

Environment, Transportation & Public Safety Meeting Agenda

**Date:** Wednesday, May 27, 2026

**Time:** 4:30 o'clock p.m.

**Location:** Council Chambers, 1<sup>st</sup> Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure By-law 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

**MEMBERS:**

Ward 2 – Councillor Frazier Fathers

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie (Chairperson)

## ORDER OF BUSINESS

<b>Item #</b>	<b>Item Description</b>
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<b>1.</b>	<b>CALL TO ORDER</b>
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READING OF LAND ACKNOWLEDGMENT

We [] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

<b>2.</b>	<b>DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF</b>
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<b>3.</b>	<b>ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE</b>
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3.1.	Adoption of the Environment, Transportation, and Public Safety Standing Committee minutes of its meeting held April 29, 2026 ( <b>SCM 127/2026</b> )
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<b>4.</b>	<b>REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS</b>
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<b>5.</b>	<b>COMMUNICATIONS</b>
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<b>6.</b>	<b>PRESENTATIONS AND DELEGATIONS</b>
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<b>7.</b>	<b>COMMITTEE MATTERS</b>
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7.1.	Minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board of its meeting held February 3, 2026 ( <b>SCM 116/2026</b> )
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7.2.	Report No. 5 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026 ( <b>SCM 122/2026</b> )
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7.3.	Report No. 6 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026 ( <b>SCM 123/2026</b> )
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7.4.	Report No. 7 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026 ( <b>SCM 124/2026</b> )
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- 7.5. Report No. 8 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026 **(SCM 125/2026)**
- 7.6. Minutes of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026 **(SCM 138/2026)**
- 7.7. Minutes of the Windsor Licensing Commission of its meeting held April 23, 2026 **(SCM 139/2026)**
- 7.8. EWSWA - 2025 Essex-Windsor Residential Waste Diversion Annual Report **(SCM 141/2026)**
- 7.9. Minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board of its meeting held April 15, 2026 **(SCM 142/2026)**

## **8. ADMINISTRATIVE ITEMS**

- 8.1. Response to CQ 8-2026 – Traffic Calming Measures on Cypress Avenue – Ward 7 **(S 45/2026)** *Author: Ian Day, Senior Manager, Transportation*

## **11. QUESTION PERIOD**

## **12. ADJOURNMENT**

**Item No. 3.1**



**Committee Matters: SCM 127/2026**

**Subject: Adoption of the Environment, Transportation, and Public Safety  
Standing Committee minutes of its meeting held April 29, 2026**

**Environment, Transportation & Public Safety Standing Committee Meeting**

**Date:** Wednesday, April 29, 2026

**Time:** 4:30 o'clock p.m.

**Location:** Council Chambers, 1<sup>st</sup> Floor, Windsor City Hall

**Members Present:**

**Councillors**

Ward 2 - Councillor Frazier Fathers

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie (Chairperson)

**PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:**

Sandra Gebauer, Council Assistant

**ALSO PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM ADMINISTRATION:**

Jelena Payne, Deputy Chief Administrative Officer, Commissioner of Economic Development

David Simpson, Commissioner, Infrastructure Services & City Engineer

Stacey McGuire, Executive Director of Operations & Deputy City Engineer (Acting)

Matthew Johnson, Executive Director, Economic Development

James Chacko, Acting Executive Director, Transit Windsor

Craig Robertson, Manager of Licensing & Enforcement and Deputy Licence Commissioner

Ian Day, Senior Manager, Transportation

Rachel Chesterfield, Manager, Performance Measurement & Business Case Development

Clare Amicarelli, Acting Schools and Sustainable Mobility Coordinator

Kathy Quenneville, Project Coordinator

Anna Ciacelli, Deputy City Clerk

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, April 29, 2026

Page 2 of 9

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### 1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:30 o'clock p.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Kieran McKenzie discloses an interest and abstains from voting on Item 8.2 being "Exemption for Principal Residence Regulations for Short Term Rentals," as the matter is directly related to a service provided by his employer.

### 3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

#### 3.1. Adoption of the Environment, Transportation, and Public Safety Standing Committee minutes of its meeting held March 25, 2026

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Frazier Fathers

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting held March 25, 2026, **BE ADOPTED** as presented.

Carried.

Report Number: SCM 93/2026

### 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

### 5. COMMUNICATIONS

None presented.

### 7. COMMITTEE MATTERS

#### 7.1. Minutes of the Active Transportation Expert Panel of its meeting held February 18, 2026

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Frazier Fathers

Decision Number: **ETPS 1109**

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, April 29, 2026

Page 3 of 9

THAT the minutes of the Active Transportation Expert Panel meeting held February 18, 2026, **BE RECEIVED.**

Carried.

Report Number: SCM 85/2026

### 7.2. Minutes of the Transit Windsor Working Group of its meeting held March 4, 2026

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Frazier Fathers

Decision Number: **ETPS 1110**

THAT the minutes of the Transit Windsor Working Group meeting held March 4, 2026, **BE RECEIVED.**

Carried.

Report Number: SCM 87/2026

### 7.3. Minutes of the Windsor Licensing Committee of its meeting held March 26, 2026

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Gary Kaschak

Decision Number: **ETPS 1111**

THAT the minutes of the Windsor Licensing Commission meeting held March 26, 2026, **BE RECEIVED.**

Carried.

Report Number: SCM 99/2026

### 7.4. Minutes of the Environment & Climate Change Advisory Committee of its meeting held February 19, 2026

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Frazier Fathers

Decision Number: **ETPS 1112**

THAT the minutes of the Environment & Climate Change Advisory Committee meeting held February 19, 2026, **BE RECEIVED.**

Carried.

# Minutes

## Environment, Transportation & Public Safety Standing Committee Wednesday, April 29, 2026

Page 4 of 9

Report Number: SCM 100/2026

### 7.5. Report No. 3 of the Environment & Climate Change Advisory Committee Meeting held February 19, 2026

Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Mark McKenzie

Decision Number: **ETPS 1113**

THAT Report No.3 of the Environment & Climate Change Advisory Committee name indicating:  
That City Council **BE REQUESTED** to consider ways to increase resources to environmental issues city-wide, and further, that resources for other environmental issues **BE INCREASED** in the 2027 budget.

**BE APPROVED.**

Carried.

Report Number: SCM 101/2026

### 7.6. Report No. 4 of the Environment & Climate Change Advisory Committee Meeting held February 19, 2026

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Frazier Fathers

Decision Number: **ETPS 1114**

THAT Report No. 4 of the Environment & Climate Change Advisory Committee indicating:  
That City Council **DIRECT** Administration to undertake work to increase awareness on environmental initiatives, programs and services offered by the City of Windsor.

**BE APPROVED.**

Carried.

Report Number: SCM 102/2026

## 6. PRESENTATIONS AND DELEGATIONS

### 8. ADMINISTRATIVE ITEMS

#### 8.1. Response to CQ 18-2025 Micromobility in Windsor – City Wide

##### Sue & Tom Omstead, Founders, Share the Road Essex County

Sue & Tom Omstead, Founders, Share the Road Essex County appear via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, April 29, 2026

Page 5 of 9

administrative report dated January 8, 2026, entitled “Response to CQ 18-2025 Micromobility in Windsor – City Wide” and are available for questions.

Councillor Renaldo Agostino inquires whether there is Provincial jurisdiction over enforcement of micromobility vehicles and if there are any gaps that can be filled by implementing by-laws. David Simpson, Commissioner, Infrastructure Services & City Engineer appears before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report dated January 8, 2026, entitled “Response to CQ 18-2025 Micromobility in Windsor – City Wide” and responds that there is a by-law in place that speaks to enforcement. Administration can conduct a review of the by-law to identify enhancements that can be made. Micromobility does not fall under the jurisdiction of provincial enforcement and would be locally enforced if included in the by-law.

Councillor Renaldo Agostino inquires about provincial licencing of these vehicles. Kathy Quenneville, Schools and Sustainable Mobility Coordinator appears before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report dated January 8, 2026, entitled “Response to CQ 18-2025 Micromobility in Windsor – City Wide” and responds that there were amendments through the *Safe Roads and Community Act* noted in the report. Legislation on e-bikes was on hold, but recently public consultation has been initiated and licencing for vehicles that meet certain criteria for classification is being proposed. Public consultation closes June 8, 2026 and then there will be a period for finalizing legislation.

Councillor Gary Kaschak inquires whether the Ministry of Transportation has put out any communication related to micromobility. Mr. Simpson responds that the province intended to pilot program these vehicles. Based on the municipal scan, the conclusion of the pilot programs will influence legislative change. There has been a lot of discretion left with the municipality through by-law implementation in absence of clear direction from the province.

Councillor Frazier Fathers inquires whether there is emerging road design standards for e-bikes and scooters identified through various pilot projects. Mr. Simpson responds that the impetus is moving towards separated bike lanes. The preference would be to move scooters and bikes off the road completely to within the boulevard on multi-use trails.

Councillor Kieran McKenzie inquires whether there is data surrounding scooters being used as a commuter option as opposed to recreational use. Mr. Simpson responds that from 2021 to 2025 usage has not been consistent. The number has fluctuated from 120,000 trips per year to about 60,000 to 70,000 trips per year. We are identifying potential enhancements in negotiation with Bird Scooter to increase ridership. Ms. Quenneville adds that Bird Scooter issues a survey to residents annually. In 2025 it was reported that 57% reported usage for commuting, 67% for leisure, 39% for getting to appointments, and 29% for connecting to transit.

Councillor Kieran McKenzie inquires about the ridership location data. Ms. Quenneville responds that the data shows ridership hotspots and start and finish locations.

Councillor Kieran McKenzie inquires about the reported accident data. Mr. Simpson responds that there were 35 total incidents over a 5-year period. The data shows 1 incident per 100,000 trips. There is not enough data to identify a trend for privately owned devices.

# Minutes

## Environment, Transportation & Public Safety Standing Committee Wednesday, April 29, 2026

Page 6 of 9

Councillor Kieran McKenzie inquires whether the City should be asking agencies to refine their data gathering that may guide our decision-making process. Mr. Simpson responds that asking the right questions of these data agencies will help to gain the data that we're seeking.

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Gary Kaschak

Decision Number: **ETPS 1115**

THAT the report of Schools and Sustainable Mobility Coordinator dated January 8, 2026, entitled "Response to CQ 18-2025 Micromobility in Windsor – City Wide" **BE RECEIVED** for information. Carried.

Councillor Kieran McKenzie (Chairperson) leaves the meeting at 4:52 o'clock p.m. and Councillor Renaldo Agostino (Vice Chairperson) assumes the chair.

Report Number: S 5/2026 & AI 3/2026  
Clerk's File: SW2026

## 8.2. Exemption for Principal Residence Regulations for Short Term Rentals

### Leigh Vachon, Executive Director, Assisted Living Southwestern Ontario (ALSO)

Leigh Vachon, Executive Director, Assisted Living Southwestern Ontario (ALSO) appears before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report dated April 9, 2026, entitled "Exemption for Principal Residence Regulations for Short Term Rentals" and is available for questions.

Councillor Frazier Fathers inquires as to the reason ALSO is seeking an exemption. Ms. Vachon responds that there is a long-time client in receipt of ALSO services who is a property owner with a fully accessible property on Riverside Drive that has an interest in becoming an angel investor. There is a unique opportunity to provide a fully accessible short-term rental property.

Councillor Frazier Fathers inquires whether the property would be available through a short-term rental platform to any member of the public wanting to rent the home or only through the ALSO organization. Ms. Vachon responds that the property would prioritize rental to those with accessibility needs, and the organization would like to be able to offer a concierge service, PSW support if required and a full package of services to help ensure the travel goes smoothly. From a cost perspective, the property would also be offered using a short-term rental platform.

Councillor Gary Kaschak inquires whether there are other known communities that are implementing exemptions. Ms. Vachon responds that there were none noted. Accessible short-term rentals are limited. A not-for-profit running an accessible short-term rental property is not common.

Councillor Frazier Fathers inquires as to why the principal residency requirement is in the existing by-law. Craig Robertson, Manager of Licensing & Enforcement and Deputy Licence Commissioner

# Minutes

## Environment, Transportation & Public Safety Standing Committee Wednesday, April 29, 2026

Page 7 of 9

appears before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report dated April 9, 2026, entitled "Exemption for Principal Residence Regulations for Short Term Rentals", and responds that a municipal scan was conducted, and a variety of options were presented to Council. The direction from Council was to include a clause that the licensee would be required to be the property owner and for the property to be their primary residence in order to protect the long-term housing supply and affordability.

Councillor Frazier Fathers comments that with the exception of ALSO, there has not been any other organization that has explored any sort of short-term licencing access. Mr. Robertson responds that they have turned away several hundred applications regarding the principal residency requirement. This was the only formal request to Administration.

Councillor Frazier Fathers inquires what the risk might be should the City wish to explore an exemption process for a non-profit or charitable organization. Mr. Robertson responds that the risk is a legal one. Licencing programs must be fair for all. Criticism or litigation may arise due to discriminatory licencing practices. The other issue is that this is a location licence to the premise, not an individual licence. This home is not a principal residence, the property owner resides out of town, and an organization would be operating the rental. The exemption would need to be provided to the property owner, and the individual licensee would need to abide by the exemption. Determining qualifications for an exemption as well as enforcement would be challenging.

Councillor Frazier Fathers inquires as to how location-based licencing differs from hotel licencing. Mr. Robertson responds that there are several types of licences that require different approvals. In this case, there would be a zoning approval process along with a building and fire component. The organization would not be held responsible for operations; it would be the individuals who own the property.

Councillor Gary Kaschak inquires whether there are any other municipalities implementing this exemption model. Mr. Robertson responds that there was an extensive review across other municipalities in Ontario and Canada and there was not any specific exemption request noted. There have been organizations noted as having their own establishments for accommodations that do not fall under the municipal scope for licencing. We must consider that this would not be an issue if the by-law did not have the principal residency provision where there is no exemption for organizations. We would be required to licence the house or location, not the services being provided within the home.

Councillor Gary Kaschak requests that administration provide data as it relates to the number of principal residents in Ontario. Mr. Robertson responds that principal residency is more tourism based dependent upon the municipality. There is no consistency surrounding short-term rental licencing.

Councillor Mark McKenzie inquires if there was not a fee associated with the property, would there be a need to issue a licence. Mr. Robertson responds that the business model is the issue.

# Minutes

## Environment, Transportation & Public Safety Standing Committee Wednesday, April 29, 2026

Page 8 of 9

Councillor Renaldo Agostino inquires as to if ALSO owned the home, would that make a difference. Mr. Robertson responds that If ALSO owned the home, that would be the primary residence and it would be legally able to operate as a care facility, it would fall under the normal zoning regulations.

Councillor Renaldo Agostino inquires whether there has been any community consultation related to this property. Mr. Robertson responds that there has been no specific complaint about this property, but in general the level of complaints related to short-term rentals is significantly high.

Councillor Frazier Fathers inquires if the City was able to force regulation in a timely manner for all short-term rental properties, we would enforce compliance and have an exemption structured in the regulation. Mr. Robertson responds that the difficulty lies in determining residency on site once the licence has been issued. Neighbour complaints related to residency, noise and nuisance issues are investigated but harder to enforce.

Moved by: Councillor Frazier Fathers  
Seconded by: Councillor Gary Kaschak

Decision Number: **ETPS 1116**

THAT the report of the Manager of Licensing & Enforcement and Deputy Licence Commissioner dated April 9, 2026, entitled "Exemption for Principal Residence Regulations for Short Term Rentals" **BE RECEIVED** for information; and,

THAT Administration **BE DIRECTED** to report back with a draft process for exemption of non-profit organizations to licence specific locations for Short Term Rentals along with a legal review when this committee report proceeds to Council for their consideration.

Carried.

Councillor Kieran McKenzie discloses an interest and abstains from voting on this matter.

Report Number: S 36/2026  
Clerk's File: AB2026

## 11. QUESTION PERIOD

None registered.

# Minutes

## Environment, Transportation & Public Safety Standing Committee

Wednesday, April 29, 2026

Page 9 of 9

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### 12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 5:23 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held May 27, 2026.

