### CR195/2024 - Item 8.2 - Appendix A

WHEREAS there is an unprecedented national housing affordability crisis nationally;

WHEREAS there is no for-profit supply-only trickle-down solution to ending the national housing affordability crisis;

WHEREAS substantial investments in ensuring the use of housing for homes are required to help end the national housing affordability crisis;

WHEREAS substantial investments in new affordable social housing are required to help end the national housing affordability crisis;

WHEREAS substantial investments in revitalizing existing affordable social housing are required to help end the national housing affordability crisis;

WHEREAS substantial investments in social support expansions are required to prevent families choosing between housing and other basic necessities of life to help end the national housing affordability crisis;

WHEREAS the national housing affordability crisis is most acute in Ontario;

WHEREAS unlike most Provinces and Territories in Canada, 47 Service Managers and District Social Service Administration Boards (SM/DSSAB) are responsible for delivering social supports, including housing affordability supports in Ontario;

WHEREAS many of these 47 SM/DSSABs in Ontario are larger than many provinces and territories in the country;

WHEREAS these 47 SM/DSSABs in Ontario lack the revenue and policy tools and powers of the Provincial and Federal governments to end the housing affordability crisis;

WHEREAS any reductions in funding from the Federal and Provincial governments risks the termination of critically needed housing and social supports for some of the most vulnerable across Ontario;

BE IT RESOLVED that the Chair/Mayor/Warden advocate to the Federal and Provincial governments that the funding dispute must be resolved to limit mounting harms to some of Ontario's most vulnerable families;

BE IT RESOLVED that the Chair/Mayor/Warden send urgent correspondence to the provincial and federal Ministers of Housing to confirm that financial support will continue for vulnerable households across Ontario currently in receipt of the Canada-Ontario Housing Benefit prior to May 31, 2024;

BE IT RESOLVED that the Chair/Mayor/Warden advocate to the Federal and Provincial governments to continue to fund SMs/DSSABs an amount equivalent to the monies under the CMHC-Ontario Bilateral agreement in the National Housing Strategy until a new funding agreement can be reached.

BE IT RESOLVED that the Chair/Mayor/Warden advocate to the Federal and Provincial governments to establish a trilateral table including the SMs/DSSABs, to negotiate the final 3 year tranche of funding under the National Housing Strategy.

### APPENDIX A

### DOWNTOWN WINDSOR (DWBIA)

2022	2023	2023	2024 Proposed Budget	
Approved Budget	Approved Budget	Projected Actual		
	L			
\$ 667,550	\$ 667,550	\$ -	\$ 764,550	
\$ 187,000	\$ 50,000		\$ 70,000	
\$ 66,000	\$ 46,500		\$ 25,000	
\$ 4,000	\$ 5,800		\$ 5,750	
\$ 70,000	\$ 50,800		\$ 50,800	
\$ 500	\$ 5,000		\$ 5,000	
\$ 995,050	\$ 825,650	\$ -	\$ 921,100	
\$ 352,300	\$ 292,950	\$ -	\$ 293,200	
\$ 247,000	\$ 283,950	\$ -	\$ 313,000	
\$ 393,750	\$ 282,032	\$ -	\$ 314,900	
\$ 993,050	\$ 858,932	\$ -	\$ 921,100	
\$ 2,000	Ls 99.282	s	\$	
	\$ 667,550 \$ 187,000 \$ 187,000 \$ 66,000 \$ 70,000 \$ 70,000 \$ 500 \$ 995,050 \$ 352,300 \$ 247,000 \$ 393,750	Approved Budget       Approved Budget         \$ 667,550       \$ 667,550         \$ 187,000       \$ 50,000         \$ 66,000       \$ 46,500         \$ 70,000       \$ 5,800         \$ 70,000       \$ 50,800         \$ 995,050       \$ 825,650         \$ 352,300       \$ 292,950         \$ 247,000       \$ 283,950         \$ 993,050       \$ 858,932	Approved Budget Approved Budget Projected Actual  \$ 667,550 \$ 667,550 \$ -  \$ 187,000 \$ 50,000  \$ 46,500 \$ 46,500 \$  \$ 4,000 \$ 5,800 \$  \$ 70,000 \$ 50,800 \$  \$ 500 \$ 5,000 \$  \$ 995,050 \$ 825,650 \$ -  \$ 352,300 \$ 282,950 \$ -  \$ 393,750 \$ 282,032 \$ -  \$ 993,050 \$ 858,932 \$ -	

#### ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance		
Use of Reserve		\$ -
Addition to Reserve		
Ending Balance	\$ -	<b>\$</b> -

### BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval		28-Nov-23					General Membership Approval		1-Feb-24	
	Date	Month	Year	Date	Month	Year		Date	Month	Year
Docusigned by:  Chris MacLeo.  3EC28EEA909843B	d 2,	/13/2024					Jennie Utkins	2,	/14/2024	
Signature of Chair		Date			Date		Signature of Treasurer		Date	
If budget is prepared by someon	e other th	an the Treasure	er, please	provide ti	he name of the	contact pe	erson below.:			
Name:	Phone	Number:		Phone I	Number:		Email Address:			

DO	WNTOWN WINDSOR (DWBIA)	2022	2023	2023	2024
	Administrative Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
			107 700		107.500
Staff	Salaries/Wages/Benefits	187,500	187,500		187,500
Other Admin.	Accounting				
	Audit	10,000	12,000		12,000
	AGM Expenses				
	Meeting Expenses (non AGM)	800	500		500
	Bank Charges	2,000	1,200		1,500
	Conferences/Seminars				
	Consultants	40,000			
	Donations				
	IT Support	2,000	3,000		5,000
	Strategic Plan	500			
	Memberships				
	Subscriptions				
	Insurance	8,000	11,000		11,000
	Legal	20,000	25,000		25,000
	Telephone	2,000	500		-
	Postage & Courier	500	500		500
	Transportation & Travel				
	Office Supplies	4,000	3,250		2,700
	Office Equipment/Furniture/Maintenance	10,000	6,000		5,000
	Printing				
	Storage/Maintenance	5,000	2,500		2,500
	Rent/Lease	35,000	35,000		35,000
	Utilities				
	Other: Grant Writing	15,000	5,000		5,000
	Other: Property Standards Incentive	10,000			
Total Adminis	trative Expenses	352,300	292,950		293,200

DOWN	(CONT'D) TOWN WINDSOR (DWBIA)	2022	2023	2023	2024
	Capital Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-	City of Windsor Loan Repayment				
share initiatives)	Alley Enhancements	3,000	1,500		1,500
	Art Alley	100,000	5,000		2,500
	Banners	10,000			
	Benches				
	Decorations-Other				
	Decorations-Seasonal	30,000			
	Decorative Lighting	7,500	57,000		15,000
	Hanging Baskets				
	Murals				
	Planters			***************************************	
	Security Cameras & Safety Measures		108,550		108,500
	Signage				
	Signage				
	St Clair College/Univ. of Windsor	5,000	5,000		5,000
	Street Furniture				
	Technical/Professional Services				
General Maintena	ince				
	Broken Windows	2,500	4,000		4,00
	Cleanup - Other (please specify) Decorations	2,000			
	Flowers/Plants/Trees	9,000	11,000		12,00
	Garage sweeper	5,000			
	Graffiti Removal				
	Hydro				
	Miscellaneous Repairs				
	Needle Collection	5,000	4,500		4,50
	Permit Fees				
	Power Washing	10,000	10,000		15,00
	Security				
	Snow Removal	20,000	15,000		15,00
	Street Cleaning	38,000	62,400		130,00

APPENDIX A (CONT'D)  DOWNTOWN WINDSOR (DW	2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget		Proposed Budget
ooning and a constant	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Communications				
Board/Committee Meeting Expense	3,000	6,000		6,000
Budget Meeting Expense	500	500		500
Conference Expense	3,000	500		500
Downtown Safety Association		1,500		
DWBIA e-Commerce Platform	10,000	1,500		
DWBIA Election	2,500			
DWBRA	2,000	1,000	1	
General Meeting Expense	1,500	500	l	500
Internet/Website	1,500	1,500		1,500
Member Services (Parking Tokens)	500	800	I	800
Memberships	6,000	6,500		10,000
Professional Development				
Public Relations/Liaison	3,500	3,000		2,500
Subscriptions				
Travel	500	250		250
Advertising and Marketing				
Advertising & Promotional Items	10,000		1	16,000
Digital/ Print Advertising/ Website/ Brand	40,000			30,000
Marketing/ Graphic Design	3,000	2,000		1,500
Newsletter				
Printing - (Flyers, Brochures, etc)				
Recruitment, Programming & Support	30,000	12,200	)	15,850
Signage/ Rebranding/ Districting				
Social Media				
Sponsorships				
Strategic Plan				
Website Development/Maintenance/CRM	2,000	4,500	)	2,000
Welcome Kits	1,500	1		
Wi-Fi	10,000	6,500		
Promotions & Events				
2023 CanAm Games	10,000			
Arts Fair/ WIFF	21,000	1		25,000
Canada Day		10,000	1	28,000
Farmers Market	60,750	76,800	)	65,000
Farmer's Market Incubator	10,000			
Good Greens Food Reclamation Program				17,000
Night Market	21,000			
Summer Events	50,000			29,00
Signature Event 1 (Ouellette Car Cruise)	20,000	.1		20,00
Signature Event 2 (Winter Fest & Parade	70,000	36,58	4	23,00
Signature Event 3 (Volleyball Beach Basi				20,00
Total	393,75	282,03	2	0 314,90

DOWNTOWN WINDSOR (DWBIA)		2022	2023	2023	2024	
Signature Eve	ent 1 - Supporting Information	Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
Event Name:	Ouellette Car Cruise					
Event Dates:						
Revenues						
	BIA Contribution		6,000	· · · · · · · · · · · · · · · · ·	6,000	
ſ	Federal/Provincial Grant					
Must be	Municipal Grant					
shown on _	Donations					
Cover Page	Sponsorships		10,000		10,000	
	Festival Revenue		4,000		4,000	
Total Revenu	es	0	20,000	0	20,000	
Expenditures						
	Consultants					
	Entertainers					
	Fees - EMS					
	Fees - Police	3,400	3,400		3,400	
	Permits	3,300	3,300		3,300	
	Signage	1,500	1,500		1,500	
	Barricades					
	Advertising/Promotion	4,500	4,500		4,500	
	Waste Handling/Removal					
	Porto-potties					
	Staging/ Equipment Rentals	1,800	1		1,800	
	Volunteers & Staffing	2,000	1		2,000	
	Graphic Design, Photography, Video & Website Dash Palques	3,500	3,500		3,500	
	Dasii Faiques					
Total Expend	itures	20,000	20,000	C	20,000	

Notes:

In 2024, the DWBIA will present the 9th iteration of the annual Ouellette Car Cruise at Riverfront Festival Plaza. The event draws approximately 1,200 participants and thousands of spectators to the city centre.

DOWNTOWN WINDSOR (DWBIA)		2022	2023	2023	2024
Signature Ev	ent 2 - Supporting Information	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Winter Fest				
Event Dates:					
Revenues				36-6	
Must be	BIA Contribution Federal/Provincial Grant	20,000	6,000		6,000
shown on _ Cover Page	Municipal Grant Donations Sponsorships	50,000	2,500		2,500
	Festival Revenue				
Total Revenu	les	70,000	8,500	С	8,500
Expenditures					
	Consultants Parade Programming Fees - EMS Fees - Police Permits	24,000	5,250		3,000
	Signage Barricades Advertising/Promotion Waste Handling/Removal Porto-potties	12,000	850		2,000
	Staging Lighting	34,000	2,400		
Total Expend	 ditures	70,000	8,500	(	23,000

Notes: Please provide description of the event

In 2024, the DWBIA will present the 56th Windsor Santa Claus Parade, the Holiday Market, and several other Winter Fest activities, e.g. storefront window displays. The Parade alone draws thousands of spectators to the city centre.

DOWNT	OWN WINDSOR (DWBIA)	2022	2023	2023	2024
Signature Eve	ent 3 - Supporting Information	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Volleyball Beach Bash Tournament				
Event Dates:					
Revenues					
Must be	BIA Contribution  Federal/Provincial Grant  Municipal Grant  Donations				15,000
Cover Page	Sponsorships Festival Revenue				5,000
Total Revenu	es	0	0	0	20,000
Expenditures					
	Courts Equipment Rental Medallions & Prizes Security Staging/ Equipment Rentals Volunteers & Staffing Graphic Design, Photography, Website				5,000 3,500 4,000 2,500 2,000 2000 1,000
Total Expend	litures	0	0	0	20,000

### Notes:

In 2024, the DWBIA will present the 2nd annual Rotary Volleyball Beach Bash in partnership with the Rotary Club of Windsor (1918). In its inaugural year (2023), the event attract significant participation and visitation to the city centre.

## APPENDIX A (CONT'D) DOWNTOWN WINDSOR (DWBIA) Commentary - 2023 Actual Expenditures

SUMMARY

### Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

(Include 2023 accomplishments; also indicate what was not acclompished in 2023 and why)	
1. 2023 Accomplishments	
	Maradatan
	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	
	Variance -100%
3. Promotions, Events & Other Revenues	
	Variance
	-100%
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	
	Variance
	-100%
5. Capital & General Maintenance	
	Variance
	-100%
7. Communications, Marketing, Promotions & Events	1
	Variance
	-100%
	J L
8. Harmonized Sales Tax (HST) Rebates	
	Mandatory

APPENDIX A (CONT'D)
DOWNTOWN WINDSOR (DWBIA)
Commentary - 2024 Proposed Budget

### **Explanation of Significant Variances (2024 Proposed Budget vs. 2019 Approved Budget):**

### SUMMARY

(Include any other pertinent information)	
1. 2024 Goals and Objectives	Paris
The DWBIA Board's goals and objectives for 2024 centre primarily on safety and security, maintaining cleanliness, and driving visitation into the business district.	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below	
2. Grants, Donations & Sponsorships	
	Variance -2%
3. Promotions, Events & Other Revenues	
	Variance 0%
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below	
4. Administration	<b></b>
	Variance 0%
5. Capital & General Maintenance	L
In 2024, the DWBIA has realigned its strategic priorities and increased its capital and general maintenance budget by \$29,050. 2024 priorities include additional street cleaning to include Ouellette from Wyandotte to Giles, increased power washing, and a nominal increase in floral beautification.	Variance 10%
7. Communications, Marketing, Promotions & Events	

In 2024, the DWBIA has realigned its strategic priorities and increased its marketing budget by \$32,868. 2024 projects/initiatives include a great number of summer events, Santa Claus

Parade & Volleyball Beach Bash.

