

April 24, 2026

TO THE MAYOR AND MEMBERS OF COUNCIL:

The **regular meeting** of Council will be held on **Monday, April 27, 2026 at 10:00 o'clock a.m., in the Council Chambers, 350 City Hall Square.**

A special meeting of Council will be held on **Monday, April 27, 2026, immediately following the regular meeting of Council, in Room 139, 350 City Hall Square.** Council will at the special meeting adopt a resolution to authorize Council to meet in closed session, and the resolution shall contain the general nature of the matters to be considered in the closed session. The resolution must be adopted by a majority of Council present during the open special meeting before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

BY ORDER OF THE MAYOR.

Yours very truly,



Steve Vlachodimos

City Clerk

/bm

c.c. Chief Administrative Officer

Consolidated City Council Meeting Agenda

Date: Monday, April 27, 2026

Time: 10:00 o'clock a.m.

Location: Council Chambers, 1st Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure Bylaw 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

MEMBERS:

Mayor Drew Dilkens

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Frazier Fathers

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

ORDER OF BUSINESS

Item # Item Description
1. ORDER OF BUSINESS

2. CALL TO ORDER - Playing of the National Anthem

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. ADOPTION OF THE MINUTES (*attached*)

**4.1. Adoption of the Windsor City Council minutes of its meeting held April 13, 2026
(SCM 120/2026)**

5. NOTICE OF PROCLAMATIONS

Proclamations

National Day of Mourning – April 28, 2026
Community Living Month – May, 2026
Mental Health Month – May, 2026
Emergency Preparedness Week – May 3 – 9, 2026
World Migratory Bird Day – May 9, 2026

Illumination

Shine a Light on Community Living – May 1, 2026

6. COMMITTEE OF THE WHOLE

7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence and Communication Reports)

7.1. Correspondence 7.1.1. through 7.1.7. **(CMC 7/2026) (previously distributed)**

Clerk’s Note: Items 7.1.8 and 7.1.9 – Correspondence Items: **(attached)**

No.	Sender	Subject
7.1.8	City of Windsor	Notice of study commencement and public information centre – second egress for Twin Oaks Business Area Administrative Lead: Commissioner, Infrastructure Services & City Engineer SPL/14449 Note & File
7.1.9	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority, Thursday, May 14, 2026. Administrative Lead: City Planner Z2026 Note & File

7.2. 2025 Provincial Offences (POA) Annual Report - City Wide **(C 48/2026) (previously distributed)**

8. CONSENT AGENDA (previously distributed)

8.1. Windsor Works Update - City Wide **(C 44/2026)** Author: *Cristina Melnik, Senior Economic Development Officer*

8.2. Amendment to Delegation of Authority By-Law – City Wide **(C 47/2026)** Author: *Denise Wright, Manager of Real Estate Services*

CONSENT COMMITTEE REPORTS

8.3. Response to CR7/2025 - Converting One-Way Streets to Two-Way Streets – Wards 3 and 4 **(SCM 96/2026) (S 24/2026)** Author: *Clare Amicarelli, Schools and Sustainable Mobility Coordinator (Acting)*

Clerk’s Note: Administration is providing the **previously distributed** additional information memo **(AI 5/2026)** Author: *Ian Day, Senior Manager Transportation*

8.4. Municipal Electric Vehicle (EV) Charging Infrastructure Policy **(SCM 97/2026) (S 18/2026)** Author: *Luigi Congi, Executive Initiatives Coordinator, Finance*

8.7. Notice of Intent to Demolish a Heritage Listed Property – 8150 Riverside Drive East, House - Ward 6 **(SCM 110/2026) (S 25/2026)** *Author: Tracy Tang, Planner III - Heritage (Acting)*

8.9. Minutes of the International Relations Committee of its meeting held February 24, 2026 **(SCM 113/2026) (SCM 86/2026)**

9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS (previously distributed) (See also: DELEGATIONS section.)

8.5. Zoning By-law Amendment for 1141 and 1175 Cabana Rd W.; Applicant: Homes by Artisan; File No. Z-033/25 [ZNG/7338] - Ward 1 **(SCM 114/2026) (S 27/2026)** *Author: Justina Nwaesei, Planner III – Development*

Clerk’s Note: The following members of the public are requesting that this matter **BE DEFERRED** to the next meeting of Council as there are interested parties who are unable to participate as a delegation:

- a) Anna Lanoszka, Area Resident
- b) Rino Licata, Area Resident
- c) Fulvio Valentinis, Area Resident
- d) Olivia Curti Durocher, Area Resident
- e) Dan Coccimiglio, Area Resident
- f) Sheri & Corey Livingston, Area Residents
- g) Catherine Archer, Area Resident
- h) Silvio Barresi, Area Resident
- i) Luciana Giglio, Area Resident
- j) Stephen Durocher, Area Resident
- k) Catherine Pupatello, Area Resident
- l) Jean-Yves Renaud, Area Resident
- m) Louis Durnbeck, Area Resident
- n) Sheri Livingston, Area Resident
- o) Jennifer Palko, Area Resident
- p) Melissa Petz, Area Resident
- q) Catherine Archer, Area Resident

10. PRESENTATIONS (10 MINUTES)

10.1. Odette Commerce Society 5-Day Challenge

- a) Makannah Murphy, President, Odette Commerce Society (in person)

DELEGATIONS (5 MINUTES)

- 8.6. Zoning By-Law Amendment - Z 004/26 (ZNG-7356) 654 Capitol Street - Ward 10 **(SCM 109/2026) (S 21/2026)** Author: Averil Parent, Planner II - Development Review
a) Saksham Sharma, Agent for the Applicant, available for questions (via Zoom)
b) Sital Garha, Agent for the Applicant, available for questions (via Zoom)
- 8.8. Demolition Control – 672 Langlois Ave - Ward 4 **(SCM 111/2026) (S 20/2026)** Author: Simona Simion, Economic Development Planner (Acting)
a) Saksham Sharma, Agent for the Applicant, available for questions (via Zoom)
b) Sital Garha, Agent for the Applicant, available for questions (via Zoom)
- 8.5. Zoning By-law Amendment for 1141 and 1175 Cabana Rd W.; Applicant: Homes by Artisan; File No. Z-033/25 [ZNG/7338] - Ward 1 **(SCM 114/2026) (S 27/2026)** Author: Justina Nwaeseji, Planner III – Development
(See also: **REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS** section.)
a) Tracey Pillon-Abbs, Principal Planner, Pillon Abbs Inc. (via Zoom)
b) Fulvio Valentinis, Area Resident (in person)
c) Catherine Archer, Area Resident (in person)
d) Albert Schepers, Area Resident (in person)
e) Sandeep Sampath Kumar, Area Resident (via Zoom)

Clerk's Note: The following written submissions are **attached**:

- a) Olivia Curti Durocher, Area Resident
- b) Sandy Hawken & Chad Pillon, Area Residents
- c) Robert Marcuz, Area Resident
- d) Peter Marra, Area Resident
- e) Rino & Mary Licata, Area Residents
- f) Catherine Archer, Area Resident
- g) Dan Coccimiglio, Area Resident

11. REGULAR BUSINESS ITEMS (Non-Consent Items)

- 11.1. Sewer Master Plan Implementation, Disaster Mitigation Adaptation Fund Program (DMAF 1 and DMAF 4) and Health and Safety Water Stream (HSWS) Program, Annual Update - City Wide **(C 46/2026)** Author: Ian Wilson, Stormwater and Wastewater Engineer **(previously distributed)**
- 11.2. Fee Program Rates - City Wide **(C 39/2026)** Author: Ian Day, Senior Manager, Transportation **(previously distributed)**

11.3. Amendments to By-Law 172-2025 Establish the Mandate and Responsibilities of the Auditor General - City Wide (**C 52/2026**) *Author: Luigi Congi, Executive Initiatives Coordinator (attached)*

AND 2026 Auditor General Charter Amendments (Alignment with Auditor General By-law 172-2025) (**SCM 57/2026**) (*attached*)

12. CONSIDERATION OF COMMITTEE REPORTS (previously distributed)

12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)

13. BY-LAWS (First and Second Reading)

13.1. **By-law 63-2026** - A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by Bylaw 73-2023, dated June 12, 2023. (*previously distributed*)

13.2. **By-law 64-2026** - A BY-LAW TO DESIGNATE THE LANDS AND PREMISES SITUATE WITHIN THE CITY OF WINDSOR, MUNICIPALLY KNOWN AS 401 SUNSET AVENUE TO BE OF CULTURAL HERITAGE VALUE OR INTEREST UNDER THE PROVISIONS OF THE ONTARIO HERITAGE ACT, R.S.O. 1990, CHAPTER O.18, AS AMENDED, authorized by CR18/2026, dated January 12, 2026. (*previously distributed*)

13.3. **By-law 65-2026** - A BY-LAW TO DESIGNATE THE LANDS AND PREMISES SITUATE WITHIN THE CITY OF WINDSOR, MUNICIPALLY KNOWN AS 2629 RIVERSIDE DRIVE WEST, TO BE OF CULTURAL HERITAGE VALUE OR INTEREST UNDER THE PROVISIONS OF THE ONTARIO HERITAGE ACT, R.S.O. 1990, CHAPTER O.18, AS AMENDED, authorized by CR18/2026, dated January 12, 2026. (*previously distributed*)

13.4. **By-law 66-2026** - A BY-LAW TO DESIGNATE THE LANDS AND PREMISES SITUATE WITHIN THE CITY OF WINDSOR, MUNICIPALLY KNOWN AS 197 SUNSET AVENUE, TO BE OF CULTURAL HERITAGE VALUE OR INTEREST UNDER THE PROVISIONS OF THE ONTARIO HERITAGE ACT, R.S.O. 1990, CHAPTER O.18, AS AMENDED, authorized by CR18/2026, dated January 12, 2026. (*previously distributed*)

13.5. **By-law 67-2026** - A BY-LAW TO DESIGNATE THE LANDS AND PREMISES SITUATE WITHIN THE CITY OF WINDSOR, MUNICIPALLY KNOWN AS 223 SUNSET AVENUE, TO BE OF CULTURAL HERITAGE VALUE OR INTEREST UNDER THE PROVISIONS OF THE ONTARIO HERITAGE ACT, R.S.O. 1990, CHAPTER O.18, AS AMENDED, authorized by CR18/2026, dated January 12, 2026. (*previously distributed*)

- 13.6. **By-law 68-2026** - A BY-LAW TO DESIGNATE THE LANDS AND PREMISES SITUATE WITHIN THE CITY OF WINDSOR, MUNICIPALLY KNOWN AS 400 HURON CHURCH ROAD, TO BE OF CULTURAL HERITAGE VALUE OR INTEREST UNDER THE PROVISIONS OF THE ONTARIO HERITAGE ACT, R.S.O. 1990, CHAPTER O.18, AS AMENDED, authorized by CR18/2026, dated January 12, 2026. ***(previously distributed)***
- 13.7. **By-law 69-2026** - A BY-LAW TO AMEND BY-LAW NO. 2667, BEING A BY-LAW TO AUTHORIZE THE SALE OF THAT PORTION OF THE ALLEY SHOWN ON R.P. 1173, LYING BETWEEN THE EASTERLY LIMIT OF THE SAID PLAN AND THE EASTERLY LIMITS OF LOTS 7 TO 17 INCLUSIVE, BOUNDED ON THE SOUTH BY THE NORTHERLY LIMIT OF ONTARIO STREET AND ON THE NORTH BY THE EASTERLY PRODUCTION OF THE NORTHERLY LIMIT OF SAID LOT 7, IN THE CITY OF WINDSOR, authorized by CAO 285/2024, dated January 22, 2025. ***(previously distributed)***
- 13.8. **By-law 70-2026** - A BY-LAW TO DESIGNATE THE LANDS AND PREMISES SITUATE WITHIN THE CITY OF WINDSOR, MUNICIPALLY KNOWN AS 401 SUNSET AVENUE, TO BE OF CULTURAL HERITAGE VALUE OR INTEREST UNDER THE PROVISIONS OF THE ONTARIO HERITAGE ACT, R.S.O. 1990, CHAPTER O.18, AS AMENDED, authorized by CR18/2026, dated January 12, 2026. ***(previously distributed)***
- 13.9. **By-law 71-2026** - A BY-LAW TO AMEND BY-LAW NUMBER 208-2008 BEING A BY-LAW TO DELEGATE TO ADMINISTRATION THE AUTHORITY TO PROCESS, MAKE DECISIONS ON, AND TO EXECUTE AGREEMENTS FOR CERTAIN MATTERS, see Item 8.2. ***(previously distributed)***
- 13.10. **By-law 72-2026** – A BY-LAW TO AMEND BY-LAW NUMBER 172-2025, BEING A BY-LAW TO ESTABLISH THE POSITION AND DUTIES OF THE AUDITOR GENERAL FOR THE CORPORATION OF THE CITY OF WINDSOR, see item 11.3. ***(attached)***
- 13.11 **By-law 73-2026** - A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 27TH DAY OF APRIL, 2026. ***(attached)***

14. MOVE BACK INTO FORMAL SESSION

15. NOTICES OF MOTION

16. THIRD AND FINAL READING OF THE BY-LAWS

By-laws 63-2026 through 73-2026 inclusive

17. PETITIONS

18. QUESTION PERIOD (*attached*)

18.1. Summary of Outstanding Council Questions as of April 23, 2026 (**SCM 73/2026**)

18.2. Outstanding Council Directives as of April 13, 2026 (**SCM 72/2026**)

19. STATEMENTS BY MEMBERS

20. UPCOMING MEETINGS

Environment, Transportation, and Public Safety Standing Committee
Wednesday, April 29, 2026
4:30 p.m., Council Chambers

Environment, Transportation, and Public Safety Standing Committee
Sitting as the Transit Windsor Board of Directors
Wednesday, April 29, 2026
Immediately following the Environment, Transportation & Public Safety Standing
Committee meeting, Room 140, 350 City Hall Square West

Development & Heritage Standing Committee
Monday, May 4, 2026
4:30 p.m., Council Chambers

Community Services Standing Committee
Wednesday, May 6, 2026
9:00 a.m., Council Chambers

Age Friendly Windsor Working Group
Thursday, May 7, 2026
9:30 a.m., Room 140, 350 City Hall Square West

City Council Meeting
Monday, May 11, 2026
10:00 a.m., Council Chambers

21. ADJOURNMENT

Item No. 4.1



Committee Matters: SCM 120/2026

Subject: Adoption of the Windsor City Council minutes of its meeting held April 13, 2026



CITY OF WINDSOR MINUTES 04/13/2026

City Council Meeting

Date: Monday, April 13, 2026

Time: 10:00 o'clock a.m.

Location: Council Chambers, 1st Floor, Windsor City Hall

Members Present:

Mayor

Mayor Drew Dilkens

Councillors

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Frazier Fathers

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

1. ORDER OF BUSINESS

2. CALL TO ORDER

Following the playing of the Canadian National Anthem and reading of the Land Acknowledgement, the Mayor calls the meeting to order at 10:00 o'clock a.m.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

4. ADOPTION OF THE MINUTES

4.1. Adoption of the Windsor City Council minutes of its meeting held March 30, 2026

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

That the minutes of the Meeting of Council held March 30, 2026, **BE ADOPTED** as presented.
Carried.

Report Number: SCM 103/2026

5. NOTICE OF PROCLAMATIONS

Proclamations

Sikh Heritage Month – April, 2026
Holocaust Remembrance Day – April 13, 2026
Earth Day – April 13, 2026

Flag Raising Ceremony

Sikh Heritage Month – April 14, 2026

6. COMMITTEE OF THE WHOLE

Moved by: Councillor Jim Morrison
Seconded by: Councillor Ed Sleiman

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) communication items;
- (b) consent agenda;
- (c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;
- (d) hearing presentations and delegations;
- (e) consideration of business items;
- (f) consideration of Committee reports:

Report of Special In-Camera Meeting or other Committee as may be held prior to Council (if scheduled); and

- (g) consideration of by-laws 56-2026 through 62-2026 (inclusive)
- Carried.

10. PRESENTATIONS AND DELEGATIONS

10.1. Signing of Symbolic Relationship Between the City of Windsor and Kupiansk, Ukraine

Mayor Drew Dilkens acknowledges the Ukrainian community for their contribution to the symbolic relationship between the City of Windsor and Kupiansk, Ukraine based on mutual friendship, respect, and support between Windsor and Kupiansk. Working with the International Relations Committee and counterparts in Kupiansk, the City proudly supports the work towards deepening, strengthening, and expanding international cooperation and shows support for the Ukrainian people.

Andrii Besedin, Head of the Kupiansk City Military Administration, Acting Mayor, Andrii Tykhonchenko, Deputy Head of the Kupiansk City Military Administration, Taisiia Nefodova, Deputy Mayor, Vitalii Saiapin, Head of Affairs of the Executive Committee, and Mykola Kurchenko, Head of the Department for Digital Transformation, Internal Policy, and Public Relations appear before City Council via zoom regarding the Signing of Symbolic Relationship between the City of Windsor and Kupiansk, Ukraine and expresses gratitude to the City of Windsor for their support; highlight the history of Kupiansk's settlement and development of trade, agriculture, and manufacturing which established it as one of the largest settlements in Ukraine; Since 2024, supports have provided humanitarian aid, counselling, social assistance and legal support to help the people of Ukraine escape the Russian aggression; Medical assistance began operating and delivering high quality medical care by qualified medical professionals to residents of affected neighbouring communities; Education has also continued throughout where children receive support; Sports have always been a pride of Kupiansk, with several sports being honoured with Olympic medals; The Ukrainian defence forces shield Kupiansk, provide equipment, missionary, vehicles, building fortification and sustained military units; Despite every hardship, Kupiansk is looking forward with a recovery strategy, a realization of new projects and the future of the community; and conclude by extending an invitation and welcome representatives of the City of Windsor to visit Kupiansk.

11.2. Annual Update: Strengthen the Core: Downtown Windsor Revitalization Plan – City Wide

Wayne Craig, Area Resident

Wayne Craig, area resident, appears before Council and expresses concern with the recommendation in the administrative report dated March 19, 2026, entitled “Annual Update: Strengthen the Core: Downtown Windsor Revitalization Plan – City Wide” as it relates to an individual who takes over the bench at the bus stop at the corner of Ouellette and Wyandotte for hours a day, panhandling, harassing passersby, littering dangerous items into the roadway; and concludes by urging City Council and Windsor Police to take urgent action.

Chris Macleod, Downtown Windsor Business Improvement Association

Chris Macleod, Downtown Windsor Business Improvement Association appears before Council regarding the administrative report dated March 19, 2026, entitled “Annual Update: Strengthen the Core: Downtown Windsor Revitalization Plan – City Wide” and speaks in support of the efforts and initiative that the City of Windsor has taken; and concludes by citing concerns with continued open drug use, sleeping in doorways and alleys, erratic and unpredictable behavior, and a parade of our most vulnerable residents seeking services throughout the downtown.

Mayor Drew Dilkens leaves the meeting at 11:27 o’clock a.m. and Councillor Mark McKenzie assumes the chair.

Mayor Drew Dilkens returns to the meeting at 11:35 o’clock a.m. and Councillor Mark McKenzie returns to his seat at the Council table.

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Kieran McKenzie

Decision Number: CR158/2026

- I. That City Council **ENDORSE** the annual update on the Strengthen the Core: Downtown Windsor Revitalization Plan approved by City Council on May 13, 2024 (CR 49/2024) and the priorities for 2026 to enable continued progress; and further,
- II. That Administration **BE AUTHORIZED** to take any other steps as may be required to bring effect the priorities for 2026, and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any required documentation/agreement(s) for that purpose, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Deputy CAO / Commissioner of Economic Development and Commissioner of Corporate Services; and further,
- III. That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any amendment(s) to any required documentation/agreement(s) as may be required, provided

that the amendment(s) are satisfactory in form to the City Solicitor, in financial content to the City Treasurer and technical content to the Deputy CAO / Commissioner of Economic Development and Commissioner of Corporate Services; and,

- IV. That Administration **BE DIRECTED** to report back options for the centralization of social services, where feasible, within and around the H4 area to enhance integration and client access; and,
- V. That Administration **BE DIRECTED** to explore strategies for poverty diversion, such as rent subsidies, to prevent homelessness, along with any strategies to prevent people from other parts of the province from seeking services in Windsor/Essex; and,
- VI. That Administration **BE DIRECTED** to continue to advocate to upper levels of government to change laws; and,
- VII. That Administration **BE DIRECTED** to report back to Council with proposals to continue to fund Strengthen the Core initiatives into 2027 and beyond.

Carried.

Report Number: C 34/2026
Clerk's File: MD/14771

8.4. Zoning By-law Amendment Application for 291 Watson Avenue, Z-035/25 [ZNG-7344], Ward 6

Tracey Pillon-Abbs, Principal Planner, Pillon-Abbs Inc.

Tracey Pillon-Abbs, Principal Planner, Pillon-Abbs Inc. appears before Council regarding the administrative report dated December 19, 2025, entitled "Zoning By-law Amendment Application for 291 Watson Avenue, Z-035/25 [ZNG-7344], Ward 6" and is available for questions.

Alicia Good, Watershed Planner, Essex Region Conservation Authority (ERCA)

Alicia Good, Watershed Planner, Essex Region Conservation Authority (ERCA) appears before Council and expresses concern with the recommendation in the administrative report dated December 19, 2025, entitled "Zoning By-law Amendment Application for 291 Watson Avenue, Z-035/25 [ZNG-7344], Ward 6" as it relates to Provincial Policy Statement 2024, Section 5.2.3 which states that development and site alteration shall not be permitted within areas that would be rendered inaccessible to vehicles and people during times of flooding hazards unless it has been demonstrated that the site has safe access appropriate for the nature of the development and of the natural hazard and adds that ERCA policy stipulates that new development shall not occur where water over the roadway exceeds 0.5 m and analysis indicates that the subject property appears to have 0.8 to 1.0 m over the roadway and recommends denial of the application.

Daniel Grenier, President, Hausology Inc.

Daniel Grenier, President, Hausology Inc., appears before Council regarding the administrative report dated December 19, 2025, entitled “Zoning By-law Amendment Application for 291 Watson Avenue, Z-035/25 [ZNG-7344], Ward 6” and expresses concern with the ERCA objections as it relates to the development of the lands surrounding the subject property and concludes by highlighting that the upgrades to the new pump stations have not been analyzed to determine effectiveness of flood prevention in the area; and a private party hired Landmark Engineers to provide a report, which is now complete; and the report indicated that the water levels will decrease by approximately 6 inches which will clear the subject property, and that the peak water levels will be condensed because of the pumping station upgrades; and states this is not a planning matter, this is an engineering matter and that approval should be granted.

Moved by: Councillor Fred Francis

Seconded by: Councillor Kieran McKenzie

Decision Number: CR154/2026 CR113/2026 DHSC 797

- I. That Zoning By-law 8600 **BE AMENDED** by adding the following zoning exception to Section 91.10:

18. NORTHWEST CORNER OF CLAIRVIEW AVENUE AND WATSON AVENUE

For the lands comprising of Lots 1 & 2, Plan 829 (PIN 01055-0107 LT), the following additional provisions shall apply:

- a) *Lot Area: minimum 827.2 m²*
- b) *Building Height: Main Building: maximum 9.0 m*
- c) *Side Yard Width: minimum:*
 1. From the north *side lot line*: 2.20 m
 2. From the south *side lot line*: 1.22 m
- d) Notwithstanding Table 24.20.5.1, the *minimum* number of required *parking spaces* for a *Multiple Dwelling* shall be 9.
- e) Notwithstanding clause .6 of Table 25.5.20.1, the *minimum* separation of a *parking area* from a *building* wall containing a *habitable room window* or containing both a main pedestrian entrance and a *habitable room window* facing the *parking area* where the *building* is located on the same *lot* as the *parking area* shall be 2.00 m and the *parking area* separation shall be maintained with *soft landscaping*, save and except any area occupied by a public walkway providing access to a main pedestrian entrance.

[ZDM 10; ZNG/7344]

- II. That Zoning By-law 8600 **BE FURTHER AMENDED** by changing the zoning of Lots 1 & 2, Plan 829 (PIN 01055-0107 LT) situated at the northwest corner of Clairview Avenue and Watson Avenue from RD1.2 to RD3.1x (18).

Carried.

Councillor Angelo Marignani voting nay.

Report Number: S 144/2025 SCM 47/2026
 Clerk's File: Z/15073

The City Council Meeting recesses at 1:14 o'clock p.m.
 The City Council Meeting reconvenes at 3:00 o'clock p.m.

7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence and Communication Reports)

7.1. Correspondence Report for Monday, April 13, 2026 City Council Meeting

Moved by: Councillor Renaldo Agostino
 Seconded by: Councillor Frazier Fathers

Decision Number: CR147/2026

That the following Communication Items 7.1.1, and 7.1.2 as set forth in the Council Agenda **BE REFERRED** as noted:

No.	Sender	Subject
7.1.1.	Greater Essex County District School Board and Windsor-Essex Catholic District School Board	Letters from school boards in response to Decision Number B17/2026 regarding temporary Transit Windsor measures put in place for student transportation needs. Administrative Lead: Deputy Chief Administrative Officer / Commissioner, Economic Development AF/15032 Note & File
7.1.2	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority, Thursday, April 16, 2026. Administrative Lead: City Planner Z2026 Note & File

Carried.

Report Number: CMC 6/2026

7.2. Mayor, Councillors and Appointees Statement of Remuneration and Expenses for 2025

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Frazier Fathers

Decision Number: CR148/2026

That the report of the Financial Analyst dated March 19, 2026 entitled "Mayor, Councillors and Appointees Statement of Remuneration and Expenses for 2025" **BE RECEIVED** for information.
Carried.

Report Number: C 35/2026
Clerk's File: ACO/7090

7.3. 2025 Annual Report - Building Permit Fee Reserve Fund - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Frazier Fathers

Decision Number: CR149/2026

That the report of the Financial Planning Administrator and Chief Building Official dated March 25, 2026 entitled "2025 Annual Report - Building Permit Fee Reserve Fund - City Wide" **BE RECEIVED** for information.
Carried.

Report Number: C 41/2026
Clerk's File: SB2026

7.4. 2025 Annual Investment Compliance Report - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Frazier Fathers

Decision Number: CR150/2026

That the report of the Executive Director, Financial Planning, Deputy Treasurer dated March 20, 2026 entitled "2025 Annual Investment Compliance Report - City Wide" **BE RECEIVED** for information.
Carried.

