR is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice. The receptionist advised she would pass the information on when the Chief and his assistant were available.
	September 17, 2024	Email	Dillon sent the Project Update via email.

Indigenous Communities Consultation Log
Transit and Rail Project Assessment Process – East End Transit Terminal

Indigenous Community	Date	Method of Communication	Information Provided/Discussed
Munsee-Delaware Nation	May 30, 2024	Email	Dillon sent the pre-notification letter via email.
	June 11, 2024	Phone call	Dillon called and spoke with the receptionist who indicated the Chief Thomas was away for the week. Dillon noted the Notice of Commencement & Public Meeting would be sent to the Chief Thomas by email on June 13, 2024.
	June 13, 2024	Email	Dillon sent the Notice of Commencement & Public Meeting and associated cover letter via email.
	June 28, 2024	Phone call	Dillon called and spoke with the receptionist to follow up about the Notice of Commencement & Public Meeting and advise that the draft EPR is now available for review on the project website, with comments requested by July 29, 2024 as outlined in the notice. The receptionist advised she would pass the information on when the Chief was available. An additional contact was also provided, to be cc'd on future notices sent to the Chief.
	September 17, 2024	Email	Dillon sent the Project Update via email.



May 30, 2024

Sample of letter sent to
Indigenous communities
on the study contact list.

<Organization>
<Address Line>
<City, Province>
<Postal Code>

Attention: <Title> <First and Last Name>
<Position>

***Pre-Notification Letter
Transit and Rail Project Assessment Process
East End Transit Terminal, City of Windsor, Ontario***

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. The map on the following page depicts the project location at the northwest corner of Tecumseh Road East and Lauzon Parkway in Windsor.

We are reaching out as part of pre-planning activities prior to formally initiating the TRPAP. You are on the contact list to receive notices throughout the TRPAP, and we are planning to make the draft Environmental Project Report available for your review when it is ready.

Any information you can provide at this time on how best to consult with <Organization> and any interest you may have in the project would be greatly appreciated.

If you have questions about the project, please contact the undersigned at (905) 901-2912 ext. 3455 or ghayes@dillon.ca. We would be pleased to arrange a meeting to discuss the project and any interest or concerns <Organization> may have.

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054



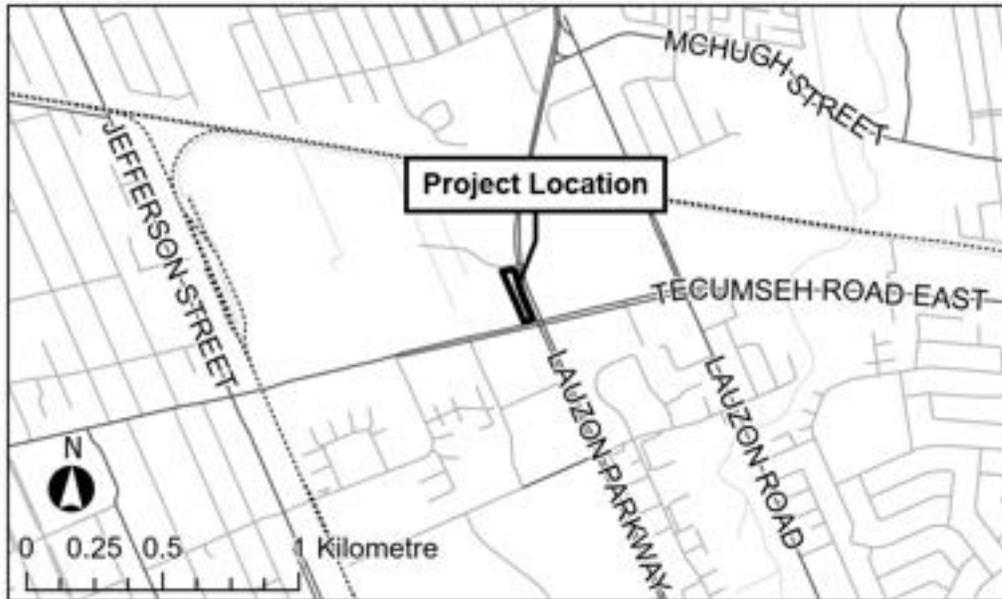
Sincerely,

DILLON CONSULTING LIMITED

Greg Hayes
for Chris Patten, P.Eng.
Project Manager

GJH:mdk
cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor

Our file: 24-7953





Hayes, Greg <ghayes@dillon.ca>

Pre-Notification - Windsor East End Transit Terminal TRPAP

Mike Deleary <mdeleary@aamjiwnaang.ca>
To: "Hayes, Greg" <ghayes@dillon.ca>

Thu, May 30, 2024 at 9:22 AM

Good morning Greg,
Thank you for the information, I will forward it to the Environment Department staff.

From: Hayes, Greg <ghayes@dillon.ca>
Sent: Thursday, May 30, 2024 9:16 AM
To: Mike Deleary <mdeleary@aamjiwnaang.ca>
Subject: [EXTERNAL] Fwd: Pre-Notification - Windsor East End Transit Terminal TRPAP

Caution: This email originated from outside of the organization. Please take care when clicking links or opening attachments. When in doubt, contact the Next Dimension Service Desk.

Hi Mike,

I am forwarding this email to you as I received an auto-reply indicating Cathleen O'Brien is no longer in her role as Environment Coordinator. Please see below and attached.

I have updated our contact list so you will be cc'd on future notices regarding this study.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca



----- Forwarded message -----

From: Hayes, Greg <ghayes@dillon.ca>
Date: Thu, May 30, 2024 at 9:00 AM
Subject: Pre-Notification - Windsor East End Transit Terminal TRPAP
To: <chief.plain@aamjiwnaang.ca>
Cc: <cobrien@aamjiwnaang.ca>, Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>, Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>, Patten, Chris <cpatten@dillon.ca>

Good morning,

Attached please find a pre-notification letter that is being provided in advance of initiating the Transit and Rail Project Assessment Process (TRPAP) for the Windsor East End Transit Terminal.