Variance

12%

### APPENDIX B

### ERIE ST/VIA ITALIA BIA

l	2022	2023	2023	2024 Proposed Budget	
	Approved Budget	Approved Budget	Projected Actual		
REVENUE		,			
BIA Levy	\$ 125,000	\$ 125,000		\$ 125,000	
Government Grants					
Federal or Provincial					
Municipal					
Other Revenue					
Donations					
Sponsorships					
Promotions & Events Revenue					
TOTAL REVENUE	\$ 125,000	\$ 125,000	\$	\$ 125,000	
EXPENDITURES	and the state of t				
(includes non-recoverable HST) Total Administrative	\$ 37,350	\$ 46,200	-	\$ 49,136	
Total Capital	\$ 31,400	\$ 23,000	\$ -	\$ 13,564	
Total Marketing	\$ 56,250	\$ 55,800	-	\$ 62,300	
	W		- mentioned and publication of the angions and property on the same	344-54-60-00-00-00-00-00-00-00-00-00-00-00-00-	
TOTAL EXPENDITURES	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	
Surplus/Deficit	<b>S</b> •	-	\$	-	

ACC	HMII	LATED

SURPLUS/(DEFICIT)		
Beginning Balance		¢
		 Ф -
Use of Reserve		\$ -
Addition to Reserve		
Ending Balance		\$ \$ -

#### BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	29	()	23				General Membership Approval	26	//	23
	Date	Month	Year	Date	Month	Year		Date	Month	Year
Jon							Taxea	La	i D	3
Signature of Chair		Date			Date		Signature of Treasurer		Date	
If budget is prepared by someon	e other than	the Treasure	r, please pr	ovide the	name of the o	contact per	son below.:			
Name:	Phone N	umber:		Phone N	lumber:		Email Address:			

	(CONT'D) ERIE ST/VIA ITALIA BIA	2022	2023	2023	2024	
	Administrative Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
		- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1				
Staff	Sataries/Wages/Benefits	20,000	28,000		30,000	
Other Admin.	Accounting	2,500	1,500		2,000	
	Audit	1,270	1,400		1,400	
	AGM Expenses	200	150		200	
	Mooting Expenses (non AGM)	200	500		500	
	Bank Charges	200	250	Control of the Contro	300	
	Conferences/Seminars					
	Consultants					
	Donations	700	700		700	
	Strategic Plan					
	Memberships					
	Subscriptions					
	Insurance	4,300	4,364		4,500	
	Logal					
	Telephone				and the second s	
	Postage & Courier	200			200	
	Transportation & Travel					
	Office Supplies	200	500		500	
	Office Equipment/Fumiture/Maintenance	200	200		200	
	Printing					
	Storage/Maintenance				6.466	
	Rent/Lease	6,780	8,136		8,136	
	Utilities	600	500		500	
	Othor; (please specify)					
	trative Expenses	\$37,35	3 \$46,200		0 \$49,13	

APPENDIX B

(CONT'D)

EF	RIE ST/VIA ITALIA BIA	2022	2023	2023	2024	
	Capital Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
Capital						
(Only include BIA portion of any cost-	City of Windsor Loan Repayment					
share initiatives)	Street Fumiture					
	Benches		······································			
	Alley Enhancements			100 100 100 100 100 100 100 100 100 100		
	Skynage	500	500	- PROPER SECTION OF THE PROPERTY OF THE PROPER	200	
	Decorative Lighting					
	Decorations-Seasonal	5,000	10,000		5,000	
	Decorations-Other	1,000			1,000	
	Banners	500	5,000	<del>ou parte e de la reseau de la martie e la res</del> eau resea de la finisión de la fin	2,500	
	Murals					
	Planters	2,000	2,000		1,500	
н	Hanging Baskets					
	Signage					
	Technical/Professional Services					
	PLEASE SPECIFY					
					And the Control of th	
	Street Safety Project	20,000	4,000		1,864	
General Maintenanc	0					
	Flowers/Plants/Trees Snow Removal	1,000		encodens American (Albanian Carlos Ca		
	Decorations			and the second s		
	Hydro					
	Graffiti Removal					
	Power Washing					
	Needle Collection					
	Street Cleaning					
	Broken Windows			- And the second		
	Cleanup - Other (please specify)	n CO. The couldn't high displayed by the propagation of the comment of the could be desired in the contract of the country of				
	Miscellaneous Repairs					
- Contraction of the Contraction	Pomit Fees	1,400	1,500		1,50	
	Security		× • • • • • • • • • • • • • • • • • • •			
		green en				
Market State of State		<del>y ne na series de la composition della composit</del>				
Total Capital Expen	SGG	\$31,400	\$23,000	\$ i	\$13,56	

ERIE ST/VIA ITALIA BIA	2022	2023	2023	2024
Communications/Marketing/Promotions & Events	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications				
Memberships	150	150		1,000
Subscriptions				
Professional Development				70
Travel				
General Meeting Expense				
Board/Committee Meeting Expense				
Budget Meeting Expense				
Conference Expense				
Internet/Website	1,100	1,150		1,500
Member Services (Parking Tokens)				
Public Relations/Liaison				
Advertising and Marketing				
Advertising	10,000	10,000		10,000
Printing - (Flyers, Brochures, etc)	500	500		800
Marketing Design				
Branding				
Retail Recruitment				
Social Media				
Signage				
Sponsorships				
Newsletter	500			
Website Development/Maintenance				
Wi-Fi				
Promotions & Events		1		
Canada Day				
Christmas				
Easter				
Spring Event (Please specify)				
Summer Event (Please specify)	30,000	30,000		35,000
Street Closures/ Carrousel				
Fall Event (Please specify)	10,000	10,000	)	10,000
VIBRA Bike Races/ Street Closure				
Winter Event (Please specify)	4,000	4,000	)	4,00
New Event				
Sidewalk Sale				
Signature Event 1 (complete tab)				
Signature Event 2 (complete tab)				
Events PLEASE SPECIFY				
				200
Total	\$56,25	\$55,800	)	60 \$62,30

	ERIE ST/VIA ITALIA BIA	2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Carrousel of Nations/ Italian Village				<u> </u>
Event Dates:	Juno 2024				
Revenues					
	BIA Contribution	30,000	30,000		35,000
ſ	Federal/Provincial Grant	450.00	***************************************		
Must be	Municipal Grant				
shown on Cover Page	Donations				
Cover rage	Sponsorships				
Į	Festival Revenue				
		MENTAL CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONTRACTOR CONT		- Andrew Control of the Control of t	NN
Total Revenu	CS .	30,000	30,000	0	35,00
Expenditures					
	Consultants				
	Entertainers	10,000	10,000		15,00
	Fees - EMS				
	Fees - Police	2,000	2,000		2,00
	Permits	2,000	2,000		2,00
	Signage	500	500		50
	Barricades	600	400		40
	Advertising/Promotion	1,500	1,500		1,40
	Waste Handling/Removal	600	700		70
	Porto-polties				
	Staging	4,000	4,400		4,50
	Security	4,000	4,000		4,00
	Staff to Guard all barricades	4,000	3,500		3,50
	Equipment Rentals (generators etc.)	800	1,000		1,00
Total Expend	litures	30,000	30,000	0	35,00

Notes: Please provide description of the event

	ERIE ST/VIA ITALIA BIA	2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name	: Tour di Via Italia Bike Race				
Event Dates	4;				
Revenues					
	BIA Contribution	10,000	10,000		10,000
Must be shown on _ Cover Page	Donations	Manager 1997			
_	Sponsorships Festival Revenue				
Total Reve	nuos	10,000	10,000	0	10,000
Expenditur	A5				
E Charter	Consultants				
	Entertainers				
	Fees - EMS		1,500		1,500
	Fees - Police	5,000	3,500		3,50
	Pemils	3,000	2,000		2,000
	Signage				
	Barricades		1,500		1,500
	Advertising/Promotion	2,000	1,500		1,500
	Waste Handling/Removal				
	Porto-pottias				
	Staging				
	Security				
	Staff to Guard all barricades				
l		1			
	Equipment Rentals ( generators etc.)				

Notes: Please provide description of the event

## APPENDIX B (CONT'D) ERIE ST/VIA ITALIA BIA Commentary - 2023 Actual Expenditures

### Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget);

Explanation of organicam (E) (C)	
SUMMARY	
(Include 2023 accomplishments; also indicate what was not acclompished in 2023 and why)	
1. 2023 Accomplishments  Carrousel of Nations -Italian Village held over a full weekend; TDVI and St Angela Fest	
weekends were held; Butterfly Fest was held; Took part in Mural Fest; Installation of AVES Look Again! Outside; Community Garden maintained and enhanced; Helped liasion for bocce courts to break ground; Installation of 47 LED alley lights and signs to help emergency services.	Mandatory
Winter holiday decor subsidy program launched.	
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2 Create Densions & Sponsorships	
TOW as a search in \$10,000 St Angela Fest sponsorship \$1000. With sponsorship \$3000.	Variance
Grant of \$62,370 from Fed Dev for Alley Revitalization and city ward funds for alley revitalization for \$62,369.	#DIV/0!
101 \$02,309.	
3. Promotions, Events & Other Revenues	Variance
Promotions through Multicultural Council for Carrousel, Social Media manager hired, coordinated promotions with TDVI and St Angela Church, as well as Butterfly Enthusiasts of Windsor-Essex-	#DIV/01
Chatham-Kent, Mural Fest organizers, WIFF and Art Windsor Essex, City of Windsor and	1010101
Fed Dev.	
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	
7, Administration	Variance
	-100%
5. Capital & General Maintenance	
	Variance
	-100%
7. Communications, Marketing, Promotions & Events	Variance
	Valuance -100%
	-100%

8. Harmonized Sales Tax (HST) Rebates
HST Rebate for 2021: 6225.68 Rebate for 2022: 14454.56 (Filed and not yet received)

Mandatory

# APPENDIX B (CONT'D) ERIE ST/VIA ITALIA BIA Commentary - 2024 Proposed Budget

### Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY	
(Include any other pertinent information)	
1. 2024 Goals and Objectives	
To continue to invest in streetscaping and beautification. Launch, and help maintain new bocce courts, and enhance the community garden further. Continue to foster relationships with community partners and stakeholders and attract more business to our area. To build on success of 2023 Italian Carrousel, and other banner events like the weekends of TDVI, St. Angela Fest, and Butterfly Fest.	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	
	Variance #DIV/0!
2. December 2. Other Payanues	
3. Promotions, Events & Other Revenues	Variance
	#DIV/01
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below	
4. Administration	
	Variance 6%
T. Consider S. Company Maintenance	<u> </u>
5. Capital & General Maintenance	Variance
	-41%
7. Communications, Marketing, Promotions & Events	
7. Communications, marketing, 1 tomotions & Events	Variance 12%

### CR201/2024 - Item 11.5 - Appendix C

### APPENDIX C

### OLDE RIVERSIDE TOWN CENTRE BIA

	2022	2023	2023	2024	
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
REVENUE		17000			
BIA Levy	\$ 65,000	\$ 75,000	\$ 75,000	\$ 75,000	
Government Grants				V	
Federal or Provincial		WARRIED TO THE TOTAL CONTROL OF THE TOTAL CONTROL OT THE TOTAL CONTROL OF THE TOTAL CONTROL OT THE TOTAL CONTROL O			
Municipal		PALL DATE OF THE PARTY OF THE P			
Other Revenue					
Donations					
Sponsorships		A CONTRACTOR CONTRACTO			
Promotions & Events Revenue		4.	\$ 460		
			A	\$ 75,000	
TOTAL REVENUE	\$ 65,000	\$ 75,000	\$ 75,460	\$ 76,000	
EXPENDITURES					
(includes non-recoverable HST)  Total Administrative	\$ 17,175	\$ 20,950	\$ 16,480	\$ 18,500	
				\$ 31,600	
Total Capital		\$ 25,400			
Total Marketing	\$ 17,300	\$ 28,650	\$ 17,229	\$ 25,000	
TOTAL EXPENDITURES	\$ 65,000	\$ 75,000	\$ 64,084.77	\$ 75,000	
Surplus/Deficit	\$ / ( )   (	<b>5</b> 1000 1000 1000 1000 1000 1000 1000 10	\$	<b> \$</b>	

ACCUMULATED			
SURPLUS/(DEFICIT)			
Beginning Balance			\$ -
Use of Reserve			\$
Addition to reserve			<u> </u>
Ending Balance	1	\$	S

BUDGET DECLARATION TO BE	SIGNED AFT	ER AGM								
Board of Management Approval	nt Approval		2023	022 28 11 2		2023	General Membership Approval	28	11	2023
<b>t</b>	Date	Month	Year	Date	Month	Year		Date	Month	Year
Signature of Chair		Dec Date	20/23		Date		Signature of Treasurer	2-	Date	ec25/2
If budget is prepared by someone	other than th	e Treasur	er, please prov	ide the na	me of the co	ntact person b	elow.:			
Name:	Phone Nu	ımher		Phone N	lumher:		Email Address:			
Manie.	- Hone in						Cital Addition			

