CITY OF WINDSOR MINUTES 06/22/2022

Environment, Transportation & Public Safety Standing Committee Meeting

Date: Wednesday, June 22, 2022
Time: 4:30 o'clock p.m.

Members Present:

Councillors
Ward 1 - Councillor Francis
Ward 2 - Councillor Costante (Vice Chairperson)
Ward 8 - Councillor Kaschak
Ward 9 - Councillor McKenzie

Member Regrets
Ward 4 - Councillor Holt

Clerk's Note: Councillor Francis and some members of Administration participated via video conference (Zoom), in accordance with Procedure By-law 98-2011 as amended, which allows for electronic participation.

ALSO PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:

Ian Day, Senior Manager of Traffic Operations & Parking
Anne Marie Albidone, Manager of Environmental Services
Angela Marazita, Manager of Fleet
Sandra Gebauer, Council Assistant

ALSO PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM ADMINISTRATION:

Chris Nepszy, Commissioner of Infrastructure Services
Tony Ardovini, Deputy Treasurer – Financial Planning
Shawna Boakes, Deputy City Engineer / Executive Director of Operations
Tyson Cragg, Executive Director of Transit Windsor
Stephen Laforet, Fire Chief
Jonathan Wilker, Deputy Fire Chief
Anna Ciacelli, Deputy City Clerk / Supervisor of Council Services

1. CALL TO ORDER

Following the reading of the Land Acknowledgement, the Vice Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:30 o'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

3.1. Adoption of the Environment, Transportation & Public Safety Standing Committee minutes of its meeting held April 27, 2022

Moved by: Councillor Kaschak
Seconded by: Councillor McKenzie

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (excluding Transit Matter items) held April 27, 2022 **BE ADOPTED** as presented.
Carried.

Moved by: Councillor Kaschak
Seconded by: Councillor Francis

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (Transit Matter items only) held April 27, 2022 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 123/2022

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None presented.

7. COMMITTEE MATTERS

7.1. Essex-Windsor Solid Waste Authority Regular Board Meeting Minutes - April 5, 2022

Moved by: Councillor Kaschak
Seconded by: Councillor McKenzie

Decision Number: **ETPS 895**
THAT the minutes of the Essex-Windsor Solid Waste Authority (EWSWA) of its meeting held April 5, 2022 **BE RECEIVED**.
Carried.

Report Number: SCM 142/2022
Clerk's File: MB2022

7.2. Essex-Windsor Solid Waste Authority Annual Report - Essex-Windsor Residential Waste Diversion 2021

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

Decision Number: **ETPS 896**
THAT the Essex-Windsor Solid Waste Authority (EWSWA) Annual Report – Essex-Windsor Residential Waste Diversion 2021 **BE APPROVED**.
Carried.

Report Number: SCM 143/2022
Clerk's File: MB2022

7.3. Minutes of the Windsor Bicycling Committee of its meeting held May 4, 2022

Moved by: Councillor Kaschak
Seconded by: Councillor McKenzie

Decision Number: **ETPS 897**
THAT the minutes of the Windsor Bicycling Committee (WBC) of its meeting held May 4, 2022 **BE RECEIVED**.
Carried.

Report Number: SCM 151/2022
Clerk's File: MB2022

8. ADMINISTRATIVE ITEMS

8.1. CQ24-2019 - Designating all BIA's as "Tourist Destinations" - City Wide

Moved by: Councillor McKenzie
Seconded by: Councillor Kaschak

Decision Number: **ETPS 898**
THAT the Trailblazing and Identification Sign Policy **BE ADOPTED** by Council as amended.
Carried.

Report Number: S 66/2022
Clerk's File: MI2022

8.2. Fleet Documentation - City Wide

Councillor McKenzie inquires about the greening of the fleet, specifically regarding the extent to which a matrix is used to make determinations around fleet procurement and environmental impacts. Angela Marazita, Fleet Manager, appears via video conference before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "Fleet Documentation – City Wide" and indicates that administration has replacement plans in place for vehicles for various City departments. Ms. Marazita adds that administration identifies the vehicles that are due for replacement and determines what options are available and whether funding is available.

