

February 20, 2026

**TO THE MAYOR AND MEMBERS OF COUNCIL:**

A special meeting of Council will be held on **Monday, February 23, 2026, from 8:00 a.m. to 10:00 a.m., in Room 139, 350 City Hall Square, in accordance with Section 239(3.1) of the *Municipal Act*.** The Integrity Commissioner will be in attendance to conduct training for members of Council. Council will at the special meeting adopt a resolution to authorize Council to meet in closed session, and the resolution shall contain the general nature of the matters to be considered in the closed session. The resolution must be adopted by a majority of Council present during the open special meeting before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

The **regular meeting** of Council will be held on **Monday, February 23, 2026 at 10:00 o'clock a.m., in the Council Chambers, 350 City Hall Square.**

A special meeting of Council will be held on **Monday, February 23, 2026, immediately following the regular meeting of Council, in Room 139, 350 City Hall Square.** Council will at the special meeting adopt a resolution to authorize Council to meet in closed session, and the resolution shall contain the general nature of the matters to be considered in the closed session. The resolution must be adopted by a majority of Council present during the open special meeting before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

BY ORDER OF THE MAYOR.

Yours very truly,



Steve Vlachodimos  
City Clerk

/bm

c.c. Chief Administrative Officer

## Consolidated City Council Meeting Agenda

**Date:** Monday, February 23, 2026

**Time:** 10:00 o'clock a.m.

**Location:** Council Chambers, 1<sup>st</sup> Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure Bylaw 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

### **MEMBERS:**

Mayor Drew Dilkens

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Frazier Fathers

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

## ORDER OF BUSINESS

**Item #      Item Description**  
**1.            ORDER OF BUSINESS**

**2.            CALL TO ORDER - Playing of the National Anthem**

**READING OF LAND ACKNOWLEDGEMENT**

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

**3.            DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**4.            ADOPTION OF THE MINUTES (*attached*)**

**4.1          Adoption of the Windsor City Council minutes of its meeting held February 9, 2026  
(SCM 71/2026)**

**5.            NOTICE OF PROCLAMATIONS**

**Proclamations**

Nutrition Month – March, 2026  
International Women’s Day – March 8, 2026  
Hats On For Healthcare – March 11, 2026

**6.            COMMITTEE OF THE WHOLE**

**7.            COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence  
and Communication Reports) (*previously distributed*)**

**7.1.          Correspondence Report for Monday, February 23, 2026 (CMC 3/2026)**

- 7.2. 2025 Status Report regarding City's response to Cannabis Retail Store Applications in Windsor provided to AGCO - City Wide **(C 10/2026)** *Author: Jason Campigotto, Deputy City Planner - Growth*
- 7.3. Response to inquiry regarding Provincial Planning Statement, (PPS) 2024 and clarification as to how the PPS 2024 is to be interpreted - City Wide **(C 18/2026)** *Authors: Frank Garardo, Planner III Policy & Special Studies*

**8. CONSENT AGENDA (previously distributed)**

- 8.1. Purchase of a Front Loading Refuse Truck - City Wide **(C 20/2026)** *Author: Chad Goebel, Senior Fleet Manager (Acting)*
- 8.2. Banwell Road/E.C. Row Expressway Interchange and Corridor Improvements - Noise Bylaw (6716) Exemption - Wards 7 and 9 **(C 21/2026)** *Author: Patrick E. Robitaille, Project Administrator*

**CONSENT COMMITTEE REPORTS**

- 8.3. Minutes of the Environment & Climate Change Advisory Committee of its meeting held October 2, 2025 **(SCM 35/2026) (SCM 359/2025)**
- 8.4. Minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board of its meeting held November 4, 2025 **(SCM 36/2026) (SCM 379/2025)**
- 8.5. Report No. 1 of the Environment & Climate Change Advisory Committee meeting held October 2, 2025 **(SCM 37/2026) (SCM 360/2025)**
- 8.6. Report No. 2 of the Environment & Climate Change Advisory Committee of its meeting held October 2, 2025 **(SCM 38/2026) (SCM 361/2025)**
- 8.7. 2025 Annual Report of the Active Transportation Expert Panel (ATEP) **(SCM 39/2026) (SCM 366/2025)**
- 8.8. 2025 Annual Report of the Transit Windsor Working Group **(SCM 40/2026) (SCM 396/2026)**
- 8.9. 2025 Annual Report of the Environment & Climate Change Advisory Committee **(SCM 43/2026) (SCM 398/2025)**
- 8.10. Ministry of Transportation (MTO) Large Quadricycle Pilot Program - City-wide **(SCM 44/2026) (S 3/2026)** *Author: Craig Robertson, Manager of Licensing & Enforcement and Deputy Licence Commissioner*
- 8.11. Pilot Bulk Collection Program in Business Improvement Areas – City Wide **(SCM 45/2026) (S 1/2026)** *Author: Jim Leether, Senior Manager, Environmental Services*

- 8.12. Parking By-law 9023 Modification – Various Streets – Ward: 2,3,4,5,6,9,10  
**(SCM 46/2026) (S 8/2026)** *Author: Wilfred Anim-Odame, Transportation Technologist I*
- 8.13. Zoning By-law Amendment Application for 401-431 Shepherd Street West, Z-036/25 [ZNG-7345], Ward 3 **(SCM 48/2026) (S 145/2025)** *Author: Brian Nagata, Planner III - Development (Acting)*
- 8.14. Rezoning - 1360 & 1376 Howard Ave - Z-037/25 ZNG/7349 - Ward 4 **(SCM 49/2026) (S 146/2025)** *Author: Adam Szymczak, Senior Planner – Development*

**Clerk’s Note:** The following written submission from the Development & Heritage Standing Committee meeting held February 2, 2026, is **attached:**

a) Michael Davis, Agent for Applicant, Siv-ik Planning and Design Inc.

- 8.15. Windsor Municipal Heritage Register – Updates about Bill 23 Strategy 2 and Alternative Notice Policy - City Wide **(SCM 50/2026) (S 6/2026)** *Author: Tracy Tang, Planner III – Heritage (Acting)*
- 8.16. Notice of Intent to Partially Demolish a Heritage Listed Property – 1519 Wyandotte Street East, Tivoli Pool Room, Casa Loma Restaurant - Ward 4 **(SCM 51/2026) (S 7/2026)** *Author: Tracy Tang, Planner III – Heritage (Acting)*
- 8.17. Brownfield Community Improvement Plan - 0 Wyandotte St E (south of 10835 Riverside Dr E) - Ward 7 **(SCM 52/2026) (S 142/2025)** *Author: Simona Simion, Planner III Economic Development*
- 8.18. Ford City CIP Application for 1327 Henry Ford Centre Drive, Owner: 1001134151 Ontario Inc. (C/O: Andrew Lennon, Kaija Karmiste, and Saksham Sharma), Ward 5 **(SCM 53/2026) (S 2/2026)** *Author: Kevin Alexander, Senior Planner--Special Projects*

**Clerk’s Note:** The following written submission from the Development & Heritage Standing Committee meeting held February 2, 2026, is **attached:**

a) Maria Mediratta, Coordinator, Ford City Business Improvement Association

## 9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

## 10. PRESENTATIONS AND DELEGATIONS *(previously distributed)*

- 10.1. “Sponsor Windsor” Recognition Awards
  - a) Michael Janisse, Senior Manager Communications & Customer Services (in person)
- 10.2. Auditor General - 2026 Q1 Status Report **(SCM 65/2026)**
  - a) Christopher O'Connor, The Corporation of the City of Windsor’s Auditor General (in person)

- 10.3. 2026 Auditor General Charter Amendments (Alignment with Auditor General By-law 172-2025) **(SCM 57/2026)**
- 10.4. Revised 2026 Auditor General Work Plan **(SCM 58/2026)**
- 10.5. Auditor General Memo - Contract Alignment Arising from Council-Approved Auditor General Governance Instruments **(SCM 59/2026)**
- 10.6. Auditor General Report Regarding Administration's Alignment with IIA Essential Conditions **(SCM 60/2026)**
- 10.7. Auditor General Complaint Investigation Report – Conflict of Interest - City Department (Governance Review) **(SCM 61/2026)**

**Clerk's Note:** P&C memo provided to Mayor and members of Council only.

- 10.8. Auditor General Complaint Investigation Report – Hiring Practices **(SCM 62/2026)**
- 10.9. Auditor General Complaint Investigation Report – Safety Concerns and Responsibility Dispute Over Municipal Road Closure **(SCM 63/2026)**
- 10.10. Auditor General Complaint Investigation Report – Respectful Workplace **(SCM 64/2026)**
- 8.19. Update to Report S 131/2025 – Amendment to Sign By-law 250-2004 for 3663 Walker Road - Ward 9 and Amendment to Sign By-law 250-04 for 3663 Walker Rd, File No. SGN-003/24 (BILLBOARD) - Ward 9 **(SCM 54/2026) (S 4/2026) (S 131/2025)** *Author: Kevin Alexander, Senior Planner--Special Projects*

a) Nathan Jankowsk, Manager, Legislation and Permits & Scott Stover, Leasing Representative, Pattison Outdoor Advertising (in person)

## 11. **REGULAR BUSINESS ITEMS (Non-Consent Items)**

- 11.1. Proposed Alley Maintenance Standards and Policy Enhancements – City Wide **(SCM 309/2025) (S 116/2025)** *Author: Rob Slater, Executive Initiatives Coordinator on behalf of Ad Hoc Administrative Alley Committee (previously distributed)*

**Clerk's Note:** Administration is providing the **previously distributed** additional information memos **(AI 25/2025) (AI 2/2026)**

**Clerk's Note:** The following written submission is **attached:**

- a) Stephen Bisutti, Area Resident
- 11.2. 2026 Update of the Playground Replacement Program - City Wide **(C 22/2026)** *Author: Jamie Scott, Executive Director, Parks, Recreation & Facilities (previously distributed)*

- 11.3. Response to Inquiry Regarding Infrastructure Related Strategies to Discourage Unsafe Behaviours in the Public Roadway – City Wide (**C 120/2025**) *Author: Rob Slater, Executive Initiatives Coordinator on behalf of Ad Hoc Administrative Alley Committee (previously distributed)*

**Clerk's Note:** Administration is providing the *previously distributed* additional information memo (**AI 1/2026**)

**Clerk's Note:** P&C memo provided to Mayor and members of Council only.

- 11.4. 2026 Municipally Significant Event Status, Wards 2, 3, 4, 9 (**S 19/2026**) *Author: Jamie Scott, Executive Director Parks, Recreation & Facilities (Acting) (attached)*
- 11.5. Confirm and Ratify Report regarding Extension of hours for the selling and serving of alcohol for the duration of the 2026 Winter Olympics – City Wide (**C 23/2026**) *Author: Steve Vlachodimos, City Clerk/Licence Commissioner (attached)*

## **12. CONSIDERATION OF COMMITTEE REPORTS (attached)**

- 12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)
- 12.2. Report of the Special Meeting of Council – In-Camera of its meeting held February 9, 2026 (**SCM 68/2026**)
- 12.3. Report of the In-Camera Striking Committee of its meeting held February 9, 2026 (**SCM 69/2026**)
- 12.4. Report of the Striking Committee of its meeting held February 9, 2026 (**SCM 70/2026**)

## **13. BY-LAWS (First and Second Reading)**

- 13.1. **By-law 28-2026** - A BY-LAW TO AMEND BY-LAW 40-2015, BEING A BYLAW TO CLOSE, STOP UP AND CONVEY A PORTION OF THE 3.66 METRE (12 FEET) WIDE EAST/WEST ALLEY AND THE NORTH/SOUTH ALLEY BETWEEN DAWSON AND RAYMO ROADS, SOUTH OF WYANDOTTE STREET EAST, CITY OF WINDSOR, authorized by CAO 273/2025, dated January 15, 2026. (*previously distributed*)
- 13.2. **By-law 29-2026** - A BY-LAW TO AMEND BY-LAW 12933, BEING A BYLAW TO CLOSE, STOP UP AND CONVEY PART OF THE NORTH/SOUTH ALLEY BETWEEN DAWSON AND RAYMO, NORTH OF ONTARIO STREET, CITY OF WINDSOR, authorized by CAO 273/2025, dated January 15, 2026. (*previously distributed*)
- 13.3. **By-law 30-2026** - A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR41/2026, dated February 9, 2026. (*previously distributed*)

- 13.4. **By-law 31-2026** - A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR42/2026, dated February 9, 2026. *(previously distributed)*
- 13.5. **By-law 32-2026** - A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR40/2026, dated February 9, 2026. *(previously distributed)*
- 13.6. **By-law 33-2026** - A BY-LAW TO FURTHER AMEND BY-LAW 188-2000, BEING A BY-LAW TO APPOINT PROVINCIAL OFFENCES OFFICERS FOR THE CORPORATION OF THE CITY OF WINDSOR, authorized by By-law 98-2011 Section 27.1(l)(i). *(previously distributed)*
- 13.7 **By-law 34-2026** - A BY-LAW TO AMEND BY-LAW NUMBER 392-2002, BEING A BY-LAW TO ESTABLISH AND REQUIRE PAYMENT OF FEES AND CHARGES, authorized by B3/2026, dated January 26, 2026. *(attached)*
- 13.8 **By-law 35-2026** - A BY-LAW TO AMEND BY-LAW 49-2018, BEING A BY-LAW RESPECTING THE ISSUANCE OF VARIOUS PERMITS AND THE SCHEDULING OF INSPECTIONS, authorized by B3/2026, dated January 26, 2026. *(attached)*
- 13.9 **By-law 36-2026** - A BY-LAW TO PRESCRIBE A TARIFF OF FEES FOR THE PROCESSING OF PLANNING APPLICATIONS, authorized by B3/2026, dated January 26, 2026. *(attached)*
- 13.10 **By-law 37-2026** - A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 23RD DAY OF FEBRUARY, 2026. *(attached)*

**14. MOVE BACK INTO FORMAL SESSION**

**15. NOTICES OF MOTION**

**15.1 Timely Opening of the Gordie Howe International Bridge**

Moved by: Councillor Kieran McKenzie  
 Seconded by: \_\_\_\_\_

**WHEREAS** the Gordie Howe International Bridge is a vital piece of international infrastructure, representing a \$6.4 billion investment entirely funded by the Government of Canada; and,

**WHEREAS** this bridge will serve as a critical economic lifeline between Windsor, Ontario, and Detroit, Michigan, supporting millions of jobs and ensuring the security of the North American supply chain; and,

**WHEREAS** U.S. President Donald Trump has recently made public threats to block the opening of the bridge, citing inaccurate claims regarding its ownership, funding, and construction materials; and,

**WHEREAS** any delay to the scheduled early 2026 opening could cost the regional economy an estimated \$7 million weekly in lost productivity and increased transit costs; and,

**WHEREAS** the project has already reached major construction completion and is currently undergoing final safety testing and commissioning;

**THEREFORE, BE IT RESOLVED THAT:**

1. **The City of Windsor** formally urges the Federal Government of Canada to take every step possible—including legal, diplomatic, and economic measures—to ensure the Gordie Howe International Bridge opens as soon as possible in early 2026 without further delay.
2. **The Federal Government** be encouraged to continue its high-level diplomatic engagement with the U.S. Administration and the State of Michigan to reaffirm the 2012 Crossing Agreement, which governs the joint ownership and operation of this asset.
3. **The Federal Government** work closely with U.S. congressional allies, such as the Michigan representatives currently sponsoring legislation to protect the bridge from executive interference, to ensure that U.S. Customs and Border Protection (CBP) staffing is secured for the Detroit port of entry.
4. **A copy of this motion** be sent to the Prime Minister of Canada, the Minister of International Trade, the Premier of Ontario, the Governor of Michigan, both U.S. Senators for the State of Michigan as well as all senior elected officials in the Windsor-Essex region, along with the Mayor and Council of the City of Detroit to signal unwavering regional support for the project’s timely completion.