OLDE RIVERSIDE TOWN CENTRE BIA		2022	2023	2023	2024	
Administrative Expenses		Approved Budget		Projected Actual	Proposed Budget	
Staff	Salaries/Wages/Benefits	9,000	11,000	8,410.09	12,000	
Other Admin.	Accounting	400	500	565	750	
	Audit	1,200	1,130	1,695	1,500	
	AGM Expenses	100	370		750	
	Meeting Expenses (non AGM)	50		-	,	
	Bank Charges					
	Conferences/Seminars					
	Consultants					
	Donations	2,000	2,000	2,000	1,000	
	Strategic Plan	:				
	Memberships					
	Subscriptions					
	Insurance	1,800	3,000	1,869.48	2,000	
	Legal			_		
	Telephone	950	700	-		
	Postage & Courier	25	50	41.58		
	Transportation & Travel			-		
	Office Supplies	150	200	534.04	500	
	Office Equipment/Furniture/Maintenance			-		
	Printing	1,200	500	50.85		
	Storage/Maintenance		1,500	1,313.83		
	Rent/Lease			-		
	Utilities			-		
	Other: (please specify)					
	Gifts	300		-		
Total Administ	rative Expenses	17,175	20,950	16,480	18,500	

APPENDIX C

(CONT'D)

OLDE RIV	'ERSIDE TOWN CENTRE BIA	2022	2023	2023	2024	
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
Capital			THE STATE OF THE S			
(Only include BIA portion of any cost-	City of Windsor Loan Repayment	7,500	7,500	7,500	(	
share initiatives)	Street Furniture				2,000	
	Benches				4,000	
	Alley Enhancements					
	Signage					
	Decorative Lighting					
	Decorations-Seasonal				3,00	
	Decorations-Other					
	Banners			6,017.25	3,000	
	Murals	1,000	500	0	2,000	
	Planters	17,000	15,000	16,859.08	17,50	
	Hanging Baskets			0		
	Signage			0		
	Technical/Professional Services					
				*****		
General Maintenanc	e			<del></del>	T	
	Flowers/Plants/Trees	1,500		0	<del> </del>	
	Snow Removal			0		
	Decorations	***************************************		0		
	Hydro			0		
	Graffiti Removal			0		
	Power Washing	·		0		
	Needle Collection	***************************************		0		
	Street Cleaning	3,000	2,350	0	<u> </u>	
	Broken Windows		<b>.</b>	0		
	Cleanup - Other (please specify)			0		
	Miscellaneous Repairs	500		0		
	Permit Fees			0		
	Security			0	ļ	
	Please Specify					
	Garden Supplies	25	50	0		
Total Capital Expen	L	30,525				

APPENDIX C (CONT'D) OLDE RIVERSIDE TOWN CENTRE BIA	2022	2023	2023	2024
Communications/Marketing/Promotions & Events	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications				- 19 17 18 18 18 18 18 18 18 18 18 18 18 18 18
Memberships			0	
Subscriptions			0	
Professional Development			0	
Travel			0	
General Meeting Expense			0	
Board/Committee Meeting Expense			0	
Budget Meeting Expense			0	
Conference Expense			0	
Internet/Website	800	300	406.80	500
Member Services (Parking Tokens)			0	
Public Relations/Liaison			0	
Advertising and Marketing				
Advertising	10,000	2,500	2,279.76	12,000
Printing – (Flyers, Brochures, etc)			0	
Marketing Design		2,850	0	
Branding			0	
Retail Recruitment			0	
Social Media			0	
Signage		1,000	0	
Sponsorships			0	
Newsletter			0	
Website Development/Maintenance		1,000	0	
Wi-Fi				
Please specify				
Promotions & Events				
Canada Day			0	
Christmas	2,500	1,000	1,000	2,50
Easter				
Spring Event (Meet and Greet)			593.23	1,00
Summer Event (Please specify)			11,948.78	9,00
Summer Event (Flease specify)			11,040.70	0,00
Fall Event (Veteran Banner Project)			1,000	
Winter Event (Please specify)				
venter Event (Flease specify)				
Sidewalk Sale				
Signature Event 1 (complete tab)	4,000	20,000		
Signature Event 2 (complete tab)				
Places and sife				
Please specify				
Total	17,300	28,650	17,229	25,00

**OLDE RIVERSIDE TOWN CENTRE BIA** 

Commentary - 2023 Actual Expenditures

### Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

#### SUMMARY

(Include 2023 accomplishments; also indicate what was not acclompished in 2023 and why)

1.	202	3 /	Δc	cor	nnl	ish	mer	ıts
1.	<i>L</i> . U <i>L</i>		70	uui	11121	1311	11161	ILO.

New board, new compliance. Started end of May 2023. Concentrated on understanding previous boards spending. Realigned priorities through membership engagement. Focus will be less event driven and more on marketing, membership participation and capital maintenance.

Mandatory

#### **REVENUES**

Provide explanations for significant variances only, i.e. **plus or minus 10**% variance for each section below

2. Grants, Donations & Sponsorships	_	
N/A		Variance
		#DIV/0!

3. Promotions, Events & Other Revenues

Revenues stem from food sales at Summer Event

Variance #DIV/0!

### **EXPENDITURES**

Provide explanations for significant variances only, i.e. **plus or minus 10%** variance for each category below

### 4. Administration

Hired new coordinator in June, dismissed in October. Used variety of professionals on an ad hoc basis to fulfill needs.

Variance -21%

5. Capital & General Maintenance

Purchased new pole banners for north and south side of Wyandotte St E extended throughout the entire BIA.

Variance 20%

7. Communications, Marketing, Promotions & Events

Ran a smaller event than budgeted for. Marketing was spent concentrating understanding the needs of membership. Planning/creating digital assets for future marketing.

Variance -40%

8. Harmonized Sales Tax (HST) Rebates

6581.29

Mandatory

### APPENDIX C (CONT'D) **OLDE RIVERSIDE TOWN CENTRE BIA** Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):	
SUMMARY	
(Include any other pertinent information)	
(Melado any other permitting memanany	
1. 2024 Goals and Objectives	***************************************
Hire new coordinator, continuation of beautifcation with Spring, Summer and Fall plantings.	
Increased spending on destination marketing of the BIA (promoting area as well as individual businesses). Capital assets in need of repair. Utilize 'Open Streets' as our signature event.	Mandatory
businesses). Capital assets in need of lepair. Offize Open Streets as our signature event.	
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	
Exploring opportunities	Variance
	#DIV/0!
3. Promotions, Events & Other Revenues	
Exploring opportunities associated with 'Open Streets'.	Variance
	#DIV/0!
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	
Cost of hiring administative coordinator	Variance
	-12%
5. Capital & General Maintenance	
Increase spending in beautification, asset restoration/maintenance.	Variance
	24%
	_ <del></del>

7. Communications, Marketing, Promotions & Events
Changing from event driven spending to marketing awareness. Variance -13%

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
EVENUE				
BIA Levy	\$ 67,100	\$ 67,100	\$ 68,360	\$ 67,100
Transfer from Reserves	\$ 65,000			
overnment Grants				
Federal or Provincial				
Municipal				
WDBA Grant		\$ 200,000	\$ 200,000	\$ 47,000
ther Revenue				
Donations				
Sponsorships				
Promotions & Events Revenue	2 2	\$ 2,000		Y .
FIGURATIONS & EVENUS MEVERINE	2,500	2,000		
OTAL REVENUE	\$ 137,100	\$ 269,100	\$ 268,360	\$ 114,100
OTAL REVENUE	107,100	209,100	298,300	114,100
XPENDITURES ncludes non-recoverable HST)				
Total Administrative		\$ 64,390	\$ 42,500	\$ 58,551
Total Capital	\$ 35,400	\$ 95,500	\$ 111,660	\$ 125,500
Total Marketing	\$ 66,250	\$ 156,350	\$ 39,273	\$ 100,432
OTAL EXPENDITURES	\$ 137,100	\$ 316,240	\$ 193,433	\$ 284,483
surplus/Deficit	\$ 14.54	\$ 47,140	\$ 74,927	-\$ 170,383
urplus/Deficit  GCUMULATED URPLUS/(DEFICIT)	\$	\$ 47,140	\$ 74,927	-S 170,383
CCUMULATED	S	\$ 47,140	\$ 74,927	-\$ 170,383
GCUMULATED SURPLUS/(DEFICIT)	s	- 47,140	\$ 74,927	-\$ 170,383 -\$ 170,383
CCUMULATED URPLUS/(DEFICIT) eginning Balance	\$		\$ 74,927	
CCUMULATED URPLUS/(DEFICIT) ginning Balance	\$		\$ 74,927	
ICCUMULATED  JURPLUS/(DEFICIT)  eginning Balance  ise of Reserve		- 47,140	\$ 74,927	-\$ 170,383 \$ 170,383
ACCUMULATED UNRPLUS/(DEFICIT) eginning Balance ise of Reserve didition to Reserve Inding Balance BUDGET DECLARATION TO BE over of Management Approval	E SIGNED AFTER AGM	- 47,140	\$ .	-\$ 170,383
ACCUMULATED UNRPLUS/(DEFICIT) eginning Balance lise of Reserve didition to Reserve Inding Balance  BUDGET DECLARATION TO BE oard of Management Approval  Somia Klinger (Apr 3, 2)	E SIGNED AFTER AGM  23-Jan-24  Date Month Year  23-Jan-24	- 47,140 23-Jan-24 Date Month Year 23-Jan-24	General Membership Approval  Mike DiVin Mike DiVincenzo (Apr 3,	\$ 170,383  \$ 170,383  04/03/2024 23-Jan-24  Date Month Year  **TCCUZO** 23-Jan-24  2024 17:28 EDT)
CCUMULATED URPLUS/(DEFICIT) eginning Balance se of Reserve ddition to Reserve nding Balance  BUDGET DECLARATION TO BE oard of Management Approval  SOMULA Klinger (Apr 3, 2) Signature of Chair	23-Jan-24  Date Month Year  23-Jan-24  23-Jan-24  23-Jan-24  23-Jan-24	- 47,140  - 23-Jan-24  Date Month Year  23-Jan-24	General Membership Approval  Mike DiVinenzo (Apr 3, Signature of Treasurer	-\$ 170,383  \$ 170,383  04/03/2024 23-Jan-24  Date Month Year  110,383
CCUMULATED URPLUS/(DEFICIT) eginning Balance se of Reserve ddition to Reserve nding Balance  BUDGET DECLARATION TO BE oard of Management Approval  SOMULA Klinger (Apr 3, 2) Signature of Chair	E SIGNED AFTER AGM  23-Jan-24  Date Month Year  23-Jan-24	- 47,140  23-Jan-24  Date Month Year  23-Jan-24  Date Date Date Date Date Date Date Date	General Membership Approval  Mike DiVinenzo (Apr 3, Signature of Treasurer	\$ 170,383  \$ 170,383  04/03/2024 23-Jan-24  Date Month Year  **TCCUZO** 23-Jan-24  2024 17:28 EDT)

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APPENDIX D OL	DE SANDWICH TOWNE BIA	2022	2023	2023	2024	
Administrative Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budg	
Staff	Salaries/Wages/Benefits	30,000	27,840	34,973	43,00	
Other Admin.	Accounting	300	800	2,825	1,20	
Other Admini	Audit	1,200	1,500	1,200	1,20	
	AGM Expenses					
	Meeting Expenses (non AGM)				1,0	
	Bank Charges			15		
	Conferences/Seminars					
	Consultants				7,9	
	Beautification Planning 2023-2028		30,000			
	Donations	500	500	500	5	
	Strategic Plan					
	Memberships					
	Subscriptions					
	Insurance	1,600	1,900	1,993	1,9	
	Legal					
	Telephone					
	Postage & Courier					
	Transportation & Travel					
	Office Supplies	500	500			
	Office Equipment/Furniture/Maintenance					
	Printing					
	Storage/Maintenance	1,000	1,000	800	1,0	
	Rent/Lease					
	Utilities	50	50	130	0	
	Other: (please specify)					
	Welcome and/or Condolence Planters	300	300	6:	3 3	
Total Admini	strative Expenses	\$ 35,450	\$ 64,390	\$ 42,500	\$ 58,5	

APPENDIX D (CONT'D) OLDE SANDWICH TOWNE BIA		2022	2023	2023	2024	
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
Capital				10.00		
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment					
onaro umaan se,	Street Furniture Benches					
	Alley Enhancements					
	Signage					
	Decorative Lighting					
	Decorations-Seasonal	26,000	86,000	86,000	86,00	
	Decorations-Other					
	Banners					
	Murals	8,000	1	8,000		
	Planters	1,000	1,000	1,000	1,00	
	Hanging Baskets					
	Signage					
	Technical/Professional Services					
	Beautificalion Planning 2024-2026				30,00	
General Maintenanc	e					
	Flowers/Plants/Trees Snow Removal					
	Decorations			16,160	)	
	Hydro					
	Graffiti Removal					
	Power Washing					
	Needle Collection					
	Street Cleaning	400	500	500	50	
	Broken Windows					
	Cleanup - Other (please specify)					
	Miscellaneous Repairs					
	Permit Fees					
	Security					
	Please specify					
			1		1	