Report Number: C 38/2026
Clerk's File: AF2026

Minutes

City Council

Monday, April 13, 2026

Page 9 of 34

8. CONSENT AGENDA

8.2. Exemption to Noise By-law 6716 for Nighttime Construction Work – E.C. Row Expressway West Bound Central Avenue to Walker Road Mill and Pave – Ward 7 & 8

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR152/2026

I. That the following exemption requests to the provisions of the Noise By-law 6716 (as amended), **BE GRANTED** to permit the operation of construction equipment required to complete work for the 2026 E.C. Row Expressway and Ramps Mill and Pave project (the “EC Row Project”):

a. Specific exemption request:

Construction during the noise by-law prohibited time between 8:00pm through 6:00am for the operation of construction equipment in order to allow 24/7 construction work to complete the EC Row Project.

b. Scope of Exemption:

The project limits are in the City of Windsor at EC Row Expressway between Central Avenue and Walker Road (westbound lanes), the eastbound on and off ramps at Howard Avenue, and the eastbound off ramps at Lauzon Parkway.

c. Duration of Exemption:

This Noise By-Law Exemption is requested for the dates commencing on April 14, 2026, and continuous through August 3, 2026; and further,

II. That the Chief Administrative Officer **BE AUTHORIZED** to grant further extensions to the Noise By-law 6716 (as amended) as may be required for the duration of the EC Row Project, to permit the operation of construction equipment required to complete work on the EC Row Project.

Carried.

Report Number: C 30/2026

Clerk's File: AB2026

8.3. Purchasing Bylaw – Periodic Review and Amendment

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR153/2026

That, in accordance with the requirement set forth by section 164 of Bylaw 93-2012 to conduct a review prior to the conclusion of each Council term, this report **BE RECEIVED**; and further,

That Purchasing Bylaw By-law 60-2026 **BE PASSED** by Council, to effect the changes to the Purchasing Bylaw described in this report, and that Bylaw 93-2012 **BE REPEALED**.
Carried.

Report Number: C 43/2026
Clerk's File: AB2026

8.5. Minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board of its meeting held December 2, 2025

Moved by: Councillor Fred Francis
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR155/2026 ETPS 1105

That the minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board meeting held December 2, 2025, **BE RECEIVED**.
Carried.

Report Number: SCM 94/2026 SCM 56/2026
Clerk's File: MB2026

8.6. Waste Collection Service Level Enhancements to Strengthen the Core

Moved by: Councillor Fred Francis
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR156/2026 ETPS 1106

- I. That the report of the Senior Manager, Environmental Services Operation dated February 5, 2026, entitled, "Waste Collection Service Level Enhancements to Strengthen the Core" **BE RECEIVED**; and,
- II. That Council **AUTHORIZE** the addition of one (1) Full Time Equivalent CUPE Local 82 Waste Collection Operator position within the Environmental Services Division of Public Works Operations to provide enhanced street waste collection service coverage within the downtown core; and further,
- III. That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute an agreement with the Downtown Windsor Business Improvement Area (DWBIA) for enhanced street waste collection service in the downtown core, satisfactory in legal form to the City Solicitor, in technical content to the City Engineer and in financial content to the City Treasurer, or their designates, under the following conditions:

- a. DWBIA to contribute \$80,000 annually to the City plus any negotiated annual percentage increase per the terms and conditions of the applicable collective agreement for the new City Waste Collection Operator position;
- b. That the City extend street waste collection coverage in the downtown core to include a Sunday shift, in addition to dedicated staffing to address concerns throughout the regular work week; and
- c. The term of the agreement to be for a period of three (3) years, with options to extend for two (2) additional one (1) year periods upon mutual agreement of the parties.

Carried.

Report Number: SCM 95/2026 S 16/2026
Clerk's File: SW/15100

11.4. 2025 Year-End Operating Budget Variance Report - City Wide

Moved by: Councillor Fred Francis
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR160/2026

1. That the report of the Commissioner, Finance & City Treasurer dated March 20, 2026 entitled "2025 Year-End Operating Budget Variance Report - City Wide" **BE RECEIVED** for information; and further,
2. That City Council **ACCEPT** the recommendations of the City Treasurer with regards to the finalization of the 2025 Year-End as follows:
 - a. That the Operating Budget surplus of \$341,848 **BE TRANSFERRED** to the Budget Stabilization Contingency
 - b. That \$4,830,090 in Budget Carry-Forwards **BE APPROVED** as detailed in Appendix C; and further,
3. That Council **RECEIVE** the attached Development Charges 2025 Income Statement Schedule as detailed in Appendix D; and further,
4. That Council **RECEIVE** the attached Development Charge Reserve Fund Statement – Listing of Credits as detailed in Appendix E; and further,
5. That City Council **APPROVE** the following transfers to/(from) the various reserve accounts/funds which is required as part of the 2025 Year-End close:
 - a. (\$677,305) to Fund 231 – WREN SSM IES Reserve
 - b. (\$500,000) to Account 1798 – Commodity Tax Reserve Account
 - c. (125,290) to Account 1746 - TW Amherstburg Bus Route
 - d. (\$57,279) to Account 1781 - Fire - Small Fleet Reserve

- e. (\$32,616) to Account 1799 - Flood Protection Education Program
- f. (\$28,123) to Account 1782 - Fire - Clothing Reserve
- g. (\$19,776) to Account 1756 - Reserve for Tree Planting
- h. (\$18,477) to Account 1797 - Defib Tiered Response Reserve
- i. (\$2,422) to Account 1755 - Reserve for Fire Education
- j. \$3,020 from Account 1763 - Class Reserve - Parks and Recreation
- k. \$20,958 from Account 1790 - Landfill #3 - Perpetual Care (PW Environmental)
- l. \$24,422 from Account 1783 - Non-Union Salary Market Reserve
- m. \$40,963 from Account 1784 - Succession Planning Reserve
- n. \$60,525 from Fund 114-128 - Development Charge Reserves
- o. \$77,988 from Account 1801 - Capital Donation Reserve
- p. \$292,387 from Fund 160 - Capital Expenditure Reserve
- q. \$913,171 from Fund 177 - PC Maintenance/Support Reserve
- r. \$1,300,000 from Account 1741 - Transit Windsor Growth Initiatives
- s. \$1,426,556 from Fund 170 – Pay As You Go (PAYG) Leasing Reserve
- t. \$6,278,931 from Fund 180 – Building Permit Reserve

6. That Council **APPROVE** the creation of a new reserve account titled “Homelessness Reserve,” and further;
- a. That Council **ENDORSE**, as part of the year-end closing process, the transfer of \$1,200,000 in surplus to the Homelessness Funding into the Homelessness Reserve; and,
 - b. That the City Treasurer **BE AUTHORIZED** to approve the use of funds from the Homelessness Reserve, as required, to support future homelessness-related needs, and that all reserve activity **BE REPORTED** to Council through future year-end variance reports.

Carried.

Report Number: C 37/2026
Clerk’s File: AF/14854

11.5. RFP 147-25 Janitorial Supplies - City Wide

Moved by: Councillor Fred Francis
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR161/2026

That, in accordance with the terms of RFP 147-25, Council **AWARD** the contract for the provision of janitorial supplies to Holland Cleaning Solutions Ltd., for a term of one (1) year, with an option to extend the contract for four (4) additional one (1) year terms; and,

That the Purchasing Manager **BE AUTHORIZED** to issue a Contract P.O. to Holland Cleaning Solutions Ltd., for the provision of janitorial supplies, satisfactory in form to the City Solicitor, in

financial content to City Treasurer, and in technical content to the Commissioner, Community Services.

Carried.

Report Number: C 42/2026
Clerk's File: AL/15138

11.6. 2026 Spring/Summer Curling at Capri Pizzeria Recreation Complex – Ward 1

Moved by: Councillor Fred Francis
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR162/2026

That Administration **BE DIRECTED** not to convert an ice pad at Capri Pizzeria Recreation Complex into a curling rink for the 2026 Spring/Summer season.

Carried.

Report Number: C 45/2026
Clerk's File: SR/14977

9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

8.1. Fee Program Rates - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jim Morrison

Decision Number: CR151/2026

That the report of the Senior Manager, Transportation dated March 24, 2026, entitled "Fee Program Rates - City Wide" **BE DEFERRED** to the April 27, 2026, City Council meeting to allow for further discussion with Administration and for departmental representation to be in attendance at the Council meeting.

Carried.

Report Number: C 39/2026
Clerk's File: SW2026

11. REGULAR BUSINESS ITEMS (Non-Consent Items)

11.1. 2025 Year-End Operating Budget Variance Report for Transit Windsor - City Wide

Minutes
City Council
Monday, April 13, 2026

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Fred Francis

Decision Number: CR157/2026

That the report of the Acting Executive Director Transit Windsor and Executive Director, Financial Planning/Deputy Treasurer dated March 20, 2026 entitled “2025 Year-End Operating Budget Variance Report for Transit Windsor - City Wide” **BE RECEIVED** for information, and;

That, pursuant to Council Resolution CR282/2025, Council **DIRECT** Administration to update the current Transit Windsor Master Plan, prior to proceeding with a standalone analysis of a potential east-west route enhancements through the southeast corridors of the City, subject to funding approval through the 2027 budget process, and;

That Administration **BE DIRECTED** to report back with a comprehensive financial review of the proposed update to the Transit Windsor Master Plan with funding levels to be included as a component.

Carried.

Councillors Jim Morrison and Jo-Anne Gignac voting nay.

Report Number: C 36/2026
Clerk’s File: AFB/14256

11.3. Options for Licensing Hotels and Motels - City Wide

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Frazier Fathers

Decision Number: CR159/2026

That the report of the Manager of Licensing and Enforcement & Deputy Licence Commissioner dated February 13, 2025, entitled “Options for Licensing Hotels and Motels - City Wide” **BE RECEIVED** for information; and further,

That the Additional Information Memo from the Manager, Social Policy & Planning dated June 9, 2025 regarding the Options for Licensing Hotels and Motels - City Wide submitted for information **BE NOTED AND FILED**.

Carried.

Report Number: S 21/2025 AI 17/2025
Clerk’s File: ACL2025

12. CONSIDERATION OF COMMITTEE REPORTS

12.2. Report of the Special Meeting of Council – In-Camera of its meeting held March 30, 2026

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

Decision Number: CR144/2026

That the report of the Special In-Camera meeting held March 30, 2026, **BE ADOPTED** as presented.

Carried.

Report Number: SCM 106/2026
Clerk's File: ACO2026

12.3. Report of the In-Camera Striking Committee of its meeting held March 30, 2026

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

Decision Number: CR145/2026

That the report of the In-Camera Striking Committee of its meeting held March 30, 2026, **BE ADOPTED** as presented.

Carried.

Report Number: SCM 107/2026
Clerk's File: ACO2026

12.4. Report of the Striking Committee of its meeting held March 30, 2026

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

Decision Number: CR146/2026

That the report of the Striking Committee of its meeting held March 30, 2026, **BE ADOPTED** as presented.

Carried.

Report Number: SCM 108/2026

12.5. The Special Meeting of Council – In-Camera (Session 1) of its meeting held April 13, 2026

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

Decision Number: CR163/2026

That the report of the Special In-Camera meeting (Session 1) held April 13, 2026, **BE ADOPTED** as presented.

Carried.

Clerk's File: ACO2026

12.6. The Special Meeting of Council – In-Camera (Session 2) of its meeting held April 13, 2026

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

Decision Number: CR164/2026

That the report of the Special In-Camera meeting (Session 2) held April 13, 2026, **BE ADOPTED** as presented.

Carried.

Clerk's File: ACO2026

13. BY-LAWS (First and Second Reading)

Moved by: Councillor Jim Morrison
Seconded by: Councillor Ed Sleiman

That the following By-laws No. 56-2026 through 62-2026 (inclusive) be introduced and read a first and second time:

56-2026 - A BY-LAW TO ESTABLISH LANDS AS A PUBLIC RIGHT-OF-WAY, IN THE CITY OF WINDSOR, authorized by CR76/2011, dated February 28, 2011.

57-2026 - A BY-LAW TO PROVIDE THAT PART-LOT CONTROL SHALL NOT APPLY TO CERTAIN LAND THAT IS WITHIN PLAN 1241 IN THE CITY OF WINDSOR, authorized by Bylaw 139-2013, dated August 26, 2013.

58-2026 - A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 2.44 METRE NORTH/SOUTH ALLEY NORTH OF SEMINOLE STREET, EAST OF LABADIE ROAD, AND

WEST OF WESTCOTT ROAD, CITY OF WINDSOR, authorized by CR229/2025, dated May 26, 2025.

59-2026 - A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 2.44 METRE NORTH/SOUTH ALLEY NORTH OF SEMINOLE STREET, EAST OF LABADIE ROAD, AND WEST OF WESTCOTT ROAD, CITY OF WINDSOR, authorized by CR229/2025, dated May 26, 2025.

60-2026 - A BY-LAW TO ESTABLISH A POLICY FOR THE PROCUREMENT OF GOODS AND SERVICES INCLUDING CONSTRUCTION FOR THE CORPORATION OF THE CITY OF WINDSOR, see Item 8.3.

61-2026 - A BY-LAW TO AUTHORIZE SPECIAL CHARGES TO BE IMPOSED ON LOTS ON WHICH HAVE HAD LOCAL IMPROVEMENT WORK COMPLETED UNDER BY-LAW 22-2026 ON MARCH 23, 2026, IN THE CITY OF WINDSOR, authorized by CR329/2023, dated August 8, 2023.

62-2026 - A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 13TH DAY OF APRIL, 2026.

Carried.

14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Frazier Fathers

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as presented)
- 2) Consent Agenda (as amended)
- 3) Items Deferred Items Referred
- 4) Consideration of the Balance of Business Items (as amended)
- 5) Committee Reports as presented
- 6) By-laws given first and second readings as presented

Carried.

15. NOTICES OF MOTION

None presented.

16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Minutes
City Council
Monday, April 13, 2026

That the By-laws No. 56-2026 through 62-2026 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

17. PETITIONS

None presented.

18. QUESTION PERIOD

None registered.

21. ADJOURNMENT

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.

Carried.

Accordingly, the meeting is adjourned at 4:27 o'clock p.m.

Mayor

City Clerk

Adopted by Council at its meeting held April 13, 2026 (CR144/2026)
SV/bm

SPECIAL MEETING OF COUNCIL – IN CAMERA
March 30, 2026

Meeting called to order at: 1:48 p.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Jo-Anne Gignac
Councillor Fred Francis
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman
Councillor Frazier Fathers

Also in attendance:

Ray Mensour, Chief Administrative Officer
Jelena Payne, Commissioner, Economic Development/Deputy CAO
Andrew Daher, Commissioner, Corporate Services
David Simpson, Commissioner, Infrastructure Services/City Engineer
Lorie Gregg for Janice Guthrie, Commissioner, Finance/City Treasurer
Michael Chantler, Commissioner, Community Services
Dana Paladino, Commissioner, Human and Health Services
Wira Vendrasco, City Solicitor
Christopher Menard, Acting Mayor's Chief of Staff
Steve Vlachodimos, City Clerk
Anna Ciacelli, Deputy Clerk
Denise Wright, Manager of Real Estate Services (Item 3)
Karly Gural, Lease Administrator (Item 3)
James Chacko, Executive Director Transit Windsor (Item 5)
Ian Day, Senior Manager Transportation (Item 6)
Stacey McGuire, Executive Director Operations (Item 6)
Clare Amicarelli, Engineer II (Item 6)
Matthew Johnson, Executive Director Economic Development (Item 7)

Milan Vujanovic, Senior Economic Development Officer (Item 7)

Luigi Congi, Executive Initiatives Coordinator (Item 8)

Verbal Motion is presented by Councillor Angelo Marignani, seconded by Councillor Frazier Fathers, to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001</i>, as amended
1	Property/legal matter – expropriation settlement, Section 239(2)(e)
2	Property/legal matter – expropriation settlement, Section 239(2)(e)
3	Property matter – lease extension, Section 239(2)(c)
4	Legal matter – litigation update, Section 239(2)(e)(f)
5	Property/plan matter – agreement, Section 239(2)(c)(h)(k)
6	Plan/position – agreement extension and amendment, Section 239(2)(i)(k)
7	Economic development opportunity, Section 239(2)(j)
8	Personal/labour relations matter –

Minutes
City Council
Monday, April 13, 2026

Finance/City Treasurer respecting a property/legal matter – expropriation settlement **BE APPROVED.**

3. That the recommendation contained in the in-camera report from the Lease Administrator, Manager of Real Estate Services, City Solicitor, Commissioner of Corporate Services, Acting Executive Director of Parks Recreation and Facilities, Commissioner of Community Services, Manager Strategic Operating Budget Development and Control and Commissioner of Finance/City Treasurer respecting a property matter – lease extension **BE APPROVED.**

4. That the confidential report from Senior Legal Counsel, City Solicitor, Commissioner of Corporate Services, City Planner, Commissioner of Economic Development and Deputy Chief Administrative Officer, Manager Strategic Operating Budget Development and Control and Commissioner of Finance/City Treasurer respecting a legal matter – litigation update **BE RECEIVED FOR INFORMATION.**

5. That the recommendation contained in the in-camera report from the Acting Executive Director of Transit Windsor, Manager Development Revenue and Financial Administration, Commissioner of Infrastructure Services/City Engineer, Commissioner of Community Services, City Solicitor and Commissioner of Finance/City Treasurer respecting a property/plan matter - agreement **BE APPROVED.**

6. That the recommendation contained in the in-camera report from the Manager Performance Measurement and Business Case Development, Acting Executive Director of Operations/Deputy City Engineer, City Solicitor, Commissioner of Infrastructure Services/City Engineer, Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a plan/position – agreement extension and amendment **BE APPROVED AS AMENDED.**

7. That the recommendation contained in the in-camera report from the Senior Economic Development Officer, Executive Director Economic Development, Deputy Chief Administrative Officer/Commissioner Economic Development, City Solicitor, Commissioner of Infrastructure Services/City Engineer and Commissioner of Finance/City Treasurer respecting an economic development opportunity **BE APPROVED.**

8. That the recommendation contained in the in-camera report from the Executive Initiatives Coordinator, City Clerk, City Solicitor, Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a personal/labour relations matter - agreement **BE APPROVED AS AMENDED.**

9. That the confidential memo from the Deputy City Solicitor, City Solicitor and Commissioner of Corporate Services respecting a legal matter – advice subject to solicitor-client privilege **BE RECEIVED FOR INFORMATION.**

Motion Carried.

**Moved by Councillor Fred Francis, seconded by Councillor Ed Sleiman,
That the special meeting of council held March 30, 2026 BE ADJOURNED.
(Time: 2:58 p.m.)
Motion Carried.**

Adopted by Council at its meeting held April 13, 2026 (CR145/2026)
SV/bm

STRIKING COMMITTEE – IN CAMERA
March 30, 2026

Meeting called to order at: 2:28 p.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Jo-Anne Gignac
Councillor Fred Francis
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Ed Sleiman
Councillor Jim Morrison
Councillor Renaldo Agostino
Councillor Gary Kaschak
Councillor Mark McKenzie
Councillor Frazier Fathers

Also in attendance:

Ray Mensour, Chief Administrative Officer
Jelena Payne, Deputy Chief Administrative Officer/Commissioner of
Economic Development
Andrew Daher, Commissioner, Corporate Services
David Simpson, Commissioner, Infrastructure Services/City Engineer
Lorie Gregg for Janice Guthrie Commissioner, Finance/City Treasurer
Michael Chantler, Commissioner Community Services
Dana Paladino, Commissioner Human and Health Services
Wira Vendrasco, City Solicitor
Steve Vlachodimos, City Clerk
Anna Ciacelli, Deputy Clerk
Christopher Menard, Acting Mayor's Chief of Staff

**Verbal Motion is presented by Councillor Ed Sleiman,
seconded by Councillor Jo-Anne Gignac,
to move in Camera for discussion of the following item(s):**

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001, as amended</i>
1	Personal matter – about identifiable individual(s) –appointment of members to the Committee of Adjustment, Section 239(2)(b)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

**Verbal Motion is presented by Councillor Mark McKenzie, seconded by Councillor Gary Kaschak,
to moved back into public session.**

Motion Carried.

**Moved by Councillor Fred Francis, seconded by Councillor Frazier Fathers,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Striking Committee Meeting held March 30, 2026, directly to Council for consideration at the next Regular Public Meeting or Special meeting of Council.**

1. That the confidential discussions regarding the appointment of a members to the Committee of Adjustment **BE RECEIVED.** (see open report of the Striking Committee).

**Moved by Councillor Jim Morrison, seconded by Councillor Renaldo Agostino
That the special Striking Committee meeting held March 30, 2026, BE ADJOURNED.
(Time: 2:30 p.m.)**

Motion Carried.

Adopted by Council at its meeting held April 13, 2026 (CR146/2026)
SV/bm

REPORT OF THE STRIKING COMMITTEE
of its meeting held

March 30, 2026

Members in Attendance:

Mayor Drew Dilkens
Councillor Jo-Anne Gignac
Councillor Fred Francis
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Ed Sleiman
Councillor Jim Morrison
Councillor Renaldo Agostino
Councillor Gary Kaschak
Councillor Mark McKenzie
Councillor Frazier Fathers

Also in attendance:

Ray Mensour, Chief Administrative Officer
Jelena Payne, Deputy Chief Administrative Officer and
Commissioner of Economic Development
Andrew Daher, Commissioner, Corporate Services
David Simpson, Commissioner, Infrastructure Services/City Engineer
Lorie Gregg, for Janice Guthrie Commissioner, Finance/City Treasurer
Michael Chantler, Commissioner Community Services
Dana Paladino, Commissioner Human and Health Services
Wira Vendrasco, City Solicitor
Steve Vlachodimos, City Clerk
Anna Ciacelli, Deputy Clerk
Christopher Menard, Acting Mayor's Chief of Staff

Declarations of Pecuniary Interest:

None declared.

Your Committee submits the following recommendation:

- (1) That the resignation of Councillor Fred Francis on the ***Windsor Essex County Health Unit Board of Directors*** **BE ACCEPTED** and further that Councillor Ed Sleiman **BE APPOINTED** to the Health Unit Board to fill the vacancy.

- (2) That Charles Simpkins **BE APPOINTED** Vice-Chair of the ***Windsor Essex Community Housing Corporation Board of Directors***.

- (3) That Janice Dougherty and Razvan Mag **BE APPOINTED** to the ***Committee of Adjustment*** for the term expiring November 14, 2026 or until successors are appointed.

MAYOR

CITY CLERK

SPECIAL MEETING OF COUNCIL – IN CAMERA
April 13, 2026 (Session 1)

Meeting called to order at: 9:00 a.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Jo-Anne Gignac
Councillor Fred Francis
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman
Councillor Frazier Fathers

Also in attendance:

Ray Mensour, Chief Administrative Officer
Jelena Payne, Commissioner, Economic Development/Deputy CAO
Andrew Daher, Commissioner, Corporate Services
David Simpson, Commissioner, Infrastructure Services/City Engineer
Janice Guthrie, Commissioner, Finance/City Treasurer
Michael Chantler, Commissioner, Community Services
Dana Paladino, Commissioner, Human and Health Services
Wira Vendrasco, City Solicitor
Christopher Menard, Acting Mayor's Chief of Staff
Steve Vlachodimos, City Clerk
Anna Ciacelli, Deputy Clerk
James Waffle, Fire Chief (Item 1)
James Chacko, Acting Executive Director Transit Windsor (Item 2)
Lorie Gregg, Executive Director Financial Planning/Deputy
Treasurer (Items 1 and 2)
Daemon Hart, Deputy Fire Chief (Item 1)

Verbal Motion is presented by Councillor Gary Kaschak, seconded by Councillor Kieran McKenzie, to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001</i>, as amended
1	Personal matter – labour negotiations, Section 239(2)(d)(k)
2	Personal matter – labour negotiations, Section 239(2)(b)(d)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

**The in-camera meeting recesses at 9:52 o'clock a.m.
The in-camera meeting resumes at 1:25 o'clock p.m.**

Verbal Motion is presented by Councillor Kieran McKenzie, seconded by Councillor Jo-Anne Gignac, to move back into public session.
Motion Carried.

Moved by Councillor Jim Morrison, seconded by Councillor Gary Kaschak,

Minutes

City Council

Monday, April 13, 2026

Page 30 of 34

THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held April 13, 2026 (Session 1) directly to Council for consideration at the next Regular Meeting.

1. That the in-camera report from the Fire Chief, Manager Development Revenue and Financial Administration, Executive Director Financial Planning/Deputy Treasurer, City Solicitor, Executive Director of Human Resources, Commissioner of Corporate Services, Commissioner of Community Services and Commissioner of Finance/City Treasurer respecting a personal matter – labour negotiations **BE DEFERRED** in accordance with the verbal directions of Council.

Councillors Kieran McKenzie, Renaldo Agostino and

Frazier Fathers voting nay.

2. That the confidential report from the Acting Executive Director Transit Windsor, Manager Performance Measurement and Business Case Development, Executive Director Financial Planning/Deputy Treasurer, Deputy Chief Administrative Officer/Commissioner of Economic Development, City Solicitor and Commissioner of Finance/City Treasurer respecting a personal matter – labour negotiations **BE RECEIVED FOR INFORMATION.**

Motion Carried.

Moved by Councillor Ed Sleiman, seconded by Councillor

Angelo Marignani,

That the special meeting of council held April 13, 2026 (Session 1) BE ADJOURNED.

(Time: 2:40 p.m.)

Motion Carried.

SPECIAL MEETING OF COUNCIL – IN CAMERA
April 13, 2026 (Session 2)

Meeting called to order at: 2:41 p.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Jo-Anne Gignac
Councillor Fred Francis
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman
Councillor Frazier Fathers

Also in attendance:

Ray Mensour, Chief Administrative Officer
Jelena Payne, Commissioner, Economic Development/Deputy CAO
Andrew Daher, Commissioner, Corporate Services
David Simpson, Commissioner, Infrastructure Services/City Engineer
Janice Guthrie, Commissioner, Finance/City Treasurer
Michael Chantler, Commissioner, Community Services
Dana Paladino, Commissioner, Human and Health Services
Wira Vendrasco, City Solicitor
Christopher Menard, Acting Mayor's Chief of Staff
Steve Vlachodimos, City Clerk
Anna Ciacelli, Deputy Clerk
Vincenza Mihalo, Executive Director of Human Resources (Item 2)
Sharon Strosberg, Senior Legal Counsel (Item 3)
Jessica Millar, Senior Legal Counsel (Item 2)

Verbal Motion is presented by Councillor Angelo Mariginani, seconded by Councillor Renaldo Agostino,

That Rule 3.3(c) of the *Procedure By-law, 98-2011*, BE WAIVED to allow this meeting to occur prior to the end of the public Council meeting without prior notice.

Motion Carried.

Verbal Motion is presented by Councillor Jo-Anne Gignac, seconded by Councillor Fred Francis,

to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001</i> , as amended
1	Personal matter – labour negotiations, Section 239(2)(d)
2	Personal matter – labour negotiations, Section 239(2)(d)
3	Legal matter – litigation update, Section 239(2)(e)(f)
4	Personal matter – about identifiable individuals/labour negotiations, Section 239(2)(b)(d)
5	Personal matter – renaming, Section 239(2)(b)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

Verbal Motion is presented by Councillor Ed Sleiman, seconded by Councillor Renaldo Agostino, to move back into public session.
Motion Carried.

