



WINDSOR ACCESSIBILITY ADVISORY COMMITTEE

Because access equals opportunity

WINDSOR ACCESSIBILITY ADVISORY COMMITTEE AGENDA

Meeting to be held Thursday, June 18th, 2026, at 10:00 a.m. via Zoom video conference

1. **Call to Order**

READING OF LAND ACKNOWLEDGEMENT

I would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land

2. **Declaration of Conflict**

3. **Adoption of the Minutes**

4. **Operating and Capital Budgets**

5. **Business Items**

5.1 Capital Project – All Saints Church Accessibility Improvements

5.2 Capital Project - Riverside Branch Accessibility Improvements

6. **Date of Next Meeting**



Windsor Accessibility Advisory Committee (WAAC)

Meeting held March 19, 2026

A meeting of the Windsor Accessibility Advisory Committee is held this day commencing at 10:00 o'clock a.m. via Zoom video conference, there being present the following members:

Sally Bennett Olczak, Co-Chair
Peter Best, Co-Chair
Councillor Fred Francis (joins the meeting at 10:06 a.m.)
Danica McPhee
Nicholas Petro

Absent:

Surendra Bagga
Riccardo Pappini

Also present are the following resource personnel:

Mark Keeler, Accessibility/Diversity Officer
Wadah Al-Yassiri, Manager, Parks Department
Ian Day, Senior Manager, Transportation
Karen Kadour, Committee Coordinator

1. Call to Order

Sally Bennett Olczak, Co-Chair calls the meeting to order at 10:03 a.m. and the Committee considers the Agenda being Schedule A, attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Adoption of the Minutes

Moved by Nicholas Petro, seconded by Peter Best,

That the minutes of the Windsor Accessibility Advisory Committee of its meeting held November 13, 2025, **BE ADOPTED** as presented.

Carried.

4. Operating and Capital Budgets

Mark Keeler, Accessibility/Diversity Officer advises that the operating budget remains at \$6,250 and adds the balance of the Capital Budget is \$411,000.

5. Business Items

5.1 Capital Projects Update

Wadah Al-Yassiri, Manager, Parks Department is present to provide an update on Alexander Park. He reports that construction is in progress and adds the project should be completed by May 2026.

Alexander Park Construction

Wadah Al-Yassiri questions if an event will be held to showcase the new accessibility path in Alexander Park. Danica McPhee responds their plan is to host an event during National Accessibility Week (May 31, 2026, to June 6, 2026). There will be a ribbon cutting ceremony with perhaps a small giveaway along with media moments by members of WAAC regarding changes to Alexander Park. She suggests inviting Mayor Dilkens, and Councillor Ed Sleiman along with community partners, i.e. Alzheimer's Society, Community Living, and Assisted Living in order to understand the accessibility features that have been undertaken.

Councillor Fred Francis suggests inviting all of Council to the Alexander Park event.

Wadah Al-Yassiri leaves the meeting at 10:17 o'clock a.m.

Huron Lodge Acoustics

Mark Keeler remarks that he visited Huron Lodge and indicates that the acoustics in the auditorium area are ineffective. The acoustics systems that are being installed play a role in improving hearing for seniors with low hearing.

Moved by Danica McPhee, seconded by Nicholas Petro,
That \$40,000 **BE APPROVED** as a pre-commitment of Capital Funds for the deployment of acoustic panel enhancements in the auditorium at Huron Lodge from project 7086008 Accessibility-ODA Requirements.
Carried.

Windsor Public Library Riverside Washrooms Project

Mark Keeler advises that he will be visiting the Riverside Public Library Branch accompanied by Peter Best for a site visit. He adds that a universal washroom will be constructed on the first floor and an assessment will be done on site. Peter Best to provide an update of the project at the May 21, 2026, meeting of WAAC.

5.2 Event Planning for Alexander Park

This matter was discussed under “Alexander Park Discussion”.

5.3 Accessibility for Ontarians with Disabilities Act (AODA) Consultation Protocol

Mark Keeler remarks that the consultation protocol between WAAC and the city is not as reinforced as it could be as the purpose of the protocol is to bring departments and WAAC onto the same page. For example, if the city has 30-40 projects, the subcommittee can only review a fraction of those. This project is designed to develop the protocol to allow for more efficiency in the review process.

Moved by Nicholas Petro, seconded by Peter Best,
That the update regarding the AODA Consultation Protocol **BE RECEIVED**.
Carried.

5.4 Facility Accessibility Design Standards (FADS)

Mark Keeler reports that the internal working group is currently working on chapters 4 and 5 of FADS. It is expected that the internal reviews will be completed by June 2026. He adds that the final version is being compiled that outlines the changes.

Danica McPhee comments that working on the FADS has been a great experience and reiterates how intentional the infrastructure committee was around differentiating between a recommendation versus what we want to go into. She further adds that they gave the internal committees at the City of Windsor some space to say this is not feasible but can be a “lived experience recommendation”.

