Environment, Transportation & Public Safety Standing Committee
Sitting as the Transit Windsor Board of Directors Meeting Agenda

Date: Wednesday, January 29, 2025
Time: Immediately following the 4:30 o'clock p.m.
Environment, Transportation & Public Safety Standing Committee Meeting

Location: Council Chambers, 1st Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure By-law 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

MEMBERS:

Ward 2 – Councillor Fabio Costante (Chairperson)

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

ORDER OF BUSINESS

Item #	Item Description
1.	**CALL TO ORDER**
2.	**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
3.	**ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE SITTING AS THE TRANSIT WINDSOR BOARD OF DIRECTORS**
3.1.	Adoption of the Environment, Transportation, and Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors minutes of its meeting held November 27, 2024 **(SCM 360/2024)**
4.	**REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS**
5.	**COMMUNICATIONS**
6.	**PRESENTATIONS AND DELEGATIONS**
9.	**TRANSIT BOARD ITEMS**
11.	**NEW BUSINESS**
12.	**ADJOURNMENT**

Item No. 3.1

Committee Matters: SCM 360/2024

Subject: Adoption of the Environment, Transportation, and Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors minutes of its meeting held November 27, 2024

CITY OF WINDSOR MINUTES

Environment, Transporation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors Meeting

Date: Wednesday, November 27, 2024
Time: 4:30 PM

Members Present:

Councillors
Ward 2 - Councillor Fabio Costante (Chairperson)
Ward 3 - Councillor Renaldo Agostino
Ward 4 - Councillor Mark McKenzie
Ward 8 - Councillor Gary Kaschak
Ward 9 - Councillor Kieran McKenzie

PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:

Sandra Gebauer, Council Assistant

ALSO PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM ADMINISTRATION:

Jelena Payne, Commissioner, Economic Development
David Simpson, Commissioner, Infrastructure Services & City Engineer
Phong Nguy, Executive Director of Public Works Operations
Stacey McGuire, ED, Engineer/Deputy City Engineer
Matthew Johnson, Executive Director, Economic Development
Mark Spizzirri, Manager, Performance Measurement & Business Case Development.
Tyson Cragg, Executive Director, Transit Windsor
Chris Gerardi, Policy Analyst
Ray Sayyadi, Transportation Planning Senior Engineer
Clare Amicarelli, Transportation Planning Coordinator
Michelle Moxley-Peltier, Energy Plan Administrator
Anna Ciacelli, Deputy City Clerk

1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 5:15 o'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE SITTING AS THE TRANSIT WINDSOR BOARD OF DIRECTORS

3.1. Adoption of the Environment, Transportation, and Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors minutes of its meeting held October 30, 2024

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Renaldo Agostino

That the minutes of the Environment, Transportation & Public Safety Standing Committee meeting held October 30, 2024 **BE ADOPTED** as presented.

Report Number: SCM 328/2024

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None presented.

5. COMMUNICATIONS

None presented.

6. PRESENTATIONS AND DELEGATIONS

None presented.

9. TRANSIT BOARD ITEMS

9.1. Transit Windsor Year-to-Date Service Report as of September 30, 2024 - City Wide

Councillor Kieran McKenzie asks administration if there is any requirement for us to provide direction around specific things that we would like to see on a monthly or quarterly basis. Tyson Cragg, Executive Director Transit Windsor appears before the Environment, Transportation &

Public Safety Standing Committee regarding the administrative report dated November 19, 2024, entitled “Transit Windsor Year-to-Date Service Report as of September 30, 2024 - City Wide” and responds that the report, as presented, has been modeled after other transit agencies as it relates to reported metrics. If there is direction regarding other metrics to be reported on, we will take that direction.

Councillor Kieran McKenzie inquires whether there are other transit related items that impact the ability to provide service, such as procurement related issues. Mr. Cragg responds that the procurement issues are well-known. The timelines are much longer than pre-pandemic. There have been a number of factors affecting manufacturers which are affecting timelines. A more standardized model to eliminate or reduce customization between agencies. We have received our first new bus of the nineteen that were ordered and expect to have the remaining buses delivered by the end of February. We will be presenting a report to Council in the coming months with respect to procurement challenges and future direction in terms of purchases.

Councillor Kieran McKenzie asks administration if the timeline has changed. Mr. Cragg responds that the order for these buses was placed in the summer of 2023 and the anticipated delivery was supposed to be between October 2024 and January 2025. The delivery has been pushed back to February. By the time we receive all nineteen of the buses, it will have been nearly a full 18 months since the order was placed.

Councillor Fabio Costante asks administration about the two routes that are exceeding the route productivity target numbers and if that means that the buses are full. Mr. Cragg responds that the Transit Agency looks at routes that are oversubscribed and those that there have room for improvement. Higher numbers are indicative of service concerns, overload and potentially missed passengers.

Councillor Fabio Costante asks administration if the solution is to provide more buses on the overloaded routes. Mr. Cragg responds that overload is a good problem to have as it relates to utilization and efficiency rates.

Councillor Fabio Costante asks administration if we are at, above or below the on-time performance industry standards. Mr. Cragg responds that they are operating slightly above the industry standard. Over the last year, they have implemented transit signal priority. It keeps the traffic lights green longer to enable a bus that is running behind schedule to maintain timeliness.

Councillor Fabio Costante asks administration if there is a solution to the challenges that are being identified on our primary and secondary routes. Ms. Payne responds that there are some proposed solutions that have been presented to the 2025 Finance, Economic Development & Engineering Finance Committee that are in-camera items. There are solutions that will be coming before council as part of the 2025 budget.

Councillor Kieran McKenzie asks administration how many buses would be required to markedly reduce the challenges. Mr. Cragg responds that it is difficult to quantify the number of buses required. We have plans that would address the issues within the existing fleet or with the new buses that are arriving.

Councillor Kieran McKenzie asks administration how much the new buses will affect the challenges we currently face. Mr. Cragg responds that it will have a major impact on service availability and reliability. Newer equipment will make our service much more reliable.

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

Decision Number: TWB 6
That the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors, **RECEIVE FOR INFORMATION** this update regarding Transit Windsor's year-to-date service metrics as of September 30, 2024.
Carried.

Report Number: S 168/2024
Clerk's File: MT/13708

11. NEW BUSINESS

None presented.

12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors Meeting Agenda is adjourned at 5:30 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee Sitting as the Transit Windsor Board of Directors Meeting Agenda will be held January 29, 2025.
Carried.

Ward 2 – Councillor Costante (Chairperson)	Deputy City Clerk / Supervisor of Council Services