

**Environment, Transportation & Public Safety Standing Committee Sitting as  
the Transit Windsor Board of Directors Meeting**

**Date: Wednesday, May 28, 2025**

**Time: 4:30 o'clock p.m.**

**Councillors**

Ward 3 - Councillor Renaldo Agostino

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie (Vice Chairperson)

**Councillors Regrets**

Ward 2 - Councillor Fabio Costante (Chairperson)

Ward 4 - Councillor Mark McKenzie

**PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM  
ADMINISTRATION:**

Sandra Gebauer, Council Assistant

**ALSO PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM  
ADMINISTRATION:**

Jelena Payne, Commissioner, Economic Development

Stephan Habrun, Acting Executive Director Transit Windsor

Mark Spizzirri, Manager, Performance Measurement & Business Case Development

Jason Scott, Manager, Transit Planning

Anna Ciacelli, Deputy City Clerk / Supervisor of Council Services

**1. CALL TO ORDER**

The Vice Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 5:20 o'clock p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE  
THEREOF**

None disclosed.

**3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE  
SITTING AS THE TRANSIT WINDSOR BOARD OF DIRECTORS**

# Minutes

## Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors

Wednesday, May 28, 2025

Page 2 of 5

### 3.1. Adoption of the Environment, Transportation, and Public Safety Standing Committee sitting as the Transit Windsor Board of Directors minutes of its meeting held April 30, 2025

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Renaldo Agostino

THAT the Environment, Transportation, and Public Safety Standing Committee sitting as the Transit Windsor Board of Directors minutes of its meeting held April 30, 2025, **BE ADOPTED** as presented.

Carried

Report Number: SCM 163/2025

## 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

## 5. COMMUNICATIONS

None presented.

## 6. PRESENTATIONS AND DELEGATIONS

None presented.

## 9. TRANSIT BOARD ITEMS

### 9.1. 2025 Transit Windsor First Quarter Service Report - City Wide

Councillor Renaldo Agostino inquires about the number of riders trending downward, specifically in the student category. Stephan Habrun, Executive Director, Transit Windsor, appears before the Environment, Transportation and Public Safety Standing Committee sitting as the Transit Board of Directors regarding the report of the Acting Executive Director Transit Windsor dated April 30, 2025, entitled "2025 Transit Windsor First Quarter Service Report – City Wide" and indicates that this trend has been seen in other municipalities, and the assumption is because of the decrease in international students.

Councillor Renaldo Agostino inquires as to what kind of affect that would have on Transit Windsor's finances. Jason Scott, Manager, Transit Planning, appears before the Environment, Transportation and Public Safety Standing Committee sitting as the Transit Board of Directors regarding the report of the Acting Executive Director Transit Windsor dated April 30, 2025, entitled "2025 Transit Windsor First Quarter Service Report – City Wide" and indicates that the University bus passes have seen a slightly increased opt-out so there could be a small decrease in U-pass revenue. Any decrease in College pass usage would be offset by the increase in its cost and would not impact revenue.

# Minutes

## Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors Wednesday, May 28, 2025

Page 3 of 5

Councillor Gary Kaschak inquires whether there are other reasons for the decrease in ridership on certain routes. Mr. Habrun replies that the main reason is the drop in post-secondary student riders. The number of adult riders has increased.

Councillor Gary Kaschak inquires about the three new routes coming to the east end of the city. Mr. Habrun explains that once the east end bus terminal at Lauzon Road and Tecumseh Road East is built, those routes will be introduced. The new terminal is on track to be completed by next summer, or sooner, if possible.

Councillor Kieran McKenzie inquires about stops being by-passed, and how Windsor compares to the industry standard in this regard. Mr. Habrun does not have specific numbers to compare, but states that the overall number of by-passed stops is under one percent, and the majority of by-passes occur during evening rush hour.

Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Renaldo Agostino

Decision Number: **TWB 15**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors, **RECEIVE FOR INFORMATION** this update regarding Transit Windsor's year-to-date service metrics as of March 31, 2025.

Carried.

Report Number: S 64/2025  
Clerk's File: MT/13708

## 11. NEW BUSINESS

### Update on School Bus Extra Transition Plan and Request to Report Back with Options Regarding an Analysis of Potential Service Enhancements or Possible New Routes

Jelena Payne, Commissioner, Economic Development appears before the Environment, Transportation and Public Safety Standing Committee sitting as the Transit Board of Directors regarding the School Bus Extra Transition Plan and provides information regarding the initiatives to transition away from the School Bus Extras. After meeting with the school boards and the principals from the affected schools, a communication plan has been put in place to inform students and parents about the upcoming changes. This communication plan will include post cards placed on the buses, and an in-person Transit Windsor presence in the schools in the upcoming weeks. The in-school communications team will present students with step-by-step route options to help them navigate the transit system to get them to their respective schools. The team has worked to help identify routes so no student will need to transfer busses more than once. The new routes cannot go live on the website until Labour Day weekend, so giving the students the information in advance will help to prepare for the new school year. Transit Windsor will also collaborate with the school boards to post transition information to their websites, and packages are being prepared for Grade 8 elementary students who will be

# Minutes

## Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors Wednesday, May 28, 2025

Page 4 of 5

moving to the affected high schools next year. Over the summer, more information will be provided via the City of Windsor website, with the final communication push coming at the end of August. Ms. Payne notes that some new routes will result in bus stops being moved, and buses on certain residential streets for the first time. There is the possibility that the unused Tunnel Bus could be re-purposed as a temporary additional bus route to help with the transition, but if approved, it would only be available from September to December, after which it would end.

Councillor Kieran McKenzie inquires about the feasibility of making this temporary route permanent. Ms. Payne states that to do so would require an increase in the budget, and such a request would need to be brought to Council to approve.

Councillor Renaldo Agostino asks when online apps such as Apple Maps would be updated with the new route information. Mr. Habrun replies that this information cannot go live until the Sunday before Labour Day. Real-time maps cannot be updated until the route is active.

Councillor Kieran McKenzie inquires about route options out of Ward 9, specifically from Walker Gate Estates and the Devonshire Heights area. Ms. Payne states that all students will be able to reach their destinations with no more than one transfer, but the additional temporary route proposed for this area indicates that there are some concerns with this plan. Mr. Habrun indicates that there are no routes in this general area that quickly travel east/west, and the buses only come every 30 minutes.

Councillor Kieran McKenzie inquires whether increased frequency of buses would equate to increased use by the general public in those areas. Mr. Habrun indicates that the north/south routes are going to be increasing in frequency, but increased frequency of the east/west route would require budget approval to create, otherwise they would have to remove routes from somewhere else.

Councillor Kieran McKenzie inquires whether administration sees value in using the decommissioned Tunnel Bus to create a new route to increase east/west travel speeds and provide the same level of service seen in other parts of the city. Mr. Habrun replies that they would need more data to determine this.

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Gary Kaschak

Decision Number: **TWB 16**

THAT the verbal update provided by the Commissioner, Economic Development, Deputy Chief Administrative Officer regarding the School Bus Extra Transition Plan **BE RECEIVED**; and,

THAT Administration **BE DIRECTED** to report back with options for Council to consider regarding an analysis of potential service enhancements or possible new routes for East/West routes through the Southeast corridors of the City.

Carried.

Clerk's File: MT/13708

# Minutes

## Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors

Wednesday, May 28, 2025

Page 5 of 5

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### 12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors is adjourned at 6:01 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors will be held June 25, 2025.  
Carried.

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Ward 9 – Councillor Kieran McKenzie  
(Vice Chairperson)

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Deputy City Clerk / Supervisor of Council  
Services