Carried.

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Ward 3 – Councillor Renaldo Agostino  
(Vice Chairperson)

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Deputy City Clerk / Supervisor of Council  
Services

**Item No. 7.1**



**Committee Matters: SCM 116/2026**

**Subject: Minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board of its meeting held February 3, 2026**



**Essex-Windsor Solid Waste Authority  
Regular Board Meeting  
MINUTES**

**Meeting Date:** Tuesday, February 3, 2026

**Time:** 4:00 PM

**Location:** County of Essex Administration Building  
Council Chambers, 2<sup>nd</sup> Floor  
360 Fairview Avenue West  
Essex, Ontario N8M 1Y6

**Attendance**

**Board Members:**

Gary Kaschak –Chair	City of Windsor
Kieran McKenzie	City of Windsor
Mark McKenzie	City of Windsor
Fred Francis	City of Windsor
Hilda MacDonald	County of Essex
Michael Akpata	County of Essex (arrived at 4:15 PM)
Rob Shepley	County of Essex

**EWSWA Staff:**

Michelle Bishop	General Manager
Steffan Brisebois	Manager of Finance & Administration
Cathy Copot-Nepszy	Manager of Waste Diversion
Tom Marentette	Manager of Waste Disposal
James Bryant	Manager of Waste Disposal
Natalie Byczynski	Project Manager
Teresa Policella	Executive Assistant

**City of Windsor Staff:**

Tony Ardovini	Deputy Treasurer Financial Planning
Jim Leether	Manager of Environmental Services
Stacey McGuire	Acting Executive Director of Operations
Lorie Gregg	Executive Director, Financial Planning/Deputy Treasurer

**County of Essex Staff:**

Melissa Ryan	Director of Financial Services/Treasurer
David Sundin	Director, Legislative and Legal Services

**Absent:**

Drew Dilkens	City of Windsor (Ex-Officio)
Gary McNamara – Vice Chair	County of Essex
Jim Morrison	City of Windsor
Mark Spizzirri	Manager of Performance Management and Business Case Development

**1. Call to Order**

The General Manager called the meeting to order at 4:00 PM. She assumed the position of Chair for the purpose of the election.

**2. Board Composition for 2026**

The General Manager welcomed returning Board Member, Fred Francis. She thanked Board Member Kirk Walstedt for his contributions to the Board in 2025.

**3. Election of Chair and Vice Chair for 2026**

The General Manager stated that per the agreement between the City of Windsor (City) and the County of Essex (County) that created the Authority, the positions of Chair and Vice Chair rotate between the City and the County on a yearly basis. She noted that in 2026, the Chair will be a City Board member, and the Vice Chair will be a County Board member.

In the event there is more than one nominee for each position, all Board members will vote by ballot, which will be counted by the General Manager and Executive Assistant.

The General Manager called for any declarations of pecuniary interest regarding the elections of the Chair and Vice Chair. None were noted.

The General Manager called for nominations for the position of Board Chair.

Board member Kieran McKenzie nominated Board Member Gary Kaschak.

The General Manager called three (3) additional times for nominations for the position of Board Chair. There were no further nominations.

The General Manager asked Mr. Kaschak if he would stand for the position of Board Chair.

Mr. Kaschak accepted the nomination as Board Chair.

The General Manager declared Mr. Kaschak as Chair for 2026.

The General Manager asked for a motion for the nominations for Chair to be closed.

Moved by Fred Francis

Seconded by Mark McKenzie

**That** Gary Kaschak is named as Board Chair for the period ending December 31, 2026.

**1-2026  
Carried**

The General Manager called for nominations for the position of Board Vice Chair.

Board member Rob Shepley nominated Board Member Gary McNamara. Mr. Shepley noted that he emailed Mr. McNamara today to ask if he would stand for Vice Chair. Mr. McNamara confirmed he would. Board Member MacDonald also nominated Mr. McNamara.

The General Manager called three (3) additional times for nominations for the position of Board Vice Chair. There were no further nominations.

The General Manager stated that she received written confirmation from Mr. McNamara that he would stand as Board Vice Chair.

The General Manager declared Mr. McNamara as Vice Chair for 2026.

The General Manager asked for a motion for the nominations for Vice Chair to be closed.

Moved by Fred Francis

Seconded by Rob Shepley

**That** Gary McNamara is named as Board Vice Chair for the period ending December 31, 2026.

**2-2026  
Carried**

#### **4. Declaration of Pecuniary Interest**

The Chair called for any declarations of pecuniary interest, and none were noted. He further expressed that should a conflict of a pecuniary nature or other arise at any time during the meeting that it would be noted at that time.

#### **5. Approval of the Minutes**

Moved by Kieran McKenzie

Seconded by Mark McKenzie

**That** the minutes from the Essex-Windsor Solid Waste Authority Regular Meeting, dated December 2, 2025, be ***approved and adopted***.

**3-2026  
Carried**

#### **6. Business Arising from the Minutes**

No items were raised for discussion.

## 7. Correspondence

There were no correspondences for February 3, 2026.

## 8. Delegations

There were no delegations for February 3, 2026.

## 9. Waste Disposal

### A. Board Appointment to Landfill Liaison Committee for 2026

The Chair called for nominations to appoint a member to the Regional Landfill Liaison Committee.

Fred Francis nominated Kieran McKenzie.

The Chair called for other nominations.

There were no further nominations.

The Chair asked Kieran McKenzie if he accepted the nomination.

Kieran McKenzie accepted the nomination.

Moved by Fred Francis

Seconded by Mark McKenzie

**That** the Board **appoint** Kieran McKenzie, who is not a member of the Council of the Town of Essex, to the Landfill Liaison Committee for a one (1) year term for 2026.

**4-2026  
Carried**

### B. Tender Award for Power Washing of Heavy Equipment at the Essex-Windsor Regional Landfill, the Kingsville Transfer Station, the Windsor Transfer Station and the Food & Organic Waste Transfer Station

The Manager of Waste Disposal presented the report recommending the tender award for the Power Washing of Heavy Equipment at the Essex-Windsor Regional Landfill, the Kingsville Transfer Station, the Windsor Transfer Station and the Food and Organic Waste Transfer Station be awarded to Clean Harbors Energy and Industrial Services Corp. at a cost of \$165.00 per hour. There are no financial implications as funds for these services are included in the 2026 Operational Plan and Budget.

Moved by Fred Francis

Seconded by Hilda MacDonald

**That** the Board **approve** and **award** the Request for Tender for Power Washing of Heavy Equipment at the Essex-Windsor Regional Landfill, the Kingsville Transfer Station, the Windsor Transfer Station and the Food & Organic Waste Transfer Station to Clean Harbors Energy and Industrial Services Corp., at the hourly rate of \$165.00 per hour with an estimated total annual contract price of \$84,480 (plus applicable taxes), for the period of March 1, 2026 to December 31, 2028, with an option to renew the contract for 2 additional one-year extensions or portions of a year thereof at the absolute unfettered discretion of the Authority, and such extensions shall be under the same terms and conditions as contained within the executed contract..

**5-2026  
Carried**

C. Backhoe Fire Insurer's Assessment and Backhoe Purchase Update

The Manager of Waste Disposal provided an update on the outcome of the insurer's assessment of the 2019 backhoe that was damaged by a fire. The Authority's insurance company confirmed that the damaged backhoe is considered a total loss due to extensive fire damage, and the unit would need to be replaced. The cause of the fire was deemed "undetermined". The insurer issued a cash settlement of \$110,000 for the unit, less the Authority's deductible of \$25,000, resulting in a net payment of \$85,000 being received.

To avoid operational delays, in consultation with the General Manager, the Board Chair and Vice Chair, a municipal buying group (Local Authority Services) was leveraged for the purchase of a Caterpillar 420F2 Backhoe from Toromont Caterpillar. The new backhoe amounted to \$233,000 (excluding tax). As a result of higher than projected proceeds from the loss of the existing backhoe, the Equipment Replacement Reserve (ERR) resulted in a \$47,900 favourable variance. The new backhoe will be funded from the Authority's Equipment Replacement Reserve.

Kieran McKenzie questioned whether there would be an impact on the Equipment Replacement Reserve at the end of the fiscal year. The Manager of Waste Disposal advised that no impact is anticipated as the backhoe was due to be replaced and included in the 2026 Operational Plan and Budget.

Moved by Kieran McKenzie  
Seconded by Mark McKenzie

**That** the Board **receive** this report as information.

**6-2026  
Carried**

D. New Federal Landfill Methane Regulations

The Manager of Waste Disposal presented the report regarding the new federal landfill methane regulations. It was noted that the first regulatory requirement will be an assessment of methane generated in 2025 using the Landfill Methane Model Tool published by the federal government. Discussions are underway with Comcor, the Authority's contractor, which maintains the Regional Landfill methane collection system, regarding investments required to meet compliance. The federal government has indicated that funding opportunities may be available. Any such opportunities identified will be brought forward to the Board.

The Chair asked if there were any questions. No questions were received.

Moved by Mark McKenzie  
Seconded by Rob Shepley

**That** the Board **receive** this report as information.

**7-2026  
Carried**

**10. Waste Diversion**

A. Tender Award for the Collection and Recycling of White Goods in the County of Essex (excluding the City of Windsor)

The Manager of Waste Diversion presented the report recommending that the tender award for the Collection and Recycling of White Goods in the County of Essex (excluding the City of Windsor) be awarded to Recycling Makes Cents Ltd. It was noted that the current contract with Recycling Makes Cents (RMC) is set to expire, and all available extensions have been exhausted. RMC is the current contractor for this program and has held this contract for multiple years.

The price per stop has increased by \$2, which is billed directly to the municipality. The collection price per unit for refrigerants from an Authority depot has increased \$2/unit for a total price of \$35,596, which may cause an unfavourable variance as the 2026 budget included an estimate of \$35,000.

The Chair asked if there were any questions. No questions were received.

Moved by Fred Francis  
Seconded by Mark McKenzie

1. **That** the Authority **award** RFT 2025-12-09 to Recycling Makes Cents Ltd. for the Collection and Recycling of White Goods in the County of Essex (excluding the City of Windsor) for the bid of \$25 per stop and enter into a contract for the term commencing April 1, 2026 and ending March 31,

2029, with options to renew the contract for three (3) additional, one-year extensions or portions of a year thereof at the absolute unfettered discretion of the Authority, and such extensions shall be under the same terms and conditions as contained within the executed contract.

2. **That** the Authority **award** RFT 2025-12-09 to Recycling Makes Cents Ltd. for the Collection of Refrigerants from the Windsor and Kingsville Drop-Off Depots and the Essex-Windsor Regional Landfill for the bid of \$22 per unit and enter into a contract for the term commencing April 1, 2026 and ending March 31, 2029, with options to renew the contract for three (3) additional, one-year extensions or portions of a year thereof at the absolute unfettered discretion of the Authority, and such extensions shall be under the same terms and conditions as contained within the executed contract.

**8-2026  
Carried**

- B. Tender Award for the Provision of Containers for Electrical and Electronic Equipment (EEE) Recycling, Transportation of these Containers and Recycling of EEE from Essex-Windsor Solid Waste Authority Locations

The Manager of Waste Diversion presented the report recommending that the tender award for the provision of Containers for Electrical and Electronic Equipment (EEE) Recycling, Transportation of these Containers and Recycling of EEE from Essex-Windsor Solid Waste Authority locations be awarded to Quantum Lifecycle Partners LP (Quantum). It was noted that the current contract with Quantum is set to expire, and all available extensions have been exhausted.

Quantum met the compliance requirements of the RFT and submitted the highest bid, as this program generates revenue. The estimated value of this contract is \$105,700, compared to the 2026 budget estimate of \$60,000, resulting in a potential favourable variance.

The Chair asked if there were any questions. No questions were received.

Moved by Rob Shepley  
Seconded by Kieran McKenzie

**That** the Board **award** RFT 2025-12-08 for the Provision of Containers for Electrical and Electronic Equipment (EEE) Recycling, Transportation of these Containers and Recycling of EEE from Essex-Windsor Solid Waste Authority Locations to Quantum Lifecycle Partners LP for the term from March 4, 2026 until March 3, 2029 with options to renew the contract for three (3) additional one-year extensions or portions of a year thereof at the absolute unfettered discretion of the Authority, and such extensions shall be under the same terms and conditions as contained within the executed contract..

C. Green Bin Program – 2026 Promotion & Education Plan

The Manager of Waste Diversion provided an update on the 2026 Green Bin Program and Education (P&E) Plan. This plan will support the rollout to Phase 2 municipalities while continuing education efforts for Phase 1 municipalities. She referenced a slide outlining the quarterly campaigns, noting that each will focus on a different topic such as seasonal tips, debunking myths, bin delivery and collection.

There are financial implications associated with this report, as the cost to develop and roll out this Green Bin P&E Plan was included in the 2026 Operational Plan and Budget.

Discussion took place regarding resident feedback, communications, and program costs related to the Green Bin Program.

Mark McKenzie and Kieran McKenzie praised the communication campaign for effectively addressing resident concerns and debunking myths. The Manager of Waste Diversion noted that resident feedback has been incorporated into updated communications.

Mr. Shepley reported high volumes of questions in the Town of Essex, with ongoing confusion about program costs and the misconception that residents can avoid charges by not using the program.

The General Manager reminded the Board that service levels are set by the City and the County, and municipalities determine how to recover costs. The estimated \$3/week cost was communicated in July 2024.

Mr. Francis supported the General Manager's explanation. He emphasized that taxation decisions rest with municipalities, not the Authority. Opting out of the program would ultimately cost taxpayers far more, particularly if a new landfill were needed. From the City's perspective, the rollout has been smooth with strong participation, especially in Ward 1, which he represents. He commended the Authority's communication and execution of the program.

Mark McKenzie raised concerns about confusion related to the donated Glad bags and suggested exploring other partnerships for future phases. The Manager of Waste Diversion confirmed the Glad donation saved approximately \$100,000 and agreed to explore additional partnership opportunities.

Kieran McKenzie stressed clearer communication of long-term landfill life benefits.

Mrs. MacDonald highlighted differences in the City versus the County responses and warned that social media can distort messaging.

Moved by Mark McKenzie  
Seconded by Hilda MacDonald

**That** the Board **receive** this report as information.

**10-2026  
Carried**

D. 2026 Green Bin Program – Promotion & Education Campaign 1

The Manager of Waste Diversion provided an update on Campaign 1 for the Green Bin Program P&E. To ensure consistent messaging, she recommended that the Board direct Administration to provide a Green Bin Program Campaign Summary to the Clerk’s Department at the City of Windsor, County of Essex and seven (7) County Municipalities so that the document be placed on Council agendas as correspondence.

Campaign 1 of the 2026 P&E will focus on winter tips, feedback from collectors and continue to educate residents on what can be placed in the Green Bin. She noted that there are no financial implications with this report as the cost to develop and roll out this P&E plan for the Green Bin Program was included in the 2026 Operational Plan and Budget.

The Chair asked if there were any questions. No questions were asked.

Moved by Mark McKenzie  
Seconded by Fred Francis

**That** the Board **receive** this report as information.

**That** the Board **direct** Authority Administration to provide a Green Bin Program: Campaign Summary, as applicable to the Clerk’s Department at the City of Windsor, County of Essex and seven (7) County Municipalities.

**11-2026  
Carried**

## **11. Finance & Administration**

A. Approval Status of the 2026 EWSWA Budget

The Manager of Finance and Administration presented the approval status of the EWSWA 2026 budget. The budget was fully approved by Windsor City Council at the January 26, 2026 meeting.

Moved by Fred Francis  
Seconded by Hilda MacDonald

**That** the Board **receive** the report as information.

**12-2026**

**Carried**

B. Staffing (Verbal report)

The General Manager welcomed James Bryant as the new Manager of Waste Disposal, noting that he joins the Authority from the Essex Region Conservation Authority. She also acknowledged that the outgoing Manager of Waste Disposal, Tom Marentette, will remain for a transition period before his upcoming retirement, and expressed appreciation for his continued support during this time.