5.5 Transit Windsor AODA Compliance Transition

Mark Keeler advises he had a discussion with James Chacko, Executive Director, Transit Windsor, and adds that Transit is aware of and beginning the transition from the Accessible Canada Act to the AODA this year and are forming an internal management group. Mark Keeler remarks that he will begin the work with Transit Windsor in the spring 2026.

In response to a question asked by Peter Best regarding if WAAC will be involved in Transit Windsor consultations, i.e. East End Terminal, Mark Keeler responds that James Chacko will be forming an internal group and will request that a WAAC member sit on that committee.

5.6 Audible Transit Maps

Mark Keeler explains that the current transit bus schedules have tables with the times and the stops where a bus is going to go along with a map. If a person were to use a screen reader, it would say map of route 2. To remedy this, he remarks he has used a combination of AI and Adobe to build maps to provide a voice version of what that map looks like. He envisions audible maps being available on all transit bus schedules

Peter Best states this is a pilot project that is not being done anywhere else and adds the City of Windsor can be setting the path to accessibility.

New Business

Capitol Theatre Parking Update

Councillor Fred Francis advises that city administration has allowed for 2 accessible parking spots on Victoria close to the entrance of the Capitol Theatre. He adds there is commercial loading on University. He states commercial loading also acts as accessible parking spots if there is no commercial loading. During a show, there would be no commercial loading, therefore there would be 3 accessible parking spots provided the people have their permit clearly displayed on their windshield. He adds with the 2 spots on Victoria and the 3 spots located where the commercial loading is allowed, there would be 5 accessible parking spots in and around the entrance to the Capitol Theatre.

Peter Best asks if the 5 accessible parking spots are currently available and questions if signage will be posted. Councillor Fred Francis advises that parking in a commercial loading spot is allowed and indicates that the 2 spots on Victoria are clearly marked.

Mark Keeler to visit the site to ensure that the signage outlines the guidelines in parking on a commercial load spot. Sally Bennett Olczak, Co-Chair requests that pictures be taken at the site, and to review the signage posted on Victoria and to report back.

6. Date of Next Meeting

The next meeting will be held on Thursday, May 21, 2026, at 10:00 a.m. via Zoom video conference.

7. Adjournment

There being no further business, the meeting is adjourned at 10:55 a.m.



THE CORPORATION OF THE CITY OF WINDSOR

Corporate Services – Human Resources
Diversity and Accessibility

Report Date May , 2026
Report Author Mark Keeler
Subject WAAC Report - Accessibility Improvements

RECOMMENDATION:

THAT AN UPSET AMOUNT OF \$100,000 (plus HST) BE APPROVED as a pre-commitment of funds for accessibility improvements to the west and south entrances and the ground floor washrooms, at All Saints Church from project 7086008 Accessibility-ODA Requirements.

BACKGROUND:

The Corporation is currently delivering municipal programs and hosting events at All Saints Church, located adjacent to City Hall Square, due to its proximity and availability as a program space. Over time, this location, due particularly to its proximity, has increasingly become an operational extension of municipal services and programming. A recent accessibility review has identified barriers that affect the ability of some residents to fully access programs at this location that could present service delivery challenges to effective program delivery.

DISCUSSION:

The Corporation of the City is currently hosting events from meetings and conferences to its involvement as a polling station. However, as a heritage site, accessibility barriers have a high likelihood of affecting the ability of some residents to fully participate in events and programs. Given that the City has chosen to use this location for additional program delivery, accessibility has become a service issue. An accessibility review has identified barriers that should be addressed to support continued use of the facility, and the conditional commitment of funding provides a controlled manner of addressing barriers subject to finalization of a leasing agreement.

This location is already being utilized for municipal meetings, events, and programming. Making this a very attractive is the significant event capacity, additional program space, amenities, cost-effective pricing model, and its unparalleled proximity to the City Hall Campus.

This use occurs on a regular and scheduled basis and forms part of ongoing service delivery that is expected to continue and likely to increase in utilization. Programs delivered include public-facing services delivered directly to residents. Consequently, the accessibility of the facility is directly related to the City's ability to deliver programs in an inclusive and accessible manner.

Findings of Inspection

An on-site accessibility review was conducted on April 14th, 2026 by Mark Keeler, Accessibility/Diversity Officer, to assess existing accessibility conditions that revealed several barriers that would limit accessibility for persons with disabilities. The barriers include the following findings related to building access, interior circulation, and access to key amenities

- The external door on the west side of the facility has a malfunctioning automatic door opener and is rather large and heavy which would be difficult if not impossible to navigate independently.

- Washrooms are generally accessible with sufficient space but could benefit from additional amenities such as fold-down grab bars and an emergency pull-cord located low on the wall near the toilet.
- The east entrance adjacent to the parking lot requires several stairs and currently lacks an appropriate ramp that poses a barrier to persons with disabilities that drive but who would have to traverse around the facility to the west side entrance; this would be particularly difficult during inclement weather.
- The south entrance includes stairs that present a barrier for people with disabilities.