As noted in the letter, please let me know if you have questions or concerns about the project at this time.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
F - 905.901.2918
GHayes@dillon.ca
www.dillon.ca



This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.



Hayes, Greg <ghayes@dillon.ca>

CKK Consultation Submission: Dillon Consulting Ltd. - Windsor East End Transit Terminal

Caldwell First Nation Environment & Consultation Department <no-reply-caldwellfirstnation@knowledgekeeper.ca>
To: ghayes@dillon.ca

Thu, May 30, 2024 at 11:55 AM

The Consultation Windsor East End Transit Terminal has been submitted to the Caldwell First Nation Community KnowledgeKeeper

Submitting organization: Dillon Consulting Ltd.

Please see attached PDF.

 **consultation-snapshot-2261-east-end-terminal-20240530-1155.pdf**
91K



Caldwell First Nation Environment & Consultation Department

East End Terminal - Windsor East End Transit Terminal

Project Summary

Project Name:

Windsor East End Transit Terminal

FN Consultation ID:

East End Terminal

Consulting Organization:

Dillon Consulting Ltd.

Project Type:

Municipal roads

Project Details

Project Description:

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process (TRPAP) for a new transit terminal in the east end of Windsor. Note: "Municipal roads" was selected as the project type for this entry because "Transit" does not look to be an option. ----- Requested response date: 2024-06-13

Planned Project Duration:

Tuesday, April 1, 2025 to Wednesday, April 1, 2026

Permanent:

0

Consultation Project Area

Project Area (in Hectares):

0.67

Area of new cut (disturbance):

0.65

Location Description:

The East End Transit Terminal is planned to be located at the northwest corner of Tecumseh Road East and Lauzon Parkway in Windsor.

Supporting Media

File Attachments:

 pre-notification-letter-east-end-transit-terminalcaldwell-fn.pdf

Spatial File Upload:

 windsor-east-end-transit-terminal-project-area.kmz

Workflow

Date Received:

Thursday, May 30, 2024

External Contacts

Consulting Org Contact:

Greg Hayes

Proponent

[City of Windsor](#) [1]



[2]

[Sonia Bajaj](#) [2]

[City of Windsor](#) [1]

Primary Email:

sbajaj@citywindsor.ca [3]

Primary Phone:

(519) 225-6100-6004

Mobile Phone:

Links

[1] <https://caldwellfirstnation.knowledgekeeper.ca/consultation/city-windsor>

[2] <https://caldwellfirstnation.knowledgekeeper.ca/consultation/city-windsor/contacts/sonia-bajaj>

[3] <mailto:sbajaj@citywindsor.ca>



Deshkan Ziibiing
Chippewas of the Thames
First Nation Treaties, Lands
and Environment

320 Chippewa Road
Muncey, ON, N0L 1Y0
Tel: 519-289-5555
Fax: 519-289-2230
info@cottfn.com

Project Name:

Windsor East End Transit Terminal

FN Consultation ID:

East End Terminal

Consulting Org Contact:

Greg Hayes

Consulting Organization:

[Dillon Consulting Ltd.](#)

Date Received:

Thursday, May 30, 2024

June 10, 2024

Dear: Greg,

We have received information concerning the Windsor East End Transit Terminal, dated May 30, 2024. The proposed project is located within the McKee Treaty area to which Chippewas of the Thames First Nation (COTTFN) is a signatory. It is also located within the Big Bear Creek Additions to Reserve (ATR) land selection area, as well as COTTFN Traditional Territory.

After reviewing the pre -notification letter for the Windsor East End Transit Terminal. At this point in the process, it is difficult to identify potential impacts without any technical data to review. As more information becomes available please share it with us via NationsConnect.

We look forward to continuing this open line of communication. To implement meaningful consultation, COTTFN has developed its own protocol - a document and a process that will guide positive working relationships. As per 'Appendix C' of the Wiindmaagewin, we will be sending an invoice based on our time to review the documentation.

If you have any questions, please feel free to contact me.

Sincerely,

Original Signed

Fallon Burch

Consultation Coordinator

Chippewa of the Thames First Nation

320 Chippewa Road, Muncey, ON, N0L 1Y0

(519) 289-5555 Ext 251

consultation@cottfn.com



Hayes, Greg <ghayes@dillon.ca>

Decision regarding consultation: East End Terminal - Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>
To: fburch@cottfn.com
Cc: jmills@cottfn.com, sbajaj@citywindsor.ca

Tue, Jun 11, 2024 at 10:10 AM

Hi Fallon,

Thank you for the response letter. We will continue to circulate communications regarding this study to Chippewas of the Thames First Nation via NationsConnect.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

Inclusiveness: Enabling belonging to draw strength from our differences.

On Mon, Jun 10, 2024 at 4:18 PM Chippewas of the Thames First Nation <no-reply-cottfn@knowledgekeeper.ca> wrote:

Please see attached PDF response letter. As per 'Appendix C' of the Wiindmaagewin Consultation Protocol, we will be sending an invoice based on our time to engage in the consultation process. The invoice will be sent from COTTFN's Finance Department.



June 13, 2024

Sample of cover letter sent to Indigenous communities on the study contact list.

<Community Name>
<Address Line>
<City, Province>
<Postal Code>

Attention: <Title> <First and Last Name>
<Position>

***Notice of Commencement and Public Meeting
Transit and Rail Project Assessment Process
East End Transit Terminal, City of Windsor, Ontario***

The City of Windsor has retained Dillon Consulting Limited to complete the Transit and Rail Project Assessment Process for a new transit terminal in the east end of Windsor.

