

**COMMUNITY PUBLIC ART WORKING GROUP**  
Meeting held March 24, 2026 (CPAWG)

A meeting of the Community Public Art Working Group is held this day commencing at 5:00 o'clock p.m. via Zoom video conference, there being present the following members:

Ashley Kijewski  
Donna Jean Mayne  
Spencer Montcalm  
Nadja Pelkey  
Terence Travis

***Absent:***

Brian Brown  
Utsav Ghimire

***Also present are the following resource personnel:***

Michelle Staadegaard, Chair and Manager of Cultural Affairs  
Salina Larocque, Cultural Development Coordinator  
Madelyn Della Valle, Museum Curator  
Karen Kadour, Committee Coordinator

**1. Call to Order**

Michelle Staadegaard, Chair calls the meeting to order at 5:04 o'clock p.m. and the Committee considers the Agenda being Schedule A, attached hereto, matters which are dealt with as follows:

**2. Declaration of Conflict**

Donna Jean Mayne discloses an interest and abstains from voting on Item 4.3 as she is the Sculpture Artist of the "Three Sisters".

**3. Adoption of the Minutes**

Moved by Ashley Kijewski, seconded by Nadja Pelkey,  
That the minutes of the meeting of the meeting held October 21, 2025, **BE ADOPTED** as presented.

Carried.

#### **4. Business Items**

##### **4.1 Overview of the City of Windsor Monuments & Memorials Policy, 2026**

Michelle Staadegaard, Chair provides an overview of the City of Windsor Monuments and the Memorials Policy, 2026 as follows:

- The purpose of the Policy is to provide a consistent, transparent and equitable framework for commemorations on City-owned land.
- The scope applies to City property, emphasis on significance, inclusivity, durability, accessibility, and long-term maintenance.
- Culture reviews and recommends, Parks/Facilities coordinate installation and maintenance; City Council provides approval.

Terrence Travis refers to Item 1.3 in the Monuments and Memorials Policy which reads “Community commemorative projects with an artistic or interpretive component may be reviewed under the Public Art Policy and Procedure, where applicable. Artist-led commemorative or temporary projects may also be eligible for support through the City’s Arts, Culture & Heritage Fund (ACHF), subject to program criteria”. He asks if there will be any pushback with the city’s Art Cultural Heritage Fund being used to do public monuments and how this will be perceived by the public.

The Chair responds if a group, organization or artist had a project in mind, the ACHF is up to \$5,000 to be able to erect a monument, a memorial or a public piece of artwork. Organizations/artists could look at the opportunity of the ACHF to apply for a phase of the project of a monument/memorial or public piece of art. The inclusion of the notice of the available ACHF in the policy allows the organizations or artists to know there is a possibility they could apply towards the ACHF and would be up to the discretion of the jury.

Donna Jean Mayne states she has received funding from the Arts Culture and Heritage Fund and adds her projects were not commissioned or approved by a committee. The Chair responds that the Mary Ann Shaad piece done by Donna Jean Mayne received ACHF funding in order to create the bust.

##### **4.2 Overview of the City of Windsor Public Art Policy**

The Chair provides an overview of the City of Windsor Art Policy as noted:

- The purpose is to guide acquisition, placement, and stewardship of public art in a fair, transparent and accessible manner.

- The Community Public Art Working Group is advisory; applies to permanent and temporary works; lifecycle and maintenance planning required.
- City-initiated or Council-directed projects are recognized within the policy framework.
- To table all discussion on acquisitions pending the development of a formal matrix.

Nadja Pelkey suggests that a public art definition be provided. The Chair concurs with this recommendation.

Nadja Pelkey advises there is a desire to review the overarching strategy (Municipal Culture Master Plan), however, funding support has not been received from City Council for the Master Plan renewal. She asks if a motion can be sent to Council requesting a new Cultural Master Plan to further support the work being done.

### **4.3 Proposed Sculpture Donation – Three Sisters**

Donna Jean Mayne is asked to leave the “digital room” at 5:20 p.m. while the matter regarding the proposed sculpture donation – “Three Sisters” is discussed. Once the discussion is concluded, Donna Mayne will be asked to return to the meeting.

Nadja Pelkey suggests tabling all discussion until the matrix is in place.

Ashley Kijewski provides her critique of the sculpture outlining questions on sisterhood and siblings.

Moved by Nadja Pelkey, seconded by Terrence Travis,

That **APPROVAL BE GIVEN** to table all discussions for acquisition until a formal matrix is developed that is based off the new Public Art and Monuments and Memorials Policy.

Carried.

Salina Larocque, Cultural Development Coordinator adds that the importance connected to the Three Sisters piece is International Sisters Day and is commemorated to sisterhood.

Donna Jean Mayne returns to the meeting at 5:35 o'clock p.m.

### **4.4 Proposed Interpretive Panel Donation, A Brief History of 2SLGBTQIA+ in Downtown Windsor**

The Chair remarks this is an interpretive panel that is looking to be placed in a city-owned vision corridor with a focus on the **SLGBTQIA+** community.

Nadja Pelkey asks what the relationship between vision corridor and art alley is. The Chair responds there is no formal connection with the art alley. There is more of a connection between the Riverfront Sculpture Garden and the Odette collection in the vision corridor. She explains that the vision corridor is the green space directly next to the Chimchuk Museum and the AWE building in front of Adventure Bay. Currently, there are four sculptures within the city-owned property portion of that.

In response to a question asked by Madelyn Della Valle regarding where the panel will be located, the Chair responds they will work with their Parks Development Team to ensure it is being located in a proper spot.

Madelyn Della Valle questions if there is a timeline in terms of how long the plaque is expected to last. The Chair responds that language regarding the timelines will be noted in the agreement.

Discussion ensues regarding concerns related to use of QR codes and the potential of being hacked.

Donna Jean Mayne remarks that if the plaque faces north, it will get less sun exposure (fading will be better), however, if there are cameras in the area, there will be less vandalism. She asks that the plaque be protected and suggests placing it in the Capitol Theatre.

Spencer Montcalm states he is not concerned with protecting the plaque; the information on the sign is what is important.

Moved by Nadja Pelkey, seconded by Spencer Montcalm,  
**That APPROVAL BE GIVEN for the work to be reviewed as a temporary installation and** to consider a shorter installation of the work to ensure digital support for the website.

Carried.

## 5. New Business

Moved by Nadja Pelkey, seconded by Ashley Kjewski,  
That the Procedure By-law 98-2011 be waived to add the following addition to the Agenda:

**5.1** Invitation to up to three (3) members to participate in a sub-group assisting with identification of criteria for the City of Windsor Public Art Collection.

Carried.

The Chair remarks this would be a sub-group that would meet informally to discuss and further develop a matrix that is based off the approved Public Art and Monuments and Memorials Policies to assist this group in providing recommendations to Council on acquisitions/installations.

Nadja Pelkey and Spencer Montcalm volunteer to sit on the subcommittee. Salina Larocque to contact the members regarding meeting dates.

**6. Minutes of the Museum Capital Reserve Fund Committee and the Community Public Arts Working Group**

**Minutes of the Museum Subcommittee of CPAWG**

Moved by Nadya Pelkey, seconded by Ashley Kijewski,  
That the following minutes of the Museum Subcommittee **BE APPROVED:**

- September 10, 2025
- November 26, 2025
- February 11, 2026

Carried.

**Minutes of the Meeting of the Museum Capital Reserve Committee**

Moved by Nadya Pelkey, seconded by Ashley Kijewski,  
That the following minutes of the Museum Capital Reserve Committee **BE RECEIVED:**

- June 17, 2025

Carried.

**7. Date of Next Meeting**

The next meeting of the Community Public Art Working Group will be held on Tuesday, June 23, 2026, at 5:00 p.m. via Zoom video conference.

**8. Adjournment**

There being no further business, the meeting is adjourned at 6:09 o'clock p.m.

Museum Subcommittee of the Community Public Arts Working Group minutes,  
February 11, 2026

MINUTES Windsor, Ontario, February 11, 2026

A meeting of the **Museum Subcommittee of the Community Public Arts Working Group** is held this day commencing at 5:30 o'clock p.m. at Museum Windsor, Chimczuk Museum location, there being present the following members:

***Present:***

Irene Hawkins  
Ashley Kijewski  
Grace Manias

***Regrets:***

Nadja Pelkey  
Michelle Staaedegaard, Manager of Culture  
Teajai Travis

***Also present are the following resource personnel:***

Madelyn DellaValle, Museum Curator

**1. CALL TO ORDER**

Irene Hawkins calls the meeting to order at 5:37 o'clock p.m. and the Subcommittee considers the Agenda (previously distributed), matters which are dealt with as follows:

**2. ADDITIONS TO THE AGENDA**

No additions.

**3. DECLARATIONS OF CONFLICT**

None declared.

**4. MINUTES**

Moved by G. Manias, and seconded by A. Kijewski that the minutes of the Museum Subcommittee of the Public Arts Advisory Committee held November 26, 2025 BE ADOPTED

Carried.

**5. BUSINESS ARISING FROM THE MINUTES**

Museum Subcommittee of the Community Public Arts Working Group minutes,  
February 11, 2026

MINUTES Windsor, Ontario, February 11, 2026

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***Present:***

Irene Hawkins  
Ashley Kijewski  
Grace Manias

***Regrets:***

Nadja Pelkey  
Michelle Staadegaard, Manager of Culture  
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***Also present are the following resource personnel:***

Madelyn DellaValle, Museum Curator

**1. CALL TO ORDER**

Irene Hawkins calls the meeting to order at 5:37 o'clock p.m. and the Subcommittee considers the Agenda (previously distributed), matters which are dealt with as follows:

**2. ADDITIONS TO THE AGENDA**

No additions.

**3. DECLARATIONS OF CONFLICT**

None declared.

**4. MINUTES**

Moved by G. Manias, and seconded by A. Kijewski that the minutes of the Museum Subcommittee of the Public Arts Advisory Committee held November 26, 2025 BE ADOPTED

Carried.

**5. BUSINESS ARISING FROM THE MINUTES**

### **5.1 Update on building maintenance at the Francois Baby House**

M. Della Valle reported that:

- Leaking on west side of storage area continues – Facilities is looking into waterproofing the patio overtop the storage area – waiting for warmer weather to continue investigations
- Replacement of security panels at the François Baby House is being undertaken
- More storage for artifacts is needed

### **5.2 Duff Baby House**

M. Della Valle reported that:

- Construction/restoration project is in majority finished. The remaining hoarding will be removed once the weather is warm enough to finish painting on exterior sections of the house.