Moved by Councillor Jim Morrison, seconded by Councillor Frazier Fathers,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held April 13, 2026 (Session 2) directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from the Executive Director Long Term Care/Administrator of Huron Lodge, Commissioner of Human and Health Services, Executive Director of Human Resources, Commissioner of Corporate Services, Executive Director Financial Planning/Deputy Treasurer and Commissioner of Finance/City Treasurer respecting a personal matter – labour negotiations **BE APPROVED.**
2. That the in-camera report from the City Solicitor, Executive Director of Human Resources, Commissioner of Community Services, Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a personal matter – labour negotiations **BE RECEIVED FOR INFORMATION.**
3. That the in-camera report from Senior Legal Counsel, City Solicitor, Commissioner of Corporate Services, Commissioner of Infrastructure Services/City Engineer and Commissioner of Finance/City Treasurer respecting a legal matter – litigation update **BE RECEIVED FOR INFORMATION.**
4. That the recommendation contained in the in-camera report from the Senior Manager of Communications Public Relations and Customer Service, Chief Information Officer/Acting Executive Director of Information Technology, Executive Director of Human Resources, City Solicitor, Commissioner of Corporate Services, Manager Strategic Operating Budget Development and Control and Commissioner of Finance/City Treasurer respecting a personal matter – about identifiable individuals/labour negotiations **BE APPROVED.**

5. That the recommendation contained in the confidential memo from Mayor Drew Dilkens respecting a personal matter – renaming **BE APPROVED AS AMENDED.**

Motion Carried.

Moved by Councillor Mark McKenzie, seconded by Councillor Kieran McKenzie,
That the special meeting of council held April 13, 2026 (Session 2) BE ADJOURNED.
(Time: 2:51 p.m.)
Motion Carried.

Subject: Amendments to By-Law 172-2025 Establish the Mandate and Responsibilities of the Auditor General - City Wide

Reference:

Date to Council: April 27, 2026
Author: Luigi Congi
Executive Initiatives Coordinator
519-255-6100 ext6136
lcong@citywindsor.ca
City Treasurer
Report Date: 4/22/2026
Clerk's File #: AB2026 & AF/14508

To: Mayor and Members of City Council

Recommendation:

THAT Council **PASS** By-law 72-2026 being a By-law to amend Auditor General By-law 172-2025; and,

THAT Council **RECEIVE** the report of the Corporation's Auditor General dated January 27, 2026 entitled "2026 Auditor General Charter Amendments (Alignment with Auditor General By-law 172-2025) as amended by Report C 52/2026; and,

THAT Council **APPROVE** the revised Auditor General Charter as amended, attached as Appendix A to ensure alignment with the Auditor General By-law 172-2025 as amended; and further,

THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to execute any amendments to the existing agreement with Risk Savvy Ltd. as deemed necessary or take any such action required to effect the recommendations noted above and sign any required documentation/agreement(s) satisfactory in legal form to the City Solicitor, in technical and financial content to the City Treasurer.

Executive Summary:

N/A

Background:

On October 25, 2025, by way of CR429/2025, Council passed By-law 172-2025 to establish the mandate and responsibilities of the Auditor General (AG). During an In-Camera Council meeting on March 30, 2026, Council directed Administration to review

and amend By-law 172-2025 in response to questions and feedback regarding its content and in accordance with Council's direction.

With the passing of By-law 172-2025 and its amendment as noted in this report, it is necessary to update the AG Charter to ensure consistency and alignment between the governing by-law and the operational framework guiding the AG's mandate. These updates will clarify roles, responsibilities, and reporting expectations, reflecting any new requirements or changes established through By-law 172-2025 as amended. This approach supports transparency and strengthens Council's oversight.

Council is advised that the AG's prior report brought forward to Council on February 23rd, 2025, entitled "2026 Auditor General Charter Amendments (Alignment with Auditor General By-law 172-2025)", which proposed revisions to the AG Charter, was deferred pending additional information. That AG report was prepared prior to the March 30, 2026 in camera meeting and Council's direction at that meeting. Following the in camera meeting and after consultation with the AG, the Charter amendments recommended herein replace and supersede the previously deferred revised charter.

Discussion:

The amendments to By-law 172-2025 are in response to questions and feedback received from Council and continue to reflect the operational realities at the City and the independence safeguards required to support the AG's function. The amendments to By-law 172-2025 also reflect the provisions of s.223.19(3) of the Municipal Act, 2001 which states:

(3) Subject to this Part, in carrying out his or her responsibilities, the Auditor General may exercise the powers and *shall perform the duties as may be assigned to him or her by the municipality* in respect of the municipality, its local boards and such municipally-controlled corporations and grant recipients as the municipality may specify.

The amending by-law is in accordance with this legislation and can be found in the By-law Section of the council agenda.

As the AG By-law establishes the governing framework for the AG's mandate and authority, related updates to the AG Charter are recommended and are captured in Appendix A – Revised Auditor General Charter. Aligning the Charter with By-law 172-2025 as amended will help ensure the operational guidance document remains current, clearly communicates roles and expectations, and supports consistent implementation.

It should be noted that amendments to the By-Law and Charter may require changes to the existing agreement with Risk Savvy Ltd. Administration will coordinate with the AG to identify those changes and, where appropriate, bring the necessary documentation forward for execution in accordance with the authorities set out in this report.

Risk Analysis:

If the amendments to the AG by-law are not passed, the by-law will not reflect Council's direction and the provisions of the Municipal Act. This may result in procedural

uncertainty, inconsistent application over time, and may adversely affect transparency, accountability, and public confidence in the City’s audit oversight framework.

If the AG Charter is not updated to reflect By-law 172-2025 as amended, there is a risk of misalignment between these documents. Such misalignment could contribute to governance ambiguity, reduce clarity over roles, responsibilities and reporting relationships, and increase the potential for inconsistent interpretation or application.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

There are no financial impacts from adopting the recommended amendments to the AG by-law and Charter.

Consultations:

Christopher O’Connor, Risk Savvy - Auditor General

Conclusion:

The amendments to the AG by-law and corresponding revisions to the AG Charter, ensure alignment between governing and operational documents, and support the effective and independent functioning of the Office of the Auditor General. Administration recommends that Council pass the amending by-law and the revised Charter as set out in this report.

Planning Act Matters:

N/A

Approvals:

Name	Title
Wira Vendrasco	City Solicitor
Janice Guthrie	Commissioner, Finance & City Treasurer
Ray Mensour	Chief Administrative Officer

Notifications:

Name	Address	Email

Appendices:

Appendix A - Revised Auditor General Charter

Auditor General Charter – Revised as per April 27, 2026

By virtue of the authority provided to a municipality in s. 223.19 of the *Municipal Act, 2001*, S.O. 2001, c. 25, (the “Act”) The Corporation of the City of Windsor (“City of Windsor”) appointed an Auditor General (the “AG”) on September 23, 2019 by Council Resolution CR485/2019, and subsequently established the position and duties through the City of Windsor Auditor General By-law 172-2025 as amended (AG By-law).

The purpose, scope, authority, responsibilities and accountability of the AG for the City of Windsor are described in this Auditor General Charter (the “Charter”) and shall be interpreted in a manner consistent with the AG By-law and Part V.1 of the Municipal Act.

This Charter shall be periodically reviewed and updated, in consultation with City Council.

OVERVIEW

The AG is responsible for assisting the City of Windsor in holding itself and its administrators accountable for the quality of stewardship over public funds and for the achievement of value for money in municipal operations. The AG will carry out their responsibilities by providing objective and independent assessment, advice and assurance with respect to governance, risk management, accountability, and performance. The role of the AG is not only to identify cost savings. When selecting audit projects, the AG attempts to balance audit work that will identify opportunities for cost reductions, loss avoidance, increased revenues, improved revenue collection, enhanced efficiency and effectiveness, and improvements to major control systems.

While cost savings may result from the work conducted by the AG, of equal importance is the work conducted to safeguard the City of Windsor resources and ensure proper use of public funds. Recommendations relating to the improvement of internal controls and the quality of stewardship over public funds are an important part of the AG’s work but are not easily quantifiable. Reports which have no apparent immediate financial benefit may nevertheless have significant other long-term benefits to the City.

The AG also has the responsibility to oversee Fraud and Waste Hotline in accordance with the Council-approved protocol and the requirements set out in the AG By-law, including the 10-year limit under s.23.

REPORTING

The AG for the City of Windsor shall report directly to City Council in accordance with the AG By-law. The AG shall submit the Annual Audit Plan, audit reports, findings-validation reports, and any status updates directly to City Council as required under sections 10, 16, 19, and 20 of the AG By-law.

All personnel within the Office of the Auditor General shall report to and be directed by the AG, pursuant to the authority granted under Sections 24–27 of the AG By-law. The AG may delegate powers and duties permissible under the Municipal Act and the AG By-law to personnel of the Office, including Scope, Duty to Furnish Information, Access to Records, Confidentiality, and Testimony (see Appendix A).

PURPOSE

The purpose of the AG is to provide independent, objective assurance and advice designed to add value and improve the City of Windsor's operations. Independence is mandated by the *Act* and carried out in accordance with the professional standards selected by the AG in accordance with the AG By-law, Section 9. The AG will collaborate with the City of Windsor management and help the City of Windsor accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, and control processes.

In addition to these primary services, the AG shall provide guidance to improve the effectiveness of controls, examine suspected fraudulent or irregular activities, and provide advisory services to assist with the improvement of operational activities in a manner consistent with the AG By-law, including responsibilities related to the Fraud and Waste Hotline (s.22–23).

SCOPE

The scope of the AG is defined each year through the Annual Audit Plan submitted to City Council in accordance with the AG By-law, s.16) and includes all audit activities to assist City Council and the Corporation in determining whether the City of Windsor's network of governance, risk management, and control processes, are adequate and functioning in a manner to ensure:

- Risks are appropriately identified and managed.
- Interaction with the various governance groups occurs as needed.
- Significant financial, managerial, and operating information is accurate, reliable, and timely.
- Employees' actions are in compliance with policies, standards, procedures, and applicable laws and regulations.
- Interactions and arrangements with third parties, including external parties, are in compliance with policies, standards, procedures, and applicable laws and regulations.
- Resources and assets are acquired economically, used efficiently, and adequately safeguarded.
- Operations and initiatives are conducted to deliver results that are consistent with established objectives and goals.
- Quality and continuous improvement are fostered in the City of Windsor's control process.
- Legislative or regulatory compliance issues impacting the City of Windsor are recognized and addressed appropriately.

Opportunities for improving management control, financial and operating results, and the City of Windsor's structure or performance may be identified during audits. To fulfill its objective of adding value and improving the City of Windsor's operations, the AG will validate findings and recommendations with the appropriate level of management and obtain management responses and action plans to include in reports.

ACCOUNTABILITY

The AG, in the discharge of his/her duties, shall be accountable to City Council as the sole oversight authority under the AG By-law, (s.10);to:

- Provide coverage of the adequacy and effectiveness of the City of Windsor's processes for controlling its activities and managing its risks.
- Report important issues related to the processes for managing risk and controlling the activities of the organization, including potential improvements to those processes, and provide information concerning such issues through resolution. This includes coverage of risk management and governance practices.

- Periodically provide information on the status and results of the Annual Audit Plan and the sufficiency of Office of the Auditor General resources. This includes ensuring the resources are sufficient in amount and competency to cover the risks in the Annual Audit Plan.
- Coordinate with and provide coverage of other control and monitoring functions (risk management, governance, compliance, security, legal, ethics, environmental).
- Coordinate with external audit.
- Along with management, establish a follow-up process to track and monitor the effective implementation of management actions related to important issues and recommendations.

AUTHORITY, ACCESS AND SUPPORT

The AG may exercise the powers and shall perform the duties with respect to the City of Windsor's:

1. departments,
2. local boards, as defined in Part V.1 of the Act
3. controlled corporations as defined in the Act, and
4. grant recipients as defined in Part V.1 of the Act and any other agencies, boards, commissions and corporations as Council may from time to time create or identify.

The responsibilities of the AG do not include those matters for which an auditor is responsible under section 296(1) of the *Act*. The AG's responsibilities do not include annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit.

The AG shall exercise authority in accordance with Part V.1 of the Municipal Act and the City of Windsor AG By-law

The City of Windsor, its local boards, municipally controlled corporations, and grant recipients shall provide the AG, with all information and access required under the AG By-law (s.21), including information regarding their powers, duties, activities, organization, financial transactions and methods of business as the AG believes to be necessary to perform his or her duties.

The AG is entitled to have unrestricted access to all books, accounts, financial records, electronic data, reports, files, and property belonging to or used by the City, local boards, municipally controlled corporations, or grant recipients, as required under the AG By-law (s.21).

For the purpose of this Charter, the AG's authority extends to any records or information held by external parties where such access is necessary for the performance of duties under the AG By-law.

The AG shall have access to any functions, meetings, records, physical property, and personnel required to carry out their responsibilities. The AG shall handle confidential information by adhering to the same restrictions that apply to the department that manages it.

The AG will have full and free access to City Council.

The Mayor and City Councillors, City of Windsor management and staff shall provide full cooperation, access to records, explanations, assistance, and general facilitation to complete audit endeavours.

The AG shall have the authority to stop, delay or postpone active/ongoing or planned work in order to redirect efforts to conduct projects and analysis when a complaint/allegation is lodged which may have merit. Any such changes will be reported to City Council for approval of the Audit Plan change or alternatively for allocation of additional resources to avoid such changes to the plan.

The CAO, or his or her designate, may:

- Coordinate with management to ensure the audit personnel have unrestricted access to all functions, meetings, records, physical property, and personnel required to carry out their responsibilities.
- Coordinate with management to allocate internal resources and/or seek from management the necessary assistance of personnel in departments of the City of Windsor or those contracting with the City of Windsor in order to accomplish audit objectives.
- As part of carrying out his or her responsibilities or at the request of management, provide advice to management on the audit process, as deemed appropriate.

The CAO may provide logistical coordination and support but shall not interfere with the AG's scope, procedures, timing, or reporting, consistent with the independence requirements of the AG By-law (s.10–11).

The AG holds exclusive authority over the operations, staffing, and administration of the Office of the Auditor General under AG By-law sections 24–27.

ETHICAL CONSIDERATIONS

The AG, and the office (personnel) that he/she oversees:

- is required to perform their work with honesty, professional courage and integrity.
- Must understand, respect, meet and contribute to the legitimate and ethical expectations of the City of Windsor
- Must be able to recognize and report conduct that is contrary to the City of Windsor's legitimate and ethical considerations.
- Comply with the ethical requirements of the professional standards selected by the AG under the AG By-law (s.9), any applicable professional designation requirements, and related ethics training.
- Adhere to the confidentiality and non-compellability provisions set out in the AG By-law (s.29–30).

RESPONSIBILITY

The AG's responsibilities and accountability are defined through the appointment of an AG by the City of Windsor under the *Act*, and the AG By-law, and include all activities that encompass:

- The examination and evaluation of the adequacy and effectiveness of the system of internal controls; and,
- The quality of performance in carrying out assigned responsibilities and operational activities.

The AG has responsibility to:

- Develop and submit an Annual Audit Plan to City Council each year, using an appropriate risk-based methodology, in accordance with the AG By-law (s.16).
- Implement the Annual Audit Plan as approved by City Council.
- Propose amendments to the annual Work Plan and projects. Amendments must be brought forward to City Council for approval.
- Maintain professional resources with staff and, where appropriate, additional resources with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this Charter and the AG By-law (s.24–27).
- Evaluate and assess important merging/consolidating functions and new or changing services, business units, processes, systems, operations, and control processes coincident with their development, implementation, and/or expansion.
- Evaluate the reliability and integrity of operational and financial information and the means used to identify, measure, classify, and report such information.

- Evaluate the systems established to ensure compliance with policies, plans, procedures, laws, and regulations which could have a significant impact on the organization.
- Evaluate the means of safeguarding assets and, as appropriate, verify the existence of such assets.
- Evaluate the effectiveness and efficiency with which resources are employed.
- Evaluate operations or programs to ascertain whether results are consistent with established objectives and goals.
- Evaluate and report on risk management processes, significant risk exposures and control issues.
- Consider fraud risks during the planning of audits and remain alert to deficiencies or indicators suggesting potential fraud, determine whether further action is required, and refer matters for investigation as appropriate.
- Assist, as appropriate, in the investigation of suspected fraudulent activities within the organization in accordance with the AG's responsibilities for the Fraud and Waste Hotline (AG By-law s.22–23), and notify City Council of results where required.
- Issue periodic reports summarizing results of audit activities to City Council, and inform Administration as appropriate.
- Keep Council informed of emerging trends and successful practices in ~~internal~~ public sector auditing.
- Provide audit measurement goals and results to City Council.
- Coordinate the AG's plans and efforts with those of the external auditors to avoid duplication of audit efforts and to optimize audit coverage.
- In discharging the AG's responsibilities or at the request of management, as appropriate, provide advice to management that add value and improve an organization's governance, risk management, and control processes without the AG assuming management responsibility.
- Execute a quality assurance and improvement program to ensure effective operation of audit activities and report the results annually to City Council, consistent with the standards selected by the AG under the AG By-law (s.9).

INDEPENDENCE AND OBJECTIVITY

The AG is required to perform his or her responsibilities in an independent manner. He or she is required to be objective in accordance with the professional standards selected by the AG under the AG By-law (s.9).

In order to ensure maintenance of the AG's independence and objectivity, the AG will remain free from interference by any element of the Corporation, including matters of audit scope, procedures, frequency, timing, or report content (AG By-law s.10–11).

To provide for the organizational independence—the AG shall report directly and exclusively to City Council in accordance with the AG By-law (s.10). The CAO may provide logistical coordination and administrative support but shall not exercise supervisory authority or influence over the AG's work (s.10–11).

To ensure objectivity, the AG shall not implement procedures or controls, develop records, or engage in any activity that would impair their objectivity. To assist management in discharging their responsibilities, the AG may advise management in the formulation of policies and procedures, or the development of new systems. However to remain independent and objective, such advice will be in an advisory capacity, with final decisions and implementation being the responsibility of appropriate management.

The AG shall not have direct responsibility or authority over any activities subject to audit or investigation. The AG will attest to the organizational independence of the Office of the Auditor General and identify any unwarranted restrictions on audit scope, communications, access, and resources, including personnel and externally contracted resources in the AG's annual report to Council, at least annually.

The AG shall operate independently and separately from the Ombudsman and the Integrity Commissioner, as required under the AG By-law (s.31).

REPORTING AND MONITORING

The AG will submit to Council:

1. An Annual Audit Plan for approval by City Council, developed using a risk-based methodology and informed by input from the Mayor, Members of Council, Administration, and other relevant stakeholders, in accordance with the AG By-law (s.16). The AG will communicate status updates and plan changes to City Council for approval.-Any significant deviation from the approved Work Plan, including modifications made by the AG based on merit and the AG powers, will be communicated to Council through periodic updates.
2. A written report will be prepared and issued following the conclusion of each audit engagement and, following discussion with management, will be distributed to City Council. To ensure management feedback and to encourage management participation in the process, the audit report will include management's response and corrective action taken or to be taken in regard to the specific findings and recommendations, including timetable of anticipated completion.
3. A written report will be prepared based on validation of management's corrective action plan closure and summary status for all unresolved findings (those open as of the prior report as well as the new ones raised in the period).
4. An annual report on the audit activities conducted during the preceding year will be submitted to City Council in accordance with the AG By-law (s.19–20).
5. Immediate communication of any suspected or known instances of fraud will be made to City Council in accordance with the AG By-law and Fraud and Waste Hotline responsibilities (s.22–23).

Any ethical concerns raised by personnel or contractors within the Office of the Auditor General shall be reported directly to the AG. Concerns relating specifically to the conduct of the AG shall be escalated directly to City Council, consistent with the oversight authority in the AG By-law (s.10–12). Internal escalation guidance may be maintained administratively by the Office of the Auditor General.

STANDARDS

The Office of the Auditor General is governed by the professional auditing standards selected by the AG in accordance with the AG By-law (s.9). At the commencement of each term of appointment, the AG shall select either:

- the International Standards for the Professional Practice of Internal Auditing (IIA Standards), or
- the Generally Accepted Government Auditing Standards (GAGAS).

The selected standard will apply to all work of the Office of the Auditor General for the entirety of the AG's term.

The AG shall meet all mandatory requirements of the selected standard (IIA Standards or GAGAS), including ethical principles, quality assurance requirements, documentation standards, and external review obligations.

The AG may, at his or her discretion, apply additional frameworks or guidance—including public sector audit guides or methodologies—on individual projects where appropriate. Such supplementary guidance shall not override the Office-wide standard selected under the AG By-law.

The AG shall employ established and proven frameworks, methodologies and practices that support the effective performance of duties under the AG By-law and the selected professional standard.

ENQUIRIES

Enquiries about this Charter should be directed to the AG, or a designate within the Office of the Auditor General.

APPROVAL

Modifications to the Auditor General Charter must be:

1. In compliance with the Act and the City of Windsor AG By-law.
2. Based on the annual review and-approved by City Council.

SCHEDULE 1: DELEGATION OF POWERS AND DUTIES TO INTERNAL AUDIT PERSONNEL

Under the Act, section 223.19 (5) the AG has the ability to delegate powers and duties while also retaining those powers and duties (section 223.29 (6)). The AG hereby delegates the following powers and duties conferred upon them through the Act and the AG By-law 172-2025 to personnel of the Office of the Auditor General:

Duty to Furnish: 223.20 (1) The duty to furnish information, as required under s.21 of the AG By-law and s.223.20(1) of the Act, is delegated to personnel of the Office of the Auditor General for the purpose of obtaining information necessary to perform duties under Part V.1 of the Act.

Access to Records: 223.20 (2) The authority to access records as required under s.21 of the AG By-law and s.223.20(2) of the Act is delegated to personnel of the Office of the Auditor General for the purpose of carrying out their assigned duties.

Duty of Confidentiality:223.22(1)-All personnel of the Office of the Auditor General shall preserve confidentiality in accordance with s.223.22(1) of the Act and s.29 of the AG By-law.

Testimony: 223.23 All personnel of the Office of the Auditor General shall be considered non-compellable witnesses in accordance with s.223.23 of the Act and s.30 of the AG By-law.

Further, the AG may delegate operational aspects of powers and duties associated with scope, authority, access and support, independence and objectivity, reporting and monitoring, and standards to personnel of the Office of the Auditor General, in accordance with the delegation authority permitted under the Municipal Act and the AG By-law (s.24–27). The AG retains full responsibility and accountability for all delegated duties.

Auditor General for the Corporation of the City of Windsor

Date



Committee Matters: SCM 57/2026

Subject: 2026 Auditor General Charter Amendments (Alignment with Auditor General By-law 172-2025)

That City Council **APPROVE** the revised Auditor General Charter, attached as Appendix A, to ensure alignment with the Auditor General By-law (2025); and

That City Council **RECEIVE** the redlined comparison document, attached as Appendix B, for information.

Clerk's File: AF/14508

Office of the Auditor General

Memorandum to City Council

To: Members of City Council

From: Christopher O'Connor, Auditor General

Date: January 27, 2026

Subject: 2026 Auditor General Charter Amendments (Alignment with Auditor General By-law 172-2025)

Draft Auditor General Recommendation for Council's Consideration:

THAT City Council APPROVE the revised Auditor General Charter, attached as Appendix A, to ensure alignment with the Auditor General By-law (2025).

Report Summary

City Council approved (CR429/2025) Bylaw 172-2025 - A By-Law to Establish the Mandate and Responsibilities of the Auditor General - City Wide. By-law 172-2025 established a comprehensive statutory framework governing the mandate, independence, authority, reporting structure, and operational powers of the Auditor General.

As part of the Auditor General's annual Charter review, updates are required to ensure the Auditor General Charter is fully aligned with the By-law, remove outdated provisions, modernize terminology, and reflect the enhanced statutory framework now in place.

This report presents the revised Auditor General Charter for Council approval.

Purpose

The purpose of this memorandum is to present the revised Auditor General Charter to City Council for approval as part of the annual Charter review and to ensure alignment with the Auditor General By-law (2025).

Background

The Auditor General Charter was adopted by City Council in 2019 to define the purpose, authority, responsibilities, and accountability of the Auditor General. The Charter requires periodic review and updating to ensure it remains current with legislative requirements and professional standards. The last annual review and update was presented to Council in February 2025. This report summarizes key elements of the 2026 annual charter review.

Further, City Council has subsequently enacted the Auditor General By-law (2025) (By-law 172-2025), establishing a comprehensive framework for the governing responsibilities, independence, authority, reporting structure, and operational powers of the Auditor General. The introduction of this By-law requires corresponding updates to the Charter to ensure consistency with the statutory framework, modernize terminology, remove outdated references, and clarify authority, independence, and reporting relationships.

The introduction of this By-law requires updates to the Charter to ensure alignment, modernize terminology, remove outdated references, and reflect the enhanced statutory structure.

Discussion

As part of the annual Charter review and the implementation of the Auditor General By-law (2025) (By-law 172-2025), the following updates are required:

a) Independence and Reporting

- Charter now states that the Auditor General reports directly and exclusively to City Council, in alignment with the By-law.
- All references to former committees (e.g., CSSC) removed.

b) Annual Audit Plan Requirements

- Annual Audit Plan submitted for Council approval per s.16 of the By-law.
- Only the Auditor General may amend the Plan (s.17).
- Council may add items with a two-thirds vote (s.18).

c) Standards

- The AG must now select one governing standard (IIA or GAGAS) at the outset of each term (s.9).
- Charter updated to reflect this requirement.

d) Office Authority

- Charter incorporates the AG's new authority to establish the Office of the Auditor General, including management of staffing, delegation, and administrative policies (s.24–27)

e) Fraud and Waste Hotline

- Charter updated to reflect statutory responsibility for Hotline execution and the 10-year limit on allegations (s.22–23).

f) Confidentiality and Non-Compellability

- Charter now acknowledges statutory confidentiality requirements and non-compellability protection (s.29–30).

g) Cleanup of Outdated Provisions

- Removal of legacy internal audit terminology, references to CAO approvals, and multi-year internal audit plans.
- Updated delegation language to reflect AG-only authority.

A clean version of the updated Charter is attached in the appendices as well as an summary analysis of the changes.

Risk Analysis

Failure to update the Charter may result in:

- Misalignment between the Charter and the Auditor General By-law (2025)
- Governance ambiguity

- Reduced clarity around reporting relationships
- Potential interference with independence
- Reduced clarity for Administration regarding access, confidentiality, and responsibilities
- Misalignment between the Auditor General Charter, the Auditor General By-law, and the existing Auditor General services agreement

Updating the Charter mitigates these risks and ensures consistent statutory alignment.

Consultation

Consultation occurred with:

- Consultation occurred with City Administration through established administrative coordination processes, including internal circulation by the designated administrative contact.
 - Office of the Auditor General personnel (internal alignment)
-

Conclusion

The updated Auditor General Charter reflects both the legislated requirements under Part V.1 of the Municipal Act and the strengthened governance framework established under the Auditor General By-law (2025). It ensures proper alignment, operational clarity, and independence for the Auditor General function.

Appendices / Attachments

- **Appendix A – Revised Auditor General Charter**
- **Appendix B – Summary of Amendments and Rationale**

Appendix A – Revised Auditor General Charter (Clean Version)

This appendix provides a clean copy of the revised Auditor General Charter as part of the annual review and to ensure alignment with the City of Windsor Auditor General By-law (2025).

