



Community Services Standing Committee Meeting

Date: Wednesday, January 7, 2026

Time: 9:00 o'clock a.m.

Location: Council Chambers, 1st Floor, Windsor City Hall

Members Present:

Councillors

Ward 2 - Councillor Frazier Fathers

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman (Chairperson)

Ward 6 - Councillor Jo-Anne Gignac

PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM ADMINISTRATION:

Dana Paladino, Commissioner, Human & Health Services

Michael Chantler, Commissioner, Community Services

Kirk Whittal, Executive Director, Housing & Children Services

Alina Sirbu, Executive Director, Long Term Care / Administration

Jamie Scott, Acting Executive Director, Parks, Recreation & Facilities

Michelle Staadegaard, Manager, Culture & Events

Samantha Magalas, Manager, Parks, Recreation & Facilities

Alicea Fleming, Acting Manager, Housing & Children Services

Stephen Lynn, Manager Social Policy & Planning

Linda Higgins, Manager, Intergovernmental Funding, Employment, Social Services & Health

Michelle Oake, Project Manager

Anna Ciacelli, Deputy City Clerk

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1. CALL TO ORDER

The Chair calls the meeting of the Community Services Standing Committee to order at 9:00 o'clock a.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES

3.1. Adoption of the Community Services Standing Committee minutes of its meeting held November 5, 2025

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Renaldo Agostino

THAT the minutes of the Community Services Standing Committee meeting held November 5, 2025 **BE ADOPTED** as presented.

Report Number: SCM 346/2025

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None presented.

6. PRESENTATIONS AND DELEGATIONS

None presented.

7. COMMITTEE MATTERS

7.1. Minutes of the Community Public Art Working Group of its meeting held October 21, 2025

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Frazier Fathers
Decision Number: **CSSC 302**

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THAT the minutes of the Community Public Art Working Group meeting held October 21, 2025 **BE RECEIVED**.

Carried.

Report Number: SCM 368/2025

7.2. Minutes of the Windsor Accessibility Advisory Committee of its meeting held November 13, 2025

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Frazier Fathers

Decision Number: **CSSC 303**

THAT the minutes of the Windsor Accessibility Advisory Committee meeting held November 13, 2025 **BE RECEIVED**.

Carried.

Report Number: SCM 377/2025

7.3. Report No. 134 of the Windsor Accessibility Advisory Committee

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

Decision Number: **CSSC 304**

THAT Report No. SCM 378/2025 of the Windsor Accessibility Advisory Committee indicating:

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$29,556.33 from the Capital Fund for the construction of the Alexander Park Accessible Path.

BE APPROVED.

Carried.

Report Number: SCM 378/2025

7.4. Windsor Accessibility Advisory Committee 2025 Annual Report

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

Decision Number: **CSSC 305**

THAT the Windsor Accessibility Advisory Committee 2025 annual report **BE APPROVED**.

Carried.

Report Number: SCM 395/2025

7.5. Community Public Art Working Group 2025 Annual Report

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Renaldo Agostino

Decision Number: **CSSC 306**

THAT the Community Public Art Working Group 2025 annual report **BE APPROVED**.
Carried.

Report Number: SCM 393/2025

7.6. Minutes of the Age Friendly Windsor Working Group of its meeting held November 26, 2025

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Frazier Fathers

Decision Number: **CSSC 307**

THAT the minutes of the Age Friendly Windsor Working Group meeting held November 26, 2025 **BE RECEIVED**.
Carried.

Report Number: SCM 394/2025

7.7. Minutes of the Committee of Management for Huron Lodge of its meeting held December 9, 2025

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Frazier Fathers

Decision Number: **CSSC 308**

THAT the minutes of the Committee of Management for Huron Lodge meeting held December 9, 2025 **BE RECEIVED**.
Carried.

Report Number: SCM 397/2025

8. ADMINISTRATIVE ITEMS

8.1. CQ7-2025 – Safety Mitigation Measures at Special Events - City Wide

Councillor Renaldo Agostino requests that the Committee go in-camera to discuss safety measures at public events before this item goes before City Council. Michael Chantler, Commissioner, Community Services appears before the Community Services Standing Committee regarding the administrative report dated November 18, 2025, entitled “CQ7-2025 – Safety Mitigation Measures at Special Events – City Wide” and recommends moving in-camera now to discuss this matter, so that administration can prepare information for when this matter goes before City Council.

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

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That Rule 3.3(c) of the *Procedure By-law, 98-2011*, **BE WAIVED** to allow for the Chair to call a special meeting without 24 hours notice.

Carried.

The Committee moves in-camera at 9:05 o'clock am.

Moved by: Councillor Frazier Fathers

Seconded by: Councillor Mark McKenzie

That the Committee **MOVE BACK** into public session at 9:45 o'clock am.

Carried.

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Frazier Fathers

Decision Number: **CSSC 309**

That the report of the Assistant Manager, Recreation Programming dated November 18, 2025 entitled "CQ7-2025 – Safety Mitigation Measures at Special Events – City Wide" **BE RECEIVED** for information.

Carried.

Report Number: C 161/2025
Clerk's File: ACOQ2025 & SR2025

8.2. 2025 Ministry of Education (MEDU) Child Care and Early Learning Funding Update

Councillor Renaldo Agostino asks for a more robust explanation of the departmental authority as it relates to cosigning on purchasing. Dana Paladino, Commissioner, Human & Health Services appears before the Community Services Standing Committee regarding the administrative report dated December 15, 2025, entitled "2025 Ministry of Education (MEDU) Child Care and Early Learning Funding Update" and responds that the authority currently exists between the Commissioner, Human & Health Services and the CAO to allow the signing of agreements that distribute grant funding from upper levels of government to be transferred to various childcare service providers, often exceeding \$1 Million. This report is to transfer authority to the City Treasurer's office to be a signatory as well as the Commissioner Human & Health Services to allow for quicker processing of these agreements.

Councillor Jo-Anne Gignac asks if the agreements are subject to the approval of other departments. Ms. Paladino responds that the City Treasurer will be the final signing authority in lieu of the CAO, and the agreements must be satisfactory to Finance, the Executive Director of Children's Services and to Legal before signing.

Councillor Jo-Anne Gignac adds that additional staffing will be required in the future to be able to deal with the additional responsibility. Ms. Paladino responds that there is a timely budget issue coming forward in relation to staffing.

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Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Frazier Fathers

Decision Number: **CSSC 310**

That Council **UPDATE** CR154/2024 to replace the words “Chief Administrative Officer” with “Commissioner of Finance & City Treasurer” as follows:

“...**THAT** the Human and Health Services Commissioner **BE AUTHORIZED** to sign, amend, or terminate Purchase of Service agreements with licensees, agencies and/or school boards on behalf of the City in accordance with the criteria established by the MEDU Service Agreement and mitigation funding where the net city contribution does not exceed \$150,000 or \$1,000,000 gross. For Purchase of Service agreements that exceed a \$150,000 net city contribution or a \$1,000,000 gross contribution, in addition to the Human and Health Services Commissioner, the Commissioner of Finance & City Treasurer will be required to sign as a secondary authority; and further, ...”

Carried.

Report Number: C 168/2025
Clerk’s File: SS/13629

9. QUESTION PERIOD

None registered.

10. ADJOURNMENT

There being no further business the meeting of the Community Services Standing Committee is adjourned at 9:52 o’clock a.m. The next meeting of the Community Services Standing Committee will take place on February 4, 2026.

Carried.

Ward 5 – Councillor Ed Sleiman
(Chairperson)

Deputy City Clerk / Supervisor of Council
Services