### **5.3 Streetcar No. 351 at the Legacy Beacon**

M. Della Valle noted:

- Streetcar 351 and concession will reopen to the public in May 2026 with regular hours
- There are plans in progress to add a mini gift shop to the Legacy Beacon building

### **5.4 Update on Museum Grants**

- Community Museum Operating Grant
  - Next application is due at the end of June
  - Final Report on Museum Windsor Activities in 2025, and Museum Windsor Strategic Plan 2026-2028 are requirements for this year's CMOG application. To be dealt with under New Business
- Applications were submitted to Canada Summer Jobs (which the museum applies for in conjunction with Windsor Historic Sites Association) and Young Canada Works in Heritage Institutions.

## **6. NEW BUSINESS**

### **6.1 Final Report on Museum Windsor Activities in 2025 (Appendix A)**

- M. Della Valle presented this report with the note that one of the statistics on attendance in the version circulated ahead of the meeting was slightly off and had been corrected in the current version.
- I. Hawkins noted that the Museum Volunteer Group Volunteer of the Year had been changed to a Museum Volunteer Group Appreciation. M. Della Valle will make that correction.

Museum Subcommittee of the Community Public Arts Working Group minutes  
November 26, 2025

Moved by I. Hawkins and seconded by G. Manias, that the museum subcommittee  
RECEIVE the Final Report on Museum Windsor Activities in 2025 as amended.

Carried.

## **6.2 Museum Windsor Strategic Plan 2026-2028 (Appendix B)**

- M. Della Valle presented the Plan to the sub-committee. An approved plan is a requirement to be submitted to the Community Museum Operating Grant this year.

Moved by G. Manias, and seconded by A. Kijewsky, that the museum subcommittee RECOMMEND the approval of the Museum Windsor Strategic Plan 2026-2028 as presented.

Carried.

## **7. REVIEW OF MUSEUM ACTIVITIES**

M. Della Valle presented the **Museum Windsor Newsletter Spring/Summer 2026 (Appendix C)** to the sub-committee and highlighted the upcoming 10<sup>th</sup> anniversary celebrations taking place on February 21<sup>st</sup>.

## **8. DATE OF NEXT MEETING**

Wednesday, April 22, 2026 at 5:45 pm at the Chimczuk Museum.

## **9. ADJOURNMENT**

Meeting was adjourned at 6:10 pm.

Museum Subcommittee of the Community Public Arts Working Group minutes,  
September 10, 2025

MINUTES Windsor, Ontario, September 10, 2025

A meeting of the **Museum Subcommittee of the Community Public Arts Working Group** is held this day commencing at 5:30 o'clock p.m. at Museum Windsor, Legacy Beacon, Streetcar No. 351 location, there being present the following members:

***Present:***

Irene Hawkins  
Ashley Kijewski  
Grace Manias

***Regrets:***

Tejai Travis

***Also present are the following resource personnel:***

Madelyn DellaValle, Museum Curator  
Michelle Staadegaard, Manager of Culture

**1. CALL TO ORDER**

M. Della Valle (acting chair) calls the meeting to order at 5:43 o'clock p.m. and the Sub-Committee considers the Agenda (previously distributed), matters which are dealt with as follows:

**2. ADDITIONS TO THE AGENDA**

**Elect new chair of the Museum Subcommittee of the Community Public Arts Working Group.**

- As a result of the passing of the former chair, the position of chair of the Museum Subcommittee of the Community Public Arts Working Group needs to be filled.

Nominated by G. Manias, and seconded by A. Kijewski that Irene Hawkins BECOME the new chair of the Museum Subcommittee of the Community Public Arts Working Group.

Carried.

Irene Hawkins then takes over as chair of the subcommittee.

**3. DECLARATIONS OF CONFLICT**

None declared.

**4. MINUTES**

Moved by G. Manias, and seconded by A. Kijewski that the minutes of the Museum Subcommittee of the Public Arts Advisory Committee held May 14, 2025 BE ADOPTED Carried.

## **5. BUSINESS ARISING FROM THE MINUTES**

### **5.1 Update on building maintenance at the Francois Baby House**

M. Della Valle reported that:

- New sump pump installed
- Window sills will be repainted
- Shutter on west upper side of building to be repaired
- Sycamore tree to be trimmed
- More storage for artifacts is needed

### **5.2 Duff Baby House**

M. Della Valle reported that:

- Construction/restoration project timeline is being extended. A new timeline for completion is expected shortly from the Ontario Heritage Trust.
- Tours in September and October have been cancelled

### **5.3 Streetcar No. 351 at the Legacy Beacon**

M. Della Valle noted:

- Between April and the end of August 2025 more than 25,000 people have visited the Legacy Beacon and Streetcar No. 351
- The fall schedule of 11-5, Saturdays and Sundays is now in place through the end of October
- The streetcar building is closed to the general public between November and April. Regular open hours resume in May. Private tours (for a fee) may be booked throughout the year.

### **5.4 Update on Museum Grants**

- Community Museum Operating Grant
  - Next application is due at the end of June
- Three Summer students hired through funding from Young Canada Works and Canada Summer Jobs (the latter through Windsor Historic Sites Association) worked throughout the summer through the end August.

## **6. NEW BUSINESS**

None to discuss

## 7. REVIEW OF MUSEUM ACTIVITIES

M. Della Valle updated the sub-committee on recent and upcoming events:

- September 6, Erie Street Historical Walking Tour
- September 20, Museum Volunteer Group Monthly Meeting at Streetcar No. 351 1PM  
Talk by streetcar historian Bernie Drouillard.
- September 20, Art Windsor-Essex Night Light Family Day. Chimczuk Museum and AWE. Free Admission
- September 28: Free Public Tour of Windsor Star Photography Exhibit, François Baby House 2:30 PM.
- September 30, Free Admission day at the Chimczuk & AWE for National Truth and Reconciliation Day (Orange Shirt Day). This is the last chance to view the traveling exhibition with a reproduction of The Witness Blanket by master carver Carey Newman.
- October 4, Bike Tour of Windsor's Riverfront  
Discover the rich heritage that shaped our shoreline, while taking a leisurely ride along the riverfront.
- October 4, 2025 Museum Volunteer Group Monthly Meeting at Chimczuk Museum 1PM  
Talk by The Principal Chronicles' author David Garlick.
- October 25, Free Admission day at Chimczuk for Halloween  
Come celebrate Halloween with the opening of the temporary exhibition Windsor's Magic Circle: Celebrating 75 Years & partake in a Halloween themed scavenger hunt. Everyone is welcome to come in costume.
- November 1, Sandwich Walking Tour  
Back by popular demand! Explore the history of Sandwich Town with a guided Tour.
- November 8, Museum Volunteer Group Monthly Meeting at Chimczuk Museum 1PM  
Talk by author/historian Paul Langan: Forgotten Windsor Music Legends.
- November 11, Free Admission for Remembrance Day 10AM-5PM  
Indigenous Veterans Display exhibit opening.
- November 15, Free Admission for the opening of the temporary exhibition A River Runs Between Us 10AM-5PM
- December 2-31, Jack Frost Gets Lost  
Search through the Chimczuk exhibitions to find Jack Frost and his helpers and uncover the secret word of the week to win a small prize. Regular museum hours and admission rates apply.

## 8. DATE OF NEXT MEETING

Wednesday, November 26th at 5:30 pm at the Chimczuk Museum.

Museum Subcommittee of the Community Public Arts Working Group minutes  
September 10, 2025

**9. ADJOURNMENT**

Meeting was adjourned at 6:20pm.

Museum Subcommittee of the Community Public Arts Working Group minutes,  
November 26, 2025

MINUTES Windsor, Ontario, November 26, 2025

A meeting of the **Museum Subcommittee of the Community Public Arts Working Group** is held this day commencing at 5:30 o'clock p.m. at Museum Windsor, Chimczuk Museum location, there being present the following members:

***Present:***

Irene Hawkins  
Grace Manias  
Nadja Pelkey  
Teajai Travis

***Regrets:***

Ashley Kijewski

***Also present are the following resource personnel:***

Madelyn DellaValle, Museum Curator  
Michelle Staadegaard, Manager of Culture

**1. CALL TO ORDER**

Irene Hawkins calls the meeting to order at 5:30 o'clock p.m. and the Subcommittee considers the Agenda (previously distributed), matters which are dealt with as follows:

**2. ADDITIONS TO THE AGENDA**

**Welcome new member of the Museum Subcommittee of the Community Public Arts Working Group.**

- As a result of the passing of Leisha Nazarewich, and resulting vacancy on this Subcommittee, Nadja Pelkey, a member of the Community Public Arts Working Group has now been appointed to this Subcommittee.

**3. DECLARATIONS OF CONFLICT**

None declared.

**4. MINUTES**

Moved by G. Manias, and seconded by T. Travis that the minutes of the Museum Subcommittee of the Public Arts Advisory Committee held September 10th, 2025 BE ADOPTED

Carried.

## **5. BUSINESS ARISING FROM THE MINUTES**

### **5.1 Update on building maintenance at the Francois Baby House**

M. Della Valle reported that:

- Leaking on west side of storage area continues – Facilities is looking into waterproofing the patio overtop the storage area
- Gas line replaced
- Replacement of security panels at the François Baby House is being undertaken
- More storage for artifacts is needed

### **5.2 Duff Baby House**

M. Della Valle reported that:

- Construction/restoration project timeline is being extended. The end date for the construction and removal of the last hoarding should be year end.
- This construction project has resulted in restored windows, roof, new HVAC, and a restored porch. Basically the envelope of the building has been solidified.
- Tours in December are cancelled

### **5.3 Streetcar No. 351 at the Legacy Beacon**

M. Della Valle noted:

- Between April and the end of October 2025, more than 28,000 visitors attended the Streetcar and accompanying exhibition
- Streetcar 351 and concession will reopen to the public in May 2026 with regular hours
- Streetcar 351 is available for private bookings during the off season

### **5.4 Update on Museum Grants**

- Community Museum Operating Grant
  - Museum recently got notified that it was successful in its application for CMOG \$25,094 in funding this year
  - Next application is due at the end of June
- Grants are currently open for the Canada Summer Jobs (which the museum applies for in conjunction with Windsor Historic Sites Association) and Young Canada Works in Heritage Institutions. Museum Windsor will be applying for both of these grants.