Collectively, these conditions create challenges for residents attempting to participate in events and access programs at this facility. As a result, not all residents are able to access programs in an equitable manner and inconsistent with the City’s commitment to accessible service delivery. These findings provide a clear basis for considering accessibility improvements in support of existing and planned programming of events and services.

Funding of Improvements in Non-City Owned Facilities

While the funding of capital projects approved by the Windsor Accessibility Advisory Committee (WAAC) are generally directed to City-owned assets, the facility existing on City Hall Square – is not a City-owned property. However, a review of the terms of reference coupled with consultations with administration indicate that WAAC can support this project given that this location is actively supporting ongoing municipal events and program delivery. Thus, the proposed funding is connected to the City’s operational use of the space rather than to improvements to a non-City facility. These circumstances should be understood as a site-specific response to an operational need and does not establish a general precedent.

Proposed Improvements

The proposed approach is to implement targeted accessibility enhancements at Scott Hall within the upset amount by prioritizing required improvements followed by secondary improvements if they are within the allocated budget and technically feasible:

Proposed Improvement	Scope
West Entrance	
Replace automatic door opener on west entrance	Required
Replace automatic door opener move onto a stanchion (contingent and preferred if feasible and within budget)	Contingent
South Entrance	
Installation of new aluminum entrance with new door	Required
Installation of automatic door opener	Required
Construction of AODA/OBC interior ramp including handrails and tactile indicators at top and bottom of ramp	Required
Washrooms	
Install tactile signage on washroom doors	Required
Replace faucets with touchless faucets	Contingent
Install grab bars near toilets (use FADS/OBC) opposite the wall	Required
Install baby change tables	Required
Install emergency pull cord (if practical and in budget)	Contingent
Change doors to swing outward rather than inward	Contingent

The funding is conditional upon the finalization of a lease agreement and will be subject to standard administrative and financial controls.

RISK ANALYSIS:

Risk	Impact	Likelihood	Mitigation
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Residents may continue to face barriers accessing programs if entrance upgrades are not completed.	High	Medium	Complete door, operator, and ramp upgrades.
The project may be delayed if the lease is not finalized before construction begins.	High	Low	Finalize the lease prior to initiating work.
Heritage review requirements may restrict or slow construction activities.	Medium	Medium	Submit designs early for heritage review.
Construction activities may disrupt program delivery during the improvement period.	Medium	Medium	Schedule work around program operations.
Unforeseen building conditions may increase project costs once work begins.	Medium	Low	Maintain defined scope and apply cost-control processes.
Washroom accessibility barriers may persist if recommended upgrades are not implemented.	Medium	Medium	Install grab bars, pull-cords, and automatic fixtures.
The City's reputation for accessible service delivery may be affected if barriers remain unaddressed.	High	Low	Complete targeted accessibility improvements.

FINANCIAL MATTERS:

This project will be funded through project 7086008 Accessibility-ODA Requirements. The project is currently based on a budgetary estimate subject to the proposed scope of work, with an upset amount of \$100,000 (plus HST) established for the proposed renovations. Funding available within project 7086008 is sufficient to accommodate the estimated project costs. The upset amount represents the maximum authorized expenditure for the project at this stage pending any further detailed costing or procurement review.

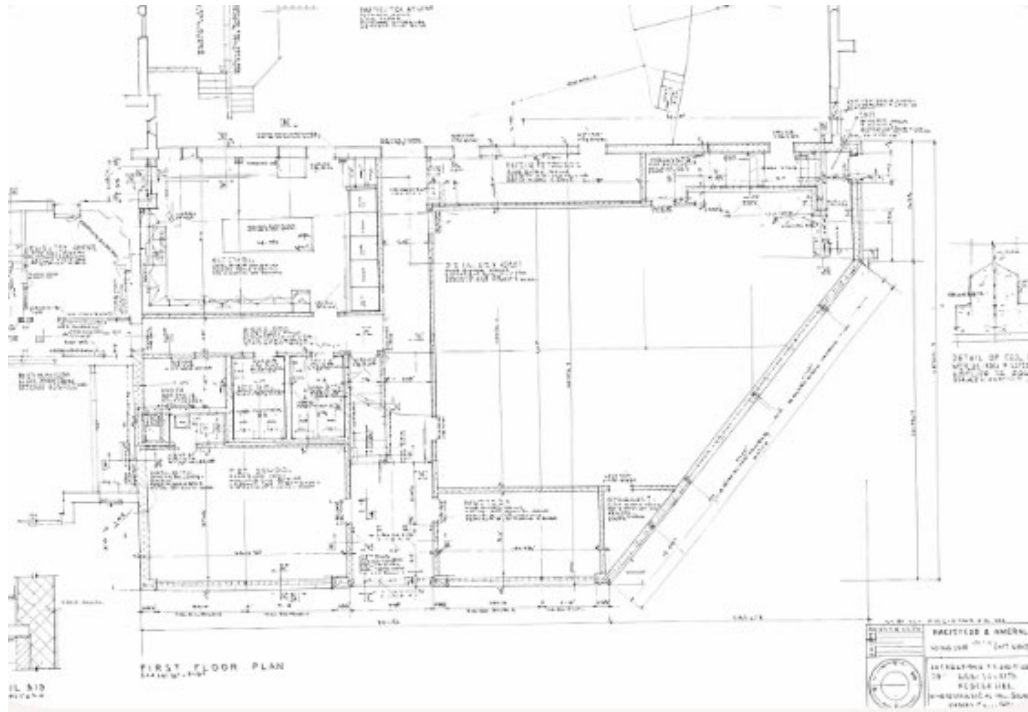
CONSULTATIONS:

Councillor Fred Francis, Ward 1
 Alicea Fleming, Manager (A), Children's Services
 Farrah Weinberg-Kessler, Coord Staff Development, Employment & Social Services
 Karen Kadour, Committee Coordinator, Council Services
 Kirk Whittal, Executive Director, Housing & Children's Services
 Kristen Karam, Financial Planning Administrator

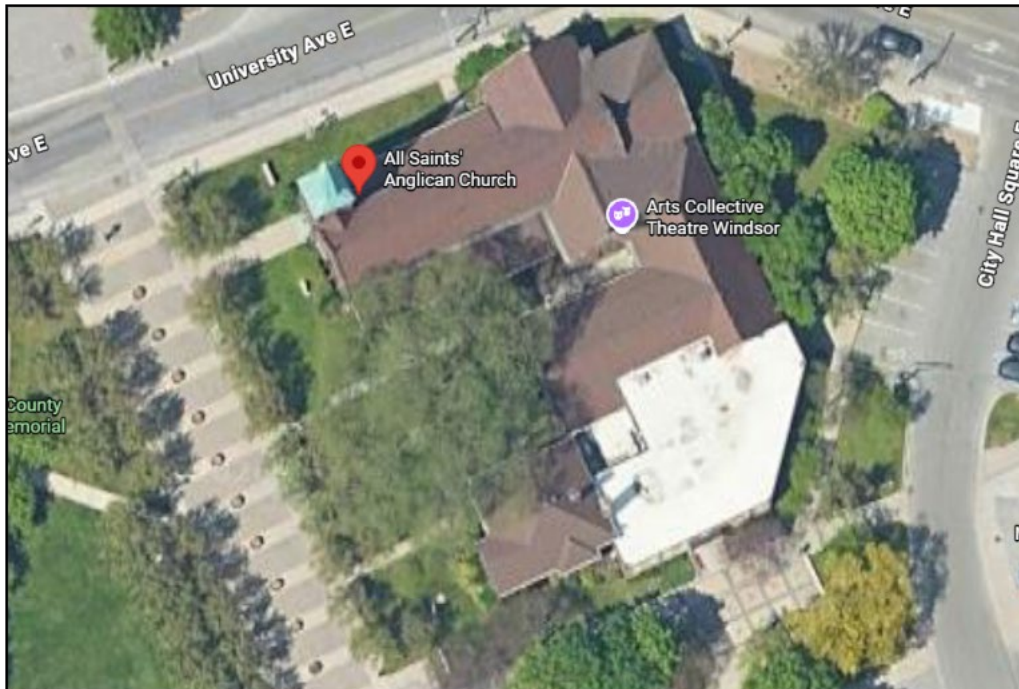
CONCLUSION:

These improvements provide a practical response to identified accessibility requirements at a facility the City increasingly relies on for administration and public-facing programming. By addressing the specific barriers that limit how services can function in the space, the project ensures the site can continue to support program delivery in a manner consistent with municipal standards and expectations. Advancing this work now offers a measured, responsible approach to maintaining service continuity and meeting the City's obligations for accessible community spaces.