The enclosed notice provides further details about the project as well as information about an upcoming Public Open House on June 27, 2024. As noted in the enclosed notice, the draft Environmental Project Report is planned to be made available for a 30-day review period starting on June 27, 2024.

We kindly request that you advise us of the nature of any interest you may have in the project in writing. We would be pleased to arrange a meeting to discuss the project and understand any concerns <Community Name> may have.

If you have questions or concerns about the project, or wish to arrange a meeting, please contact the undersigned at (905) 901-2912 ext. 3455 or ghayes@dillon.ca.

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054

Company
Page 2
Month day, Year



Sincerely,

DILLON CONSULTING LIMITED

Greg Hayes
for Chris Patten, P.Eng.
Project Manager

GJH:ic
Enclosure
cc: Sonia Bajaj, City of Windsor
Tracy Beadow, City of Windsor
Our file: 24-7953



Notice of Commencement & Public Meeting

 Windsor East End Transit Terminal
Consultation

Participants:  Dillon Consulting Ltd. Chippewas of the Thames First Nation  

Subject: **Notice of Commencement & Public Meeting**

^ GH “

Created: 13-Jun-2024

Good afternoon,

Attached please find the Notice of Commencement & Public Meeting for the Transit and Rail Project Assessment Process (TRPAP) for the East End Transit Terminal in Windsor, Ontario. A cover letter is also attached with additional details.

As noted in the attached notice, a Public Open House is scheduled for June 27, 2024, and the draft Environmental Project Report is planned to be made available for a 30-day review period starting on the same day.

If you have questions or concerns about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg

”

-  [Cover Letter - COTTFN.pdf](#)
-  [Notice of Commencement & Public Meeting.pdf](#)

^  “

Created: 21-Jun-2024

Hello Greg,

Thank you for the opportunity to review the Notice of Commencement and Notice of Public Meeting. We look forward to reading the Environmental Project Report to get an accurate understanding of this project. Please upload this EPR to NationsConnect when available so COTTFN can provide comments.

Have a great weekend,

Erna Leclair (Consultation Analyst)

”

 REPLY



Office of the Commissioner of Infrastructure Services / City Engineer

June 25, 2024

Chippewa of the Thames First Nation
320 Chippewa Road
Muncey, Ontario
N0L 1Y0

Attn: Fallon Burch
Consultation Coordinator
consultation@cottfn.com

RE: East End Transit Terminal

Thank you for your letter dated June 10, 2024 (attached) regarding the City of Windsor's East End Transit Terminal – Transit and Rail Project Assessment Process.

Please note as part of the Transit and Rail Project Assessment Process, the City of Windsor (City) reaches out to the public, residents, Indigenous Nations, government agencies, and stakeholders and invites them to provide their comments and concerns about the subject matter. The City's current policy does not allow for the provision of funding to any party in order to obtain their input, as participation in this aspect of the Transit and Rail Project Assessment Process is voluntary. In relation to archaeology works, the City will follow the standards set out in the Province of Ontario's Standards and Guidelines for Consultant Archaeologists which includes consultation and engagement with First Nations Communities. These standards are reflected in the province's bulletin *Engaging Aboriginal Communities in Archaeology (2011)*, as well as the current *Draft City of Windsor Archaeological Management Plan 2023*, which has been circulated to the First Nations Communities for comment and review.

With respect to the East End Transit Terminal - Transit and Rail Project Assessment Process, the project team is working towards finalizing the draft Environmental Project Report (EPR). The EPR will be presented to City Council for endorsement, prior to posting the document for review and issuing the Notice of Completion, in accordance with the Transit and Rail Project Assessment Process.

Any subsequent phase of the East End Transit Terminal project (i.e. implementation of the preferred design, including assessments, detailed design, construction, etc.) is subject to City Council's direction in the future.



Sincerely,

Mark
Winterton

Digitally signed by
Mark Winterton
Date: 2024.06.26
13:35:26 -04'00'

Mark Winterton, P. Eng
Commissioner, Infrastructure Services/City Engineer

SB/sl

Attachment: Consultation Response Letter June 10, 2024

Cc: Manager of Corporate Projects, Attn: Colleen Middaugh
Project Administrator, Attn: Sonia Bajaj
Dillon Consulting Ltd, Attn: Greg Hayes



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Hayes, Greg <ghayes@dillon.ca>
To: alicia.blackeagle@wifn.org

Fri, Jun 28, 2024 at 12:07 PM

Hi Alicia,

I left you a voicemail a few minutes ago regarding the below email, which bounced back. I then subsequently called the front desk who provided an updated email address, so I am forwarding it to you now.

As outlined in the attached notice, the draft Environmental Project Report (EPR for the East End Transit Terminal is now available for review on the City of Windsor's website at: <https://www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments about the project or information in the draft EPR, please reach out to me or either of the individuals listed in the attached notice by **July 29, 2024**.

Thanks,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

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----- Forwarded message -----

From: **Hayes, Greg** <ghayes@dillon.ca>
Date: Thu, Jun 13, 2024 at 2:59 PM
Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal
To: <drskoke@wifn.org>
Cc: <aliciablackeagle@wifn.org>, Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>, Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>, Patten, Chris <cpatten@dillon.ca>

Good afternoon,

Attached please find the Notice of Commencement & Public Meeting for the Transit and Rail Project Assessment Process (TRPAP) for the East End Transit Terminal in Windsor, Ontario. A cover letter is also attached with additional details.

As noted in the attached notice, a Public Open House is scheduled for June 27, 2024, and the draft Environmental Project Report is planned to be made available for a 30-day review period starting on the same day.