The General Manager introduced Stacey McGuire, Acting Executive Director of Operations for the City of Windsor, noting that she will serve on the Authority's Technical Staff Committee. She also introduced Lorie Gregg, Executive Director of Financial Planning/Deputy Treasurer for the City of Windsor, who will assume Tony Ardovini's responsibilities upon his retirement later this year. The General Manager noted Ms. Gregg's prior experience with the Authority's budget, as the Authority's former auditor.

**12. New Business**

Kieran McKenzie acknowledged the passing of Hilary Payne, former City of Windsor CAO and Councillor, noting his more than 40 years of dedicated public service and his contributions to the Authority Board.

The General Manager acknowledged Mr. Payne's service on the Authority Board, noting that he began serving on the Authority Board in 2012 as the alternate member for Mayor Eddie Francis, and became a full-time member in 2014. He also served as both Chair and Vice Chair. She highlighted his professionalism, preparedness, and respectful manner, as well as his willingness to engage with staff. On behalf of the Authority Board, she expressed condolences to his family.

**13. Other Items**

No items were raised for discussion.

**14. By-Laws**

A. By-Law 1-2026

Moved by Michael Akpata

Seconded by Mark McKenzie

**That** By-Law 1-2026, being a By-Law to **authorize** an Agreement with Clean Harbors Energy and Industrial Services Corp. for Power Washing of Heavy Equipment at the Essex-Windsor Regional Landfill, the Kingsville Transfer Station, the Windsor Transfer Station and the Food & Organic Waste Transfer Station.

**13-2026**  
**Carried**

B. By-Law 2-2026

Moved by Michael Akpata  
Seconded by Mark McKenzie

**That** By-Law 1-2026, being a By-Law to **authorize** an agreement with Recycling Makes Cents Ltd. for the Collection and Recycling of White Goods in the County of Essex (excluding the City of Windsor) and for the Collection of Refrigerants from the Windsor and Kingsville Drop-Off Depots and the Essex-Windsor Regional Landfill.

**14-2026**  
**Carried**

C. By-Law 3-2026

Moved by Michael Akpata  
Seconded by Mark McKenzie

**That** By-Law 3-2026, Being a By-Law to **authorize** an agreement with Quantum Lifecycle Partners LP for the Provision of Containers for Electrical and Electronic Equipment Recycling, Transportation of these Containers and Recycling of EEE from Essex-Windsor Solid Waste Authority Locations.

**15-2026**  
**Carried**

D. By-Law 4-2026

Moved by Michael Akpata  
Seconded by Mark McKenzie

**That** By-Law 4-2026, being a By-law to Confirm the Proceedings of the Board of the Essex-Windsor Solid Waste Authority be given three readings and be **adopted** this 3<sup>rd</sup> day of February, 2026.

**16-2026**  
**Carried**

**15. Next Meeting Dates**

Tuesday, March 3, 2026  
Wednesday, April 15, 2026  
Tuesday, May 5, 2026  
Tuesday, June 2, 2026  
Tuesday, July 7, 2026  
Wednesday, August 12, 2026  
Tuesday, September 1, 2026  
Tuesday, October 6, 2026

Tuesday, November 3, 2026 – 2027 Budget deliberation  
Tuesday, December 1, 2026

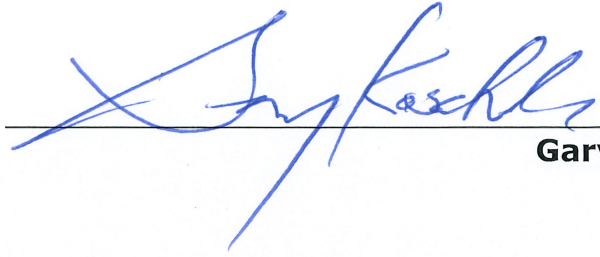
**16. Adjournment**

Moved by Hilda MacDonald  
Seconded by Kieran McKenzie

**THAT** the Board stand ***adjourned*** at 5:16 PM.

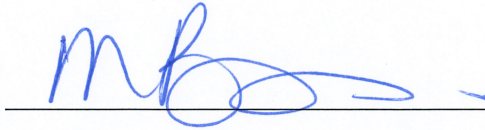
**17-2026  
Carried**

All of which is respectfully submitted.



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**Gary Kaschak**  
**Chair**



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**Michelle Bishop**  
**General Manager**

**Item No. 7.2**



**Committee Matters: SCM 122/2026**

**Subject: Report No. 5 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026**

**REPORT No. 5  
OF THE  
ENVIRONMENT & CLIMATE CHANGE ADVISORY COMMITTEE  
(ECCAC)**

Meeting held Thursday, April 16, 2026

Present: Councillor Kieran McKenzie, Chair  
Maria Boada  
Frank Butler  
Mike Fisher  
Jennifer Nantais  
Michael Schneider

Your Committee submits the following recommendation:

Moved by Frank Butler, seconded by Mike Fisher,

That City Council **BE URGED** to take steps to address habitat issues in Black Oak Heritage Park and, further,

That the Legal Department **BE REQUESTED** to provide a brief outlining the options available to regulate use within Black Oak Heritage Park.  
Carried.

<b>NOTIFICATION:</b>		
<b><i>Name</i></b>	<b><i>Address</i></b>	<b><i>E-mail</i></b>
ECCAC members		on-file

**Item No. 7.3**



**Committee Matters: SCM 123/2026**

**Subject: Report No. 6 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026**

**REPORT No. 6  
OF THE  
ENVIRONMENT & CLIMATE CHANGE ADVISORY COMMITTEE  
(ECCAC)**

Meeting held Thursday, April 16, 2026

Present: Councillor Kieran McKenzie, Chair  
 Maria Boada  
 Frank Butler  
 Mike Fisher  
 Jennifer Nantais  
 Michael Schneider

Your Committee submits the following recommendation:

Moved by Mike Schneider, seconded by Jennifer Nantais,

That the Environment & Climate Change Advisory Committee **ENDORSES** steps City Council has taken to move the Ojibway National Urban Park issue forward; and,

That Administration **BE URGED** to continue work with Parks Canada and other stakeholders to bring the park to fruition; and,

That City Council **BE ENCOURAGED** to promote greater public consultation in collaboration with all stakeholders; and further,

That Administration **BE REQUESTED** to continue working towards the solution that provides permanence in protecting the ecological integrity of the park.

Carried

<b>NOTIFICATION:</b>		
<b><i>Name</i></b>	<b><i>Address</i></b>	<b><i>E-mail</i></b>
ECCAC members		on-file

**Item No. 7.4**



**Committee Matters: SCM 124/2026**

**Subject: Report No. 7 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026**

**REPORT No. 7  
OF THE  
ENVIRONMENT & CLIMATE CHANGE ADVISORY COMMITTEE  
(ECCAC)**

Meeting held Thursday, April 16, 2026

Present: Councillor Kieran McKenzie, Chair  
Maria Boada  
Frank Butler  
Mike Fisher  
Jennifer Nantais  
Michael Schneider

Your Committee submits the following recommendation:

Moved by Michael Schneider, seconded by Mike Fisher,

That City Council **DIRECT** Transit Windsor to prepare a report to review Transit Windsor operations to make them more environmentally sustainable including a review of grant opportunities to support those initiatives from senior levels of government.

Carried.

<b>NOTIFICATION:</b>		
<b><i>Name</i></b>	<b><i>Address</i></b>	<b><i>E-mail</i></b>
ECCAC members		on-file

**Item No. 7.5**



**Committee Matters: SCM 125/2026**

**Subject: Report No. 8 of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026**

**REPORT No. 8  
OF THE  
ENVIRONMENT & CLIMATE CHANGE ADVISORY COMMITTEE  
(ECCAC)**

Meeting held Thursday, April 16, 2026

Present: Councillor Kieran McKenzie, Chair  
Maria Boada  
Frank Butler  
Mike Fisher  
Jennifer Nantais  
Michael Schneider

Your Committee submits the following recommendation:

Moved by Maria Boada, seconded by Michael Schneider,

That City Council **DIRECT** Transit Windsor to report back on opportunities to electrify parts of the fleet without proceeding with a full reconstruction of the Transit Windsor garage.

Carried.

<b>NOTIFICATION:</b>		
<b><i>Name</i></b>	<b><i>Address</i></b>	<b><i>E-mail</i></b>
ECCAC members		on-file

**Item No. 7.6**



**Committee Matters: SCM 138/2026**

**Subject: Minutes of the Environment & Climate Change Advisory Committee of its meeting held April 16, 2026**



## **Meeting held April 16, 2026**

A meeting of the Environment & Climate Change Advisory Committee is held this day commencing at 5:30 o'clock p.m. in Room 140, 350 City Hall Square West, there being present the following members:

Councillor Kieran McKenzie, Chair  
Frank Butler  
Mike Fisher  
Jennifer Nantais  
Michael Schneider  
Maria Boada, via Conference Phone

### ***Regrets received from:***

Councillor Angelo Marignani

### ***Guests in attendance:***

Phillippa von Zeigenweidt  
Giovanni Abati

### ***Also present are the following resource personnel:***

Brana Cesljarov, Supervisor Environmental Sustainability & Climate Change  
Amy Nevills, Environment & Sustainability Coordinator  
Karen Kadour, Committee Coordinator

## 1. Call to Order

The Chair calls the meeting to order at 5:30 o'clock p.m. and the Environment & Climate Change Advisory Committee considers the Agenda being Schedule A, attached hereto, matters which are dealt with as follows:

## 2. Declaration of Conflict

None disclosed.

## 3. Minutes

Moved by Michael Fisher, seconded by Jennifer Nantais,  
That the minutes of the Environment & Climate Change Advisory Committee of its meeting held February 19, 2026, **BE ADOPTED** as presented.  
Carried.

## Addition to the Agenda

Moved by Michael Schneider, seconded by Jennifer Nantais,  
That the Procedure By-law **BE WAIVED** to add the following addition to the Agenda:

### 4.7 James Chacko, Transit Windsor – State of the Fleet

## 4. Business Items

### 4.1 Black Oak Heritage Park

Karen Alexander, City Naturalist and Supervisor Natural Areas advises that Black Oak Park was originally purchased by the city for conservation and from the beginning, unauthorized activities were taking place. Further details regarding this matter are as follows:

- The city reviewed each problematic activity and removed it from the park; however, the biking activity has been difficult to eradicate from the park.
- In 2023, staff detail mapped the impact of these trails. The map identified that each trail was 2 metres wide with hundreds of impacted features created to provide biking features, from ramps to creating a bike park on city property. Frank Butler indicates there are 12 kilometers of trails with scores of ramps along with 20 wheelbarrows. He adds that trees are marked with axes to identify where the trails are located.

The Chair asks if someone is doing something illegal in the park, what is the best course of action. Karen Alexander remarks her team would notify her and she would contact Bylaw or the Police.

Michael Fisher asks what makes Black Oak special and what is the impact. Karen Alexander responds Black Oak is a rare ecosystem; the city purchased the park because of the habitat, species at risk, and provincially significant wetlands. The city has been investing in restoration work to improve the prairie systems and to improve the savannah habitat. She adds the area south of the rail tracks was intended to be a quiet nature reserve for species to be at peace and there is an entire bike track across that parcel.

Michael Fisher asks what the legal implications are if someone were to be hurt on these trails. The Chair responds this is a legal question.

The Chair remarks there is an opportunity to recommend to Council to look at options to further strengthen environmental protections in those parks. He suggests approving funding for a sign campaign and to provide information for the public regarding what to do if inappropriate behavior is witnessed and also to urge people to play a role proactively in protecting the parks.

Michael Fisher asks in terms of mountain biking, have there have been direct communications with the stakeholders to determine if people can be moved to Malden Park. James Chacko advises there are people who want to continue to use Black Oak which is not suited for active cycling activities.

The Chair remarks that the Committee's hope is that the people utilize the city's resources rather than the protected areas. He suggests that conversations be held to advise folks where additional amenities can be redirected.

Mike Schneider states that as long as that infrastructure is there, people will take that as an invitation to use that ramp in the park. He suggests removing all of the infrastructure and to naturalize the park without a trail. Karen Alexander supports this, however, notes it would be very expensive to undertake this.

Jennifer Nantais agrees with a communications social media campaign and suggests that be the first tactic as the city has tried to remove and to obscure the trails. The City has spent money on signs that have been defaced and removed. Cyclists have been the most vocal and aggressive voices but so many other people have been using the park for biodiversity and other things. She suggests that the story of the park needs to change; this is a place where biodiversity needs to be protected.

Moved by Frank Butler, seconded by Michael Fisher,

THAT there is an opportunity to make a recommendation to Council to look at options to further protect and strengthen the environmental protections in those parks; and

That the broader community inclusive of cycling groups **BE ENGAGED** and other environmental organizations to see if there are options to create greater opportunities to protect the environment; and

THAT the Environment and Climate Change Committee **APPROVE** an expenditure in the amount of \$500. for a communications and outreach campaign that includes signs and other forms of communication.

THAT City Council **BE URGED** to take steps to address habitat issues in Black Oak Heritage Park, and further,

THAT the Legal Department **BE REQUESTED** to provide a brief outlining the options available to regulate use within Black Oak Heritage Park.

Carried.

#### 4.2 National Urban Park Discussion

James Chacko advises that Council has directed Administration to complete the agreement in principle with Parks Canada. This is the next step before the final formal designation agreement that ultimately creates the National Urban Park between the City of Windsor, Parks Canada, ERCA, and various First Nations partners.

Mike Fisher asks if there is a sense of when the proposal framework might be available for the community to view and to provide feedback through the Parks Canada process.

Moved by Mike Schneider, seconded by Jennifer Nantais,

That the Environment & Climate Change Advisory Committee **ENDORSES** steps City Council has taken to move the Ojibway National Urban Park issue forward; and,

That Administration **BE URGED** to continue work with Parks Canada and other stakeholders to bring the park to fruition; and,

That City Council **BE ENCOURAGED** to promote greater public consultation in collaboration with all stakeholders; and further,

That Administration **BE REQUESTED** to continue working towards the solution that provides permanence in protecting the ecological integrity of the park.

Carried

Carried

### 4.3 Windsor Police – Bike Theft Policy

The Chair reports that representatives from Windsor Police are unable to attend this meeting but will attend the next meeting of ECCAC.

### 4.7 James Chacko, Transit Windsor – State of the Fleet

James Chacko, Executive Director, Transit Windsor advises in terms of the overall fleet, they have continued to modernize the fleet, i.e. replacing hybrid buses with hybrid buses, and continue to look at the viability of moving to electric buses or other alternative fuel source buses. Transit Windsor also persists in looking at their route modernization to ensure there is as much fuel efficiency as possible from a fuel and financial standpoint. Will be updating the Transit Master Plan in the future.

Michael Schneider remarks that the Town of Tecumseh has electric bus service which performs well. He expresses concern that the City of Windsor has 40-foot buses with only one passenger on the bus during the night at times. He suggests when ridership is low to utilize a smaller bus. He asks if Transit Windsor can provide a comparative estimate on what other municipalities do in terms of costs savings, and the use of electric buses.

Jennifer Nantais states that aside from an electrified garage, she asks if a dedicated charger is possible. She refers to municipalities that are engaging in pilot projects and asks if transit cities talk and learn from each other.

The Chair requests that James Chacko be invited to attend a meeting in the fall to provide a report regarding opportunities to further discuss the operations as a whole and approaches to make them more environmentally sustainable.

Moved by Michael Schneider, seconded by Mike Fisher,

That City Council **DIRECT** Transit Windsor to prepare a report to review Transit Windsor operations to make them more environmentally sustainable including a review of grant opportunities to support those initiatives from senior levels of government.

Carried.

Moved by Maria Boada, seconded by Michael Schneider,

That City Council **DIRECT** Transit Windsor to report back on opportunities to electrify parts of the fleet without proceeding with a full reconstruction of the Transit garage.

Carried.

#### 4.4 Earth Day Discussion

Amy Nevills advises Earth Day will be held on Sunday, April 26, 2026, at Malden Park and adds that 60 exhibitors will be present. There will be a wide range of activities for the children, along with free giveaways. Various presentations will be available as well as live animals and birds on site.

Moved by Maria Boada, seconded by Mike Fisher,  
That the update regarding the Earth Day Event **BE RECEIVED**.  
Carried.