OLDE SANDWICH TOWNE	BIA	2022	2023	2023	2024	
Communications/Marketing/Promotions & Events  Communications		Approved Budget	Approved Budget	Projected Actual	Proposed Budg	
Memberships						
Subscriptions						
Professional Developme	ent					
Travel						
General Meeting Expens	se					
Board/Committee Meeting						
Budget Meeting Expens						
Conference Expense						
Internet/Website						
Member Services (Parki	ing Tokens)					
Public Relations/Liaison						
The state of the s						
A L C L L L L R R L L L L L L L L L L L L					les de la constant de	
Advertising and Marketing Advertising		1,000	1,000		1,0	
Printing – (Flyers, Broch	nures. etc)	750			1,0	
Marketing Design	,		62,100			
Branding						
Retail Recruitment						
Social Media		6,000	7,000		7,	
Signage						
Sponsorships						
Newsletter		1,000	1,500	1		
1	Maintananaa	500			7,	
Website Development/f	viairiteriarice	300	,			
Wi-Fi Promotional Videos			2,000			
1 Tomotonal Vidoo						
Promotions & Events			T	T T		
Canada Day						
Christmas			_			
Easter					5,	
Spring Event (Sandwick	n tood event)				2,	
St. Patrick's Day						
Summer Event (Please	specify)					
Fall Event (Halloween)				7,81	3 8,	
Winter Event (Please s	pecify)					
Sidewalk Sale	an Ctroota tahl	12,00	0 15,60	0 13,80	2 15	
Signature Event 1 (Ope Signature Event 2 (Mire		15,00		1	46-00-00-00-00-00-00-00-00-00-00-00-00-00	
Signature Event 2 (IVIII)	aut tab)	1.0,00	33,00	3,23		
Signature Event 3 (Out	tdoor tab)	30,00	0 32,10	0 9,15	6 24	
Please specify						
Total		\$ 66,250	\$ 156,350	\$ 39,273	3 \$ 100,4	

OL	DE SANDWICH TOWNE BIA	2022	2023	2023	2024
Signature Ev	ent 1 - Supporting Information	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Open Streets				
Event Dates:					
Revenues					
	BIA Contribution	12,000	13,600		13,600
ſ	Federal/Provincial Grant				
Must be	Municipal Grant				
shown on _ Cover Page	Donations				
Cover Page	Sponsorships				
	Festival Revenue		2,000		2,000
		12,000	15,600	0	15,600
Total Revenu	les	12,000	10,000	V	10,000
Expenditures	3				
	Consultants	2,500		<u> </u>	1
	Entertainers	3,000	7,000	9,625	7,00
	Fees - EMS	500			
	Fees - Police				
	Permits	1,000			
	Signage	1,000	I		
	Barricades	500		1	50
	Advertising/Promotion	2,000	2,000		2,00
	Waste Handling/Removal				
	Porto-potties	600			60
	Staging	900	500		50
Total Expen	dituros	12,000	15,600	13,802	2 15,60

Notes: Please provide description of the event
Open Streets is Sandwich Towne is part of the broader City of Windsor Street Festivities

OL	OLDE SANDWICH TOWNE BIA		2023	2023	2024	
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
Event Name:	Miracle in Sandwich	******				
Event Dates:						
Revenues						
	BIA Contribution	15,000	12,800		12,800	
	Federal/Provincial Grant					
Must be	Municipal Grant					
shown on	Donations					
Cover Page	Sponsorships					
	Festival Revenue				04.000	
Ì	WDBA Grant		21,000		21,000	
Total Revenu	les	15,000	33,800	0	33,800	
Expenditures	3					
	Consultants	3,000	4,000			
	Entertainers	1,500	2,000	2,000	2,000	
	Fees - EMS					
	Fees - Police					
	Permits	1,000	1,000		1,000	
	Signage	1,000	1,200		1,100	
ļ	Barricades	500		L		
	Advertising/Promotion	3,000		1	13,400	
	Waste Handling/Removal	500	500	)	500	
	Porto-potties	600			500	
	Staging	1,000			1,000	
	Others	2,000	3,000	3,485		
	Donations to Participating Organizations				500	
	Supplies	900	1,000	767	1,000	
	Rental of Space					
	Tree Decorating Day-Consultant					
Total Expen	ditures	15,00	33,800	8,502	28,00	

Notes: Please provide description of the event

0	LDE SANDWICH TOWNE BIA	2022	2023	2023	2024		
Signature Ev	ignature Event 2 - Supporting Information		Approved Budget	Projected Actual	Proposed Budget		
Event Name:	Sandwich Outdoor market						
Event Dates:							
Revenues							
	BIA Contribution	25,000	3,100		3,100		
	Federal/Provincial Grant						
Must be	Municipal Grant						
shown on	Donations						
Cover Page	Sponsorships	2,500					
	Festival Revenue	2,500					
	WDBA Grant		29,000		29,000		
Total Revenu	les	30,000	32,100	0	32,100		
Expenditure							
Lybellaltare	Consultants	12,000	15,000	5,250	10,500		
	Entertainers	2,500			5,000		
	Fees - EMS						
	Fees - Police						
	Permits			238			
	Signage	1,000	1,100		1,100		
	Barricades	300	)				
	Advertising/Promotion	7,200	10,000		7,232		
	Waste Handling/Removal						
	Porto-potties	3,500	)		500		
	Staging	3,500					
	Others						
	Donations to Participating Organizations						
	Supplies			1,146			
	Rental of Space						
1	Tree Decorating Day-Consultant						
Total Expen	ditures	30,000	32,100	9,156	24,33		

Notes: Please provide description of the event

The outdoor market is the perfect community event that brings the community together, promotes our area and local artists and businesses in the Windsor/Essex area

	<b>-</b> \ 1	1				1	1	
APPENDIX D (CONT'I							$\dashv$	
OLDE SANDWICH TO							-	
Commentary - 2023 Ac	tual Expend	itures						por popos de la como como como como de la co
							_	1-0400
Explanation of Signific	ant Variance	s (2023 Pr	ojected Ac	tual vs. 20	23 Approv	<u>red Budget</u>	<u>):  </u>	***************************************
SUMMARY								
Include 2023 accomplishr	nents: also indi	cate what wa	as not acclon	npished in 2	023 and why	)		
I. 2023 Accomplishme	nte						十	
Ne were focused on re	-engaging wit	h our busie	nss comm	unity, trying	to engage	with our		
ousiness owners in hop	es of finding i	new potenti	ial Directors	s, and had	a successfi	ul Open		Mandatory
Streets, and Miracle on	Sandwich Ev	ents. The	Outdoor Ma	arkets were	a great lea	arning  -		vialidatory
curve. as we are now in	ito our first ful	vear of do	ing them a	nd we mad	<u>e tremendo</u>	us stride	$\dashv$	
							-	
REVENUES							+	
Provide explanations for s	ignificant variar	ices only, i.e	plus or mi	inus 10% va	ariance for ea	ach	_	
section below								
2. Grants, Donations	& Sponsorsh	ips						
Our Coordinator receiv	ed grant fundi	ng from the	My Main S	Street Com	munity Acti	vator	_ [	√ariance
Fund of just over \$44,0		of Fed Dev	Ontario. T	hose funds	were used	I to boost		0%
the miracle on sandwic	h event.							
i	1	1		l .	I	1	ì	
3. Promotions, Events	& Other Rev	/enues	ur vendor r	narkets				Variance
3. Promotions, Events We simply made less in	S & Other Rev	renues ectly from o	ur vendor r	narkets.				Variance
3. Promotions, Events We simply made less in	s & Other Revenue dire	renues ectly from o	ur vendor r	narkets.				
3. Promotions, Events We simply made less i	S & Other Revenue dire	venues ectly from o	ur vendor r	markets.				
3. Promotions, Events We simply made less in	s & Other Rev n revenue dire	venues ectly from o	ur vendor r	markets.				
We simply made less i	s & Other Revenue dire	venues ectly from o	ur vendor r	markets.				
We simply made less in	n revenue dire	ectly from o			ariance for e	ach		
We simply made less in  EXPENDITURES  Provide explanations for s	n revenue dire	ectly from o			ariance for e	ach		
We simply made less in  EXPENDITURES  Provide explanations for s  category below	n revenue dire	ectly from o			ariance for e	ach		
EXPENDITURES  Provide explanations for security below  4. Administration	n revenue dire	nces only, i.e	e. plus or m		ariance for e	ach		-100%
EXPENDITURES  Provide explanations for securing the securing securing the securing s	n revenue dire	nces only, i.e	e. plus or m		ariance for e	ach		-100% Variance
EXPENDITURES  Provide explanations for security below  4. Administration	n revenue dire	nces only, i.e	e. plus or m		ariance for e	ach		-100% Variance
EXPENDITURES  Provide explanations for security below  4. Administration	n revenue dire	nces only, i.e	e. plus or m		eriance for e	ach		-100% Variance
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EXPENDITURES  Provide explanations for s category below  4. Administration We simply paid less th	n revenue dire	nces only, i.e	e. plus or m	inus 10% v				-100% Variance -34%
EXPENDITURES  Provide explanations for secategory below  4. Administration  We simply paid less the  5. Capital & General I	n revenue dire	nces only, i.e	e. plus or m	inus 10% v				-100% Variance
EXPENDITURES  Provide explanations for s category below  4. Administration We simply paid less th	n revenue dire	nces only, i.e	e. plus or m	inus 10% v				-100% Variance -34% Variance
EXPENDITURES  Provide explanations for secategory below  4. Administration  We simply paid less the  5. Capital & General I	n revenue dire	nces only, i.e	e. plus or m	inus 10% v				-100% Variance -34% Variance
EXPENDITURES  Provide explanations for secategory below  4. Administration  We simply paid less the  5. Capital & General I	n revenue dire	nces only, i.e	e. plus or m	inus 10% v				-100% Variance -34% Variance
EXPENDITURES  Provide explanations for s category below  4. Administration We simply paid less th  5. Capital & General I The reason for this dec for christmas lighting of	significant variation an anticipated Maintenance crease is that ame back low	nces only, i.e	e. plus or m etration.  project did r ticipated.	inus 10% v				-100% Variance -34% Variance
EXPENDITURES  Provide explanations for s category below  4. Administration  We simply paid less th  5. Capital & General I The reason for this defor christmas lighting of	significant variation an anticipated brease is that ame back low	nces only, i.e	e. plus or m etration.  project did r ticipated.	inus 10% v	prward and	our quotes		-100%  Variance  -34%  Variance  17%
EXPENDITURES  Provide explanations for s category below  4. Administration We simply paid less th  5. Capital & General I The reason for this dec for christmas lighting of	significant variation an anticipated frame back low	omotions of	e. plus or m etration.  project did r ticipated.  & Events the Miracle	inus 10% v	prward and	our quotes		-100%  Variance -34%  Variance 17%
EXPENDITURES  Provide explanations for s category below  4. Administration We simply paid less th  5. Capital & General I The reason for this dec for christmas lighting of	significant variation an anticipated frame back low	omotions of	e. plus or m etration.  project did r ticipated.  & Events the Miracle	inus 10% v	prward and	our quotes		-100%  Variance -34%  Variance 17%
EXPENDITURES  Provide explanations for s category below  4. Administration  We simply paid less th  5. Capital & General I The reason for this der for christmas lighting of  7. Communications, Being successful in re availability to expand to	significant variation an anticipated frame back low	omotions of	e. plus or m etration.  project did r ticipated.  & Events the Miracle	inus 10% v	prward and	our quotes		-100%  Variance -349  Variance 179  Variance
EXPENDITURES  Provide explanations for s category below  4. Administration  We simply paid less th  5. Capital & General I The reason for this der for christmas lighting of  7. Communications, Being successful in re availability to expand to	significant variation an anticipated frame back low	omotions of	e. plus or m etration.  project did r ticipated.  & Events the Miracle	inus 10% v	prward and	our quotes		-100%  Variance -349  Variance 179  Variance
EXPENDITURES  Provide explanations for s category below  4. Administration  We simply paid less th  5. Capital & General I The reason for this der for christmas lighting of  7. Communications, Being successful in re availability to expand to	maintenance crease is that ame back low  Marketing, Preciving grant upon our plans	our mural per than and funding for s. We also	e. plus or m etration.  project did r ticipated.  & Events the Miracle put out les	inus 10% v	prward and	our quotes		-100%  Variance  -34%  Variance  179