If you have questions or concerns about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

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2 attachments

 **Cover Letter - WIFN.pdf**
198K

 **Notice of Commencement & Public Meeting.pdf**
806K



Hayes, Greg <ghayes@dillon.ca>

Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Laura Desaulniers <LauraD@metisnation.org>
To: "Hayes, Greg" <ghayes@dillon.ca>

Tue, Jul 16, 2024 at 9:35 AM

Hello,

The notification was received, thank you.

Laura Desaulniers (she/her)

Environmental Advisor | Konsèyé dlanvirawnman

Lands, Resources & Consultations (LRC) Branch

Métis Nation of Ontario

Thunder Bay, ON

E: LauraD@metisnation.org

C: 807-375-0208

W: www.metsnation.org

Mon-Fri 7:30 am – 3:30 pm EST

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Please consider the environment before printing this e-mail. Maarsii, Thank you.

From: Hayes, Greg <ghayes@dillon.ca>

Sent: June 28, 2024 2:05 PM

To: Consultations <Consultations@metisnation.org>

Subject: Fwd: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal

Good afternoon,

I am forwarding this email to you per a recent phone conversation I had with a 1MNO Navigator. She indicated that the email below was likely forwarded to you already but suggested I also forward it to be sure. Please see below and

attached Notice of Commencement & Public Meeting for the East End Transit Terminal in Windsor.

As outlined in the attached notice, the draft Environmental Project Report (EPR) is now available for review on the City of Windsor's website at: <https://www.citywindsor.ca/residents/construction/environmental-assessments-master-plans/transit-and-rail-project-assessment-process-east-end-transit-terminal>

If you have questions or comments about the project or information in the draft EPR, please reach out to me or either of the individuals listed in the attached notice by **July 29, 2024**.

Thanks,

Greg




Greg Hayes
Associate
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GHayes@dillon.ca
www.dillon.ca

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----- Forwarded message -----

From: **Hayes, Greg** <ghayes@dillon.ca>
 Date: Thu, Jun 13, 2024 at 3:00 PM
 Subject: Notice of Commencement & Public Meeting - Windsor East End Transit Terminal
 To: <contactus@metisnation.org>
 Cc: Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>, Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>, Patten, Chris <cpatten@dillon.ca>

Good afternoon,

Attached please find the Notice of Commencement & Public Meeting for the Transit and Rail Project Assessment Process (TRPAP) for the East End Transit Terminal in Windsor, Ontario. A cover letter is also attached with additional details.

As noted in the attached notice, a Public Open House is scheduled for June 27, 2024, and the draft Environmental Project Report is planned to be made available for a 30-day review period starting on the same day.

If you have questions or concerns about the project, please contact me or either of the project team members listed in the attached notice.

Best,
Greg



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Attention: This email originated from outside the **MNO**. Please use caution when clicking links, opening attachments or replying to requests for account information or funds.

Hayes, Greg <ghayes@dillon.ca>



Project Update - East End Transit Terminal

Fallon Burch <fburch@cottfn.com>

Mon, Oct 7, 2024 at 10:54 AM

To: "Hayes, Greg" <ghayes@dillon.ca>

Cc: "Bajaj, Sonia (She/Her)" <sbajaj@citywindsor.ca>, "Beadow, Tracy (She/Her)" <tbeadow@citywindsor.ca>, "Patten, Chris" <cpatten@dillon.ca>, Brandon Fox <bfox@dillon.ca>

Thank you for clarifying.



Fallon Burch

Consultation Coordinator

Chippewas of the Thames First Nation

Email: fburch@cottfn.com

519-289-5555 Ex: 251

[320 Chippewa Road, Muncey, Ontario](#)[Visit us online at cottfn.com](http://cottfn.com)

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From: Hayes, Greg <ghayes@dillon.ca>**Sent:** October 4, 2024 4:34 PM**To:** Fallon Burch <fburch@cottfn.com>**Cc:** Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Brandon Fox <bfox@dillon.ca>**Subject:** Re: Project Update - East End Transit Terminal

Hi Fallon,

Thanks for the message. The project update was also sent via NationsConnect on the same day my email below was sent. My apologies for any confusion caused by sending it to you by email as well.

Best,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
12 James St. N Suite 401
Hamilton, Ontario, L8R 2J9
T - 905.901.2912 ext. 3455
GHayes@dillon.ca
www.dillon.ca

On Tue, Sep 24, 2024 at 12:32 PM Fallon Burch <fburch@cottfn.com> wrote:

The Chippewas of the Thames First Nation has transitioned to using NationsConnect to receive consultation and engagement requests. **Notifications or requests sent over email, mail or fax are not considered submitted and will not be reviewed. Please provide update through the project file through NationsConnect.**

To register for NationsConnect, and submit your request, please visit NationsConnect.ca.

Along with the project information, a spatial file in .kml, .kmz, or .zip shapefile formats will be required to submit your request. Once your project has been submitted, you can attach additional files or send updated communication through the Conversations feature on NationsConnect.

If you have any technical questions about NationsConnect, please reach out to support@kwusen.ca.

Regards,

Fallon

**Fallon Burch**

Consultation Coordinator

Chippewas of the Thames First Nation

Email: fburch@cottfn.com

519-289-5555 Ex: 251

320 Chippewa Road, Muncey, Ontario

Visit us online at cottfn.com

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From: Hayes, Greg <ghayes@dillon.ca>**Sent:** September 17, 2024 9:45 AM**Cc:** Bajaj, Sonia (She/Her) <sbajaj@citywindsor.ca>; Beadow, Tracy (She/Her) <tbeadow@citywindsor.ca>; Patten, Chris <cpatten@dillon.ca>; Brandon Fox <bfox@dillon.ca>**Subject:** Project Update - East End Transit Terminal

Good morning,

Attached please find a project update regarding the Transit and Rail Project Assessment Process for the East End Transit Terminal in Windsor, Ontario. The attached document includes an update on the status of the project and responses to public comments received regarding the latest round of consultation.