## **6. NEW BUSINESS**

None to discuss

## **7. REVIEW OF MUSEUM ACTIVITIES**

M. Della Valle updated the sub-committee on highlights of recent and upcoming events:

- Halloween free admission day and opening of the temporary exhibitions Windsor's Magic Circle: Celebrating 75 Years & CBC/Radio-Canada Windsor Photographic Display; also a non-perishable food collection for Windsor Youth Centre
- November 11, Free Admission for Remembrance Day 10AM-5PM  
And the opening of the displays Remembering the Brave: Local Indigenous Veterans Through History, and Windsor's First World War in 13 Objects – an exhibit by Western University students
- November 15, Free Admission for the opening of the temporary exhibition A River Runs Between Us 10AM-5PM
- New exhibit at the François Baby House, Leisha Nazarewich Santa Collection
- December 2-31, Jack Frost Gets Lost  
Search through the Chimczuk exhibitions to find Jack Frost and his helpers and uncover the secret word of the week to win a small prize. Regular museum hours and admission rates apply.
- Holiday crafts at Chimczuk Museum and the François Baby House
- Free admission days December 5-6-7 to check out Chimczuk Museum Gift Shop Holiday merchandise, and to celebrate Art For All: Art Sale at Art Winsor Essex
- Holiday closures
  - François Baby House, closed December 24-25-26, and January 1
  - Chimczuk Museum, closed December 25, and January 1
- New Hours at Art Winsor Essex beginning in December, and new admission procedure
  - Thursdays 11am to 9pm
  - Fridays, Saturdays, Sundays 11am to 5pm
  - Monday to Wednesday, Pre-booked tours only
  - There will no longer be joint admission between AWE and Museum Windsor
  - AWE will be taking their own admissions to the gallery on the 2<sup>nd</sup> floor

## **8. DATE OF NEXT MEETING**

Wednesday, February 11<sup>th</sup>, 2026 at 5:30 pm at the Chimczuk Museum.

## **9. ADJOURNMENT**

Meeting was adjourned at 6:05pm.

## **Appendix A:**

### **Final Report on Museum Windsor Activities in 2025**

#### **Staff Development**

- Monthly safety talks for all staff on a variety of safety-related topics, and other mandated City of Windsor training
- Museum staff attended Museums Canada Annual Summit “Turning Bold Ideas Into Meaningful Actions”
- Museum staff on executive of South Western Ontario Heritage Council
- Museum staff volunteering on committee with Ontario Museum Association
- Museum staff participate in Community Public Arts Working Group
- Museum Staff assisting TWEPI with bus tour training local businesses on tourist locations throughout Windsor and Essex County
- Museum staff attended online Digital Asset Management conference, and Digital Strategy education session

#### **Staff changes:**

- 3 temporary part time Guides hired
- 3 temporary summer students hired, 2 through Young Canada Works in Heritage Organizations funding, and 1 through Canada Summer Jobs (in partnership with Windsor Historic Sites Association)

#### **Administration**

- Four (4) meetings of the Museum Subcommittee of the Community Public Arts Working Group
- Museum policies updates approved in 2025: Physical Plant Policy; Community Policy
- Museum Windsor Digital Strategy updated
- Applied and received two (2) Young Canada Works in Heritage Organizations summer student grants
- Windsor Historic Sites Association applied for and received one (1) Canada Summer Job grant
- Applied for and received the Community Museum Operating Grant 2025-26
- Continued museum support of Les Amis Duff-Bâby in their Gordie Howe International Bridge funding to further interpretation at the Duff-Baby House
- Supported a University of Windsor grant application for the project “Shared Histories: Francophone Presence and Community Interactions in Windsor-Essex”
- Streetcar No. 351 and associated exhibition building added to Museum portfolio

#### **Maintenance/Physical Plant**

Museum Subcommittee of the Community Public Arts Working Group minutes  
November 26, 2025

- There were three (3) meetings of the Museum Capital Reserve (Facility) Committee whose job is to monitor the physical building and make appropriate and timely repairs.
- François Baby House: New gas line and meter installed; windowsills repainted; sump pump in storage area replaced; Sycamore tree trimmed
- Leaking continues to be a small but ongoing problem in the basement storage area on the west side of the “fort” of the François Baby House
- Lack of collection storage space becoming an acute problem
- Alarm monitoring included review of Open/Close reports
- Physical plant inspections carried out on a regular basis and regular maintenance items addressed.
- Monthly inspections carried out at Streetcar 351
- Fire drill carried out at the Francois Baby House on September 17, 2025; Fire Drill for 401 Riverside Building CM and AWE on June 5, 2025
- 4 meeting of the Joint Health and Safety Committee, plus monthly inspections of François Baby House, and the Duff-Baby House and Interpretation Centre
- Regular inspections of the WWI guns at offsite storage
- Museum Volunteer Group member tended the garden at Francois Baby House
- The grounds of the François Baby House and the Chimczuk Museum and now the Streetcar No. 351 at Legacy Beacon are the locations of socially-disruptive behaviour, part of an ongoing larger societal problem that is not limited to these sites

### Curatorial Activities – Research

- The Museum staff assisted 45 distance researchers. (Distance being someone unable to physically come to the museum and who contacts us by fax, phone or email).
- There were approximately 9 onsite researchers.
- Museum staff research included
  - Streetcar tickets & vintage ads for streetcar display
  - other potential artifacts offered for donation
  - Santa Claus collection
  - Indigenous Veterans
  - Indigenous history of Windsor-Essex and area particularly the 10<sup>th</sup> anniversary of TRC
  - Genealogical research
  - Plaques & Memorial (especially the Vietnam Memorial)
  - Keeping up with publications on history of this area
  - Social Media posts & responses
  - Photographic research
  - Archaeological research
  - Detroit Red Wings 100<sup>th</sup> anniversary and the Windsor “Barn” Arena
  - Various site/ Fire Insurance Map inquiries
  - New Hospital location
  - HMCS Hunter and naval history of Windsor
  - Research questions from the public

### **Collections Management/Artifact Acquisition**

- Two (2) acquisitions committee meeting were held, and newly collected artifacts and images are currently being accessioned.
- Other cataloguing information:
  - PMs (Ephemera collection) catalogued=67
  - Images catalogued=2681 (of which 112 were slides)
- Mimsy (collections management software) updates:
  - New Records added=2809
  - Updated Records=5968
  - New media records added=2813
  - Updated media records=2826
- Young Canada Works grant resulted in: Ongoing recording of mentions of Indigenous life in local area newspapers & added to the photographic documentation of the multicultural nature of the area.
- Canada Summer Jobs grant resulted in an updated brochure for the Southwestern Ontario Heritage Council.
- Recording & Tracking of various collection with in the City of Windsor including artifacts from Roseland, those at MacKenzie Hall & Coach House
- As the current Collections Management software will no longer be supported after Dec 2026 we are in the process of learning more about the CMS recommended to replace it
- Purchase of No 2 Construction Battalion badge
- Oral History project Armenian community

### **Conservation**

- Regular inspections of Streetcar 351
- Treatment of additional historic streetcar rails for collection
- Historic Map consolidation
- Reattach wooden rosettes on 2 chairs in collection
- Conservation advice & monitoring of various City of Windsor space: Judicial building, Willistead Manor & Coach House, Mackenzie Hall, Artillery storage
- Space for artifact storage is increasingly a serious and acute issue. More storage space is needed.

### **Loans – incoming and outgoing**

- Museum Windsor lends and borrows artifacts from various institutions and individuals for temporary exhibitions. One ongoing outgoing loan is to the Detroit Historical Museum which includes a set of seats originally from the Olympia Arena

## Exhibitions

### Exhibitions on display or in progress 2025 –

- Offsite
  - *Museum Windsor participated in a pop-exhibit at Caldwell Nation, August 7, 2025 WHAT BELONGS TO US: DBENDAASWIN-AN NAKAÄZWIN-AN*
- Outdoor cases at Francois Baby House
  - *Windsor Public Library features Windsor Star Photos Exhibit - Local Labour History*
  - *Schools in Windsor-Essex - Photos from Museum Windsor Collection*
  - *Jesuit Pear Tree - Heritage Tree display*
  - *François Baby and Enslavement in the late 18<sup>th</sup> – early 19<sup>th</sup> Centuries*
- Temporary exhibits – lower level of Francois Baby House
  - *Projectile Points – Indigenous Stone Tools*
  - *The Silver Speaking Trumpet - 170th Anniversary of Great Fire of 1849 (featuring loan of artifacts from Detroit Historical Society)*
  - *Animals in the Collection*
  - *Santa Claus Collection by Leisha Nazarewich*
- Concourse at Chimczuk Museum
  - *COVID Quilt*
  - *The Odyssey of Wawel's Treasures 1939-1961; a copy of Copernicus's famous book *De revolutionibus orbium coelestium* (published in 1543), and a copy of the May 3rd, 1791 Polish Constitution- Polish Pop-up*
- Large Case in Concourse (aka Marine Case)
  - *Remembering Windsor's Emancipation Celebrations (Guest Curator Irene Moore Davis with assistance from local author and scholar Kimberly Simmons, Amherstburg Freedom Museum Assistant Curator Lorene Bridgen-Lennie)*
  - *Local Hockey Collection*
  - *Canadian Vietnam Veterans Memorial Association*
- Community Case (in permanent exhibition Chimczuk Museum)
  - *South African (Boer) War Monument: Remembering Those Who Served*
  - *"Remembering the Brave: Indigenous Veterans Through History"*
- Multipurpose Gallery (Chimczuk Museum)
  - *Beyond the Barrel: Windsor's Whisky History*
  - *Hockey - Canadian Museum of History*
  - *Witness Blanket (Artist Cary Newman- Canadian Museum for Human Rights)*
  - *Windsor Magic Circle - Ring 116: Celebrating 75 Years*
- Grey Galleries (East Galleries Chimczuk Museum)
  - *Windsor In Focus: Forty Years Through the Lens of Nick Brancaccio (Guest curator Nick Brancaccio)*
  - *A Snapshot of the Literary History of the Windsor Region by Guest Curator Marty Gervais*
  - *A River Runs Between Us - The Unique Shared History of Detroit and Windsor (Guest Curators Chris Edwards and Elaine Weeks)*
- Common Corridor-Hallway (Shared between Chimczuk Museum and AGW)