#### 4.5 Budget Discussion

Brana Cesljarov reports that the operating budget carryover of \$4,400 from 2025 has been approved.

Moved by Jen Nantais, seconded by Mike Fisher,  
That the budget update regarding the Operating Budget carryover of funds from 2025 **BE RECEIVED**.  
Carried.

#### 4.6 CIMA+ Consultancy Update for Environmental Sustainability and Climate Change Department

Brana Cesljarov advises in 2025, City Council directed Administration to engage an external consultant to the evolving domestic landscape of environmental priorities and targets to ensure the City's plans and actions remain aligned with current federal and provincial policy direction, funding programs, and emerging best practices. It also requested a review of approximately 500 action items and recommendations that are contained in the existing ESCC plans. This has been endorsed by Council in the past and they are working to develop a clear and practical roadmap to implement priority actions with available staffing and budget resources and to provide a high-level scan of approached being taken by other municipalities. It is an extensive process with a number of groups that are engaged and the consultant conducted interviews internally with staff. They also offered an opportunity to Council to provide feedback in the process. She adds the final draft is close to being complete.

The Chair advises ECCAC will be notified when this report will be going to the Environment, Transportation & Public Safety Standing Committee.

Moved by Jennifer Nantais, seconded by Mike Fisher,  
That the CIMA+ Consultancy Update provided by Brana Cesljarov, Supervisor  
Environmental Sustainability & Climate Change **BE RECEIVED**.  
Carried.

## 5. Subcommittee Reports

### 5.1 Bird Team Subcommittee

Jennifer Nantais, Chair provides the following updates:

- World Migratory Bird Day is May 9, 2026, which will be held at Ojibway Nature Centre. Activities will be provided. She asks the members to spread the word.
- The Committee has approved stickers and window kits and adds that the team will be sourcing those.
- Mike Fisher asks if consideration is still being given to purchase t-shirts with the tufted titmouse. Jennifer Nantais responds there is no budget for t-shirts but suggests getting a design cued up when funds for t-shirts become available.

Moved by Mike Fisher, seconded by Michael Schneider,  
That the update provided by the Chair of the Bird Team Subcommittee **BE RECEIVED**.  
Carried.

### 5.2 Planning and Environment Subcommittee

No report.

### 5.3 Public Education and Engagement Subcommittee

Maria Boada provides the following updates:

- The second Public Engagement speed network event was held with 30-40 in attendance.
- Looking to do a climate café on May 27, 2026, at Windsor Eats
- Asking if various organizations can appear as speakers at ECCAC meetings.

Brana Cesljarov clarifies that having guest speakers is within the scope of the ECCAC mandate.

The Chair asks how much time should be allotted for the speaker to present, and who should they be. He suggests deferring the invitation to the speaker(s) until the fall 2026.

Moved Frank Butler, seconded by Jennifer Nantais,

That the update provided by the Chair, Public Education and Engagement **BE RECEIVED**.

Carried.

Moved by Mike Fisher, seconded by Jennifer Nantais,

That **APPROVAL BE GIVEN** to invite environmental organizations to attend meetings of the Environment & Climate Change Advisory Committee to be held in the fall 2026.

Carried.

Frank Butler voting nay.

## 5.5 Budget Committee

Frank Butler provides an overview of the items noted in the “Budget Subcommittee, ECCAC” as **attached**.

He reviews the topics outlined in his report that includes the WIFF Festival, 2025, Enbridge Right of Use, Peche Island Proposed Dredging, and Greenwashing of Earth Day, 2026.

Councillor Kieran McKenzie, Chair proposes that the matter entitled “Enbridge Free Right of Use” come back to a future meeting for debate and discussion.

Moved by Frank Butler, seconded by Michael Schneider,

That the matter entitled “Enbridge Free Right of Use” **BE DEFERRED** to the next meeting and further, that resources from the city **BE INVITED** to attend the meeting.

Carried.

Frank Butler expressed concerns regarding Enbridge’s sponsorship of the Earth Day event and suggested that future engagement with similar proponents be reviewed in light of potential greenwashing considerations. He also noted the value of involving the Environment & Climate Change Advisory Committee in the review of sponsorships and vendors prior to promotional activities, to support the integrity of Earth Day messaging.

The Chair inquired about the current criteria used for selecting sponsorships and requested that staff report back on the relevant policy.

## 6. New Business

None.

## 7. Date of Next Meeting

The next meeting will be held on Thursday, June 4, 2026, at 5:30 p.m. in a room to be determined.

**8. Adjournment**

There being no further business, the meeting is adjourned at 7:35 o'clock p.m.

**Item No. 7.7**



**Committee Matters: SCM 139/2026**

**Subject: Minutes of the Windsor Licensing Commission of its meeting held April 23, 2026**

# WINDSOR LICENSING COMMISSION

Meeting held April 23, 2026

A meeting of the Windsor Licensing Commission is held this day commencing at 9:30 o'clock a.m. in Room 140, 350 City Hall Square West, there being present the following members:

Councillor Ed Sleiman, Chair  
Councillor Angelo Marignani  
Councillor Renaldo Agostino  
Sam Sinjari

## ***Regrets received from:***

Marc Dubois

## ***Also present are the following resource personnel:***

Craig Robertson, Manager Licensing & Enforcement & Deputy Licence Commissioner  
Marianne Sladic, Senior Licence Issuer  
Karen Kadour, Committee Coordinator

## ***Delegations in attendance:***

Lauren Uber and Dalton Gagnon regarding Item 7(a)

### **1. Call to Order**

The Chair calls the meeting to order at 9:30 o'clock a.m. and the Windsor Licensing Commission considers the Agenda being Schedule A, attached hereto, matters which are dealt with as follows:

### **2. Disclosure of Interest**

None disclosed.

### **3. Adoption of the Minutes**

Moved by Councillor Renaldo Agostino, seconded by Sam Sinjari,  
That the minutes of the meeting of the Windsor Licensing Commission held March 26, 2026, **BE ADOPTED** as presented.  
Carried.

#### 4. Requests for Deferrals, Referrals or Withdrawals

None.

#### 5. Communications

##### 5(a) Canadian Checker Cab

No delegations are present.

The Chair advises that Canadian Checker Cab is requesting reconsideration of the age limits for wheelchair accessible taxis in the City of Windsor. They are also requesting a reduction in the annual license fee.

Craig Robertson provides the following remarks regarding this matter:

- Canadian Checker Cab is the only broker that has accessible cabs which cost more money to put on the road and to maintain.
- Approximately 20 years ago, the age limit was 6 years old; in 2007, it was increased to 7 years old. In 2018, Uber's age limit was 8 years old so brought up the cab limits to 8 years old. During COVID, there was another age increase to 10 years.
- In 2024, regular taxicabs were kept at age 10 and accessible cabs went to age 12.
- The industry standard for a cab is 8 years.
- The licence fees are \$520 based on a cost recovery model.
- Any changes in fees should be deferred to the next budget based on the Windsor Licensing Commission's decision. He notes that a report can be brought back if further direction is requested.

Councillor Angelo Marignani states it is important to clarify that this is cost recovery which essentially has been stagnant for 20 years.

Moved by Councillor Angelo Marignani, seconded by Sam Sinjari,

That the Windsor Licensing Commission **DIRECT** Administration to come back with a report for Council consideration regarding the request to increase the age limit for accessible taxicabs and the reduction of wheelchair accessible taxicab licence fees.

Carried.

#### 6. Licence Transfers

None.

#### 7. Applications/Hearings

### 7(a) Livery Vehicle Plate Holder, Class 'E' – Pedicab – Large Quadricycle

Lauren Uber and Dalton Gagnon, representatives of Pedal & Pour appear before the Windsor Licensing Commission. Alesia Maggio, Applicant is not present.

Craig Robertson, provides the following comments relating to this matter:

- The matter before the Windsor Licensing Commission is to approve the application for a Class 'E' Pedicab.
- Currently, the city does not have any type of Pedi-Cab licenses.
- The by-law does allow for 10 of these units to be licensed in the city.
- The Ministry of Transportation developed a pilot program in 2023 to pilot large quadricycles in the municipality.
- There are regulations that are required by the Ministry of Transportation under the Highway Traffic Act as well as with the Alcohol and Gaming Commission of Ontario.
- There are provincial regulations and municipal regulations that need to be in place.
- City Council approved to opt into the pilot program and to licence large quadricycles, under the Class "E" Pedicab Livery Schedule.

Councillor Angelo Marignani asks the representatives of Pedal & Pour if they have a zone. Dalton Gagnon responds their current bike is designated to Walkerville only. The bike goes to Riverside Drive on occasion to see the river view and to some side streets on Wyandotte. He adds as much as possible they stay out of residential areas after certain hours so as not to cause a disturbance. In terms of the hours of operation, they are looking to extend the hours from 12:30 p.m. to 12:30 a.m.

In response to a question asked by Councillor Angelo Marignani regarding if the hours of operation conflict with the Noise By-law, Craig Robertson states the Noise By-law refers to all times of the day and night. He adds there are no limitations of where Pedal & Pour can go other than certain roads.

Moved by Councillor Renaldo Agostino, seconded by Councillor Angelo Marignani,

THAT the Class "E" Livery Vehicle Plate Holder application, submitted by Alesia Maggio, o/a Pedal & Pour, located at 1561 Ouellette Avenue, Windsor ON N8X 1K5, to operate one (1) Class 'E' Livery Vehicle, as a Large Quadricycle **BE APPROVED** with the following conditions:

- Alesia Maggio o/a Pedal & Pour maintain compliance with all requirements and regulations set out by the Ministry of Transportation (MTO) for Large Quadricycles.
- Alesia Maggio o/1 Pedal & Pour maintain compliance with all requirements, regulations and by-laws of the municipality of Windsor.
- Alesia Maggio o/a Pedal & Pour ensure that all operators of the Class 'E' pedicab-Large Quadricycle obtain a Livery Driver licence issued by the City of Windsor and

remain in good standing in accordance with Schedule 3 of the Public Vehicle Licensing By-law 137-2007 as amended.

- Alesia Maggio o/a Pedal & Pour submit a liquor licence issued by the Alcohol and Gaming Commission of Ontario (AGCO) to the Licence Commissioner prior to offering the sale or consumption of alcohol to passengers.
- Should the applicant Alexia Maggio o/a Pedal & Pour not comply with the above conditions, that the business licence be automatically suspended under the discretion of the Licence Commissioner until the next available hearing by the Windsor Licensing Commission.

Carried.

## 8. Reports & Administrative Matters

### 8(a) Expired Business Licence Application(s)

Moved by Councillor Renaldo Agostino, seconded by Councillor Angelo Marignani, That the report of the Deputy Licence Commissioner dated April 23, 2026, entitled "Expired Business Licence Application(s)" **BE RECEIVED.**

Carried.

## 10. Date of Next Meeting

The next meeting date to be determined.

## 11. Adjournment

There being no further business, the meeting is adjourned at 10:15 o'clock a.m.

**Item No. 7.8**



**Committee Matters: SCM 141/2026**

**Subject: EWSWA - 2025 Essex-Windsor Residential Waste Diversion Annual Report**



# 2025 Essex-Windsor Residential Waste Diversion Annual Report

Report Date: March 31, 2026

## Table of Contents

<b>1 INTRODUCTION</b>	<b>1</b>
1.1 Residential Waste Diversion Rate 2025	1
Figure 1: Residential Waste Diversion Rate Comparison	2
<b>2 PROGRAMS</b>	<b>2</b>
2.1 Residential Recycling Blue Box Program	2
Table 1: Estimated Residential Blue Box Recycling Summary	3
<b>3 OTHER RESIDENTIAL RECYCLING PROGRAMS</b>	<b>4</b>
3.1 White Goods	4
Table 2: Summary of white goods diversion for 2025	4
Table 3: 2025 White goods collected through the EWSWA White Goods Program by month in municipalities across Essex County	5
3.2 Tires	6
3.3 Scrap Metal	6
3.4 Electronics Recycling	6
3.5 Deposit/Return Program	6
3.6 WE ReCYCLE Bike Program	7
Table 4: Bikes recycled through the WE ReCYCLE program in 2025	7
3.7 Election Signs	7
3.8 Wood Pallet Pilot Program	7
3.9 Shingles/Road Base Diversion	8
3.10 Textile Recycling with Diabetes Canada	8

Table 5: Other recyclables comparison: 2024 versus 2025	8
3.11 Plastic Flowerpots & ESWA Merchandise	9
<b>4 RESIDENTIAL ORGANICS</b>	<b>9</b>
4.1 Yard Waste	9
Table 6: 2025 Yard waste summary for all ESWA sites	10
Table 7: Yard waste tonnes comparison: 2024 versus 2025	10
4.2 Screened Compost Sales	10
Table 8: Compost sales 2025 summary	11
4.3 Green Bin Program	11
4.4 Backyard Composting	12
4.5 FoodCycler™ Food Waste Diversion	12
Table 9: Other organic programs comparison: 2023 – 2025	13
<b>5 PROMOTION AND EDUCATION (P&amp;E)</b>	<b>13</b>
5.1 Community Outreach	13
5.2 Special Community Events	14
5.3 Waste Reduction Hotline	15
5.4 Print Newsletter	15
5.5 E-Newsletter	15
5.6 ESWA Website	15
5.7 Recycle Coach App	17
Table 10: Recycle Coach App Metrics Comparison for 2024-2025	17
5.8 Agorapulse	17

## 2025 Residential Waste Diversion Report

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5.9 Facebook	18
5.10 X (Formerly Twitter)	18
5.11 Instagram	19
5.12 Google – Public Drop Off Depot Statistics	19
5.13 YouTube	20
5.14 Radio and Social Media Campaigns	20
5.14 Gold Star Program	21
5.15 Green Bin Program P&E	22
Table 11: Green Bin Program P&E Activity and Metrics	23
<b>6 HAZARDOUS AND SPECIAL PRODUCTS (HSP) PROGRAM</b>	<b>25</b>
6.1 HSP Depots	25
6.2 Reuse Centre	25
Table 12: Hazardous and Special Products for 2025 in litres	26
Table 13: Hazardous and Special Products for 2025 in kilograms	27
Table 14: HSP Diversion Comparison	27
6.3 Refillable Propane Tanks	27
6.4 Call2Recycle Battery Recycling Program	28
<b>7 OVERALL SUMMARY OF RESIDENTIAL DIVERSION QUANTITIES</b>	<b>28</b>
7.1 Residential Waste Diversion	28
Table 15: Residential Waste Diversion Summary	28

This document is formatted for accessibility and is available in alternate formats upon request.

# Essex-Windsor Residential Waste Diversion

## Annual Report for January – December 2025

### 1 Introduction

The Annual Waste Diversion Report provides information on the waste diversion activities carried out by the Essex-Windsor Solid Waste Authority (EWSWA) during 2025 in compliance with Condition 5.2 of the Environmental Assessment Approval for the Essex-Windsor Regional Landfill.

New to the 2025 report is the introduction of the Regional Food and Organic Waste Management Program, referred to throughout the document as the “Green Bin Program”. This program is being implemented in phases. Phase One launched in late October and serves single-family households in the municipalities of Essex, Lakeshore, LaSalle, Tecumseh, and Windsor. Phase Two will include the municipalities of Amherstburg, Kingsville, and Leamington and is scheduled to begin in November 2026.

#### 1.1 Residential Waste Diversion Rate 2025

This report also provides the EWSWA with the ability to track any changes in the amount of waste diverted through waste diversion initiatives from year to year.

In 2025, the seven County of Essex (County) municipalities and the City of Windsor (City) delivered 108,952 tonnes of residential waste to the Essex-Windsor Regional Landfill (Landfill), which decreased from 2024 (111,848 tonnes). During this time, 58,240 tonnes of residential waste were diverted from the Landfill via the blue and red box recycling program, hazardous and special products program (HSP), composting, the new Green Bin Program, and other waste diversion programs. These waste diversion initiatives resulted in a 2025 residential diversion rate of 34.8%. The 2024 diversion rate was 30.6%.