This update is being provided for information purposes and will ultimately be incorporated into the final Environmental Project Report, as outlined in the Next Steps section of the document.

Best,

Greg



Greg Hayes
Associate
Dillon Consulting Limited
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GHayes@dillon.ca
www.dillon.ca

Upcoming vacation: I will be away from September 18 to October 3, 2024, inclusive.

This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

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November 18, 2024

VIA EMAIL

Dear Gregory Hayes,

Chippewas of the Thames First Nation (COTTFN) consultation unit has reviewed the Draft Environment Project report and associated documents regarding the East End Transit Terminal in the city of Windsor that was provided November 7, 2024. After screening this project, the Consultation Unit within the Treaties, Lands and Environment Department at COTTFN has identified this project to be of moderate concern. Without prejudice to the Chippewas of the Thames First Nation's protected rights and interests, we would like to provide some comments/questions:

- The Draft Environmental Project Report (EPR) states that the new terminal is intended to replace the existing one, as the current terminal is deemed no longer viable. However, it provides no explanation as to why upgrading the existing terminal is no longer a suitable option. Was a detailed assessment conducted to explore alternatives for upgrading or retrofitting the current terminal to maintain convenient access to Tecumseh Mall for residents?
 - o The decision to select a site that includes the last remaining woodland parcel in the immediate area is deeply concerning, particularly when ample manicured lawns and parking lots nearby could accommodate the project. Why weren't these already developed spaces prioritized? The City of Windsor could have simply removed mall parking spaces to both encourage public transit use and help combat climate change. Instead, they chose to destroy the naturalized area, a decision that has not been justified. Every woodland, no matter its size, plays an essential role in supporting local biodiversity, improving air quality, mitigating urban heat effects, and offering psychological and recreational benefits to the community. Once lost, these benefits are incredibly difficult to replace. Targeting this woodland for development demands substantial justification, as it sets a troubling precedent that undervalues the critical role of natural spaces in urban planning.
- Cottonwood trees are uncommon in Ontario and are often associated with wetland habitats, thriving in moist or wet soils (OWES). Interestingly, the Archaeology Report identifies 50% of the forest area as permanently wet land, yet the Draft Environmental Project Report (EPR) makes no mention of this "wet land" feature. Why is that?
 - o If this area is not permanently wet and a mistake was made on the stage 1/2 archaeology report (given it was done in March), an archaeological assessment should be completed in the areas not assessed.
 - o Both the Natural Environment Survey and the Archaeological Assessment were conducted over a single day, making it difficult to determine the accuracy of conclusions drawn about the site. While a biologist is more knowledgeable on the topic than an archaeologist, verification is needed to confirm whether this land qualifies as a wetland. Wetlands, even unevaluated ones, are ecologically significant for their role in supporting biodiversity, maintaining hydrological balance, and storing carbon. The decision to destroy this area, combined with the lack of adequate mitigation measures for the removal of potential wetland features, raises significant concerns.
- Mitigation measures should extend beyond a simple 1:1 tree replacement, recognizing its [ecological rarity](#) in Ontario. These trees should be planted at a single site and not dispersed across Windsor.
- Did the WSP biologist conduct a comprehensive assessment for bat roosting habitat during their single-day site visit? The Species at Risk Screening Memo notably omitted mention of species at risk bats, such as the Little Brown Myotis, Tricolored Bat, or even those anticipated to be listed in January 2025, including the Eastern Red Bat, Hoary Bat, and Silver-haired Bat. This forest/wetland, which features cottonwood trees, offers potential roosting habitat for bats, including species at risk, due to the trees' size and structural characteristics. Are they present in this forest? It also appears that mitigation measures





Deshkan Ziibiing

Chippewas of the Thames
First Nation Treaties, Lands
and Environment

320 Chippewa Road
Muncey, ON, N0L 1Y0
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Fax: 519-289-2230
info@cottfn.com

were limited to the timing of vegetation removal. Additional measures, such as the installation of bat boxes, are necessary to better address bat conservation.

We look forward to continuing this open line of communication. If you would like to schedule a meeting to discuss these comments, please reach out. To implement meaningful consultation, COTTFN has developed its own protocols - a document and a process that will guide positive working relationships. We would be happy to meet with you to review COTTFN's Consultation Protocols also. As per 'Appendix C' of the Wiindmaagewin, we will be sending an invoice based on our time to review the documentation. The invoice will come from COTTFN's Finance Department. Please do not hesitate to contact me if you need further clarification of this letter.

Chippewas of the Thames First Nation Consultation Unit
Treaties, Lands and Environment Department
Chippewa of the Thames First Nation
320 Chippewa Road, Muncey, ON, N0L 1Y0
consultation@cottfn.com





December 6, 2024

Chippewas of the Thames First Nation Consultation Unit
Treaties, Lands and Environment Department
Chippewa of the Thames First Nation
320 Chippewa Road
Muncey, Ontario
N0L 1Y0

12 James Street N
Suite 401
Hamilton, Ontario
Canada
L8R 2J9
Telephone
905.901.2912

***Comments on Draft Environmental Project Report
Transit and Rail Project Assessment Process for the East End Transit Terminal,
Windsor, Ontario***

Dear Erna-Marie Leclair and Fallon Burch,

Thank you for taking the time to meet with us on November 28, 2024 to discuss the comments provided by the Chippewas of the Thames First Nation Consultation Unit on the draft Environmental Project Report (EPR) for the East End Transit Terminal. As discussed during the meeting, this letter documents the project team's responses to your comments.