Appendix B – First Floor – Floor Plan – via Municipal Archives



Appendix A - Images



1 Aerial View

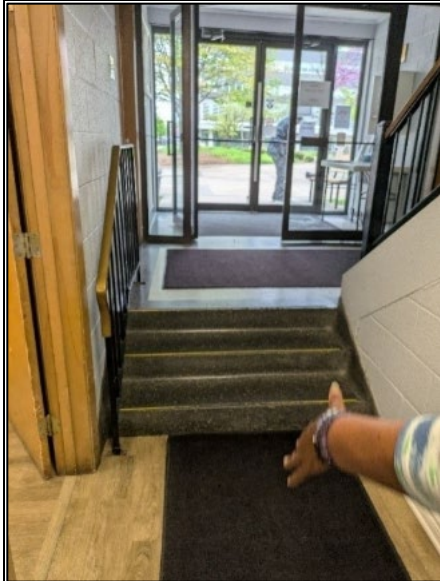


Photo 1 Inside Hall Leading to South Entrance



Photo 2 External View to South Entrance

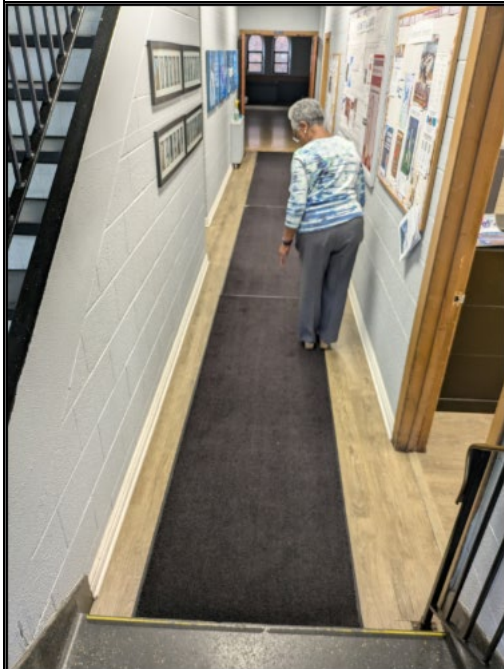


Photo 3 Stairs and Hall from South Entrance

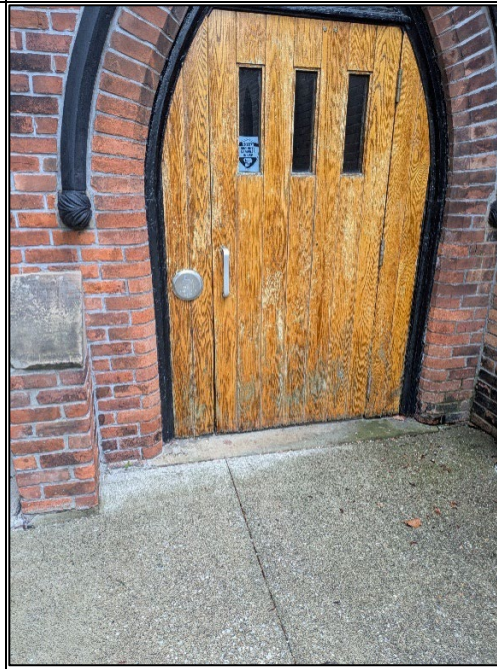


Photo 4 West Entrance

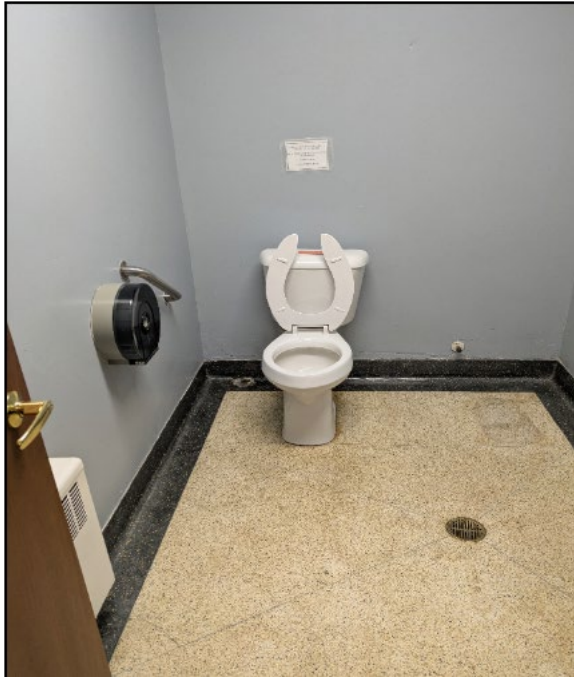


Photo 5 Accessible Washroom



Photo 6 Accessible Washroom - Amenities



THE CORPORATION OF THE CITY OF WINDSOR

Corporate Services – Human Resources
Diversity and Accessibility

Report Date February 19th, 2026
Report Author Mark Keeler, Accessibility & Diversity Officer
Subject Capital Project – Accessible Improvements at Riverside Branch

RECOMMENDATION:

THAT AN UPSET AMOUNT OF \$80,000 00 (plus HST) BE APPROVED as a pre-commitment of funds for the renovations to the stairs, upstairs washrooms, and downstairs washrooms at the Riverside Branch of Windsor Public Library from project 7086008 Accessibility-ODA Requirements.

BACKGROUND:

The Riverside Branch, constructed in 1995, was built at a time prior to current accessibility standards and reflects design dimensions that no longer align with contemporary barrier-free requirements. In recent years, the branch has experienced increased attendance by individuals with disabilities, particularly due to expanded inclusive programming and community outreach initiatives. While the programming environment has evolved to better serve diverse users, the existing stairs and washroom facilities present accessibility barriers for those with both visual and mobility challenges.. This creates both a service gap and a reputational risk, as the physical infrastructure does not fully support equitable participation. Upgrading the washroom facilities and stairs is necessary to ensure the branch aligns with current accessibility expectations and provides dignified, independent access for all patrons.