## Figure 1: Residential Waste Diversion Rate Comparison

2025 Residential Diversion Rate is calculated as follows:

$$\frac{58,240 \text{ Tonnes Diverted (see Table 15)}}{108,952 \text{ Tonnes of Residential Refuse Collected Curbside} + 3.01 \text{ Tonnes Green Bin Residuals} + 58,240 \text{ Diverted Tonnes}} = \frac{58,240}{167,195} \times 100 = 34.8\%$$

2024 Residential Diversion Rate is calculated as follows:

$$\frac{50,140 \text{ Tonnes Diverted (see Table 15)}}{111,848 \text{ Tonnes of Residential Refuse Collected Curbside} + 1,877 \text{ Residuals} + 50,140 \text{ Diverted Tonnes}} = \frac{50,140}{163,865} \times 100 = 30.6\%$$

## 2 Programs

### 2.1 Residential Recycling Blue Box Program

On August 28, 2024, the ESWWA, which had been responsible for administering the Blue Box Program on behalf of the City and the seven local communities in the County, namely Amherstburg, Essex, Kingsville, Lakeshore, LaSalle, Leamington, and Tecumseh (the County Municipalities), transitioned the program to Extended Producer Responsibility (EPR) in accordance with Ontario Regulation 391/21. This date is referred to throughout the document as **Transition**.

To ensure the accuracy of the reported data, ESWWA requested that Circular Materials (CM) supply the post-Transition data necessary to accurately report the 2024 diversion statistics. Correspondence received from CM staff on March 7, 2024, states the following:

*"We would like to clarify that data sharing is not a regulatory obligation. As such, Circular Materials and RLG do not have the infrastructure or resources in place to accommodate municipal data requests."*

Therefore, for the diversion rate calculation below and for comparative purposes throughout this report, actual Blue Box Program data from January 1, 2024, to August 27, 2024, have been used. To complete the full-year analysis, in the absence of actual post-Transition figures, data from August 28, 2023, to December 31, 2023, were also included. As a result, the total residential recyclable materials collected in 2024 are estimated at 21,657 tonnes.

As the EWSWA does not have access to the 2025 data, it will therefore use the 2024 tonnes collected for the 2025 recyclable estimate (21,657 tonnes).

Historically, reported curbside collection tonnage was reduced by residual material disposed of at landfill and by the estimated quantity of material collected from Industrial, Commercial, and Institutional (ICI) sources (Item b). Following the Transition, residual processing tonnes are no longer reported for 2025, and ICI material has been removed from the residential program. The expansion of accepted materials under the Blue Box program, along with regional growth, may have resulted in increased material capture, thereby contributing to enhanced landfill diversion. Consequently, for reporting purposes, the total estimated curbside material collected has been used to calculate overall diversion.

Furthermore, due to Transition, as noted below in Item d), the EWSWA is now required to separate residential tonnes dropped off at Depots. Therefore, in addition to the residential recyclables collected curbside, 204 tonnes of recyclables were delivered by residents to the EWSWA’s Public Drop Off Depots in 2025.

**Table 1: Estimated Residential Blue Box Recycling Summary**

<b>Estimated Tonnes Collected</b>	<b>2024 Tonnes</b>	<b>2025 Tonnes</b>
a) Total tonnes collected curbside	21,657	21,657
b) Residual / ICI deduction	2,966	N/A
c) Net curbside material marketed	18,691	21,657
d) Total Drop Off Depot tonnes	N/A	204
<b>Total Estimated Collected Tonnes</b>	18,691	21,861

### 3 Other Residential Recycling Programs

#### 3.1 White Goods

Since 1991, white goods, such as fridges, stoves, air conditioners, washers, dryers, freezers, dishwashers, etc., have been restricted from the Landfill. In 2025, the EWSWA’s curbside White Goods collection program for all municipalities in Essex County except the Municipality of Lakeshore captured 1,360 units (approximately 122 tonnes). The Municipality of Lakeshore operates an independent program and reported a diversion figure of 22 tonnes of white goods in 2025.

The City operates a bulk collection program that includes the collection of white goods as well as other waste, such as oversized items. White goods collected as part of the program are delivered to the Windsor Public Drop Off Depot for recycling; therefore, the 239 tonnes of white goods delivered to Public Drop Off Depots in the table below includes the City tonnages. Table 3 details the white goods collection program for each municipality in the County of Essex by month during 2025.

**Table 2: Summary of white goods diversion for 2025**

<b>White Goods Summary</b>	<b>2025 Tonnes</b>
EWSWA Curbside Essex County Collection	122
Municipality of Lakeshore Program	22
Drop Off Depots	239
<b>Total Tonnes Recycled and Diverted</b>	<b>383</b>

**Table 3: 2025 White goods collected through the EWSWA White Goods Program by month in municipalities across Essex County**

Month	Amherstburg	Essex	Kingsville	LaSalle	Leamington	Tecumseh	Total for Month
January	23	5	10	17	11	12	78
February	18	18	19	23	12	11	101
March	26	21	9	23	5	9	93
April	20	11	16	21	6	11	85
May	23	15	28	31	18	10	125
June	26	16	22	34	15	19	132
July	32	19	18	43	14	14	140
August	26	25	20	24	8	20	123
September	26	11	24	32	13	12	118
October	23	18	27	39	14	12	133
November	25	25	22	36	9	15	132
December	21	7	16	33	9	14	100
<b>Total Units</b>	<b>289</b>	<b>191</b>	<b>231</b>	<b>356</b>	<b>134</b>	<b>159</b>	<b>1,360</b>

Notes: 1,360 units with an average weight of 90 kilograms per unit results in a diversion of approximately 122.4 tonnes.

### 3.2 Tires

As this program moved to full EPR on January 1, 2019, the historical RPRA Datacall calculations are used, where approximately 3,001 tonnes of used tires were diverted across the Essex-Windsor area. While automotive tire recycling is now offered at many locations across Essex-Windsor, the EWSWA still collects used tires through the RPRA program. During 2025, approximately 128 tonnes of used tires were dropped off at the EWSWA sites, which are included in the 3,001 tonnes diverted in Essex-Windsor.

### 3.3 Scrap Metal

There are 40-yard roll-off bins located at the Windsor Public Drop-off Depot for the collection of ferrous and non-ferrous scrap metal material. Metal materials are dropped off here from PDO visitors and other programs across the site, where they may have been improperly disposed of, to ensure it is diverted from the landfill. The metals are sold through a competitive bid process to local scrap dealers. In 2025, approximately 367 tonnes of metals were collected and recycled.

### 3.4 Electronics Recycling

Under contract with the EWSWA, Quantum Lifecycle Partners Inc. supplies sea containers for the collection of electronics at the EWSWA's Public Drop-off Depots. The EWSWA staff place electronic items that are received from the public in these containers. In 2025, approximately 251 tonnes of computers, televisions, audiovisual equipment, and various electronic items were collected through the Electrical and Electronic Equipment (EEE) program.

### 3.5 Deposit/Return Program

Pre-Transition, the EWSWA had a capture program at the Material Recovery Facility (MRF) for deposit/return containers (i.e. aluminum beer cans; glass, wine, and spirit bottles) that were collected through the blue box collection program. As this program has moved to the full EPR model, the historical RPRA Datacall calculations are used, where approximately 2,329 diversion tonnes were diverted in the region for this program, where this calculation is based upon the Essex-Windsor population as determined by Statistics Canada census data that is available.

### 3.6 WE ReCYCLE Bike Program

The EWSWA recognizes the importance of providing waste diversion programs that are convenient and safe for the public to access. In 2021, the EWSWA Board approved a bike reuse program that supports bikes collected at the EWSWA sites to be refurbished and recycled back into the Essex-Windsor area through a community partnership program. In 2025, a total of 1,130 bikes were dropped off at the EWSWA sites, where 730 of those bikes were repaired/reused, and the remaining 400 bikes were placed in the scrap metal bin for recycling as they did not meet the We ReCYCLE Bike criteria.

**Table 4: Bikes recycled through the WE ReCYCLE program in 2025**

<b>Total # of Bikes Dropped Off</b>	<b>Total # of Bikes Repaired/Reused</b>	<b>Total # of Bikes Recycled as Metal</b>
1,130	730	400

As the average bike weighs 10 kg, it is estimated that a total of 11,300 kgs or 11.3 tonnes of bikes were dropped off at the EWSWA Depots, 7,300 kgs or 7.3 tonnes of those bikes were repaired/reused, and 4,000 or 4 tonnes of unrepairable bikes were recycled as metal through the WE ReCYCLE Program in 2025.

### 3.7 Election Signs

The EWSWA attempts to divert materials where feasible. It has been successful in offering a drop-off program at the sites for election signs after an election. Since 2025 was not an election year in the region, no election signs were collected.

### 3.8 Wood Pallet Pilot Program

The Wood Pallet Pilot Program began in the fall of 2023. The EWSWA was successful in securing a local company to pick up pallets for recycling from the Windsor Public Drop Off Depot. This program continued in 2025, diverting 31 tonnes of pallets from unnecessary landfill.

### 3.9 Shingles/Road Base Diversion

In 2025, the EWSWA diverted loads of road base materials that were delivered to the Windsor Public Drop Off Depot, as these are valuable resources (e.g., stone, concrete, dirt, shingles). Because of this initiative, approximately 121 tonnes of these materials were diverted from the Landfill and rather used for road base purposes on site.

### 3.10 Textile Recycling with Diabetes Canada

In 2025, the EWSWA collaborated with Diabetes Canada to successfully divert approximately 2 tonnes of textiles from the Landfill by having a textile recycling collection bin at the Windsor Public Drop Off Depot.

**Table 5: Other recyclables comparison: 2024 versus 2025**

<b>Other Recyclable Programs</b>	<b>2024 Tonnes</b>	<b>2025 Tonnes</b>	<b>% Change</b>
White goods (all sites)	292	383	31.2%
Used tires	3,001	3,001	0.0%
Scrap & mixed metal	384	367	-4.4%
Electronics	242	251	3.7%
Deposit/return & stewardship	2,329	2,329	0.0%
Bicycles	10	7	-30.0%
Election Signs	0	0	0.0%
Pallets	34	31	-8.8%
Shingles/Road Base	359	121	-66.3%
Textiles	3	2	-33.3%
Plastic Flowerpots & EWSWA Merchandise *	3.65	15.5	364.1%
<b>Total Other Recyclables</b>	<b>6,658</b>	<b>6,508</b>	<b>-2.3%</b>

Notes: RPR Datacall calculation is based on population for used tires and Deposit/return & stewardship programs in the Essex-Windsor area as reported by the Statistics Canada census. \* Due to processor availability, in 2025, EWSWA Merchandise was recycled alongside the Plastic Flowerpot Program through HGC Management Inc., explaining the significant increase in tonnage for this line item in 2025.

### **3.11 Plastic Flowerpots & EWSWA Merchandise**

At the Windsor Public Drop Off Depot, residents can drop off at no cost plastic flowerpots and old EWSWA merchandise such as carts, boxes, green cones, etc. that are worn/used/broken beyond repair at no cost. These materials were then recycled and baled on site with other mixed plastic materials through HGC Management Inc. Due to market availability, this initiative prevents these materials from ending up in the Landfill. In 2025, 15.5 tonnes of EWSWA plastic flowerpots and EWSWA merchandise were diverted.

## **4 Residential Organics**

### **4.1 Yard Waste**

Grass, leaves, tree trimmings, and brush are restricted from disposal at the Essex-Windsor Regional Landfill. As a result, all local municipalities have established separate collection systems for yard waste, including special collections in January for Christmas trees. Furthermore, individual residents and grounds maintenance contractors also brought yard waste to each of the three Depots operated by the EWSWA in 2025.

The Essex-Windsor residents can set out their yard waste in paper bags, wheeled carts, garbage bins, and cardboard boxes to receive curbside collection. Yard waste will not be collected if placed in a plastic bag. Approximately 23,521 tonnes of yard waste were received in 2025. This represents an increase of 13% compared to the 20,796 tonnes delivered in 2024. This increase aligns with historical trends, as yard waste quantities can vary significantly between years, often due to inclement weather conditions.

**Table 6: 2025 Yard waste summary for all EWSWA sites**

<b>Material Type</b>	<b>Windsor Public Drop Off</b>	<b>Kingsville Transfer Station 2</b>	<b>Regional Landfill</b>	<b>Total</b>
Municipal Delivered	11,048	1,824	4,413	17,285
Residential Delivered	3,074	955	208	4,237
<b>Total Res. Organics</b>	<b>14,122</b>	<b>2,779</b>	<b>4,621</b>	<b>21,522</b>
*ICI Organics and Pallets	1,185	611	203	1,999
<b>Grand Total (Tonnes)</b>	<b>15,307</b>	<b>3,390</b>	<b>4,824</b>	<b>23,521</b>

Notes: \*ICI is Industrial, Commercial, and Institutional delivered material type. Due to rounding, the sum of tonnes for 2025 will not equal the total value.

**Table 7: Yard waste tonnes comparison: 2024 versus 2025**

<b>Material Type</b>	<b>2024 Tonnes</b>	<b>2025 Tonnes</b>
Municipal Delivered	16,750	17,285
Residential Delivered	1,849	4,237
<b>Total Res. Organics</b>	<b>18,599</b>	<b>21,522</b>
*ICI Organics and Pallets	2,197	1,999
<b>Grand Total (Tonnes)</b>	<b>20,796</b>	<b>23,521</b>

\*ICI is Industrial, Commercial, and Institutional delivered material type.

#### 4.2 Screened Compost Sales

The EWSWA undertakes an in-depth process to turn the organics and yard waste it receives into saleable, quality compost. The composting process involves grinding yard waste and placing it in long rows called 'windrows'. The material is turned frequently, and the temperature is maintained above 55 degrees Celsius to kill any pathogens or weed seeds. Once the compost has matured, it is tested, screened, and sold for use in landscaping and flower and vegetable gardens.

In 2025, compost was sold as bulk (delivered or pick-up), bag-your-own, and prepackaged items as listed below.

**Table 8: Compost sales 2025 summary**

<b>Compost Material</b>	<b>Quantity Sold</b>	<b>Tonnes</b>
Delivered	1,318 cubic yards	659
Bulk sales	18,075 cubic yards	9,038
Bag-Your-Own	1,627 bags	89 - 93
Prepackaged Garden Gold	12,231 bags	220 - 269
<b>Total Tonnes</b>		<b>10,006 – 10,059</b>

Table 8 Notes: Pre-packaged bag weights are based on approximately 18 to 22 kg/bag; Bag-Your-Own is approximately 55-57 kg/bag; Bulk compost is approximately 500 kg/cubic yard. Compost weight is expressed in 'ranges' due to the differing moisture content & density. One cubic yard = one bucket from the EWSWA small loader in Windsor. Weights are approximate.

Under contract, Frank Dupuis Landscaping and Trucking provided delivery services for the sale of 659 tonnes of bulk compost locally. In total, 9,038 tonnes of compost were sold through the bulk sale program to residents and businesses at the EWSWA Depots. Additionally, approximately 12,231 prepackaged bags of compost ("Garden Gold") were sold at the Depots. Many residents also bagged their own compost at one of the Depots. The combined total weight of compost sold in 2025 was approximately 10,006 – 10,059 tonnes. In 2025, compost sales totalled \$219,961.

**4.3 Green Bin Program**

In order to comply with Ontario's Food and Organic Waste Policy Statement, the EWSWA was directed by councils from both the City and the County to administer a Regional Food and Organic Waste Management Program (Green Bin Program) to single-family households. On October 22, 2025, the EWSWA launched its first residential curbside Green Bin Program that collects food waste and organics from single-family households in Phase 1 municipalities of Essex, Lakeshore, LaSalle, Tecumseh, and Windsor. It is important to note that the new Green Bin Program may also impact the usage of other waste diversion programs, such as the Backyard Composter Program and Foodcycler programs, which is a challenge to measure at this time.

In 2025, the EWSWA distributed 116,395 120L green bins and 116,667 kitchen catchers to Phase 1 households that have access to this new

program. More specifically, 73,090 Green Bins were distributed in the City and 43,305 were distributed in the County.