Councillor McKenzie inquires as to what extent cost implications are considered as part of the matrix, including long-term impacts and environmental impacts. Ms. Marazita indicates that research is conducted and costing for new equipment is determined within existing budgets. Administration is formalizing a transition process and plan for electric vehicle replacements to convert the fleet moving forward. Ms. Marazita indicates that they are currently focusing on smaller fleet vehicles to start the process, including reviewing energy and implementation costs. Ms. Marazita adds that a small portion of the fleet is electric with the focus on infrastructure for these electric vehicles. Administration provides details related to a government grant that the City has received related to installing charging infrastructure. Administration will provide a report to update Council on the transition process moving forward.

Moved by: Councillor McKenzie
Seconded by: Councillor Kaschak

Decision Number: **ETPS 899**
THAT City Council **APPROVE** the Fleet Division Mandate and the Fleet Use Policy as attached in Appendix A and Appendix B; and,

THAT City Council **APPROVE** the Fleet Review Committee Charter as the corporate policy for the ongoing replacement of the Corporate, Parks and Fire First Response fleets as attached in Appendix C.
Carried.

Report Number: S 67/2022
Clerk's File: SW2022

8.3. City of Windsor Traffic Pre-Emption and Priority Project - Pre-Approval – City Wide

Councillor McKenzie asks administration to provide a brief overview of the administrative report. Shawna Boakes, Deputy City Engineer / Executive Director of Operations, appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "City of Windsor Traffic Pre-Emption and Priority Project - Pre-Approval – City Wide" and indicates that Fire and Transit will be added to the upgrade to the existing Advance Management Traffic Software, which utilizes existing GPS technology. Ms. Boakes provides a brief outline of how the technology will work, specifically for Fire and Transit. Ms. Boakes adds that this is cutting-edge GPS technology and very few other municipalities have implemented this new system within their transit systems.

Councillor Mckenzie inquires whether Fire or Transit have concerns related to this new technology. Stephen Laforet, Fire Chief, appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "City of Windsor Traffic Pre-Emption and Priority Project - Pre-Approval – City Wide" and has no concerns with this project and is pleased to be moving forward with this new technology. Tyson Cragg, Executive Director of Transit Windsor , appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "City of Windsor Traffic Pre-Emption and Priority Project - Pre-Approval – City Wide" and indicates this is a unique opportunity for Transit and is part of the Transit Master Plan and is happy to obtain the technology sooner than anticipated.

Councillor Kaschak inquires about the funding. Ms. Boakes indicates that this is the same service provider that provides the software currently being utilized by the City, and this would simply be an upgrade that would be built into the existing software with yearly updates also included.

Moved by: Councillor McKenzie
Seconded by: Councillor Kaschak

Decision Number: **ETPS 900**
THAT City Council **APPROVE** the purchase of Transit Signal Priority (TSP), Emergency Vehicle Pre-emption (EVP), and subscriptions associated therewith, in the total amount of $1,043,000 USD (exclusive of applicable taxes), to Kimley-Horn, in accordance with Purchasing By-Law 93-2012 and amendments thereto, with the funding to come from the sources identified in the financial section of this report; and,

THAT City Council **APPROVE** a pre-commitment of $600,000 CDN in 2025 capital funding for immediate use, as identified in the Fire & Rescue Emergency Vehicle Pre-emption project FRS-004-22; and,

That City Council **APPROVE** a transfer of $100,239 in additional funding from Project 7191009, Grant Matching and Inflationary Pressures, for the Fire & Rescue Emergency Vehicle Pre-Emption project; and further,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign any agreement or applications necessary to implement Emergency Vehicle Pre-emption (EVP), Transit Signal Priority (TSP), and a Traction Gold subscription, satisfactory in legal form to the City Solicitor, in financial content to the Chief Financial Officer and City Treasurer, and in technical content to the City Engineer.
Carried.