ADDELIDIN DIVOC	NITION!								
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OLDE SANDWIC								+	
Commentary - 20	24 Prop	posed Bud	lget					$\vdash$	
Explanation of S	ignitica	nt Varianc	es (2024 F	<u>'roposed L</u> 	Budget vs.	<u>2023 Appr</u> ì	oved Budg	<u>get):</u>	
CLIMANADY									
SUMMARY		· · · · · · · · · · · · · · · · · · ·	The state of the s						
(Include any other p	eπinent i	intormation) 	parodramanina soluto communica de la communicación de la communica						
1. 2024 Goals an	d Objec	tivae							
The 2024 Goals a			ne BIA are t	to continue	on with the	Sandwich	Towne	1	
Outdoor Markets,									//
continuing on with									Mandatory
four major project			to work or	n in 2024 al	I while prep	aring our n	nembers		
for Sandwich Stre	et Cons	truction		Ţ		1		4	
REVENUES									
Provide explanation	s for sig	nificant varia	ances only, i	.e. plus or	minus 10%	variance for	each		
section below									
2. Grants, Donat	ions &	Sponsorsh	nips				***************************************		
We received two				ir major pro	ojects		,	7 7	√ariance
									4700000%
					AA CONTRACTOR OF THE CONTRACTO				
							Annuality contract of the property of the Contract of the Cont		
3. Promotions, E	Events 8	& Other Re	venues	l which	avalains the	Variance			
3. Promotions, E	<b>vents &amp;</b> to earn	Cother Re	venues ndor reven	ues which o	explains the	variance.	The second secon		Variance
3. Promotions, E We are proposing	ivents &	& Other Re	venues ndor reven	ues which o	explains the	variance.			
3. Promotions, E We are proposing	ivents 8	Cother Re	venues ndor reven	ues which o	explains the	variance.			√ariance -100%
3. Promotions, E We are proposing	ivents &	Cother Re	evenues ndor reven	ues which o	explains the	variance.			
3. Promotions, E We are proposing	to earn	& Other Re	evenues ndor reven	ues which o	explains the	e variance.			
We are proposing	to earn	i less in vei	ndor reven				each		
We are proposing  EXPENDITURES  Provide explanation	to earn	i less in vei	ndor reven				each		
We are proposing  EXPENDITURES  Provide explanation category below	to earn	i less in vei	ndor reven				each		
We are proposing  EXPENDITURES  Provide explanation  category below  4. Administration	y to earn	n less in ver	ndor reven	i.e. plus or	minus 10%	variance for			-100%
EXPENDITURES Provide explanation category below 4. Administration Like the increase funding will impact	to earn  in s for sig  in rever  t the va	nificant varia	ances only, i	i.e. plus or t funding for administra	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance
EXPENDITURES Provide explanation category below 4. Administration Like the increase	to earn  in s for sig  in rever  t the va	nificant varia	ances only, i	i.e. plus or t funding for administra	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance
EXPENDITURES Provide explanation category below 4. Administration Like the increase funding will impact	to earn  in s for sig  in rever  t the va	nificant varia	ances only, i	i.e. plus or t funding for administra	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance
EXPENDITURES Provide explanation category below 4. Administratio Like the increase funding will impact maintenance and	ns for sig in rever	nificant varia	ances only, i	i.e. plus or t funding for administra	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance
EXPENDITURES Provide explanation category below 4. Administratio Like the increase funding will impact maintenance and 5. Capital & Gen	ns for sig in rever to the va	nificant varia	ances only, i	i.e. plus or t funding for administrations	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance -9%
EXPENDITURES Provide explanation category below 4. Administratio Like the increase funding will impact maintenance and	ns for sig in rever to the va	nificant varia	ances only, i	i.e. plus or  It funding for administrations	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance -9% Variance
EXPENDITURES Provide explanation category below 4. Administratio Like the increase funding will impact maintenance and 5. Capital & Gen	ns for sig in rever to the va	nificant varia	ances only, i	i.e. plus or  It funding for administrations	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance -9% Variance
EXPENDITURES Provide explanation category below 4. Administratio Like the increase funding will impact maintenance and 5. Capital & Gen	ns for sig in rever to the va	nificant varia	ances only, i	i.e. plus or  It funding for administrations	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance -9% Variance
EXPENDITURES Provide explanation category below 4. Administratio Like the increase funding will impact maintenance and 5. Capital & Gen	ns for sig in rever to the va	nificant varia	ances only, i	i.e. plus or  It funding for administrations	minus 10%  or four majo ation, capita	variance for r projects.	This		-100% Variance -9% Variance
EXPENDITURES Provide explanation category below 4. Administration Like the increase funding will impact maintenance and 5. Capital & Gen The grant funding	ns for sig in rever to the va commu eral Ma	nificant varia	ances only, incessived grant centages in marketing, lains this value in the centages in the ce	i.e. plus or t funding for administra promotions riance	minus 10% or four majo ation, capitals and event	variance for r projects.	This		-100% Variance -9%
EXPENDITURES Provide explanation category below 4. Administratio Like the increase funding will impact maintenance and 5. Capital & Gen	n in rever communeral Ma	nificant varia	eived gran centages in marketing,	i.e. plus or t funding for administra promotions riance	minus 10%  or four majo ation, capitas and event	variance for r projects. Il and geness.	This		-100% Variance -9% Variance
EXPENDITURES Provide explanation category below 4. Administration Like the increase funding will impact maintenance and 5. Capital & Gen The grant funding 7. Communication	n in rever communeral Ma	nificant varia	eived gran centages in marketing,	i.e. plus or t funding for administra promotions riance	minus 10%  or four majo ation, capitas and event	variance for r projects. Il and geness.	This		-100%  Variance -9%  Variance 31%

## CR201/2024 - Item 11.5 - Appendix E

## APPENDIX E WALKERVILLE DISTRICT BIA

	2022	2023	2023	2024 Proposed Budget						
	Approved Budget	Approved Budget	Projected Actual							
REVENUE										
BIA Levy	\$ 45,000	\$ 55,000	\$ 55,000	\$ 55,000						
Transfer from Reserves										
Government Grants	, , , , , , , , , , , , , , , , , , , ,									
Federal or Provincial										
Municipal		,								
Other Revenue										
Donations										
Coachworx Rebate			\$ 2,822	\$ 2,600						
Sponsorships	\$ 2,000		\$ 1,175	\$ 8,000						
Promotions & Events Revenue		\$ 6,000		4 0,000						
GIC Interest	7			\$ 1,499						
TOTAL REVENUE	\$ 50,000	\$ 61,000	\$ 67,809	\$ 67,099						
EXPENDITURES (includes non-recoverable HST)										
Total Administrative	\$ 15,600	\$ 15,500	\$ 15,009	\$ 22,200						
Total Capital	\$ 29,345	\$ 18,390		\$ 18,960						
Total Marketing		\$ 27,110		\$ 25,939						
TOTAL	\$ 71,220	\$ 61,000	\$ 55,591	\$ 67,099						
Surplus/Deficit	-\$ 21,220	-	\$ 12,218	\$ -						

ACCUMULATED			
SURPLUS/(DEFICIT)			
Beginning Balance			
Use of Reserve	\$ 21,220.00		
Addition to Reserve			
Ending Balance			¢

Board of Management Approval		Date Month Year	General Membership Approval 24- Date	January-2024 Month Year
MG	Eb 27,204		25	- Feb 29, \ = 2024
	Date	Date	Signature of Treasurer	Date
Signature of Chair If budget is prepared by someone	other than the Treasurer, please p	rovide the name of the contact p	erson below.	
Howard Spinner	519-819-8923	519-972-5640	monarchmattress@	ogers.com
Varne	Phone Number	Phone Number	Email Address:	
	The second secon			
the second of th				

APPENDIX E	WALKERVILLE DISTRICT BIA		2022		2023		2023		2024	
V	Administrative Expenses		Approved Budget		Approved Budget		Projected Actual		Proposed Budget	
	Administrative Expenses	741	novea Baaget	лурр.	oven Bungor	. , 0	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Staff	Salaries/Wages/Benefits	\$	12,000.00	\$ 1	2,000.00	\$ '	11,199.00	\$ 1	8,000.00	
Other Admin.	Accounting	\$	1,000.00	\$	1,000.00	\$	1,500.00	\$	1,900.00	
	Audit	T	1,000.00	_ Y	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			T		
	AGM Expenses	\$	1,000.00	\$	517.00	\$	589.00	\$	567.00	
	Meeting Expenses (non AGM)	1								
	Bank Charges	\$	39.00	\$	33.00	\$	33.00	\$	33.00	
	Conferences/Seminars									
	Consultants									
	Donations								-	
	Strategic Plan									
	Memberships									
	Subscriptions									
	Insurance	\$	1,561.00	\$	1,450.00	\$	1,438.00	\$	1,500.00	
	Legal									
	Telephone									
	Postage & Courier									
	Transportation & Travel									
	Office Supplies									
	Office Equipment/Furniture/Maintenance									
	Printing			\$	500.00	\$	250.00	\$	200.00	
	Storage/Maintenance									
	Rent/Lease									
	Utilities									
	Other: (please specify)									
<b>Total Adminis</b>	trative Expenses	\$	15,600.00	<u>  \$ </u>	15,500.00	\$	15,009.00	\$	22,200.00	

ADDENIN'S E

APPENDIX E (CONT'D)  WALKERVILLE DISTRICT BIA		2022		2023		2023		2024		
	Capital Expenses	Approved Budget		Approved Budget		Projected Actual		Proposed Budg		
Capital										
(Only include BIA	City of Windsor Loan Repayment	200000000		Section Section			The state of the s			
portion of any cost-	Pedestrian Walkways -Bump outs	\$	8,770.00	\$	1,750.00					
share initiatives)	Street Furniture		1							
	Benches									
	Alley Enhancements									
	Signage									
	Decorative Lighting									
	Decorations-Seasonal	\$	3,800.00	\$	2,725.00	\$	4,352.00	\$	4,500.00	
	Decorations-Other					\$	200.00	\$	200.00	
	Banners	\$	15,000.00							
	Murals									
	Planters									
	Hanging Baskets									
	Signage									
	Technical/Professional Services									
General Maintenan	се									
3	Flowers/Plants/Trees	\$	775.00	\$	775.00	\$	837.00	\$	850.00	
	Snow Removal			<u> </u>				_		
	Decorations							_		
	Hydro									
	Graffiti Removal									
	Power Washing					<u> </u>				
	Needle Collection									
	Street Cleaning	\$	1,000.00	\$	2,500.00	\$	5,643.00	\$	5,000.00	
	Broken Windows									
	Cleanup - Other (please specify)			ļ		_				
						-				
	Miscellaneous Repairs	<u> </u>		-		+	000.00	+-	440.00	
	Permit Fees			\$	640.00	\$	928.00		410.00	
	Security			\$	10,000.00	\$	2,574.00	\$	8,000.00	
				-		-				
Total Capital Expe		\$	29,345.00	•	18,390.00	a a	14,534.00	•	18,960.00	

APPENDIX E (CONT'D)  WALKERVILLE DISTRICT BIA	2022	2023	2023	2024
Communications/Marketing/Promotions & Events	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications				
Memberships Subscriptions Professional Development Travel General Meeting Expense	\$ 500.00	\$ 500.00	\$ 243.00	
Board/Committee Meeting Expense Budget Meeting Expense Conference Expense Internet/Website Member Services (Parking Tokens) Public Relations/Liaison	\$ 1,375.00	\$ 1,500.00	\$ 321.00	\$ 300.00
Advertising and Marketing				
Advertising  Advertising  Printing – (Flyers, Brochures, etc)  Marketing Design  Branding	\$ 1,000.00	\$ 400.00	\$ 250.00	\$ 2,000.00 \$ 200.00
Retail Recruitment Social Media Signage	\$ 1,000.00			
Sponsorships Newsletter Website Development/Maintenance Wi-Fi Please specify				
Promotions				
Canada Day Christmas Easter Spring Event (Please specify)	\$ 400.00			
Pop Up Events Summer Event (Please specify) Art Walk	\$ 14,000.00	)	\$ 8,150.00	
Fall Event (Please specify) Holiday Walk Winter Event (Please specify)	\$ 9,000.00	)		
Sidewalk Sale Signature Event 1 (complete tab) Signature Event 2 (complete tab)		\$ 14,710.00 \$ 10,000.00		
Please specify				
Total	\$ 26,275.00	) \$ 27,110.0C	\$ 26,048.00	) \$ 25,939.00

WA	ALKERVILLE DISTRICT BIA	2022		2023		2023	2024
Signature Event 1 - Supporting Information		Approved Budget	et Approved Budget		Projected Actual		Proposed Budget
Event Name:	Art Walk						
Event Dates:							
Revenues							
	BIA Contribution		\$	13,710.00	\$_	8,448.00	
	Federal/Provincial Grant						
Must be	Municipal Grant						
shown on	Donations						
Cover Page	Sponsorships		\$_	1,000.00			
	Festival Revenue		ļ				
Total Revenu	es	\$	\$	14,710.00	\$	8,448.00	\$ 12,669.00
Expenditures	3						1945 Sept. 155
	Consultants						
	Entertainers		\$	6,327.00	\$	1,250.00	
	Fees - EMS						
	Fees - Police				<u> </u>		
	Permits		\$	213.00	\$	421.00	
	Signage				1		
	Barricades				\$	422.00	
ļ	Advertising/Promotion		\$	2,000.00	\$	670.00	
	Waste Handling/Removal		\$	195.00	ļ		
	Porto-potties		\$	175.00	<u> </u>		
	Staging		\$	1,000.00	-		
	Security		\$	1,200.00	\$	891.00	
	Co-ordinator		\$	2,800.00	\$	1,303.00	
	Street Cleaning		\$	800.00	\$	2,201.00	
	Misc				\$	1,290.00	work to the angle and the control of
Total Expen	ditures	\$ -	\$	14,710.00	\$	<u>8,448.00</u>	\$ 12,669.00

Notes: Please provide description of the event

W	ALKERVILLE DISTRICT BIA	2022		2023		2023	2024	
Signature Event 2 - Supporting Information		Approved Budget	Approv	ved Budget	Proj	ected Actual	Pro	posed Budget
Event Name:	Holiday Walk							
Event Dates:							- Profession of	
Revenues								
	BIA Contribution		\$ 5	0.300.00	\$	5,991.00	\$	6,770.00
	Federal/Provincial Grant							
Must be	Municipal Grant							
shown on _ Cover Page	Donations						_	4 000 00
Cover Fage	Sponsorships		\$	700.00	\$	2,645.00	\$	4,000.00
	Festival Revenue						_	
Total Revenu	ies	\$ -	\$ 10	0,000.00	\$	8,636,00	\$	10,770.00
Expenditure	3	The second secon						
	Consultants							
	Entertainers		\$ :	<u>3,500.00                                 </u>	\$	4,041.00		
	Fees - EMS		ļ					
	Fees - Police				ļ		-	
	Permits				ļ		-	
	Signage				-		<u> </u>	
	Barricades				<u> </u>	1.071.00	-	
	Advertising/Promotion			3,500.00	\$	1,274.00	_	
	Waste Handling/Removal		\$	500.00	+	507.00	╁	
	Porto-potties				\$_	587.00	-	
	Staging				+	F60.00	-	
	Heaters		+	0.500.00	\$	562.00	-	
	Co-ordinator		\$	2,500.00	1 2	2,006.00	+	
	Security Coachworx		_		\$	166.00	+	
Total Expen		\$ -	\$ 1	0,000.00	\$	8,636.00		10,770.00
	e provide description of the event	٠,	ΙΨΙ	0,000,00	w  # <b>Y</b> S	0,000.00	94 1 84 <b>4</b> 6	