By virtue of the authority provided to a municipality in s. 223.19 of the *Municipal Act, 2001*, S.O. 2001, c. 25, (the "Act") The Corporation of the City of Windsor ("City of Windsor") appointed an Auditor General (the "AG") on September 23, 2019 by Council Resolution CR485/2019, and subsequently established the position and duties through the City of Windsor Auditor General By-law (2025).

The purpose, scope, authority, responsibilities and accountability of the AG for the City of Windsor are described in this Auditor General Charter (the "Charter") and shall be interpreted in a manner consistent with the Auditor General By-law (2025) and Part V.1 of the Municipal Act.

This Charter shall be periodically reviewed and updated, in consultation with City Council by the Auditor General and presented to City Council for endorsement where required under the Auditor General By-law.

OVERVIEW

The AG is responsible for assisting the City of Windsor in holding itself and its administrators accountable for the quality of stewardship over public funds and for the achievement of value for money in municipal operations. The AG will carry out its their responsibilities by providing objective and independent assessment, advice and assurance with respect to governance, risk management, accountability, and performance. The role of the AG is not only to identify cost savings. When selecting audit projects, the AG attempts to balance audit work that will identify opportunities for cost reductions, loss avoidance, increased revenues, improved revenue collection, enhanced efficiency and effectiveness, and improvements to major control systems.

While cost savings may result from the work conducted by the AG, of equal importance is the work conducted to safeguard the City of Windsor resources and ensure proper use of public funds. Recommendations relating to the improvement of internal controls and the quality of stewardship over public funds are an important part of the AG's work but are not easily quantifiable. Reports which have no apparent immediate financial benefit may nevertheless have significant other long-term benefits to the City.

The AG also has the responsibility to oversee Fraud and Waste Hotline in accordance with the Council-approved protocol and the requirements set out in the Auditor General By-law (2025), including the 10-year limit under s.23.

If City Council establishes an Audit Committee by by-law, the Auditor General may report through that Committee; however, City Council remains the sole oversight and reporting authority under the Auditor General By-law (s.10).

REPORTING

The AG for the City of Windsor shall report directly to City Council in accordance with the Auditor General By-law (2025). The AG shall submit the Annual Audit Plan, audit reports, findings-validation reports, and any status updates directly to City Council as required under sections 10, 16, 19, and 20 of the Auditor General By-law.

All personnel within the Office of the Auditor General shall report to and be directed by the Auditor General, pursuant to the authority granted under Sections 24–27 of the Auditor General By-law. The Auditor General may delegate

powers and duties permissible under the Municipal Act and the Auditor General By-law to personnel of the Office, including Scope, Duty to Furnish Information, Access to Records, Confidentiality, and Testimony (see Schedule 1).

PURPOSE

The purpose of the AG is to provide independent, objective assurance and advice designed to add value and improve the City of Windsor's operations. Independence is mandated by the *Act* and carried out in accordance with the professional standards selected by the Auditor General in accordance with the Auditor General By-law (2025), Section 9. The AG will collaborate with the City of Windsor management and help the City of Windsor accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, and control processes.

In addition to these primary services, the AG shall provide guidance to improve the effectiveness of controls, examine suspected fraudulent or irregular activities, and provide advisory services to assist with the improvement of operational activities in a manner consistent with the Auditor General By-law, including responsibilities related to the Fraud and Waste Hotline (s.22–23).

SCOPE

The scope of the AG is defined each year through the Annual Audit Plan submitted to City Council in accordance with the Auditor General By-law (2025, s.16) and includes all audit activities to assist City Council and the Corporation in determining whether the City of Windsor's network of governance, risk management, and control processes, are adequate and functioning in a manner to ensure:

- Risks are appropriately identified and managed.
- Interaction with the various governance groups occurs as needed.
- Significant financial, managerial, and operating information is accurate, reliable, and timely.
- Employees' actions are in compliance with policies, standards, procedures, and applicable laws and regulations.
- Interactions and arrangements with third parties, including external parties, are in compliance with policies, standards, procedures, and applicable laws and regulations.
- Resources and assets are acquired economically, used efficiently, and adequately safeguarded.
- Operations and initiatives are conducted to deliver results that are consistent with established objectives and goals.
- Quality and continuous improvement are fostered in the City of Windsor's control process.
- Legislative or regulatory compliance issues impacting the City of Windsor are recognized and addressed appropriately.

Opportunities for improving management control, financial and operating results, and the City of Windsor's structure or performance may be identified during audits. To fulfill its objective of adding value and improving the City of Windsor's operations, the AG will validate findings and recommendations with the appropriate level of management and obtain management responses and action plans to include in reports.

City Council receives the Annual Audit Plan as submitted by the Auditor General, may add items to the Plan by a two-thirds vote (By-law s.18), and may not amend or delete items proposed by the Auditor General (By-law s.17).

ACCOUNTABILITY

The AG, in the discharge of his/her duties, shall be accountable to City Council as the sole oversight authority under the Auditor General By-law (2025, s.10) to:

- Provide coverage of the adequacy and effectiveness of the City of Windsor's processes for controlling its activities and managing its risks.
- Report important issues related to the processes for managing risk and controlling the activities of the organization, including potential improvements to those processes, and provide information concerning such issues through resolution. This includes coverage of risk management and governance practices.
- Periodically provide information on the status and results of the Annual Audit Plan and the sufficiency of Office of the Auditor General resources. This includes ensuring the resources are sufficient in amount and competency to cover the risks in the Annual Audit Plan.
- Coordinate with and provide coverage of other control and monitoring functions (risk management, governance, compliance, security, legal, ethics, environmental).
- Coordinate with external audit.
- Along with management, establish a follow-up process to track and monitor the effective implementation of management actions related to important issues and recommendations.

In accordance with the Auditor General By-law (s.17-18):

- Only the Auditor General may amend the Annual Audit Plan.
- City Council may add items to the Annual Audit Plan by a two-thirds vote.
- City Council may not delete or amend items proposed by the Auditor General.

AUTHORITY, ACCESS AND SUPPORT

The AG may exercise the powers and shall perform the duties with respect to the City of Windsor's:

1. departments,
2. local boards,
3. controlled corporations, and
4. grant recipients (where the grant received is directly or indirectly from the municipality, a local board or a municipally-controlled corporation for grants received 2006 or later).

The responsibilities of the AG do not include those matters for which an auditor is responsible under 296(1) of the *Act*. The AG's responsibilities do not include annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit.

As per the *Act*, the AG shall exercise authority in accordance with Part V.1 of the Municipal Act and the City of Windsor Auditor General By-law (2025)

As per the *Act*, the City of Windsor, its local boards, municipally controlled corporations, and grant recipients shall provide the AG, with all information and access required under the Auditor General By-law (s.21), including information regarding their powers, duties, activities, organization, financial transactions and methods of business as the AG believes to be necessary to perform his or her duties.

As per the *Act*, the AG is entitled to have unrestricted access to all books, accounts, financial records, electronic data, reports, files, and property belonging to or used by the City, local boards, municipally controlled corporations, or grant recipients, as required under the Auditor General By-law (s.21).

For the purpose of this Charter, the AG's authority extends to any records or information held by external parties where such access is necessary for the performance of duties under the Auditor General By-law.

The AG shall have access to any functions, meetings, records, physical property, and personnel required to carry out their responsibilities. The AG shall handle confidential information by adhering to the same restrictions that apply to the department that manages it.

The AG will have full and free access to City Council.

The Mayor and City Councillors, City of Windsor management and staff shall provide full cooperation, access to records, explanations, assistance, and general facilitation to complete audit endeavours.

The AG shall have the authority to stop, delay or postpone active/ongoing or planned work in order to redirect efforts to conduct projects and analysis when a complaint/allegation is lodged which may have merit.

Any resulting change to the Annual Audit Plan shall be made by the Auditor General in accordance with the Auditor General By-law (s.17), and City Council may allocate additional resources or add items by a two-thirds vote (s.18).

The CAO may provide logistical coordination and support but shall not interfere with the Auditor General's scope, procedures, timing, or reporting, consistent with the independence requirements of the Auditor General By-law (s.10–11).

The Auditor General holds exclusive authority over the operations, staffing, and administration of the Office of the Auditor General under By-law sections 24–27.

ETHICAL CONSIDERATIONS

The AG, and the office (personnel) that he/she oversees:

- is required to perform their work with honesty, professional courage and integrity.
- Must understand, respect, meet and contribute to the legitimate and ethical expectations of the City of Windsor
- Must be able to recognize and report conduct that is contrary to the City of Windsor's legitimate and ethical considerations.
- Comply with the ethical requirements of the professional standards selected by the Auditor General under the Auditor General By-law (s.9), any applicable professional designation requirements, and related ethics training.
- Adhere to the confidentiality and non-compellability provisions set out in the Auditor General By-law (s.29–30).

RESPONSIBILITY

The AG's responsibilities and accountability are defined through the appointment of an Auditor General by the City of Windsor under the *Act*, and the Auditor General By-law (2025), and include all activities that encompass:

- The examination and evaluation of the adequacy and effectiveness of the system of internal controls; and,
- The quality of performance in carrying out assigned responsibilities and operational activities.

The AG has responsibility to:

- Develop and submit an Annual Audit Plan to City Council each year, using an appropriate risk-based methodology, in accordance with the Auditor General By-law (s.16).

- Implement the Annual Audit Plan as approved by City Council, including Council-added items in accordance with the Auditor General By-law (s.18).
- Amend the Annual Audit Plan as required, in accordance with the Auditor General's exclusive authority to amend the Plan (By-law s.17).
- Maintain professional resources with staff and, where appropriate, additional resources with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this Charter and the Auditor General By-law (s.24–27).
- Evaluate and assess important merging/consolidating functions and new or changing services, business units, processes, systems, operations, and control processes coincident with their development, implementation, and/or expansion.
- Evaluate the reliability and integrity of operational and financial information and the means used to identify, measure, classify, and report such information.
- Evaluate the systems established to ensure compliance with policies, plans, procedures, laws, and regulations which could have a significant impact on the organization.
- Evaluate the means of safeguarding assets and, as appropriate, verify the existence of such assets.
- Evaluate the effectiveness and efficiency with which resources are employed.
- Evaluate operations or programs to ascertain whether results are consistent with established objectives and goals.
- Evaluate and report on risk management processes, significant risk exposures and control issues.
- Consider fraud risks during the planning of audits, and remain alert to deficiencies or indicators suggesting potential fraud, determine whether further action is required, and refer matters for investigation as appropriate.
- Assist, as appropriate, in the investigation of suspected fraudulent activities within the organization in accordance with the Auditor General's responsibilities for the Fraud and Waste Hotline (By-law s.22–23), and notify City Council of results where required.
- Issue periodic reports summarizing results of audit activities to City Council, and inform Administration as appropriate.
- Keep Council informed of emerging trends and successful practices in public sector auditing.
- Provide audit measurement goals and results to City Council.
- Coordinate ~~the~~ the AG's plans and efforts with those of the external auditors to avoid duplication of audit efforts and to optimize audit coverage.
- In discharging the AG's responsibilities or at the request of management, as appropriate, provide advice to management that add value and improve an organization's governance, risk management, and control processes without the AG assuming management responsibility.
- Execute a quality assurance and improvement program to ensure effective operation of audit activities and report the results annually to City Council, consistent with the standards selected by the Auditor General under the Auditor General By-law (s.9).

INDEPENDENCE AND OBJECTIVITY

The AG is required to perform his or her responsibilities in an independent manner. He or she is required to be objective in accordance with the professional standards selected by the Auditor General under the Auditor General By-law (s.9).

In order to ensure maintenance of the AG's independence and objectivity, the AG will remain free from interference by any element of the Corporation, including matters of audit scope, procedures, frequency, timing, or report content (By-law s.10–11).

To provide for the organizational independence, the AG shall report directly and exclusively to City Council in accordance with the Auditor General By-law (s.10). The CAO may provide logistical coordination and administrative support but shall not exercise supervisory authority or influence over the Auditor General's work (s.10–11).

To ensure objectivity, the AG shall not implement procedures or controls, develop records, or engage in any activity that would impair their objectivity. To assist management in discharging their responsibilities, the AG may advise management in the formulation of policies and procedures, or the development of new systems. However to remain independent and objective, such advice will be in an advisory capacity, with final decisions and implementation being the responsibility of appropriate management.

The AG shall not have direct responsibility or authority over any activities subject to audit or investigation. The AG will attest to the organizational independence of the Office of the Auditor General and identify any unwarranted restrictions on audit scope, communications, access, and resources, including personnel and externally contracted resources in the AG's annual report to Council, at least annually.

The AG shall operate independently and separately from the Ombudsman and the Integrity Commissioner, as required under the Auditor General By-law (s.31).

REPORTING AND MONITORING

The AG will submit to Council:

1. An Annual Audit Plan for approval by City Council, developed using a risk-based methodology and informed by input from the Mayor, Members of Council, Administration, and other relevant stakeholders, in accordance with the Auditor General By-law (s.16). Any amendments to the Annual Audit Plan shall be made solely by the Auditor General (s.17), and Council may add items to the Plan by a two-thirds vote (s.18). The Auditor General will communicate status updates and plan changes to City Council as appropriate.
2. A written report will be prepared and issued following the conclusion of each audit engagement and, following discussion with management, will be distributed to City Council. To ensure management feedback and to encourage management participation in the process, the audit report will include management's response and corrective action taken or to be taken in regard to the specific findings and recommendations, including timetable of anticipated completion.
3. A written report will be prepared based on validation of management's corrective action plan closure and summary status for all unresolved findings (those open as of the prior report as well as the new ones raised in the period).
4. An annual report on the audit activities conducted during the preceding year will be submitted to City Council in accordance with the Auditor General By-law (s.19–20).
5. Immediate communication of any suspected or known instances of fraud will be made to City Council in accordance with the Auditor General By-law and Fraud and Waste Hotline responsibilities (s.22–23).

Any ethical concerns raised by personnel or contractors within the Office of the Auditor General shall be reported directly to the Auditor General. Concerns relating specifically to the conduct of the Auditor General shall be escalated directly to City Council, consistent with the oversight authority in the Auditor General By-law (s.10–12). Internal escalation guidance may be maintained administratively by the Office of the Auditor General.

STANDARDS

The Office of the Auditor General is governed by the professional auditing standards selected by the Auditor General in accordance with the Auditor General By-law (2025, s.9). At the commencement of each term of appointment, the Auditor General shall select either:

- the International Standards for the Professional Practice of Internal Auditing (IIA Standards), or
- the Generally Accepted Government Auditing Standards (GAGAS).

The selected standard will apply to all work of the Office of the Auditor General for the entirety of the Auditor General's term.

The AG shall meet all mandatory requirements of the selected standard (IIA Standards or GAGAS), including ethical principles, quality assurance requirements, documentation standards, and external review obligations..

The Auditor General may, at his or her discretion, apply additional frameworks or guidance—including public sector audit guides or methodologies—on individual projects where appropriate. Such supplementary guidance shall not override the Office-wide standard selected under the Auditor General By-law.

The AG shall employ established and proven frameworks, methodologies and practices that support the effective performance of duties under the Auditor General By-law and the selected professional standard.

ENQUIRIES

Enquiries about this Charter should be directed to the AG, or a designate within the Office of the Auditor General.

APPROVAL

Modifications to the Auditor General Charter must be:

1. In compliance with the Act and the City of Windsor Auditor General By-law (2025).
2. Based on the annual review and approved by the Auditor General.

SCHEDULE 1: DELEGATION OF POWERS AND DUTIES TO INTERNAL AUDIT PERSONNEL

Under the Act, section 223.19 (5) the Auditor General has the ability to delegate powers and duties while also retaining those powers and duties (section 223.29 (6)). The Auditor General hereby delegates the following powers and duties conferred upon them through the Act and the Auditor General By-law (2025) to personnel of the Office of the Auditor General:

Duty to Furnish: 223.20 (1) The duty to furnish information, as required under s.21 of the Auditor General By-law and s.223.20(1) of the Act, is delegated to personnel of the Office of the Auditor General for the purpose of obtaining information necessary to perform duties under Part V.1 of the Act.

Access to Records: 223.20 (2) The authority to access records as required under s.21 of the Auditor General By-law and s.223.20(2) of the Act is delegated to personnel of the Office of the Auditor General for the purpose of carrying out their assigned duties.

Duty of Confidentiality:223.22(1)All personnel of the Office of the Auditor General shall preserve confidentiality in accordance with s.223.22(1) of the Act and s.29 of the Auditor General By-law.

Testimony: 223.23 All personnel of the Office of the Auditor General shall be considered non-compellable witnesses in accordance with s.223.23 of the Act and s.30 of the Auditor General By-law.

Further, the Auditor General may delegate operational aspects of powers and duties associated with scope, authority, access and support, independence and objectivity, reporting and monitoring, and standards to personnel of the Office of the Auditor General, in accordance with the delegation authority permitted under the Municipal Act and the Auditor General By-law (2025, s.24–27). The Auditor General retains full responsibility and accountability for all delegated duties.

Auditor General for the Corporation of the City of Windsor

Date

Appendix B – Summary of Amendments and Rationale

This appendix summarizes the amendments made to the Auditor General Charter as part of the 2025 annual review and to ensure alignment with the City of Windsor Auditor General By-law (2025).

1. Updates Required Due to the Auditor General By-law (2025)

1.1 Reporting Relationship (s.10–12)

Change:

- Removed references to CSSC and administrative oversight.
- Charter updated to state the AG reports directly and exclusively to City Council.

Rationale:

- Required by the 2025 By-law to strengthen independence and eliminate committee-based oversight.

1.2 Annual Audit Plan Requirements (s.16–18)

Change:

- Removed “rolling three-year plan.”
- Added requirement to submit an Annual Audit Plan to Council.
- Added: Only AG may amend the Plan; Council may add items by 2/3 vote; Council may not delete or modify AG-set items.

Rationale:

- Direct implementation of By-law language.

1.3 Professional Standards (s.9)

Change:

- Removed hybrid IIA/GAGAS framework.
- Added requirement for AG to select one governing standard (IIA or GAGAS) at the start of each term.
- Added rules for project-specific supplemental frameworks.

Rationale:

- Mandatory under the 2025 By-law.

1.4 Fraud and Waste Hotline Responsibilities (s.22–23)

Change:

- Renamed Hotline.
- Added AG responsibility for Hotline operation.
- Added 10-year limit on matters unless Council authorizes otherwise.

Rationale:

- The By-law codifies the AG's Hotline administration role.

1.5 Statutory Confidentiality & Non-Compellability (s.29–30)

Change:

- Added explicit references to confidentiality obligations under Municipal Act s.223.22.
- Added reference to non-compellability under s.223.23 (cannot be forced to testify in civil matters).

Rationale:

- Required to implement sections 29–30 of the By-law.

1.6 Authority to Establish the Office of the Auditor General (s.24–27)

Change:

- Added section detailing AG authority over staffing, delegation, structure, and operational policies.
- Removed CAO's former administrative coordination and oversight role.

Rationale:

- New powers created by the 2025 By-law.

1.7 Access to Information and Records (s.21)

Change:

- Replaced older Municipal Act text with updated By-law wording.
- Added explicit right of access to all records, systems, data, and property.

Rationale:

- Aligns Charter with By-law access rights.

2. Annual Review and Modernization Updates

2.1 Removal of outdated terminology

- Removed “Internal Audit,” “Executive Leadership Team,” “CSSC.”
- Updated terminology to “Office of the Auditor General.”

Rationale:

- Terminology no longer reflects current structure.

2.2 Clarification of roles and responsibilities

- Updated sections to reflect modern audit practices.
- Clarified management’s responsibility for implementation of recommendations.
- Clarified advisory vs. operational roles.

2.3 Updated delegation framework (Appendix A)

- Updated to align with AG By-law delegation powers.
- Changed “Internal Audit personnel” to “Office of the Auditor General personnel.”

2.4 Alignment of ethics and training requirements

- Added reference to ethical obligations under the selected professional standard.
- Added statutory confidentiality obligations.

2.5 Organizational independence reaffirmed

- Clarified that AG must remain free from interference.
- Confirmed separation from Integrity Commissioner and Ombudsman per s.31.

3. Formatting, Clarity, and Consistency Updates

- Streamlined Charter language for readability.

- Consolidated duplicate responsibilities.
- Restructured sections to follow By-law flow.
- Corrected outdated cross-references.
- Updated pronouns, definitions, and administrative references.

BY-LAW NUMBER 72-2026

A BY-LAW TO AMEND BY-LAW NUMBER 172-2025, BEING A BY-LAW TO ESTABLISH THE POSITION AND DUTIES OF THE AUDITOR GENERAL FOR THE CORPORATION OF THE CITY OF WINDSOR

Passed the 27th day of April, 2026.

WHEREAS it is deemed expedient to amend By-law Number 172-2025 of the Council of The Corporation of the City of Windsor, passed the 20th day of October, 2025:

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

- 1. That s.16 be deleted and the following be substituted therefore:
 "16. In each year the Auditor General shall submit an annual audit plan to City Council for approval."
- 2. That s.17 be intentionally deleted in its entirety.
- 3. That s.18 be deleted and the following be substituted therefore:
 "s.18 Despite s.16, Council may amend the annual audit plan from time to time."
- 4. This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

By signing this by-law on April 27, 2026, Mayor Drew Dilkens will not exercise the power to veto this by-law, and this by-law is deemed passed as of this date.

First Reading – April 27, 2026
 Second Reading – April 27, 2026
 Third Reading – April 27, 2026

BY-LAW NUMBER 73-2026

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 27TH DAY OF APRIL, 2026.

Passed the 27th day of April, 2026.

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Windsor at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. The action of the Council of The Corporation of the City of Windsor in respect to each recommendation contained in the Report/Reports of the Committees and the local Boards and Commissions and each motion and resolution passed and other action taken by the Council of The Corporation of The City of Windsor at this meeting is hereby adopted and confirmed as if all such proceedings were expressly in this by-law.
2. The Mayor and the proper officials of The Corporation of the City of Windsor are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the City of Windsor referred to in the preceding section hereof.
3. The Mayor and the City Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the City of Windsor.

This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

By signing this by-law on April 27, 2026, Mayor Drew Dilkens will not exercise the power to veto this by-law, and this by-law is deemed passed as of this date.

First Reading - April 27, 2026
Second Reading - April 27, 2026
Third Reading - April 27, 2026



Committee Matters: SCM 73/2026

Subject: Summary of Outstanding Council Questions as of April 23, 2026

Outstanding Council Questions as of April 23, 2026

Meeting Date	CQ #	Status	Council Member	Department	Question
2/3/2020	CQ 4-2020	Outstanding	Kieran McKenzie	Comm. Human & Health Services	That Administration prepare a comparative analysis of the Affordable Housing frameworks and incentives that are in place in comparable municipalities. To the extent that the data is available the analysis should consider all forms of affordable housing and the composition of the affordable housing marketplace in the communities analyzed.
7/26/2021	CQ 17-2021	Outstanding	Kieran McKenzie	Comm. Corporate Services	Asks that, to promote greater public safety for all people, that Administration work to develop a by-law for Council consideration to provide the City of Windsor with additional tools within the licensing framework for enforcement agencies to address unsafe and illicit activity in hotels and motels across the community that create dangerous and undesirable situations for motel guests, neighbours, and community members alike. The bylaw development process should include consultation process with industry stakeholders and social service providers, social agencies and health providers from both within and external to the City of Windsor as well as any other stakeholder group deemed appropriate by Administration.
1/16/2023	CQ1-2023	Outstanding	Kieran McKenzie	Comm. Economic Development	Asks that given Council's declaration of a Climate Change Emergency informing the need to address climate change through municipal policy frameworks; And further, given the energy capacity challenges and opportunities faced by our community over the short, medium and long term; That Administration report back to Council with proposals for Council consideration to create a Green Energy Community Energy Plan (CIP) with the goal of creating a favourable energy investment climate for sustainable energy proposals.

Meeting Date	CQ #	Status	Council Member	Department	Question
2/13/2023	CQ5-2023	Outstanding	Kieran McKenzie	Comm. Economic Development	<p>Given the significant housing crisis challenging municipalities across Canada, including the City of Windsor And noting, the objective stated by the Government of Ontario to add 1.5 Million home across the province over the next 10 years, including 13,000 in our Community. And Whereas, the City of Windsor has already recognized the benefits of adding housing capacity through Additional Dwelling Units (ADUs) by enacting Planning Act amendments thereby eliminating some barriers to investment.</p> <p>That Administration report back with further options for Council to consider that would include a range of financial tools including (but not necessarily limited to) a targeted Community Improvement Plan or Grant program that would address industry challenges to help promote greater uptake of the opportunity to augment housing stock through investments in ADUs.</p>
2/13/2023	CQ6-2023	Outstanding	Kieran McKenzie	Comm. Corporate Services	<p>That, given the City of Windsor's stated objective in Council's approved Diversity and Inclusion Initiative to: continually take steps to learn and grow as a community and to recognize that "diversity adds to our strength and creates an important opportunity for fostering understanding, acceptance and innovation", and,</p> <p>The City's publicly articulated commitment to an Agency, Board and Committee (ABC) appointments process that is transparent, fair and consistent;</p> <p>That Administration undertake a review of the city's appointment policy, including a comparison to processes and policies adopted in peer municipalities such as (but not limited to) London, Kitchener and Cambridge and report back with options for Council consideration in terms of best practices or improvements that can be made in the context of Equity, Diversity, Inclusion, Transparency and Accountability.</p>

Meeting Date	CQ #	Status	Council Member	Department	Question
2/27/2023	CQ10-2023	Outstanding	Angelo Marignani	Comm. Community Services	That Administration report back to City Council on a collaboration with Detroit City Council in creating a new International Freedom Festival. This world class civic event will promote international investment while improving the quality of life in our city. It will showcase our rich heritage and shared identity of our two cities. The focal point of this new annual festival will be the new Gordie Howe International Bridge, opening in 2024. There is more than a bridge that connects us and it is in our advantage to strengthen these connections.
1/15/2024	CQ1-2024	Outstanding	Gary Kaschak	CAO	Asking that Administration provide a comprehensive report regarding all of the activities, situations, interactions & ramifications involved that occur within our Municipality from having the two current Federal border crossings & soon to be 3 located in our City. All financials, use of City employees & monies involved with Windsor hosting these Federal border crossings are required to be outlined for City Council.
7/8/2024	CQ32-2024	Outstanding	Kieran McKenzie	Comm. Economic Development	Asks that Administration report back on options that will help address scenarios where tenants in rental accommodations in the City of Windsor may be at risk for heat exposure in their dwelling unit.
7/8/2024	CQ33-2024	Outstanding	Renaldo Agostino	Comm. Economic Development	Asks that given over the past month, our downtown has unfortunately seen some long-standing businesses leave their location due to landlord/tenant issues including earlier eviction then may be necessary. Acknowledging that administration is currently undergoing a review of all CIPs, I ask that when the final report comes back, it includes a review of potential CIP options that could help mitigate such situations in the downtown core.
9/9/2024	CQ40-2024	Outstanding	Kieran McKenzie	Comm. Corporate Services	Asks that Administration report back on the open data frameworks we have at the City of Windsor and report back on best practices observed in comparable communities across Ontario.