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- *Lazurek Collection - Windsor Winters*
- *Armenian Photographic Exhibit – Hallway*
- *CBC/Radio-Canada Windsor Photographic Display*
- North Corridor (Chimczuk Museum)
  - *“W” Time Capsule display*
  - *The Fabric of Our Being- Nadine Williams artist*
  - *Windsor's First World War in 13 Objects – an exhibit by Western University students*
- Permanent exhibitions:
  - *The River and Land Sustain Us (permanent exhibition on History of Windsor at 401 Riverside Dr. W. location)*
  - *Original Peoples Gallery (at 401 Riverside Dr. W. location)*
  - *TRC 10 Years Later: Reconciliation or ReconcilAction? Update to Original Peoples Culture and Legacy Gallery (installed June 21, 2025)*
  - *Hands-On History (Children's Gallery at 401 Riverside Dr. W. location)*
  - *Concourse displays themed on the Detroit River (at 401 Riverside Dr. W. location) (at 401 Riverside Dr. W. location)*
  - *Concourse display - Why is this museum named the Chimczuk Museum?*
  - *Windsor A-Z (at 401 Riverside Dr. W. location)*
  - *Our French Roots (French Heritage exhibition at the François Baby House) (Note this exhibition opened December 2<sup>nd</sup>, 2015)*
  - *Windsor and the War of 1812 (at François Baby House)*
  - *Windsor and the Upper Canadian Rebellion of 1838 (at François Baby House)*
  - *The Vault Exposed exhibition (at François Baby House)*
  - *The History of the François Baby House and the Baby Family (at François Baby House)*
- Duff Baby House and Interpretation Centre:
  - *Bilingual exhibit at Duff Baby House “Welcome to the Duff-Baby House: Watching over Sandwich Since 1798”*
- Streetcar No. 351 at Legacy Beacon (opened April 24, 2025):
  - *Streetcar No. 351 Windsor and the Story of Public Transit on Rails*

### Education/Outreach

- Educational programming is for schools, day camps, daycares, social clubs and organizations, group programming and private groups
- Of particular note this year was the interest and participation by schools and community and First Nations organizations in museum programming for the Witness Blanket exhibition
- Total number of children and adults participating in in-person educational programs
  - 2025=6170
  - 2024= 3177
  - 2023=2479

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- Total number of children and adults participating in virtual/offsite educational programs
  - 2025=529
  - 2024= 426
  - 2023=103
- Streetcar No. 351 tours/programs
  - There were 14 pre-booked tours for a total of 329 people
- Museum Windsor created unique crafts, and specialized scavenger hunts for public programs, general visitors and education programs
- Open House days at Duff-Baby House
  - 2024=495
  - 2023=1264
  - 2022=1413
- Total Numbers for the Duff-Baby House property including House & Interpretation Centre
  - 2025=Note that the Duff Baby House **was closed to the public** all year due to extensive restoration work to renew and restore the historic fabric of the house, and replace the HVAC system conducted by the Ontario Heritage Trust
  - 2024= 650
  - 2023= 1492
  - 2022=1593
- Educational programs:
  - Museum Detective
  - Interactive guided exhibition tours for permanent and temporary exhibitions
  - Hands-on artifact programming on a variety of themes, e.g. Geologic History; Fur Trade; Indigenous History
  - Offsite programming for seniors
  - Adults with disabilities tour
  - Indigenous themed programming for schools
  - Streetcar transportation themed tours at Legacy Beacon
  - Walking and Bike tours of the city
  - Lego mini-figure scavenger hunt at the François Baby House
  - Scavenger hunts for families at the Chimczuk Museum and the Duff-Baby House
  - P.D. Day and Holiday Family Programming
  - Guided craft activities
  - Open streets public programming
  - Also refer to note \* below

**Public Programming:**

- January
  - Jack Frost Gets Lost
  - Beat the Winter Blues With Free Admission to the Chimczuk Museum

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- Teajai Travis Multicultural Community Storyteller, drumming and storytelling
- Bob Duff talk on History of Hockey in Windsor
- Mighty Ducks movie
- Guided crafts
- Gift Shop sale
- Facebook and website activities/posts
  
- February
  - Museum Volunteer Group Meeting and Guest Speaker – Nadine Williams “The Fabric of Our Being-Transformative”
  - Historic Canadian flag on display for Heritage Day – In honour of the 60th anniversary of the Canadian flag, Museum Windsor is pulling out an historical flag from the collection. The flag is part of a series of flags that were raised on Parliament Hill on Feb. 15, 1965.
  - Free admission day in honour of Heritage Day & Black History Month
  - Facebook and website activities/posts
  
- March
  - Facebook and website activities/posts
  - March Break celebrates everything hockey at the Chimczuk Museum
  - Guided crafts
  - Guest Curator Nick Brancaccio gives tour of his exhibition *Windsor in Focus: Forty Years Through the Lens of Nick Brancaccio*
  - Walter Petrichyn, Museum Assistant, gave talk entitled “Lights, Camera, Action” featuring photographic related artifacts.
  - Museum Volunteer Group Meeting and guided tour of our new travelling exhibition, Hockey from the Canadian Museum of History.
  - Heather Colautti, museum Registrar gave talk to Ontario Genealogical Society
  
- April
  - Facebook and website activities/posts
  - *A Snapshot of the Literary History of the Windsor Region*, by Marty Gervais, Exhibition launch and literary readings and Free Admission Day to Chimczuk Museum
  - Museum Volunteer Group meeting and tour by Marty Gervais of *A Snapshot of the Literary History of the Windsor Region*
  - Museum Windsor participate in AWE At Night with Marty Gervais giving a tour of his new exhibition
  - Streetcar No. 351 and Legacy Beacon opening April 24-27 opening program of activities, including guided tours, crafts, family entertainment
  - Easter/spring themed crafts
  - Streetcar No. 351 and Concession open – Spring/Summer hours
  
- May

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- Facebook and website activities/posts
- Lego Superheroes Scavenger Hunt installed at the François Baby House
- Museum Windsor hosts Jane's Walk – Ottawa Street History Walking Tour
- Museum Windsor- Detroit From Afar Walking Tour
- Les Amis Duff-Bâby hosts Jane's Walk - Take a Bite of Sandwich (History)
- Free Admission Day Comic Book Day – public programming
- Free Admission Day – International Museums Day
- Museum Volunteer Group meeting and Guest lecture by Dr. Francesco Biondi from the University of Windsor about his recent study exploring the cognitive benefits of museum visits
- Opening reception for new display highlighting the Armenian Community of Windsor with remarks by Guest Curator Christopher Waters and Her Excellency Anahit Harutyunyan, Ambassador of Armenia to Canada
- Private viewings for Indigenous Community for the exhibition Witness Blanket
- François Baby House Tour & Sunday Hours once/month begins – This month tour of Labour History Windsor Public Library/Windsor Star photo exhibit
- Streetcar No. 351 and Concession open – Spring/Summer hours
  
- June
  - Facebook and website activities/posts
  - Museum Volunteer Group Volunteer Group Appreciation Lunch
  - Free Admission Day for WIFF Under the Stars
  - National Indigenous Peoples Day - Free Admission Day; Indigenous-themed crafts and activities
  - François Baby House Tour & Sunday Hours/once per month – theme of tour = Tour of Heritage Gardens
  - Museum Staff at Event Centre at LaSalle Landing Senior Information Booth
  - Streetcar No. 351 and Concession open – Spring/Summer hours
  
- July
  - Facebook and website activities/posts
  - Canada Day Free Admission Day – public programming
  - Free concert at Legacy Beacon on July 1
  - François Baby House Tour & Sunday Hours once/month – this month guided tour of Animals in the Collection
  - Streetcar No. 351 and Concession open – Spring/Summer hours
  
- August
  - Facebook and website activities/posts
  - Free Admission – Emancipation Day Celebration – with activities
  - François Baby House Tour & Sunday Hours once/month – this month learn about "These are a few of my favourite things."
  - Guided Streetcar conductor hat craft
  - Streetcar No. 351 and Concession open – Spring/Summer hours

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- September
  - Facebook and website activities/posts
  - MVG meeting at the Streetcar – Streetcar historian Bernie Drouillard speaker
  - Museum Staff participation in Open Streets, Healthy Communities Block Captains and handing out Museum Windsor and Culture promotional materials
  - Museum Staff-led Erie Street Walking Tour
  - Free Admission AWE Night Light Family Day (and Chimczuk Museum)
  - National Truth and Reconciliation Day (Orange Shirt Day) - Free Admission Day
  - Evening of poetry and music at the Legacy Beacon, with Streetcar No. 351 tours, September 23, 2025
  - François Baby House Tour & Sunday Hours once/month –“Schools in Windsor-Essex, photos from Museum Windsor collection”
  - Streetcar No. 351 and Concession open – fall hours
  - Public guided tour of Streetcar offered every Saturday and Sunday at 3pm
  - Labour Day Guided crafts at Streetcar – fish theme
  
- October
  - Facebook and website activities/posts
  - Sheet Metal Workers & Roofers (Local 235) apprentices at Legacy Beacon building their copper project (miniature Streetcar No. 351) for the sheet metal competition
  - Museum Volunteer Group meeting local author David Garlick talk on his books, the Principal Chronicles 1 & 2
  - Bike tour of Windsor Riverfront park
  - Free Admission Day - Hallowe'en activity day for families at Chimczuk Museum
  - Windsor Magic Circle, balloon animals and magic tricks
  - Chimczuk Museum Ontario Archaeological Society Symposium reception, Oct 17
  - François Baby House Ontario Archaeological Society Symposium flint knapping workshop, Oct 19
  - Guided tour of Streetcar No. 351 for Minister Cho
  - Indigenous Voices Book Fest event
  - Les Amis Duff Baby Spooky Jane’s Walk – ‘Sandwich’s First Residents and First Residence”
  - Streetcar No. 351 and Concession open – fall hours – closing at month end
  - Public guided tour of Streetcar offered every Saturday and Sunday at 3pm
  
- November
  - Facebook and website activities/posts
  - Sandwich Walking Tour
  - Free Admission Day in honour of Remembrance Day, new exhibits, “Remembering the Brave: Indigenous Veterans Through History”, and “Windsor's First World War in 13 Objects – an exhibit by Western University students”

