

ACTIVE TRANSPORTATION EXPERT PANEL (ATEP)

Meeting held Wednesday, February 18, 2026, at 2:00 p.m. via Zoom

A meeting of the Active Transportation Expert Panel is held this day commencing at 2:00 o'clock p.m. via Zoom video conference, there being present the following members:

Dr. Paul Henshaw
Jocelyn Nikita
Wayne Lessard

Regrets received from:

Teena Ireland
James Sommerdyk

Also present are the following resource personnel:

Clare Amicarelli, Chair and Schools and Sustainable Mobility Coordinator
Karen Kadour, Committee Coordinator

1. Call to Order

Clare Amicarelli, Chair calls the meeting to order at 2:03 o'clock p.m. and the Expert Panel considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Adoption of the Minutes

Moved by Dr. Paul Henshaw, seconded by Jocelyn Nikita,
That the minutes of the Active Transportation Expert Panel of its meeting held October 8, 2025, **BE ADOPTED** as presented.
Carried.

4. Business Items

4.1 Operating Budget and Initiatives Discussion

Bike Locks

The Chair advises that a carry forward of the remaining 2025 Operating Budget was requested in order to purchase the bike locks in 2026.

Disposition of 2025 funds, i.e. Local 444 Community Services, Bike Windsor Essex and The Safety Village

The Chair reports that the funding approved by the ATEP was provided to the foregoing associations, with the exception of the bike lock carryover funds pending

2025 Cycling Survey

The Chair asks if the ATEP is still interested in conducting a cycling survey regarding “conflicts involving pedestrians and cyclists” as proposed by the ATEP subcommittee (bottlenecks are barriers to cycling) at a previous ATEP meeting.

Dr. Paul Henshaw remarks that Jim Sommerdyk has prepared a map outlining the reported accidents between cars and cycles.

Jocelyn Nikita reports there has been an increase in scooter accidents and suggests expanding the survey from only cycling to micromobility.

Wayne Lessard proposes that information from Windsor Police, 311 complaints or hospital reports be obtained which may be useful to the ATEP.

The Chair states that the city receives information from 311, from the hospital, police and the city’s department on claims and incident reports. She adds that there is a gap in the details on some of the reporting systems in micromobility and adds that the current data will be shared with the Expert Panel via the review of the Micromobility Additional Information Memo.

Wayne Lessard remarks that active transportation also refers to people who walk as well and asks that data that identifies locations be provided with respect to pedestrians and cyclists. The Chair responds that the locations of pedestrian involved collisions can be derived from the Windsor Police; in terms of the hospital, adds that they do not have the location of the incident.

The Chair indicates that questions are posed to the schools that they partner with via the Active School Travel Program and parents are asked why they and their children may not choose to use active transportation to get to or from school. She adds that this question could be added to the Safety Village survey as well, to schools who participate

in the Safety Village trip. The Chair to inquire internally if the map of the pedestrian involved collisions can be sent to the Expert Panel.

4.2 Policy Report Updates

Bike Parking Policy

The Chair advises that this report was received by Council in January 2026, and Administration was directed to move forward with the installation of a security camera at Parking Garage 2.

In response to a question asked by Dr. Paul Henshaw regarding the purchase of bike racks for the Fireworks, the Chair will report back on whether the equipment will be rented or purchased.

Micromobility Report Update

The Chair advises that the Micromobility Report was deferred by Council pending the receipt of additional information on collision statistics and information from community groups on the micromobility devices. The Chair advises that the Additional Information Memo is slated to proceed to the March 25, 2026, Environment, Transportation and Public Safety Standing Committee meeting. The Chair advises she'll send the ATEP the report to review for comments.

One-Way Street to Two-Way Street Report

The Chair reports that the responses in the survey showed that majority of the public like the new cycling facilities and the traffic calming measures that were installed which is one of the main reasons the public was not in favour of a one-way two-way street conversion. The Chair advises that the report is slated to proceed to the March 25, 2026, Environment, Transportation and Public Safety Standing Committee meeting. The Chair advises she'll send the ATEP the report to review for comments.

Active Transportation Expert Panel 2025 Annual Report

The Chair remarks that Council approved the Active Transportation Expert Panel 2025 Annual Report.

Bird Scooter Extension Report

The Chair reports that the Bird Scooter Contract Extension Report is slated to proceed to the Environment, Transportation and Public Safety Standing Committee on

March 25, 2026. Administration will be requesting that the contract with Bird be extended for another year under amended terms stated in the “Ride to Work Model” proposal. She provides an overview of the “Ride to Work Model”; the discounted rates for students, discounts to affordable housing areas and an extended operation period (February to November), among other benefits.

Wayne Lessard asks if the public will be required to provide their addresses to receive a discount. The Chair to report back at the next meeting.

The Chair adds the city restricts some areas, i.e. unpaved pathways. The yearly revenues noted in the report will be provided to the Expert Panel for information.

Traffic Calming Report

The Chair provides an overview of the Traffic Calming Report as follows:

- Minor traffic calming policies were consolidated into one document and was approved by Council in 2025.
- Are now able to address more streets with higher speeding issues; first prioritizing the ones with the highest speed and targeting more streets based on data versus based on community input.
- The streets that are identified for future bikeways will be prioritized over ones that are not.

In response to a question asked by Wayne Lessard regarding the elimination of speed cameras by the Provincial Government, the Chair responds that this report was approved after the provincial decision to eliminate the cameras was made.

Wayne Lessard asks if 4-way stop signs are considered to be a traffic calming devices. The Chair responds they are not.

4.3 Upcoming and Ongoing Projects

Parks & Trail Maps

The Chair states that the 2026 Parks and Trails Maps are currently underway of development. The Chair welcomes ideas from the panel for picture or map ideas.

Earth Day

The Chair remarks that Earth Day will be held on April 26, 2026. The Chair welcomes volunteers from the Active Transportation Expert Panel, and ideas for swag items, prizes, etc.

Great Waterfront Trail Adventure Cycle Tour

The Chair provides an overview of the Great Waterfront Trail Adventure Cycle Tour organized by the Waterfront Regeneration Trust to be held from August 10-14, 2026. The various routes are outlined, including cycling across the Gordie Howe International Bridge.

Bike to Fireworks Event

The Chair to provide additional information regarding the Fireworks Event at the next meeting.

Educational Videos

The Chair states that work will be undertaken in coordination with the Communications team to develop more educational videos, i.e. active transportation.

Bronze Cycling Friendly City

The Chair reports that if the city wishes to go from bronze to silver, that attendance to a workshop is required. The Chair states that the requirements to receive a silver designation will continue to be investigated.

Expert Panel Subcommittee Update

There is no update at this time.

Moved by Dr. Paul Henshaw, seconded by Wayne Lessard

That the updates provided by the Chair relating to the following topics **BE RECEIVED:**

- Bike locks
- Disposition of 2025 Funds
- 2025 Cycling Survey
- Bike Parking policy
- Micromobility Report update
- One-way Street to Two-Way Street Report
- Active Transportation Expert Panel 2025 Annual Report
- Bird Scooter Extension
- Traffic Calming Report

- Parks & Trails Maps
- Earth Day
- Great Waterfront Trail Adventure Cycle Tour
- Bike to Fireworks Event
- Educational Videos
- Bronze Cycling Friendly City
- ATEP Subcommittee Update

Carried.

5. Other Business

None.

6. Date of Next Meeting

The next meeting will be held on Thursday, May 28, 2026, at 2:00 p.m. in a room to be determined.

7. Adjournment

There being no further business, the meeting is adjourned at 3:20 o'clock p.m.