During the 11-week program period in 2025, a total of 2,208 tonnes of material were collected. Of this amount, 1,582 tonnes were collected from City households, and 626 tonnes were collected from County households by the contractor, Miller Waste Systems Inc. The collected material was delivered to EWSWA's Food Waste and Organics Transfer Station in Windsor (formerly the Fibre Material Recovery Facility), where it was pre-screened and consolidated prior to shipment to Seaclyff Energy Corporation Inc. for processing.

As a result of the pre-screening process, a total of 3.01 tonnes of Green Bin Program residuals were reported for the 11-week period in 2025. These residuals are included in the 2025 Residential Diversion Rate calculation (Figure 1).

#### **4.4 Backyard Composting**

In past years, backyard composters (BYC) with the brand names "The Earth Machine" and "The Green Cone" were purchased by Essex-Windsor residents. As markets sufficiently supply these items now and the demand for the EWSWA to sell has been negligible over the past few years, the EWSWA has stopped selling them. Instead, the EWSWA has donated existing inventory to local schools in the Essex-Windsor community to promote diversion using existing residual inventory. In total, 6 Earth Machine and 5 Green Cones units were donated. Therefore, combined BYC distributed in 2025 was 11 units, bringing the total number of units sold since 1988 to 40,531 units.

Research has indicated that approximately 100 kg/year/BYC is diverted because of the backyard composting program. This translates into 4,053 tonnes of organic waste diverted from the Landfill through this program. This does not consider homemade composters or composting done independently of the EWSWA's backyard composting program.

#### **4.5 FoodCycler™ Food Waste Diversion**

In July 2023, the EWSWA launched a pilot program with Food Cycle Science (FCS) that subsidized FoodCycler™ units to support diversion. The FoodCycler™ is a countertop unit that converts food waste into a sanitary soil amendment. Based on data collected on the FoodCycler Eco 5, the

FoodCycler is a carbon-negative product when compared to landfilling. The pilot sold 527 FoodCycler™ units, and since this time, an additional 40 units have been sold in the Essex-Windsor region. Per FCS (2025), approximately 259 kg per year/per household of food waste is diverted when using a FoodCycler™ unit. Therefore, approximately 146,853 kgs or 147 tonnes of food waste was diverted in Essex-Windsor from the Landfill.

**Table 9: Other organic programs comparison: 2023 – 2025**

<b>Residential Organic Programs</b>	<b>2023 Tonnes</b>	<b>2024 Tonnes</b>	<b>2025 Tonnes</b>
BYC Program*	4,048	4,052	4,053
Mulching Blades Program*	1,343	1,343	1,343
FoodCycler™ Program*	52	195	147
Green Bin Program	N/A	N/A	2,208
<b>Total Residential Organics</b>	<b>5,443</b>	<b>5,590</b>	<b>7,751</b>

Note: \* The Mulching Blade program and the Backyard Composter program, are no longer directly offered by the EWSWA. These programs may continue to be used by residents; however, usage can't be measured for this report and no increase in diversion is indicated.

## **5 Promotion and Education (P&E)**

### **5.1 Community Outreach**

The EWSWA staff traditionally organizes promotions and events to engage residents in waste diversion activities. Initiatives like the Experts on Call with AM800, YQG Green Expo, Earth Day Event at Malden Park, Orange Box Promotion, May Madness, etc., as well as print information on various programs of the EWSWA are some of the many strategies used in 2025. In addition to this standard fare, the EWSWA engaged in a mass comprehensive outreach campaign to support the launch of the new Green Bin Program in both Phase 1 and Phase 2 municipalities, which will be detailed in this report.

The EWSWA also serviced 25 special events through the Blue Box Special Events program to offer blue box recycling in 2025 to support waste diversion at local community events.

## 5.2 Special Community Events

One notable event that the EWSWA was a key partner of in 2025 was the annual Earth Day event. This event was held on April 27, 2025, at Malden Park in Windsor, where approximately 1,500 people attended.

Some highlights of this event included environmental exhibits, food vendors, guest speakers, Scienstational Snakes, interactive games, and an on-site hydration station.

The EWSWA soft-launched the Green Bin Program at Earth Day 2025, marking the occasion with a community-focused event. An EWSWA board member, City of Windsor Councillor Jim Morrison, opened the event, sharing brief remarks about the significance of Earth Day and the environmental benefits of the new program. The EWSWA's tent showcased the Green Bins and Starter Kit that residents would receive at their homes. Additionally, residents were provided with detailed information about delivery timelines, program rollout, and details supporting the introduction of the Green Bin initiative.

Another notable event supported by EWSWA in 2025 was the Fire Prevention Week Kick-Off at the Public Drop Off Depot in Windsor on October 6, 2025. EWSWA staff, in partnership with the City of Windsor and Windsor Fire personnel, gathered to launch Fire Prevention Week and emphasize the importance of the safe handling and use of lithium batteries. The key messaging focused on Fire Prevention Week™ (FPW™) observed from October 5-11, 2025, and the 2025 campaign "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home. The campaign aimed to educate the public on the safe use of lithium-ion batteries, emphasizing the importance of purchasing approved products, charging batteries properly, and recycling them safely.

In 2025, the YQG Green Expo featured various vendors and key partners such as the EWSWA and the City. Residents were encouraged to drop off items such as electronics, textiles, household items, and eyeglasses, using the Community Recycle Drive Thru & Drop Off. At this event, several EWSWA staff were on-site to answer questions and provide program information to participants, with a particular focus on questions and information on the Green Bin Program.

### **5.3 Waste Reduction Hotline**

The EWSWA operates a Waste Reduction Hotline (1-800-563-3377), where staff respond to residential inquiries or direct callers to the appropriate department or personnel. In addition, the EWSWA has launched a new portal using PSD Citywide software, an enterprise-wide Software as a Service (SaaS) solution designed for municipalities and public sector organizations. Citywide allows residents to submit service requests, report repair needs, and access important documentation. To further enhance customer support, two additional Customer Service Representatives have been added to the Waste Diversion team to support the launch of the Green Bin Program.

### **5.4 Print Newsletter**

The EWSWA typically issues an annual newsletter called Enviro Tips, which is delivered to each household and is available online. Due to the Canada Post strike in September 2025, the Fall Harvest issue of Enviro Tips was postponed to January 2026. The EWSWA chose to delay distribution to ensure the newsletter could be delivered to its intended audience without interruption.

### **5.5 E-Newsletter**

E-newsletters are also part of the program as they are low-cost and another way to reach residents using Constant Contact, Inc., an online marketing company that allows the user to create effective e-mail marketing campaigns. In the past, the EWSWA has utilized Constant Contact to inform subscribers of events, sales, and various promotions of the EWSWA.

The EWSWA has a total of 6,968 subscribers. A total of 4 e-newsletters were published in 2025. Use of the e-newsletter platform declined compared to previous years, primarily due to the significant resources dedicated to the Green Bin Program campaign and launch in 2025.

In 2025, 11,211 emails were sent, 10,024 emails were delivered/received by the intended recipient, 59% average open rate, 14% click rate, and 1,187 bounced (did not make it to the intended recipient).

### **5.6 EWSWA Website**

The EWSWA website ([www.ewswa.org](http://www.ewswa.org)) is updated on a regular basis to provide detailed information and public education to residents. Topics covered range from waste management and reduction to details regarding

waste diversion activities. Through the website, residents have access to instructions, tenders, reports, calendars, acceptable recycling materials, incentives, etc. The new EWSWA website was launched in 2024, using the website developer GHD (formerly e-Solutions), using Govstack. Govstack is a content management system (CMS) specifically designed for the public sector, including municipalities and local governments. It is a SaaS platform (Software-as-a-Service) tailored to create, manage, and publish website content, offering features like website building, form management, and resident engagement tools without requiring coding. The GovStack CMS is built specifically to help governments deliver digital services that are secure, interoperable, and accessible to all citizens, including those with disabilities.

### **Definitions**

- *A SaaS (Software-as-a-Service) platform is a cloud-based model where providers host applications and deliver them to users over the internet, typically via subscription (e.g. newsfeed, e-newsletter subscription)*
  
- Total Users (January - December): 157K
- Average Session Duration: 1 minute 29 seconds
- 68% of users accessed the website via mobile device, 28% of users accessed the website via desktop, and 4% of users accessed the website via tablet
- Most Viewed Pages in 2025:
  - EWSWA Landing Page (front page) / 116,769 views
  - Curbside Collection (Green Bin) / 41,816 views
  - Green Bin Program / 24,566 views
  - Green Bin Delivery Information / 23,566 views
  - Public Drop Off Depot / 20,954 views

### 5.7 Recycle Coach App

Recycle Coach is an App that makes recycling and collection schedule information easy to find. The App is continuously developing new programs to combat complacency and get people re-engaged in diversion practices. It promotes best practice ideas on better waste management to improve outcomes such as increasing recycling, proper disposal and diversion of solid waste, etc. Specifically, this App communicates key program information for the new Green Bin Program, Recycling, Garbage, Yard Waste, and White Goods. Further it offers a “What Goes Where?” search function that residents can use to know where they should properly recycle or dispose of materials.

**Table 10: Recycle Coach App Metrics Comparison for 2024-2025**

<b>Metrics</b>	<b>2024</b>	<b>2025</b>
Total Users	27,020	37,598
Total Interactions	3,907,846	3,991,196
Reminders	3,490,956	3,619,271
Notifications	283,047	152,756
Material Searches	21,219	39,114
Page Views	23,860	53,331
Calendar Views	88,764	126,724

### 5.8 Agorapulse

In 2022, the EWSWA began using Agorapulse to better manage and enhance the capability to schedule social media posts. Agorapulse is a full-featured social media management platform. Some of its features include a variety of methods to publish content, schedule posts, and report on social account usage. It allows Waste Diversion staff to stay organized, save time, generate reports, and easily manage social media accounts from one convenient platform.

## 5.9 Facebook

- Fans / Followers: 1,505
- Engagement: 5,032
- Impressions: 2,072,674
  - Paid Views (Meta): 1.4M
  - Unpaid Views (Agorapulse): 680K

### **Definitions**

- Fans / Followers are the number of people who are following the EWSWA's Facebook page.
- Engagement is the number of fan interactions (reactions, comments, shares, clicks, and private messages) with the EWSWA Facebook page.
- Impressions are the number of times the EWSWA page has been viewed during the selected period (2025). This includes paid, organic, and viral impressions.

### **Facebook Publishing:**

The following metrics represent organic views generated through the social media management platform Agorapulse. All content was scheduled and published as unpaid posts, meaning no advertising spend or post boosting was applied. As such, the results reflect purely organic reach and audience engagement. Paid social media content is managed separately through Meta Platforms, and the associated performance metrics are not included in the dataset below:

- Posts Published: 233
- Posts Reach: 708,108
- Posts Reach: 48,809
- Average Reach: 4,424
- Video Views: 106,641

## 5.10 X (Formerly Twitter)

The social platform formerly known as Twitter was purchased, rebranded, and relaunched as "X" in mid-July 2023. The X platform analytics are no longer included in Agorapulse. To receive metrics for X, the EWSWA would have to pay an additional fee. The EWSWA has not yet subscribed to this additional service. X is working on improvements to their analytics:

- Followers: 1,053
- Impressions: 6.7K
- Engagement: 799

### **Definitions**

- *Followers are the number of people who are following the EWSWA on X.*

### **5.11 Instagram**

The following metrics represent organic views generated through the social media management platform Agorapulse. All content was scheduled and published as unpaid posts, meaning no advertising spend or post boosting was applied. As such, the results reflect purely organic reach and audience engagement. Paid social media content is managed separately through Meta Platforms, and the associated performance metrics are not included in the dataset below. The 2025 metrics for Instagram are as follows:

- Followers: 407
- Engagement: 906
- Impressions: 423,211
- Posts Published: 115
- Posts Views: 34,482
- Posts Engagement: 641

### **Definitions**

- Followers are the number of people following the EWSWA on Instagram.
- Number of followers' interactions (likes, saves, comments, and direct messages) to the EWSWA Instagram profile.
- Impressions is the number of times the EWSWA profile's content has been viewed during the selected period.
- Brand Awareness is the number of mentions of the EWSWA profile and listening searches containing your brand name.

### **5.12 Google – Public Drop Off Depot Statistics**

When searching for information about the Authority, Google search results often display listings for Authority facilities. Many residents rely on this information to obtain details such as hours of operation, directions, and available services. Accordingly, the Authority is committed to ensuring that

all Google-listed information remains accurate, current, and comprehensive. This includes, but is not limited to, hours of operation, facility locations and directions, traffic flow, photos, contact information, services provided, reviews, accessibility details, programs and events, and any relevant alerts or notices.

During a search, Google logs 'behaviour' metrics, as well as the resulting 'action' from the search (a visit to the organization's website, request directions, call, etc.).

Some key Google statistics for the EWSWA's Public Drop Off Depot searches (statistical average is over 3 months):

- 4.3/5-star rating - based on public reviews
- 5,764 EWSWA business profile interactions
- 69,353 people viewed the EWSWA profile (via mobile 80%, via desktop 14%, via Google maps 6% mobile, via Google maps desktop 1%)
- 30,112 searches (website, calls, photo views, direction requests)

Through Google Business Profile Manager, the EWSWA staff have the ability to post updates (holiday closures, change in hours, photos), as well as post messages and respond to reviews.

### **5.13 YouTube**

The EWSWA YouTube channel was originally established in 2014. However, after the agency responsible for creating the channel went out of business, access was lost due to unavailable login credentials. Recently, the channel has been successfully restored to support the Green Bin launch, allowing staff to upload new videos and enhance audience engagement.

- 3 videos posted in 2025
  - Seating the Lock on your Green Bin – 2.7K views
  - Automated Collection – 60 views
  - We All Win with The Green Bin – 111 views

### **5.14 Radio and Social Media Campaigns**

The EWSWA delivered several radio and social media campaigns throughout 2025, collectively reaching a wide audience across the region. The Green Bin campaign was the most extensive, running over most months in 2025, as it

served as one of the primary outreach efforts. In addition, the EWSWA supported a range of shorter other EWSWA campaigns, including those promoting the Orange Box Program, Garden Gold Program, "What Goes Where" resources, the EWSWA Depots, and seasonal Waste Reduction Christmas initiatives. Together, these campaigns played an important role in increasing public awareness and encouraging responsible waste management practices.

Radio ads were aired on both Blackburn and Bell Media stations. A total of 2,098 radio spots aired in 2025, reaching 231,697 residents across both stations. 66% of the total radio spots aired were related to the promotion of the Green Bin Program.

The EWSWA also participated in three (3) in-studio sessions on "Experts on Call." *Experts on Call* on AM800 CKLW is a radio show hosted by Kyle Horner, where local professionals and business leaders from Windsor-Essex share expert advice, discuss industry-related topics, and take listener questions. The show is designed to connect residents directly with experts to help them navigate programs such as the Green Bin Program. Through the use of these sessions, the EWSWA was able to further communicate important points about the Green Bin and reached thousands of residents.

During all three sessions, the EWSWA discussed the new Green Bin Program with the host, while also answering questions from the public.

The EWSWA executed a digital advertising campaign throughout August 2025 with Blackburn Media and Bell Media to promote awareness and participation in the Green Bin Program, with over 81,300 impressions.

### **5.14 Gold Star Program**

In 2016, the EWSWA launched a recycling incentive program aimed at increasing public awareness regarding the red and blue box recycling program. Residents were encouraged to apply for a new "Gold Recycling Box" through a program that evaluated their curbside recycling, provided feedback, and rewarded successful recyclers with a gold box.

The program's ultimate objective was to decrease the amount of contamination being set out by residents and thereby decrease the amount of residual waste being landfilled. By the end of the program in 2023, 2,869

homes that had registered and had their recycling inspected were rewarded for excellent recycling habits with a Gold Box.

This program ceased due to Transition, however, as the brand was well-received, the EWSWA carried this brand over to the Green Bin Program. With this new program, there is no registration required, audits are randomly executed by both the collection contractor and the EWSWA on a resident's collection day. If set-out meets the Gold Star criteria, a Gold Star sticker is left on the resident's Green Bin.