Enclosed for your review is a table that outlines the project team response to each of the comments provided in your letter dated November 18, 2024. As outlined in the table, an extensive review of alternatives, including opportunities to co-locate the terminal within an existing commercial property, was completed prior to initiating the Transit and Rail Project Assessment Process. Given the lack of viable alternatives, the availability of 7310 Tecumseh Road East, and its proximity to the existing Tecumseh Mall Transit Terminal, this site was identified as the preferred location. Further details on the evaluations completed, and mitigation and compensation measures that will be added to the final EPR, are included in the table.

Upon review of the responses, we kindly request you provide a response advising whether they are acceptable. If you have questions, please do not hesitate to contact the undersigned at ghayes@dillon.ca or 905-901-2912 ext. 3455.

Sincerely,

DILLON CONSULTING LIMITED

A handwritten signature in black ink, appearing to read "Hayes".

Greg Hayes
Environmental Planner

GJH:nek
Enclosure

cc: Chris Patten, Dillon Consulting Limited
Josie Liburdi, City of Windsor
Tracy Beadow, City of Windsor

Our file: 24-7953

Table 1: Comments and Project Team Responses

Chippewas of the Thames First Nation Comment (copied from letter dated November 18, 2024)	Project Team Response
<p>The Draft Environmental Project Report (EPR) states that the new terminal is intended to replace the existing one, as the current terminal is deemed no longer viable. However, it provides no explanation as to why upgrading the existing terminal is no longer a suitable option. Was a detailed assessment conducted to explore alternatives for upgrading or retrofitting the current terminal to maintain convenient access to Tecumseh Mall for residents?</p> <ul style="list-style-type: none"> The decision to select a site that includes the last remaining woodland parcel in the immediate area is deeply concerning, particularly when ample manicured lawns and parking lots nearby could accommodate the project. Why weren't these already developed spaces prioritized? The City of Windsor could have simply removed mall parking spaces to both encourage public transit use and help combat climate change. Instead, they chose to destroy the naturalized area, a decision that has not been justified. Every woodland, no matter its size, plays an essential role in supporting local biodiversity, improving air quality, mitigating urban heat effects, and offering psychological and recreational benefits to the community. Once lost, these benefits are incredibly difficult to replace. Targeting this woodland for development demands substantial justification, as it sets a troubling precedent that undervalues the critical role of natural spaces in urban planning. 	<p>The current transit terminal location at Tecumseh Mall does not provide enough capacity for upcoming service enhancements outlined in the Transit Windsor Master Plan, and therefore is not ideal for continued long-term occupation by Transit Windsor.</p> <p>Since 2021, Transit Windsor has completed an exhaustive review of every location within the area that could provide enough space to accommodate a transit terminal. As noted in the draft EPR, proximity to the existing transit terminal was important to Transit Windsor and its customers and was therefore a key factor in the site selection process.</p> <p>The review included numerous discussions with business owners regarding the potential to co-locate the terminal within an exiting commercial/retail property in the area. These discussions were unsuccessful in identifying an existing business that would be willing to accommodate the transit terminal.</p> <p>Transit Windsor also contacted the owners of vacant properties in the area. The big-box retailer that owns 7310 Tecumseh Road East was willing to sell the property to accommodate the terminal. Discussions were held with this property owner to potentially repurpose an existing paved parking area north of Catherine Street; however, the owner was not in favour of this proposition. The only property that was made available to Transit Windsor was the undeveloped lot at 7310 Tecumseh Road East. This property allows Transit Windsor to</p>

Chippewas of the Thames First Nation Comment (copied from letter dated November 18, 2024)

Project Team Response

provide a terminal with sufficient bus capacity to accommodate current and future service needs.

We acknowledge that greenfield development has greater environmental impacts when compared to redevelopment within the surrounding commercial area. For this reason, the initial priority in the review of alternative locations was to identify opportunities to co-locate the terminal within an existing commercial/retail property. Given the lack of alternative locations, the availability of 7310 Tecumseh Road East, and its proximity to the existing Tecumseh Mall Transit Terminal, this site was identified as the preferred location. Due diligence evaluations were completed to understand environmental conditions and natural features onsite. Based on the results of these evaluations, mitigation and compensation measures have been developed to address anticipated impacts of the project as outlined in the draft EPR. In the following responses, we have outlined additional measures to be incorporated into the final EPR.

Cottonwood trees are uncommon in Ontario and are often associated with wetland habitats, thriving in moist or wet soils (OWES). Interestingly, the Archaeology Report identifies 50% of the forest area as permanently wet land, yet the Draft Environmental Project Report (EPR) makes no mention of this “wet land” feature. Why is that?

- If this area is not permanently wet and a mistake was made on the stage 1/2 archaeology report (given it was done in March),

The archaeological report does not identify the area as a wetland with respect to a formal designation or evaluation; rather, portions of the study area are low-lying and were wet at the time of the assessment and survey. Vegetation that only grows in areas prone to excessive moisture were identified in these portions of the study area. Given the right conditions, i.e., a dry and hot summer with little to no rain, even low-lying and wet areas can become dry for short durations. Nonetheless, the vegetation speaks to the long-standing condition of the area as one that is prone to excess moisture and water retention;

Chippewas of the Thames First Nation Comment (copied from letter dated November 18, 2024)

Project Team Response

an archaeological assessment should be completed in the areas not assessed.

- Both the Natural Environment Survey and the Archaeological Assessment were conducted over a single day, making it difficult to determine the accuracy of conclusions drawn about the site. While a biologist is more knowledgeable on the topic than an archaeologist, verification is needed to confirm whether this land qualifies as a wetland. Wetlands, even unevaluated ones, are ecologically significant for their role in supporting biodiversity, maintaining hydrological balance, and storing carbon. The decision to destroy this area, combined with the lack of adequate mitigation measures for the removal of potential wetland features, raises significant concerns.

