



**2025 Operating Budget Review
Finance Committee – Corporate & Community Services Agenda
Room 204, 350 City Hall Square West
Thursday, December 12, 2024
9:30 o'clock a.m.**

Members:

Councillor Jo-Anne Gignac (Chair)
Councillor Renaldo Agostino
Councillor Mark McKenzie
Councillor Ed Sleiman

Departments:

Council Services including:

Licensing, By-law enforcement, Policy, Gaming, Records and Elections

Legal including:

POA, Risk Management, Purchasing

Information Technology

Human Resources and Employee Relations

Communications and Customer Service

Equity, Diversity, Inclusion, Accessibility and Indigenous Affairs

Parks and Facilities

Recreation and Culture

Library Services

Fire and Rescue Services

CLT assigned resource:

Ray Mensour, Commissioner of Community and Corporate Services

Order of Business:

1. Call to Order

Reading of Land Acknowledgement

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

2. Disclosure of Pecuniary Interest

3. Minutes – Adoption of the minutes arising from the previous meeting

3.1 Minutes of the Finance Committee – Corporate & Community Services of its meeting held November 7, 2024. (*attached*)

3. Delegations (if registered) (5 minutes maximum)

4. Business arising from the minutes

5. Motion to move in camera

See In-Camera Agenda Package

6. Motion to move back into regular session (if necessary)

7. New Business (if required)

8. Date of next meeting (if required)

9. Adjournment

**Finance Committee – Corporate & Community Services Minutes
2025 OPERATING BUDGET REVIEW**

Date: Thursday, November 7, 2024
Time: 11:00 o'clock a.m.
Room 204, 350 City Hall Square West

MEMBERS PRESENT:

COUNCILLORS:

Ward 6 – Councillor Jo-Anne Gignac (Chair)
Ward 3 – Councillor Renaldo Agostino
Ward 4 – Councillor Mark McKenzie
Ward 5 – Councillor Ed Sleiman

Also participating from administration are the following:

Joe Mancina, Chief Administrative Officer
Janice Guthrie, Commissioner, Finance & City Treasurer
Dana Paladino, Acting Senior Executive Director, Corporate Services
Ray Mensour, Commissioner, Community & Corporate Services
Vincenza Mihalo, Executive Director, Human Resources
Tony Ardovini, Deputy Treasurer, Financial Planning
Dave Soave, Manager Strategic Operational Budget Development & Control
James Chacko, Executive Director, Parks, Recreation & Facilities
Emilie Dunnigan, Manager, Development Revenue & Financial Administration
Michael Chantler, Acting Senior Executive Director, Community Services
Jen Knights, Chief Executive Officer, Windsor Public Library
Luigi Congi, Executive Initiatives Coordinator
Steve Vlachodimos, City Clerk/Licence Commissioner
Anna Ciacelli, Deputy City Clerk/Supervisor of Council Services
Karen Kadour, Committee Coordinator

1. Call to Order

The Chair calls the meeting to order at 11:10 o'clock a.m.

2. Disclosure of Interest

None disclosed.

3. Adoption of the Minutes

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

That the minutes of the Finance Committee – Corporate & Community Services at its meeting held October 16, 2024 **BE ADOPTED** as presented.

Carried.

4. Delegations

None.

5. Business arising from the minutes

Councillor Jo-Anne Gignac asks Administration to provide the next steps in this process.

Joe Mancina, Chief Administrative Officer appears before the Finance Committee – Corporate & Community Services and indicates that initially, when they looked at the budget pressures for 2025, it was in the 12.9% range. Following a line-by-line review across all departments, and looking at revenue generating opportunities, expenditure reductions and various other elements they reduced that estimate to 7.37%. He adds at this time they are just above 6% based on the work that was done by the Corporate Leadership Team. He indicates an announcement regarding a grant from the Provincial government - Ontario Municipal Partnership Funding (OMPF) for an additional \$1.5 M was received for 2025.