DISCUSSION:

The Riverside Branch was constructed in 1995 prior to the accessibility design standards currently reflected in the Accessibility for Ontarians with Disabilities Act (AODA) of 2005, the Integrated Accessibility Standards Regulation (IASR), and updated barrier-free provisions within the Ontario Building Code. While the facility met applicable requirements at the time of construction, municipalities maintain an ongoing obligation to identify, remove, and prevent barriers where reasonably achievable. The proposed retrofit represents a proactive barrier-removal measure consistent with the City's legislated responsibilities and its corporate accessibility commitments. The existing washroom doorways and door widths on both the basement and first floor present physical limitations for patrons who use wheelchairs, scooters, walkers. Constrained entry widths reduce maneuvering clearance and may limit independent access, particularly during peak programming periods. Accessible washroom facilities are a fundamental component of equitable public service delivery and directly affect dignity, independence, and safety.

In recent years, the Riverside Branch has expanded inclusive programming and community outreach initiatives designed to increase participation among persons with disabilities. This has resulted in a measurable increase in attendance by individuals who rely on accessible design features to fully engage in services. While programming enhancements have successfully improved inclusion, the physical infrastructure has not evolved at the same pace. The proposed retrofit addresses this gap and ensures that capital infrastructure supports service delivery objectives.

Evaluation of The Riverside Branch

To fully understand the challenges at Riverside, several onsite inspections were conducted that included the administration and library representatives who conducted structured walkthroughs of the facility. A second visit included a resident with mobility challenges who was able to provide lived experience navigating the facility with an emphasis on the washrooms. These insights, coupled with guidance from Peter Best on serving residents with visual impairments, provided a foundation for making material changes to this branch.

Findings

Overall Facility Observations

- Initial plans to develop a fully accessible universal washroom on the first floor presented trade-offs that would have involved the loss of considerable operating space and book racks nearest the affected area that would impact the quality of service at this branch. There was consensus that this option was not feasible.
- Expanding the existing first floor washroom presented similar challenges such that any expansion would have significantly compromised the available space and floor near the reception area.
- Feedback revealed that many of the required changes are not as major as had been anticipated and there is no apparent reconstruction of the washrooms required.

Publicly Accessible Stairs

- Some objections including benches and planters presented accessibility concerns that obstructed the accessible pathway.
- The bannisters do not continue all the way down the stairs to the basement; that lack of continuity can cause risks for seniors and persons with disabilities, particularly for the visually impaired that require the bannisters for navigation.
- There are no tactile indicators on the landings that make it difficult to know when the landing is about to end that poses a risk of falling.

Upstairs Washroom

- The door to the upstairs bathroom currently swings into the bathroom. It is recommended that the door swing to the outside of the bathroom to allow more space for a wheelchair to maneuver inside the bathroom. While there was "enough" room, there was merely an inch from the wheelchair to the toilet, and many possibilities for the wheelchair to run into the toilet. For any larger wheelchairs, this could cause problems
- There is currently no fold down handrail on the left side of the toilet but there is none on the right side which defeats the purpose of these rails; this can make it very difficult to use the facilities or to transfer from a mobility device to the toilet.
- There is no automatic light switch that is triggered when the button to open the

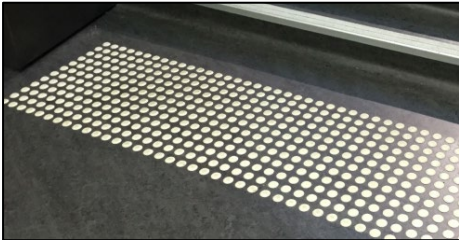

Downstairs Washrooms

- There is enough room to move in and out of the door and entry way.
- For the Accessible Stall, the door is very narrow, and a wheelchair just barely fits into the doorframe

- The stall is quite small that makes it very challenging to enter the stall and maneuver or turn a wheelchair. Currently a person would have to back into the stall because there is no room to turn and lock the door
- The angled handrail is not in the correct position; it is too far away and of very little help in providing the necessary support. It should be beside the toilet
- The toilet paper dispenser is not in the right position requiring a person to reach too far for it to be of use.
- The back handrail is not useful where it is above the toilet tank. To add a fold down handrail to the right side of the toilet (if you are facing the toilet). Added depth to the stall would also enable more room if there is a second side handrail.
- Change table would be good on the wall near the urinals.
- The interior door button is ok on the same wall as the door, but before the privacy wall starts

Proposed Scope of Work

Based on the assessments conducted and the feedback provided, the following constitutes the changes that should be made at Riverside Branch