**16. THIRD AND FINAL READING OF THE BY-LAWS**

By-law 28-2026 through 37-2026 inclusive

**17. PETITIONS**

**18. QUESTION PERIOD**

**19. STATEMENTS BY MEMBERS**

**20. UPCOMING MEETINGS**

International Relations Committee  
Tuesday, February 24, 2026  
3:30 p.m., Room 522a, 350 City Hall Square West

Environment, Transportation, and Public Safety Standing Committee - **CANCELLED**  
Wednesday, February 25, 2026  
4:30 p.m., Council Chambers

Environment, Transportation, and Public Safety Standing Committee  
Sitting as the Transit Windsor Board of Directors - **CANCELLED**  
Wednesday, February 25, 2026  
Immediately following the Environment, Transportation & Public Safety Standing  
Committee meeting, Room 140, 350 City Hall Square West

Development & Heritage Standing Committee  
Monday, March 2, 2026  
4:30 p.m., Council Chambers

Community Services Standing Committee - **CANCELLED**  
Wednesday, March 4, 2026  
9:00 a.m., Council Chambers

Transit Windsor Working Group  
Wednesday, March 4, 2026  
2:00 p.m., Room 203, 350 City Hall Square West

Age Friendly Windsor Working Group  
Friday, March 6, 2026  
9:30 a.m., Room 522a, 350 City Hall Square West

City Council Meeting  
Monday, March 9, 2026  
10:00 a.m., Council Chambers

Committee of Management for Huron Lodge  
Friday, March 13, 2026  
9:30 a.m., Room 140, 350 City Hall Square West

Windsor Accessibility Advisory Committee  
Thursday, March 19, 2026  
10:00 a.m., via Zoom video conference

**21. ADJOURNMENT**

**Item No. 4.1**



**Committee Matters: SCM 71/2026**

**Subject: Adoption of the Windsor City Council minutes of its meeting held February 9, 2026**



## CITY OF WINDSOR MINUTES 02/09/2026

### City Council Meeting

**Date:** Monday, February 9, 2026

**Time:** 10:00 o'clock a.m.

**Location:** Council Chambers, 1<sup>st</sup> Floor, Windsor City Hall

#### **Members Present:**

##### **Mayor**

Mayor Drew Dilkens

##### **Councillors**

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Frazier Fathers

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

**1. ORDER OF BUSINESS**

**2. CALL TO ORDER**

Following the playing of the Canadian National Anthem and reading of the Land Acknowledgement, the Mayor calls the meeting to order at 10:00 o'clock a.m.

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed.

**4. ADOPTION OF THE MINUTES**

**4.1. Adoption of the Windsor City Council Special meeting minutes held January 26, 2026.**

Moved by: Councillor Fred Francis  
Seconded by: Councillor Jo-Anne Gignac

That the minutes of the Special Meeting of Council held January 26, 2026 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 55/2026

**5. NOTICE OF PROCLAMATIONS**

**Proclamations**

Eating Disorders Awareness Week (EDAW) – February 1 – 7, 2026

**Illumination**

Eating Disorders Awareness Week (EDAW) – February 1 – 7, 2026

**6. COMMITTEE OF THE WHOLE**

Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Angelo Marignani

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

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Monday, February 9, 2026

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- 
- (a) communication items;
  - (b) consent agenda;
  - (c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;
  - (d) hearing presentations and delegations;
  - (e) consideration of business items;
  - (f) consideration of Committee reports:
    - Report of Special In-Camera Meeting or other Committee as may be held prior to Council (if scheduled); and
  - (g) consideration of by-laws 22-2026 through 27-2026 (inclusive)
- Carried.

## 7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence and Communication Reports)

### 7.1. Correspondence Report for Monday, February 9, 2026, City Council Meeting

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Mark McKenzie

Decision Number: CR35/2026

That the following Communication Items 7.1.2 through 7.1.4 as set forth in the Council Agenda **BE REFERRED** as noted; and that Item 7.1.1, be dealt with as follows:

#### 7.1.1 Municipalities Under Pressure One Year Later: An Update on the Human and Financial Cost of Ontario's Homeless Crisis.

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Fred Francis

Decision Number: CR36/2026

That the news release from the Association of Municipalities of Ontario (AMO) entitled "Municipalities Under Pressure One Year Later: An Update on the Human and Financial Cost of Ontario's Homeless Crisis," **BE RECIEVED** for information; and,

That City Council **ENDORSE** the Association of Municipalities of Ontario's (AMO) recommendations which states that Ontario needs a fundamentally new approach that focuses on long-term housing solutions over temporary emergency measures and enforcement:

- An additional \$11 billion over 10 years that would focus on capital investments to develop more than 75,000 new affordable and supportive housing units, as well as increased funding on prevention efforts;
- To ensure that current encampment residents are quickly and appropriately housed, Ontario needs to invest an additional \$2 billion over eight years;

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Monday, February 9, 2026

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- Continued federal funding through the National Housing Strategy to maintain critical programs like the Canada-Ontario Housing Benefit; and,
- Collaboration amongst all orders of Government to ensure our homelessness and housing dollars are having the biggest impact, including coordinating data and outcomes across programs, connecting services, and tracking every dollar from investment to impact; and,

That Administration **BE DIRECTED** to advise the Premier of Ontario, the Minister of Municipal Affairs and Housing, and the City's local Members of Provincial Parliament of Council's endorsement.

Carried.

Clerk's File: GH/11710

No.	Sender	Subject
7.1.1	Association of Municipalities of Ontario (AMO)	Report entitled Municipalities Under Pressure One Year Later: An Update on the Human and Financial Cost of Ontario's Homeless Crisis.  Administrative Lead: Commissioner, Human & Health Services GH/11710 Note & File
7.1.2	Essex Region Conservation Authority (ERCA)	Fee Schedule for 2026  Administrative Lead: Commissioner, Finance & City Treasurer GCE2026 Note & File
7.1.3	Town of Tecumseh	Notice of Public Meeting for proposed Official Plan Amendment within the Oldcastle Hamlet Settlement Area.  Administrative Lead: Deputy Chief Administrative Officer / Commissioner, Economic Development Z2026 Note & File
7.1.4	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority on Thursday, February 12, 2026.  Administrative Lead: City Planner Z2026 Note & File

Carried.

Report Number: CMC 2/2026

## **7.2. Hybrid Work Program Update Per B11/2025 Directive**

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Mark McKenzie

Decision Number: CR37/2026

That the report of the Executive Initiatives Coordinator dated December 12, 2025 entitled "Hybrid Work Program Update Per B11/2025 Directive" **BE RECEIVED** for information.

Carried.

Report Number: C 164/2025  
Clerk's File: AS2025

## **7.3. Process for the Placement of Question on the October Municipal Election Ballot - City Wide**

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Mark McKenzie

Decision Number: CR38/2026

That the report of Program Manager, Council Services dated January 29, 2026, entitled "Process for the Placement of Question on the October Municipal Election Ballot - City Wide," **BE RECEIVED** for information.

Carried.

Report Number: C 17/2026  
Clerk's File: ACEE/15096

## **8. CONSENT AGENDA**

### **8.1. Policy Update - City Wide**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR39/2026

I. That Council **APPROVE** the updates to the Corporate Policy Library as outlined in Appendices A through M, as attached to the report entitled 'Policy Update' dated December 12, 2025; and further,

II. That Council **APPROVE** the use of the new Policy Template, attached as Appendix N.  
Carried.

**8.2. Rezoning – 1913, 1925 & 1949 Devonshire Court – Z-027/25 ZNG/7331 – Ward 4**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR40/2026 DHSC 789

1. That Zoning By-law 8600 **BE AMENDED** by changing the zoning of Parts 1 to 4, Plan 12R-27198 (known municipally as 1913, 1925 & 1949 Devonshire Court; Roll No. 020-220-03903, 020-220-03906, 020-220-03901), situated at the southeast corner of Devonshire Court and Kildare Road, by deleting and replacing Section 20(1)340 with the following:

**340. SOUTHEAST CORNER OF DEVONSHIRE COURT AND KILDARE ROAD**

For the lands comprising Parts 1 to 4, Plan 12R-27198, the following additional provisions shall apply:

1. Additional permitted *main uses*:

*Double Duplex Dwelling*

*Duplex Dwelling*

*Multiple Dwelling*

*Semi-Detached Dwelling*

*Townhome Dwelling*

2. Any *use* accessory to an additional permitted *main use*.

3. For any *dwelling*, the following additional provisions shall apply:

a) An *access area* or driveway in any *front yard* or any *exterior side yard* is prohibited. Access to a *parking space* shall be from an *alley*.

b) Exposed flat concrete block, untextured concrete whether painted or unpainted and vinyl siding on any exterior wall is prohibited. A minimum of 50 per cent of the area of any exterior wall shall be covered in brick, textured concrete block, stucco, stone or any combination thereof.

4. For a *Single Unit Dwelling*, the following additional provisions shall apply:

a) *Building Height: Main Building: minimum 7.00 m*

b) *Front Yard Depth: minimum 7.50 m*

5. For a *Double Duplex Dwelling*, *Duplex Dwelling*, *Semi-Detached Dwelling*, or *Townhome Dwelling*, the following additional provisions shall apply:

a) *Lot Width: minimum:*

1. *Double Duplex Dwelling: 12.0 m*

2. *Duplex Dwelling: 9.0 m*

- 
3. *Semi-Detached Dwelling*: 15.0 m
  4. *Townhome Dwelling*: 20.0 m
  - b) *Lot Area: minimum*:
    1. *Double Duplex Dwelling*: 530.0 m<sup>2</sup>
    2. *Duplex Dwelling*: 350.0 m<sup>2</sup>
    3. *Semi-Detached Dwelling*: 425.0 m<sup>2</sup>
    4. *Townhome Dwelling*: per Townhome Dwelling Unit: 250.0 m<sup>2</sup>
  - c) *Lot Coverage: maximum 52%*
  - d) *Building Height: Main Building: maximum 12.0 m*
  - e) The *Front Yard Depth, Rear Yard Depth, Side Yard Width* provisions in Section 10.1.5 shall not apply
  - f) *Building Setback: Any Building: minimum*
    1. From the *lot line* abutting Kildare Road: 1.20 m
    2. From the *lot line* abutting Devonshire Court: 3.39 m
    3. From the midpoint of the 20ft radius of Lot 87 RP 684: 1.70 m
    4. From an *interior lot line*: 1.20 m
  - g) For a *Duplex Dwelling* and *Semi-Detached Dwelling*, the *maximum gross floor area* of the *main building* shall be 400 m<sup>2</sup>
  - h) For a *Townhome Dwelling*, a *minimum of 2 parking spaces per townhome dwelling unit* shall be provided
  - i) Required Number of *Visitor Parking Spaces*: 0
6. For a *Multiple Dwelling*, the following provisions shall apply:
- a) *Lot Width: minimum 35.0 m*
  - b) *Lot Area: minimum 2,145.0 m<sup>2</sup>*
  - c) *Lot Coverage: maximum 35.0%*
  - d) *Building Height: Main Building: maximum 15.0 m*
  - e) *Building Setback: minimum*
    1. From the *lot line* abutting Kildare Road: 2.62 m
    2. From the *lot line* abutting Devonshire Court: 3.39 m
    3. From the midpoint of the 20ft radius of Lot 87 RP 684: 1.89 m
    4. From an *interior lot line*: 1.20 m
  - f) *Landscaped Area: minimum 27.5% of lot area*
  - g) *Dwelling Units: maximum 23*

[ZDM 7; ZNG/4715; ZNG/6571; ZNG/7331]

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2. That the Site Plan Approval Officer **BE DIRECTED** to consider the comments from municipal departments and external agencies in Appendix C to Report S 136/2025.

Carried.

Report Number: S 136/2025 & SCM 1/2026

Clerk's File: Z/15049

### 8.6. Official Plan Review Outline - City Wide

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

Decision Number: CR44/2026 DHSC 793

- I. That the Planning Department's Official Plan Review Report (S141/2025) **BE RECEIVED** for information.
- II. That **APPROVAL** be given to the initiation of an Official Plan Review and that the City's Development Heritage Standing Committee **BE APPOINTED** as the Steering Committee for the Official Plan Review.
- III. That a further report **BE PREPARED** for the Development Heritage Standing Committee, identifying the scope, structure, work program, and a terms of reference for consulting services, and further, that regular updates **BE PREPARED** for the Development Heritage Standing Committee.

Carried

Report Number: S 141/2025 & SCM 5/2026

Clerk's File: Z/15071

### 8.7. Downtown Community Improvement Plan Application - 629 Riverside Dr W - Ward 3

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

Decision Number: CR45/2026 DHSC 794

- I. That the request made by Richmond Block London Corporation c/o Shmuel Farhi (owner) for the proposed development at 629 Riverside Dr. W to participate in:

- a) The New Residential Development Grant Program **BE APPROVED** for \$2,500 per new residential unit, up to a maximum of \$50,000 per property;
- b) The Building/Property Improvement Tax Increment Grant Program **BE APPROVED** for the lesser of 100% of the municipal portion of the tax increment resulting from the proposed development for five (5) years, plus an additional five (5) years as a Catalyst Project, or eligible costs, in accordance with the Downtown Windsor

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Enhancement Strategy and Community Improvement Plan to the satisfaction of the City Planner.

- II. That Administration **BE DIRECTED** to prepare the Grant Agreement(s) between the City of Windsor and Richmond Block London Corporation c/o Shmuel Farhi to implement all grant programs in accordance with all applicable policies, requirements, and provisions contained within the Downtown Windsor Enhancement Strategy and Community Improvement Plan to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the City Treasurer as to financial implications.
- III. That the CAO and City Clerk **BE AUTHORIZED** to sign the Grant Agreement(s) in content satisfactory to the City Planner, in financial content to the satisfaction of the City Treasurer and in form satisfactory to the City Solicitor.
- IV. That the approval to participate in the Building/Property Improvement Tax Increment Grant Program **EXPIRE** if the grant agreement is not signed by applicant within one (1) year following Council approval. The City Planner may extend the deadline for up to one (1) year upon request from the applicant.
- V. That Grant funds up to \$50,000 under the Downtown Windsor Enhancement Strategy and Community Improvement Plan **BE TRANSFERRED** from the CIP Reserve Fund 226 to the Downtown Windsor Enhancement Strategy and Community Improvement Plan Project 7011022 when work is completed to the satisfaction of the City Planner.
- VI. That the City Treasurer **BE AUTHORIZED** to issue payment up to \$50,000 for grants from the Downtown Windsor Enhancement Strategy and Community Improvement Plan Project 7011022 for 629 Riverside Dr. W to Richmond Block London Corporation c/o Shmuel Farhi upon completion of New Residential Development, subject to the satisfaction of the City Planner and Chief Building Official.
- VII. That funds committed for the New Residential Development Grant **BE UNCOMMITTED** and returned to CIP Reserve Fund 226 if the applicant has not completed the work and fulfilled the conditions within 5 years of the approval date; and.
- VIII. That any unused portion of the CIP grants **BE RETURNED** to the CIP Reserve Fund 226.  
Carried.