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- Poppy crafts
- Dieppe Park Monuments Walking Tour
- Museum Volunteer Group meeting with guest lecture by Paul Langanis a Canadian Author/Historian – "Forgotten Windsor Music Legends."
- Free Admission Day and reception for A River Runs Between Us exhibition
  
- December
  - Facebook and website activities/posts
  - Santa puppet craft with carded sheep's wool
  - Museum Volunteer Group Holiday dinner
  - Holiday Crafts and Activities (Holiday Bingo and Jack Frost Gets Lost)
  - Family-friendly main gallery tour

**Community liaisons/Partners:**

- One of museum staff sits on the Aboriginal Education Council at the University of Windsor.
- Other museum staff members assist in coordinating the SouthWest Ontario Heritage Council (SWOHC) which meets 4 times per year
- Art Windsor Essex – AWE at Night – Museum Windsor periodically joins forces with AWE to open the Chimczuk Museum space at night and offer tours of new exhibitions
- Museum Windsor a member of Tourism Windsor Essex Pelee Island, the Downtown BIA and Visit Detroit
- Programming with the Windsor Public Library, and free admission passes to the Chimczuk Museum that can be borrowed at the WPL; Windsor Public Library Archives exhibitions of Windsor Star photos
- Museum Staff liaising with Caldwell First Nation. By invitation, attended the event What Belongs to Us Dbendaaswin-An Nakaazwin-An
- Museum staff liaising with Walpole Island First Nation
- Museum staff participate in local Orange Shirt Day committee
- Windsor Youth Centre – collecting non-perishable food items
- Amherstburg Freedom Museum
- Tourism Essex Windsor Pelee Island
- Windsor Public Library Archives
- University of Windsor Archives
- Canadian Club Brand Centre
- Essex and Kent Scottish Regiment Association
- Les Amis Duff-Bâby
- Ontario Heritage Trust
- Chimczuk Museum and Legacy Beacon are Bike-Friendly certified through Ontario by Bike Network
- Chimczuk Museum hosted a P2P Community Consultation
- Partnership with the Human Systems Lab at the University of Windsor to facilitate a research project "Exploring the Cognitive Restoration Effect of Visiting Museums"

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resulting in the publication of “Art Immersion: Evidence for attention restoration in museums” in *Consciousness and Cognition*, Volume 136, November 2025, 103939

- Partnership with Jane’s Walk - Museum Windsor has participated in Jane's Walk Windsor festivals, providing to the public free history walking tours, since 2019
- Ontario Heritage Trust
- South Western Ontario Heritage Council
- Ontario Archaeological Society local chapter
- Windsor Historic Sites Association – owns the François Baby House and has an agreement with the City of Windsor to operate it as a museum

### **Museum Volunteer Group**

- The Museum Volunteer Group assisted visitors at Francois Baby House main desk, and the Chimczuk Museum Gift Shop, tending to the garden, and assisting with programs.
- Museum Volunteer Group Members= 37
- Volunteer hours for 2024:
  - Chimczuk Museum= 1,106 hours
  - François Baby House: =1035.75 hours
  - Total=: 2,141.75 (increase of 170.25 hours over 2024)
  - Equivalent of 57.9 work weeks (37 hour work week), or 1.1 year’s worth of full-time work hours (37 hour work week)

### **Les Amis Duff-Bâby Volunteers**

- A community based volunteer group which supports and promotes the Duff-Baby Mansion, including providing volunteers for the free tour days at the Duff-Baby House. The Corporation of the City of Windsor has a Memorandum of Understanding with Les Amis Duff-Bâby.
- 652 volunteer hours in 2025 (no tours due to restoration project, but executive involved in planning for new interpretation project)
- 992 volunteer hours in January-October 2024
- 780 volunteer hours in 2023

### **Museum Gift Shop**

- Point of Sale merchandise report from Activenet shows sales for January 1-December 31
  - 2025=\$ \$26,162.54
- Previous year’s sales:
  - 2018=\$15,615.55
  - 2019=\$16,224.82
  - 2020=\$3,657.41
  - 2021=\$4,458.10
  - 2022=\$27,163.07

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- 2023=\$31,600.47
- 2024=\$22,176.43
- Note these figures include the taxes charged.

**Marketing/Public Relations**

- The Museum had media coverage in 2025 including 52 pieces of media coverage from print, radio, television, internet sources).
- Two editions of the newsletter “Museum Windsor News” were produced.
- News on the museum is also distributed on a monthly basis in the City of Windsor’s monthly City Circuit; monthly PSAs are also sent out.
- Purchased advertising included boosted Facebook posts, and a range of print media, online media and radio advertising.
- Cogeco YourTV filmed at Streetcar No. 351 and the François Baby House
- Hosted Travel Writers and Influencers (arranged by TWEPI)

**Facebook Statistics:**

Top Facebook posts (highest reaching) 2025

Post topic	Date posted	Reach	Shares	Comments	Reactions
Photo: Cheetah’s	August 19, 2025	42, 865	17	54	127
Photo: 1954 Centennial Birthday parade	July 13, 2025	29, 211	63	23	340
Photo: Perogie Making	December 3, 2025	28, 165	65	38	377
Map: Walker Airport	October 13, 2025	17, 259	28	10	160

- We gained approximately 800 Facebook followers in 2025 bringing us to 5922 followers.

**Museum Windsor YouTube Channel**

- This year 12 new videos were added: 5 being new creations and 7 being ones that previously had been posted directly on Facebook.
- One of these new creations, a 32 second video about our free day for Free Comic Book Day was viewed 18,000 times. (Note this was used as a paid ad)

**Total visitation to the museum**

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- Total visitation number for **2025 = 48531**, including individual site attendance as follows:
  - Chimczuk Museum = 13998
  - Francois Baby House = 4642
  - Duff Baby House & Interpretation Centre = 19 (note site closed for whole year due to restoration project)
  - Streetcar No. 351 at Legacy Beacon = 28175 (first year of operation for this site)
  - Virtual/offsite programs = 1697
  
- For comparison purposes Total visitation number for 2024 = 20027, including individual site attendance as follows:
  - Chimczuk Museum = 13559
  - Francois Baby House = 3881
  - Duff Baby House & Interpretation Centre = 650
  - Streetcar No. 351 at Legacy Beacon= UNDER CONSTRUCTION NOT OPEN TO PUBLIC
  - Virtual/offsite programs = 1513
  
- For comparison purposes total overall visitation at all sites in previous years:
  - 2024=20027
  - 2023=23,389
  - 2022=18,028(note closed January due to pandemic)
  - 2021=1,301 (note closed most of the year due to pandemic)
  - 2020=2,718 (note closed mid-March through year end due to pandemic)
  - 2019=19,397
  - 2018=21,420

## Appendix B:

### Museum Windsor Strategic Plan 2026-2028

#### **Vision**

Telling Our Stories...Sharing Yours...

#### **Mission**

Museum Windsor inspires passion, arouses curiosity and promotes learning about the unique history and the natural, social, technological and cultural development of the City of Windsor and area for the benefit of our community and our visitors. The museum will acquire, preserve, document, illustrate and promote this history.

#### **General Points:**

- Falls under the **Municipal Cultural Master Plan** for the City of Windsor, which was developed through an extensive public consultation process (including interviews, surveys, workshops, focus groups, and open houses) as well as a benchmarking exercise that examined the efforts of other Ontario communities to develop their cultural sectors; Museum Windsor is part of Culture, City of Windsor, and includes the Chimczuk Museum, the François Baby House, Streetcar No. 351, and the leased space at the Duff-Baby House. Note that other heritage locations within the City of Windsor umbrella may also have Museum Windsor artifacts.
- In accordance with established **City of Windsor and Museum Windsor policies**
- To be reviewed annually by the museum and cultural affairs staff, and Museum subcommittee, and also with input from community consultations including (but not limited to) public surveys, Facebook/social media engagement
- Windsor City Council is the ultimate responsible body for Museum Windsor activities, with input from the Museum subcommittee of the Community Public Arts Working Group
- To be funded through Museum Windsor's budget as approved by Windsor City Council; this includes implementation of a council-approved fee schedule to offset costs; budget to be reviewed on a monthly basis to monitor expenditures and revenue
- Success will be measured by comparison of statistics in the annual Final Report on Museum Windsor Activities and evaluated as part of annual review of Museum Windsor activities by senior City of Windsor administration

#### **Goals**

1. Exceed the Standards for Community Museums in Ontario

2. Value and support our partners, volunteers and staff.

3. Plan strategically, including

- exhibitions
- collections
- research
- programming
- financial goals
- human resources
- physical plant
- volunteers
- education and public programming
- community

Action	Timeline	Resources Required
<p><b>Exceed Standards for Community Museums in Ontario</b></p> <ul style="list-style-type: none"> <li>• Minimum hours and days advertised and open to the public</li> <li>• Full time, trained Curator</li> <li>• Separate financial records</li> <li>• Catalogued artifact collection</li> <li>• Evaluated program of research, exhibition and interpretation</li> <li>• Complete and up to date museum policies</li> </ul>	Reviewed annually	Museum staff, Culture staff, relevant City of Windsor support
<p><b>Value and support our partners, volunteers and staff</b></p> <ul style="list-style-type: none"> <li>• Work in cooperation with other local heritage organizations and provide leadership through the Southwestern Heritage Council</li> <li>• Work closely with Windsor Historic Sites Association (which owns the François Baby House building), and Les Amis Duff-Baby, a volunteer group dedicated to promoting and interpreting the heritage of the Duff-Baby House, and the Museum Volunteer Group</li> <li>• Contribute to City of Windsor projects</li> <li>• Plan for volunteer and staff succession</li> </ul>	Ongoing	Communication with multiple partners
<p><b>Plan Strategically</b></p> <p><u>Exhibition Goals (Leads - Museum Coordinator, Curator)</u></p>	Reviewed as part of annual	

