CITY OF WINDSOR MINUTES 03/30/2022

Environment, Transportation & Public Safety Standing Committee Meeting

Date: Wednesday, March 30, 2022
Time: 4:30 o'clock p.m.

Members Present:

Councilors
Ward 1 - Councillor Francis
Ward 2 - Councillor Costante
Ward 4 - Councillor Holt (Chairperson)
Ward 8 - Councillor Kaschak
Ward 9 - Councillor McKenzie

Clerk's Note: Members participated via video conference, in accordance with Procedure By-law 98-2011 as amended, which allows for electronic participation.

ALSO PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:

Chris Nepszy, Commissioner of Infrastructure Services
Shawna Boakes, Executive Director of Operations / Deputy City Engineer
France Isabelle Tunks, Executive Director of Engineering / Deputy City Engineer
Jake Renaud, Executive Director of Pollution Control / Deputy City Engineer
Tyson Cragg, Executive Director of Transit Windsor
Natasha Gabbana, (Acting) Senior Manager of Asset Planning
Andrew Dowie, Engineer III
Sandra Gebauer, Council Assistant
Anna Ciacelli, Deputy City Clerk / Supervisor of Council Services

1. CALL TO ORDER

Following the reading of the Land Acknowledgement, the Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:30 o'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

3.1. Adoption of the Environment, Transportation & Public Safety Standing Committee minutes of its meeting held February 23, 2022

Moved by: Councillor Costante
Seconded by: Councillor Kaschak

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (excluding Transit Matter items) held February 23, 2022 **BE ADOPTED** as presented.
Carried.

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (Transit Matter items only) held February 23, 2022 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 55/2022

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None presented.

7. COMMITTEE MATTERS

7.1. Essex-Windsor Solid Waste Authority Regular Board Meeting Minutes of Meeting Held January 12, 2022

Councillor McKenzie inquires about the March 31, 2022 deadline relating to the surrounding municipalities and whether there is an updated list as to who will be participating in the regional organics program. Chris Nepszy, Commissioner of Infrastructure Services, appears via video conference before the Environment, Transportation and Public Safety Standing Committee regarding the Essex Windsor Solid Waste Authority Regular Board Meeting Minutes and indicates that he does not have the details related to the request although he will contact the General Manager of the Essex Windsor Solid Waste Authority and provide an update to the members of the committee via e-mail.

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

Decision Number: **ETPS 886**
THAT the minutes of the Essex-Windsor Solid Waste Authority of its Regular Board Meeting held January 12, 2022 **BE RECEIVED**.
Carried.

Report Number: SCM 75/2022
Clerk's File: MB2022

8. ADMINISTRATIVE ITEMS

8.1. Home Flood Protection Program - City-Wide

Heather Pitman and Larry Freiburger, AET Group Inc.

Heather Pitman and Larry Freiburger, AET Group Inc., appear via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the committee report "Home Flood Protection Program - City-Wide" and refer to their presentation attached to the administrative report and are available for questions.

Councillor Kaschak inquires as to whether the program was started in other cities in Southern Ontario. Mr. Freiburger indicates that the program was started in Burlington in 2019 and is active in Toronto, Saskatoon, and Rockyview Alberta.

Councillor Kaschak inquires as to the results of these programs. Mr. Freiburger indicates that the education program was created at the University of Waterloo in 2017 and their office assisted them with technical support and were successful with an RFP for implementation. Mr. Freiburger adds that they are licensed to provide service across Canada and adds that this program is an education

program for homeowners as well as an assessment which assesses the flood probability of the home, educates them on their equipment including dealing with water in the house, their foundation, their windows, eaves troughs, grading, and backwater valves. Some solutions are simple and the homeowner can do it themselves, and some require contractors. Mr. Freiburger indicates that surveys are conducted after the assessment is complete with the homeowners; this determines what they have done related to suggestions that were provided and respond to any questions that they may have.

Councillor Kaschak inquires about the 100 homes that will be targeted and how that is selected. Mr. Freiburger indicates that some communities are specific and target areas depending on the municipality's preferences and provides details related to promoting the program.

Councillor Francis inquires as to added redundancy, as mitigation measures and education is already in place. Andrew Dowie, Engineer III, appears via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report "Home Flood Protection Program - City-Wide" and explains that this program would be above and beyond what the City is currently offering. Mr. Dowie explains the application process and details the application fee as well as the communication and education information. Chris Nepszy, Commissioner of Infrastructure Services, appears via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report "Home Flood Protection Program - City-Wide" and indicates that the Service Line Warranty program is undergoing some changes related to delivery.

Councillor Costante inquires about whether administration has an area of the City they will be targeting or will it be first come first served. Mr. Dowie indicates that the program is being set up on a first come first served basis but can be changed if Council prefers a different approach.