Report Number: S 139/2025 & SCM 6/2026

Clerk's File: Z/12916

**8.8. Ford City CIP/ Main Street CIP Application, 1009 Drouillard Road, Owners: Gary Gordon and Ruth Rebekah Spencer - Ward 5**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR46/2026 DHSC 795

- I. That subject to completion and review satisfactory to the City Planner the request for incentives under the *Ford City CIP* Financial Incentive Programs made by Gary Gordon and Ruth Rebekah Spencer (“The Owners”), the owners of the property located at 1009 Drouillard Road **BE APPROVED**, for the following incentive programs:
- a. *Retail Investment Grant* totalling a maximum amount of \$30,000 per property for two (2) ground floor retail units to be paid out in two (2) phases;
  - b. *Building/Property Improvement Tax Increment Grant Program* for the lesser of 100% of the municipal tax increment for up to 10 years or the eligible costs. The estimated annual amount of the grant is +/- \$4,638;
  - c. *Municipal Development Fees Grant Program* to a maximum amount of \$20,000;
- II. That subject to completion and review satisfactory to the City Planner the request for incentives under the *Main Streets CIP Building Facade Improvement Program* made by the Owners of the property located at 1009 Drouillard Road **BE APPROVED** for grants totalling a maximum amount of \$60,000 to be paid in four (4) phases;
- III. That Administration **BE AUTHORIZED** to prepare the agreement between the City and the Owners to implement the *Building/Property Improvement Tax Increment Grant Program* (only) in accordance with all applicable policies, requirements to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implications;
- IV. That the CAO and City Clerk **BE AUTHORIZED** to sign the Grant Agreement(s) in content satisfactory to the City Planner, in financial content to the satisfaction of the City Treasurer and in form satisfactory to the City Solicitor;
- V. That funds in the maximum amount of \$30,000 under the Retail Investment Grant Program **BE TRANSFERRED** from the CIP Reserve Fund to the Ford City CIP Project (Project #7181046) as the work for each phase is completed;
- VI. That funds in the maximum amount of \$20,000 under the *Municipal Development Fees Grant Program* **BE TRANSFERRED** from the CIP Reserve Fund to the Ford City CIP Project (Project #7181046) once the work is completed;
- VII. That funds in the maximum amount of \$60,000 under the Main Streets CIP **BE TRANSFERRED** from the CIP Reserve Fund to the Main Streets CIP project (Project #7219018) as the work for each phase is completed;
- VIII. That grants **BE PAID** to the Owners upon completion of improvements to the interior/exterior of the property located at 1009 Drouillard Road, through the Ford City CIP (Project

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#7181046) and facade improvements through the Main Streets CIP (Project #7219018) to the satisfaction of the City Planner and Chief Building Official; and,

IX. That grants approved **SHALL LAPSE** and **BE UNCOMMITTED** and returned to CIP Reserve Fund 226 if the applicant has not completed the work and fulfilled the conditions within 3 years of the approval date.  
Carried.

Report Number: S 143/2025 & SCM 7/2026  
Clerk's File: SPL2025

### 8.9. Minutes of the International Relations Committee of its meeting held December 17, 2025

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR47/2026 DHSC 796

That the minutes of the International Relations Committee meeting held December 17, 2025 **BE RECEIVED** as presented.  
Carried.

Report Number: SCM 399/2025 & SCM 8/2026  
Clerk's File: MB2026

### 8.10. Minutes of the Community Public Art Working Group of its meeting held October 21, 2025

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR48/2026 CSSC 302

That the minutes of the Community Public Art Working Group meeting held October 21, 2025 **BE RECEIVED**.  
Carried.

Report Number: SCM 368/2025 & SCM 13/2026  
Clerk's File: MB2026

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### 8.11. Minutes of the Windsor Accessibility Advisory Committee of its meeting held November 13, 2025

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR49/2026 CSSC 303

That the minutes of the Windsor Accessibility Advisory Committee meeting held November 13, 2025

**BE RECEIVED.**

Carried.

Report Number: SCM 377/2025 & SCM 14/2026  
Clerk's File: MB2026

### 8.12. Report No. 134 of the Windsor Accessibility Advisory Committee

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR50/2026 CSSC 304

That Report No. SCM 378/2025 of the Windsor Accessibility Advisory Committee indicating:

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$29,556.33 from the Capital Fund for the construction of the Alexander Park Accessible Path.

**BE APPROVED.**

Carried.

Report Number: SCM 378/2025 & SCM 15/2026  
Clerk's File: MB2026

### 8.13. Windsor Accessibility Advisory Committee 2025 Annual Report

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR51/2026 CSSC 305

That the Windsor Accessibility Advisory Committee 2025 Annual Report **BE APPROVED.**

Carried.

Report Number: SCM 395/2025 & SCM 16/2026  
Clerk's File: MB2026

#### **8.14. Community Public Art Working Group 2025 Annual Report**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR52/2026 CSSC 306  
That the Community Public Art Working Group 2025 Annual Report **BE APPROVED.**  
Carried.

Report Number: SCM 393/2025 & SCM 17/2026  
Clerk's File: ACO2026

#### **8.15. Minutes of the Age Friendly Windsor Working Group of its meeting held November 26, 2025**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR53/2026 CSSC 307  
That the minutes of the Age Friendly Windsor Working Group meeting held November 26, 2025 **BE RECEIVED.**  
Carried.

Report Number: SCM 394/2025 & SCM 18/2026  
Clerk's File: MB2026

#### **8.16. Minutes of the Committee of Management for Huron Lodge of its meeting held December 9, 2025**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Ed Sleiman

Decision Number: CR54/2026 CSSC 308  
That the minutes of the Committee of Management for Huron Lodge meeting held December 9, 2025 **BE RECEIVED.**  
Carried.

Report Number: SCM 397/2025 & SCM 19/2026  
Clerk's File: MB2026

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### 8.17. 2025 Ministry of Education (MEDU) Child Care and Early Learning Funding Update

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

Decision Number: CR55/2026 CSSC 310

That Council **UPDATE** CR154/2024 to replace the words “Chief Administrative Officer” with “Commissioner of Finance & City Treasurer” as follows:

“...**THAT** the Human and Health Services Commissioner **BE AUTHORIZED** to sign, amend, or terminate Purchase of Service agreements with licensees, agencies and/or school boards on behalf of the City in accordance with the criteria established by the MEDU Service Agreement and mitigation funding where the net city contribution does not exceed \$150,000 or \$1,000,000 gross. For Purchase of Service agreements that exceed a \$150,000 net city contribution or a \$1,000,000 gross contribution, in addition to the Human and Health Services Commissioner, the Commissioner of Finance & City Treasurer will be required to sign as a secondary authority; and further, ...”  
Carried.

Report Number: C 168/2025 & SCM 21/2026

Clerk’s File: SS/13629

### 11.3. Talsma Drain Provisional By-Law for Repair and Improvement - Ward 10

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

Decision Number: CR59/2026

- I. That City Council **ADOPT** the Engineer’s Drainage Report completed by Baird AE Inc., dated November 18, 2025 (attached), for the Repair and Improvement to the Talsma Drain, including its East and West branches, by giving first and second readings to Provisional By-law 23-2026 in accordance with Section 45 of the *Drainage Act*; and further,
- II. That Council **DIRECT** the Clerk to schedule the first sitting of the Court of Revision and distribute the Provisional By-law and Notice of Court of Revision in accordance with Sections 46 of the *Drainage Act*.

Carried.

Report Number: C 7/2026

Clerk’s File: SW/15094

### 11.5. Huron Lodge Caretaking Contract Extension -Ward 1

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

Decision Number: CR61/2026

That City Council **APPROVE** an extension to the existing caretaking (janitorial) services contract RFP# 92-22 with Aramark Canada Ltd., exercising the first of two extension options for two (2) additional years in the amount of \$1,387,526.90 per year plus applicable HST; and further,

That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to execute an extension contract with Aramark Canada Ltd., satisfactory in form to the City Solicitor, in technical content to the Executive Director - Parks, Recreation & Facilities and Executive Director of Long Term Care/Administrator, and in financial content to the City Treasurer, or their designates; and further,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any further extension or amending contracts or any other such documents required, in accordance with the Purchasing By-law 93-2012 and amendments thereto, satisfactory in form to the City Solicitor, in technical content to the Executive Director - Parks, Recreation & Facilities and the Executive Director of Long Term Care/Administrator, and in financial content to the City Treasurer, or their designates.

Carried.

Report Number: C 16/2026  
Clerk's File: MH/14440

## **9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS**

### **11.2. Surplus Declaration and Sale Authorization – 0 Dominion Boulevard (abutting 2380 Dominion Boulevard) – Ward 10**

Moved by: Councillor Jim Morrison  
Seconded by: Councillor Gary Kaschak

Decision Number: CR58/2026

That the report of the Coordinator of Real Estate Services dated December 12, 2025 entitled "Surplus Declaration and Sale Authorization – 0 Dominion Boulevard (abutting 2380 Dominion Boulevard) – Ward 10" **BE DEFERRED** to a future City Council meeting to allow for Administration to provide more information regarding the property.

Carried.

Report Number: C 167/2025  
Clerk's File: APM2025

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### 10. PRESENTATIONS AND DELEGATIONS

#### 10.1. Homeless and Addiction Recovery Treatment Hubs (HART Hubs) Presentation

**Kevin Matte, Director of Crisis and Addictions, Hotel-Dieu Grace Healthcare & Karen Waddell, Executive Director/CEO, House of Sophrosyne**

Kevin Matte, Director of Crisis and Addictions, and Karen, Executive Director/CEO, Waddell appear before City Council regarding their presentation, entitled “Windsor-Essex Homeless and Addiction Recovery Treatment (HART) Hub” and provide an overview of the HART Hubs presentation, including:

Background information respecting the HART initiative; Understanding the Need for the HART Initiative; What is a HART Hub; In-Scope Funded Services for HART Hubs; Out of Scope Services for HART Hubs; How HART Addresses Homelessness, Addictions and Health Services; How will HART Serve Windsor-Essex; Who is providing services for the HART Hub; HART Hub 2 Months at a Glance (September 29, 2025 to November 30, 2025); and a client story.

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Gary Kaschak

Decision Number: CR56/2026

That the presentation of the Director of Crisis and Addictions, Hotel-Dieu Grace Healthcare and the Executive Director/CEO, House of Sophrosyne dated February 9, 2026, entitled “Windsor-Essex Homeless and Addiction Recovery Treatment (HART) Hub” **BE RECEIVED** for information; and,

That Administration, along with the leadership of the Windsor-Essex Homeless and Addiction Recovery Treatment (HART) Hubs, **BE DIRECTED** to report back to Council, close to the one-year anniversary of the implementation of the HART Hub program, with available data, for Council’s information.

Carried.

Clerk’s File: MD/14771

#### 8.5. Zoning By-law Amendment Application for 3220 Church Street, Z-022/25 [ZNG-7326], Ward 1

**Tracey Pillon-Abbs, Principal Planner, Pillon Abbs Inc.**

Tracey Pillon-Abbs appears before City Council regarding the administrative report dated November 27, 2025, entitled “Zoning By-law Amendment Application for 3220 Church Street, Z-022/25 [ZNG-7326], Ward 1” and expresses opposition to the Development & Heritage Standing

Committee recommendation as it relates to the denial of the application, and asks that Council approve the application for an exemption to allow for a reduced minimum lot width and lot area.

Moved by: Councillor Fred Francis  
Seconded by: Councillor Kieran McKenzie

Decision Number: CR43/2026 DHSC 792

- I. That the application of Deniz Orak to amend Zoning By-law 8600 by adding a zoning exception to allow for the creation of a lot with a reduced minimum lot width and lot area at 3220 Church Street for the construction of a new Single Unit Dwelling **BE DENIED** due to not being in full conformity to the policy direction of the City of Windsor Official Plan.

Carried.

Councillors Gary Kaschak, Angelo Marignani, and Renaldo Agostino were absent from the meeting when the vote was taken on this matter.

Report Number: SCM 4/2026 & S 135/2025  
Clerk's File: Z/15055

### **8.3. Zoning By-law Amendment Application for 3025 Rivard Avenue, Z-032/25 [ZNG-7337], Ward 8**

**Tracey Pillon-Abbs, Principal Planner, Pillon Abbs Inc.**

Tracey Pillon-Abbs, principal planner, appears before City Council regarding the administrative report dated November 27, 2025, entitled "Zoning By-law Amendment Application for 3025 Rivard Avenue, Z-032/25 [ZNG-7337], Ward 8" and is available for questions.

**Sheila Roberts, Area Resident**

Sheila Roberts, area resident, appears before City Council regarding the administrative report dated November 27, 2025, entitled "Zoning By-law Amendment Application for 3025 Rivard Avenue, Z-032/25 [ZNG-7337], Ward 8" and expresses opposition to the recommendation as it relates to traffic congestion at peak hours, community safety and noise related issues as well as the type of infill housing and unaffordability.

**Emon McGrath, Area Resident**

Emon McGrath, area resident, appears before City Council regarding the administrative report dated November 27, 2025, entitled "Zoning By-law Amendment Application for 3025 Rivard Avenue, Z-032/25 [ZNG-7337], Ward 8" and expresses opposition to the recommendation due to the risk of added noise, congestion and traffic.

Moved by: Councillor Fred Francis  
Seconded by: Councillor Angelo Marignani

Decision Number: CR41/2026 DHSC 790

- I. That Zoning By-law 8600 **BE AMENDED** by adding the following zoning exception to Section 91.10:

16. **WEST SIDE OF RIVARD AVENUE BETWEEN GRAND BOULEVARD AND QUEEN ELIZABETH DRIVE**

For the lands comprising of Part of Block E, Plan 1636, Parts 1 & 2, Plan 12R-17820, Part 1, Plan 12R-21843 (PIN 01378-0475 LT & 01378-0476 LT), the following additional provisions shall apply:

- a) A *Stacked Dwelling* shall be an additional permitted *main use*.
- b) Notwithstanding clause .10 of Table 5.30.10, the *maximum* encroachment of a balcony into a *required side yard* shall be 1.63 m.
- c) Notwithstanding clause .60 of Table 5.30.10, the *minimum* separation of a *porch* from a *side lot line* shall be 3.80 m.
- d) *Building Height: Main Building: maximum* 9.0 m
- e) *Side Yard Width: minimum:*
  1. From the north *side lot line*: 1.80 m
  2. From the south *side lot line*: 5.40 m
- f) Notwithstanding Table 24.20.5.1, the *minimum* number of required *parking spaces* for a *Multiple Dwelling* shall be 9.
- g) An ornamental *screening fence* having a height of 1.20 m shall span the length of a parking area separation from Rivard Avenue, save and except that portion within 0.30 m of an *access area*.
- h) An ornamental *screening fence* having a height of 1.20 m shall span the length of a parking area separation from the north *lot line*.
- i) An ornamental *screening fence* having a height of 1.20 m shall span the length of a parking area separation from the south *lot line*.
- j) A *main building* wall facing Rivard Avenue shall have at least one main pedestrian entrance.

[ZDM 11; ZNG/7337]

- II. That Zoning By-law 8600 **BE FURTHER AMENDED** by changing the zoning of Part of Block E, Plan 1636, Parts 1 & 2, Plan 12R-17820, Part 1, Plan 12R-21843 (PIN 01378-0475 LT & 01378-0476 LT), situated on the west side of Rivard Avenue between Grand Boulevard and Queen Elizabeth Drive, from RD1.1 to RD3.1x(16).

Carried.

Councillor Gary Kaschak voting nay.

Report Number: SCM 2/2026 & S 137/2025

**8.4. Zoning By-law Amendment for the property known as 1744 Norman Rd;  
Applicant: Lassaline Planning Consultants Inc.; File No. Z-028/25 [ZNG/7332];  
Ward 8**

**Jackie Lassaline, Lassaline Planning Consultants**

Jackie Lassaline, planning consultant, appears before City Council regarding the administrative report dated November 27, 2025, entitled "Zoning By-law Amendment for the property known as 1744 Norman Rd; Applicant: Lassaline Planning Consultants Inc.; File No. Z-028/25 [ZNG/7332]; Ward 8," and provides a brief overview of the proposed development's site specific amendments, renderings, traffic and tree preservation studies undertaken, neighbourhood amenities, large lot size, site plan and landscaping and tree retention plan, and stormwater retention on the property, and requests that Council approve the proposed zoning By-law amendment.