<p>Note – exhibitions include a mix of in-house artifact/image based, travelling, community-based, and intern-student designed.</p> <p>2026</p> <ul style="list-style-type: none"> <li>• Conduct annual permanent exhibition walk-through inspection/note and fix deficiencies or add to update list for future (note likely budgetary impact, especially with regards to multi-media elements)</li> <li>• Create and Maintain exhibits in “spoke” locations (Duff-Baby House, Streetcar No. 351, Coach House, etc.)</li> </ul> <p>New exhibitions:</p> <ul style="list-style-type: none"> <li>• Buildings That Still Are</li> <li>• HMCS Hunter exhibition</li> <li>• Bi-Giwen: Coming Home, Truth Telling From the Sixties Scoop (Travelling exhibition from Legacy of Hope Foundation)</li> <li>• Treasures from the Vault</li> <li>• Carnivorous Dinosaurs (Travelling exhibition from Research Casting International (RCI))</li> <li>• AWE - Waawiitanong Forever Photo Display (by Art Windsor Essex)</li> <li>• Community Jazz exhibit (by Hugh Leal) (to be confirmed)</li> <li>• 100<sup>th</sup> Anniversary of the Royal Canadian Legion</li> <li>• Featured Black History Month artifact: No. 2 Construction Battalion badge</li> <li>• Heritage Greeting Cards</li> <li>• 1776-1783 Perspective from the South Shore – The Loyalists</li> </ul> <p>2027</p> <ul style="list-style-type: none"> <li>• Conduct annual permanent exhibition walk-through inspection/note and fix deficiencies or add to update list for future (note likely budgetary impact, especially with regards to multi-media elements)</li> <li>• Create and Maintain exhibits in “spoke” locations (Duff-Baby House, Streetcar No. 351, Coach House, etc.)</li> </ul>	<p>museum and Culture planning</p>	<p>Museum staff (Curator directs staff), Culture within the Division of Community Services (Manager of Culture directs staff), relevant City of Windsor support; community participation; adequate funding through municipal budget and funding partners</p>
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<p>New exhibitions</p> <ul style="list-style-type: none"><li>• Iron Willed: Women in STEM (Travelling exhibition by Ingenium)</li><li>• Windsor Pride Exhibition (to be confirmed)</li><li>• 10<sup>th</sup> Anniversary of the Great Canadian Flag</li><li>• Do you Remember When: Growing Up in the 80s, 90s, and early 2000s</li><li>• Local History of Photography</li><li>• Evelyn McLean Valentines Day Card collection</li><li>• Travelling exhibition to be scheduled</li></ul> <p>2028</p> <ul style="list-style-type: none"><li>• Conduct annual permanent exhibition walk-through inspection/note and fix deficiencies or add to update list for future (note likely budgetary impact, especially with regards to multi-media elements)</li><li>• Create and Maintain exhibits in "spoke" locations (Duff-Baby House, Streetcar No. 351, Coach House, etc.)</li></ul> <p>New exhibitions</p> <ul style="list-style-type: none"><li>• Windsor pizza</li><li>• Menus in the Collection</li><li>• Travelling exhibitions – two to be scheduled</li><li>• Disasters!</li><li>• Town of Ojibway</li></ul> <p><u>Collections (Leads - Registrar, Museum Collections Assistant and Curator)</u></p> <p>2026 Collection Goals</p> <ul style="list-style-type: none"><li>• Review Digital Plan and update as necessary</li><li>• Maps -piece together images of larger maps so that they can also be added to the database &amp; add to database</li><li>• Complete assessment of future storage needs including prediction of when 100% full will occur. This will identify area of extra shelf space in current storage area and lead to potential new storage opportunities (potentially in other city facilities –</li></ul>		
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<p>remembering environmental needs of museum artifact collections and security needs) or if not feasible prepare for moratorium on collecting</p> <ul style="list-style-type: none"> <li>• Backlog of basic cataloguing</li> <li>• Artifact photography</li> <li>• Update database with artifacts and photographs</li> <li>• Rehouse holiday &amp; education programming artifacts</li> <li>• Update Collections Management Software - perhaps with more than 2 people able to enter</li> <li>• Rehouse &amp; multimedia collection in new storage drawers in Fort</li> <li>• Complete ledger for education collection. - Replace paper tags on education collection artifacts with proper artifact labelling.</li> <li>• Assess other City of Windsor heritage collections &amp; discuss the possibility of cataloguing these for tracking purposes</li> <li>• Assess artifacts currently on display as part of our 2016 permanent exhibit expansion for conservation needs</li> <li>• Conduct and catalogue oral history interviews with local population as opportunity arises</li> <li>• Organize conservation supplies</li> </ul> <p>2027 Collection Goals</p> <ul style="list-style-type: none"> <li>• Review Digital Plan and update as necessary</li> <li>• Inventory and re-housing of archaeological collection, as well as digitize archaeological reports</li> <li>• Create a possible deaccession list</li> <li>• Backlog of basic cataloguing</li> <li>• Artifact photography</li> <li>• Update database with artifacts and photographs</li> <li>• Inventory and catalogue education collection &amp; move to Chimczuk Museum</li> <li>• Work on clearing Back log of PM creation</li> </ul>		
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<ul style="list-style-type: none"><li>• Add subject headings to database records for Pamphlet collection using the typed list from the -add subject headings to new image records card catalogues &amp; misc. lists</li><li>• To consolidate storage space, continue to make use of storage containers rather than placing artifacts on open shelves</li><li>• Conduct and catalogue oral history interviews with local population as opportunity arises</li></ul> <p>2028 Collection Goals</p> <ul style="list-style-type: none"><li>• Review Digital Plan and update as necessary</li><li>• Convert outdated formats of multimedia collection to digital formats</li><li>• Cataloguing backlog of photographs</li><li>• Backlog of basic cataloguing</li><li>• Artifact photography -specifically focusing on the original 1957 Museum Windsor collection.</li><li>• Update database with artifacts and photographs</li><li>• Assess the usefulness of the museum's periodical collection and consolidate as needed</li><li>• Look at adding books &amp; periodicals to museum digital catalogue</li><li>• Conduct and catalogue oral history interviews with local population as opportunity arises</li></ul> <p><u>Research Goals 2026-2028 (Leads - Registrar, Museum Collections Assistant, Museum Coordinator, Curator)</u></p> <p>2026 Research Goals</p> <ul style="list-style-type: none"><li>• Investigate appropriate use of AI for research in museums</li><li>• Continue research on Indigenous Veterans &amp; the No.2 Construction Battalion</li></ul>		
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<ul style="list-style-type: none"><li>• Research needs for upcoming exhibits i.e. Loyalists settlers &amp; HMCS Hunter</li><li>• Upcoming anniversaries 100th anniversary of Royal Canadian Legions in 2026 –</li><li>• Respond to Public research questions as well as from other City departments</li><li>• Research as required for incoming artifacts</li></ul> <p>2027 Research Goals</p> <ul style="list-style-type: none"><li>• Continue research on Indigenous Veterans &amp; the No.2 Construction Battalion</li><li>• Research needs for upcoming exhibits</li><li>• Respond to public research questions as well as from other City departments</li><li>• Research as required for incoming artifacts</li></ul> <p>2028 Research Goals</p> <ul style="list-style-type: none"><li>• Research needs for upcoming exhibits</li><li>• Respond to Public research questions as well as from other City departments</li><li>• Research as required for incoming artifacts</li><li>• In 2029 (350th of the Griffon -175th of Great Western Railway -100th of Ambassador Bridge) &amp; in 2030 the 100th of the Detroit-Windsor Tunnel</li><li>• Research for 175th anniversary of Mackenzie Hall in 2030</li></ul> <p><u>Financial Goals 2026-2028 (Leads - Curator, Registrar and Museum Coordinator)</u></p> <ul style="list-style-type: none"><li>• Keep expenditures within established yearly budget</li><li>• Work to meet revenue goals in budget</li><li>• Purchase of Museum gift shop stock in keeping with tracked sales with the goal to grow gift shop sales</li><li>• Maintain accurate inventory on Museum Gift Shop</li><li>• Send staff to Canadian Gift Association Trade Show in order to purchase Canadian stock for the Museum Gift Shop</li></ul>		
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<ul style="list-style-type: none"><li>• Apply for Young Canada Works in Heritage Organizations summer student funding</li><li>• Apply for Community Museum Operating Grant</li><li>• Be alert for relevant museum-related grant opportunities</li><li>• 2026 specific goal – set up new cashless (card only) gift shop at Streetcar No. 351</li></ul>		
<p><u>Human Resource Goals 2026-2028 (Leads - Curator)</u></p> <ul style="list-style-type: none"><li>• Maintain a full staff complement (all years)</li><li>• Hire summer students (all years)</li><li>• Conduct performance appraisals in a timely manner (all years)</li><li>• Training opportunities, both required and optional (all years)</li><li>• Be flexible about sharing recreation staff with other City of Windsor locations, including but not limited to Willistead Manor, Ojibway, Adventure Bay, Mackenzie Hall, etc.</li></ul>		
<p><u>Physical Plant Goals 2026-2028 (Leads – Curator and Facilities Department)</u></p> <p>2026 Physical Plant Goals</p> <ul style="list-style-type: none"><li>• Maintain adequate cleaning and maintenance schedule of Museum buildings</li><li>• Comply with federal, provincial and municipal legislation that affect the museum locations' day-to-day operations and help to ensure the physical safety of visitors, staff and property.</li><li>• As a municipally operated museum, the site is routinely inspected for maintenance concerns, both inside and out by City staff.</li><li>• Hold meetings as needed with the Museum Capital Reserve Committee (as per the Use Agreement between the City of Windsor and Windsor Historic Sites Association)</li><li>• Investigate/repair water leaking into storage area at the Francois Baby House (west side)</li></ul>		