Mitigation measures should extend beyond a simple 1:1 tree replacement, recognizing [Eastern Cottonwood’s] ecological rarity in Ontario. These trees should be planted at a single site and not dispersed across Windsor.

such areas retain low to no archaeological potential, as documented in the archaeological report.

Historical records reviewed as part of the Phase I Environmental Site Assessment for the study area indicate that it was previously residential, with an orchard on the northern portion of the property. The natural environment investigations identified the northern portion of the property as an early successional forest. Wetland evaluation was not conducted during natural environment background reviews and field investigations completed for the site. However, while the site includes vegetation that is found in areas prone to excessive moisture, the observed characteristics of the site did not indicate that the site would be classified as a wetland.

Initial review of the Tree Inventory was based on By-law 135-2004, which identifies cottonwood as a tree type that holds lesser value in Urban Landscapes due to issues such as poor structural integrity that potentially compromises public safety. However, given that the cottonwood trees in this case are within a natural vegetated ecosystem, the City of Windsor (City) will adopt full tree compensation requirements following the “equivalent diameter” replacement methodology used by the City. This methodology requires that for every unit diameter of tree removed, a similar amount of new trees must be planted. As such, the mitigation measure for all the trees will be approximately a 1:3 tree replacement (i.e., for each 1 tree removed, approximately 3 new trees will be planted).

Chippewas of the Thames First Nation Comment (copied from letter dated November 18, 2024)

Project Team Response

Did the WSP biologist conduct a comprehensive assessment for bat roosting habitat during their single-day site visit? The Species at Risk Screening Memo notably omitted mention of species at risk bats, such as the Little Brown Myotis, Tricolored Bat, or even those anticipated to be listed in January 2025, including the Eastern Red Bat, Hoary Bat, and Silver-haired Bat. This forest/wetland, which features cottonwood trees, offers potential roosting habitat for bats, including species at risk, due to the trees' size and structural characteristics. Are they present in this forest? It also appears that mitigation measures were limited to the timing of vegetation removal. Additional measures, such as the installation of bat boxes, are necessary to better address bat conservation.

The City will plant replacement trees on the site of tree loss as much as possible. Trees that cannot be replanted onsite will be introduced in proximity to the site within the city boundary. The City is looking into locations that can accommodate significant portions of the replacement trees, with the intent to concentrate the replacement trees as much as possible rather than dispersing them across the city.

Prior to undertaking fieldwork, publicly available data was reviewed to identify potential Species at Risk (SAR) within close proximity to the site. This included review of the natural heritage databases that are listed in the SAR Screening Memo (WSP, July 2023). No records of SAR bats were identified during this secondary source review. This review on its own does not guarantee that no SAR bats are utilizing the area.

As described in the SAR Screening Memo, the property is in a naturalized state and is made up primarily of young Eastern Cottonwoods, with young Ash species dominating the sub-canopy. The vast majority of these trees have a small diameter at breast height, which makes them unlikely to be utilized by bats for roosting, with the exception of bat species that prefer to roost in foliage (i.e., Eastern Red Bat, Hoary Bat).

Although the site has not been identified as SAR bat habitat, in addition to restrictions on the timing of tree removal the City plans to install bat boxes as recommended in your comments. One bat box will be installed at the site, and an additional bat box will be installed within a nearby naturalized area such as the Little River corridor.

 **Draft Environmental Project Report** **Windsor East End Transit Terminal**
ConsultationParticipants: Chippewas of the Thames First Nation  Dillon Consulting Ltd.  Subject: **Draft Environmental Project Report** GH Created: 07-Nov-2024

Good morning,

Attached for your review please find the draft Environmental Project Report (EPR) for the East End Transit Terminal in Windsor, Ontario.

As discussed during a phone call with Ema-Marie Leclair yesterday, we did not receive an email notification from NationsConnect when Ms. Leclair responded to the Notice of Commencement & Public Meeting on June 21, 2024 requesting that the draft EPR be sent via NationsConnect. As a result, that response was not seen at the time, and we understand Chippewas of the Thames First Nation did not access the draft EPR when it was posted on the project webpage from June 27 to July 29, 2024. In an effort to address this issue, we are sending the current version for your review now.

Could you please review the attached report and provide any comments or questions you may have by November 21, 2024? Your expedited review is greatly appreciated as we are aiming to finalize the EPR in early December. Please note that some sections of the EPR are still being refined as we work toward finalizing the report for the final review period which is planned for December-January.

If a meeting would be helpful to discuss any comments or questions you may have, please let us know and we would be happy to arrange one.

Thanks,
Greg

FB JM

 [Environmental Project Report - Windsor East End Transit Terminal_Draft_Nov2024.pdf](#) [Appendix A - Consultation Materials.pdf](#) [Appendix B - Official Plan Mapping.pdf](#) [Appendix C - Species at Risk Screening Memo.pdf](#)

- [Appendix D - SAR Site Report.pdf](#)
- [Appendix E - Source Protection Mapping.pdf](#)
- [Appendix F - Stage 1-2 AA.pdf](#)
- [Appendix G - Heritage Checklist.pdf](#)
- [Appendix H - Transit System Map.pdf](#)
- [Appendix I - Noise Impact Assessment Report.pdf](#)
- [Appendix J - Air Quality Impact Assessment Report.pdf](#)

^ EL Erna Leclair

Created: 18-Nov-2024

Hello Greg,

I have attached COTTFNs response for the draft Environmental Project Report for the East End Transit Terminal in Windsor, Ontario.

