



**STRIKING COMMITTEE AGENDA**

**MONDAY, MARCH 30, 2026**

**(immediately following the 10:00 a.m. Regular Council meeting,  
and the in-camera meeting of Council)**

**Room 139, 350 City Hall Square**

(1) Accept the resignation of Councillor Fred Francis on the ***Windsor-Essex County Health Unit Board of Directors*** and consider the appointment of a replacement. The current members are:

Councillor Renaldo Agostino  
Councillor Angelo Marignani  
Councillor Frazier Fathers

(2) Consider the appointment of a Vice-Chair on the ***Windsor-Essex Community Housing Corporation Board of Directors***. The current approved Shareholder agreement requires the “Shareholder”, which is the City of Windsor, to appoint the Chair and Vice-Chair. A Vice-Chair is required in the event the Chair is unable to attend. The current members are:

Councillor Renaldo Agostino (Chair)  
Becky Parent  
Ann Paul (**tenant representative**)  
Chelsea Redmond (**legal sector**)  
Albert Schepers  
Andi Shallvari (**accounting sector**)  
Charles Simpkins

(3) Consider the appointment of 2 members to the ***Committee of Adjustment***. City Council at its meeting held February 9, 2026 authorized the City Clerk to advertise for 2 vacancies on the Committee (1 resignation and 1 addition to the Committee). Attached to the in-camera agenda is a package containing resumes from persons who expressed an interest in sitting on the Committee. Attached is the current Mandate of the Committee.

## The Committee Of Adjustment

### About the Committee of Adjustment

The Committee of Adjustment ("COA") is an independent body appointed by Council, under authority granted by the Planning Act, R.S.O. 1990, c. P.13 ("the Act"). The Committee of Adjustment is authorized by the Act to:

- Grant minor variances from the City's Zoning By-law, Sign By-law and Fence By-law;
- Grant consents to sell, convey or transfer an interest in "part" of an owner's land;
- Grant consents when the terms of an agreement commit the land to use for a period in excess of 21 years (i.e. lease or an easement);
- Issue a Certificate of Validation; and
- Give Approval of a Foreclosure or Exercise of Power of Sale in Mortgage or Charges.

The mandate of the Committee of Adjustment is to hear applications, receive public input, and render decisions based on the application presented and information provided by City staff. Meetings are held once a month and average 45 min to 1.5 hours in length. A meeting's length is determined by the number of applications approved to proceed to the particular COA Hearing.

### The Committee of Adjustment is looking for someone who:

- Has background, experience, or interest in Committee of Adjustment matters, city planning, architecture, or real estate law and/or development;
- Has general knowledge of, or an interest and aptitude to learn about committee, board and commission processes;
- Has general knowledge of, or an interest and aptitude to learn about the Planning Act, municipal bylaws, building and construction, and the City as a whole;
- Is able to dedicate sufficient time to read and research submitted applications prior to public hearings;
- Can visualize proposed development and its implications for applicant properties, surrounding properties, neighbourhoods, and communities based on drawings, plans, and written reports;
- Maintains professional and courteous communications in public meetings;
- Is genuine and able to determine when they have a conflict of interest;
- Is technologically savvy, including the ability to receive and respond to emails and attend meetings via Zoom or MS Teams.