Area	Change
Stairs	<ul style="list-style-type: none"> • Removal of the flower planter at the lower landing (Completed Internally) • Move the bench seating on the top landing (Completed Internally) • Supply and install stainless tactile indicator studs at the top of all landings (4 in total) indicators to be full width 6' of stairs (depth to be compliant with AODA standards) drill and epoxy <div style="display: flex; align-items: center; margin-top: 10px;">  <div style="margin-left: 20px;">○</div> </div> <div style="display: flex; align-items: center; margin-top: 10px;">  </div> • Extension of handrails that extend the full length of the stairs • Extension of handrail on 1st floor to 24" past current location
Main Washroom	<ul style="list-style-type: none"> • Installation of outward swinging door/frame (Supply and Install) <ul style="list-style-type: none"> • Cut out existing frame (for 36" door), install new metal frame (for 36" door), to make door swing Right Hand Out • Install a Wooden Door (Match Existing) 36" door painted/stained. • Installation of Accessible Washroom Devices (Supply and Install) <ul style="list-style-type: none"> ○ Nabco Door Operator & door control buttons

	<ul style="list-style-type: none"> ○ Washroom locking function with electric strike and lock/unlock indicators ○ Ensure installation of angled mirror (if possible) - optional ○ Installation of touchless faucets ○ Emergency pull handle with exterior alarm notification (visual/audible) ○ Door to provide visual and audible warning when door is in operation ● Supply and Install Automatic Motion Occupancy Lighting Sensor/Switch ● Supply and Install fold-down handrail on side of toilet opposite of wall
<p>Basement Washrooms</p>	<p>Downstairs Washrooms (Men's & Woman's)</p> <ul style="list-style-type: none"> ● Install Nabco Door Operator & door control buttons (Supply and Install) <ul style="list-style-type: none"> ○ The interior door button is ok on the same wall as the door, but before the privacy wall starts ● Look at changing current accessible stalls door partition from 32" to 36" opening or add more dept to the stall partition to increase turn around radius <ul style="list-style-type: none"> ○ Options 1 <ul style="list-style-type: none"> ○ Decrease width of partition panel by 4" and reuse ○ Install new 36" door partition outward swing reuse hardware (door partition to match existing if possible) ○ Option 2 <ul style="list-style-type: none"> ○ Add more depth to partition by extending outwards and replacing panels and doors (36" opening) ● Reposition current handrails closer to toilet at appropriate accessibility guidelines and distances ● Reinstall washroom consumable devices at appropriate accessibility guidelines and distances ● Add emergency call button in accessible stall ● Supply / Install fold-down handrail on side of toilet opposite of wall <p>Downstairs Washrooms (Men's Only)</p> <ul style="list-style-type: none"> ● Add emergency call button in accessible stall ● Supply and install child change table (Koala Kare) <ul style="list-style-type: none"> ○ Location of change table on the wall near the urinals.

RISK ANALYSIS:

Regulatory Non-Compliance Risk – Likelihood: Moderate to High. Impact: High. If washroom dimensions do not align with current accessibility standards, the City may face complaints under the AODA or Ontario Human Rights Code. Mitigation: Proceed with retrofit to meet or exceed current standards; if not proceeding, conduct a formal compliance review and implement interim accommodations to reduce exposure.

Reputational Risk – Likelihood: High. Impact: Moderate to High.

Inclusive programming without accessible infrastructure may be perceived as performative rather than substantive, undermining public confidence. Mitigation: Align capital improvements with programming growth; if deferred, provide transparent public rationale and timelines.

Operational Disruption Risk (During Construction) – Likelihood: High. Impact: Moderate. Renovation work may temporarily reduce service capacity or require partial closure of facilities. Mitigation: Phase construction, schedule during low-traffic periods, and provide temporary accessible washroom solutions.

Cost Escalation Risk – Likelihood: Moderate. Impact: Moderate to High.

Delaying upgrades may result in higher future capital costs due to inflation, expanded scope, or reactive compliance measures. Mitigation: Advance project planning and secure early budget allocation; if deferred, include cost escalation contingencies in future capital forecasts.

Equity of Service Risk (If Work Is Not Undertaken) – Likelihood: High. Impact: High.

Failure to upgrade may create unequal access to library services, limiting full participation for patrons using mobility devices. Mitigation: Proceed with capital upgrade; if not feasible immediately, implement short-term physical modifications and ensure accessible alternative locations are clearly identified and supported.

Other Risks: No other risks assessed.

FINANCIAL MATTERS:

The Riverside Branch Accessible Washroom project will be funded through project 7086008 Accessibility-ODA Requirements. The project is currently based on a budgetary estimate subject to the proposed scope of work, with an upset amount of \$80,000 (plus) established for the proposed renovations. Funding available within project 7086008 is sufficient to accommodate the estimated project costs. The upset amount represents the maximum authorized expenditure for the project at this stage pending any further detailed costing or procurement review.