Meeting Date	CQ #	Status	Council Member	Department	Question
9/23/2024	CQ42-2024	Outstanding	Fred Francis	Comm. Human & Health Services	Asks that Administration report back to City Council with respect to options for homelessness, specifically the logistics and costs for creating tiny home villages, similar as to what has been done in other Ontario cities. This report should also include any pros and cons of doing so, based on best practices and testimonials from the other City's governments, if applicable.
2/10/2025	CQ4-2025	Outstanding	Renaldo Agostino	Comm. Community Services	With the extension of H4 at Water World, it is clear that downtown has lost its community centre. With that being said, I would like administration to investigate partnerships with organizations like the Boys and Girls Club of Canada to open a youth community centre in the core. What would the process be to get a Boys and Girls Club in Windsor? Some of our empty schools would make a perfect location.
4/14/2025	CQ5-2025	Outstanding	Angelo Marignani	Comm. Community Services	Asks that given the increasing senior population in Windsor and concerns raised regarding the cost of living for our seniors, could administration provide a report outlining current challenges faced by seniors in our area and potential strategies to mitigate them. Areas of concern are public parks, public transit, utility costs to improve the quality of life for our seniors.
4/28/2025	CQ7-2025	Outstanding	Renaldo Agostino	Comm. Community Services	Our hearts go out to the Filipino community and the City of Vancouver following this weekend's senseless tragedy. In light of this incident, and drawing from my experience hosting similar events, I ask that administration conduct a review of our current event safety planning policies. Specifically, I would like the review to include a risk assessment process for all of our public event spaces. Given my background in managing street closures and public event logistics, I would also like to offer my participation and insights as part of this review process.
5/12/2025	CQ10-2025	Outstanding	Renaldo Agostino	Comm. Community Services	Asks that Administration review our arts funding model, post-Covid. We can see the arts community struggling – what can we do to support more artists in our city?

Meeting Date	CQ #	Status	Council Member	Department	Question
5/26/2025	CQ11-2025	Outstanding	Fred Francis	Comm. Community Services	Asks that Administration please provide to City Council a status report regarding the establishment of an Ojibway National Urban Park and the involvement of both the Federal and Provincial governments in doing so.
5/26/2025	CQ12-2025	Outstanding	Gary Kaschak	Comm. Infrastructure Services	As we are seeing more, anywhere from 8 to 12 individuals living in a single residence, with each person having their own vehicle, and in some cases using and parking commercial vehicles on city streets also, it has caused a strain to the on-street parking availability and system. Asks that Administration provide a report with options to alleviate the above situations, and in that report, can Administration also advise of the potential of a City By-law allowing, for example, only 4, 5, or 6 vehicles maximum at a residence. Any vehicles over and above a number that Administration and City Council choose would be subject to a yearly fee per vehicle to be paid, or the amount added to their property tax bill.
7/14/2025	CQ13-2025	Outstanding	Renaldo Agostino	Comm. Human & Health Services	Asks that as the landscape of social challenges continues to evolve, particularly with anticipated legislation such as Bill 6 and pending changes to federal laws, I am calling on our administration — including Health and Human Services, Community Housing, Parks and Recreation, and, certainly not limited to, the Windsor Police Service — to proactively develop a comprehensive strategy to address the growing concern of open-air drug use in our downtown core and across the city. This is a complex issue that demands coordinated and compassionate action. It affects residents, businesses, and vulnerable individuals alike. I believe it's time for a broader community conversation: What more can we all do — together — to respond to this challenge?

Meeting Date	CQ #	Status	Council Member	Department	Question
7/14/2025	CQ15-2025	Outstanding	Renaldo Agostino	Comm. Corporate Services	Asks that administration review the current bylaws and regulations concerning mobile food vendors and food trucks. The mobile food industry has evolved significantly in recent years, and I believe there may be opportunities to modernize our policies to better support these small businesses while continuing to meet the needs of the community. A review could help identify potential areas for increased flexibility and opportunity, such as operating locations, hours, permitting processes, or event participation. Supporting a thriving food truck sector could also enhance our local economy, increase access to diverse food options, and contribute to a vibrant public space.
9/8/2025	CQ16-2025	Outstanding	Angelo Marignani	Comm. Infrastructure Services	Countdown timers on traffic signals improve safety for pedestrian and drivers. Asks Administration what can we do as a city to incorporate this safety tool, such as new construction retrofit programs or funding allotments with a dedicated budget and asks Administration to report back regarding a feasibility study on the cost, timeline, and the logistics of a citywide implementation plan and outlining a phased in approach for installing countdown timers on our traffic signals.

Meeting Date	CQ #	Status	Council Member	Department	Question
9/8/2025	CQ17-2025	Outstanding	Renaldo Agostino	Comm. Corporate Services	<p>Residents and business owners in the downtown core have recently reported troubling and violent incidents occurring near both existing and newly opened pharmacies that operate as methadone clinics, Asks that Administration be directed to conduct the following research and report back to inform Council's understanding of how other jurisdictions manage access to methadone treatment while addressing community impacts:</p> <ol style="list-style-type: none"> 1. The number of methadone (opioid therapy) clinics operating in each comparable Ontario municipality, including those located in downtown areas; 2. Any special considerations, zoning provisions, licensing requirements, by-laws, or moratoriums associated with methadone clinics in those municipalities; 3. The process and regulatory framework required to open a methadone clinic, including the roles of municipal, provincial, and federal authorities; 4. Municipal by-laws or other tools, if any, that require review of proposed clinic locations prior to opening; 5. Regulations or notification requirements in place to inform nearby residents and business owners when a proposed pharmacy includes methadone treatment services. <p>And asks THAT the report include a comparative summary of municipal approaches and identify potential policy considerations that may apply locally.</p>

Meeting Date	CQ #	Status	Council Member	Department	Question
9/8/2025	CQ18-2025	Outstanding	Renaldo Agostino	Comm. Infrastructure Services	<p>Asks that due to the growing concern regarding the operation of electric motorcycles, scooters, and similar vehicles that are not licensed by municipalities or the province, with these vehicles increasingly being operated at high speeds on city streets, sidewalks, and trails, creating safety hazards for pedestrians, cyclists, and other road users and increasing the risk to public safety; Administration be directed to prepare a report outlining:</p> <ol style="list-style-type: none"> 1. The current regulatory framework governing electric motorcycles, scooters, crotch rockets and similar vehicles at the municipal and provincial levels 2. The enforcement tools presently available to municipalities, and any limitations that exist; 3. Best practices or approaches from comparable Ontario municipalities in addressing these vehicles; 4. Recommendations for advocacy to the Province of Ontario, including potential legislative or regulatory changes, to ensure municipalities are equipped to regulate and enforce the safe use of such vehicles; 5. Short-term options available locally to mitigate risks to residents while broader regulatory options are researched. <p>What can we do?</p>
10/20/2025	CQ20-2025	Outstanding	Kieran McKenzie	Comm. Economic Development	<p>Asks that given the uncertainty in the automotive and manufacturing sector as it relates to bilateral trade and integrated supply chains impacting workers and businesses in Windsor Essex, Administration be directed to engage Invest Windsor Essex and other regional Economic Development partners, including, but not limited to, the Regional Chambers of Commerce and the County of Essex, to identify Tariff related risk to the regional manufacturing sector and through this engagement recommend an appropriate advocacy strategy and policy recommendations for consideration to help mitigate the impacts to our regional economy, jobs and investment.</p>

Meeting Date	CQ #	Status	Council Member	Department	Question
11/10/2025	CQ21-2025	Outstanding	Gary Kaschak	Comm. Human & Health Services	As per recent media reports, I ask Administration to provide a report on the methods and strategies that St. Thomas, Ontario has completed recently to their reported 'cracking the code in solving homelessness'. An analysis of their methods and amounts of City finances incurred in doing this would be beneficial for Windsor City Council. As well, the amounts they received from upper level of governments in their endeavour should be provided.

Meeting Date	CQ #	Status	Council Member	Department	Question
1/12/2026	CQ1-2026	Outstanding	Renaldo Agostino	Comm. Economic Development/Deputy CAO	<p>Windsor residents continue to face serious housing pressures—not only in affordability and availability, but also in the shortage of attainable, family-sized housing that allows families, seniors, and working households to remain in our community. As Council continues to look for practical and community-focused ways to address Windsor’s housing shortage, it is important to understand how the City’s role in planning policies, procedures, and approvals can support the delivery of privately built housing, including both rental housing and small-scale condominium developments that provide attainable ownership opportunities for residents. □</p> <p>Asks that Administration report back on the funding and tools that are available at the provincial and federal level including the new Build Canada Homes Agency to support community, non-profit and private housing development in Windsor. Included in this, could administration report back on how these program requirements align with City of Windsor planning and zoning requirements such as minimum unit requirements or affordability thresholds to ensure a streamlined application process and remove barriers to access these programs.</p> <p>Additionally, can administration investigate and report back a summary of current municipal incentives and programs that are available in other comparable cities and municipalities including: capital grants, planning fast tracking, tax incremental financing, fee and charge waivers, and specialized programs like multi-unit residential acquisition (MURA) programs or formal land banking and transfers.</p>
2/9/2026	CQ2-2026	Outstanding	Mark McKenzie	Comm. Infrastructure Services	Asks that Administration report back on the feasibility of revenue sharing agreements with BIAs that would direct a percentage of parking meter and municipal lot revenues generated within each BIA boundary back to that BIA.

Meeting Date	CQ #	Status	Council Member	Department	Question
2/9/2026	CQ3-2026	Outstanding	Renaldo Agostino	Comm. Corporate Services	<p>At its February 5, 2026 meeting, the Windsor Essex County Board of Health passed a resolution emphasizing the need for municipalities to implement licensing frameworks that ensure the Health Unit is immediately notified when new food premises, personal service settings, and tobacco/vapour retailers plan to open, allowing them to be identified and tracked from the outset.</p> <p>Given that the City of Windsor is the only local municipality with such a licencing and registration framework in place, I ask that administration report back on how this existing framework could be leveraged or expanded for the purpose of protecting the health and well-being of city residents through strengthened coordination with the Windsor-Essex County Health Unit. Specifically,</p> <ul style="list-style-type: none"> • Ensuring new food premises, personal service settings, and vape retailers are registered with the city so that the WECHU is informed when they open. • Exploring how Windsor's existing tobaccoconist licensing model can be adapted and applied specifically to vapour product retailers, ensuring consistent identification, notification, and enforcement for these higher risk, youth sensitive businesses in alignment with the Board of Health resolution.
2/9/2026	CQ4-2026	Outstanding	Frazier Fathers	Comm. Infrastructure Services	<p>Asks that Administration report back to the Environment, Transportation and Public Safety Committee on the incremental cost differences of including permanent traffic calming measures as part of the local and residential road rehabilitation and repair project and programs. As part of this report, a scan of comparable municipalities traffic calming strategies on residential and local roads and their funding mechanisms should be included.</p> <p>Finally, the report should include the development of a framework to identify the types of traffic calming strategies that would be appropriate for these roads considering the types of rehabilitations/reconstruction that are planned annually.</p>

Meeting Date	CQ #	Status	Council Member	Department	Question
2/23/2026	CQ5-2026	Outstanding	Renaldo Agostino	Comm. Corporate Services	Asks that given the continuous surge in copper theft targeting critical infrastructure in our region – including the January 2026 vandalism of the Malden Park toboggan hill lights, and noting that Bell Canada identifies Windsor as a “hotspot” for telecommunications tampering, will Administration review the feasibility of a Salvage Yard By-law similar to Brantford’s by-law 37-2024, which prohibits cash payments by scrap yards, which requires every payment must be traceable by e-transfer or check. Also asks if Administration would consider the possibility of creating a permit system for the sale of precious metals requiring traceable identification for all metal sales, and mandatory 24/7 reporting to Windsor Police every time high risk items such as copper tubing or manhole covers are sold to scrap yards. Also, will the city consider joining the province-wide advocacy campaign calling for a consistent Ontario-wide scrap metal statute to prevent jurisdictional ‘leaking’ of stolen goods?
2/23/2026	CQ6-2026	Outstanding	Mark McKenzie	Comm. Corporate Services	Asks that Administration prepare a report outlining options to update Windsor’s Public Spaces by-law, including potential measures to address open drug use, panhandling by or on roads, loitering in bus shelters, putting up tents or other shelters, and other behaviours impacting the safety and enjoyment of public spaces. The report should look at other municipalities, including but not limited to, the City of Edmonton, and should include legal considerations, enforcement implications, and recommendations.

Meeting Date	CQ #	Status	Council Member	Department	Question
3/30/2026	CQ7-2026	Outstanding	Renaldo Agostino	Comm. Human & Health Services	Asks that Administration review the centralized housing registry with those of comparator regions and neighbouring municipalities to determine if there are minimum age thresholds in seniors buildings, and further to review priority sequence of applicants, whether applicants need to show evidence of residency for a period of time before becoming eligible to apply to our list, for example you must show that you have been in Windsor for a minimum period before you can apply and whether residents with arrears from a prior tenancy are eligible to reapply for community housing.
3/30/2026	CQ8-2026	Outstanding	Angelo Marignani	Comm. Infrastructure Services	Asks that Administration report back to Council on the feasibility of implementing traffic calming measures on Cypress Avenue, including the analysis of the current traffic volume and a review of specific engineering options to improve safety on this heavy-use corridor.



Council Directives: SCM 72/2026

Subject: Outstanding Council Directives as of April 13, 2026

Date	Resolution	Report No.	Portfolio	Action
2012-12-17	CR293/2012	16287	Corporate Services	That the report of the City Planner dated November 21, 2012 entitled "Exemption from Sandwich Demolition Control By-law 20-2007 — 508, 520, 540, 556, 570, 590, 604, 612, 615, 622, 623, 631, 639, 646, 663, 670, 673, 686, 704, 710, 718, 724, 730, 738, 744, 750, 753, 758-760, 759, 765, 764, 769, 772, 777, 778, 781, 784, and 790 Indian Road, 812 and 862 Mill Street, and 764, 770, 780 and 788 Rosedale Avenue" BE DEFERRED as requested by the Canadian Transit Company, to allow for further discussions with administration on this matter.
2018-03-26	CR155/2018	C 52/2018	Economic Development	THAT City Council APPROVE all required expenditures to complete the deliverables of the demolition and development of 6700 Raymond Avenue, as per CR366/2017, and... That once the tender results are known that a report be submitted to City Council relative to the award of the contract and identifying a funding source for any projected funding shortfalls that may arise.
2018-09-17	CR503/2018	S 122/2018	Community Services	That the report of the Manager Parks Development, dated July 20, 2018, responding to CQ27-2017 regarding first responders signage for parks, BE RECEIVED for information; and,... That Administration BE DIRECTED to develop a wayfinding standards policy based on the results of the Little River Corridor wayfinding signage and markers, as a pilot project, to be brought to City Council for approval.
2020-11-09	CR553/2020	S 53/2020	Economic Development	That Administration BE REQUESTED to give notice of intention to designate the property located at 436 Askin Ave...and, That Administration REPORT BACK to Council regarding initiation of a Heritage Conservation District Area Study for this area; and, that the report include suggestions related to potential boundaries, optional designation of a Heritage Conservation District Study Area Bylaw, timing of the study and funding considerations.
2020-11-23	CR588/2020	C 221/2020	Infrastructure Services	That Council ENDORSE the establishment of a Mandatory Downspout Disconnection Zone for the area bounded by Norfolk St. to the North, Dougall Ave/Howard Avenue to the East and the Herb Grey Parkway to the West and South; and, That a Mandatory Downspout Disconnection Pilot Project, the boundaries to be determined by the City Engineer, BE UNDERTAKEN within the Mandatory Downspout Disconnection Zone with an upset limit of \$250,000 funded by Project ID#7199004 – Sewer Master Plan Implementation Project; and, That the results of the Mandatory Downspout Disconnection Pilot Project BE COMMUNICATED to Council once sufficient data is available;
2020-12-07	CR616/2020	C 54/2020	Finance	...That City Council INDICATES ITS INTENT that the future excess capacity identified in the Development Charges Background Study, dated November 5, 2020, prepared by Hemson Consulting Ltd., shall be paid for by development charges or other similar charges; ... That administration BE DIRECTED to report back at a high level on the economic impact and any perceived impacts on development if Council were to revisit eliminating the industrial exemption.

2021-03-29	CR119/2021	C 220/2020 & C 32/2021	Chief Administrative Officer	That the update from the Senior Manager of Facilities on the Corporate Security Plan and Risk Assessment BE RECEIVED; and further, That City Council APPROVE the hiring of one Temporary Coordinator of Security Services at an estimated cost at \$122,314 to be charged to the Budget Stabilization Reserve, for the development of Corporate security policies, protocols, and a draft implementation plan with options for a centralized Security Division, with a report back to City Council at the 2022 Budget deliberations.
2021-05-03	CR179/2021	C 51/2021	Corporate Services	That the report of the Senior Legal Counsel and Student-at-Law dated April 9, 2021 entitled "Response to CR591/2020 – Cannabis Odour" BE DEFERRED to allow for a further report once the enforceability of the Town of Leamington's Cannabis Regulation By-law is considered by the Superior Court of Justice and the Normal Farm Practices Protection Board, and that the report also include possible enforcement options that would be available for Council's consideration.
2021-05-17	CR213/2021	CMC 8/2021	Economic Development	That the correspondence from Paul Mullins on behalf of Assumption Parish dated April 23, 2021 requesting support from the City of Windsor to be recognized by Parks Canada as a Nationally Significant Historic Site, BE REFERRED to administration for review and a report back to Council for consideration, specifically as it would pertain to the ramifications designation would have on city property.
2021-07-26	CR363/2021	S 71/2021	Economic Development	That Report No. S 71/2021 updating City Council on the use and implementation of the Brownfield Redevelopment Community Improvement Plan (CIP) and tabling issues to be addressed as part of the CIP update BE RECEIVED for information; and, That the City Planner BE DIRECTED to consult with stakeholders regarding potential changes to the Brownfield Redevelopment CIP outlined in Report No. S 71/2021 and prepare any necessary CIP amendments for Council's consideration.
2021-10-04	CR429/2021	S 41/2020 & AI 7/2021 & AI 10/2021	Economic Development	That the report of the Senior Planner – Policy and Special Studies dated February 27, 2021 entitled "Closure of Part of Dodsworth Street, Between Kay Street and Malden Road, Between 5168 and 5180 Malden Road - Applicant: T. Fasan - SAS/5917 - Ward 1" BE REFERRED back to administration to allow administration the opportunity to work with the Applicant to come to an amenable resolution for everyone involved.
2022-04-11	CR150/2022	S 29/2022	Infrastructure Services	That Administration BE AUTHORIZED to initiate a Home Flood Protection Program on a pilot basis; and further, That Administration REPORT BACK to City Council on completion of the pilot program.
2022-04-25	CR184/2022	S 39/2022	Community Services	That the report of the Manager of Culture & Events dated March 15, 2022 entitled "City of Windsor Lancaster Bomber FM 212 Progress Report 2019-2021 – Ward 3" BE RECEIVED for information; and further, That Administration BE DIRECTED to report to City Council regarding a fundraising strategy, a plan for assembly of the aircraft, and options to display the aircraft to the public once the assembly portion has been completed.
2022-09-06	CR374/2022	S 76/2022	Infrastructure Services	That Administration BE REQUESTED to report back to a future meeting of Council to provide a review of the Speed Hump Policy and options to approve the same.
2022-09-06	CR399/2022	C 150/2022	Health & Human Services	That the report of the Coordinator of Housing Administration and Development regarding the Social Services Relief Fund ("SSRF") Phase 5 Windsor Essex Community Housing Corporation Capital Project BE RECEIVED for information, and, ... That the Executive Director of Housing and Children's Services or their designate REPORT to City Council on the outcome of the capital developments;

2023-04-03	B29/2023	C 26/2023	Finance	That Administration BE DIRECTED to report back with regards to the University Avenue West Project # (ECP-14-07) road reconstruction, with information related to Potential Funding or other options that can be utilized to complete the entire road reconstruction, without affecting the current Capital Budget allocations;
2023-01-16	CR8/2023	C 222/2022	Economic Development	That Administration REPORT BACK with a supplemental report providing details on emerging technologies and strategies related to decarbonization of the electrical grid;
2023-02-27	CR106/2023	C 18/2023	Finance	That City Council DIRECT Administration to monitor operations subsequent to the changes implemented as a result of Bill 109, and provide reports on any cross-departmental impacts with recommendations to address those impacts; ... That Administration BE DIRECTED to track all variances and local costs that are required to put the legislation into effect, and that the information BE FORWARDED to a future meeting of Council.
2023-02-27	CR107/2023	C 19/2023	Finance	That report C 19/2023 regarding the More Homes Built Faster Act – Bill 23 BE RECEIVED for information; and further, ... That Administration BE DIRECTED to track all variances and local costs that are required to put the legislation into effect, and that the information BE FORWARDED to a future meeting of Council.
2023-09-05	CR356/2023	C 120/2023	Infrastructure Services	That Council APPROVE bi-weekly garbage collection, weekly organic collection, and bi-weekly leaf and yard waste collection from April until November, and that this service level BE IMPLEMENTED with the next waste collection contract expected to begin in 2025; and, That Administration BE DIRECTED to report back to Council the results of the collection tender(s) and any additional costs related to the new SSO program, once available;
2023-09-05	CR356/2023	C 120/2023	Infrastructure Services	That administration REPORT BACK to Council regarding the implementation of a comprehensive communication plan and process which includes community partners including post secondary institutions and communication mediums for residents who may not speak English.
2023-09-05	CR359/2023	C 69/2023 & S 82/2023 & AI 12/2023	Infrastructure Services	That Administration BE DIRECTED to issue a Request for Proposal for curbside garbage collection and optional bidding for alley garbage collection in the alleys that garbage collection is being provided currently; and, That Administration BE DIRECTED to report back to Council the results of the collection Request for Proposal and any additional costs related to the new SSO program, once available;
2023-10-30	CR433/2023	S 118/2023	Health & Human Services	That the report of the Manager, Homelessness and Housing Support in response to CQ 20- 2023 Feasibility of Expanding Outreach Services and 311 Operating Hours BE RECEIVED for information; and, ... That City Council DIRECT Administration to report back to Council with more data and information about the impact of recent improvements to the Homelessness Street Outreach team's schedule and after-hours homelessness response initiated through 311, before deciding if further expansion is needed;
2023-10-30	CR433/2023	S 118/2023	Health & Human Services	That administration BE REQUESTED to report back to the Community Services Standing Committee, as to how the City will attempt to draw the various organizations together in an effort to collaborate and capitalize on the programs that they are prepared to offer.

2023-11-27	CR461/2023	C 168/2023	Economic Development	That the report from the Senior Economic Development Officer requesting a Letter of Support for intercity passenger rail service BE RECEIVED FOR INFORMATION; and further, That City Council ENDORSE a Letter of Support from the Mayor to the Minister of Transport supporting the proposed Amtrak- VIA Rail Intercity Passenger Rail Connection; and further, That City Council AUTHORIZE Administration to represent the City of Windsor at future stakeholder meetings for this project; and further, That Administration BE DIRECTED to report status updates to City Council as soon as is practical.
2023-11-27	CR471/2023	S 31/2023	Infrastructure Services	That the report of the Manager of Homelessness and Housing Support and the Deputy Licence Commissioner, dated July 24, 2023 entitled "Response to Council Decision ETPS 942 – Options for Addressing Panhandling - City Wide" submitted in response to direction provided through Council Decision ETPS 942 BE RECEIVED for information; and, That Administration REPORT BACK with infrastructure related strategies to discourage unsafe behaviours in the public roadway.
2023-11-27	CR491/2023	C 141/2023	Economic Development	That City Council SUPPORT the Administrative recommendation to not provide Municipal Support Resolutions at this time for non-storage installations as part of the IESO LT1 RFP submission; and That Administration BE DIRECTED to report back to Council in the event that either of the two projects identified in this report receive an IESO contract award for further consideration for municipal support.
2023-11-27	CR493/2023	C 94/2023	Finance	That administration BE REQUESTED to report back to council after one year of the vacant home tax program being in place to provide information related to the effectiveness and/or opportunities for improvement including the possibility of a repeat offender fee.
2024-01-29	B19/2024	C 188/2023	Economic Development	That with regard to "New Service: Route 250 (Rhodes/Twin Oaks/NextStar Industrial)" that administration BE DIRECTED to report back on the participation or arrangement to assist with transit funding by other municipalities or corporations; and, That administration BE DIRECTED to explore opportunities across the community for sponsors to assist with transit funding.
2024-04-22	CR153/2024	S 31/2024	Health & Human Services	That this updated report from the Coordinator, Housing Administration & Policy and the Social Housing Analyst dated February 16, 2024 entitled "Rent Supplement Program Expiries and Mitigation Update - City Wide" BE RECEIVED; and further, That the Executive Director, Housing & Children's Services REPORT BACK on the outcome of the expiring rent supplement and any other mitigation strategies post completion; and, ...
2024-04-22	CR155/2024	S 30/2024	Health & Human Services	That this report of the Acting Manager, Homelessness & Housing Support dated February 16, 2024 entitled "Legislated Five Year Review of the 10-year Housing and Homelessness Master Plan, 2024" BE ACCEPTED; and further,... That the Executive Director of Housing and Children's Services or their designate ENSURES the updated Windsor Essex 10- year Housing and Homelessness Master Plan aligns with the direction set by the Ministry of Municipal Affairs and Housing, addresses local needs and, REPORT BACK to Council to present the updated plan; and further...

2024-04-22	CR158/2024	SCM 75/2024	Economic Development	That the verbal update to Municipal Heritage Register: Strategies in response to Provincial Bill 23 provided by the Heritage Planner BE RECEIVED; and, That the Heritage Planner BE DIRECTED to report back to a future Development & Heritage Standing Committee meeting on the viability of a bylaw for Council consideration aimed at protecting existing Municipal Heritage assets beyond the Province's 2024 deadline; and that should a bylaw be determined viable, TO PROPOSE within the response appropriate language and to report back prior to the Provincial deadline elapsing.
2024-05-27	CR207/2024	CMC 8/2024 7.1.2	Corporate Services	That the letter from Assisted Living Southwestern Ontario dated April 29, 2024, regarding Short-Term Rental Licensing for 11636 Riverside Drive East - Request for Exemption BE RECEIVED for information; and, That administration BE DIRECTED to report back with information related to the possibility of a By-law amendment or exemptions regarding the Short-Term Rental License By- Law, and that this information include considerations for community services providers, not for profit (NFP) groups and other organizations that are looking to provide this service in addition to other services.
2024-05-27	CR236/2024	S 45/2024	Infrastructure Services	...That Council APPROVE the development of a new Ad Hoc Alley Standards Committee as outlined in the report with the deliverables to support Council's goal of developing and enforcing a set of alley standards as amended; and, That the Alley Standards Committee REVIEW and CONSIDER best practices to promote safety and security as an additional deliverable; and, That asset management plans BE INCLUDED in the analysis of activating those alley spaces; and, That administration BE DIRECTED to report back to Council on an annual basis.
2024-06-10	CR248/2024	C 64/2024	Finance	That Council SUPPORT the continuing development, implementation, and monitoring of the EMP to reduce the Corporation's energy consumption and greenhouse gas emissions; and, That Administration REPORT BACK to Council on the development of a Corporate Energy Management Policy, once finalized.
2024-06-10	CR263/2024	S 64/2024	Infrastructure Services	That based on the content and discussion of this Report, City Council DIRECT Administration to develop a "Policy for Municipal Electric Vehicle (EV) Charging Stations"; and,
2024-06-10	CR263/2024	S 64/2024	Infrastructure Services	That City Administration PROVIDE SUPPORTS for the installation of privately- owned EV Charging Infrastructure for residential, commercial, and municipally- owned properties through: a. The support and facilitation of third-party ownership of EV charging infrastructure in municipally-owned parking lots and garages on municipally-owned properties; and, b. Exploring amendments to the Zoning By- law for new residential development; and, c. Exploring amendments to Zoning By-law for new multi-residential and non-residential development; and,
2024-06-10	CR263/2024	S 64/2024	Infrastructure Services	That administration BE REQUESTED to report back with information related to a fee model and enforcement options for not moving vehicles from the charging station after being fully charged.
2024-07-08	CR284/2024	C 72/2024	Finance	That administration BE DIRECTED to request a clarification letter from AMO in terms of moving forward regarding the Built Canada Fund and what it is going to cover, and how sustainable it is for municipalities moving forward.