**Jennifer Coutts, Registered Owner, Peltier Developments Inc.**

Jennifer Coutts, registered owner, appears before City Council regarding the administrative report dated November 27, 2025, entitled "Zoning By-law Amendment for the property known as 1744 Norman Rd; Applicant: Lassaline Planning Consultants Inc.; File No. Z-028/25 [ZNG/7332]; Ward 8," and speaks to the intention of the proposed development as it relates to accessible housing for seniors, and highlights amenities of the building including an elevator, and property maintenance for turn-key worry-free living.

**Brad Blair, Area Resident**

Brad Blair, area resident, appears before City Council regarding the administrative report dated November 27, 2025, entitled "Zoning By-law Amendment for the property known as 1744 Norman Rd; Applicant: Lassaline Planning Consultants Inc.; File No. Z-028/25 [ZNG/7332]; Ward 8" and expresses opposition to the recommendation as it relates to changing the landscape of the neighbourhood, increased safety risk, increased street traffic, and decreased property value.

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR42/2026 DHSC 791

I. That Zoning By-law 8600 **BE AMENDED** by adding the following clause to Section 91.10:

**15 EAST SIDE OF NORMAN ROAD, BETWEEN MILLOY STREET AND ALICE STREET**

For the land comprising Lots 2, 3, 108, and 109, Pt closed Alley and Pt Princess Avenue closed on Plan 1360, PIN 01113-0449 LT, the following provisions shall apply:

- a) One *Multiple Dwelling* with a maximum of 8 *dwelling units* shall be an additional permitted use subject to the following additional regulation:
  - 1. *Lot Width: minimum 20.0 m*
  - 2. *Lot Area: Per dwelling unit: minimum 200.0 m<sup>2</sup>*
  - 3. Notwithstanding Section 25.5.20.1.6, the *minimum* parking area separation from a *building* wall containing a *habitable room window* or containing both a main pedestrian entrance and a *habitable room window* facing the *parking area* where the *building* is located on the same lot as the *parking area* shall be 1.80 m; and
  - 4. *Landscaped Open Space Yard: minimum 35.0% of the lot area*
- b) A *Multiple Dwelling* containing 9 or more *dwelling units* is prohibited.

[ZDM 11; ZNG/7332]

- II. That Zoning By-law 8600 **BE FURTHER AMENDED** by changing the zoning of Lots 2, 3, 108, and 109 on Plan 1360, Ford City; Pt closed Alley and Pt Princess Avenue closed, Plan 1360, situated on the east side of Norman Road, between Milloy Street and Alice Street (municipally known as 1744 Norman Road; Roll Number 010-450-13500) from RD1.2 to RD1.2x(15).
- III. That the City Engineer **BE DIRECTED** to require the following prior to issuing a street opening permit for the subject property
  - a) the owner upgrades the existing water service, entirely at their cost, to accommodate the proposed development on the subject land to the satisfaction of ENWIN Water Engineering; and,
  - b) the owner submits a clearance letter from ENWIN Water Engineering to confirm that the upgrade is satisfactory.

Carried.

Councillors Fred Francis, Mark McKenzie and Gary Kaschak voting nay.

Report Number: SCM 3/2026 & S 138/2025

Clerk's File: Z/15050

## **11. REGULAR BUSINESS ITEMS (Non-Consent Items)**

### **11.1. Surplus Declaration and Sale Authorization – 0 Pleasant Place (abutting 4747 Pleasant Place E) – Ward 6**

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Fred Francis

That the report of the Coordinator of Real Estate Services dated December 12, 2025 entitled “Surplus Declaration and Sale Authorization – 0 Pleasant Place (abutting 4747 Pleasant Place E) – Ward 6” BE DEFERRED to a future City Council meeting to allow for Administration to provide more information regarding the property.

Carried.

**Clerk’s Note:** Councillor Jo-Anne Gignac subsequently withdraws her motion to defer as new information has been presented by the City Solicitor. In light of this new information, the City Clerk rules that a motion to waive the rules for reconsideration of the deferral is not required.

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Fred Francis

Decision Number: CR57/2026

- I. That the following City of Windsor (the “City”) vacant parcel of land **BE DECLARED** surplus:
  - Municipal address: 0 Pleasant Place – vacant land situate on the south side of Pleasant Place, north of 4747 Pleasant Place East;
  - Legal Description: Part Lot 110 Concession 1 Sandwich East, Parts 2, 3, 4 on Plan 12R-4496; Windsor S/T easements over Parts 3, 5 & 6 on Plan 12R-19296 as in LT356689; S/T easements over Parts 2 & 3 on Plan 12R-19296 as in LT356690
  - Approximate Lot size: 214.37 feet (65.34 m) x 68.50 feet (20.88 m)
  - Approximate Lot area: 14,684.34 sq ft (1,364.30 m<sup>2</sup>) (the “Subject Parcel”); and further,
- II. That the Manager of Real Estate Services **BE AUTHORIZED** to offer the Subject Parcel for sale at a price to be determined by the Manager of Real Estate Services commensurate with an independent appraisal.

Carried.

Report Number: C 166/2025

Clerk’s File: APM2025

#### **11.4. Award of RFP 105 – 25, Project Greenlight - City Wide**

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fred Francis

Decision Number: CR60/2026

- I. That City Council **AWARD** RFP #105-25, to Security ONE Alarm Systems Ltd. for the purchase and installation of commercial-grade security cameras and video monitoring services as part of the Strengthen the Core - Safe Streets –Action Item; and further,
- II. That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute an agreement with Security ONE Alarm Systems Ltd. for the provision of goods and services to an

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upset limit of \$450,000.00 (excluding HST) satisfactory in form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Commissioner Corporate Services; and,

- III. That Administration **BE DIRECTED** to provide a report on the feasibility of extending project Greenlight to all Business Improvement Associations (BIAs).  
Carried.

Report Number: C 15/2026  
Clerk's File: SL/15095

## 12. CONSIDERATION OF COMMITTEE REPORTS

### 12.2. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held May 15, 2025

Moved by: Councillor Fred Francis  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR31/2026

That the minutes of the Executive Committee and Board of Directors, Willistead Manor Inc., meeting held May 15, 2025, **BE RECEIVED**.  
Carried.

Report Number: SCM 25/2026  
Clerk's File: ACO2026

### 12.3. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., Held September 11, 2025

Moved by: Councillor Fred Francis  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR32/2026

That the minutes of the Executive Committee and Board of Directors, Willistead Manor Inc., meeting held September 11, 2025 **BE RECEIVED**.  
Carried.

Report number: SCM 26/2026.  
Clerk's File: ACO2026

# Minutes

## City Council

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### 12.4. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., Held October 9, 2025

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR33/2026

That the minutes of the Executive Committee and Board of Directors, Willistead Manor Inc., meeting held October 9, 2025 **BE RECEIVED**.

Carried.

Report Number: SCM 27/2026

Clerk's File: ACO2026

### 12.5. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., Held November 13, 2025

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR34/2026

That the minutes of the Executive Committee and Board of Directors, Willistead Manor Inc., meeting held November 13, 2025 **BE RECEIVED**.

Carried.

Report number: SCM 28/2026

Clerk's File: ACO2026

### 13. BY-LAWS (First and Second Reading)

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Angelo Marignani

That the following By-laws No. 22-2026 through 27-2026 (inclusive) be introduced and read a first and second time:

**22-2026** - A BY-LAW TO AUTHORIZE THE DECOMMISSIONING OF A SEPTIC SYSTEM AND CONSTRUCTION OF A SANITARY PRIVATE CONNECTION LOCATED AT 3685 BASELINE ROAD, IN THE CITY OF WINDSOR, AS A LOCAL IMPROVEMENT, authorized by CR329/2023, dated August 8, 2023.

**23-2026** - A PROVISIONAL BY-LAW TO PROVIDE FOR A DRAINAGE WORKS IN THE CITY OF WINDSOR - TALSMA DRAIN EAST AND TALSMA DRAIN WEST, see Item 11.3.

# Minutes

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**24-2026** - A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS GRAND MARAIS ROAD EAST IN THE CITY OF WINDSOR, authorized by CR76/2011, dated February 28, 2011.

**25-2026** - A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.96 METRE EAST/WEST ALLEY, THE 4.56 METRE EAST/WEST ALLEY AND THE 4.57 METRE NORTH/SOUTH ALLEY, NORTH OF HANNA STREET EAST, EAST OF ELSMERE AVENUE AND WEST OF PARENT AVENUE, CITY OF WINDSOR, authorized by CR25/2024, dated January 15, 2024.

**26-2026** - A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.96 METRE EAST/WEST ALLEY, THE 4.56 METRE EAST/WEST ALLEY, AND THE 4.57 METRE NORTH/SOUTH ALLEY, NORTH OF HANNA STREET EAST, EAST OF ELSMERE AVENUE AND WEST OF PARENT AVENUE, CITY OF WINDSOR, authorized by CR25/2024, dated January 15, 2024.

**27-2026** - A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 9TH DAY OF FEBRUARY, 2026.

Carried.

### 14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Mark McKenzie

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as amended)
- 2) Consent Agenda (as amended)
- 3) Items Deferred Items Referred
- 4) Consideration of the Balance of Business Items (as amended)
- 5) Committee Reports as presented
- 6) By-laws given first and second readings

Carried.

### 15. NOTICES OF MOTION

None presented.

### 16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

That the By-laws No. 22-2026, 24-2026 through 27-2026 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

## **17. PETITIONS**

None presented.

## **18. QUESTION PERIOD**

### **18.1. CQ 2-2026**

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR62/2026

That the following Council Question by Councillor Mark McKenzie **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011, as amended:

CQ 2-2026:

**Assigned to: Commissioner, Infrastructure Services & City Engineer**

Asks that Administration report back on the feasibility of revenue sharing agreements with BIAs that would direct a percentage of parking meter and municipal lot revenues generated within each BIA boundary back to that BIA.

Carried.

Report Number: SCM 42/2026  
Clerk's File: ACOQ2026 & MI/14538

### **18.2. CQ 3-2026**

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR63/2026

That the following Council Question by Councillor Renaldo Agostino **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011, as amended:

CQ 3-2026:

**Assigned to: Commissioner, Corporate Services**

At its February 5, 2026 meeting, the Windsor Essex County Board of Health passed a resolution emphasizing the need for municipalities to implement licensing frameworks that ensure the Health Unit is immediately notified when new food premises, personal service settings, and tobacco/vapour retailers plan to open, allowing them to be identified and tracked from the outset.

Given that the City of Windsor is the only local municipality with such a licencing and registration framework in place, I ask that administration report back on how this existing framework could be leveraged or expanded for the purpose of protecting the health and well-being of city residents through strengthened coordination with the Windsor-Essex County Health Unit.

Specifically,

- Ensuring new food premises, personal service settings, and vape retailers are registered with the city so that the WECHU is informed when they open.
- Exploring how Windsor's existing tobacconist licensing model can be adapted and applied specifically to vapour product retailers, ensuring consistent identification, notification, and enforcement for these higher risk, youth sensitive businesses in alignment with the Board of Health resolution.

Carried.

Report Number: SCM 41/2026  
Clerk's File: ACOQ2026 & ACL2026

### **18.3. CQ 4-2026**

Moved by: Councillor Fred Francis  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR64/2026

That the following Council Question by Councillor Frazier Fathers **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011, as amended:

CQ 4-2026:

**Assigned to: Commissioner, Infrastructure Services & City Engineer**

Asks that Administration report back to the Environment, Transportation and Public Safety Committee on the incremental cost differences of including permanent traffic calming measures as part of the local and residential road rehabilitation and repair project and programs. As part of this report, a scan of comparable municipalities traffic calming strategies on residential and local roads and their funding mechanisms should be included.

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Finally, the report should include the development of a framework to identify the types of traffic calming strategies that would be appropriate for these roads considering the types of rehabilitations/reconstruction that are planned annually.  
Carried.

Clerk's File: ACOQ2026 & ST/13863

## **21. ADJOURNMENT**

Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Angelo Marignani

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.  
Carried.

Accordingly, the meeting is adjourned at 1:55 o'clock p.m.

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Mayor

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City Clerk

**Subject: 2026 Municipally Significant Event Status, Wards 2, 3, 4, 9**

**Reference:**

Date to Council: February 23, 2026

Author: Jamie Scott

Executive Director Parks, Recreation & Facilities (A)

jascott@citywindsor.ca

519-253-2300 x2729

Recreation and Culture

Report Date: 2/13/2026

Clerk's File #: SR2026

**To:** Mayor and Members of City Council

**Recommendation:**

THAT the request from Diva's Delight Caribbean and Canadian Cuisine Inc., Kenekted, Northern Heat Rib Series, Ontario Legacy Creations Inc., Rotary Club of Windsor (1918), Zalent Creatives and SOTC Productions Ltd., for approval of designation as 'municipally significant' for the purpose of applying for their Special Occasions Permit – Public Event **BE APPROVED** by City Council subject to the terms and conditions of the Special Event Agreement with the City; and further,

**THAT** City Council **APPROVE** the following proposed significant event dates for 2026:

- Friday, May 22, 2026, through Sunday, May 24, 2026
  - Windsor Rib Fest (Riverfront Festival Plaza)
    - Hosted by Northern Heat Rib Series
- Friday, June 5, 2026, through Sunday, June 7, 2026
  - Art in the Park (Willistead Park)
    - Hosted by Rotary Club of Windsor (1918)
- Saturday, July 4, 2026
  - Windsor Jerk Fest 2026 (Charles Clark Square)
    - Hosted by Diva's Delight Caribbean and Canadian Cuisine Inc.
- Saturday, July 11, 2026, through Sunday, July 12, 2026
  - Mystic Garden Music Festival (Lanspeary Park)
    - Hosted by Kenekted
- Saturday, July 25, 2026 through Sunday, July 26, 2026
  - SOTC Festival (Festival Plaza)

- Hosted by SOTC Productions LTD.
- Thursday, August 20, 2026, though Sunday, August 23, 2026
  - Windsor Asian Night Market (Riverfront Festival Plaza)
    - Hosted by Ontario Legacy Creations Inc.
- Thursday, August 20, 2026, though Sunday, August 23, 2026
  - Windsor International Diaspora African Festival (Lanspeary Park)
    - Hosted by Zalent Creatives
- Friday, August 28, 2026, through Sunday, August 30, 2026
  - Devonshire Windsor Ribfest (Devonshire Mall)
    - Hosted by Northern Heat Rib Series
- Saturday, September 12, 2026
  - The Pier (The Pier in the Windsor Sculpture Park under the Ambassador Bridge)
    - Hosted by SOTC Productions Ltd.

### **Executive Summary:**

N/A

### **Background:**

The Alcohol and Gaming Commission of Ontario (AGCO) administers the Special Occasion Permit (SOP) program, which allows for the sale, service and in most cases consumption of liquor on special occasions, such as cash bars at weddings or private receptions, as well as larger scale events that are open to the public, such as charity fundraisers.

A Special Occasion Permit (SOP) is required any time liquor is sold or served anywhere other than in a licensed establishment or a private place. SOPs are for occasional, special events only, and not for personal profit or running an ongoing business.

AGCO defines a Public Event as an event that is advertised to the public to attend. These events can be advertised and fundraising and/or profit from the sale of liquor at the event is permitted.