<p>2027 Physical Plant Goals</p> <ul style="list-style-type: none"> <li>• Maintain adequate cleaning and maintenance schedule of Museum buildings</li> <li>• Comply with federal, provincial and municipal legislation that affect the museum locations' day-to-day operations and help to ensure the physical safety of visitors, staff and property.</li> <li>• As a municipally operated museum, the site is routinely inspected for maintenance concerns, both inside and out by City staff</li> <li>• Hold meetings as needed with the Museum Capital Reserve Committee (as per the Use Agreement between the City of Windsor and Windsor Historic Sites Association)</li> </ul> <p>2028 Physical Plant Goals</p> <ul style="list-style-type: none"> <li>• Maintain adequate cleaning and maintenance schedule of Museum buildings</li> <li>• Comply with federal, provincial and municipal legislation that affect the museum locations' day-to-day operations and help to ensure the physical safety of visitors, staff and property.</li> <li>• As a municipally operated museum, the site is routinely inspected for maintenance concerns, both inside and out by City staff</li> <li>• Hold meetings as needed with the Museum Capital Reserve Committee (as per the Use Agreement between the City of Windsor and Windsor Historic Sites Association)</li> </ul> <p><u>Volunteer Goals (Leads - Museum Coordinator and Curator)</u></p> <p>2026 Volunteer Goals</p> <ul style="list-style-type: none"> <li>• Volunteer Appreciation Lunch</li> <li>• Volunteer Holiday Dinner</li> <li>• Volunteer Speaker Series</li> </ul>		
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<ul style="list-style-type: none"> <li>• Maintaining gardens at the François Baby House</li> <li>• Volunteer Group yard sale fundraiser</li> <li>• Investigate possible volunteer opportunities with Streetcar No. 351</li> <li>• Grow Volunteer Group membership through online advertising, print media, and partnerships with like-minded organizations</li> <li>• Work with Les Amis Duff-Baby volunteer group to program the Duff-Baby House</li> </ul> <p>2027 Volunteer Goals</p> <ul style="list-style-type: none"> <li>• Volunteer Appreciation Lunch</li> <li>• Volunteer Holiday Dinner</li> <li>• Volunteer Speaker Series</li> <li>• Maintaining gardens at the François Baby House</li> <li>• Review &amp; update Museum Volunteer Group Handbook</li> <li>• Grow Volunteer Group membership through developing advertising rack card that can be shared with local businesses and non-profits</li> <li>• Work with volunteer members/executive to develop new fundraising initiatives.</li> <li>• Work with Les Amis Duff-Baby volunteer group to program the Duff-Baby House</li> </ul> <p>2028 Volunteer Goals</p> <ul style="list-style-type: none"> <li>• Volunteer Appreciation Lunch</li> <li>• Volunteer Holiday Dinner</li> <li>• Volunteer Speaker Series</li> <li>• Maintaining gardens at the François Baby House</li> <li>• Update "years of service" ledger for long-standing volunteers</li> <li>• Implement 1-2 new fundraising initiatives as decided by the Volunteer Group</li> <li>• Review &amp; update Volunteer group membership costs and benefits with Volunteer Group executive</li> <li>• Work with Les Amis Duff-Baby volunteer group to program the Duff-Baby House</li> </ul>		
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Education and Public Programming Goals (Leads -  
Museum Coordinator, Curator)

2026-2028 Education and Public Programming  
Goals

- Continue school programming related to permanent exhibitions and temporary exhibits.
- Continue to expand Indigenous programming with local school boards
- Monitor and grow educational programming booked through local school boards, and local not-for-profit organizations, and private groups
- Generate revenue to offset costs through an implementation of a council-approved fee schedule for various programming initiatives
- Plan a program of events to celebrate the 10<sup>th</sup> anniversary of the Chimczuk Museum (2026 specific)
- Plan and carry out educational programs and public programs at Streetcar No. 351
- Review programming for different age groups and abilities and update as necessary
- Investigate a trial period of early morning sensory-friendly time
- Publicize and grow opportunities for not-for-profit and private bookings and Streetcar No. 351
- Develop a plan for educational programming at the Duff-Baby House in conjunction with Les Amis Duff-Baby
- Plan and carry out public programs including but not limited to Halloween, Free Comic Book Day, Heritage Day, The Chimczuk's Birthday, March Break, Easter, PD days and the Walking tour series.
- Research and implement different strategies for increasing young adult engagement in museum activities

<ul style="list-style-type: none"><li>• work with summer students to plan out Hands-on History activities linked to the seasons of the year</li><li>• work on implementing a tour program at Mackenzie Hall</li><li>• organize education collection in conjunction with collections staff</li></ul>		
<p><u>Community Goals 2026-2028 (Leads Curator, Museum Coordinators, Registrar, Museum Collections Assistant)</u></p>		
<ul style="list-style-type: none"><li>• As Museum Windsor is a community museum, inclusive community-engagement is a priority in museum planning</li><li>• Up-to-date website</li><li>• Planned yearly advertising, including print and on-line</li><li>• Monthly Public Service Announcements</li><li>• Curated and responsive social media through the Museum Windsor Facebook Page, outline of posts planned every month</li><li>• Publicize museum information in free, or discounted, local area advertising opportunities</li><li>• Work with organizations such as TWEPI, the Downtown BIA and VISIT Detroit to promote the Museum Brand to drive visitor attendance</li><li>• Facilitate a TWEPI tourism booth at the Streetcar No. 351 location</li><li>• Create YouTube videos for Museum Windsor channel</li><li>• Investigate effective advertising on YouTube</li><li>• Museum newsletter produced twice/year</li><li>• Coordination with Culture office to disseminate information about programs through the Cultural e-blast and Community Stories program</li><li>• Monthly museum contribution to City Circuit, a City of Windsor publication</li><li>• Responsive to Community ideas (e.g. many exhibitions at Museum begin with a suggestion from a community member/s)</li></ul>		

Museum Subcommittee of the Community Public Arts Working Group minutes  
November 26, 2025

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- Recommended by the Museum Subcommittee of the Community Public Arts Working Group February 11, 2026
- Approved by the Community Public Art Working Group -----

## Appendix C:

**MUSEUM WINDSOR NEWSLETTER**  
Spring/Summer 2026

**CHIMCZUK 10 MUSEUM**  
MUSEUM WINDSOR

### The Chimczuk Museum Is Turning Ten!



Ribbon Cutting Ceremony February 2016

On Saturday February 21st, the Chimczuk Museum will be proud to celebrate its 10th Anniversary! Named after Joseph Chimczuk, who generously left his estate to the City of Windsor, the Chimczuk Museum is the primary site of Museum Windsor. Over the past ten years numerous temporary exhibitions, special events, educational programming, guest speakers and performers, Museum Volunteers, and amazing visitors have helped to bring local history alive. A walk down memory lane is highlighted by many exhibitions ranging from Ice Age Mammals, Egypt: Gift of the Nile, Health in Space, Dinosaur Discoveries, Teiakwanahstahsontéhrha! We Extend the Rafters by Skawennati, the Witness Blanket to Beyond the Barrel: Windsor's Whisky History, The Dieppe Raid, The History of Riverside, the 100th Anniversary of Windsor Rotary, Remembering Windsor's Emancipation Celebrations, and First Nation Veterans, to mention but a few. Along with exhibitions, the Chimczuk has hosted many special events including Free Comic Book Day, Windsor's 125th Birthday, The Mayor's Walk, Windsor Wave Festival, the Holiday Craft Fair, and many walking tours showcasing various parts of our historical city.



Construction-2015

A special new 10th anniversary logo for the Chimczuk Museum has been designed and will be used throughout 2026. The Museum Gift Shop is featuring some new merchandise for purchase with the new logo. Don't miss out!



Grand Opening February 2016

The Chimczuk will be celebrating the 10-year milestone with a free admission day on Saturday February 21st from 10am-5pm. Check our social media for a detailed list of activities. Hint – there will be free cookies, and many fun-filled family-friendly activities. While we celebrate our past, we are also looking forward to a bright future of continuing to deliver and preserve local Windsor-Essex History. Thank you for all of the support over the years – It is the community that makes the Museum.



Ribbon Cutting Ceremony February 2016



Summer 2016



## Bi-Giwen: Coming Home - Truth-Telling from the Sixties Scoop April 4- July 5, 2026

Designed by the Legacy of Hope Foundation, this travelling exhibition explores the experiences of Survivors of the Sixties Scoop, which began in the 1960s, where Indigenous children were taken from their families, often forcibly, and fostered and/or adopted out to non-Indigenous homes often far away from their communities and some across the globe. Developed with input from the National Indigenous Survivors of Child Welfare Network, this innovative and challenging exhibition features the first-person oral testimonies of 12 Indigenous Survivors of the Sixties Scoop, and reflects upon their pain, loss but also their enduring strength, courage, and resilience.



The Legacy of Hope Foundation (LHF) is a national, Indigenous-led, charitable organization that has been working to promote healing and Reconciliation in Canada for over 20 years. The LHF's goal is to educate and raise awareness about the history and existing intergenerational impacts of the Residential School System and subsequent Sixties Scoop on Indigenous (First Nations, Inuit, and Métis) Survivors, their descendants, and their communities.

### Upcoming Walking Tours:

**Walkerville Walking Tour - Jane's Walk  
Windsor-Essex  
Date: May 1-3rd weekend, 2026**

**\*Official Date and Time TBA (see Jane's Walk Windsor Essex for official update and to RSVP)**



Come join Museum Windsor staff as this walking tour will cover the biography of Hiram Walker, his early origins of starting his distillery empire, while at the same time interpreting houses and buildings that are from Phases I and II of Walkerville's development. Pre-registration is required, and space is limited. Sign up at [www.windsorjaneswalk.ca](http://www.windsorjaneswalk.ca) once tickets become available. Free.

**Town of Ojibway Walking Tour  
(Inside Black Oak Heritage Park)  
Date: May 30th, 2026, 11AM**



To commemorate the 60th anniversary of the Annexation of the former town of Ojibway into the City of Windsor, Museum Windsor will lead a tour inside Black Oak Heritage Park to discuss the history of the former company town of Ojibway. Pre-registration is required, and space is limited. Please call 519-253-1812 to sign up. \$10.00

**Windsor's French Roots  
Date: June 13th, 2026, 11am**



Come join Museum Windsor staff as this walking tour will cover Windsor's rich French history. Learn about early French families and the legacies that they created. The tour is located in Downtown Windsor area. Pre-registration is required, and space is limited. Please call 519-253-1812 to sign up. \$10.00 per person.

**Cycling Tour Along Windsor's Waterfront  
Date: June 27th, 2026, 11am**



Join museum staff on your bike as we explore both the western and eastern portions of the riverfront, interpreting monuments, art pieces, and moments of local history. Bring your own bike and water bottles! Helmets are encouraged, too. Pre-registration is required, and space is limited. Please call 519-253-1812 to sign up. \$10.00 per person.

**CHIMCZUK 10 MUSEUM**  
MUSEUM WINDSOR

### Last Chance To See These Exhibitions



**Windsor Magic Circle Ring 116:  
Celebrating 75 Years  
Closing March 22, 2026**



**CBC/Radio-Canada Windsor  
Photographic Display - Closing  
April 26, 2025**



**A River Runs Between Us -  
The Unique  
Shared History of Detroit and  
Windsor  
Closing May 24, 2026**

Heritage Greeting Cards  
February 14-June 6, 2026, FBH



Buildings That Still Are Exhibition  
June 13th to October 1st

Don't miss a collection of early-mid 20th century heritage greeting cards donated by Shannon McMahon. Many varied events highlighted including Birthday, Valentines Day, Anniversary, Father's Day, Mother's Day, New Years, Easter, and St. Patrick's Day.