Councillor Costante inquires about the results and whether administration has a timeline of when the results of the pilot will be made available. Mr. Dowie indicates that administration anticipates it will be approximately eighteen months, depending on demand and how quickly they can get the 100 homes completed. Mr. Freiburger indicates that the timeline is primarily based on the information received by the public and the uptake of the program. Mr. Freiburger adds that it has taken on average 12-18 months in other municipalities. Mr. Dowie provides details related to marketing and awareness program, including social media, videos, internal resources, and other methods.

Councillor McKenzie inquires about surrounding municipalities and good news stories. Mr. Freiburger indicates that they have testimonials from homeowners with identified successes from dong the assessment program. Mr. Freiburger adds that the educational piece is very helpful to the homeowners, which includes information related to their existing equipment and how it works and provides examples including back up power supplies and alarm systems.

Councillor McKenzie inquires as to the extent to which flooding problems are the same across other municipalities. Mr. Freiburger indicates this program is geared specifically toward Windsor.

Councillor McKenzie requests a brief summary of the process and whether costing to the residents in terms of the recommendations is provided. Mr. Freiburger indicates that the literature that is provided includes what the costs to the homeowner may be related to what is required, which can be anywhere from $500-$1000.00 but may be higher if contractors are required.

Councillor McKenzie inquires about the $200.00 deposit and how the homeowner would receive the deposit back. France Isabelle Tunks, Senior Manager of Engineering/Deputy City Engineer, appears via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report "Home Flood Protection Program - City-Wide" and indicates as long as something is being done the application fee is returned. Ms. Tunks provides information related to budgetary impacts and provides details related to the administrative recommendations in the report.

Moved by: Councillor Kaschak
Seconded by: Councillor McKenzie

Decision Number: **ETPS 887**
THAT Administration **BE AUTHORIZED** to initiate a Home Flood Protection Program on a pilot basis; and further,

THAT Administration **REPORT BACK** to City Council on completion of the pilot program.
Carried.

Report Number: S 29/2022
Clerk's File: SW/12983

8.2. Zero Emission Transit Fund Application for an Electrification Road Map Planning Study - City Wide

Councillor McKenzie inquires about the implications of electrification and leveraging capital funding and accelerating a timeline. Tyson Cragg, Executive Director of Transit Windsor, appears via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report "Zero Emission Transit Fund Application for an Electrification Road Map Planning Study-City Wide" and indicates that he cannot provide an exact timeframe. Mr. Cragg indicates that when the process is in place then they will develop a road map, with a planning process which will inform the larger implementation plan.

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

Decision Number: **ETPS 888**
THAT City Council **DIRECTS** Administration to submit the Expression of Interest (stage 1) and if invited, subsequent Full Application (stage 2) to the Infrastructure Canada Zero Emission Transit Fund; and,

THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign and execute any documents required to submit the applications to the Grant noted above, subject to all documentation being satisfactory in legal form to the Commissioner of Legal & Legislative Services, in financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer; and in technical content to the Commissioner of Infrastructure Services, or designates; and,

THAT City Council **APPROVE** the following recommendations upon the City receiving written confirmation from the grant provider that the City's grant application is awarded the requested funding:

a) THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action and sign any such documentation as may be required to effect the recommendations and funding for the Grant, subject to all documentation being satisfactory in legal form to the Commissioner of Legal & Legislative Services, in financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer, and in technical content to the Commissioner of Infrastructure Services, or designates;

b) THAT the Chief Administrative Officer **DELEGATE** signing of all claims, applicable schedules and other such documents required as part of the request for payment to the Commissioner of Infrastructure Services or designate, subject to financial content approval from the area's Financial Planning Administrator or their manager;

c) THAT City Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the grant awarded projects, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer, and in technical content to the Commissioner of Infrastructure Services, or designates;

d) THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action required to effect the recommendation noted above and sign any required documentation/agreement(s) for the grant awarded projects, satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Commissioner of Infrastructure Services and financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer, or designates;

e) THAT the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required to effect the recommendation noted above, subject to all specification being satisfactory in technical content to the Commissioner of Infrastructure Services and financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer, or designates;

f) THAT City Council **APPROVE** City funding in the amount of up to $40,000 for the City's grant matching and ineligible costs from the 2020 Transit Windsor Master Plan Project, 7201016.

Carried.

9. TRANSIT BOARD ITEMS

None presented.

10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

11. QUESTION PERIOD

None registered.

12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 5:15 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held April 27, 2022.

Ward 4 – Councillor Holt
(Chairperson)

Deputy City Clerk /
Supervisor of Council Services