Public Event permits can be issued for events of “municipal significance”.

An event of municipal significance requires a designation by the municipality in which the event will take place. SOP applications for a municipally significant public event must be accompanied by either a municipal resolution or a letter from a delegated municipal official designating the event as municipally significant. Requests for municipal significance must be requested on an annual basis

### **Discussion:**

Each year, Administration brings forward a list of events for those who would like to request significant event status for the 2026 year. In 2025, Council approved eighteen (18) events as “municipally significant” at its meeting of Council on April 14, 2025, as

per CR 129/2025 and October 20, 2025, as per CR 410/2025. Administration has received a request for nine (9) events for the 2026 season to be designated as “municipally significant”.

All nine (9) events listed have received no objection from either Administration or the Special Events Resources Team (SERT). Administration has consulted with the local AGCO representatives (included as part of SERT), who did not object to any of the events applying for “municipal significance” status noted in this report.

The event organizers will be required to enter into an agreement with the Corporation is similar to the other festivals and events at other City of Windsor municipal locations, including indemnifying the City of Windsor from liability associated with the event.

Administration notes that the designation of an event as “municipally significant” can be delegated to a municipal official, pursuant to [Section 3 of the Ontario Special Occasion Permit Guide](#). Council could direct Administration to include this item in the next round of Delegation of Authority Bylaw updates, along with the requirement to notify Council when the designations are provided.

### **Risk Analysis:**

There is a significant risk that if the nine (9) events noted in this report are not approved for Significant Event Status designation, they will not get approval for a SOP by the AGCO. Without Significant Event Status, these public events would be unable to proceed.

The consumption of alcohol within the festival and/or event site will occur at these events if they are granted a SOP. The applicant will be required to provide the required insurance. All liquor services will adhere to the AGCO regulations and the Municipal Alcohol Policy, which provides information that covers requirements for Smart Service staffing resources. These factors will mitigate the risk factor to the Corporation.

### **Climate Change Risks**

#### **Climate Change Mitigation:**

N/A

#### **Climate Change Adaptation:**

N/A

### **Financial Matters:**

There are no financial implications to the City to approve the Significant Event Status designation for the events. The applicants hosting events on City owned public property would be required to rent the respective venue and pay the applicable fees as per the approved User Fees Schedule.

### **Consultations:**

SERT (Special Events Resource Team)

Sam Magalas - Manager, Parks, Recreation & Facility Programming

Massimo Caruso, Coordinator, Special Events, Community Services

Natalie Maxwell-LaBute, Coordinator, Special Events, Community Services  
 Jamelah Hersh, Senior Legal Counsel, Corporate Services  
 Michelle Moxley-Peltier, CEP Project Administrator, Economic Development and Climate Change  
 Branislava Cesljarov, Supervisor, Environmental Sustainability and Climate Change, Economic Development and Climate Change  
 Fina Pirrone, Executive Initiatives Coordinator, Community Services

**Conclusion:**

The City of Windsor recognizes the importance of special events and festivals enhancing the quality of life, tourism, culture, recreation, and education, not all of which would be possible without the invaluable services of volunteers, community groups, and sponsors that add their support and skills to enhancing the community events.

**Planning Act Matters:**

N/A

**Approvals:**

Name	Title
Jamie Scott	Executive Director – Parks, Recreation, & Facilities (A)
Emilie Dunnigan	Manager Development Revenue & Finance Administration
Wira Vendrasco	City Solicitor
Michael Chantler	Commissioner, Community Services
Lorie Gregg	On behalf of Commissioner, Finance & City Treasurer
Jelena Payne	Acting Chief Administrative Officer

**Notifications:**

Name	Address	Email

**Appendices:**

**Subject: Confirm and Ratify Report regarding Extension of hours for the selling and serving of alcohol for the duration of the 2026 Winter Olympics – City Wide**

**Reference:**

Date to Council: February 23, 2026  
Author: Steve Vlachodimos  
City Clerk/Licence Commissioner  
(519) 255-6100 ext. 6488  
svlachodimos@citywindsor.ca

Council Services  
Report Date: 2/19/2026  
Clerk's File #: ACL2026

**To:** Mayor and Members of City Council

**Recommendation:**

That the results of the email poll authorized by Mayor Drew Dilkens on February 18, 2026 approving the following **BE CONFIRMED AND RATIFIED**:

WHEREAS the 2026 Winter Olympic Games taking place in Milan-Cortina, Italy, are a significant national or international event resulting in many Olympic events being broadcast during early morning hours in Ontario due to the time difference; and,

WHEREAS restaurants, bars and hospitality establishments in the city of Windsor benefit from opportunities to host patrons for major international sporting events; and,

WHEREAS s. 32 O. Reg 746/21 under the *Liquor Licence and Control Act 2019* permits the Registrar of the Alcohol and Gaming Commission of Ontario to specify the hours during which liquor can be sold and served during events of provincial, national or international significance and events of municipal significance that have been designated as such by the council of the municipality;

THEREFORE, BE IT RESOLVED:

That the City of Windsor hereby DESIGNATES the 2026 Winter Olympic Games from February 18, 2026 to February 22, 2026 inclusive, as an event of municipal significance; and,

That Windsor City Council REQUESTS the Registrar of the Alcohol and Gaming Commission of Ontario to PROVIDE a blanket extension of the hours of sale and service of liquor beyond normal hours of operation, beginning at 6:00 o'clock a.m. to liquor licenced businesses located in the City of Windsor, for the duration of the 2026 Winter Olympic Games from February 18, 2026 to February 22, 2026; and,

That the City Clerk BE DIRECTED to forward the request to the Registrar of the Alcohol and Gaming Commission of Ontario for consideration.

### **Executive Summary:**

N/A

### **Background:**

Section 3.7 of Procedure By-law 98-2011 provides the following:

*“Telephone and/or email polls of Members of Council shall be permitted only upon authorization by the Mayor or CAO, in emergency situations requiring Council direction where time does not permit holding a special meeting of Council and/or quorum of Council cannot physically convene to consider a matter. The results of a poll must be confirmed and ratified at the next public meeting of Council”.*

### **Discussion:**

Councillor Renaldo Agostino, based on feedback from various representatives of the hospitality industry, contacted the City Clerk on the afternoon of Tuesday, February 17, 2026 asking if Council could urgently consider a motion requesting the Registrar of the Alcohol and Gaming Commission of Ontario to provide the City of Windsor a blanket extension of the hours of sale and service of liquor beyond normal hours of operation, beginning at 6:00 o'clock a.m. as opposed to 9:00 o'clock a.m. to liquor licenced businesses for the duration of the 2026 Winter Olympic Games from February 18, 2026 to February 22, 2026.

Due to the time sensitive nature of this request, which other municipalities in Ontario similarly pursued, a request to conduct an e-mail poll was granted by the Mayor and the Deputy Chief Administrative Officer.

An email poll regarding this matter was conducted by the City Clerk on the morning of February 18, 2026 and the recommendation was approved as presented, by all members of Council unanimously.

The Registrar of the Alcohol and Gaming Commission of Ontario (AGCO), in response to the motion received from the City of Windsor, issued a response on the afternoon of February 18, 2026, permitting liquor sales licensees located within Windsor to begin the

sale and service of liquor at 6:00 a.m. during the Winter Olympics 2026 (until February 22, 2026). Further, the AGCO, early in the evening of February 18, 2026 sent an email blast to all liquor sales licensees located within Windsor, advising of this temporary extension of hours. The City of Windsor followed shortly thereafter with a news release advising of this extension.

**Risk Analysis:**

The standard closing time of 2:00 o'clock a.m. remains unchanged during the subject time frame and all licensees must continue to comply with the *Liquor Licence and Control Act 2019*, its regulations, and the Registrar's standards and requirements. The extension applies to indoor licensed areas only and does not apply to outdoor licensed areas (e.g., patios).

**Climate Change Risks**

**Climate Change Mitigation:**

N/A

**Climate Change Adaptation:**

N/A

**Financial Matters:**

N/A

**Consultations:**

N/A

**Conclusion:**

It is recommended that the results of the email poll conducted on February 18, 2026 approving the above noted resolution be confirmed and ratified.

**Planning Act Matters:**

N/A

**Approvals:**

Name	Title
Steve Vlachodimos	City Clerk/Licence Commissioner
Andrew Daher	Commissioner, Corporate Services
Jelena Payne	Acting Chief Administrative Officer

**Notifications:**

<b>Name</b>	<b>Address</b>	<b>Email</b>

**Appendices:**

**Item No. 12.2**



**Committee Matters: SCM 68/2026**

**Subject: Report of the Special Meeting of Council – In-Camera of its meeting held February 9, 2026**

**SPECIAL MEETING OF COUNCIL – IN CAMERA  
February 9, 2026**

**Meeting called to order at: 2:12 p.m.**

**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Renaldo Agostino  
Councillor Jo-Anne Gignac  
Councillor Fred Francis  
Councillor Gary Kaschak  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Mark McKenzie  
Councillor Jim Morrison  
Councillor Ed Sleiman  
Councillor Frazier Fathers

**Also in attendance:**

Jelena Payne for Ray Mensour, Chief Administrative Officer  
Andrew Daher, Commissioner, Corporate Services (arrives at 2:15 p.m.)  
David Simpson, Commissioner, Infrastructure Services/City Engineer  
Natasha Gabbana, for Janice Guthrie, Commissioner, Finance/City  
Treasurer  
Michael Chantler, Commissioner, Community Services  
Dana Paladino, Commissioner, Human and Health Services  
Wira Vendrasco, City Solicitor  
Christopher Menard, Acting Mayor's Chief of Staff  
Steve Vlachodimos, City Clerk  
Anna Ciacelli, Deputy Clerk  
Lori Gregg, Deputy Treasurer (Item 2)  
Matt Johnson, Executive Director Economic Development (Item 2)  
Colleen Middaugh, Executive Director Engineering (Item 2)  
Robert Perissinotti, Technologist 1 (Item 2)

**Verbal Motion is presented by Councillor Angelo Marignani, seconded by Councillor Ed Sleiman, to move in Camera for discussion of the following item(s):**

<b>Item No.</b>	<b>Subject &amp; Section - Pursuant to <i>Municipal Act, 2001</i>, as amended</b>
1	Financial information supplied in confidence – contract, Section 239(2)(i)
2	Property matter – lease, Sections 239(2)(c))k)

**Motion Carried.**

**Declarations of Pecuniary Interest:**

None declared.

**Discussion on the items of business.**

**Verbal Motion is presented by Councillor Jo-Anne Gignac, seconded by Councillor Renaldo Agostino, to move back into public session.**

**Motion Carried.**

**Moved by Councillor Gary Kaschak, seconded by Councillor Renaldo Agostino, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held February 9, 2026 directly to Council for consideration at the next Regular Meeting.**

1. That the recommendation contained in the in-camera report from the Executive Director Financial Planning and Deputy Treasurer, Executive Director Operations and Acting Deputy City Engineer, City Solicitor, Commissioner of Infrastructure Services and City Engineer, Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting financial information supplied in confidence - contract **BE APPROVED.**

2. That the recommendation contained in the in-camera report from the Senior Economic Development Officer, Executive Director of Economic Development, Commissioner of Economic Development, City Solicitor, Commissioner of Infrastructure Services/City Engineer and Commissioner of Finance/City Treasurer respecting a property matter - lease **BE APPROVED AS AMENDED.**

**Motion Carried.**

**Moved by Councillor Jim Morrison, seconded by Councillor Frazier Fathers,  
That the special meeting of council held February 9, 2026 BE ADJOURNED.  
(Time: 2:52 p.m.)  
Motion Carried.**

**Item No. 12.3**



**Committee Matters: SCM 69/2026**

**Subject: Report of the In-Camera Striking Committee of its meeting held  
February 9, 2026**

**STRIKING COMMITTEE – IN CAMERA  
February 9, 2026**

**Meeting called to order at: 2:52 p.m.**

**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Jo-Anne Gignac  
Councillor Fred Francis  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Ed Sleiman  
Councillor Jim Morrison  
Councillor Renaldo Agostino  
Councillor Gary Kaschak  
Councillor Mark McKenzie  
Councillor Frazier Fathers

**Also in attendance:**

Jelena Payne, for Ray Mensour, Chief Administrative Officer  
Andrew Daher, Commissioner, Corporate Services  
David Simpson, Commissioner, Infrastructure Services/City Engineer  
Natasha Gabbana, for Janice Guthrie, Commissioner, Finance/City  
Treasurer  
Michael Chantler, Commissioner Community Services  
Dana Paladino, Commissioner Human and Health Services  
Wira Vendrasco, City Solicitor  
Steve Vlachodimos, City Clerk  
Anna Ciacelli, Deputy Clerk  
Christopher Menard, Acting Mayor's Chief of Staff  
Michelle Staadegaard, Manager Culture and Events (Item 2)

**Verbal Motion is presented by Councillor Angelo Marignani,  
seconded by Councillor Ed Sleiman,  
to move in Camera for discussion of the following item(s):**

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001</i> , as amended
1	Personal matter – about identifiable individual(s) –appointment of member(s) to the Committee of Adjustment, Section 239(2)(b)
2	Personal matter – about identifiable individual(s) –appointment of 2026 Jurors for Arts, Culture and Heritage Fund, Section 239(2)(b)

**Motion Carried.**

**Declarations of Pecuniary Interest:**

None declared.

**Discussion on the items of business.**

**Verbal Motion is presented by Councillor Kieran McKenzie, seconded by Councillor Frazier Fathers, to moved back into public session.**

**Motion Carried.**

**Moved by Councillor Mark McKenzie, seconded by Councillor Gary Kaschak, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Striking Committee Meeting held February 9, 2026 directly to Council for consideration at the next Regular Public Meeting or Special meeting of Council.**

1. That the confidential discussions regarding the appointment of a members to the Committee of Adjustment **BE RECEIVED**. (see open report of the Striking Committee).

2. That the confidential discussions regarding the appointment of a members as Jurors for the 2026 Arts, Culture and Heritage Fund **BE RECEIVED**. (see open report of the Striking Committee).

**Moved by Councillor Ed Sleiman, seconded by Councillor  
Fred Francis  
That the special Striking Committee meeting held February 9, 2026 BE  
ADJOURNED.  
(Time: 2:54 p.m.)  
Motion Carried.**

**Item No. 12.4**



**Committee Matters: SCM 70/2026**

**Subject: Report of the Striking Committee of its meeting held February 9, 2026**

**REPORT OF THE STRIKING COMMITTEE  
of its meeting held  
February 9, 2026**

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**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Jo-Anne Gignac  
Councillor Fred Francis  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Ed Sleiman  
Councillor Jim Morrison  
Councillor Renaldo Agostino  
Councillor Gary Kaschak  
Councillor Mark McKenzie  
Councillor Frazier Fathers

**Also in attendance:**

Jelena Payne, for Ray Mensour, Chief Administrative Officer  
Andrew Daher, Commissioner, Corporate Services  
David Simpson, Commissioner, Infrastructure Services/City Engineer  
Natasha Gabbana, for Janice Guthrie Commissioner, Finance/City  
Treasurer  
Michael Chantler, Commissioner Community Services  
Dana Paladino, Commissioner Human and Health Services  
Wira Vendrasco, City Solicitor  
Steve Vlachodimos, City Clerk  
Anna Ciacelli, Deputy Clerk  
Christopher Menard, Acting Mayor's Chief of Staff  
Michelle Staadegaard, Manager Culture and Events (Item 2)

**Declarations of Pecuniary Interest:**

None declared.