Report Number: S 71/2022
Clerk's File: SW/13188

9. TRANSIT BOARD ITEMS

9.1. Tuition-Based ("SaintsPass") Bus Pass Program - Partnership with St. Clair College Student Representative Council - City Wide

Councillor Kaschak inquires about financials for this new buss pass program. Tony Ardovini, Deputy Treasurer – Financial Planning, appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "Tuition-Based ("SaintsPass") Bus Pass Program - Partnership with St. Clair College Student Representative Council - City Wide" and provides information related to existing monthly bus pass income and expected income with the new program.

Moved by: Councillor Kaschak
Seconded by: Councillor Francis

Decision Number: **ETPS 901**
THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors and City Council:

i. **AUTHORIZE** Transit Administration to develop a tuition-based bus pass program, called the "SaintsPass" for St. Clair College students; and,

ii. **AUTHORIZE** Transit Administration to enter into a three-year Agreement (September 1, 2022 to August 31, 2025) with the St. Clair College Student Representative Council (SRC); and,

iii. **AUTHORIZE** the Chief Administrative Officer and City Clerk of the City of Windsor to sign the resulting Agreement, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Commissioner, Infrastructure Services, and the Executive Director of Transit Windsor.

Carried.

Report Number: S 52/2022
Clerk's File: MT/14417

9.2. Transit Windsor Route Infrastructure Planning & Design Guidelines - City Wide

Councillor McKenzie inquires about existing infrastructure and whether new standards can be incorporated. Mr. Cragg explains the ongoing warrant system for bus stops/shelters and that upgrades to the current infrastructure may be limited. Mr. Cragg adds that they will upgrade existing infrastructure where possible and as per available funding.

Councillor Kaschak refers to speed humps and speed tables and whether there are any concerns for busses regarding them. Mr. Cragg has not received any concerns related to this existing infrastructure from the operators.

Moved by: Councillor Kaschak
Seconded by: Councillor McKenzie

Decision Number: **ETPS 902**
THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors and City Council **RECEIVE FOR INFORMATION** Transit Windsor's updated route infrastructure planning and design guidelines as shown in Appendix A.
Carried.

Report Number: S 69/2022
Clerk's File: MT2022

9.3. Town of Amherstburg - Transit Service Agreement - City Wide

Councillor McKenzie inquires whether the new agreement will have a negative impact on City Transit service as a result of the Amherstburg agreement. Mr. Cragg indicates Transit has no concerns and it will not have a negative impact to the City's Service. Mr. Ardovini explains that the costs in the current agreement were developed taking into consideration existing funding pressures, which eliminates the risk to the City.

Councillor Kaschak commends administration on these new agreements moving forward.

Moved by: Councillor McKenzie
Seconded by: Councillor Kaschak

Decision Number: **ETPS 903**
THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors, and City Council **RECEIVE** for information the update regarding negotiations for transit service with the Corporation of The Town of Amherstburg; and,
THAT Transit Windsor **BE AUTHORIZED** to enter into a 2-year pilot agreement (2022-2024) with the Corporation of The Town of Amherstburg to provide a transit service route that connects the town's resident to services provided by Transit Windsor as detailed in the report; and,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the resulting Agreement with the Corporation of The Town of Amherstburg, satisfactory in form to the Commissioner of Legal and Legislative Services, in financial content to the Commissioner of Corporate Services, and in technical content to the Commissioner of Infrastructure Services and the Executive Director of Transit Windsor.
Carried.

Report Number: S 70/2022
Clerk's File: MT2022

9.4. 2022 Decommissioning of Transit Windsor Buses - City Wide

Moved by: Councillor McKenzie
Seconded by: Councillor Kaschak

Decision Number: **ETPS 904**
THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors, and City Council, in accordance with Section 151 of the Purchasing By-Law, **APPROVE** the decommissioning and disposal of surplus conventional transit bus numbers 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 438, 440, 441, 442, 443, 444, 555, 557, 558, 559, 562 and 564.
Carried.

Report Number: S 73/2022
Clerk's File: MT2022

10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

11. QUESTION PERIOD

None registered.

12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 4:54 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held July 27, 2022.

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Ward 2 – Councillor Costante (Vice Chairperson)	Deputy City Clerk / Supervisor of Council Services