Have a great week,

Erna

''

FB JM

[COTTFN_Response_Windsor_East_End_Terminal24.pdf](#)

^ GH

Created: 19-Nov-2024

Hi Erna,

Thank you for the message, we appreciate the expedited review.

Could you please advise of your availability to meet with our project team to discuss the comments? If you could provide a few time slots, we can coordinate our availability around that.

Would you prefer to meet virtually over a platform like Google Meet, or in person?

Thanks,
Greg

''

FB JM EL

^ GH

Created: 22-Nov-2024

Hi Erna,

I am following up about the message below. Would it be possible for us to meet next week? Please let us know your availability and whether you would like to meet virtually or in person.

Thanks,
Greg

''

FB JM EL

^ EL Erna Leclair ''

Created: 22-Nov-2024

Sorry Greg,

We have multiple community engagements next week but it looks like we can be available Thursday Nov 28 from 10-12 and 130-3. If you could send a meeting invite with a time that works best for your team, that would be appreciated.

Erna

''

FB JM

^ GH ''

Created: 22-Nov-2024

Hi Erna,

Thank you for the response. I have sent an invitation for a video call at 10 a.m. on Thursday, November 28th.

If you have any questions in the meantime, please let me know.

Have a nice weekend.

Greg

''

FB JM EL

^ GH ''

Created: 06-Dec-2024

Good afternoon,

Attached please find a letter outlining the project team's responses to the comments sent by Erna Leclair on November 18, 2024 regarding the draft Environmental Project Report for the East End Transit Terminal in Windsor, Ontario. As noted in the attached letter, upon review of the responses we kindly request that you provide a response advising whether they are acceptable.

If you have questions, please do not hesitate to contact me through NationsConnect or at 905-901-2912 ext. 3455.

Thanks,
Greg

'' FB JM EL

[Project Team Response to COTTEN - East End Transit Terminal, Dec 6, 2024.pdf](#)

^ EL Erna Leclair '' Created: 09-Dec-2024

Hello Greg,

We have received the response. I will provide a response by the end of the week

Thanks,

Erna

'' FB JM

^ GH '' Created: 09-Dec-2024

Hi Erna,

That is great. Thank you for the message.

Best,
Greg

'' FB JM EL

^ EL Erna Leclair '' Created: 12-Dec-2024

Aanii Greg,

Chippewas of the Thames First Nation (COTTFN) Consultation Unit has reviewed the responses to our initial comments regarding the East Windsor Transit Terminal Project. While we acknowledge the City of Windsor's efforts to negotiate with nearby property owners, please respect that COTTFN cannot inherently accept the decision to remove a natural heritage feature for this project, as such actions are inconsistent with Anishinaabe culture, values and obligations to environmental stewardship. However, we recognize and appreciate the incorporation of more intensive habitat compensation measures, including a higher tree replacement ratio and the installation of bat boxes. It is COTTFN's position that while these compensation measures demonstrate a willingness to address some of our concerns, they will never be able to fully compensate for the loss of this natural heritage feature.

To ensure accountability and transparency, COTTFN requests to remain fully engaged as this project progresses. We require detailed information on the locations, timelines, and methods for implementing the tree replacement and bat box installation plans when they are finalized. Furthermore, we ask that shapefiles for the replacement tree locations be provided. This geospatial data is crucial for supporting the long-term protection and monitoring of these compensation sites, ensuring future projects will not impact these lands. An opportunity to harvest any young cottonwood trees and/or culturally important plant species should be provided to Treaty First Nations prior to this area being cut down. When tree planting is to occur, COTTFN would like the opportunity to provide Environmental Monitors/Land Guardians to participate in this process.

We look forward to your continued collaboration and expect updates in the new year to continue this dialogue about habitat compensation.

Miigwech and enjoy the holidays,

Erna

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^ GH ☺☺

Created: 17-Dec-2024
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Hi Erna,

Thank you for the message. The City has reviewed and can accommodate your requests as they relate to tree replacement and bat box installation. With regard to the opportunity for harvesting, the City will make every effort to accommodate your request at the project site or at an alternative site. Accordingly, we plan to include the following commitments in the final Environmental Project Report:

1. The locations, timelines, and methods for implementing the tree replacement and bat box installation plans should be provided to Chippewas of the Thames First Nation when they are finalized;

- 2. Mapping of the replacement tree locations should be provided to Chippewas of the Thames First Nation when available;
- 3. Prior to vegetation removal for this project, an opportunity to harvest any young cottonwood trees and/or culturally important plant species onsite or at an agreed upon alternative site should be provided to the Indigenous communities listed in Section 2.8.1 of the Environmental Project Report; and,
- 4. An opportunity to provide environmental monitors/land guardians for replacement tree planting should be provided to Chippewas of the Thames First Nation.

We appreciate your review and interest in this project. If you have any further questions at this time, please let me know.

Happy holidays,
Greg



FB JM EL

^ EL Erna Leclair

Created: 30 minutes ago

Thank you Greg.

We appreciate the additional commitments outlined in the message received December 17 2024.

At this time, COTTfNs Consultation Unit has no further questions/comments. We value your continued collaboration and look forward to staying engaged as the project progresses.

Erna Leclair (Consultation Analyst)



FB JM

^ GH

Created: 6 minutes ago

Thank you for the message, Ema.

As discussed during our phone conversation on Wednesday, we currently finalizing the Environmental Project Report. We will upload the Notice of Completion and the final version of the report to NationsConnect in the coming days when the report is available for review.

The City is also working on the actions outlined in our December 17th message above, and I understand they will be in touch with you when they are able to provide more information.

We appreciate your involvement and communication on this project.

Best wishes,
Greg

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FB JM EL

 REPLY