Notes: Please provide description of the event

# APPENDIX E (CONT'D) WALKERVILLE DISTRICT BIA

SUMMARY

Commentary - 2023 Actual Expenditures

#### Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

(Include 2023 accomplishments; also indicate what was not acciompished in 2023 and why)	
1. 2023 Accomplishments	
The BIA added 3 sussessful pop up events during the year in addition to their two signature events	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	
Sponsorships for 2023 \$1175.00 + Coachworx rebate of \$2822.00 for street cleaning	Variance #DIV/0!
3. Promotions, Events & Other Revenues	
3 pop up events added to the two yearly signature events . Generated over \$8000 in revenue	Variance
	47%
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	
Within BIA limits	Variance
	-3%
5. Capital & General Maintenance	
Security was hired late in the year	Variance
	-21%
7. Communications, Marketing, Promotions & Events	Vanianaa
Within BIA limits	Variance -4%
	-4 70
C. Harris wined Calca Tay (UST) Polyaton	
8. Harmonized Sales Tax (HST) Rebates  HST Rebate for 2023 is \$5,111.00	Mandatory

# APPENDIX E (CONT'D) WALKERVILLE DISTRICT BIA Commentary - 2024 Proposed Budget

#### Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY	
(Include any other pertinent information)	
1. 2024 Goals and Objectives	
Just 2 major events and no pop up events planned at this time	
buot 2 major overtice and no pop up overtice presents a service and no pop up overtice presents and a service and a service presents and a service and a service presents and a service and a service presents and a service present and a service present and a service present and a service present a service present and a service present and a service present a service present and a service present and a service present a service present a service present and a service present a serv	Mandatory
	iviaridatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	
No grants or donations expectedSponsorships budgeted for \$8,000.00 for the year	Variance
the grante of defications expected representations and the second representations and the second representations are second representations and the second representations are second representations.	#DIV/0!
	#51070:
3. Promotions, Events & Other Revenues	
BIA expecting more sponsorships for 2024 but this may not materialize	Variance
	-75%
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	
Co ordinator 's compensation has been renegotiated plus her job description has been revised-	Variance
-KPMG raising their rates again	43%
5. Capital & General Maintenance	<del></del>
Variance within BIA limitsFlowers and street cleaning major expensesecurity patrols to be	Variance
reduced	3%
7. Communications, Marketing, Promotions & Events	
Only two major events planned for 2024 so faradditional advertising for 2024	Variance
	-4%

### CR201/2024 - Item 11.5 - Appendix F

#### APPENDIX F

#### OTTAWA STREET BIA

	2022	2023	2023	2024								
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget								
REVENUE												
BIA Levy	\$ 71,965	\$ 71,965	\$ 71,965	\$ 71,965								
Government Grants												
Federal or Provincial			\$ 44,709									
Municipal												
Other Revenue				` `								
Donations			\$ 10,000									
Sponsorships												
Promotions & Events Revenue			\$ 300									
TOTAL REVENUE	\$ 71,965	\$ 71,965	\$ 126,974	\$ 71,965								
EXPENDITURES												
(includes non-recoverable HST) Total Administrative		\$ 17,445	\$ 19,769	\$ 17,950								
Total Capital	\$ 21,500	\$ 16,500	\$ 91,481	\$ 35,000								
Total Marketing	\$ 32,500	\$ 38,020	\$ 41,212	\$ 40,800								
TOTAL EXPENDITURES	\$ 71,965	\$ 71,965	\$ 152,462	\$ 93,750								
Surplus/Deficit	\$ -	-	-\$ 25,488	-\$ 21,785								

#### ACCUMULATED

SURPLUS/(DEFICIT)			 
Beginning Balance	\$	47,894	\$ 22,406
Use of Reserve	\$	25,488	\$ 21,785
Addition to Reserve			
Ending Balance	\$	22,406	\$ 621

#### BUDGET DECLARATION TO BE SIGNED AFTER AGM

pard of Management Approval 01-11-2023		01-11-2023			General Membership Approval	01-11-2023				
	Date	Month	Year	Date	Month	Year		Date	Month	Year
Ettore Bonato	09-01-2024			09-01-202	24		Ettore Bonato	09-01-202	4	
Signature of Chair		Date			Date		Signature of Treasurer		Date	
If budget is prepared by someone	other than th	ne Treasurer	please p	provide the	name of the	contact pe	rson below.:			
Ettore Bonato	519-254-84	47					ettore@belinet.ca			
Name:	Phone Num	ber:		Phone Nu	ımber:		Email Address:			

	(CONT'D) OTTAWA STREET BIA	2022	2023	2023	2024
	Administrative Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Staff	Salaries/Wages/Benefits	6,000	6,000	6,000	6,000
Other Admin.	Accounting	652	375		
	Audit	1,350	1,250	1,650	1,600
	AGM Expenses			366	300
	Meeting Expenses (non AGM)	226			
	Bank Charges	300	200	306	300
	Conferences/Seminars		300		
	Consultants	,			
	Donations				
	Strategic Plan				
	Memberships				
	Subscriptions	750	750		
	Insurance	3,500	3,500	4,482	3,500
	Legal				
	Telephone				
	Postage & Courier	100	100		100
	Transportation & Travel				
	Office Supplies	750	600	803	800
	Office Equipment/Furniture/Maintenance	237	270	384	250
	Printing	3,000	3,000	4,500	4,000
	Storage/Maintenance				
	Rent/Lease				
	Utilities	1,100	1,100	1,274	1,100
	Other: (please specify)				A A A A A A A A A A A A A A A A A A A
Total Adminis	trative Expenses	17,965	17,445	19,765	17,950

APPENDIX F

(CONT'D)

70	TAWA STREET BIA	2022	2023	2023	2024
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-	City of Windsor Loan Repayment				
share initiatives)	Street Furniture				
	Benches				
	Alley Enhancements			64,756	
	Signage				
	Decorative Lighting	6,000		9,800	
	Decorations-Seasonal	1,500	2,000		3,000
	Decorations-Other				
	Banners	1,500	5,000		20,000
	Murals	6,000	2,000	7,000	5,000
	Planters				
	Hanging Baskets				
	Signage				
	Technical/Professional Services				
	Other: Please specify				
General Maintenan	CO				
	Flowers/Plants/Trees Snow Removal				
	Decorations				
	Hydro				
	Graffiti Removal				
	Power Washing				
	Needle Collection				
	Street Cleaning	4,000	5,000	8,400	5,00
	Broken Windows				
	Cleanup - Other (please specify)				
	Miscellaneous Repairs				
	Permit Fees	2,500	2,500	1,525	2,00
	Security				
	Please specify				
Total Capital Exper	l nses	21,500	16,500	91,48	35,00

Communications    Membership   Subscription   Professiona   Travel   General Me   Board/Com   Budget Med   Conference   Internet/We   Member Se   Public Rela	ions nal Development  Meeting Expense mmittee Meeting Expense leeting Expense ce Expense	Approved Budget	Approved Budget 750	Projected Actual 750	Proposed Budget
Membership Subscription Professional Travel General Me Board/Com Budget Med Conference Internet/We Member Se Public Rela  Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Ev Smaller Op	ions nal Development  Meeting Expense mmittee Meeting Expense leeting Expense ce Expense	1,000	750	750	800
Subscription Professional Travel General Me Board/Com Budget Mee Conference Internet/We Member Se Public Rela  Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Ev Smaller Op	ions nal Development  Meeting Expense mmittee Meeting Expense leeting Expense ce Expense	1,000	750	750	800
Professional Travel General Met Board/Com Budget Met Conference Internet/Wet Member Se Public Relation Advertising and Marketing Internet/Wet Member Se Public Relation Advertising Printing – (Internet/Wet Member Se Public Relation Advertising Printing – (Internet/Wet Member Se Public Relation Advertising Printing – (Internet/Wet Mere Metall Recorned Social Med Signage Sponsorshin Newsletter Website Det Wil-Fi  Promotions & Events Canada Date Christmas Easter Spring Eve Win Your Foundation Summer Even Smaller Options Summer Even Summer Even Smaller Options Summer Even Summer E	nal Development  Meeting Expense  mmittee Meeting Expense leeting Expense ce Expense	1,000	750		
Travel General Me Board/Com Budget Mee Conference Internet/We Member Se Public Rela  Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Ev Smaller Op	Meeting Expense mmittee Meeting Expense leeting Expense ce Expense	1,000			
General Me Board/Com Budget Mea Conference Internet/We Member Se Public Rela  Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op	mmittee Meeting Expense leeting Expense ce Expense				
Board/Com Budget Mea Conference Internet/We Member Se Public Rela  Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Ev Smaller Op	mmittee Meeting Expense leeting Expense ce Expense				
Budget Mee Conference Internet/We Member Se Public Rela  Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	leeting Expense ce Expense				
Conference Internet/We Member Se Public Rela  Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op	ce Expense	1			
Advertising and Marketi Advertising Printing – (I Marketing E Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op					
Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op					
Advertising and Marketi Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	Vebsite	600	600	550	600
Advertising and Marketing Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op	Services (Parking Tokens)				
Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op	elations/Liaison				
Advertising Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op					
Printing – (I Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op	-				
Marketing I Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	-	500			
Branding Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	- (Flyers, Brochures, etc)	3,000	3,000	4,502	3,000
Retail Recr Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Eve	•				
Social Med Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op					
Signage Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Et Smaller Op	cruitment				
Sponsorshi Newsletter Website De Wi-Fi  Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	edia	17,000	15,000	17,560	17,000
Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op					
Promotions & Events Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	ships				
Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	er				
Promotions & Events  Canada Da Christmas Easter Spring Eve Win Your F Summer Eve Smaller Op	Development/Maintenance	400	400	350	400
Canada Da Christmas Easter Spring Eve Win Your F Summer E Smaller Op					
Canada Da Christmas Easter Spring Eve Win Your F Summer Event Smaller Op	· · · · · · · · · · · · · · · · · · ·				
Christmas Easter Spring Eve Win Your F Summer E Smaller Op					
Easter Spring Eve Win Your F Summer E Smaller Op	•		***************************************		
Spring Eve Win Your F Summer E Smaller Op	S				
Win Your F Summer E Smaller Op					
Summer Ev Smaller Op	vent (Please specify)	2,500			
Smaller Op	r Purchase Restaurant Aid				
· ·	Event (Please specify)	2,500	12,500	13,500	15,000
Fall Event	Open Streets				
	nt (Please specify)				
Winter Eve	vent (Please specify)				
Win Your F		2,500	2,500	2,500	2,500
Sidewalk S		2,500			
l i	e Event 1 (complete tab)				
I '	Event 2 (complete tab)				
Please spe	pecify				
Total	· •	32,500	38,020	41,212	40,800

	OTTAWA STREET BIA	2022	2023	2023	2024
_	ent 1 - Supporting Information	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Ottawa Street Tent				
Event Dates:	August 12, 2023				10-Aug-24
Revenues					
	BIA Contribution		12,500	13,500	15,000
	Federal/Provincial Grant				
Must be	Municipal Grant		-		
shown on _ Cover Page	Donations				
Cover Page	Sponsorships				
	Festival Revenue			300	
Total Revenu		0	12,500	13,800	15.000
		U	12,500	13,000	15,000
Expenditures					
	Consultants				
	Entertainers		2,500	1,500	2,000
	Fees - EMS				
	Fees - Police		1,000	1,600	
	Permits		1,350		
	Signage		150	150	
	Barricades		250	350	700
	Advertising/Promotion		500	300	500
	Waste Handling/Removal		500	400	
	Porto-potties			100	200
	Staging		1,850	1,600	1,700
	Insurance		1,150		1
	Security		2,200	4,000	3,500
	Special Event Insurance		1,000	800	
	Euipment Rental		50		
Total Expend	itures	C	12,500	13,500	15,000

Notes: Please provide description of the event

Signature Event 2 - Event Name: Event Dates: Revenues  BIA Consult	WA STREET BIA Supporting Information  Ontribution  al/Provincial Grant pal Grant ons orships al Revenue	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:  Event Dates:  Revenues  BIA Consum Service Munic Donat Spons Festiv  Total Revenues  Expenditures  Consum Entert	ontribution al/Provincial Grant pal Grant ons orships				
Must be shown on Cover Page   Federal Spons Festiv	al/Provincial Grant pal Grant ons orships				
Must be shown on Cover Page  Total Revenues  Expenditures  BIA Consults of Con	al/Provincial Grant pal Grant ons orships				
Must be shown on Cover Page   Federal Spons Festiv	al/Provincial Grant pal Grant ons orships				
Must be shown on Cover Page Spons Festiv  Total Revenues  Expenditures  Consu	pal Grant ons orships				
Must be shown on Cover Page Spons Festiv  Total Revenues  Expenditures  Consu	pal Grant ons orships				
Shown on Cover Page Donat Spons Festiv  Total Revenues  Expenditures  Consu	ons orships				
Total Revenues  Expenditures  Consu	orships				
Total Revenues  Expenditures  Consu					
Total Revenues  Expenditures  Consu	al Revenue				
Expenditures Consu		0			
Expenditures Consu		0	1		
Consu Entert		L. Y	0	0	0
Consu Entert					
1 1	Itants				
	ainers				
Fees -	EMS				
Fees -	Police				
Permi	ts				
Signa					
Barric					
1 1	tising/Promotion				
1	Handling/Removal				
1 1	potties				
Stagir	g				
Total Expenditures		0	0	0	
	e description of the event			l	

## APPENDIX F (CONT'D) OTTAWA STREET BIA

**Commentary - 2023 Actual Expenditures** 

8. Harmonized Sales Tax (HST) Rebates

Havn't received anything.