Following the late-October launch of the Green Bin Program in Phase One municipalities, EWSWA staff completed a total of 492 Green Bin inspections. Of these inspections, stickers were issued to residents as follows: 262 in the City of Windsor, 27 in the Town of Essex, 65 in the Municipality of Lakeshore, 71 in the Town of LaSalle, and 67 in the Town of Tecumseh.

### **5.15 Green Bin Program P&E**

To successfully inform, engage and connect residents and stakeholders to the new Green Bin Program, a 2025 Green Bin Program Communications/ P&E Plan was created by the EWSWA and its stakeholders. The final plan was brought forth to the EWSWA Board for approval in early 2025 and was then used by the EWSWA as a guide for 2025 P&E activities. Below is a summary of all the activities and metrics (where applicable) that were implemented in 2025 to support this plan. It is important to note that while the items described below formed the bulk of the 2025 P&E activity, there were many other opportunities leveraged by EWSWA staff and stakeholders throughout 2025 that should be acknowledged. Examples, include numerous radio, online and newsprint interviews that were undertaken, as well as many efforts taken by local municipalities and the EWSWA to further promote this program through their communications.

**Table 11: Green Bin Program P&E Activity and Metrics**

<b>Media/Activity</b>	<b>Description</b>	<b>Estimated Result</b>
Newspaper advertising (print)	4 publications (Windsor Star, LaSalle Post, Lakeshore News, Essex Free Press)	78,013 impressions
Billboard advertising (static, digital)	31 locations (27 in Windsor, 4 in Essex County)	40,637,656 impressions
Social media advertising (paid)	3 platforms (Facebook, Instagram, X)	2,653,745 impressions
Social media posts (paid)	3 platforms (Facebook, Instagram, X)	1,766,000 impressions
Social media posts (organic)	3 platforms (Facebook, Instagram, X)	743,700 impressions
Online advertising (digital)	Post Media Bell Media, Blackburn Radio	81,350 impressions
Google AdWords	Google.com	709,823 displayed search results
EWSWA website traffic	<a href="https://www.ewswa.org/">https://www.ewswa.org/</a>	157,000 website visits
Radio advertising	CKLW-AM800), Country959, Mix967	170,260,223 impressions
EWSWA e-newsletter	2 publications	10,000 subscribers reached
Recycle Coach app	Grew user base to 37,598 residents	3,248,924 interactions
Campaign Summary publication	City of Windsor, County of Essex, 7 county municipalities	Published at Board Meetings / Sent to Municipalities
Municipal Partnership Program		

<b>Media/Activity</b>	<b>Description</b>	<b>Estimated Result</b>
i. Mail-out inserts	Tax slips & water bills	16,000 inserts
ii. Arena boards	Tecumseh, LaSalle, and Windsor	Thousands reached
iii. Green Team & Pop-ups	16 facilities across Essex-Windsor	1071 interactions
iv. Pull-up banners	35 produced	18 locations
v. Library program	23 libraries – GB display, table-top pull-up, bookmarks	8,923 interactions
vi. Municipal publications	Lakeshore, LaSalle, Tecumseh, Windsor	90,684 residents reached
vii. A1 signs	Roadside signs to promote collection dates	20 signs, 4-week period
Bus wraps	19 bus routes, 2 designs	10,537,500 impressions
Green Bin Kit	Green Bin, Kitchen Catcher, Compostable Bag sample & coupon, How-To Guide, Welcome Sticker	116,667 kits delivered
Resources & FAQ	GB Guide, Debunking Myths FAQs (Eng. & Fr.), GB FAQs, FOG Cups	9,700 pieces distributed
Oops! & Gold Star stickers	To inform residents of improper GB use and reward proper use	75,000 distributed
Repair & Request Program	A service program that supports homeowners who need a Green Bin repair or replaced, or a new Green Bin (new build, etc.)	538 serviced

## **6 Hazardous and Special Products (HSP) Program**

### **6.1 HSP Depots**

The EWSWA opened the Windsor HSP Depot in October 1995. In addition to the Windsor facility, the EWSWA opened a second HSP Depot at Transfer Station No. 2 in the Town of Kingsville in 1997. A third depot was opened at the Essex-Windsor Regional Landfill in October 2013. These Depots replaced the annual Household Chemical Waste Days held in Essex-Windsor. A total of 498,440 litres and 110,388 kg of HSP materials were delivered to the sites in 2025 compared to 517,463 litres and 96,151 kg, respectively, in 2024. See Tables 12 and 13 for details.

### **6.2 Reuse Centre**

A Reuse Centre has been operational at the Windsor HSP facility since 1995.

Paint is distributed in both 1-gallon and 5-gallon pails for reuse. According to records, 793 residents accessed the Reuse Centre in 2025, resulting in 28,471 products or approximately 44,952 kg of paint and miscellaneous materials being taken in 2025, compared to 31,474 products or 49,308 kg of reusable materials in 2024.

**Table 12: Hazardous and Special Products for 2025 in litres**

<b>Material</b>	<b>HSP from Facilities</b>	<b>Reuse Centre Quantities</b>	<b>Total</b>
Adhesives/flammable liquids	92,905	9,427	102,332
Aerosols	7,442	1,143	8,585
Antifreeze (Glycol)	9,110	0	9,110
Corrosive liquid	4,662	791	5,453
Inorganic acids	985	0	985
Paints & Coatings	170,078	32,184	202,262
Pesticides	2,741	613	3,354
Waste oils (used motor oil, hydraulic oil, etc.)	159,064	0	159,064
Cooking oil	7,295	0	7,295
<b>Total HSP Litres</b>	<b>454,282</b>	<b>44,158</b>	<b>498,440</b>

**Table 13: Hazardous and Special Products for 2025 in kilograms**

<b>Material</b>	<b>HSP from Facilities</b>	<b>Reuse Centre Quantities</b>	<b>Total</b>
Car batteries	27,233	0	27,233
Dry cell batteries	17,383	0	17,383
Fire extinguishers	3,519	0	3,519
Fluorescents/misc. lamps/ballasts	17,340	0	17,340
Inorganic oxidizers	2,539	793	3,332
Mercury (HG items)/lead	12	0	12
Pharmaceuticals	180	0	180
Plastic used oil containers	12,574	0	12,574
Propane cylinders	3,515	0	3,515
Propane tanks/misc. tanks	22,746	0	22,746
Corrosive solids (e.g. cement)	1,214	0	1,214
Waste oil filters	1,340	0	1,340
<b>Total HSP Kilograms</b>	<b>109,595</b>	<b>793</b>	<b>110,388</b>

**Table 14: HSP Diversion Comparison**

	<b>2024 Tonnes</b>	<b>2025 Tonnes</b>
HSP recycled or reused	614	609
HSP not recycled	(12)	(11)
<b>Total HSP Diverted</b>	<b>602</b>	<b>598</b>

Note: Examples of HSP materials not recycled include inorganic acids, inorganic oxidizers, pharmaceuticals, corrosive liquids, and pesticides.

### 6.3 Refillable Propane Tanks

In 2023, the EWSWA partnered with Tank Traders, a national propane tank exchange program, to support the responsible management of refillable propane tanks. Through this core-collection service, refillable propane tanks ranging from 5 lbs to 100 lbs are accepted. Tanks that meet safety standards are collected and refurbished for reuse within the exchange program, while any tanks that do not pass inspection are sent to a metal recycler, preventing them from going to landfill. In 2025, as captured in

Table 13, a total of 1,890 propane tanks were collected from the EWSWA’s three sites by Tank Traders, allowing them to either be reused in their exchange program or recycled.

### 6.4 Call2Recycle Battery Recycling Program

Call2Recycle Inc. is a not-for-profit organization that provides a battery recycling program at no cost to consumers across Canada. Call2Recycle receives batteries from the EWSWA’s three sites and recycles them, keeping them out of the Landfill and recovering the valuable materials that can be used to create new batteries and other products. As captured in Table 13, a total of 17,383 kgs or approximately 17 tonnes of batteries were collected from the EWSWA’s three sites in 2025 and recycled/reused through Call2Recycle Inc.

## 7 Overall Summary of Residential Diversion Quantities

### 7.1 Residential Waste Diversion

Table 14 below summarizes the residential waste diversion activities detailed in this report.

**Table 15: Residential Waste Diversion Summary**

<b>Residential Waste Diversion Summary</b>	<b>2024 Tonnes</b>	<b>2025 Tonnes</b>
Blue Box Recyclables (Table 1)	18,691	21,861
Other Recyclable Programs (Table 5)	6,658	6,508
Organics - Yard Waste (Table 7)	18,599	21,522
Organics – Green Bin, BYC, Mulching Blades & FoodCycler™ (Table 9)	5,590	7,751
HSP Waste (Table 14)	602	598
<b>Total Residential Tonnes Diverted</b>	<b>50,140</b>	<b>58,240</b>

Due to rounding, the Total Residential Tonnes Diverted does not equate to the sum of tables 1, 5, 7, 9, and 14. \* Green Bin Program only includes Phase 1 municipalities from October 21, 2025, to December 31, 2025.

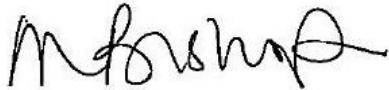
For further information, please contact the undersigned.



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Report prepared by:

**Carlie Trepanier**, Administrative Assistant

**Item No. 7.9**



**Committee Matters: SCM 142/2026**

**Subject: Minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board of its meeting held April 15, 2026**



**Essex-Windsor Solid Waste Authority  
Regular Board Meeting  
MINUTES**

**Meeting Date:** Wednesday, April 15, 2026

**Time:** 3:00 PM

**Location:** County of Essex Administration Building  
St. Clair Room, 2<sup>nd</sup> Floor  
360 Fairview Avenue West  
Essex, Ontario N8M 1Y6

**Attendance**

**Board Members:**

Gary Kaschak –Chair	City of Windsor
Kieran McKenzie	City of Windsor
Mark McKenzie	City of Windsor
Fred Francis	City of Windsor
Jim Morrison	City of Windsor
Gary McNamara – Vice Chair	County of Essex
Hilda MacDonald	County of Essex
Rob Shepley	County of Essex

**EWSWA Staff:**

Michelle Bishop	General Manager
Steffan Brisebois	Manager of Finance & Administration
Cathy Copot-Nepszy	Manager of Waste Diversion
James Bryant	Manager of Waste Disposal
Natalie Byczynski	Project Manager
Teresa Policella	Executive Assistant

**City of Windsor Staff:**

Jim Leether	Manager of Environmental Services
Stacey McGuire	Acting Executive Director of Operations
Rachel Chesterfield	Manager, Performance Measurement and Business Case Development

**County of Essex Staff:**

Melissa Ryan	Director of Financial Services/Treasurer
Claire Bebbington	Deputy County Solicitor

**Absent:**

Drew Dilkens	City of Windsor (Ex-Officio)
Michael Akpata	County of Essex
Tony Ardovini	Deputy Treasurer Financial Planning
Lorie Gregg	Executive Director, Financial Planning/Deputy Treasurer
David Sundin	Director, Legislative and Legal Services

**1. Call to Order**

The Chair called the meeting to order at 3:00 p.m.

**2. Declaration of Pecuniary Interest**

The Chair called for any declarations of pecuniary interest, and none were noted. He further expressed that should a conflict of a pecuniary nature or other arise at any time during the meeting that it would be noted at that time.

**3. Approval of the Minutes**

Moved by Fred Francis  
Seconded by Gary McNamara

**That** the minutes from the Essex-Windsor Solid Waste Authority Regular Meeting, dated February 3, 2026, be ***approved and adopted***.

**18-2026  
Carried**

**4. Business Arising from the Minutes**

No items were raised for discussion.

**5. Correspondence**

There were no correspondences for April 15, 2026.

**6. Delegations**

There were no delegations for April 15, 2026.

**7. Waste Disposal**

There were no items for Waste Disposal.

**8. Waste Diversion**

A. Green Bin Program – Phase 1 Preliminary Update

The Manager of Waste Diversion provided a summary of the report and highlighted the following:

- The Phase 1 rollout of the Green Bin program has demonstrated strong early performance, strong resident participation, and clear signs of waste diversion across the region. Serving approximately 119,000 residents, two-thirds in Windsor and one-third in the County, the program has shown steady growth in tonnage, improved material quality, and declining service inquiries as residents adapt to the new system.

- Between October 2025 and March 11, 2026, nearly 5,000 tonnes of organic material were collected, with 71% originating from the City of Windsor (City) and 29% from the County of Essex (County). Material quality has been consistently high, reflecting strong resident engagement. Weekly tonnage increased by 15% from the program's first ten weeks to the most recent ten weeks, rising from 200 tonnes/week to 236 tonnes/week. Early deliveries were also notably clean, with 175 tonnes collected at startup.
- Municipalities with Green Bin service are already experiencing a reduction in garbage tonnage, particularly in the City, where the shift to bi-weekly garbage collection has further encouraged diversion. She noted that research indicates that when garbage collection transitions to bi-weekly, diversion increases in other programs.
- Service inquiries through Customer Service Representatives (CSRs) and the City's 311 system have declined significantly since launch, indicating that residents have gained confidence in using the program. Early questions centred on bin set-out, packaging removal, and bag usage. Collection-related issues have also normalized: while 82% of early concerns involved missed collections, these have dropped to typical levels as drivers have become familiar with routes.

Staff will continue to monitor data, refine communication strategies, and apply Phase 1 learnings to Phase 2, including adjustments to Green Bin deployment and ongoing collaboration with contractors. A comprehensive one-year update will provide deeper insight across all seasons. No immediate financial impacts are expected, with Promotion and Education (P&E) costs already allocated in the 2025 and 2026 Operating Plan and Budgets.

Discussion took place regarding set-out compliance, illegal dumping, damage to green bins caused by wildlife and landfill life extension.

Mr. Morrison asked at what point will bins not be collected if residents are not adhering to the set-out requirements.

The Manager of Waste Diversion noted that some residents are still not complying with the required set-out standards. To date, collection has continued; however, feedback is being provided to residents. Staff are confirming with the collector, Miller Waste Systems (Miller), which households are repeat offenders, and supervisors are speaking directly with those residents. The team continues to look for opportunities to refine the process, and this may become a priority in a future campaign. Authority staff work with Miller daily to address any ongoing issues.

Mr. Morrison asked Mr. Leether to provide an update regarding this issue in the City.

Mr. Leether explained that under the City's contract with Miller, all waste must be collected regardless of set-out issues. He noted that a portion of the system is automated, and approximately 10,000 homes require manual collection due to on-street parking or limited access. In these areas, drivers must exit the vehicle, and two-person crews are required. Miller uses courtesy stickers to flag issues, though the number of problems regarding set-outs remains relatively low.

Kieran McKenzie questioned whether bi-weekly collection has led to an increase in illegal dumping.

Mr. Leether stated that the City has not identified an increase in illegal dumping.

With respect to the objective of extending the landfill's lifespan, Kieran McKenzie asked whether the impact of waste diversion can be quantified. He further questioned whether it is possible to determine how much additional lifespan is gained for each tonne of waste diverted from the landfill.

The Manager of Waste Diversion stated that staff are already working on the calculations related to extending the landfill's lifespan and are working with Seacliff Energy on the analysis.

Kieran McKenzie asked about damage to the bins caused by wildlife and whether the situation has improved or worsened.

The Manager of Waste Diversion explained that reports of this occurring have been low. She noted that any bin repair or replacement requests would come through the Authority, and there is a program in place to address this issue.

Moved by Kieran McKenzie  
Seconded by Fred Francis

**That** the Board **receive** this report as information.

**That** the Board **direct** Authority Administration to provide a Regional Green Bin Program Preliminary Update, as applicable to the Clerk's Department at the City of Windsor, County of Essex and seven (7) County Municipalities.

**19-2026**  
**Carried**

**B. 2025 Essex-Windsor Residential Waste Diversion Annual Report**

The Manager of Waste Diversion provided a summary of the report. The overall waste diversion rate for 2025 increased to 34.8%, compared to 30.6% in 2024. This figure represents residential tonnes diverted from the landfill. The increase was primarily due to the launch of the Green Bin Program and increased yard waste diversion. The City's transition to bi-weekly garbage collection also

supported the improved diversion rate. Approximately 2,200 tonnes of organic material were diverted from the landfill in 2025. Other diversion programs showed mixed results, with some increases and others remaining steady. P&E and Hazardous and Special Products (HSP) programming saw significant engagement growth, including higher Recycle Coach app usage and increased activity across social media platforms.