1776-1783: Perspectives of the South Shore  
Set to open in June 2026



As our neighbours get ready to celebrate the 250th anniversary of the signing of the Declaration of Independence, a new exhibit at the François Baby House this summer will look at the American Revolution from the vantage point of our region. While the war for independence unfolded just across the border, Essex County experienced profound change as Loyalists fled the new United States and resettled in British territory. This exhibit asks how this conflict altered local lives, landscapes, and identities.

Treasures From the Vault  
July 18-October 3, 2026,  
Chimczuk Museum

Some of our most intriguing, beautiful and seldom-seen artifacts are emerging from Museum Windsor's storage vault. Featured is recently acquired Patricia Hennessy Laing's Beach at Colmbra Point, Kingsville ON, 2025.




Curated by Walter S. Petrichyn and located at the Chimczuk Museum, the new temporary exhibit, *Buildings That Still Are*, explores Windsor's rich architectural history. This exhibit highlights a selection of old "Buildings That Still Are" and shows the visitor what some of these buildings looked like in the past and also presently. People who are passionate about architecture, built heritage, and preserving old structures would not want to miss this!

New Acquisition for Museum Windsor: No. 2 Construction Battalion Cap Badge

The No. 2 Construction Battalion was Canada's first and only all-Black battalion in the First World War. Built around Nova Scotian recruits, the unit also included men from Ontario, Quebec, New Brunswick, western Canada, the United States, and the Caribbean. A recruiting office at 840 Mercer operated between September 1916 and March 1917. At full strength, the battalion numbered 605 men and was composed entirely of Black soldiers. However, of its nineteen officers, only one—Honorary Captain Rev. William Andrew White—was Black.



In May 1917, the battalion deployed to France, serving as a non-combatant unit with the Canadian Forestry Corps. Members laboured, constructing railways, repairing roads, harvesting, and processing lumber vital to the war effort. Despite their contributions, members of the No. 2 Construction Battalion faced systemic racism during and after the war. In recognition of this injustice and their service, the Government of Canada formally apologized in 2022.

 <b>CONTACT US</b> 519-253-1812 wmuseum@citywindsor.ca	<b>Chimczuk Museum</b> 401 Riverside Drive West Tuesday - Saturday: 10AM to 5PM. Sunday: 11:00AM to 5PM.	<b>Maison François Baby House</b> 254 Pitt Street West Tuesday - Saturday: 10AM to 5PM.	<b>Duff-Baby House</b> 221 Mill Street. Re-opening Spring 2026 TBA
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### Museum Windsor Upcoming Events

**February 7 at 1 p.m.** Museum Volunteer Group Monthly Meeting at Francois Baby House. Curator Madelyn Della Valle will give a talk and tour of the Santa Claus Collection by Leisha Nazarewich exhibit. (Also note, this is the last day to see this exhibit). All welcome

**February 21** Free Admission Day at the Chimczuk & AWE for Chimczuk's 10th Anniversary. Free cookies while supplies last; special 10th anniversary family-friendly activities; 1p.m. Talk by CBC alumni on the CBC Anniversary Exhibition. Free Admission/no pre-registration required.

**March 14 at 1 p.m.** Museum Volunteer Group Monthly Meeting at Chimczuk Museum Speaker TBD. All welcome. Regular admission rates apply.

**March 14-22** Magic March Break at Chimczuk Museum. Magic themed crafts and scavenger hunt, and more! Hands-on artifact activities. Check social media for details. All welcome. Regular admission rates apply.

**April 11 at 1 p.m.** Museum Volunteer Group Monthly Meeting at Chimczuk Museum. Talk by Melissa Phillips about the Sixties Scoop and the 150th Anniversary of the Indian Act. All welcome. Regular admission rates apply.

**May 1** Streetcar No. 351 at the Legacy Beacon reopens for the 2026 season. Open Tuesday through Thursday 11 a.m. to 5 p.m., Friday through Sunday and Stat Holidays 11 a.m. to 7 p.m. Concession reopens as well. (Note that concession hours vary from Streetcar No. 351)

**May 1-3** Free Walkerville Walking Tour for Jane's Walk Windsor-Essex. Official Date and Time TBA. Pre-registration is required, and space is limited. Sign up at [www.windsorjaneswalk.ca](http://www.windsorjaneswalk.ca) once tickets become available. Free.

**May 2** Free Admission Day at the Chimczuk for Free Comic Book Day. Free comic and family activities. Free Admission/no pre-registration required. Free Comics are limited.

**May 16 at 1 p.m.** Museum Volunteer Group Monthly Meeting at Chimczuk Museum Speaker TBD. All welcome. Regular admission rates apply.

**May 30** Town of Ojibway Walking Tour (Inside Black Oak Heritage Park). Cost \$10.00 per person. Pre-registration is required, and space is limited. Please call 519-253-1812 to sign up.

**May---** exact date **TBD** The Duff-Baby House will be reopening for tours following extensive building restoration over the past year and a half! Follow Social Media for updates.


**June 13 at 1 p.m.** Museum Volunteer Group Appreciation Lunch. All MVG Members Welcome, pre-registration is required.


**June 13** French History Walking Tour Cost \$10.00 per person. Pre-registration is required, and space is limited. Please call 519-253-1812 to sign up.

**June 27** Cycling Tour Along Windsor's Waterfront Cost \$10.00 per person. Pre-registration is required, and space is limited. Please call 519-253-1812 to sign up \$10.00 per person.

**August 1** Free Admission Day at the Chimczuk for Emancipation Day. Free Admission/no pre-registration required.

*For More Updated Information Follow Museum Windsor On Facebook.*

 **THE CITY OF WINDSOR**  
ONTARIO, CANADA

Find us on 

**CHIMCZUK 10<sup>th</sup> MUSEUM**  
MUSEUM WINDSOR

MDV/  
Windsor, Ontario, June 17, 2025

**MINUTES**  
**MUSEUM CAPITAL RESERVE FUND COMMITTEE (Facility Committee)**  
**Tuesday, June 17 2025**  
**11 o'clock a.m.**  
**Francois Baby House, 254 Pitt Street West**

A meeting of the **Museum Capital Reserve Fund Committee (Facility Committee)** is held this day commencing at 11 o'clock a.m. at the François Baby House, 254 Pitt Street West, there being present the following members:

(It being noted that the Facility Committee is set up as item 2.2 of the Use Agreement between the Corporation of the City of Windsor and Windsor Historic Sites Association, which states that this committee is comprised of 2 nominees of the city and 3 nominees of the WHSA)

**Present:**

D. Wilson, Windsor Historic Sites Association  
M. Staadegaard, Manager of Cultural and Events  
R. Prescott, Windsor Historic Sites Association

*Also present are the following resource personnel:*

M. Della Valle, Museum Curator  
R. Shelton, Supervisor, Assets & Facility Projects

**Regrets:**

T. Tang, Heritage Planner, Planning  
K. Dufour, Facilities, Downtown Western Campus  
G. Manias, Windsor Historic Sites Association

**1. CALL TO ORDER**

Acting Chair M. Della Valle called the meeting to order at 11:01 o'clock a.m.

**2. ELECTION OF CHAIR**

Moved by R. Prescott, and seconded by M. Staadegaard  
That D. Wilson BE NOMINATED TO THE POSITION OF CHAIR of the Museum Capital Reserve Fund Committee.  
Carried.

**3. DECLARATION OF CONFLICT**

None declared.

**4. MINUTES**

Moved by R. Prescott, and seconded by D. Wilson  
That the minutes of the **Museum Capital Reserve Fund Committee (Facility Committee)** held **Tuesday, May 6, 2025** meeting BE ADOPTED as written.  
Carried

## **5. BUSINESS ARISING FROM THE MINUTES**

### **5.1 Building Condition Assessment report**

R. Shelton was invited to this meeting to answer questions about the purpose of this report. He noted that this report is a starting point in the analysis of what needs to be done in the building. The items listed in this report are not automatically carried out. They are more of a basis for follow up. Any project proposed in this report would first be discussed with relevant personnel, including this committee, especially in a heritage building. The report format is somewhat of a template that was not necessarily designed for heritage buildings, however, it is a useful report as it allows for regular review of areas of potential replacement, updating, e.g. in particular items like HVAC and electrical, etc.

### **5.2 Financial update on museum capital reserve fund (Museum Structural and Capital Improvements Fund 182)**

M. Della Valle notes that there is, as of December 31, 2024 a sum of \$181,372.74 in this fund.

### **5.3 Jesuit Pear trees**

M. Della Valle noted that horticulture has thus far been unable to propagate Jesuit pear trees. Madelyn will reach out again to Mike Murphy to inquire again.

### **5.4 Security system, security concerns**

M. Della Valle notes that K. Dufour has requested a quote from Phillips to replace the existing alarm system at the Francois Baby House. No further updates are available at this time.

M. Della Valle also notes that the François Baby House still has a blind spot in security camera coverage – along the east side of the building. No cameras have been installed to capture this view due to difficulty in installing a camera that doesn't require drilling holes into the historic fabric of the historic house.

### **5.5 Further securing Hiram Walker Historical Museum Plaque**

No updates available at this time.

### **5.6 More Storage Space for Artifacts Needed**

D. Wilson wrote a letter to the Windsor Public Library Board (with cc to Windsor City Council) stating that the museum artifact storage is almost full, and noting that the Library is planning another building project, and that the museum has expressed its interest to the Library about the potential to have some space in the new building, and that the Windsor Historic Sites Association fully supports this initiative.

**5.7 Leaking from the ceiling on west side of underground storage vault, aka “the fort”**

M. Della Valle noted that the leaking in the west end of the fort has been partially remediated by the regrouting of the concrete patio over the storage area, however, water is still penetrating. She notes that the water pools against the south side of the outbuilding “shack” on the patio, directly above where the leaking is still happening. R. Shelton says that he will touch base with K. Dufour regarding potential next steps.

**5. NEW BUSINESS**

**5.1 Election of Chair**

See item 2.

**6. DATES OF NEXT MEETING**

Tuesday, October 7<sup>th</sup>, at 11am at the François Baby House.

**7. ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:36 o'clock a.m.