Your Committee submits the following recommendation:

(1) That the resignation of Dante Gatti on the **Committee of Adjustment BE APPROVED** and further that the recommendation of the Secretary-Treasurer to add 1 additional member **BE APPROVED** and that the City Clerk **BE REQUESTED** to advertise for the 2 vacant positions.

(2) That the recommendation contained in the confidential report from the Supervisor of Cultural Affairs respecting the appointment of Jurors for the 2026 Arts, Culture and Heritage Fund **BE APPROVED**.

MAYOR

CITY CLERK

BY-LAW NUMBER 34-2026

A BY-LAW TO AMEND BY-LAW NUMBER 392-2002, BEING A BY-LAW TO ESTABLISH AND REQUIRE PAYMENT OF FEES AND CHARGES

Passed the 23<sup>rd</sup> day of February, 2026.

**WHEREAS** By-law Number 392-2002 was passed by the Council of The Corporation of the City of Windsor on December 16, 2002;

**AND WHEREAS** By-law Number 392-2002 has previously been amended;

**AND WHEREAS** it is deemed expedient to further amend said By-law Number 392-2002 of The Corporation of the City of Windsor;

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

- 1 That By-law Number 392-2002 be further amended by deleting Schedule "A" attached thereto and substituting Schedule "A" attached hereto.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

By signing this by-law on February 23, 2026, Mayor Drew Dilkens will not exercise the power to veto this by-law, and this by-law is deemed passed as of this date.

First Reading – February 23, 2026  
Second Reading – February 23, 2026  
Third Reading – February 23, 2026

**SCHEDULE A  
TO BY-LAW 34-2026**



**2026 Approved User Fee Schedule  
(City of Windsor)**

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City of Windsor  
User Fee Schedule

Administration & Representation - Corporate Security								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Corporate Security	SAC Operations	Event Set-Up Fees (External)	Y		\$100.00	hour
2		Corporate Security	SAC Operations	Chairs (External)	Y		\$5.00	Each
3		Corporate Security	SAC Operations	Generator (External)	Y		\$110.00	If required
4		Corporate Security	SAC Operations	Tables (External)	Y		\$15.00	Each
5		Corporate Security	SAC Operations	Podium (External)	Y		\$40.00	Each
6		Corporate Security	SAC Operations	Sound System: Microphone, Speakers & Mixing Board (External)	Y		\$250.00	Lump Sum
7		Corporate Security	SAC Operations	Speaker (External)	Y		\$55.00	Per Unit With Two Unit Min
8		Corporate Security	SAC Operations	Caretaking Fees (external clients)	Y		\$65.00	hour
9		Corporate Security	SAC Operations	Caretaking Fees (internal clients)	N		\$65.00	hour
10		Corporate Security	SAC Operations	Maintenance Fees (external clients)	Y		\$80.00	hour
11		Corporate Security	SAC Operations	Maintenance Fees (internal clients)	N		\$80.00	hour
12		Corporate Security	SAC Operations	Parking Fees (400 City Hall Square)	Y		\$65.00	month
13		Corporate Security	SAC Operations	Parking Fees (400 City Hall Square)	Y		\$30.00	month

City of Windsor  
User Fee Schedule

Finance & City Treasurer - Accounting								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Accounting	Accounts Receivable	Administrative Fee (NSF Cheques - A/R)	Y		\$70.00	per nsf cheque/returned item
2		Accounting	Accounts Receivable	Account Arreas Notice	N		\$75.00	1st Notice
3		Accounting	Accounts Receivable	Letters of Default	N		\$150.00	2nd Notice
4		Accounting	Accounts Receivable	Letters of Default	N		\$250.00	Final Letter
5		Accounting	Payroll	Processing of Wage Assignments	Y		\$15.00	per remittance where allowed by court on certain files

## City of Windsor User Fee Schedule

Finance & City Treasurer - Taxation & Financial Projects								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Taxation	Collections, Invest Banking	Interest on trade receivables more than 30 days past due	N		2.00%	per month, compounded
2		Taxation	Property Valuations	Expedited Tax Certificates	Y		\$135.00	per certificate
3		Taxation	Property Valuations	External Tax Inquiry (ETI) On Line Transaction Fee	Y		\$100.00	per roll number
4		Taxation	Property Valuations	New Property Account Fee	N		\$95.00	per roll
5		Taxation	Property Valuations	Ownership Changes	N		\$95.00	per roll
6		Taxation	Property Valuations	Returned Service Item (Includes NSF cheques)	N		\$70.00	per nsf cheque/returned item
7		Taxation	Property Valuations	Statement of Account Fee	N		\$40.00	per statement
8		Taxation	Property Valuations	Tax Certificates	Y		\$100.00	per certificate
9		Taxation	Property Valuations	Tax Receipts	N		\$40.00	per roll number
10		Taxation	Property Valuations	Mortgage Account Administration Fee	Y		\$50.00	per account
11		Taxation	Revenue & Collections	Additional Interested Party Notification	N		\$65.00	per letter
12		Taxation	Revenue & Collections	Corporate Search	N		various	Cost Recovery
13		Taxation	Revenue & Collections	Current & Prior Year's Tax Information (Printed or Written)	N		\$20.00	per roll year
14		Taxation	Revenue & Collections	Electronic lien cancellation fee	N		various	Cost Recovery
15		Taxation	Revenue & Collections	Electronic lien certificate fee	N		various	Cost Recovery
16		Taxation	Revenue & Collections	Extension Agreement	N		\$515.00	per property
17		Taxation	Revenue & Collections	Letters of Default (2nd notice)	N		\$75.00	per letter
18		Taxation	Revenue & Collections	Letters of Default (Final Notice)	N		\$285.00	per letter
19		Taxation	Revenue & Collections	Local Improvements, Sewer Replacements Payout	N		\$135.00	per roll
20		Taxation	Revenue & Collections	Online Customer Portal Annual Subscription Fee	Y		\$55.00	per year
21		Taxation	Revenue & Collections	Online Customer Portal Self Serve Documents	Y		\$35.00	per request
22		Taxation	Revenue & Collections	Other Charges Levied Against The Tax Roll	N		\$65.00	per account
23		Taxation	Revenue & Collections	Payment of Proceeds into Court, Close File	N		\$670.00	per property
24		Taxation	Revenue & Collections	Property Tax Arrears Notice	N		\$15.00	per statement
25		Taxation	Revenue & Collections	Registered Interested Party Notification (up to 2 parties)	N		\$260.00	per letter
26		Taxation	Revenue & Collections	Registration Cost Recovery	N		various	
27		Taxation	Revenue & Collections	Research - Current & Prior Year's Tax Information (Printed or Written)	N		\$70.00	per hour
28		Taxation	Revenue & Collections	Tax Lien Registration (Other class)	N		\$2,060.00	per property
29		Taxation	Revenue & Collections	Tax Lien Registration (Residential with house)	N		\$1,855.00	per property
30		Taxation	Revenue & Collections	Tax Lien Registration (Vacant Land, Any class)	N		\$1,545.00	per property
31		Taxation	Revenue & Collections	Tax Sale Tender Printed Package	Y		\$35.00	per tender package
32		Taxation	Revenue & Collections	Tax Sales Fees	N		\$1,030.00	per property
33		Taxation	Revenue & Collections	Tender Opening and Examination	Y		\$260.00	per property
34		Taxation	Revenue & Collections	Title Search	N		various	Cost Recovery

City of Windsor  
User Fee Schedule

Corporate Services - Communications									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
1		Call Centre	211 Call Centre	E-Blast	Y		\$95.00	per document	

## City of Windsor User Fee Schedule

Corporate Services - Council Services										
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
1		Records and Elections	Elections	Nomination Fee - Councillors/School Board Trustee	Y		\$100.00	per nomination		
2		Records and Elections	Elections	Nomination Fee - Mayor	Y		\$200.00	per nomination		
3		Records and Elections	Freedom of Information	Freedom of Information Request Application (mandatory and non-refundable)	N		\$5.00	per request		
4	1	Records and Elections	Freedom of Information	Information Disk	N		\$10.00	per disk		
5	1	Records and Elections	Freedom of Information	Photocopying	Y		\$0.20	per page		
6	1	Records and Elections	Freedom of Information	Preparing a Record	N		\$30.00	per hour		
7	1	Records and Elections	Freedom of Information	Search a Record	N		\$30.00	per hour		
8		Records and Elections	Printing	Photocopying (Additional Pages After the First Page)	Y		\$1.00	per page		
9		Records and Elections	Printing	Photocopying (First Page)	Y		\$3.00	per first page		
10		Records and Elections	Records	Certified Copy of Assessment Roll Pages	N		\$35.00	per assessment		
11		Records and Elections	Records	Certified Copy of By-law or Council Resolution	Y		\$35.00	per by-law or		
12		Records and Elections	Records	Declaration of Residency Letter	N		\$35.00	per letter		
13		Records and Elections	Records	Ownership List from Assessment Roll	N		\$35.00	per hour + cost of		
14		Records and Elections	Records	Permanent Resident Card verification	N		\$15.00	per card		
15		Records and Elections	Records	Records Search	N		\$35.00	per hour + cost of photocopying		
16		Records and Elections	Vital Statistics	Civil Ceremony (During the Day)	N		\$260.00	per ceremony		
17		Records and Elections	Vital Statistics	Death Registrations	N		\$55.00	per certificate		
18		Records and Elections	Vital Statistics	Marriage Licence	N		\$140.00	per licence		
19		Records and Elections	Vital Statistics	Commissioner of Oaths Services	N		\$30.00	per affidavit		
20		Records and Elections	Vital Statistics	Witness Fee (for civil ceremony)	Y		\$25.00	per request		
21	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	N		\$725.00	initial		
22	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Owner	N		\$635.00	per year		
23	3	Policy, Gaming, Licensing	Business Licence Fees	Adult Entertainment Parlours - Operator	N		\$255.00	per year		
24	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	N		\$345.00	per occurrence		
25	3	Policy, Gaming, Licensing	Business Licence Fees	Auctioneer	N		\$255.00	per year		
26	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	N		\$410.00	initial		
27	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Car Wash	N		\$320.00	per year		
28	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	N		\$345.00	initial		
29	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - For each building or place where gasoline and oils are kept for sale	N		\$255.00	per year		
30	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	N		\$345.00	initial		
31	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles kept for hire or used for hire	N		\$255.00	per year		
32	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	N		\$345.00	initial		
33	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Motor Vehicles Storage/Sales	N		\$255.00	per year		
34	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	N		\$410.00	initial		
35	3	Policy, Gaming, Licensing	Business Licence Fees	Auto Service Stations - Repair, Paint or Upholstery	N		\$320.00	per year		
36	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	N		\$875.00	initial		
37	3	Policy, Gaming, Licensing	Business Licence Fees	Bed & Breakfast	N		\$255.00	per year		
38	3	Policy, Gaming, Licensing	Business Licence Fees	Bill Distributor	N		\$255.00	per year		
39	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	N		\$530.00	initial		
40	3	Policy, Gaming, Licensing	Business Licence Fees	Body Modification	N		\$255.00	per year		
41	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	N		\$875.00	initial		
42	3	Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Owner/Operator	N		\$255.00	per year		
43		Policy, Gaming, Licensing	Business Licence Fees	Body Rub Parlour Attendant	N		\$255.00	per year		
44	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Plate Replacement	N		\$65.00	per plate		
45	3	Policy, Gaming, Licensing	Business Licence Fees	Business Licence Replacement	N		\$30.00	per licence		
46	3	Policy, Gaming, Licensing	Business Licence Fees	Carnival or Circus	N		\$255.00	per occurrence		
47		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- For Profit Business	N		\$300.00	initial		
48		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- For Profit Business	N		\$255.00	per year		
49		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Per Box	N		\$300.00	initial		
50		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Per Box	N		\$255.00	per year		
51		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- Not-for-Profit Business	N		\$150.00	initial		

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor  
User Fee Schedule

Corporate Services - Council Services								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
52		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin- Not-for-Profit Business	N		\$130.00	per year
53		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Not-for-profit Box	N		\$150.00	initial
54		Policy, Gaming, Licensing	Business Licence Fees	Donation Bin Not-for-profit Box	N		\$130.00	per year
55	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	N		\$790.00	initial
56	3	Policy, Gaming, Licensing	Business Licence Fees	Entertainment Lounge	N		\$635.00	per year
57	3	Policy, Gaming, Licensing	Business Licence Fees	Escorts	N		\$255.00	per year
58	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	N		\$410.00	initial
59	3	Policy, Gaming, Licensing	Business Licence Fees	Food Store	N		\$255.00	per year
60	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	N		\$345.00	initial
61	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 1 and 2)	N		\$255.00	per year
62	3	Policy, Gaming, Licensing	Business Licence Fees	Hawkers and Peddlers (Classes 3, 4 and 5)	N		\$255.00	per year
63	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	N		\$345.00	initial
64	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Contractor	N		\$255.00	per year
65	3	Policy, Gaming, Licensing	Business Licence Fees	Heating Work - Master	N		\$255.00	per year
66	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	N		\$345.00	initial
67	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Centres	N		\$255.00	per year
68	3	Policy, Gaming, Licensing	Business Licence Fees	Holistic Practitioner	N		\$255.00	per year
69	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	N		\$595.00	initial
70	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food	N		\$440.00	per year
71	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	N		\$790.00	initial
72	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Food / Liquor	N		\$635.00	per year
73	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	N		\$790.00	initial
74	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Liquor / Food	N		\$635.00	per year
75	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	N		\$595.00	initial
76	3	Policy, Gaming, Licensing	Business Licence Fees	Hospitality - Lunch Counter	N		\$440.00	per year
77	3	Policy, Gaming, Licensing	Business Licence Fees	Licence Administrative Charge	N		\$30.00	per licence
78	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	N		\$875.00	initial
79	3	Policy, Gaming, Licensing	Business Licence Fees	Lodging House	N		\$785.00	per year
80	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 1	N		\$255.00	per year
81	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 2	N		\$255.00	per year
82	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3	N		\$255.00	per year
83		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen)	N		\$440.00	initial
84		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Stationary)	N		\$345.00	initial
85		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen & Stationary)	N		\$530.00	initial
86		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Stationary)	N		\$255.00	per year
87		Policy, Gaming, Licensing	Business Licence Fees	Mobile Food Vendor Class 3 (Kitchen & Stationary)	N		\$440.00	per year
88	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	N		\$345.00	initial
89	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Sign Lessor	N		\$255.00	per year
90	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (all other areas)	N		\$900.00	per location
91	3	Policy, Gaming, Licensing	Business Licence Fees	Mobile Vendor Agreements (Downtown Windsor Business Improvement Area)	N		\$1,300.00	per location
92	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	N		\$345.00	initial
93	3	Policy, Gaming, Licensing	Business Licence Fees	Old Gold Dealer	N		\$255.00	per year
94	3	Policy, Gaming, Licensing	Business Licence Fees	Personal Service	N		\$255.00	per year
95	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	N		\$345.00	initial
96	3	Policy, Gaming, Licensing	Business Licence Fees	Pet Shops	N		\$255.00	per year
97	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	N		\$345.00	initial
98	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Contractor	N		\$255.00	per year
99	3	Policy, Gaming, Licensing	Business Licence Fees	Plumbing work - Master	N		\$255.00	per year
100	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	N		\$875.00	initial
101	3	Policy, Gaming, Licensing	Business Licence Fees	Public Hall	N		\$785.00	per year
102	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	N		\$255.00	per year
103	3	Policy, Gaming, Licensing	Business Licence Fees	Public Parking Lot	N		\$345.00	initial
104	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	N		\$345.00	initial
105	3	Policy, Gaming, Licensing	Business Licence Fees	Retail / Resale	N		\$255.00	per year
106	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	N		\$410.00	initial

