

AGENDA
TRANSIT WINDSOR WORKING GROUP
meeting held Wednesday, March 26, 2025
at 9:00 o'clock a.m.
Room 140, 350 City Hall Square West

1. Call to Order

2. Chair of the Transit Windsor Working Group

Clerk's Note: As Tyson Cragg is no longer employed with the Corporation, Stephan Habrun, Acting Executive Director will assume the Chair.

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomie. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land

3. Declaration of Conflict

4. Minutes

Minutes of the meeting of the Transit Windsor Working Group of its meeting held March 20, 2024 – *attached*.

5. Investing in Canada Infrastructure Program (ICIP)

- a. Terminals Update
- b. Renovations of the Transit Garage
- c. Concrete Pads/shelters
- d. New Buses

6. Agreements

- a. U-Pass Agreement
- b. Saints Pass

7. 2025 Service Plan

- a. School Extras

- 8. Tunnel Bus Elimination**
- 9. Twin Oaks/Route 250**
- 10. 2025 Meeting Schedule**
- 11. Other Business**
- 12. Date of Next Meeting**
- 13. Adjournment**

TRANSIT WINDSOR WORKING GROUP

Meeting held March 20, 2024

A meeting of the Transit Windsor Working Group is held this day commencing at 2:30 o'clock p.m. in Room 140, 350 City Hall Square West, there being present the following members:

Bernard Drouillard
Jay Patel
Trevor Ramieri
Katie Stokes
Iain Sutcliffe

Also present are the following resource personnel:

Tyson Cragg, Executive Director, Transit Windsor
Steve Habrun, Director, Operations and Planning
Jason Scott, Manager Transit Planning
Karen Kadour, Committee Coordinator

1. Call to Order

The Committee Coordinator calls the meeting to order at 3:32 o'clock p.m.

2. Election of Chair

It is generally agreed that Tyson Cragg, Executive Director Transit Windsor be appointed Chair of the Transit Windsor Working Group.

3. Declaration of Conflict

None disclosed.

4. Training for Newly Appointed Committee Members

4.1 Health and Safety and Respectful Workplace Training

Keith Marincsak, Occupational Health and Safety Advisor provides a Presentation entitled "Occupational Health & Safety Orientation".

4.2 Orientation and Governance Training

Anna Ciacelli, Deputy City Clerk provides an overview of the governance structure for the new members of the Working Group. The document entitled “Welcome – New Members of Advisory Committees, Working Group and Expert Panels” is provided to the members.

5. Business Items

Tyson Cragg, Executive Director welcomes the members of the Transit Windsor Working Group and asks the members to introduce themselves.

5.1 Transit 101, How Transit Windsor Works

Tyson Cragg provides a Presentation entitled “Transit 101”, **attached** as Appendix A, and the highlights of the presentation are as follows:

- Formerly the Sandwich, Windsor and Amherstburg Railway, re-named Transit Windsor in 1977.
- Governed by a 5-member Board of Directors, all City Councillors (Environment, Transportation and Public Safety Standing Committee).
- 20 routes (existing and approved), including 3 County , 1 international
- 119 buses, including 29 hybrid buses
- Annual ridership of nearly 9.5 million
- Over 50% of ridership is from the University of Windsor and St. Clair College
- The Transit Master Plan was approved by Council in 2020.
- Movement to grid system consisting of primary, secondary, and local routes.

5.2 Transit Master Plan (TMP) Overview and Progress to date

5.3 Further Initiatives under the TMP, and feedback sought

The “Transit Windsor Existing Routes and the Transit Windsor Routes after Proposed 2023 Service Plan”, are **attached** as Appendix “B”. Steve Habrun, Director Operations and Planning and Jason Scott, Manager, Transit Planning provide the following remarks:

- As Transit Windsor crosses an international border, they fall under Federal Regulations.
- The City of Windsor is the only international transit system in North America that crosses an international border.
- New service since the Masterplan was approved, includes the Route 518X, Route 418X, Route 100, Route 110, Route 200, Route 115, Route 305, Route 325, Route 335, and Route 345.

- North/south routes will have an odd number and the east/west routes will have an even number.
- Public information sessions regarding name changes to a numbered system will be held possibly at the University of Windsor and St. Clair College.
- The 418X is the only route that has been implemented. Targeting the end of June to implement the new routes along with signage.

Tyson Cragg indicates that this is an opportunity to take a cross section of riders and people who are interested in transit to get feedback on what Transit Windsor has done, and what is upcoming.

In response to a question asked by Jay Patel regarding where this information is available, Steve Habrun states that once an official implementation date for the new service has been determined, that two websites will be set up along with media releases and open houses.

Trevor Ramieri remarks that St. Clair College and the University of Windsor are working on a Welcome to Windsor project for incoming international students and, information relating to transit would be very helpful.

6. Date of Next Meeting

The next meeting will be held at the call of the Chair.

7. Adjournment

There being no further business, the meeting is adjourned at 4:33 o'clock p.m.