CITY OF WINDSOR MINUTES 07/02/2025

Community Services Standing Committee Meeting

Date: Wednesday, July 2, 2025
Time: 9:00 o'clock a.m.

Members Present:

Councillors
Ward 3 – Councillor Renaldo Agostino
Ward 5 - Councillor Ed Sleiman (Chairperson)
Ward 6 - Councillor Jo-Anne Gignac

Councillor Regrets
Ward 4 – Councillor Mark McKenzie

PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:

Sandra Gebauer, Council Assistant

ALSO PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM ADMINISTRATION:

Dana Paladino, Acting Commissioner, Human & Health Services
James Chacko, Executive Director, Parks, Recreation & Facilities
Kirk Whittal, Executive Director, Housing & Children Services
Yemi Adeyeye, City Forester / Manager Forestry & Natural Areas
Anna Ciacelli, Deputy City Clerk

1. CALL TO ORDER

The Chair calls the meeting of the Community Services Standing Committee to order at 9:01 o'clock a.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES

3.1. Adoption of the Community Services Standing Committee minutes of its meeting held May 7, 2025

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Renaldo Agostino

THAT the minutes of the Community Services Standing Committee meeting held May 7, 2025 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 164/2025

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None presented.

6. PRESENTATIONS AND DELEGATIONS

None presented.

7. COMMITTEE MATTERS

7.1. Minutes of the meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held March 12, 2025

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 282**
THAT the minutes of the Executive Committee and Board of Directors, Willistead Manor Inc. meeting held March 12, 2025 **BE RECEIVED**.
Carried.

Report Number: SCM 168/2025
Clerk's File: ACO2025

7.2. Minutes of the meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held April 9, 2025

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 283**
THAT the minutes of the Executive Committee and Board of Directors, Willistead Manor Inc. meeting held April 9, 2025 **BE RECEIVED**.
Carried.

Report Number: SCM 169/2025
Clerk's File: ACO2025

7.3. Report No. 122 of the Board of Directors Willistead Manor Inc. - 2024 Annual Report

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 284**
THAT Report No. 122 of the Board of Directors Willistead Manor Inc. indicating:

> THAT the Annual Report and Financial Statements on the affairs and operations of Willistead Manor Inc. for the year 2024, attached as Appendix A, BE ACCEPTED as presented; and,

THAT upon acceptance of the Willistead Manor Inc. 2024 Annual Report by City Council, copies BE FORWARDED to a list of appropriate parties as approved by the Board; and,

THAT in accordance with Sections 6 (c) of the *City of Windsor Act, 1981*, an amount of $61,657 BE PAID OVER to the City of Windsor Willistead Capital Restoration Reserve Fund.

BE APPROVED.
Carried.

Report Number: SCM 170/2025
Clerk's File: ACO2025

7.4. Report No. 123 of the Willistead Manor Inc. Board of Directors

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 285**
THAT Report No. 123 of the Board of Directors, Willistead Manor Inc. indicating:

THAT the following person BE APPOINTED to the Board of Directors of Willistead Manor Inc. for a two year term ending August 17, 2027:

Frank Perissinotti
Michael A. Clark

BE APPROVED.
Carried.

Report Number: SCM 194/2025
Clerk's File: ACO2025

8. ADMINISTRATIVE ITEMS

8.1. City of Windsor Urban Forest Management Plan (UFMP) and Response to CQ 14-2022

Councillor Jo-Anne Gignac asks administration to provide a general overview of the report. Yemi Adeyeye, City Forester/Manager, Forestry & Natural Areas, appears before the Community Services Standing Committee regarding the administrative report dated June 11, 2025, entitled "City of Windsor Urban Forest Management Plan (UFMP) and Response to CQ 14-2022" and indicates that Council approved a request to conduct a tree assessment report in 2019-2020 to evaluate the city's canopy structure. At the same time, Council approved the implementation of a forest management plan. The consultant who conducted the tree assessment report and forest management plan provided two reports: a key findings and direction report, and a 20-year strategic action plan, divided into four management periods identifying thirty-seven recommended actions.

The strategic action plan also identifies direction and resources needed to fulfill these actions, partners the city should work with to deliver on these actions, and whether or not the actions are one-time or ongoing items.

Councillor Jo-Anne Gignac asks if there was clear direction from Council whether this report referenced only the current stock of trees owned by the city, and how this report came to suggest protecting trees on private property. Mr. Adeyeye replies that this report does not specifically mandate protecting trees on private property. He states that a specific Council Question asked how the city should deal with trees on private property, and a report answering this will be provided to Council by the Planning Department within the upcoming weeks. The Council Question answered in the current report asked how the determination is made between public and privately owned trees, and how changing ownership status of trees might affect the city and the property owners.

Councillor Jo-Anne Gignac inquires whether the Council Question will be answered by a combination of Planning and Forestry should the Committee move the report recommendation. Mr. Adeyeye replies that this is correct and would be under the leadership of the Planning Department.

Councillor Jo-Anne Gignac expresses concern regarding risk management should trees on private property be designated as city assets. She asks how such concerns would be communicated to the public should the Committee approve the recommendation. Mr. Adeyeye replies that this report does not give specific direction for the city to develop a private tree by-law but only summarizes an array of potential ways the city could choose to solve specific issues. Should any action from the report be taken, it will require direction from Council.

Councillor Ed Sleiman inquires as to how tree roots damaging sewer pipes, or treed areas requiring sewer line replacement will be handled. Mr. Adeyeye replies that tree planting areas are selected by reviewing recent history of an area, visual space, and land usage. Specific types of trees selected for specific areas to increase the tree's longevity and/or reduce potential damage to infrastructure.

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Renaldo Agostino

Decision Number: **CSSC 286**
THAT the report of the City Forester/Manager, Forestry & Natural Areas dated June 11, 2025 entitled "City of Windsor Urban Forest Management Plan (UFMP) – the Key Findings and Directions Report and the Strategic Action Plan" **BE RECEIVED** for information; and further,

THAT City Council **ENDORSE** the UFMP – Strategic Action Plan as the guiding document for managing Windsor's urban forests for the twenty-year period as shown in Appendix A of this report; and further,

THAT Council **RECEIVE** the response to CQ 14-2022 for information; and further,

THAT the City Treasurer **BE DIRECTED** to consider funding for the Urban Forest Management Plan as part of a future capital budget development process; and further,

THAT Administration **BE DIRECTED** to continue planting trees in the City Rights-of-Way at the sole discretion of the City Forester; and,

THAT Administration **BE DIRECTED** to include information outlining risk management, costs and requirements on the City and private homeowners should trees on private property be designated through a private tree protection by-law; and that the information **BE BROUGHT FORWARD** as the report proceeds to Council for their consideration.
Carried.

Report Number: S 82/2025
Clerk's File: SRT2025

9. QUESTION PERIOD

None registered.

10. ADJOURNMENT

There being no further business the meeting of the Community Services Standing Committee is adjourned at 9:20 o'clock a.m. The next meeting of the Community Services Standing Committee will take place on September 3, 2025
Carried.

Councillor Sleiman (Chairperson)	Deputy City Clerk / Supervisor of Council Services