## City of Windsor User Fee Schedule

Corporate Services - Council Services								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
107	3	Policy, Gaming, Licensing	Business Licence Fees	Salvage Yards	N		\$320.00	per year
108		Policy, Gaming, Licensing	Business Licence Fees	Short Term Rental	N		\$345.00	initial
109		Policy, Gaming, Licensing	Business Licence Fees	Short Term Rental	N		\$255.00	per year
110	3	Policy, Gaming, Licensing	Business Licence Fees	Special Sales	N		\$255.00	per year
111	3	Policy, Gaming, Licensing	Business Licence Fees	Standard Letter	N		\$30.00	per letter
112	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	N		\$345.00	initial
113	3	Policy, Gaming, Licensing	Business Licence Fees	Tobacconist	N		\$255.00	per year
114		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Administrative Fee	N		\$215.00	per hour
115		Policy, Gaming, Licensing	Bylaw Enforcement	Dirty Yard Work Order	N		\$215.00	per request
116		Policy, Gaming, Licensing	Bylaw Enforcement	Reinspection Related to Regulatory Bylaws and City Issued Licenses	N		\$215.00	per site visit
117		Policy, Gaming, Licensing	Council Services	Zoning By-Law 3072 Text	N		\$70.00	per copy
118		Policy, Gaming, Licensing	Council Services	Zoning By-Law 85-15	N		\$70.00	per copy
119		Policy, Gaming, Licensing	Council Services	Zoning By-Law 8600 Text	N		\$70.00	per copy
120		Policy, Gaming, Licensing	Council Services	Zoning By-Law Subscription Plan	N		\$135.00	per year
121		Policy, Gaming, Licensing	Dog Licence	Voluntary Dog Licence	N		\$25.00	per licence
122		Policy, Gaming, Licensing	Dog Licence	Mandatory Dog Licence	N		\$150.00	per licence
123		Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Break Open Tickets and Raffles	N		3% of prizeboard	per licence
124	4	Policy, Gaming, Licensing	Lottery Licences	Lottery Licensing- Traditional Bingo Hall	N		\$165.00	per event
125	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Driver License	N		\$145.00	per year
126	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Photo ID card	Y	1	\$20.00	per year
127	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Motorized	N		\$235.00	per year
128	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Plate Holder Licence - Muscular	N		\$95.00	per year
129	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Replacement Photo ID card	Y	1	\$35.00	per occurrence
130	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Transfer from Vehicle to Vehicle	N		\$95.00	per occurrence
131	2	Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Livery Vehicle	Vehicle Re-inspection	N		\$80.00	per occurrence
132		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Broker	N		\$80.00	per vehicle
133		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver Licence	N		\$145.00	per year
134		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Driver's List	N		\$40.00	per year
135		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Filing of leases	N		\$40.00	per occurrence
136		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Photo ID card	Y	1	\$20.00	per issuance
137		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Plate Holder Licence	N		\$520.00	per year
138		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Replacement Photo ID card	Y	1	\$35.00	per occurrence
139		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Plate Holder to Plate Holder	N		\$520.00	per occurrence

City of Windsor  
User Fee Schedule

Corporate Services - Council Services										
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Note	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
140		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Transfer from Vehicle to Vehicle	N		\$95.00	per occurrence		
141		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1-100 Transportation Network Company Vehicles	N		\$5,000.00	per year		
142		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 101-250 Transportation Network Company Vehicles	N		\$7,500.00	per year		
143		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 251-500 Transportation Network Company Vehicles	N		\$15,000.00	per year		
144		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 501-750 Transportation Network Company Vehicles	N		\$20,000.00	per year		
145		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 751-1000 Transportation Network Company Vehicles	N		\$25,000.00	per year		
146		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Annual Licensing Fee - 1001 plus Transportation Network Company Vehicles	N		\$30,000.00	per year		
147		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Uber Trip Fees	N		\$0.11	per trip		
148		Policy, Gaming, Licensing	Public Vehicle Licensing Fees: Taxicab	Vehicle Re-inspection	N		\$80.00	per occurrence		
<b>Notes:</b>										
1	Fees are established through regulation 832 of the Municipal Freedom of Information Protection and Privacy Act. Note other fees may apply as per MFIPPA.									
2	By-Law 137-2007 Schedule 2 approved by Council in 2007.									
3	The entire Business Licence Fee Schedule was last approved by Council in 2005. The Fire Inspection Fee increase was approved during the 2015 Operating Budget Process.									
4	E-bingo will yield 3.0% of Net Gaming Win each quarter as per the Standard Agreement between the City of Windsor and the Ontario Lottery and Gaming Corporation.									
There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options exclusive of Business, Lottery and Dog Licenses.										
<b>HST Notes:</b>										
1	Unless incidental to exempt supply.									

City of Windsor  
User Fee Schedule

Corporate Services - Human Resources									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
1		Human Resources	Human Resources Administration	Corporate ID Badges	Y		\$20.00	per badge	
2		Human Resources	Human Resources Administration	Photocopy Fee	Y		\$3.00	1st page	
3		Human Resources	Human Resources Administration	Photocopy Fee	Y		\$1.00	per additional page	
4	1	Human Resources	Recruitment	Firefighter Recruitment - Administrative Fee	Y		\$55.00	per applicant	
5		Human Resources	Employee Relations	Photocopy Fee	N		\$3.00	1st page	
6		Human Resources	Employee Relations	Photocopy Fee	N		\$1.00	per additional page	
<b>Notes:</b>									
1		Per Council Resolution CR107/2011 Human Resources can alter the Firefighter recruitment process and change the Fee Structure.							

## City of Windsor User Fee Schedule

Corporate Services - Legal									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
1		Legal	Legal Services	Amending Subdivision/Condominium	N		\$1,050.00	per agreement	
2		Legal	Legal Services	By-law deleting Part Lot Control from lands with registered plans of subdivision	N		\$1,270.00	per plan plus \$50.00 per unit	
3		Legal	Legal Services	Committee of Adjustment - Agreements, Deeds, Easements	N		\$420.00	per document	
4		Legal	Legal Services	Connect to Sewer Agreements	N		\$560.00	per agreement	
5		Legal	Legal Services	Copies of Documents (each additional page after first page)	N		\$1.00	per page	
6		Legal	Legal Services	Copies of Documents (first page of each document)	N		\$3.00	per page	
7		Legal	Legal Services	Deeds, Quit Claim Deeds, Easements	N		\$280.00	per document plus \$50.00 a unit	
8		Legal	Legal Services	Demolition Agreements	N		\$420.00	per agreement	
9		Legal	Legal Services	Discharge of Mortgage	N		\$320.00	per discharge	
10		Legal	Legal Services	Encroachment Agreements	N		\$420.00	per agreement	
11		Legal	Legal Services	Mortgages (preparation)	N		\$420.00	per mortgage	
12		Legal	Legal Services	Release of Agreements, Easements, Deeds	N		\$280.00	per agreement plus \$50.00 per unit	
13		Legal	Legal Services	Release of Encroachment Agreement	N		\$280.00	per agreement	
14		Legal	Legal Services	Servicing Agreements	N		\$730.00	per agreement plus \$50.00 per unit	
15		Legal	Legal Services	Site Plan Control Agreement	N		\$1,050.00	per agreement	
16		Legal	Legal Services	Condominium Agreements	N		\$2,100.00	per plan plus \$50.00 per unit	
17		Legal	Legal Services	Subdivision Agreements	N		\$2,675.00	per plan plus \$50.00 per unit	
18		Legal	Provincial Offences	Collection Administration Fee	N		\$40.00	per ticket	
19		Legal	Provincial Offences	Copies of documents - not requiring certification	N		\$5.00	per document	
20		Legal	Provincial Offences	Copies of documents - requiring certification	N		\$10.00	per certification	
21	2	Legal	Provincial Offences	minimum charge per transcript ordered	N		\$60.00	per transcript	
22	2	Legal	Provincial Offences	non-appeal transcripts - first copy, per page	N		\$7.10	per page	
23	2	Legal	Provincial Offences	non-appeal transcripts -additional copies, per page	N		\$1.00	per page	
24	2	Legal	Provincial Offences	other appeal transcripts - additional copies, per page	N		\$0.80	per page	
25	2	Legal	Provincial Offences	other appeal transcripts - first copy, per page	N		\$7.10	per page	
26		Legal	Provincial Offences	Record of Conviction	N		\$25.00	per record	
27		Legal	Provincial Offences	Retrieval from storage of Court file	N		\$50.00	per file	
28		Legal	Provincial Offences	Search Request	N		\$50.00	per search	
29		Legal	Provincial Offences	Sign Default Certificate	N		\$25.00	per certificate	
30	2	Legal	Provincial Offences	single copy for purpose of reproduction in appeal to Court of Appeal	N		\$3.75	per page	
31		Legal	Provincial Offences	Collection Fee for fines/cases that have gone into default	N		\$35.00	per case	
32	2	Legal	Provincial Offences	<b>Transcripts:</b>	N				
33		Legal	Purchasing	Deposit Fee for Tender/Proposal - Electronic Documents	N		\$25.00	per deposit	
34	1	Legal	Purchasing	Deposit Fee for Tender/Proposal over \$5,000,000	N		\$25.00	per deposit	
35	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$1,000,000 and \$5,000,000	N		\$25.00	per deposit	
36	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$100,000 and \$1,000,000	N		\$25.00	per deposit	
37	1	Legal	Purchasing	Deposit Fee for Tender/Proposal valued b/t \$50,000 and \$100,000	N		\$25.00	per deposit	
<b>Notes:</b>									
	1	The deposit fee amounts are not policy, but rather guidelines used to charge vendors. As each tender has different requirements							
	2	All transcript orders are subject to prepayment in full based on Court Monitor's estimate							

## City of Windsor User Fee Schedule

Community Services - Fire & Rescue								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
		Fire Apparatus	Fire Apparatus	<b>MTO inspection as per WFR sheet:</b>				
1		Fire Apparatus	Fire Apparatus	Light Truck	Y		\$160.00	per hour
2		Fire Apparatus	Fire Apparatus	2-axle Pumper or Heavy Rescue	Y		\$160.00	per hour
3		Fire Apparatus	Fire Apparatus	3-axle Pumper, Aerial or Heavy Rescue	Y		\$160.00	per hour
		Fire Apparatus	Fire Apparatus	<b>Ladder Testing:</b>				
4		Fire Apparatus	Fire Apparatus	Attic	Y		\$160.00	per hour
5		Fire Apparatus	Fire Apparatus	Roof or Ground	Y		\$160.00	per hour
6		Fire Apparatus	Fire Apparatus	Extension (10 ft. extension -\$10 Pull; \$10 Load)	Y		\$160.00	per hour
7		Fire Apparatus	Fire Apparatus	Bangor	Y		\$160.00	per hour
8		Fire Apparatus	Fire Apparatus	NFPA Pump Service as per WFR Sheet	Y		\$160.00	per hour
9		Fire Apparatus	Fire Apparatus	adjust pump packing	Y		\$160.00	per hour
10		Fire Apparatus	Fire Apparatus	NFPA Pump Test with tank to pump flow	Y		\$160.00	per hour
11		Fire Apparatus	Fire Apparatus	with 2 side hard suction add:	Y		\$160.00	per hour
12		Fire Apparatus	Fire Apparatus	Standard Foam System Calibration	Y		\$160.00	per hour
13		Fire Apparatus	Fire Apparatus	Flow meter adjust during pump test	Y		\$160.00	per hour
14		Fire Apparatus	Fire Apparatus	Complete set-up and adjust flowmeter at hydrant	Y		\$160.00	per hour
		Fire Apparatus	Fire Apparatus	<b>Fit Test:</b>				
15		Fire Apparatus	Fire Apparatus	First person 1/2 hr(each additional 1/3 hr)	Y		\$160.00	per hour
16		Fire Apparatus	Fire Apparatus	1 day use	Y		\$130.00	per day
17		Fire Apparatus	Fire Apparatus	1 week use	Y		\$265.00	per use
18		Fire Apparatus	Fire Apparatus	2 weeks	Y		\$420.00	per use
19		Fire Apparatus	Fire Apparatus	1 month	Y		\$790.00	per use
20		Fire Apparatus	Fire Apparatus	SCBA Testing	Y		\$160.00	per hour
21		Fire Apparatus	Fire Apparatus	SCBA Repair	Y		\$160.00	per hour
22		Fire Apparatus	Fire Apparatus	General repair and services	Y		\$160.00	per hour
23		Fire Communications	Dispatch	Central Dispatch	N		\$3.50	per capita
24		Fire Communications	Dispatch	Central Dispatch Records	Y		\$55.00	per hour
25		Fire Prevention	Fire Prevention	Building Manager Fire Safety Training	Y		\$55.00	per participant
26		Fire Prevention	Fire Prevention	Business Licence Reinspections	Y		\$185.00	per hour
27		Fire Prevention	Fire Prevention	Fire Investigation Report - Not Attended	Y		\$185.00	per hour
28		Fire Prevention	Fire Prevention	Fire Extinguisher Training (max. 3-hour session)	Y		\$400.00	per session
29		Fire Prevention	Fire Prevention	Fire Safety Plan Review	Y		\$185.00	per hour
30		Fire Prevention	Fire Prevention	Firework Pyro Application & Review	Y		\$380.00	per application
31		Fire Prevention	Fire Prevention	General Inspections & Applications	Y		\$185.00	per hour
32	1	Fire Prevention	Fire Prevention	Fire Department File Search Letter	Y		\$130.00	per letter
33	1	Fire Prevention	Fire Prevention	Fire Department File Search Letter-Expedited Services (within 2 business days)	Y		\$185.00	per letter
34		Fire Prevention	Fire Prevention	Lockbox Program Registration & Re-registration	Y		\$95.00	each
35		Fire Prevention	Fire Prevention	Re-inspections with Fire Code deficiencies	Y		\$185.00	per hour
36		Fire Prevention	Fire Prevention	Fire Investigation Report - Attended	Y		\$380.00	each
37		Fire Prevention	Fire Prevention	Site Plan Control Review	Y		\$380.00	each
38		Fire Prevention	Fire Prevention	Special Events Application & Review - Major	Y		\$380.00	per application
39		Fire Prevention	Fire Prevention	Special Events Application & Review - Minor	Y		\$55.00	per application
40		Fire Prevention	Fire Prevention	Open Air Burning Permit	N		\$165.00	per application



