

# THE CORPORATION OF THE CITY OF WINDSOR POLICY

Service Area:	<b>Office of the Commissioner of Infrastructure Services</b>	Policy No.:	
Department:	<b>Engineering</b>	Approval Date:	<b>March 18, 2024</b>
Division:	Design	Approved By:	<b>CR120/2024</b>
		Effective Date:	<b>March 18, 2024</b>
Subject:	<b>Pedestrian Generator Sidewalk Policy</b>	Procedure Ref.:	Pedestrian Generator Sidewalk Procedure
Review Date:		Pages:	Replaces: CR343/2007
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## 1. **POLICY**

**1.1** This policy affirms Council's intention to construct Pedestrian Generator Sidewalks and related pedestrian facilities on local roads and school approach streets in areas, as determined by:

- 1.1.1** The provisions of the Official Plan, specifically Sections 7.2 and 7.2.3;
- 1.1.2** The Active Transportation Master Plan;
- 1.1.3** Recommendations from area residents, Councillors, School Boards or other pedestrian generating entities;
- 1.1.4** The Pedestrian Generator Sidewalk Evaluation Form;
- 1.1.5** Budgetary allocations.

**1.2** A Pedestrian Generator Sidewalk and related pedestrian facilities may be warranted where any of the following conditions exist:

- 1.2.1** It is located on a route leading to significant pedestrian destination(s);
- 1.2.2** It serves more than the abutting properties, including institutional and parkland access;
- 1.2.3** Where separation of pedestrians from vehicles is lacking in the road cross-section in the community;
- 1.2.4** It is requested or endorsed by the significant pedestrian operator; or
- 1.2.5** It would be inequitable to charge the full cost of the sidewalk to the abutting property owners.

## 2. **PURPOSE**

**2.1** This policy is intended to:

- 2.1.1** Increase pedestrian safety by creating separation from vehicles;
- 2.1.2** Expand opportunities for sustainable transportation;

- 2.1.3 Improve the health and welfare of City residents; and
- 2.1.4 Implement the Pedestrian Network Policies identified in the City of Windsor Official Plan and the Active Transportation Master Plan.

### **3. SCOPE**

- 3.1 This policy applies to the construction of all new sidewalks and related pedestrian facilities other than those:
  - 3.1.1 To be constructed as a Local Improvement under the Municipal Act, 2001, Ontario Regulation 586/06, or superseding provincial legislation;
  - 3.1.2 To be constructed under the terms of a development or servicing agreement under the Planning Act;
  - 3.1.3 To be constructed on a public highway with an arterial or collector road designation and which does not serve as a school approach street;
  - 3.1.4 To be constructed on a public highway designated as a Transit Windsor route.
- 3.2 Where appropriate, benefiting organizations (excluding School Boards) may be asked to contribute a portion of the cost of the sidewalk.

### **4. IMPLEMENTATION**

- 4.1 The following Implementation Procedure should be followed to ensure a Pedestrian Generator Sidewalk is warranted and can be constructed in the area:
  - 4.1.1 A potential sidewalk is proposed, recommended or identified;
  - 4.1.2 Administration will evaluate the potential sidewalk using the Pedestrian Generator Sidewalk Evaluation Form and investigate possible alternatives and impacts;
  - 4.1.3 The potential sidewalk will be discussed internally to determine viability in accordance with this policy, initial budget implications and timing if necessary;
  - 4.1.4 If approved internally, Administration will request input from all pedestrian generator operators as well as the Windsor Police Service;
  - 4.1.5 Administration will prepare an Environment, Transportation and Public Safety Standing Committee Report and notify affected residents a minimum of 2 weeks before the meeting date;
  - 4.1.6 Should the Standing Committee move the report to Council, notifications will be provided to the pedestrian generator operators and residents that have responded to project communications;
  - 4.1.7 If Council approval is received, Administration will begin the process

of designing and constructing the sidewalk.

## **5. RESPONSIBILITY**

**5.1** The Chief Administrative Officer is responsible for ensuring that the Corporation of the City of Windsor has a Pedestrian Generator Sidewalk Policy, that the policy and procedures are updated periodically to keep pace with best practices as they evolve, and that they are implemented in an efficient and effective manner.

**5.2** The City Engineer is responsible for:

**5.2.1** The implementation procedure;

**5.2.2** Coordination of future revisions;

**5.2.3** Providing a recommendation to Council as to whether or not construction of any sidewalk should proceed under this policy.

## **6. GOVERNING RULES AND REGULATIONS**

**6.1** The City Engineer must determine the existence of the following conditions as outlined in the associated procedure prior to recommending sidewalk construction:

**6.1.1** Pedestrian generator(s) in the vicinity of the proposed sidewalk;

**6.1.2** Provision of dedicated pedestrian facilities;

**6.1.3** Lack of acceptable pedestrian/vehicular separation;

**6.1.4** General neighborhood need;

**6.1.5** Connection to other pedestrian facilities;

**6.1.6** Other factors of benefit to pedestrian travel.

## **7. RECORDS, FORMS, AND ATTACHMENTS**

**7.1** Records created as a result of this policy will be retained in accordance with the Records Retention By-law 21-2013.

**7.2** Attachment: Pedestrian Generator Sidewalk Evaluation Form