#### **Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):**

SUMMARY	
(Include 2023 accomplishments; also indicate what was not acclompished in 2023 and why)	
1. 2023 Accomplishments	
Finished alley lighting project and paid in full/ Fixed tree lights with donation given	
specifically to use towards this.	Mandatory
	Managery
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	
The Ottawa Street BIA received a government grant, received money from an anonomous	Variance
person who loves Ottawa Street.	#DIV/0!
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	· · · · · · · · · · · · · · · · · · ·
3. Promotions, Events & Other Revenues	<del></del>
The Ottawa Street BIA had booth space rentals of one event and redeived money from the	Variance
booth owners for space rental.	#DIV/0!
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	
Stayed within the BIA budget.	Variance
	13%
	1070
5. Capital & General Maintenance	
Price went up a little to keep Ottawa Street clean and ajoining alleys / special garbage	Variance
pickup was required (that was the extra cost).	454%
7. Communications,Marketing, Promotions & Events	
Everything was within budget.	Variance
	8%
L	l

Mandatory

# APPENDIX I (CONT'D) OTTAWA STREET BIA Commentary - 2024 Proposed Budget

#### Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY	
(Include any other pertinent information)	
1. 2024 Goals and Objectives	
Planning on the BIA expansion, Marentette to Walker / in the process of coordinating with the City. Getting new banners.	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	<del>p </del>
The Ottawa Street BIA is going to come up with a sponsorship package to entice people to invest in Ottawa Street. Will be looking for more grants applicable to the BIA.	Variance #DIV/0!
3. Promotions, Events & Other Revenues	
The new budget for events reflects better the cost arrising from events. Should be within budget.	Variance #DIV/0!
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	
Should remain the same.	Variance 3%

5. Capital & General Maintenance

The BIA believes it might cost a little more but the board budgeted for the rise in cost.

Variance 112%

7. Communications, Marketing, Promotions & Events

Have put out feelers for pricing and participation to meet the BIA needs. This was anticipated and should be within budget.

Variance 7%

### CR201/2024 - Item 11.5 - Appendix G

#### APPENDIX G

#### PILLETTE VILLAGE BIA

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Government Grants  Federal or Provincial		38.1		The state of the s
Municipal				83 NIA
Other Revenue			SCORE STORE ELL	on Coleans
Donations		T	Sherrer -	sharena Silit
Sponsorships				msees (50) - 6
Promotions & Events Revenue	100		\$ 1,575	andered .
TOTAL REVENUE	\$40,000	\$40,00	0 \$41,578	\$40,00
EXPENDITURES (includes non-recoverable HST)				
Total Administrative		\$ 14,375	\$ 14,232	\$ 13,581
Total Capital	\$ 18,120	\$ 15,225	\$ 10,976	\$ 14,989
Total Marketing	\$ 10,225	\$ 10,400	\$ 5,658	\$ 11,450
TOTAL EXPENDITURES	\$ 40,000	\$ 40,000	\$ 87,304	\$ 40,000
Surplus/Deficit	\$	\$ -	l-\$ 45,729	\$

#### ACCUMULATED

SURPLUS/(DEFICIT)		
Beginning Balance	\$	53,982
Use of Reserve	\$	
Addition to Reserve		
Ending Balance	\$ - \$	53,982

#### BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	16/11/202	3					General Membership Approval			11-Jan-24
	Date	Month	Year	Date	Month	Year	1	Date	Month	Year
M	Dec	- 13,2	013							
Signature of Chair		Date			Date		Signature of Treasurer		Date	
If budget is prepared by someone	e other than	the Treasur	er, please	provide th	e name of the	contact pe	erson below.:			
Bridget Scheuerman	519 962-1	852		519 995	-6866		bscheuerman38@gmail.com			
Name:	Phone Nu	mber:		Phone N	lumber:		Email Address:			

	(CONT'D) PILLETTE VILLAGE BIA	2022	2023	2023	2024
	Administrative Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
				and the second	
Staff	Salaries/Wages/Benefits	6,000	8,000	7,380	6,500
Other Admin.	Accounting	400	500	452	500
	Audit	1,130	1,200	1,695	1,700
	AGM Expenses	100	200	117	150
	Meeting Expenses (non AGM)	100		57	100
	Bank Charges				
	Conferences/Seminars				
	Consultants				
	Donations		200	725	800
	Strategic Plan				
	Memberships				
	Subscriptions				
	Insurance	1,900	1,900	1,961	1,961
	Legal				
	Telephone				
	Postage & Courier	25	25	21	25
	Transportation & Travel				
	Office Supplies	100	100	60	75
	Office Equipment/Furniture/Maintenance				
	Printing	150	150	69	150
	Storage/Maintenance	1,500	1,700	1,695	1,500
	Rent/Lease				
	Utilities				
	Gifts	250	400	_	100
:	Other: (please specify)				
Total Adminis	trative Expenses	\$ 11,655	\$ 14,375	\$ 14,232	\$ 13,56

PILL	(CONT'D) .ETTE VILLAGE BIA	2022	2023	2023	2024
C	Capital Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment  Street Furniture Benches Alley Enhancements Signage Decorative Lighting Decorations-Seasonal Decorations-Other Banners Murals Planters Hanging Baskets Signage Technical/Professional Services	10,600	1,500	10,600	10,600
General Maintenanc	e Flowers/Plants/Trees Snow Removal	5,000	1,000	0	2,000
	Decorations Hydro Graffiti Removal Power Washing Needle Collection				
	Street Cleaning Broken Windows Cleanup - Other (please specify)	1,150	1,000	315	1,000
	Plant Watering	1,250	1,000		1,250
	Garden Supplies	50			
	Miscellaneous Repairs Permit Fees Security PLEASE SPECIFY	70			
Total Capital Expen	ses	\$ 18,120	\$ 15,225	\$ 10,976	\$ 14,989

	2022	2023	2023	2024
ommunications/Marketing/Promotions & Events	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
ommunications				
Memberships				
Subscriptions				
Professional Development				
Travel				
General Meeting Expense				
Board/Committee Meeting Expense				
Budget Meeting Expense				
Conference Expense				
Internet/Website	225	400	1,009	1,100
Member Services (Parking Tokens)				
Public Relations/Liaison				
dvertising and Marketing				
Advertising	5,000	5,000	678	1,800
Printing – (Flyers, Brochures, etc)				
Marketing Design			4,499	4,650
Branding				
Retail Recruitment				
Social Media				
Signage				
Sponsorships				
Newsletter				40
Website Development/Maintenance				40
Wi-Fi				
Promotions & Events				
Canada Day				
Christmas				
Easter				
Spring Event (Please specify)				
Summer Event (Please specify)				
Fall Event (Please specify)				
Winter Event (Please specify)				
Sidewalk Sale				
Signature Event 1 (complete tab)	5,000	5,000	2,61	3,50
Signature Event 2 (complete tab)				
1 -				
Please Specify				

	PILLETTE VILLAGE BIA	2022	2023	2023	2024
Signature Eve	ent 1 - Supporting Information	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Giant Garage Sale				
Event Dates:					
Revenues		200			
	BIA Contribution	5,000	5,000	2,615	3,500
	Federal/Provincial Grant				
Must be	Municipal Grant				
shown on _ Cover Page	Donations				
	Sponsorships				
Į	Festival Revenue				
Total Revenues		5,000	5,000	2,615	3,500
Expenditures	)				
	Consultants				
	Entertainers	350	300	400	500
	Fees - EMS				
	Fees - Police				
	Permits	210			
	Signage	200	500		50
	Barricades				
	Advertising/Promotion	3,000	2,500	2,000	2,50
	Waste Handling/Removal				
	Porto-potties				
	Staging	800			30
	Printing	440	490		
		, , , , , , , , , , , , , , , , , , ,			
Total Expend	litures	5,000	5,000	2,963	4,01

Notes: Please provide description of the event

## APPENDIX ((CONT'D) PILLETTE VILLAGE BIA

Commentary - 2023 Actual Expenditures

#### Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY	
(Include 2023 accomplishments; also indicate what was not acclompished in 2023 and why)	
1. 2023 Accomplishments	
Accomplished completion of Phase One of Capital Works projectinstallation of planters	
and trees. Improved marketing and communication with businesses.	
	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
section below	
2. Grants, Donations & Sponsorships	<u> </u>
	Variance
	#VALUE!
2 Duamatiana Franta 8 Other Davanua	
3. Promotions, Events & Other Revenues	
	Variance
	#VALUE!
	L
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below	
4. Administration	ı <u>r</u>
increased attention to capital works and improvement of the Street Sale event.	Variance
	-1%
	J L
5. Capital & General Maintenance	1
Provided down payment for Capital works project of \$54,000 Phase 1	Variance
	-28%
	J
7. Communications, Marketing, Promotions & Events	1
major improvements on website and interaction with businesses to various web platforms	Variance

8. Harmonized Sales Tax (HST) Rebates

not completed untile end of December 2023

Mandatory

## APPENDIX ((CONT'D) PILLETTE VILLAGE BIA

Commentary - 2024 Proposed Budget

#### **Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):**

SUMMARY	
(Include any other pertinent information)	
4. 2004 Cools and Objectives	
1. 2024 Goals and Objectives continue to work to get Phase 2 of Capital works project completed. Marketing promotion	1
of package for businesses to give to customers. Improvement to getting more businesses within BIA. Building owners have been making some improvements to buildings.	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. <b>plus or minus 10%</b> variance for each section below	
2. Grants, Donations & Sponsorships	
	Variance #DIV/0!
3. Promotions, Events & Other Revenues	
	Variance #VALUE!
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for each	
category below  4. Administration	
4. Administration	Variance -6%
5. Capital & General Maintenance	J
	Variance -2%
7. Communications, Marketing, Promotions & Events	
Providing marketing tools to businesses as well as marketing merchandise. Videos being prepared for social media for each business.	Variance 10%

#### .NDOTTE TOWNE CENTRE BIA

	2023	2023	2024
	Approved Budget	Projected Actual	Proposed Budget
REVENUE			
BIA Levy	\$94,000.00	\$ 0.00	\$94,000 00
Government Grants			
Federal or Provincial			anner generatur product projet in green generatur projet generatur filosofici distributivi de describe de anner de moner
Municipal			
Other Revenue			
Donations			
OTHER: PLEASE SPECIFY			
-			
Rent			
Sponsorships			
Promotions & Events Revenue			
-			
TOTAL REVENUE	\$94,000.00	\$ 0.00	\$94,000.00
EXPENDITURES (includes non-			
recoverable HST)	404 500 00		624 500 00
Total Administrative	\$31,500.00		\$31,500.00
Total Capital	\$43,750.00		\$43,750.00
Total Marketing	\$18,750.00		\$18,750.00
TOTAL EXPENDITURES	\$94,000.00		\$94,000.00
Surplus/Deficit	\$ 0.00	\$ 0.00	
ACCUMULATED SURPLUS/(DEFICIT)			
Beginning Balance		\$163,126.00	\$163,126.00
Beginning Balance Use of Reserve		\$163,126.00	\$163,126.00

Beginning Balance		\$163,126.00	\$163,126.00
Use of Reserve			
Ending Balance	<del></del>		
			AND THE PERSON NAMED OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TO THE
BUDGET DECLARATION TO BE SIGNED AFTER AGM	,		

Board of Management Approval	12/11/202 Date / Month Year	General Membership Approval	Date MoNth Year
Jam A	7/9/202	9	
Signature of hair	/ Daye:	Signature of Treasurer	Date:
If budget is prepared by someone o	ther than the Treasurer, please pro	ovide the name of the contact person i	below:
RANDY AY	Phone Number: (276) 3	49 0443 KANDY.	AYAD Oyatoo. COM

WYANDOTTE TOWNE CENTRE BIA		2023	2023	2024
A	Administrative Expenses		Projected Actual	Proposed
Staff	Salaries/Wages/Benefits	12,000.00		12,000.00
Other Admin.	Accounting	3,500.00		3,500.00
	Audit	1,400.00		1,400.00
	AGM Expenses	500.00		500.00
	Meeting Expenses (non AGM)	1,200.00		1,200.00
	Bank Charges	1,200.00		1,200.00
	Conferences/Seminars			
	Consultants	1,800.00		1,800.00
	Donations			
	Strategic Plan	1,200.00		1,200.00
	Memberships			
	Subscriptions			
	Insurance	1,400.00		1,400.00
	Legal	1,100.00		1,100.00
	Telephone			
	Postage & Courier	-		-
	Transportation & Travel			
	Office Supplies	1,000.00		1,000.00
	Office Equipment/Furniture/Maintenand	500.00		500.00
	Printing	1,200.00		1,200.00
-	Storage/Maintenance			
	Rent/Lease	3,500.00		3,500.00
	Utilities			
	Other: (please specify)			
	HST Paid			
Total Adminis	strative Expenses	\$ 31,500.00	\$ -	\$ 31,500.00

WYANDOT	TE TOWNE CENTRE BIA	2023	2023	2024
Ca	pital Expenses	Approved	Projected Actual	Proposed
Capital				
(Only include BIA portion of any cost- share initiatives)	City of Windsor Loan  Street Furniture			
	Benches			
		0.00		0.00
	Alley Enhancements	1,500.00		1,500.00
	Signage Decorative Lighting	5,000.00		5,000.00
	Decorations-Seasonal	5,000.00		5,000.00
	Decorations-Other	3,000.00		3,000.00
	Banners	2,500.00		2,500.00
	Murals Planters			
	1 13.11.1			
	Hanging Baskets	AMA (AMA)		
	Signage Technical/Professional Services	1,000.00		1,000.00
		1,000.00		1,000.00
	Other: Please specify			
General Maintenan	ce			
	Flowers/Plants/Trees	3,000.00		3,000.00
	Snow Removal			
	Decorations	2,500.00		2,500.00
	Hydro	1,250.00		1,250.00
	Graffiti Removal			
	Power Washing	1,000.00		1,000.00
	Needle Collection			
	Street Cleaning	18,000.00		18,000.00
	Broken Windows	3,000.00	)	3,000.00
	Cleanup - Other (please specify)			
	Miscellaneous Repairs	0.00		0.00
	Permit Fees			
	Security			
Total Capital Expe	nses	\$ 43,750.00	\$ -	\$ 43,750.00