2024-07-08	CR294/2024	C 73/2024	Finance	That City Council APPROVE the proposed pilot project in partnership with a third-party owner-operator to assess the requirements of public-private partnerships and expanding electric vehicle charging station infrastructure; and, That the Chief Administrative Officer and City Clerk BE AUTHORIZED to enter into an agreement with the partnership herein described as FLO-TELUS for the installation of electric vehicle charging stations at the locations detailed in this report, ... and, That City Council DIRECT Administration to return with the preliminary results of the pilot project after one year of operation to describe the feasibility of the public-private partnership model for expanding electric vehicle infrastructure.
2024-07-08	CR302/2024	CMC 10/2024 7.1.5	Community Services	That the report of the Director, Technology Services, Windsor Police Services dated June 19, 2024 responding to Council Question CQ 31-2023 regarding installation of CCTV- enabled emergency police call boxes in public areas BE RECEIVED for information; and, That Administration BE DIRECTED to report back to Council regarding developing a privacy impact study and the cost involved.
2024-07-22	CR319/2024	S 75/2024	Infrastructure Services	That the report of the Manager, Environmental Services dated June 10, 2024 entitled "Response to CQ 20-2024 Bulk Collection Program in BIAs" BE RECEIVED for information; and, That Council APPROVE the inclusion of commercial businesses within BIAs in the existing Bulk Collection Program on a one- year pilot program beginning in the fall of 2024; and, That Administration REPORT the results of the pilot project to Council in the fall of 2025; and, That Administration BE DIRECTED to report back regarding the feasibility of expanding the bulk item pick up program into non BIA commercial districts during the final analysis or at any time within the pilot project timeline.
2024-07-22	CR333/2024	S 15/2024 & S 16/2024 & AI 13/2024	Economic Development	That Council DIRECT Administration to DEVELOP Corporate Procedures to implement the Windsor Archaeological Management Plan (WAMP); and further, That Administration BE DIRECTED to undertake a search for an appropriate location to study, curate, store and display significant archaeological resources resulting from future archaeological investigations within the municipal limits of Windsor and report back to City Council on options which may be available should a future need arise; and further,...
2024-07-22	CR333/2024	S 15/2024 & S 16/2024 & AI 13/2024	Economic Development	That administration BE REQUESTED to report back with an update related to the implementation of the Windsor Archaeological Management Plan prior to the end of 2024;...
2024-09-23	CR414/2024	S 107/2024 & AI 19/2024	Community Services	That the administrative report dated August 16, 2024 and the Additional Information Memo entitled "Response to CQ 3/2024 Geese Management - City Wide" BE RECEIVED for information; and, That the City Treasurer BE DIRECTED to bring forward a \$30,000 budget issue as part of the 2025 budget process for consideration; and, That subject to approval of this request in the 2025 budget, that Administration BE DIRECTED to work with a Goose Management Company on egg/nest removal at the seven (7) locations identified within this report; and further, That Administration BE DIRECTED to apply for any required permits with the Canadian Wildlife Service for the removal of eggs/nests; and further, That Administration BE DIRECTED to report the results to Council after a one-year trial is completed.

2024-09-23	CR429/2024	S 66/2024	Infrastructure Services	That Administration BE DIRECTED to bring forward a capital infrastructure investment plan identified in the Environmental Assessment along the 6th Concession and North Talbot corridor in the 2025 capital budget.
2024-10-28	CR477/2024		Infrastructure Services	That the petition presented by Councillor Ed Sleiman on behalf of Parkwood Manor regarding the safety concerns at the intersection of Central Avenue & Temple Drive BE RECEIVED by the Clerk and the Clerk BE DIRECTED to forward the petition to the Commissioner, Infrastructure Services & City Engineer for the purpose of an examination of the requested works or undertakings.
2024-10-28	CR478/2024		Infrastructure Services	That the petition presented by Councillor Ed Sleiman on behalf of the residents on Erskine Street regarding parking and traffic concerns BE RECEIVED by the Clerk and the Clerk BE DIRECTED to forward the petition to the Commissioner, Infrastructure Services & City Engineer for the purpose of an examination of the requested works or undertakings.
2024-10-28	CR481/2024		Economic Development	That administration BE DIRECTED to write a letter to the Provincial Government and Members of Provincial Parliament to encourage more consultation with municipalities on matters of planning & development before legislation is enacted; and, ...That administration BE DIRECTED to report back for further consideration of initiatives or suggestions from council;
2024-11-25	CR491/2024	S 144/2024	Infrastructure Services	That the report of the Acting Senior Manager of Traffic and Parking dated October 15, 2024, entitled "Response to CQ 14-2023 – Use of Rumble Strips in an Urban Environment – City Wide" BE RECEIVED for information; and, That administration BE DIRECTED to include information related to rumble strips in the coming report related to traffic calming.
2024-11-25	CR498/2024	C 128/2024	Finance	That as it relates to Phases 1 & 2 of the Corporate LED Lighting Conversion City Wide project that City Council ENDORSE the project change orders as described in Appendix A: LED Project Change Orders, Phases 1 and 2; and, ...That Administration to BE DIRECTED to assess the opportunity for annual utility cost savings at the Windsor Airport (YQG) with the intention of adding YQG facilities to the project scope as an additional project phase.
2024-11-25	CR507/2024	C 140/2024	Infrastructure Services	I. That City Council RECEIVE the International Charles Brooks Memorial Peace Fountain Replacement Project update outlined in this report; and further, II. That City Council DIRECT Administration to MOVE FORWARD with Option 1: Floating Fountain design, outlined in the body of this report; and further, ...IX. That Administration BE DIRECTED to report back to Council regarding the old fountain and next steps moving forward; and further,
2024-12-09	CR529/2024	CM 12/2024	Economic Development	That Administration BE DIRECTED to report back to Council with an implementation plan that considers the action items and the variety of factors that can affect the timeline of the implementation; and, That administration BE DIRECTED to report back regarding the previous council direction related to the Net Zero Neighbourhood Policy regarding the Sandwich South lands as a component of the report on the implementation plan.
2024-12-09	CR537/2024	C 161/2024	Health & Human Services	That City Council ENDORSE the recommended temporary emergency shelter winter initiatives proposed in this report provided all expenses can be funded under the Reaching Home incremental funding allocation for the 2024 – 2025 fiscal year; and further, ... That Administration BE DIRECTED to urgently REPORT BACK to Council with recommendations should the need in the community surpass current service levels with respect to shelter from the cold.

2024-12-09	CR539/2024	241209_15-02	Health & Human Services	That consideration of the following Notice of Motion introduced by Councillor Kieran McKenzie at the December 9, 2024 meeting of Council, BE REFERRED back to administration for a thorough report back to a future meeting of Council regarding the implications of supporting AMO's recommendations and the implications of using the notwithstanding clause and to allow for consultation with stakeholders:
2025-01-27	B4/2025	C 163/2024	Infrastructure Services/Economic Development/Finance	That Administration BE DIRECTED to report back to Council with a comprehensive financing strategy, inclusive of opportunities and risks, prior to award of tender for the following major growth and development works: - Lauzon Parkway/Cabana Rd. East (formerly CR42) - Lauzon Parkway Extension to 401 - Airport Employment Lands Servicing - Banwell/EC Row Interchange and Banwell Corridor Improvements (C 79/2025 CR253/2025) - East Riverside Planning District Improvements - Forest Glade North Secondary Plan Servicing Requirements; and...
2025-01-27	B12/2025	S 44/2024	Infrastructure Services	That the report of the Commissioner of Infrastructure Services dated November 10, 2023, entitled "Response to CQ 24-2023 Regarding Minimum Standards, Vendor Warranties, and Construction Policies for Road Repair, Sewer Infrastructure, and Road Rehab Projects - City Wide" BE RECEIVED for information and discussion; and, That administration BE REQUESTED to conduct a thorough review of the 2025/2026 projects to determine whether there may be an opportunity to adopt an expedited schedule, including working off hours and weekends, especially on the main thoroughfares.
2025-01-27	B17/2025	C 166/2024	Community Services	That Council ENDORSE the Sandpoint Beach Master Plan as shown in Appendix A of this report; and further, That the City Treasurer BE DIRECTED to consider funding for the Sandpoint Beach Master Plan as part of a future capital budget development process; and further, That administration BE DIRECTED to implement the Sandpoint Beach Master Plan in three major phases: relocation, trees, and amenities; and further, That administration BE DIRECTED to investigate grant, sponsorship, and partnership opportunities with alternative funding sources.
2025-01-13	CR7/2025	S 116/2024	Infrastructure Services	I. That the additional information memo of the Transportation Planning Coordinator dated January 10, 2025, entitled "Additional Information re: Report S 116/2024 - Response to CQ 7-2024 – Funding or Phase 1 Conversion Study" BE RECEIVED for information; and, II. That administration BE DIRECTED to implement the Conversion Study funded from the Environmental Study Capital Project 7086010, and that the study include 11 streets including Lincoln and Gladstone in Ward 4 as opposed to the 9 indicated in Report S116/2024; and, III. That administration BE DIRECTED to report back to Council with the findings of the initial Phase 1 analysis and seek approval to proceed, or not, with Phases 2 and 3 accordingly.
2025-01-13	CR23/2025	S 130/2024	Corporate Services	That Council DIRECT administration to review the updated Facility Accessibility Design Standards proposed by the WAAC Facility Accessibility Design Subcommittee and report back to Council for final approval.
2025-01-13	CR27/2025	C 143/2024	Health & Human Services	That the report of the Manager, Social Policy & Planning, dated November 15, 2024, entitled "Strategy to Promote Alternatives to Payday Loans - City Wide" BE RECEIVED for information, and, That administration BE DIRECTED to engage with community stakeholders to investigate the possibilities of a partnership for the communications and public outreach campaign that was discussed and agreed upon at the committee level and REPORT BACK to Council.

2025-01-13	CR30/2025	S 166/2024	Health & Human Services	That the report of the Social Housing Analyst, and the Coordinator, Housing Administration & Policy, dated November 18, 2024, entitled "Social Housing – End of Mortgage (EOM) and Negotiation of Service Agreements with Housing Providers – City Wide" BE RECEIVED; and, That administration BE DIRECTED to report back on opportunities for consolidation among social housing providers to realize efficiencies to better serve tenants.
2025-02-10	CR53/2025	C 24/2025	Infrastructure Services	That report "C 24/2025 – Strategies for Addressing Transportation and Transit Challenges in Twin Oaks Industrial Park ", BE RECEIVED for information; and, further, That Administration BE DIRECTED to engage a transportation consultant at a cost of \$44,500 (excluding HST), funded from the Environmental Study Capital Project 7086010 to identify potential improvements (short-term and long-term) to enhance access to Twin Oaks and report back to Council with the findings of the same; and further, That Transit Windsor BE APPROVED to implement a temporary route adjustment to the Lauzon 10 to provide transit service to the Twin Oaks area until Route 250 is implemented; and further, That Administration BE DIRECTED to bring forward an analysis as to whether or not pedestrian infrastructure can be implemented in the industrial park; and, That Administration BE DIRECTED to create an active transportation plan for access to the industrial park; and, That Administration CONTINUE TO ENGAGE landowners in the industrial park around the opportunity to provide temporary access to either parking lots or private service roads that could accommodate public transit.
2025-02-10	CR78/2025	C 22/2025	Community Services	That the report of the Executive Initiative Coordinator, Community Services dated January 23, 2025, entitled "RFP Update - Jackson Park Feasibility Study - Ward 3" BE DEFERRED to a future Council meeting to allow for the residents that are a part of the "save the bandshell" initiative an opportunity to consult with administration with regards to what is being recommended.
2025-02-24	CR102/2025	SCM 58/2025	Finance	VII. That Administration BE DIRECTED to report back to Council on a framework, terms of reference, and costs associated with the creation of an audit Committee of Council, in consultation with appropriate stakeholders including the Auditor General.
2025-04-14	CR108/2025		Infrastructure Services	6. That Administration PROVIDE a report back to Council after two years of ASE implementation to summarize program effectiveness, budget, etc.; and further, 7. That Council DIRECT Administration to update the existing RLC Violation Processing Services Agreement with the City of Toronto for the operation and cost sharing of their municipal JPC (which currently processing violations and issuing tickets using POA framework) to an AP system which will process violation penalties and issuing penalty orders; and further, ...
2025-04-14	CR138/2025		Economic Development	c. That, subject receiving notification that the City's Capital Plan (Stage 2) Application to the Housing, Infrastructure and Communities Canada (HICC) - Canada Public Transit Fund (CPTF) – Baseline Funding Stream has been approved, that Administration REPORT BACK on the status of the Application, the approved Capital Plan projects, and the required funding commitments to support the City's matching funding requirements, inclusive of any pre- commitment of funds.
2025-04-28	CR173/2025		Infrastructure Services	That Administration BE DIRECTED to report back on the potential options to address public safety challenges in the Twin Oaks Industrial Park by creating emergency access to EC Row Ave. in consultation with appropriate Emergency Service providers and other appropriate stakeholders.

2025-04-28	CR177/2025		Infrastructure Services	That Administration BE DIRECTED to report back to Council on the impact of creating a unique category of combined residential and agricultural properties that recognizes the lower level of stormwater runoff being pushed into the system; and, That Administration BE DIRECTED to report back on a regular basis regarding the impact of the new fee system and septic charges, as it relates to potentially being imbedded into existing property tax charges; and,
2025-04-28	CR181/2025		Corporate Services	That City Council RECEIVE the report of the Manager, Licensing & Enforcement/Deputy Licence Commissioner dated February 25, 2025 entitled "Residential Rental Licensing Pilot Study Preliminary Results" for information. That City Council PLACE Residential Rental Licensing By-law 14-2023 IN ABEYANCE. That City Council DIRECT Administration to REPORT BACK with options for alternative residential rental housing regulation program models.
2025-05-12	CR188/2025	C 22/2025	Community Services	That the report of the Executive Initiatives Coordinator, Community Services, dated January 23, 2025 entitled "RFP Update - Jackson Park Feasibility Study - Ward 3" BE DEFERRED to the May 26, 2025 City Council meeting to allow for further information to be considered.
2025-05-26	CR218/2025	S 15/2025 AI 10/2025 SCM 140/2025 SCM 140/2025	Economic Development	1. That Official Plan Amendment 194 BE APPROVED and Volume 1: The Primary Plan of the City of Windsor Official Plan ("Official Plan") BE AMENDED as follows: •Chapter 6: Land Use of the Official Plan IS AMENDED by adding section 6.3.3 Residential Corridors as shown on Appendix A of this Report. 2. That administration BE DIRECTED to hold further public consultation on the candidate areas for Residential Corridor designations. 3. That administration BRING BACK Official Plan amendments to designate the candidate areas as Residential Corridors.
2025-05-26	CR219/2025 Clause III	S 6/2025 SCM 141/2025	Economic Development	III. That Administration BE DIRECTED to report back with information related to forming of a committee or working group for the next phase of the Heritage Conservation District Study, based on the Consultant's best practices.
2025-05-26	CR237/2025	S 63/2025 SCM 159/2025	Health & Human Services	That the report of the Manager of Homelessness and Housing Support dated April 17, 2025 entitled "Response to CR 433/2023 re: Homelessness Outreach Updates" which provides an update on the homelessness outreach program and related data from 311 BE RECEIVED; and further, That City Council RECEIVE an update as to how the Administration will attempt to draw the various organizations together to collaborate and capitalize on the programs that they are prepared to offer; and, That administration BE DIRECTED to collaborate with service providers including other organizations that provide outreach services in the area as well as the Strengthen the Core initiative to collect and include data in their update report back to Council

2025-05-26	CR238/2025	S 45/2025 SCM 160/2025	Corporate Services	<p>That the report of the Executive Initiatives Coordinator, Community Services, dated March 21, 2025, entitled “Response to Directive on Dog Park Policy - City Wide” BE RECEIVED; and,</p> <p>That administration BE DIRECTED to report back to the Community Services Standing Committee with amendments to the dog park policy to mirror the framework utilized by the City of Toronto and the City of Mississauga; and,</p> <p>That administration BE DIRECTED to investigate whether a portion of the revenue collected from dog licensing could be used to provide additional funding for dog parks.</p>
2025-05-26	CR247/2025	C 22/2025 AI 11/2025	Community Services	<p>That the report of the Executive Initiative Coordinator, Community Services dated January 23, 2025, entitled “RFP Update - Jackson Park Feasibility Study - Ward 3” BE DEFERRED until such time as Council has sufficient clarity on the future of the Windsor Stadium property and has had the chance to engage the public on the matter.</p>
2025-05-26	CR249/2025	C 82/2025	Health & Human Services	<p>That the report of the Manager, Homelessness and Housing Support and the Executive Initiatives Coordinator dated May 21, 2025 entitled “Response to CQ 9-2025 - Housing Hub Feasibility Study – Review of 2km Radius, Location of Emergency Shelters and Comparable Municipalities” BE RECEIVED for information; and further,</p> <p>That administration BE DIRECTED to consider and evaluate sights across the City, expanding the search for H4 beyond the 2km radius, and REPORT BACK the findings for Council’s consideration.</p>
2025-06-09	CR258/2025	S 150/2023 & AI 15/2024	Infrastructure Services	<p>That Council APPROVE Option A -Ward 4 Front Yard Parking two-year Pilot Program, excluding the Walkerville Heritage Area bound by Walker Road to the east, Ottawa Street to the south, Lincoln Road to the west and Riverside Drive to the north; and further,</p> <p>That Administration BE DIRECTED to report back within the two-year Pilot Program with information that includes amendments to current additional dwelling unit (ADU) policies.</p>
2025-06-09	CR263/2025	Notice of Motion	Community Services	<p>That Administration BE DIRECTED to immediately close Sandpoint Beach Park to the public until the Coroner’s report has been completed; and,</p> <p>That Administration BE DIRECTED to bring back the Sandpoint Beach Park Master Plan to a future City Council meeting for further discussion on a safe proposal for the community moving forward.</p>
2025-07-14	CR282/2025	SCM 188/2025 8.9	Economic Development	<p>That the verbal update provided by the Commissioner, Economic Development, Deputy Chief Administrative Officer regarding the School Bus Extra Transition Plan BE RECEIVED; and,</p> <p>That Administration BE DIRECTED to report back with options for Council to consider regarding an analysis of potential service enhancements or possible new routes for East/West routes through the Southeast corridors of the City.</p>

2025-07-14	CR293/2025 ETPS 1071 Clauses VII & VIII	SCM 201/2025 & S 79/2025 8.20	Infrastructure Services	VII. That administration BE DIRECTED to report back with an updated truck traffic data report 12 months after the Gordie Howe Bridge has opened; and,VIII. That administration BE DIRECTED to report back to council with an analysis of the potential infrastructure impact of replacing the bridge on Riverside Drive East at Riverdale Avenue.
2025-07-14	CR297/2025	C 87/2025 11.4	Infrastructure Services	That the report of the Fleet Manager dated May 30, 2025 entitled "RFP No. 41-25 – Front Loading Refuse Truck Replacement –City Wide" BE DEFERRED to a future meeting of Council to consider the in-camera agenda item relating to this report.
2025-07-28	CR333/2025	SCM 233/2025 11.5	Finance	That the report of the Auditor General dated June 25, 2025 entitled "Auditor General Report Regarding Comparator Research and Recommendations" BE RECEIVED; and, That administration BE DIRECTED to work towards preparing a draft Auditor General By-law for Council's consideration.
2025-09-08	CR352/2025 ETPS 1077	SCM 250/2025 & S 86/2025 8.11	Infrastructure Services	That the report of the Environment, Transportation & Public Safety Standing Committee of its meeting held July 30, 2025 entitled "Response to CQ 25-2024 – "Illegal Car Rallies and Excessive Noise from Motor Vehicles-City Wide" BE RECEIVED by Council for information; and, That administration BE DIRECTED to provide an update in early in Q1 of 2026 related to the data presented, including an analysis of the data from the implementation of initiatives in other municipalities, particularly Vaughan, Ontario, with consideration of enacting any administrative penalties that could be emulated if there is an ongoing need to address these issues in our community.
2025-09-22	CR368/2025	C 120/2025 7.3	Infrastructure Services	That the report of the Executive Initiatives Coordinator dated August 26, 2025 entitled "Response to Inquiry Regarding Infrastructure Related Strategies to Discourage Unsafe Behaviours in the Public Roadway – City Wide" BE DEFERRED to a future meeting of Council to allow for further discussion.
2025-09-22	CR390/2025 CSSC 294	SCM 274/2025 & S 106/2025 8.22	Health & Human Services	That the report of the Community Services Standing Committee of its meeting held September 3, 2025 entitled "Response to CQ 6-2025 re: Good Neighbour Policy Exploration– City Wide" BE RECEIVED for information; and, That administration BE DIRECTED to immediately develop a Good Neighbour Program as part of the Housing and Homelessness Master Plan and to provide options to Council for their consideration.
2025-10-20	CR422/2025 ETPS 1082	SCM 305/2025, S 110/2025 & AI 23/2025 8.14	Infrastructure Services	"i. That the report of the Environment, Transportation & Public Safety Standing Committee of its meeting held September 24, 2025 entitled "Diaper Disposal Program Alternatives – City Wide" BE RECEIVED for information; and, ii. That administration BE DIRECTED to implement Option 2 "Free Diaper Disposal at Public Depot-Off Depot" as outlined in the administrative report; and, iii. That administration BE DIRECTED to implement a pilot project for Option 4 "Contracted Bi-Weekly Diaper Curbside Collection" for the remainder of 2025 and 2026 as outlined in the administrative report; and, iv. That administration BE DIRECTED to report back at the completion of the pilot project to provide outcomes and recommendations moving forward."