Kieran McKenzie asked if there was any data on the effectiveness or impact of single-stream recycling.

The Manager of Waste Diversion stated that single-stream recycling began in 2026, so it is not reflected in the 2025 report. To date, Circular Materials (CM) states that they are not legally obligated to provide this information. The General Manager and Manager of Waste Diversion continue to seek this information through collaborative groups.

Kieran McKenzie asked what steps the Board could take to obtain the required data.

The Manager of Waste Diversion noted that a letter has not yet been sent to the Ministry of the Environment, Conservation and Parks (MECP) in regard to obtaining this information. A new curbside audit is planned for early 2028, comparing results to 2022–2023 and assessing the impact of the Green Bin Program. That audit would also include findings related to the amount of recycling in the garbage stream.

The General Manager also noted that other municipalities are also experiencing similar issues and that a Board-issued letter would be appropriate. Many municipalities, similar to the Authority, are required to prepare a waste diversion report as a requirement of Environmental Compliance Approval (ECA).

Mr. Morrison asked about campaign timelines.

The Manager of Waste Diversion confirmed a report will be provided at the June meeting that will include Campaigns 2A and 2B, which will coincide with Earth Day.

The Chair asked about a motor oil campaign.

The Manager of Waste Diversion confirmed that an HSP campaign is in development.

Moved by Kieran McKenzie  
Seconded by Gary McNamara

**That** the Board **receive** this report as information.

**That** the Board **direct** Authority Administration to send correspondence, on behalf of the Authority Board, to the Ontario Ministry of the Environment, Conservation and Parks (MECP) and to local Members of Provincial Parliament (MPP), requesting that the service provider administering the Blue Box program provide waste diversion data to the Essex-Windsor Solid Waste Authority through a regular reporting method.

**20-2026  
Carried**

C. 2026 Green Bin Program – Promotion & Education Update

The Manager of Waste Diversion stated that Campaign 2A: Messages to Drive Usage & Adoption (for Phase 1 municipalities) and Campaign 2B: Debunking Myths (for Phase 2 municipalities) will run from mid-April to September. To ensure this messaging is consistent across the region, the Green Bin Program Campaign Summary will be shared with the City and the seven County municipalities.

She also highlighted a major milestone has been reached: 5,000 tonnes of organics have been diverted from the landfill.

There are no financial implications as this P&E Campaign is included in the 2026 Operational Plan and Budget.

Moved by Fred Francis  
Seconded by Mark McKenzie

**That** the Board **receive** this report as information.

**That** the Board **direct** Authority Administration to provide a Green Bin Program: Campaign Summary, as applicable to the Clerk's Department at the City of Windsor, County of Essex and seven (7) County Municipalities.

**21-2026  
Carried**

**9. Finance & Administration**

A. Transit Windsor Garage Expansion Correspondence

The General Manager advised that the City of Windsor is proceeding with the Transit Windsor Garage expansion project. Authority Administration has identified concerns regarding the potential impact of the new design on the site's stormwater management system. The Authority has applied to the MECP for approval of sewage works, and any significant design changes may require amendments to the application package. A meeting between the Authority and the City is scheduled for April 16, 2026, to review the project details and assess potential implications.

Moved by Mark McKenzie  
Seconded by Fred Francis

**That** the Board **receive** the report as information.

**22-2026**  
**Carried**

B. County of Essex Council Notice of Motion Re: Committee and Board Meeting Videos

Administration is seeking the Board's direction regarding the Notice of Motion from Essex County Council on recording Board meetings. The General Manager noted that, under current policy, the Authority is not required to provide meeting recordings.

Discussion took place on the feasibility of recording meetings.

Mr. Morrison commented that not recording meetings may limit public access to positive updates and information.

Mr. Francis requested a report to come back with options.

Mr. McNamara supported bringing back a report, noting cost and technology concerns, and emphasized that minutes and media coverage already share key information.

Mr. Shepley stated he had no issue with recording meetings, provided it is feasible and cost-effective.

Kieran McKenzie stated that the core issue is about public access, provided it is financially feasible.

Moved by Fred Francis  
Seconded by Rob Shepley

**That** the Board **receive** the report as information.

**That** the Board provide direction to Administration on whether the Board wishes to proceed with exploring the recording and livestreaming of Authority meetings; and

**If** the Board indicates support to proceed, direct Administration to request a formal cost estimate from the County of Essex for the provision of recording and/or livestreaming services, including any associated technical, staffing, and infrastructure requirements, and to report back to the Board with the findings for further consideration.

**23-2026**  
**Carried**

C. 2025 Employee Excellence Awards

The General Manager recommended consolidating this report with Agenda Item 11A. She noted that this is the second year that the County of Essex has delivered its Employee Excellence Awards. She explained that while CUPE 2974.1 employees are County of Essex staff, staff work directly for the Authority. She highlighted that two Authority staff members, Tom Paquette and Cat Griffin, were recognized this year

Tom, a Labourer 2 at the Regional Landfill, was previously nominated in 2024 and in 2025 received the Innovation Award Honourable Mention. He has played a key role in the reverse osmosis system, assisting management in problem solving and contributing to the polishing study.

Cat received the Service Excellence Award and was recognized for more than 30 years of exceptional communications leadership and her longstanding commitment to the success of EWSWA programs. On the occasion of Cat's upcoming retirement on May 8, 2026, the General Manager spoke about her significant contributions and invited the Chair to offer remarks. The Chair praised Cat's achievements, highlighted her long history with the Authority, and acknowledged her dedication and commitment.

Moved by Gary McNamara

Seconded by Kieran McKenzie

**That** the Board **receive** the report as information.

**24-2026  
Carried**

**10. New Business**

A. Diaper/Incontinence Program

Mr. McNamara asked Mr. Leether about Windsor's diaper/incontinence collection pilot program and how Tecumseh might implement something similar as they transition to bi-weekly garbage pickup.

Mr. Leether summarized the City's current diaper and incontinence product program. He advised that the City will be reviewing participation, usage, and overall effectiveness of the program in order to evaluate its long-term sustainability. A follow-up report to City Council will be provided as part of the 2027 budget deliberations.

B. Litter Control at Regional Landfill

Mr. Shepley thanked Administration for the quick response in addressing the recent garbage litter affecting residential areas surrounding the landfill. The General Manager referred to the Manager of Waste Disposal for an update.

The Manager of Waste Disposal explained that the site experienced significant winds over the past 4–5 days, reaching 40–50 km/h. During this period, the active workface was on the west side, and auto-shredder fluff was unable to be delivered. Wind and minor deficiencies in the Cell 5 litter-fence construction, resulted in the fence splitting. In response, additional litter fencing was deployed, and litter crews were sent into nearby residential areas. Cleanup efforts are underway on Ferris Road, however, due to last night’s storm, the drain in the area is currently full. Once water levels drop and conditions are safe, cleanup will resume. He emphasized the team’s commitment to resolving the issue and asked for residents’ patience. The Authority is also working with the consultant, WSP, to improve the litter-fence system.

The General Manager added that a significant amount of material had reached residents’ properties. She noted that staff are doing their best under challenging conditions, with only two labourers and no student staff currently available. She thanked residents for their patience and reiterated that preventing nuisances remains a top priority.

## 11. Other Items

- A. EWSWA Employee Retirement – Cat Griffin

## 12. By-Laws

- A. By-Law 5-2026

Moved by Fred Francis

Seconded by Gary McNamara

**That** By-Law 5-2026, being a By-law to Confirm the Proceedings of the Board of the Essex-Windsor Solid Waste Authority be given three readings and be **adopted** this 15<sup>th</sup> day of April, 2026.

**25-2026  
Carried**

## 13. Next Meeting Dates

Tuesday, May 5, 2026

Tuesday, June 2, 2026

Tuesday, July 7, 2026

Wednesday, August 12, 2026

Tuesday, September 1, 2026

Tuesday, October 6, 2026

Tuesday, November 3, 2026 – 2027 Budget deliberation

Tuesday, December 1, 2026

#### **14. Adjournment**

Moved by Rob Shepley

Seconded by Hilda MacDonald

**THAT** the Board stand ***adjourned*** at 4:26 PM.

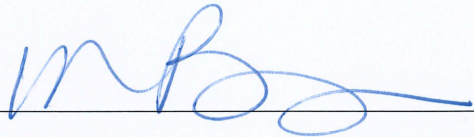
**26-2026**  
**Carried**

All of which is respectfully submitted.



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**Gary Kaschak**  
Chair



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**Michelle Bishop**  
General Manager

**Subject: Response to CQ 8-2026 – Cypress Avenue Traffic Calming Review–Ward 7**

**Reference:**

Date to Council: May 27, 2026  
Author: Ian Day  
Senior Manager, Transportation  
519-255-6247 x6053  
iday@citywindsor.ca

Public Works - Operations  
Report Date: 4/28/2026  
Clerk's File #: ACOQ2026 & ST/13863

To: Mayor and Members of City Council

**Recommendation:**

- I. THAT the report titled "Response to CQ 8-2026 – Cypress Avenue Traffic Calming Review" **BE RECEIVED** for information.

**Executive Summary:**

N/A

**Background:**

On Monday, March 30, 2026, Councillor Angelo Marignani asked the following Council Question – CQ 8-2026:

Asks that Administration report back to Council on the feasibility of implementing traffic calming measures on Cypress Avenue, including the analysis of the current traffic volume and a review of specific engineering options to improve safety on this heavy use corridor.

This report is in response to CQ 8-2026.

**Discussion:**

Cypress Avenue is a local residential road and currently serves as the last north to south through connection between Peppervine Street, Firgrove Drive and McHugh Street west of Magnolia Avenue. Due to significant residential development in East Riverside over the past decade (reference Appendices 1 and 2), traffic volumes on Cypress Avenue have increased, particularly from traffic travelling westbound on

Firgrove Drive wishing to access McHugh Street, the principal Class II Arterial Road providing access to this area.

Residents have raised concerns of high traffic volumes and speeding through the Ward Councillor. In response, various street parameters along Cypress Avenue, including a traffic speed and volume study, were evaluated against the Traffic Calming Policy CR11/2026 ETPS 1094 to determine whether traffic calming is warranted.

### **Cypress Avenue Speed and Volume Study**

A speed and volume study was completed on Cypress Avenue with sampling stations placed mid-block from Peppervine Street to Firgrove Drive and mid-block from Firgrove Drive to McHugh Street. Both north and south bound speed and volume data were recorded from April 8th, 2026, to April 21, 2026.

Cypress Avenue is a Local/Residential Road with a posted speed limit of 50 km/hr and a designed peak period carrying capacity of 350 vehicles per hour per lane. The results of the study are illustrated in Table 1 which demonstrate that traffic volumes are within the design capacity for a local road and operating speeds remain below acceptable limits.

**TABLE 1: Vehicle Speed and Volumes**

<b>Location</b>	<b>Direction</b>	<b>Average Speed (km/hr)</b>	<b>85<sup>th</sup> Percentile Speed (km/hr)</b>	<b>Average Annual Daily Totals</b>	<b>Peak Vehicle hour volume per lane *</b>
Peppervine to Firgrove	North	40	47	1155	139
Peppervine to Firgrove	South	40	49	1091	131
Firgrove to McHugh	North	41	49	863	104
Firgrove to McHugh	South	41	49	961	116

\* Peak Hour Volume per lane = Average Annual Daily Traffic (AADT) multiplied by a K-factor (typically 0.08 to 0.12 which represents the proportion of daily traffic occurring during the peak hour) and divide by the number of traffic lane directions if looking for directional flow.

## **Study Area 1- Cypress Avenue from Peppervine Street to Firgrove Drive**

The following criteria were met during the pre-screening:

- Local, Collector, Arterial Road in the City's Official Plan.
- Road segment longer than 300 meters.
- Has not been evaluated for traffic calming in the last 3 years.
- Speed Limit of 50km/h or lower (only applies to local and collectors).
- Residential properties are fronting the street.

The following criteria were not met during the pre-screening:

- A minimum 85<sup>th</sup> percentile speed of 10km/h over the speed limit. 85<sup>th</sup> percentile speed was field verified to be 47 to 49 km/hr.

***Conclusion:*** Study Area 1 did not meet the criteria for a minimum 85<sup>th</sup> percentile speed of 10km/hr over the posted speed limit (50 km/hr) and therefore road segment does not qualify for Traffic Calming.

## **Study Area 2 – Cypress Avenue from Firgrove Drive to McHugh Street**

The following criteria were met during the pre-screening:

- Local, Collector, Arterial Road in the City's Official Plan.
- Has not been evaluated for traffic calming in the last 3 years.
- Speed Limit of 50km/h or lower (only applies to local and collectors).
- Residential properties are fronting the street.

The following criteria were not met during the pre-screening:

- Road segment longer than 300 meters. Road length measured to be 176 m.
- A minimum 85<sup>th</sup> percentile speed of 10km/h over the speed limit. 85<sup>th</sup> percentile speed was field verified to be 49 km/hr.

***Conclusion:*** Study Area 2 did not meet the criteria for both a road segment of longer than 300 meters and a minimum 85<sup>th</sup> percentile speed of 10km/hr over the posted speed limit (50 km/hr) and therefore road segment does not qualify for Traffic Calming.

### **Risk Analysis:**

The report documents compliance with Council-approved traffic calming policy and provides transparency regarding the evaluation process and outcome. The current road safety configuration was reviewed to be adequate and no enhanced traffic calming measures were deemed necessary at this time following the application of the Council approved Traffic Calming Policy CR11/2026 ETPS 1094.

### **Climate Change Risks:**

#### **Climate Change Mitigation**

N/A

## Climate Change Adaptation

N/A

### Financial Matters:

There are no financial implications associated with receiving this report for information, as no enhanced traffic calming measures are being recommended at this time.

### Consultations:

Adrian Busa, Manager Transportation Maintenance  
Prem Patel, Manager Transportation Planning and Design  
Cindy Becker, Financial Planning Administrator – Public Works Operations

### Conclusion:

Based on the information outlined in this report, the current road safety configuration on Cypress Avenue was reviewed to be adequate and no enhanced traffic calming measures were deemed necessary at this time based upon the criteria outlined in the Traffic Calming Policy CR11/2026 ETPS 1094.

### Approvals:

Name	Title
Rachel Chesterfield	Manager, Performance Measurement and Business Case Development
Stacey McGuire	Executive Director, Operations / Deputy City Engineer (A)
David Simpson	Commissioner, Infrastructure Services and City Engineer
Janice Guthrie	Commissioner, Finance and City Treasurer
Ray Mensour	Chief Administrative Officer

### Notifications:

N/A


### Appendices:

Appendix 1 Cypress Avenue Area 2015  
Appendix 2 Cypress Avenue Area 2025








### Legend




Natural Features

- Conservation Site 


Planning

- Heritage Sites 
- Heritage Areas
  - Victoria Avenue 
  - Walkerville 
- Heritage Conservation Districts
  - Prado Place Heritage Conservation District 
  - Sandwich Heritage Conservation District 


Property

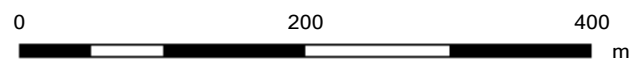
- No Data Parcels (no roll number) 
- Pending Parcels 
- Parcels 

Right of Way

- ROW Notes 

Transportation

- Street Centreline 



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### Notes



## Legend



### Natural Features

Conservation Site



### Planning

Heritage Sites



Heritage Areas

Victoria Avenue



Walkerville



Heritage Conservation Districts

Prado Place Heritage Conservation District



Sandwich Heritage Conservation District



### Property

No Data Parcels (no roll number)



Pending Parcels



Parcels



Right of Way

ROW Notes

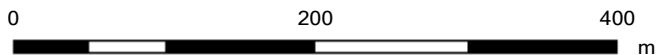


Transportation

Street Centreline



## Notes



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