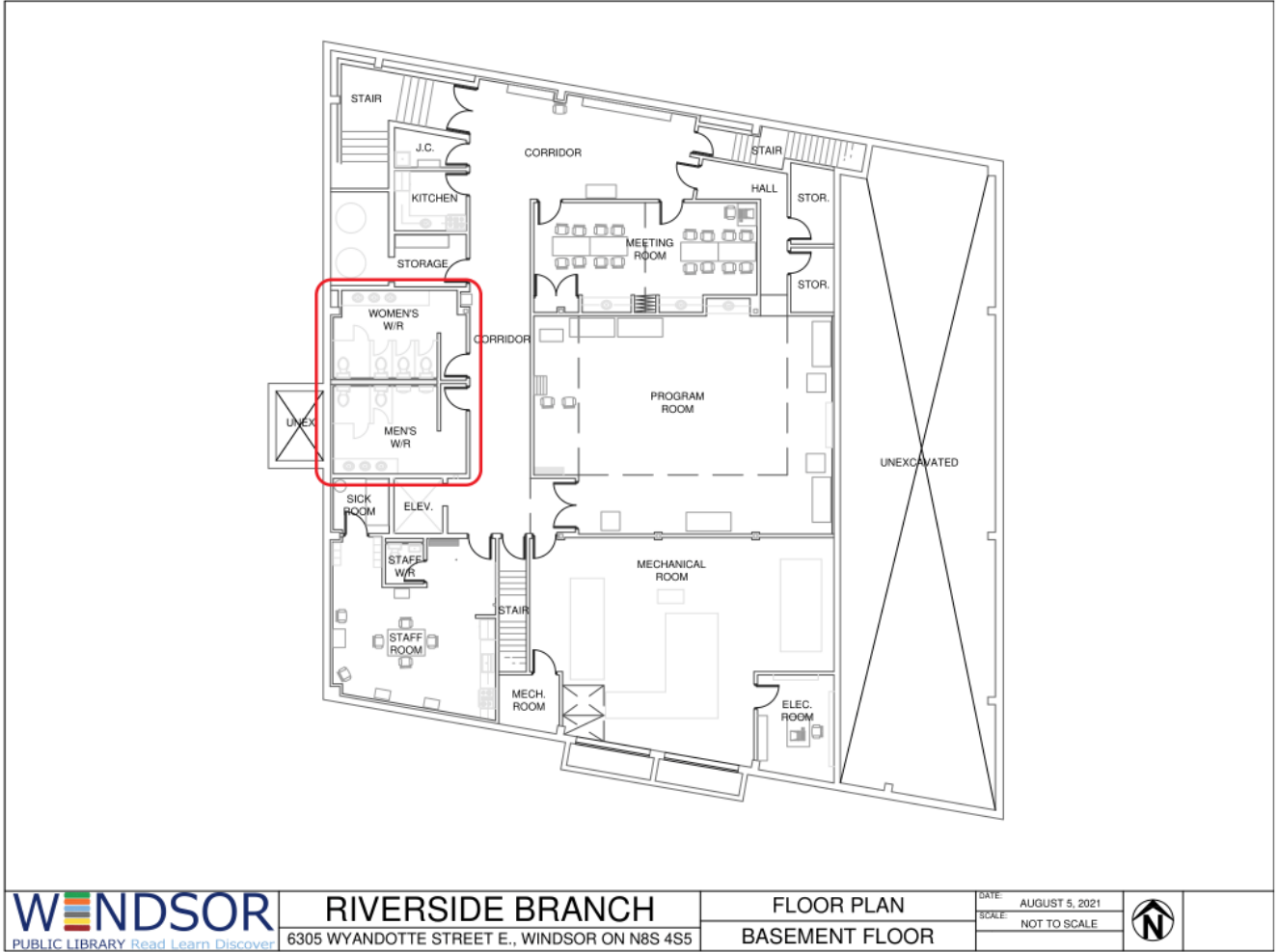
CONSULTATIONS:

Jen Knights, Chief Executive Officer, Windsor Public Library
Daryl Hermann, Supervisor of Facilities, Windsor Public Library
Infrastructure Subcommittee, WAAC
Leisa Pieczonka, Manager Public Service
Kristen Karam, Financial Planning Administrator

CONCLUSION:

The assessment of the Riverside Branch confirms that the existing washroom layouts and stair design present clear and avoidable barriers to independent access for patrons with disabilities. The recommended modifications constitute a targeted and proportionate capital intervention that aligns with the City's legislative obligations under the AODA and Ontario Building Code, supports the branch's growing inclusive programming, and reduces identified service and reputational risks. Approval of the required funding will enable the removal of documented physical barriers and ensure that the Riverside Branch provides safe, dignified, and equitable access to all users.

Appendix A Basement Floor Plans of WPL Riverside Washrooms



Appendix B First Floor Plans of WPL Riverside Washrooms