2025-11-10	CR443/2025	C 141/2025 11.3	Economic Development	I. That City Council APPROVE the extension of the expiry of Development Charges By-law 1-2021, from 5 years to 10 years, being January 17, 2031; and, II. That By-law 174-2025 BE PASSED at this meeting of Council; and, III. That given the current uncertainty with respect to development charges and the larger economic circumstances impacting development and investment, that administration BE DIRECTED to bring back an annual report to council for review and comment, with the potential to seek new direction on development charges.
2025-11-24	CR478/2025	C 138/2025 11.4	Corporate Services	That the report of the City Clerk/ Licence Commissioner dated October 6, 2025 entitled '2026 Council and Standing Committee Meetings Dates/Start Times and Response to CR 489/2024- City Wide' BE RECEIVED for information; and, That the "Schedule of City Council and Standing Committee meetings for 2026" attached as Appendix A, for January 1, 2026 to December 31, 2026 BE APPROVED; and, That the discussion regarding Council start times BE DEFERRED to a future meeting of Council to allow for all Council members to be in attendance; and, That Administration BE DIRECTED to present a more fulsome review including Councillors start time preference, community engagement and Council compensation.
2025-11-24	CR479/2025 ETPS 1086	SCM 309/2025 & S 116/2025 & AI 25/2025 8.9	Infrastructure Services	That Administration BE DIRECTED to bring forward a phased in plan to proactively close all grass alleys that do not provide required access or municipal servicing; and, That paved alleys BE MAINTAINED under their current status and not considered for closure where they provide vehicle access, servicing access or operational value; and, That Administration BE DIRECTED to report back on any process improvements that would allow grass alley closures to be completed more quickly and efficiently, which may include opportunities to streamline survey, notice and legal requirements; and, That Administration BE DIRECTED to include an updated ward-by-ward list of grass alleys eligible for closures; and, That no additional financial burden BE PLACED on abutting property owners beyond the established alley closure process; and, That paved alley maintenance CONTINUE to BE FUNDED through the Asset Management Plan (AMP); and, That the Draft Remnant Parcel By-law attached as appendix A to report AI 25/2025 dated November 24, 2025 entitled "Additional Information—Financial Implications, LIP Costs, Gating and Potential Cost Savings Related to Alley Closures-City Wide" BE APPROVED; and that the City Solicitor BE REQUESTED to prepare the necessary Bylaw for approval

2026-01-12	CR10/2026 ETPS 1093 ETPS 1085	SCM 375/2025 & SCM 308/2025 & S 114/2025 & AI 24/2025	Infrastructure Services	<p>I. That report of the Environment Standing Committee of its meeting held on November 26, 2025 entitled “Bicycle Parking Policy Implementation and Feasibility Update – City Wide” BE RECEIVED for information; and,</p> <p>II. That administration BE DIRECTED move forward with the installation of a security gate at the parking garage 2, conditional on Funding including the potential use of Ward funds, so that it may be offered for use by the general public free of charge for 2026; and,</p> <p>III. That the items outlined in the planning section of the administrative report BE REFERRED to the planning department for consideration at a future Development and Heritage Standing Committee Meeting.</p>
2026-01-12	CR11/2026 ETPS 1094	S 111/2025 & SCM 376/2025	Infrastructure Services	<p>That the report of the Environment, Transportation and Public Safety Standing Committee dated November 26, 2025, entitled “Traffic Calming Policy Update 2025-City Wide” BE RECEIVED for information; and,</p> <p>That the current traffic calming policy (Traffic Calming Policy, 2022) BE RESCINDED; and,</p> <p>That the new updated 2025 Traffic Calming Policy attached as Appendix A to this report BE APPROVED; and,</p> <p>That the Stage 3: Project Approval - Traffic Calming Survey process proposed in the Traffic Calming Program BE UPDATED to interpret non-responses as support; and,</p> <p>That administration BE DIRECTED to send a letter to the province regarding receiving funding for traffic calming in light of the removal of the Speed Camera program, as Windsor was in the process of implementing this program when it was cancelled; and,</p> <p>That administration BE DIRECTED to move forward with the \$15,000 funding per ward for Traffic Calming measures approved in principal for 2026, with Councillors having full discretion on how to spend the funding</p>

2026-01-12	CR23/2026	AF/15032 15.1	Infrastructure Services/Finance	<p>That Administration BE DIRECTED to report back on Parking enforcement adjustments specifically considering how to add up to \$ 1 million in additional revenue by increasing on street parking spots in the Downtown core and some surrounding areas to offset administration's request to increase meter enforcement times and roll back enforcement time to 6pm; and, can this be achieved with additional spots, bylaw changes, and a move to maximize on street parking; and,</p> <p>That the information INCLUDE projected additional revenue by increasing the fee of cash payments at street meters but keeping the cost of app-based parking fees at their current level to aid in more APP usage for future budgets; and,</p> <p>That Administration EXPLORE ways to make street parking available to potential housing and business developments; and that this report BE BROUGHT FORWARD during the Budget deliberation meeting scheduled to take place on January 26, 2026.</p>
2026-01-26	B18/2026	MMA2026	Corporate Services	That Administration BE DIRECTED to write a letter to the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) requesting that they consider potentially providing some sort of benchmarking method for municipalities.
2026-01-26	B19/2026	AF/15032	Finance	<p>That Administration BE DIRECTED to increase the Vacant Home Tax from 3% to 4%; and,</p> <p>That Administration BE DIRECTED to report back to Council outlining the potential impact of increasing the Vacant Home Tax rate to 5%.</p>
2026-01-26	B11/2026 Clause VI	C 14/2026	Infrastructure Services	VI. That Administration BE DIRECTED to report back to Council to provide details of the finalized temporary emergency plan including the terms and expectations of the implementation, for information purposes.
2026-01-26	B13/2026	SR/14130 15.2	Community Services	<p>That administration BE DIRECTED to submit a comprehensive status report that benchmarks the Sandpoint Beach master plan against the Lifesaving Society of Canada's safety standards, identifies the technical requirements to ensure the project is shovel ready for provincial and federal grants, and confirms alignment with the upcoming Parks and Recreation master plan; and further,</p> <p>That the status report INCLUDES formal input from the Port Authority and establishes a pathway for their financial participation concerning the area that constitutes their landholding and outlines a strategy to engage funding partners such as the Rotary Club of Windsor as well as corporate sponsorship for collaborative investment opportunities.</p>

2026-02-09	CR44/2026 DHSC 793	S 141/2025 & SCM 5/2026	Economic Development	<p>I. That the Planning Department's Official Plan Review Report (S141/2025) BE RECEIVED for information.</p> <p>II. That APPROVAL be given to the initiation of an Official Plan Review and that the City's Development Heritage Standing Committee BE APPOINTED as the Steering Committee for the Official Plan Review.</p> <p>III. That a further report BE PREPARED for the Development Heritage Standing Committee, identifying the scope, structure, work program, and a terms of reference for consulting services, and further, that regular updates BE PREPARED for the Development Heritage Standing Committee.</p>
2026-02-09	CR56/2026	MD/14771 10.1	Health & Human Services	<p>That the presentation of the Director of Crisis and Addictions, Hotel-Dieu Grace Healthcare and the Executive Director/CEO, House of Sophrosyne dated February 9 ,2026, entitled "Windsor-Essex Homeless and Addiction Recovery Treatment (HART) Hub" BE RECEIVED for information; and,</p> <p>That Administration, along with the leadership of the Windsor-Essex Homeless and Addiction Recovery Treatment (HART) Hubs, BE DIRECTED to report back to Council, close to the one-year anniversary of the implementation of the HART Hub program, with available data, for Council's information.</p>
2026-02-09	CR58/2026	C 167/2025	Corporate Services	<p>That the report of the Coordinator of Real Estate Services dated December 12, 2025 entitled "Surplus Declaration and Sale Authorization – 0 Dominion Boulevard (abutting 2380 Dominion Boulevard) – Ward 10" BE DEFERRED to a future City Council meeting to allow for Administration to provide more information regarding the property.</p>
2026-02-09	CR60/2026	C 15/2026	Corporate Services	<p>I. That City Council AWARD RFP #105-25, to Security ONE Alarm Systems Ltd. for the purchase and installation of commercial-grade security cameras and video monitoring services as part of the Strengthen the Core - Safe Streets –Action Item; and further,</p> <p>II. That the Chief Administrative Officer and City Clerk BE AUTHORIZED to execute an agreement with Security ONE Alarm Systems Ltd. for the provision of goods and services to an upset limit of \$450,000.00 (excluding HST) satisfactory in form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Commissioner Corporate Services; and,</p> <p>III. That Administration BE DIRECTED to provide a report on the feasibility of extending project Greenlight to all Business Improvement Associations (BIAs).</p>
2026-02-23	CR89/2026 DHSC 804 Clause V	SCM 54/2026 S 4/2026 & S 131/2025	Corporate Services	<p>V. That Administration BE DIRECTED to report back to City Council regarding any opportunity to amend the by-law to allow use of the sign as a low light screen saver with a community message during off hours.</p>

2026-02-23	CR100/2026	SCM 309/2025 S 116/2025 AI 25/2025	Infrastructure Services	<p>That the report of the Executive Initiatives Coordinator dated September 5, 2025 entitled, "Proposed Alley Maintenance Standards and Policy Enhancements – City Wide" BE DEFERRED to a future council meeting to allow Administration to REPORT BACK to the Environment, Transportation and Public Safety Committee with a comprehensive review of the City's alley maintenance, reconstruction, and divestment framework, including:</p> <p>I. A financial and asset impact analysis outlining the number, classification, condition, and long-term capital liability of paved and grass alleys, and the financial implications of any proposed cost shifting to property owners.</p> <p>II. A clear policy distinction between lifecycle replacement of existing paved alleys and new construction or upgrades under the Local Improvement Program.</p> <p>III. A funding framework addressing surface restoration and reconstruction where municipal sewer or utility replacement occurs within paved alleys.</p> <p>IV. A comparative review of alley maintenance, funding, and divestment practices in other Ontario municipalities.</p> <p>V. Options to fund paved alley lifecycle renewal through the Asset Management Plan without reliance on the Local Improvement Program.</p> <p>VI. A proactive, citywide strategy for the identification and orderly divestment of non-functional grass alleys.</p> <p>VII. An equity and precedent analysis outlining how any proposed funding model aligns with past Council decisions regarding lifecycle replacement of assumed municipal infrastructure.</p> <p>VIII. A proposed community consultation framework prior to implementation of any policy changes.</p>
2026-02-23	CR102/2026 CR452/2025 CR368/2025	C 120/2025 AI 1/2026	Infrastructure Services	<p>That the report of the Executive Initiatives Coordinator dated August 26, 2025, entitled "Response to Inquiry Regarding Infrastructure Related Strategies to Discourage Unsafe Behaviours in the Public Roadway – City Wide," BE RECEIVED for information; and,</p> <p>That Administration BE DIRECTED to report back identifying locations in the city where panhandling poses safety concerns and to install signage advising of these concerns while outlining alternative methods of giving; and,</p> <p>That Administration BE DIRECTED to develop an educational program highlighting available supports for individuals who rely on panhandling, as well as information for residents wishing to donate; and,</p> <p>That Administration BE DIRECTED to continue to advocate to upper levels of government for increased mental health, addiction, poverty reduction, and homelessness supports.</p>

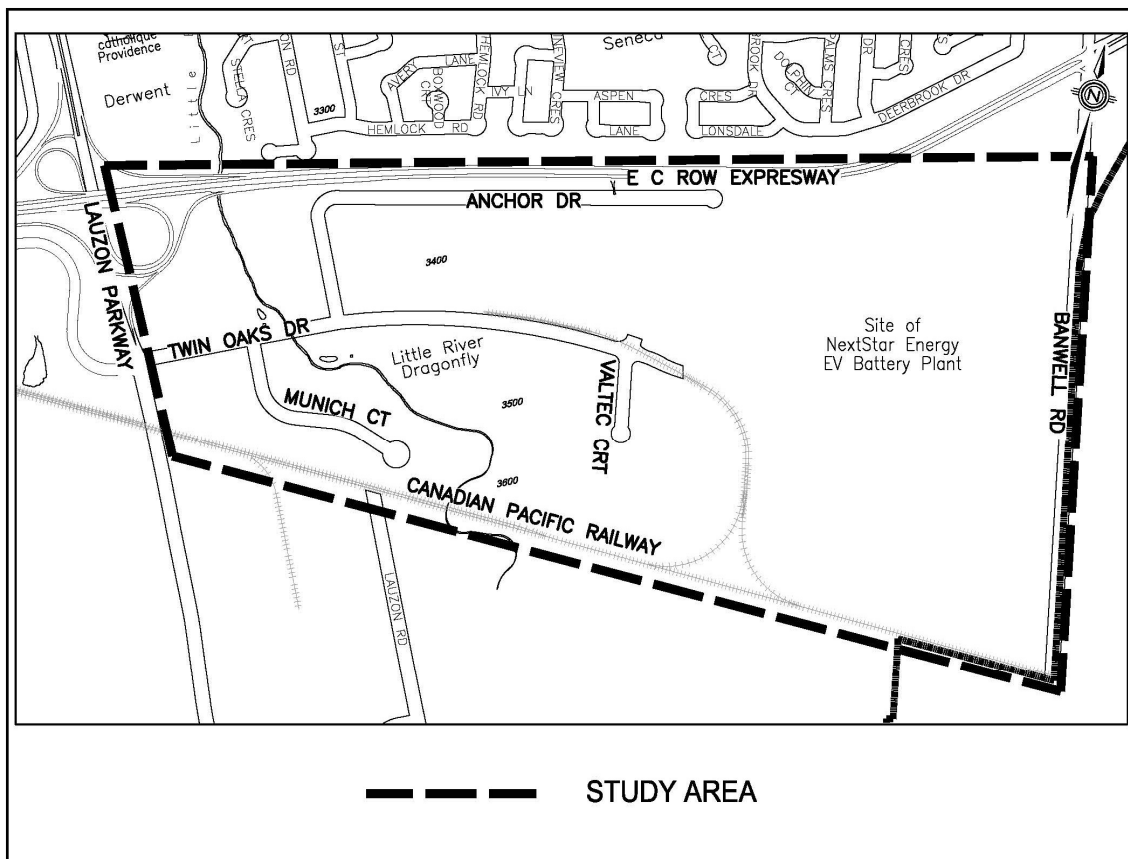
2026-02-23	CR80/2026 ETPS 1102	SCM 44/2026 S 3/2026	Corporate Services	<p>I. That City Council APPROVE the opting-in to the Ontario Ministry of Transportation's Large Quadricycle Pilot Program (the "Pilot Program") in accordance with the terms of Ontario Regulation 411/22 under the Highway Traffic Act until April 2032; and,</p> <p>II. That City Council APPROVE that Large Quadricycles be licensed as Pedicabs under current regulations prescribed under the City of Windsor's Public Vehicle Licensing By-law No. 137-2007, as amended, provided that such licences:</p> <p>a) include the endorsement of alcohol sales and consumption in accordance with the rules and standards by the Alcohol and Gaming Commission of Ontario under the Liquor Licence and Control Act, 2019; and,</p> <p>b) require proof of liquor liability insurance in the amount of at least \$3,000,000, noting the City as additional insured, to be in a form satisfactory to the City; and,</p> <p>III. That Administration BE DIRECTED to take all steps as may be required to carry out as a member of the Pilot Program, including providing the Ministry of Transportation (the "Ministry") with confirmation that the City has opted-in and submitting annual reporting to the Ministry by March 1 of each year during the Pilot Program.</p>
2026-03-09	CR113/2026 DHSC 797	S 144/2025	Economic Development	That the report of the Development and Heritage Standing Committee of its meeting held February 2, 2026 entitled "Zoning By-law Amendment Application for 291 Watson Avenue, Z-035/25 [ZNG-7344], Ward 6," BE DEFERRED to a future meeting of Council to provide an opportunity for Planning, Fire and Rescue Services, and the Essex Region Conservation Authority (ERCA) to work through technical issues.
2026-03-20	CR 120/2026	C 31/2026	Community Services	That the report of the Supervisor of Cultural Affairs dated March 12, 2026 entitled, "Update of Round 1 of the Arts, Culture and Heritage Fund 2026 – City Wide" BE REFERRED back to Administration to allow for a report back which includes options for funding cultural events in each individual ward to enhance the Cultural Master Plan for Council's consideration.
2026-03-20	CR 128/2026 DHSC 806 Clause IV	SCM 75/2026 & S 17/2026	Economic Development	IV. That Administration BE DIRECTED to report back on funding thresholds for the Community Heritage Fund Grant program that will allow Council to consider augmentations to the program given recent administrative recommendations.
2026-03-20	CR 140/2026 Clause III. xiii	C 26/2026	Economic Development	xiii. That the City Treasurer BE DIRECTED to report back to City Council providing the status of the SSDCW Projects prior to moving forward with applications for financing of future phases; and further,
4/13/2026	CR151/2026	C 39/2026	Infrastructure Services	That the report of the Senior Manager, Transportation dated March 24, 2026, entitled "Fee Program Rates - City Wide" BE DEFERRED to the April 27, 2026, City Council meeting to allow for further discussion with Administration and for departmental representation to be in attendance at the Council meeting.
4/13/2026	CR157/2026	C 36/2026	Economic Development	That the report of the Acting Executive Director Transit Windsor and Executive Director, Financial Planning/Deputy Treasurer dated March 20, 2026 entitled "2025 Year-End Operating Budget Variance Report for Transit Windsor - City Wide" BE RECEIVED for information, and; That, pursuant to Council Resolution CR282/2025, Council DIRECT Administration to update the current Transit Windsor Master Plan, prior to proceeding with a standalone analysis of a potential east west route enhancements through the southeast corridors of the City, subject to funding approval through the 2027 budget process, and; That Administration BE DIRECTED to report back with a comprehensive financial review of the proposed update to the Transit Windsor Master Plan with funding levels to be included as a component.

4/13/2026	CR158/2026 Clauses IV & VIII	C 34/2026	Health & Human Services	IV. That the Chief Administrative Officer and City Clerk BE AUTHORIZED to execute any amendment(s) to any required documentation/agreement(s) as may be required, provided that the amendment(s) are satisfactory in form to the City Solicitor, in financial content to the City Treasurer and technical content to the Deputy CAO / Commissioner of Economic Development and Commissioner of Corporate Services; and, VIII. That Administration BE DIRECTED to report back to Council with proposals to continue to fund Strengthen the Core initiatives into 2027 and beyond.
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Notice of Study Commencement and Public Information Centre - Second Egress for Twin Oaks Business Area

About the Study

The City of Windsor has initiated a Municipal Class Environmental Assessment (EA) Study that will consider several alternatives for a second egress to serve the Twin Oaks Industrial Park area (see Study Area map). Currently, access to the Twin Oaks Industrial Park currently relies solely on a single entrance/exit point off Lauzon Parkway and there is no other secondary means of egress.



About the process

This notice signals the commencement of the Class EA Study which will define the project, identify and evaluate alternative solutions and develop preferred alternative for the second egress from the Twin Oaks Business Park Area in consultation with the public, Indigenous communities and regulatory agencies. Any potential impacts of the alternatives on social, cultural, economic and natural environments will be evaluated and assessed during the Class EA Study.

This study is being carried out in accordance with the requirements of Schedule B of the Municipal Class Environmental Assessment (2024), approved under the *Ontario Environmental Assessment Act*.

Members of the public are also invited to attend an upcoming Public Information Centre (PIC) to learn more about and provide input on the project, review alternative solutions, and the preliminary preferred alternative.

Twin Oaks Second Egress – Public Information Centre

Date: Thursday, May 7, 2026
Time: 4:00 PM – 7:00 PM
Location: Forest Glade Community Centre
Room: Wildwood Room
Address: 3215 Forest Glade Drive, Windsor, ON N8R 1W7

Project team members will be available to answer questions and receive comments.

We Want To Hear From You

Public, Indigenous, and agency consultation is a key component of the Class EA process, and your input will be sought throughout the Study. Project information and updates will be posted to the City of Windsor’s website at www.windsorEAs.ca.

If you wish to be placed on the mailing list to receive notices and information, or if you wish to provide comments at any time during the Class EA process or at the upcoming PIC, you can do so by contacting the project contacts.

Chris Gerardi, P. Eng.
Engineer II
City of Windsor
310-350 City Hall Square West
Windsor, Ontario, N9A 6S1
Phone: (519) 255-6257 Ext. 6358
Email: cgerardi@citywindsor.ca

Chris Patten, P. Eng.
Partner
Dillon Consulting Limited
1 Riverside Drive West, 12th floor
Windsor, Ontario, N9A 5K3
Phone: (519) 948-4243 Ext. 3210
Email: cpatten@dillon.ca

Information collected will be used in accordance with the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

This notice first issued on April 22, 2026.

COMMITTEE OF ADJUSTMENT/CONSENT AUTHORITY AGENDA RECORD

PLEASE BE ADVISED THIS MEETING IS CONDUCTED ELECTRONICALLY.

The following applications are scheduled to be heard electronically by the Committee of Adjustment/Consent Authority on Thursday, May 14, 2026 in the order stated below commencing at 3:30 PM or shortly thereafter.

ITEM	FILE #	APPLICANT	LOCATION	REQUEST
1	A-029/26	2424718 ONTARIO LIMITED	423 OUELLETTE AVE	RELIEF: Requesting relief for decreased minimum number of required parking spaces.
2	A-030/26	WINDSOR FREEZER SERVICES LTD	1518 MERCER ST	RELIEF: Requesting relief for reduced minimum side yard width.
3	A-031/26	MUNTADHER KHALAF TUAMA, ABBAS KHALAF TUAMA	760 CABANA RD W	RELIEF: Requesting relief for increased maximum main building gross floor area.
4	B-014/26	RAN ZHANG	726 JOSEPHINE AVE	CONSENT: Consent to create a new lot along the interior common wall of an existing semi-detached dwelling.
5 AND 6	A-034/26 B-015/26	1001169842 ONTARIO INC	1065 FORD BLVD	CONSENT: Create a new lot fronting Ford Blvd. RELIEF: Requesting relief for decreased minimum lot width for both the retained and severed lots.
7	A-035/26	KB COMPONENTS CANADA INC.	2855 DEZIEL DR	RELIEF: Requesting relief from the minimum separation between the collector aisle and a parking space, accessible parking space or visitor parking space. Requesting relief from maintaining the area forming the parking area separation exclusively as a landscaped open space yard.

8	B-016/26	FARROW REALTY INC	2001 HURON CHURCH RD	<p>Requesting relief from a required yard in a manufacturing district to be exclusively maintained as landscaped open space yard. And to permit the parking of a motor vehicle within a required yard.</p> <p>Requesting relief of a parking area separation from a street (Kautex Drive).</p> <p>Requesting relief from a parking area separation from a building wall in which is located a main pedestrian entrance facing the parking area.</p> <p>Requesting relief of a parking area separation from an interior lot line or alley (east property line of 2900 St. Etienne).</p> <p>CONSENT: Creation of an Easement (municipal services)</p>
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In addition, if you wish to be notified of the decision of the Committee of Adjustment in respect of the proposed applications, you must make a written request to the Committee of Adjustment at the address shown below with the specific file number. Please email requests to COAdjustment@citywindsor.ca. **NOTE:** To access the Agenda Record, Comments for the upcoming meeting, and past Committee of Adjustment Minutes, please visit our website at: [Committee of Adjustment Meeting Agenda \(citywindsor.ca\)](http://Committee of Adjustment Meeting Agenda (citywindsor.ca))

City Council
Monday, April 27, 2026
Item 8.5 - Written Submission

Good Day City of Windsor,

I am looking to include a statement of **Opposition** to be accounted for in the public record for the proposal of File# Z-033/25 [ZNG/7338] that is scheduled for Council on April 7, 2026.

I strongly oppose the proposed rezoning amendment to By-law 8600 for the lands described as Part of Lot 19 Plan 1478 (PIN 01576-0193 LT and PIN 01576-0194 LT), which seeks to change the zoning from RD1.4 to RD3.1 to permit a 3-storey, 29-unit multiple dwelling.

This proposal is fundamentally incompatible with the established character of Roseland and the surrounding neighbourhood, which is defined by quiet streets, mature trees, unique single-family homes, and a long-standing reputation for safety and tranquility. Introducing a development of this scale, along with 37 parking spaces accessed via Casgrain Drive (which is already a main artery to access Roseland, and can get quite busy already with vehicles turning left onto Cabana throughout the day, especially seen during peak morning and afternoons), would dramatically increase traffic, congestion, and noise on a street that currently serves as a residential connector. The requested zoning change represents a significant and unjustified intensification that is wholly out of proportion with the low-density context intended under the existing RD1.4 designation. This neighbourhood should continue to remain low-density. Further, the applicant's request for additional site-specific reductions—including the north side yard width and the parking area separation from habitable room windows—demonstrates that the proposal cannot reasonably meet the standards designed to protect neighbouring properties.

Granting such exceptions would set a troubling precedent and erode the planning principles meant to preserve the stability of established residential communities. This has been seen all over the city, and the quaintness, safety, calmness of the Roseland neighbourhood continues to be threatened with these large scale buildings, with landowners trying to squeeze every square inch of property to house as many people as possible. This method does not work in established neighbourhoods that were not designed for high density living. Perhaps the Landowner should take note of approved developments that have been welcomed by the community previously, such as a row of Townhomes.

The Roseland neighbourhood is and continues to be a highly sought after area precisely because of its quiet streets, unique character, proximity to the golf course, walkability to nearby shops/restaurants and cohesive single-family residential environment—qualities that would be irreparably harmed by this development. For these reasons, I strongly urge the City to **REJECT** this requested zoning amendment and protect the integrity of this valued residential area.

Thank you,

Olivia Curti Durocher

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From: Sandra Pillon < >
Sent: Monday, April 20, 2026 14:40
To: clerks <clerks@citywindsor.ca>
Subject: Cabana Road West/ Roseland Neighbourhood Character

Hello,
We (my husband and I) would like to voice our support to preserve the Roseland area. It's a beautiful established neighbourhood in the heart of the city with access to everything ever needed with in a 5 min walk. Once you enter the area you are home away from the hustle. Please consider protecting this area for all the right reasons!
Thank you,

Sandy Hawken and Chad Pillon
[REDACTED] Roseland drive west

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From: Robert Marcuz < >
Sent: April 21, 2026 12:21 PM
To: clerks <clerks@citywindsor.ca>
Subject: Stop zoning bylaw amendments for 1141&1175 Cabana Road west.

Stop the development of zoning bylaw amendment for 1141&1175 Rd w!! It is with extreme dissatisfaction that these amendments are even brought forward as they do not and will not fit or improve the calmness and security of the area. Already this section of Cabana road has become a race lane, congestion in this area, could be dangerous! This building does not improve our neighborhood, but brings elements to this area that is not in alignment with neighborly privacy. This building brings in higher sight lines, sounds from apartments, and the usual litter that you find around this type of strip mall! It pains me that my wife and I can not attend the April 27 meeting at Windsor council to oppose these amendments. The residents that are next to and behind never thought this type of development would be there! This sets a precedent for development along Cabana that is not right for any residents that may butt up to them!

April 22, 2026

**Attn: City of Windsor Clerks Office
Fred Francis – Ward 1 Councillor City of Windsor**

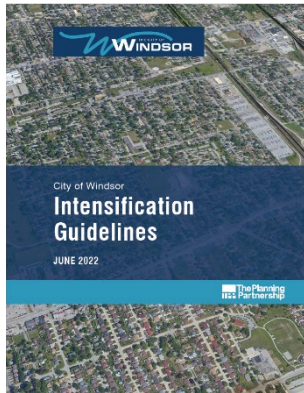
**Re: Item 8.5 on City of Windsor Council meeting agenda for April 27, 2026
That being a matter of a ZBA for 1143/1175 Cabana Road West**

Note to City Clerk, I am submitting this as a written correspondence/delegation for the above referenced item to be heard at the April 27, 2026, City of Windsor Council meeting.

Dear Members of City Council,

I am writing this letter to provide information for Council and the Mayor to hear and review regarding the application for a zoning bylaw amendment (ZBA) for the property at 1143/1175 Cabana Road W. The information contained herein should be used by Council to deem the application of a ZBA incomplete and premature and that the mater should be sent back to adminstraiton and the proponent for further information.

In 2022, the City prepared an Intensification Guideline that was meant to support an Official



Plan Amendment that created mixed use corridors and mixed-use nodes throughout the City in established neighbourhoods. This guideline was provided for prospective applicants to demonstrate how they comply with various elements within the guideline and how their proposed redevelopment/intensification blends into the existing neighbourhoods. This document has 3 chapters relating to *Introduction* of the guideline, *Stable and Mature Neighbourhoods* and *Mixed Use Centres, Nodes and Corridors*. The documents go on to classify development type and how they should be deigned to blend into the existing neighborhood, talks about parking layout, building scale and mass, landscaping, building height, finishes, etc.

Very early in this guideline, in section 1.6 it states that an Urban Design Brief (UDB) **SHALL**

1.6 Submissions
To assist decision makers, stakeholders, and community members in understanding proposals applicants shall submit an Urban Design Brief in support of a development application. The Urban Design Brief will provide the design rationale for the building, landscape, and site design elements of the proposed development.

be submitted to support development applications and why it is important and who and how this UDB will be used. An excerpt is provided. Please note the word **SHALL**, in the context of this document the word in all instances means **MANDATORY**. **I now bring your attention to the application before you tonight, that clearly states that no Urban**

Design Brief was required by City Administration to support the application before you tonight.

So now you ask how do we know that an Urban Design Brief was not required as part of this

PPS Policy #	Policy	Response
	intensification, including potential air rights development, in proximity to transit, including corridors and stations.	
2.3.1.1 – Settlement Area	Settlement areas shall be the focus of growth and development. Within settlement areas, growth should be focused in, where applicable, strategic growth areas, including major transit station areas.	The Site is located in an existing settlement area of the City of Windsor.
2.3.1.2	Land use patterns within settlement areas should be based on densities and a mix of land uses which: a) efficiently use land and resources; b) optimize existing and planned infrastructure and public service facilities; c) support active transportation; d) are transit-supportive, as appropriate.	The Site offers an opportunity for intensification infilling on a corner parcel of land. The final design will be subject to SPC approval, including roof style, streetscape, facade articulation, windows, awnings, etc. A UDB was not required as part of the ZBA application. However, the design and style of the proposed building will be designed to blend well with the scale and massing of the existing surrounding area. It takes into consideration the transition between land uses. The current land use designation does prefer 3 storeys. The proposed use will buffer the existing residential uses from Cabana Road West.

application. For one, it is not listed as supporting documents in the Council report before you tonight.

Secondly, I was able to find and review the Planning Rationale Report (PRR), on the City website, which is one of the listed documents that were prepared by the applicant in support of their application here tonight. I bring your attention to page 33 of that PRR, except enclosed. If you can't read what is circled in red it says **"A UDB was not required as part of the ZBA application"**.

WHAT, HOW, WHY, did this happen when it is **MANDATORY for an UDB to be submitted** to support decision makers, stakeholders and the community understand and see how the proposed redevelopment and intensification

1141 & 1175 Cabana Rd W, Windsor, Ontario

33

within established neighbourhoods along the mixed use corridors will effect the area.