Janice Guthrie, Commissioner, Finance and City Treasurer appears before the Finance Committee – Corporate & Community Services and advises that they are doing an independent review of all user fees which has been incorporated into the numbers that will be presented to the Mayor. Administration is also looking for any type of sustainable revenue increases or reductions that will be brought forward.

Councillor Gignac inquires whether Administration has all the budgets for the Boards and Agencies. Ms. Guthrie responds they are still waiting on some of that material to be provided. Tony Ardochini, Deputy Treasurer, Financial Planning appears before the Finance Committee – Corporate & Community Services and adds they have some preliminary estimates for some of the boards and agencies.

Response to direction by the Committee regarding Service Delivery Modernization efforts by Human Resources

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the memo from the Executive Director Human Resources presented at the November 7, 2024 meeting of the Finance Committee – Corporate and Community Services regarding a brief overview of service delivery modernization efforts that have been undertaken by Human Resources to-date as well as initiatives planned for the future, **BE RECEIVED** for information.
Carried.

Response to direction by the Committee regarding By-law Enforcement Division in Council Services.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the memo of the City Clerk/Licence Commissioner dated October 21, 2024 in response to the direction of the Finance Committee – Corporate and Community Services at its inaugural meeting held October 16,2024 regarding By-law Enforcement Division in Council Services **BE RECEIVED** for information.

Carried.

6. Motion to move In-Camera

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

That Rule 3.3(c) of the Procedure By-law 98-2011, **BE WAIVED** to allow for the Chair to call a special meeting without 24 hours' notice.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the Finance Committee-Corporate and Community Services move In Camera at 11:20 o'clock a.m. in accordance with the *Municipal Act* s. 239 (d) labour relations or employee negotiations, s. 239 (b) personal matters about an identifiable individual, including municipal or local board employees and s. 239 (a) the security of the property of the municipality or local board.

Carried.

Discussion on the items of business.

The committee recesses at 12:57 o'clock p.m.

The committee reconvenes at 1:41 o'clock p.m.

7. Motion to move back into regular session

Moved by: Councillor Ed Sleiman

Seconded by: Councillor Renaldo Agostino

That the Finance Committee— Corporate and Community Services move back into public session at 2:59 o'clock p.m.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

That the Clerk **BE DIRECTED** to transmit the recommendation(s) contained in the report(s) discussed at the In Camera meeting.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the in-camera memo from administration dated November 7, 2024 regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the in-camera memo from administration presented at the November 7, 2024 meeting regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and, That Administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Ed Sleiman

That the in-camera memo from administration dated October 24, 2024 regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the in-camera memo from administration dated October 24, 2024 regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the in-camera memo from administration dated October 24, 2024 regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the in-camera memo from administration dated October 31, 2024 regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal directions of the Committee.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the in-camera memo from administration dated October 24, 2024 regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

That the in-camera memo from administration regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

That the in-camera memo from administration regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

That the in-camera memo from administration dated October 24, 2024 regarding labour relations and employee matters about an identifiable individual including municipal or local board employees **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

That the in-camera request from the committee regarding the security of the property of the municipality or local board **BE RECEIVED**; and That administration **BE DIRECTED** to proceed in accordance with the verbal direction of the Committee.

Carried.

8. New Business

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That the update regarding WFCU / Festival Plaza programming **BE RECEIVED** for information, noting that there is a Council Question pending regarding the Festival Plaza redevelopment.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That administration **BE DIRECTED** to report back on comparable rates with other waterparks, and options available for Council's consideration.

Carried.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Ed Sleiman

That administration **BE DIRECTED** to report back on a go-forward communications plan for Adventure Bay, as well as any possible new features that are being developed as well as timelines for implementation.

Carried.

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Mark McKenzie,

That administration **BE DIRECTED** to report back from Windsor Fire and Rescue regarding medical calls and non-fire emergencies and clarification related to requirement to respond, and impact to budget.

Carried.

9. Date of Next Meeting

The next meeting will be held at the call of the Chair.

10. Adjournment

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

That the meeting of the 2025 Operating Budget Review—Finance Committee—Corporate and Community Services **BE ADJOURNED** at 3:10 o'clock p.m.

Carried.