APPENDIX (CONT'D) WYANDOTTE TOWNE CENTRE BIA	2023	2023	2024
Communications/Marketing/Promotions & Events	Approved Budget	Projected Actual	Proposed Budget
Communications			
Memberships			
Subscriptions			
Professional Development			
Travel	050.00		050.00
General Meeting Expense	250.00		250.00 250.00
Board/Committee Meeting Expense	250.00		
Budget Meeting Expense	250.00		250.00
Conference Expense	500.00		500.00
Internet/Website	500.00		300.00
Member Services (Parking Tokens) Public Relations/Liaison			
Advertising and Marketing	2,000.00		2,000.00
Advertising			500.00
Printing – (Flyers, Brochures, etc)	500.00		300.00
Marketing Design Branding			
Retail Recruitment			
Social Media	2,500.00		2,500.00
Signage	2,500.00		2,000.00
Sponsorships			
Newsletter			
Website Development/Maintenance	2,500.00		2,500.00
Wi-Fi	2,000.00		
Please specify			
l loude open,			
Promotions & Events			
parades	10,000.00		10,000.00
Easter	.0,000.00		,
Spring Event (Please specify)			
opining 2 to in (i reace opening)		i	
Summer Event (Please specify)			
Fall Event (Please specify)			
Winter Event (Please specify)			
   Sidewalk Sale			
Signature Event 1 (complete tab)	0.00		0.00
Signature Event 2 (complete tab)	0.00	Z	0,00
Total	\$ 18,750.00	\$ -	\$ 18,750.00

WYANI	WYANDOTTE TOWNE CENTRE BIA		2023	2024
Signature Ev	Signature Event 1 - Supporting Information		Projected Actual	Proposed
Event Name:				
Event Dates:				
Revenues				
	BIA Contribution			
Must be shown on _ Cover Page	Federal/Provincial Grant Municipal Grant Donations Sponsorships Festival Revenue			
Total Reven	ues	0.00	0.00	0.0
Expenditure	s			
	Consultants Entertainers Fees - EMS Fees - Police Permits Signage Barricades Advertising/Promotion Waste Handling/Removal Porto-potties Staging			
Total Expen	diturae	0.00	0.00	0.0

Total Expenditures 0.00 0.00 0.00

Notes: Please provide description of the event

# APPENDIX (CONT'D) WYANDOTTE TOWNE CENTRE BIA Commentary - 2023 Actual Expenditures

#### Explanation of Significant Variances (2020 Projected Actual vs. 2021 Approved Budget):

SUMMARY	
(Include 2020 accomplishments; also indicate what was not acclompished in 2020 and w	hy)
1. 2023 Accomplishments	
The Late of the Control of the Late of the	
	Mandatory
	J
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for	each
section below	
2. Grants, Donations & Sponsorships	
	Variance
	#DIV/0!
3. Promotions, Events & Other Revenues	
	Variance
	#DIV/0!
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for	each
category below	
4. Administration	
T. Adminiotration	Variance
	-100%
	1 210078
F. Conital 9. Conount Maintenance	
5. Capital & General Maintenance	Variance
	Variance
	-100%
7. Communications,Marketing, Promotions & Events	7
	Variance
	-100%
8. Harmonized Sales Tax (HST) Rebates	
	Mandatory

# APPENDIX (CONT'D) WYANDOTTE TOWNE CENTRE BIA Commentary - 2024 Proposed Budget

#### **Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):**

SUMMARY	
(Include any other pertinent information)	
1. 2024 Goals and Objectives	
	Mandatory
REVENUES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for ea	ch
section below	
2. Grants, Donations & Sponsorships	
	Variance
	#DIV/0!
3. Promotions, Events & Other Revenues	
	Variance
	#DIV/0!
EXPENDITURES	
Provide explanations for significant variances only, i.e. plus or minus 10% variance for ea	nch
category below	
4. Administration	
	Variance
	0%
5. Capital & General Maintenance	
	Variance
	0%
7. Communications, Marketing, Promotions & Events	
7. Communications, marketing, 1 follotions & Events	Variance
	0%

### CR201/2024 - Item 11.5 - Appendix I

#### APPENDIX I

#### FORD CITY BIA

	2022	2023	2023	2024	
,	Approved Budget	Approved Budget	Projected Actual	Proposed Budget	
REVENUE		Lun	I.,		
BIA Levy	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	
Government Grants					
Federal or Provincial					
Municipal	***************************************				
Other Revenue					
Donations					
Sponsorships		\$ 6,000	11,350	\$ 11,000	
Promotions & Events Revenue		\$ 4,000	4,300	\$ 4,100	
TOTAL REVENUE	\$ 30,000	\$ 40,000	\$ 45,650	\$ 45,100	
EXPENDITURES					
(includes non-recoverable HST)					
Total Administrative	\$ 11,700	\$ 16,870	\$ 18,767	\$ 18,930	
Total Capital	\$ 10,100	\$ 4,770	\$ 11,937	\$ 6,270	
Total Marketing	\$ 8,200	\$ 18,360	\$ 24,917	\$ 27,600	
TOTAL EXPENDITURES	\$ 30,000	\$ 40,000	\$ 55,621	\$ 52,800	
Surplus/(Deficit )	\$ -	\$	<b>-\$</b> 9,971	-\$ 7,700	

#### ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance	41 762	
Use of Reserve		-\$ 7,700
Addition to Reserve		
Ending Balance		\$ 7,700

#### BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	Nov 22, 20	23 Year Date	Month	Year	General Membership Approval	Nov 28, 2023 Date Month Year
	BTV	-			Kaillyptom	Nov 28, 2023
Signature of Chair	Date	Nov 28, 202	Date		Signature of Treasurer	Date
If budget is prepared by someone	other than the Treasurer, pl	lease provide the n	ame of the con	tact person b	elow.:	
Name:	Phone Number:	Phone	Number:	1010	Email Address:	

Kaitlyn Karns, Executive Director

519-562-0450

kaitlyn@fordcity.ca

	(CONT'D) FORD CITY BIA	2022	2023	2023	2024
	Administrative Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Staff	Salaries/Wages/Benefits	6,400	11,400	11,910	11,500
Other Admin.	Accounting	400	400	452	450
Other Admini	Audit	1,130	1,130	1,695	1,600
	AGM Expenses		250	200	175
	Meeting Expenses (non AGM)				
	Bank Charges			50	50
I	Conferences/Seminars			-	1,000
	Consultants				
	Donations	200	200	300	200
	Strategic Plan				
	Memberships				
	Subscriptions				
	Insurance	2,500	2,000	2,000	2,000
	Legal				
	Telephone				
	Postage & Courier			2	5
	Transportation & Travel				
	Office Supplies	50			ļ
	Office Equipment/Furniture/Maintenance				
	Printing	20	50	258	50
	Storage/Maintenance	1,000	1,440	1,900	1,900
	Rent/Lease				
	Utilities				
	Other: (please specify)				
		44.700	16,870	18,767	18,93
Total Adminis	trative Expenses	11,700	10,870	10,701	10,00

APPENDIX I

(CONT'D)

	FORD CITY BIA	2022	2023	2023	2024
	Capital Expenses	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-	City of Windsor Loan Repayment				
share initiatives)	Street Fumiture			10,407	(
	Benches				
	Alley Enhancements				
	Signage				
	Decorative Lighting				
	Decorations-Seasonal			1,000	97
	Decorations-Other			450	30
	Banners				
	Murals	1,100			
	Planters	1,000		80	
	Hanging Baskets	5,500	3,000		
	Signage				5.00
	Technical/Professional Services				5,00
General Maintenanc		800	500	I	T
	Flowers/Plants/Trees	800	300		
	Snow Removal				
	Decorations				
	Hydro Graffiti Removal	700	)		
	Power Washing	700	1		
	Needle Collection				
	Street Cleaning				
	Broken Windows				
	Cleanup - Other (please specify)	500	500	)	
	Gleanup - Guilor (piedee epeemy)				
	Miscellaneous Repairs	500	200	)	
	Permit Fees				
	Security				
					7 6,2
Total Capital Exper	ises	10,10	0 4,770	11,93	/  6,2

	(CONT'D) FORD CITY BIA	2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communic	ations				100
Sommunic	Memberships	Company of the compan			
	Subscriptions				
	Professional Development				
	· ·				
	Travel			****	
	General Meeting Expense				
	Board/Committee Meeting Expense				
	Budget Meeting Expense				
	Conference Expense				
	Internet/Website				
	Member Services (Parking Tokens)				
	Public Relations/Liaison				
Advertisin	g and Marketing				
Auvertisti	Advertising	2,000	1,000	100	100
	Printing – (Flyers, Brochures, etc)				
	Marketing Design				
	Branding				
	Retail Recruitment				
	Social Media				
	Signage				
	Sponsorships				
	Newsletter	200	360	400	400
	Website Development/Maintenance	200	300	100	
	Wi-Fi				
Promotio	ns & Events				
	Canada Day				
	Christmas				
	Easter				
	Spring Event (Please specify)	***			
	Summer Event (Please specify)				
	,				
	Fall Event (Please specify)				
	, all Event (i tease speed)				
	Winter Event (Please specify)				
	William Event (Fledes speed)				
	Sidewalk Sale				
	Signature Event 1 (complete tab)	6,00	0 17,00	0 24,41	7 22,10
	Signature Event 2 (complete tab)	5,00			5,00
	Signature Event 2 (complete tab)				- may apply the man or service assumption of the factor of
	Places specify				
	Please specify				
		8,20	00 18,36	0 24,91	7 27,60

	FORD CITY BIA	2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Dropped on Drouillard				
Event Dates:					
Revenues					
	BIA Contribution	6,000	7,000	7,000	7,000
Must be	Federal/Provincial Grant Municipal Grant				
shown on Cover Page	Donations Sponsorships		6,000	11,350	11,000
	Festival Revenue		4,000	4,300	4,100
Total Revenu	les	6,000	17,000	22,650	22,100
Expenditures					
	Consultants	1,000	1,000		1
	Entertainers	2,000		5,200	5,500
	Fees - EMS	100			C
	Fees - Police		800	1,750	1,000
	Permits	150			900
	Signage		749		
	Barricades		1,200		1,000
	Advertising/Promotion	1,500			
	Waste Handling/Removal	100			
	Porto-potties	250			1
	Staging	900		900	
	Misc		1,000	11,870	9,200
					00.40
Total Expen	ditures	6,000	0 17,000	24,417	22,10

Notes: Please provide description of the event

APPENDIX I (CONT'D) 2024 2023 2023 2022 FORD CITY BIA Approved Budget Proposed Budget Projected Actual Approved Budget Signature Event 2 - Supporting Information 5000 Various-1 Winter and Fall Event Support **Event Name: Event Dates:** Revenues 5,000 BIA Contribution Federal/Provincial Grant Must be shown on Municipal Grant Page Donations Sponsorships Festival Revenue 5,000 Total Revenues Expenditures Consultants 2,700 Entertainers Fees - EMS Fees - Police 1,000 Permits Signage 500 Barricades 300 Advertising/Promotion Waste Handling/Removal 500 Porto-potties Staging 5,000 Total Expenditures Notes: The BIA's goal is to support two additional events aside from Dropped on Drouillard in the offseasons.

### APPENDIX I (CONT'D) FORD CITY BIA

Commentary - 2023 Actual Expenditures

#### Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

#### SUMMARY

(Include 2023 accomplishments; also indicate what was not acclompished in 2023 and why)

1. 2023 Accomplishments

2023 was a big year for Ford City. Our Dropped on Drouillard festival was bigger and better than ever, we had a number of new businesses join the district and we were able to enstate our new baord of directors.

Mandatory

#### **REVENUES**

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

This increase is all related to Dropped on Drouillard. Because of our limited budget, we really expanded our sponsorship efforts this year in order to help grow the festival. We will continue to maximize our efforts in getting sponsors to help with the growth of the festival.

Variance 89%

3. Promotions, Events & Other Revenues

Variance 8%

#### **EXPENDITURES**

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

#### 4. Administration

The small increase in adminstration is from the increase cost of our annual audit with KPMG and a short period of increased pay for the Executive Director. The pay increase was approved by City Council during the BIA takeover period.

Variance 11%

5. Capital & General Maintenance

The increase is due to the purchase of two sheds for the BIA's latest initiative "Ford City Lot Shops". The Lot Shops provide an short-term, inexpensive rental opportunity for new business owners to test out their business. The Lot Shops also help the BIA to fill a vacant lot within the main block of the district.

Variance 150%

7. Communications, Marketing, Promotions & Events

This increase is all related to Dropped on Drouillard. Because of an increase in sponsorship funds, we were able to spend more on the event.

Variance 36%

8. Harmonized Sales Tax (HST) Rebates

\$4,523.21 - 2022 HST Rebate

Mandatory

### APPENDIX I (CONT'D) FORD CITY BIA

Commentary - 2024 Proposed Budget

#### Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

#### SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

The 2024 goals and objectives of the Ford City BIA include, but are not limited to: Continuing to expand the success and growth of Dropped on Drouillard, support two additional Ford City events to attract patrons to the area, and continue to invest in opportunities to bring new businesses to the district.

Mandatory

#### **REVENUES**

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

This increase is reflective of the actual sponsorships from Dropped on Drouillard 2023. It is our goal to aquire the same amount of sponsorship funds for the festival in 2024 that we did in 2023.

Variance 83%

3. Promotions, Events & Other Revenues

Variance

3%

#### **EXPENDITURES**

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

The slight increase in Administration is to go towards learning opportunities for our Board of Directors to help with the growth of the district.

Variance 12%

5. Capital & General Maintenance

This increase is related to a task that we have that will use up some of our reserve funds. We are looking into finding a way to provide power sources along the street (light poles, solar etc). This is a long term investment, but is one that would be bennifical to the BIA for years to come.

Variance 31%

7. Communications, Marketing, Promotions & Events

This increase relates to one of the 2024 goals of the BIA. As mentioned, the BIA would like to support two additional events, totally to three BIA-related events in 2024. These events will not be to the scale of Dropped on Drouillard, but will encourage our community to visit our businesses throughout the slower months of the year.

Variance 50%