For this reason alone, Council is urged to deny the application and send it back to administration and the applicant to follow the rules that the City has established, on their own accord and the create a level playing field for all of the community and other developers to follow.

Anticipated Administration and Applicant Response

Now City administration and the applicant will say that adherence to the Intensification Guideline (IG) will occur at the site plan control (SPC) stage. Now let me tell you why this is problematic.

Firstly, UDB are meant to support applications not SPC, from the City's own IG document.

Secondly, once you approve the proposal before you tonight there are elements within the IG that are impossible to adhere to or at least limit the effects. The intensification guideline classifies the proposed building as part of this application as a "Low Profile Building".

I have enclosed an excerpt of the General Guidelines for low profile buildings directly from the IG.

7. Locate and orient primary building entrances to public roads, and design to be visible and accessible to the public in order to support public transit and for reasons of public safety and convenience.
 8. Design sites with multiple buildings to reflect a consistent architectural theme. Similar building elements could include colours, materials, signage, and the base and top of buildings. Design individual buildings to offer visual interest and variety in design through architectural features.
- 3.4.2 Low Profile Buildings**
1. All Low Profile buildings shall demonstrate design excellence and compatibility with the surrounding context. Ensure architectural detailing, landscape treatments, colour, and building materials are representative of the highest quality possible.
 2. The height difference between adjacent Low Profile buildings on the same block should not vary by more than 1 storey to maintain a consistent street wall.
 3. For Low Profile residential and mixed use buildings locate and orient windows, decks, and balconies to limit overlook into nearby windows and amenity spaces of adjacent properties while enabling "eyes on the street" for common public areas.
4. Limit continuous residential forms such as stacked townhouse buildings to 3 to 8 units per block and the length of the townhouse block should not exceed 50 metres, unless it is essential to the architectural style of the building.
 5. Locate garages at the rear of the building to be accessed from a lane or private drive.
 6. When located at a corner, design buildings to address both street frontages and be massed towards the corner location for visual interest and to anchor the building.
- 3.4.3 Medium and High Profile Buildings**
1. Medium and High Profile buildings may include commercial and office uses at grade and multi-unit residential above or behind. Design ground floors to be appealing to pedestrians and include uses that are more active in terms of pedestrian traffic, such as commercial/retail, personal service, and restaurant type uses on the ground floor.
 2. Provide retail and service commercial uses on the ground floors of buildings to bring animation to the street and encourage pedestrian activity. Such uses should have a minimum 4.25 metre floor-to-ceiling height.

You can see that item 2 within subsection 3.4.2, says that the proposed building should not be more 1 storey higher than other surrounding buildings on the same block. I urge you to look at the existing single family homes on Cabana, on that block, they are all 1 storey high. Therefore, this proposed development should not be allowed to be more than 2 storeys in height.

One of the more problematic issue is item 3 of subsection 3.4.2 of the IG. It says that the building should be orientated to limit windows overlooking into adjacent amenity spaces of neighbouring properties. The proposed building is shown to have 50% of the units looking north, towards Cabana and 50% of the units looking south, directly into the backyards of the residents on Kennedy. Does a 50/50 split look like they limited intrusion into the amenity spaces of the existing mature residential neighbourhood.

The two points noted above are only a few of the elements that are not complied with through the IG. There are others, however, how does anyone know, because an Urban Design Brief was not prepared as it is a mandatory requirement from the City to have a UDB completed as part of applications.

Closure

I trust the above noted information is clear and shows a little snippet that this file has been mismanaged and should be deemed not complete and premature in order to avoid any Ontario Land Tribunal challenge. The file should be sent back to City administration and the proponent to address elements of the Intensification Guideline that the City has paid for. The IG was prepared for the exact reasons of applications like this, before you tonight, for Council and adminstraiton to rely on for making decisions.

Regards,



Peter Marra

April 24, 2026

**Attn: City of Windsor Clerks Office
Fred Francis – Ward 1 Councillor City of Windsor**

Re: Supplemental information for Item 8.5 on City of Windsor Council meeting agenda for April 27, 2026. That being a matter of a ZBA for 1141/1175 Cabana Road West

Note to City Clerk, further to my April 22, 2026, submission, I am submitting this as additional written correspondence/delegation for the above referenced item to be heard at the April 27, 2026, City of Windsor Council meeting.

Dear Members of City Council,

I am writing this supplemental letter as an additional formal written delegation and to compliment my original of April 22, 2026. This letter corrects and expands on my April 22, 2026, submission.

Late in the day on April 22, 2026, I had the pleasure to speak with Justina Nwaesei, City Administration Planner III, responsible for this file. Ms. Nwaesei was able to point me in the direction of the Planning Rational Report (PRR) prepared by Pillon Abbs Inc. for this file, particularly section 5.1.3. Although a formal dedicated Urban Design Brief was not prepared for this file, contained within section 5.1.3 of the PRR is information on how the proposal before you tonight measures against the City of Windsor's Intensification Guidelines (IG).

I offer to you that the analysis of the current proposed 3 storey building, against the guidelines in the IG did not go far enough, most importantly IG sub-section 3.4.2, specifically related to height of the building. The following provide the rational of this statement.

Intensification Guidelines Use

The Intensification Guideline (IG) was prepared by the City, to be used as a tool when proposals and/or planning application for intensification were submitted to the City for evaluation. The IG does not replace the Official Plan (OP), nor does it replace any zoning requirements, it is a compliment document to both of these.

The IG is important, because intensification proposals, while technically meeting the City's OP and any proposed zoning, needs to be tested against how well the intensification proposal blends into, and is compatible with, the surrounding neighbourhood where it is being proposed. This is an important document that needs to be applied fully and consistently throughout the City when faced with intensification proposals and projects.

The IG document is something that needs to be used through the entire development approval process. It needs to be applied and reviewed, for application like tonight, to get the overall built form correct and also needs to be applied at the site plan control stage, to get the finishes, landscaping, pedestrian access, etc. correct. It is a document that should span the entire life cycle of a planning act application, from inception to building permit issuance.

Administration may tell you that because this document is just a guideline, that the City has

1.4 How Will They be Used?

The Urban Design Guidelines shall apply to all intensification projects subject to review and Planning approval by the City through subdivisions, condominiums, and site plan control applications as permitted under the Planning Act and the Zoning By-law, and in some instances, Committee of Adjustment.

the discretion to enforce it or not. An except directly from the document is enclosed on how the IG will be used. Please note the deliberate and intentional use of the word **SHALL**. The use of word shall leaves no discretion, however, implies **MANDATORY**. Planners are skillful in their ability to author reports, letters and give advice, using

deliberate and intentional words. The use of words such as **SHALL**, should leave no ambiguity of the intended use of this IG document.

Intensification Guidelines Applicability

City Council is faced with an intensification proposal tonight that administration and the proponent say meets the City's OP, and proposed zoning. However, I say that it does not fully meet the City IG document. Now the applicability of the IG in conjunction with the current OP and proposed zoning, is sometime challenging and conflicts between all three may arise from time to time. But luckily the IG clarifies how this **SHALL** be applied.

I wish to point out a section within the IG document, which is section 1.5, which is 2

1.5 Applicability

Compliance with the provisions of the Urban Design Guidelines does not preclude compliance with other development regulations associated with an application as required by the City or other applicable jurisdiction.

Where provisions of the Urban Design Guidelines conflict due to the characteristics of a proposal, the more restrictive shall apply and/or an alternative design solution(s) may be required that meets the intent of the Urban Design Guidelines.

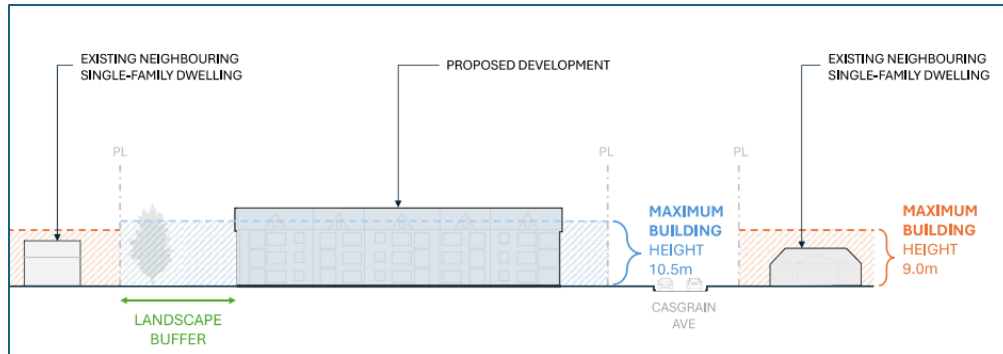
paragraph long and I enclosed a copy for your reference. This section goes onto say, that compliance with the IG document does not preclude a proponent's obligation to comply with other applicable requirements (such as OP and Zoning). It further goes on to say, that if the character of a proposal conflicts with the provisions of the IG, that the more restrictive **SHALL** apply. This leads us to review how the building height was established and compared versus

the OP, zoning and IG. Tonight's proposal may comply with the City's OP and proposed

zoning, **BUT** it does not fully comply with the more restrictive requirements of the IG document relative to height.

Building Height

The proposed building height before you tonight are being proposed at 10.5m in height as the stated maximum (proposed 3 storeys). This is being compared to the adjacent properties that are allowed to build up to 9.0m in maximum height. Well, this may be true,



compatibility of this intensification proposal should be measured against what exists today and not

against what can be. By measuring compatibility to existing built form is the only way you ensure intensification project compliments existing neighbourhood and do not erode them, as documented in the IG.

There is **NO** residential unit that has been built at 9.0m in height on the block where this proposal sits on Cabana Road W, despite their ability to doing so. All existing homes on Cabana Road W on the same block as this proposal is 1 to 1.5 storey tall.

As noted in my previous submission April 22, 2026, and additionally supplied herein, the IG

3.4.2 Low Profile Buildings

1. All Low Profile buildings shall demonstrate design excellence and compatibility with the surrounding context. Ensure architectural detailing, landscape treatments, colour, and building materials are representative of the highest quality possible.
2. The height difference between adjacent Low Profile buildings on the same block should not vary by more than 1 storey to maintain a consistent street wall.

document, subsection 3.4.2, says that building height should be no more than 1 additional floor above the surrounding existing properties. This is one of the more quantitative elements contained within the IG and is pretty clear on its intention and description. This is measured against what is existing today, not what is possible. **This protects existing neighbourhood character.**

As noted, section 5.1.3 of the PRR measured this development against the IG, and a matrix is contained within the PRR. The matrix identifies the various sections within the IG, provides for the policy context and responds to how the proposals meets the policy. **Ironically, evaluation against section 3.4.2 is not referenced in the PRR.**

Closure

I urge, Council to send this file back to administration and the proponent to fully address compliance to **ALL** of the City's documents, which includes the applicable parts of the Intensification Guidelines that govern at this stage of the planning application process, including but not limited too subsection 3.4.2 of the IG document. Despite section 5.1.3 of the Planning Rational Report saying this application complies with the IG, it is clear that proposing 3 storeys, which is 2 more storey higher than any existing residential units on the same block is in violation of subsection 3.4.2 of the IG document.

Regards,



Peter Marra

■ Bartlet Drive

Rino & Mary Licata

█ Casgrain Drive,

Windsor, Ontario

I have been a resident of the Roseland community for over 35 years and have personally built three homes and was the contractor for two other homes within the Roseland area. Each of these single family homes maintained the character and integrity of the community. While I understand the need for thoughtful new development, I do not believe this proposal represents good planning for the following reasons:

-First, the proposed development at 1141 & 1179 Cabana Road West does not conform with the purpose and intent of the City of Windsor OP. This does not conform to **good** Zoning principles, and would set a harmful precedent of over-intensification on Cabana Road West under the new Corridor Designation.

-Second, this development is not compatible with the existing neighbourhood character which is low-density single family homes. A 3-storey multi-unit building introduces high density and different built forms and massing. The new proposal for townhouses at 475 and 479 Cabana which did not have many objections from residence and was approved because the townhouses are only two stories high. This proposed application is requesting to increase the height of the buildings from 9.0m to 12.5m at the peak. No other development in this area has a 12.5 m height. The height and massing will negatively impact adjacent properties through overlook, shadowing, and loss of privacy.

-Third, the three proposed developments 475,479, 619 which will be going to a Ontario Land Tribunal soon and this new development will increase the parking spaces by over 65 spaces. This will result in directing higher-density traffic onto local residential streets which is inappropriate and will create safety concerns. Since there are no sidewalks in the Roseland area and this will create safety risks for pedestrians, cyclists and children. This significant increase in traffic will affect all of the Roseland residences and the city traffic department needs to initiate a traffic study. Stop looking looking at each development separately but as an entire traffic increase.

-Forth, the lack of parking - 37 spaces for 29 units equals 1.2 spaces per unit. This is likely insufficient because most of the units will be rentals or shared housing and when visitors are included this will exceed expectations. The proposed parking supply is inadequate and will result in spillover parking onto adjacent residential streets. Also, the new proposed driveway on Casgrain Drive will only make for longer traffic waits to turn east or west onto Cabana. This will also increase the car traffic on Casgrain Drive. As many of you are already aware, many single family homes in this neighbourhood have become rental properties resulting in not one or two vehicles but as many as 6. These extra cars are being parked on the streets and Casgrain is a good example of this issue.

-Fifth, approval of this application would set an undesirable precedent. The requested lot width relief from 6.0m to 4.57m. does not meet good planning practices. If for the last 40 years all new builds in this area needed to meet the 6.0m relief why has this position changed now. It represents uncontrolled intensification and undermines neighbourhood character. It opens the door for further similar rezonings along Cabana Road and within nearby residential pockets, gradually eroding the character and stability of the neighbourhood that residents have relied on for decades.

In my view, higher-density development is better suited to areas specifically designated for intensification or along corridors where appropriate infrastructure and planning context already exists. This location, particularly with access through a residential street, is not appropriate for the scale of development being proposed.

I respectfully urge Council to carefully consider these concerns and to reject the proposed Zoning By-law Amendment in its current form.

Thank you for your time and consideration.

Rino Licata

April 22, 2026

To: Mayor Drew Dilkens and Windsor City Council

Attn: Fred Francis
Frazier Fathers
Renaldo Augustino
Mark McKenzie
Ed Sleiman
Jo-Anne Gignac
Angelo Marignani
Gary Kaschak
Kieran McKenzie
Jim Morrison
Justina Nwaesei
City Clerk

Reference: Item 8.5 - Zoning By-law Amendment for 1141 and 1175 Cabana Rd W.;
Applicant: Homes by Artisan;
File No. Z-033/25 [ZNG/7338] - Ward 1 (SCM 114/2026) (S 27/2026)
Author: Justina Nwaesei, Planner III – Development

Monday, April 27, 2026 @ 10:00am

Dear Committee Members;

This meeting is to give the public an opportunity to comment on the proposed amendments to the City of Windsor ZONING BY-LAW 8600. I am looking to include this statement of **Opposition** to be accounted for in the public record for the proposal of File# Z-033/25 [ZNG/7338] that is scheduled to go before Windsor City Council on April 27 @ 10am.

I strongly **oppose** the proposed rezoning amendment to By-law 8600 for the lands described as Part of Lot 19 Plan 1478 (PIN 01576-0193 LT and PIN 01576-0194 LT), which seeks to change the zoning from RD1.4 to RD3.1 to permit a 3-storey multiple unit dwelling containing 29-units, 37 on-site motor vehicle spaces are proposed, with ingress/egress access on Casgrain Dr. The Applicant also proposes to add a site - specific zoning provision that would permit a reduction in the required minimum north side yard width (from 6.0m to 4.57m) and a reduction in the required minimum parking area separation from a habitable room window (from 4.5m to 2.13m).

Your own OPA 159 states that “ uncontrolled intensification can adversely impact the character of existing residential neighbourhoods” and amendments to the consultants’ reports and initial bylaw draft passed by council states “In existing neighbourhoods, compatible with the surrounding area in terms of scale, massing, height, siting, orientation, setbacks, parking and amenity areas”. As the surrounding areas consist of single family homes with front or side parking and are no more than 2 stories in

height with green space amenity areas, we respectfully submit that this development does not meet those stated requirements.

This City should protect an established Mature Neighbourhood like Cabana, Roseland and Roselawn – they should **not** be rezoning to add density, they should be ensuring its integrity is kept. Neighbourhoods are fragile and need to be nourished. Neighbourhoods either get stronger or they get weaker and decay. If the City wants to protect an established neighbourhood like Roseland and Roselawn, they should encourage a trend toward less density.

Very little has been said about the destructive force of density. There are many ways that adding density to an established area like Roseland, diminishes and ultimately destroys the neighbourhood. These Developments are not beneficial to people that want to raise families with a backyard and green space. That is what this 1.1km stretch of Cabana is – it is a ‘**unique**’ Family Orientated, single residential neighbourhood with multiple Schools, Churches and parks close by to grow. These people are trying to pretend that they are trying to alleviate the housing crisis but they are just building more expensive, smaller dwellings for profit. Making it harder for young families to afford and changing the very essence of this mature established community forever.

This is the Third time I have seen a Proposal from this Developer for this property or a portion there of, over the past 3 years. The first was July 6, 2023 - 1175 Cabana/1190 Kennedy - a Zoom meeting Conducted by Pillon Abbs Inc Consulting firm, which 140 South Windsor Cabana/Casgrain/Kennedy/Roseland/Roselawn Residents attended, expressing their **dissatisfaction** with the 3 storey Combined use - **12 dwelling/ 45 Parking space**, with access on Casgrain being proposed. I was able to generate a **Door to Door Petition** which 200 neighborhood residents signed, all were adamantly opposed the Proposal based on **size of building, flooding, shadowing, parking, light pollution, noise, garbage and traffic concerns**. That petition became null and void when the Developer conducted a 2nd Zoom meeting Proposal on July 16th, 2024. The proposal now included Lots 1175/1141 Cabana Rd W, but **in spite of opposition to 12 Units on 2 city lots** after public input, this proposal increased the size and scope of the project to a 4 storey - Combined Use -**24 dwelling/61 parking space** Condominiums with access on Cabana and Casgrain, again over 50 residents attended this Zoom and voiced extremely valid concerns. Now it appears we are skipping the Zoom and going straight to Council, only now the Developer is requesting a 3 storey multiple dwelling containing **29 units with 37 on-site motor vehicle parking spaces** with access on Casgrain Dr., as well as requesting site specific zoning provision that would permit a reduction in the required minimum north side yard width (from 6.0m to 4.57m) and a reduction in the required minimum parking area separation from a habitable window (from 4.5m to 2.13m). Obviously this build is too big, otherwise why would you be requesting these variances. Why do you request Residential input if you have absolutely no intention of listening to it.

It seems ludicrous that developers can go beyond existing by-laws and be given special privilege to change the character of established mature neighborhoods. City Council stood firm two years ago, against accepting MILLIONS from the Federal Government to build 4plexes by right, even though provincially a law had been passed to build “3 plexes by right” anywhere on any lot size. Which the North Side of Cabana has plenty, but at least they are Family oriented, for the first time in years I am seeing increased number of children walking to the Schools at Dominion and Cabana. An alternative plan was developed to protect the “rights” of **homeowners** when 8 out of 10 of you voted for a “**Made in Windsor Solution**” – our Mayor clearly stated in the plan “**it respects the homes of Windsor Residents, as the biggest investment most will ever make**”!! Then explain how does a 3 storey, 29 Unit Condominium in a mature single residential neighbourhood makes more sense than a 4 plex, City planners and some Councillors are now supporting the **DEVELOPERS** instead of the residents that voted for them.

City of Windsor is allowing the Developers to determine where they want to build, where it is most profitable and then the City is putting Policy in place to allow them to build there, as a result the housing being created will never be affordable – because it will not be Profitable. Meanwhile according to MLS there are over 430 abandoned buildings and overgrown cement pads around this City in desperate need of revitalization, where housing just may be affordable – whatever that looks like these days.

For some reason we are building low density **Townhouses** on a downtown cement parking lot that is surrounded by and is likely already zoned for high density. This is the area that Townhouses would work. But we are tearing down perfectly good \$600 thousand next level houses, that has green space, mature trees, a place for a family to grow, with churches and schools a block away ~ to build **29** – \$600 thousand dollar Condominiums with a paved parking lot for only 37 on-site motor vehicle spaces. Question: Where are the other 30 plus cars going to park? Don't tell me they will take the bus - that is not our lived experience. I can tell you as people that have to deal with this dilemma every day, we know exactly what is going to happen and our side streets are already lined with the cars that belong to St.Clair Students and overcrowded rentals.

This area is a **FLOOD ZONE** and already has issues with storm drains backing up into residents basements. This proposed project would eliminate green space, which reduces the ability to absorb water. This project will increase noise and light to the community especially with the parking lot being adjacent to a residential area. This amount of density on two City lots, in an established mature City Neighbourhood is

Greed – plain and simple – there is absolutely nothing “Affordable” about this housing, plus the units will be too small to house families. This will only be the start, if this is approved there will be more to follow.

I hear from so many other communities, a note from a west end resident noticing many empty lots and condemned buildings which could be developed, with the community as a whole welcoming this kind of intensification, claiming it would work well with their neighbourhood, which is already zoned High Density. Adding density to established neighbourhoods will draw mixed use development away from neighbourhoods that would welcome this kind of investment. Developers, investors and builders are attracted to mature neighbourhoods they can make more **Profit** for the same output. But the result is "**less affordable**" housing.

Increased Traffic on Cabana – as it has become the quickest route from LaSalle to all points Windsor and the potential New Hospital, has made this small 1.1 stretch of Cabana a very dangerous one. With all the traffic calming that has been put in place to make it safer – why on earth would you want to add this kind of density, it is a recipe for disaster.

The recent widening of Cabana has been needed **for many** years, just to accommodate already existing traffic. Exiting from Casgrain and McGraw has become even more dangerous, particularly so if you are attempting to head west. There was a collision at McGraw earlier this month, sadly I see accidents at both Casgrain/McGraw on a regular basis. Local residents will know that Kennedy Dr. may provide a safer alternative, which will result in more traffic through to Roseland at Dougall, also a dangerous intersection but at least there is a traffic light. More traffic calming measures will be needed to slow speeding cars on this Kennedy/Roseland short cut, which at times travel double the speed limit. Casgrain traffic has already increased significantly, with Casgrain being a significant roadway into and out of the Roseland area, this proposed rezoning and development would significantly impact access to this area for **Residents, Roseland Golfers and Emergency Vehicles**. With the proposed building of 38 Luxury Condominiums at Roseland Golf Course and the additional density at the old St. James sight this area will inevitably become very congested. Residents within this area south of Cabana use it for walking/biking to support an active lifestyle, as well as a route to schools. Adding multi-unit building at this corner would increase traffic and negatively affect the safety to pedestrian/bike traffic including children.

This is not just a South Windsor issue, it is a City Wide issue – you see opposition to developments all across the city, because people want their voices to be heard. There is disconnect between City Hall and the Residents of these communities. People have concerns about traffic issues, parking issues, flooding issues, when big developments move into their neighbourhood. If Neighbourhoods are going to change then it stands to reason that the residents in those neighbourhoods should have a say in what that change looks like. This is perfectly normal because the changes can have a negative impact on many. This is not a NIMBY matter, instead, it's about residents working with developers to ensure developments fit into what's already in the neighbourhood, that's **good cooperation** and **good planning**. You as Elected Officials represent **us** and you should listen to us, not just discount our concerns. We live here and have invested our money here, we pay taxes here and we **should be listened** to. If Changes need to be made at the Provincial Level regarding zoning and housing rules then City Council should be advocating for those **CHANGES** on our behalf at Queens Park, not just throwing up their arms and saying there is nothing we can do about it. I would also like the City to explain to me about how much development charges they may give away here and how will they make that up in the future and what development charge projects would be at risk.

I wish to be notified of the decision to any proposed amendments.

Sincerely,
Catherine Archer,
[REDACTED] Cabana Rd. W.
Windsor, On
[REDACTED]

Dear Mayor Dilkens and City Council:

Interest: I am an area resident with an engineering degree and someone that owns and operates a commercial real estate development company. Over the past 2 years, I have taken one of the neighbourhood leads gauging our community's interest in the several proposed developments along Cabana Road West. I've held a neighbourhood town hall where hundreds of people showed up to oppose developments that don't resemble the existing character of our beloved Roseland neighbourhood. To council's credit, 619 Cabana Road West didn't fit the neighbourhood character and it was voted as such. Council and the neighbourhood had no issues with the proposed development at 475 CRW as its separated 2 building town house design also fit the neighbourhood character as best as possible, resembling 2 large single-family homes to an extent.

Position: The proposed development at 1141/1175 Cabana Road West does not conform with the purpose and intent of the City of Windsor OP, does not conform to good Zoning principles, and would set a harmful precedent for the destruction of Roseland's character and charm being the first major "big block" multi-family development along Cabana Road West under the new Residential Corridor Designation. My position is to reject the RD3.1 site specific (singularly designed) rezoning application with its requested reductions. My position is that the requested amendment to Zoning Bylaw 8600 via Section 91.1 specially designed site-specific development is not consistent with the PPS 2024 and is not in conformity with the City of Windsor Official Plan. Judging by conversations with some of the neighbourhood, it seems as though a solution that would work for all would be to split this "big block" into 3 or 4 separate buildings to fit the neighbourhood character in a more appropriate manner. For these reasons, I respectfully request that the rezoning application for 1141/1175 Cabana Road West is denied at this time to allow for this one change to the site plan and elevations. Furthermore, at the DHSC meeting, I heard, almost as a justification from some members, that this site plan has changed numerous times already. That is part of the development process and game and should not be utilized as a justification of any good faith by the developer. The developer has to fit within the rules of the City of Windsor's policies, no matter how many iterations are needed.

Land use impacts/Reasons:

City Planning continues to compare number of units to what would be allowed hypothetically with ADU's. This is a justification strategy, not a good planning comparison strategy. ADU's have other development and financial consequences for developers, and it is far from a given that they would use this mechanism automatically.

Low Profile Housing: Judging by the comments of staff in the city reports, lot areas and densities are managed sufficiently to the planning departments liking, however there is no mention of this large scale forms impact on character.

There are issues in relation to Provincial policy directives, City of Windsor Official Plan directives, City of Windsor By-Laws and the contradictory Planning Rationale Report provided by the developer/applicant. I have also read the "unintended consequences" Financial Post article the neighbourhood (Anna L.) has shared with the City of Windsor in relation to placing guardrails on number of units and the impact developments such as the proposed have on neighbourhood character. Furthermore, façade orientations, meaning the entrance and walkways, do not face Cabana Road West, contradict the blending of the existing character.

Provincial Directive: 4 plexes (which would allow these units to be larger and family oriented) have less compatibility impacts than medium and high-density proposals within existing neighbourhoods.

As mentioned, 475 Cabana Road West is a perfect blend of adding responsible density to the neighbourhood while visually making it fit its character. Consider separating this "big block" to help this cherished neighbourhood.

Thank you for your time and attention.
Dan Coccimiglio