## City of Windsor User Fee Schedule

Community Services - Culture										
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
1		Community and Heritage Facilities	Mackenzie Hall Rentals	Patio Only	Y		\$30.00	Each Hour		
2				Arts/Culture Discount (no admissions) Cannot be combined with any other discount	Y		30%	Event		
3				Arts/Culture Discount (with admissions) Cannot be combined with any other discount	Y		20%	Event		
4				Rental Discount (Volume) (8+ hours in one day, OR 4 or more bookings per month, exceptions - Holidays and CoW cancellations) 10% Discount	Y		10%	Event		
5				Rental Discount (User Group) Monday to Friday 8:00-5:00 pm, Youth, Sports, Seniors, Clinics, Non-Profit, Not for Profit (does not apply to social gatherings outside Mon-Fri 8-5pm or commercial bookings)	Y		20%	Event		
6		Community and Heritage Facilities	Mackenzie Hall Rentals	Single Room	Y		\$45.00	Hour/Per Room		
7				Double Room	Y		\$60.00	Hour/Per Room		
8				Banquet Hall (Mackenzie Hall - Court Auditorium)	Y		\$105.00	Hour/Rm		
9		Community and Heritage Facilities	Mackenzie Hall Rentals (With admission)	Ontario Tribunals	Y		\$190.00	Hour		
10		Community and Heritage Facilities	Mackenzie Hall Misc.	Chair Fee (minimum 25 chairs)	Y		\$1.00	each		
11				Special Tour	Y		\$85.00	Hour		
12				Mackenzie Hall Park: Gazebo for Weddings	Y		\$240.00	Event		
13				Mackenzie Hall Park - Gazebo (with room rental)	Y		\$120.00	Event		
14				Mackenzie Hall Park: Green Space ONLY	Y		\$240.00	Event		
15				Mackenzie Hall Park: Green Space (with room or Gazebo Rental)	Y		\$120.00	Event		
16				Service Fees: Technician Fee	Y		\$65.00	Hour		
17				Art Exhibitions	Y		\$35.00	Day		
18				Photo Session	Y		\$150.00	Hour		
19				Space Discount	Y		Negotiable	Event		
20				Rental add on discount	Y		50%	Discount		
21				AV Equipment	Y		\$55.00	Each		
22				Baby Grand Piano - Art/Culture Use	Y		\$50.00	each		
23				Baby Grand Piano - Private Function	Y		\$125.00	each		
24		Community and Heritage Facilities	Willistead	Morning/Billiard/Library; Reception w/ dance only (54ppl) - Prime	Y		\$980.00	Event		
25				Morning/Billiard/Library; Reception w/ dance only (54ppl) - Non Prime	Y		\$610.00	Event		
26				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Prime	Y		\$1,570.00	Event		
27				Morning/Billiard/Library Room; Inside Ceremony (80 ppl); Reception (54 ppl) - Non-Prime	Y		\$970.00	Event		
28				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Prime	Y		\$1,960.00	Event		
29				Morning/Billiard/Library; Outside Ceremony (100 ppl); Reception (54 ppl) - Non-Prime	Y		\$1,470.00	Event		
30				Morning/Billiard/Library 4 Hours Rental - Prime	Y		\$970.00	4 Hours		
31				Morning/Billiard/Library 4 Hours Rental - Non-Prime Monday - Thursday	Y		\$430.00	4 Hours		
32				Morning/Billiard/Library + Dining Room 4 Hours Rental - Non-Prime Mon-Thursday - Meetings/Performances (Arts/Culture)	Y		\$470.00	4 Hours		
33				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Prime	Y		\$440.00	Event		

## City of Windsor User Fee Schedule

Community Services - Culture									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.									
34				Dining Room Ceremony (52 ppl); reception/Dinner (32 ppl) - Non-Prime	Y		\$245.00	Event	
35				North/East Gallery Reception w/ dance only (100 -120 ppl) - Prime	Y		\$1,400.00	Event	
36				North/East Gallery Reception w/ dance only (100 -120 ppl) - Non Prime	Y		\$1,100.00	Event	
37				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Prime	Y		\$2,130.00	Event	
38				North/East Gallery Ceremony Inside (52 - 80 ppl); Reception (100 - 120 ppl) - Non-Prime	Y		\$1,460.00	Event	
39				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Prime	Y		\$2,345.00	Event	
40				North/East Gallery Ceremony Outside (100 ppl); Reception (100 - 120 ppl) - Non-Prime	Y		\$1,700.00	Event	
41				North/East 4 Hour Rental - Prime	Y		\$1,385.00	4 Hours	
42				North/East 4 Hour Rental - (Arts/Culture/Heritage) Non-Prime Monday - Thursday	Y		\$475.00	4 Hours	
43				Great Hall Photos and/or Ceremony Inside	Y		\$255.00	Event	
44				Paul Martin Garden Photos (no manor access)	Y		\$165.00	Event	
45				Bridal Room (Walker bedroom, subject to availability)	Y		\$160.00	Event	
46				Coach House Meeting Room	Y		\$325.00	Event	
47				Coach House Meeting Room (Arts/Culture/Heritage)	Y		\$180.00	Event	
48				Dining Room Ceremony Inside - Prime	Y		\$835.00	Event	
49				Dining Room Ceremony Inside - Non-Prime (Monday-Thursday)	Y		\$610.00	Event	
50				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Prime	Y		\$1,050.00	Event	
51				Outside Ceremony only; Paul Martin Gardens (100 ppl) - Non-Prime	Y		\$850.00	Event	
52				Drawing Room - Small Ceremony (20 ppl) - Prime	Y		\$445.00	Event	
53				Drawing Room - Small Ceremony (20 ppl) - Non-Prime	Y		\$325.00	Event	
54				Willistead Manor Full Manor - 120 seated/225 cocktail - Prime	Y		\$4,535.00	Event	
55				Willistead Manor Full Manor - 120 seated/225 cocktail - Non-Prime	Y		\$2,450.00	Event	
56				Space Discount	Y		Negotiable	Event	
57				Tour - Public - Adults	Y		\$7.00	Event	
58				Tour - Public - Children	Y		\$4.00	Event	
59				Tour - Public - Seniors	Y		\$6.00	Event	
60				Tour - Public - Group min 25 - GUIDED	Y		\$6.00	Event	
61				Baby Grand Piano	Y		\$125.00	Each	
62			Windsor Community Museum	Book wrapping - 1 book	Y		\$10.00	Each	
63				Book wrapping - 3 books or more	Y		\$8.00	Each	
64				Commercial User of Museum Windsor Images	Y		\$40.00	Each	
65				Encapsulation - 1 item	Y		\$15.00	Each	
66				Encapsulation - 2 or more items	Y		\$10.00	Each	
67				Encapsulation - items larger than 4'x4'	Y		\$25.00	Each	
68				Research (first 15 minutes)	Y		FREE		
69				Research (each additional 15 minutes)	Y		\$30.00	Flat Rate	
70				Map Service Fees (1-5 sheets)	Y		\$25.00	Flat Rate	
71				Map Service Fees (6-10 sheets)	Y		\$30.00	Flat Rate	
72				Map Service Fees (11-15 sheets)	Y		\$40.00	Flat Rate	
73				Map Service Fees (16-20 sheets)	Y		\$45.00	Flat Rate	
74				Scanning/Printing of Images	Y		\$10.00	Image	
75				Microfiche/Film Reproduction (8 1/2 x 11 output)	Y		\$4.00	Page	
76				Microfiche/Film Reproduction emailed or mailing of CD	Y		\$4.00	Page	
77				Outreach Lecture (Performed by Willistead, Sculpture Park or Museum Windsor)	Y		\$100.00	Each	

City of Windsor  
User Fee Schedule

Community Services - Culture										
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
78				Specialty Walking Tour	Y		\$10.00	Person		
79				After hours Booking Fee	Y		\$100.00	Flat Rate		
80		Community and Heritage Facilities	Chimczuk Museum Admission/Program and Membership Fees	Adults	Y		\$6.00	Per Person		
81				Students 3 - 24 age with student card	Y		\$5.00	Per person		
82				Seniors	Y		\$5.00	Per person		
83				Adult/Senior - Joint Admission - Chimczuk Museum & Art Gallery of Windsor	Y		\$14.00	Per person		
84				Family - using existing Family definition in fee schedule	Y		\$19.00	Family		
85				Family membership to include a companion pass that can be used with visiting grandparent/cousin/friend	Y		\$60.00	Per person		
86				Individual membership	Y		\$19.00	Per person		
87				Museum Members & Museum Volunteer Group - Gift Shop Purchase Discount	Y		10%	Discount		
88				Museum Members & Museum Volunteer Group - Supplementary Program Fee Discount	Y		10%	Discount		
89				Community and Heritage Facilities	Legacy Beacon	Admission to Exhibition Space	Y		FREE	
90		Legacy Beacon - Museum & Patio non prime (during non operating hours)	Y				\$500.00	4 Hours		
91		Legacy Beacon - Museum & Patio - prime (during regular hours of operation)	Y				\$1,000.00	4 Hours		
92		Space Discount	Y				Negotiable	Event		
93		Community and Heritage Facilities	Chimczuk Museum, Duff Baby House, Streetcar No.351/ Legacy Beacon, Mackenzie Hall & Francois Baby House. Exclude Willistead Manor Tour.	Youth/School Group with pre-booked program min. 15 students required per booking UNGUIDED	Y		\$4.00	Per person		
94				Youth/School Group with pre-booked program min. 15 students required per booking GUIDED	Y		\$6.00	Per person		
95				Youth/School Group with pre-booked program min. 15 students required per booking GUIDED - DOUBLE PROGRAM	Y		\$10.00	Per person		
96				Adult group pre- booked program min 15 adults required per booking UNGUIDED	Y		\$5.00	Per person		
97				Adult group pre- booked program min 15 adults required per booking GUIDED	Y		\$7.00	Per person		

City of Windsor  
User Fee Schedule

Community Services - Parks								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1	2	Parks	Forestry	Commemorative Tree Program	N		\$1,195.00	plaque
2		Parks	Forestry	Trees	N		\$745.00	tree
3		Parks	Horticulture	Horticultural Logo	N		\$2,985.00	logo
4	2	Parks	Horticulture	Large Displays	N		\$1,815.00	display
5	2	Parks	Horticulture	Medium Displays	N		\$965.00	display
6	2	Parks	Horticulture	Small Displays	N		\$320.00	display
7	2	Parks	Horticulture	Small Displays with set up	N		\$435.00	display
8	2	Parks	Residential Development or Re-Development	All other row dwellings	N		\$1,785.00	dwelling unit
9	2	Parks	Residential Development or Re-Development	Duplex dwelling units	N		\$150.00	frontage ft of lot
10	2	Parks	Residential Development or Re-Development	Multiple dwellings	N		\$1,785.00	dwelling unit
11	2	Parks	Residential Development or Re-Development	Row dwellings fronting public streets	N		\$150.00	frontage ft of lot
12	2	Parks	Residential Development or Re-Development	Semi-Detached dwelling units	N		\$150.00	frontage ft of lot
13	2	Parks	Residential Development or Re-Development	Single Detached dwelling units	N		\$150.00	frontage ft of lot
14		Parks	Ojibway Nature Center	JK - Grade 8 Customized Program	N		\$2.75	per hour per student
15		Parks	Ojibway Nature Center	High School & Post Secondary Program	N		\$3.00	per hour per student
16		Parks	Ojibway Nature Center	Group Activity Program (less than 14 people)	N		\$49.50	per hour
17		Parks	Ojibway Nature Center	Group Activity Program (14 people or more)	N		\$3.75	per hour per person
18	1	Parks	Ojibway Nature Centre	- Advanced - Adults (Physical activity)	Y		\$8.25	hour
19	1	Parks	Ojibway Nature Centre	- Introductory - Adults (Physical activity)	Y		\$6.25	hour
20		Parks	Ojibway Nature Centre	- Introductory Children	N		\$5.00	per hour
21		Parks	Ojibway Nature Centre	- Advanced - Children	N		\$7.00	per hour
22	1	Parks	Ojibway Nature Centre	Hybrid meeting/AV equipment	Y		\$37.00	Day
23	1	Parks	Ojibway Nature Centre	After Hours Extra Booking Fee	Y		\$24.75	per hour
24	1	Parks	Ojibway Nature Centre	Entire Centre	Y		\$247.25	hour
25	1	Parks	Ojibway Nature Centre	Natural History Consulting Fee	Y		\$111.25	hour
26	1	Parks	Ojibway Nature Centre	Prairie Room	Y		\$52.00	hour
27	1	Parks	Ojibway Nature Centre	Woodland Room	Y		\$34.75	Hour
28	2	Parks	Operations	City of Windsor lots Weed Cutting (>0.50 acre)	N		\$585.00	per cut
29	2	Parks	Operations	City of Windsor Lots Weed Cutting per hour	N		\$170.00	per hour
30		Parks	Operations	Commemorative Wood Bench	N		\$4,440.00	per bench
31		Parks	Operations	Commemorative Metal Bench	N		\$6,080.00	per bench
32		Parks	Operations	Non-Recurring Overnight Parks Lot Permit	Y		\$15.00	Night
33	1	Parks	Operations	Parks Development Fees	Y		\$69,660.00	acre
34		Parks	Operations	Vacant Lots Cleaning	Y		\$120.00	per hour
35		Parks	Operations	Vacant Lots Snow Removal	N		\$150.00	per hour
				<b>FAIRBAIRN CEMETERY</b>				
				<b>INTERMENT RIGHTS (LOTS)</b>				
				At Need Lots (graves cannot be selected/purchased in advance)				
36		Parks	Operations	Adult/Youth	Y		\$1,270.00	each
37		Parks	Operations	Child	Y		\$555.00	each
38		Parks	Operations	Cremation	Y		\$490.00	each
39		Parks	Operations	Veteran	Y		\$350.00	each
				Preferred Lots (graves may be selected/purchased in advance)				
40		Parks	Operations	Single	Y		\$2,540.00	each
41		Parks	Operations	Single Grave with Foundation	Y		\$3,035.00	each
42		Parks	Operations	Child	Y		\$510.00	each
43		Parks	Operations	2-Graves	Y		\$3,810.00	each
44		Parks	Operations	2-Grave Adult Plot Shared Monument	Y		\$9,550.00	each
45		Parks	Operations	3-Graves	Y		\$5,395.00	each
46		Parks	Operations	4-Graves	Y		\$7,615.00	each
47		Parks	Operations	6-Graves	Y		\$10,085.00	each

User Fees included in this schedule are approved during the annual budget process, however, are subject to change based on subsequent Council approval throughout the year.

City of Windsor  
User Fee Schedule

Community Services - Parks								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
48		Parks	Operations	Cremation	Y		\$600.00	each
49		Parks	Operations	2-Grave Cremation	Y		\$2,680.00	each
50		Parks	Operations	Veteran (Single)	Y		\$2,390.00	each
				<b>INTERMENT SERVICES (BURIAL)</b>				
				Adult				
51		Parks	Operations	Monday-Friday	Y		\$1,230.00	each
52		Parks	Operations	Saturday/Sunday	Y		\$1,875.00	each
53		Parks	Operations	Statutory Holiday	Y		\$2,185.00	each
				Child				
54		Parks	Operations	Monday-Friday	Y		\$610.00	each
55		Parks	Operations	Saturday/Sunday	Y		\$1,145.00	each
56		Parks	Operations	Statutory Holiday	Y		\$1,350.00	each
				Infant				
57		Parks	Operations	Monday-Friday	Y		\$460.00	each
58		Parks	Operations	Saturday/Sunday	Y		\$730.00	each
59		Parks	Operations	Statutory Holiday	Y		\$870.00	each
				Cremated Remains				
60		Parks	Operations	Monday-Friday	Y		\$480.00	each
61		Parks	Operations	Saturday/Sunday	Y		\$810.00	each
62		Parks	Operations	Statutory Holiday	Y		\$950.00	each
				Scattering of Cremated Remains				
63		Parks	Operations	Monday-Friday	Y		\$390.00	each
64		Parks	Operations	Saturday/Sunday	Y		\$825.00	each
65		Parks	Operations	Statutory Holiday	Y		\$1,840.00	each
66		Parks	Operations	Veteran			\$695.00	each
				Additional Fees				
67		Parks	Operations	Late Arrival Fee (arrival at cemetery after 3/4 pm)	Y		\$270.00	each
68		Parks	Operations	Less Than 24 hours Notice	Y		\$245.00	each
69		Parks	Operations	Winter Burial Fee	Y		\$150.00	each
70		Parks	Operations	Use of Lowering Device	Y		\$190.00	each
71		Parks	Operations	Cement Burial Vault	Y		\$930.00	each
72		Parks	Operations	Extra Deep to Permit Second Burial in Same Grave	Y		\$730.00	each
73		Parks	Operations	Use of Marquee (tent)	Y		\$85.00	each
74		Parks	Operations	Grave Liners-Adult	Y		\$485.00	each
75		Parks	Operations	Grave Liners-Child	Y		\$210.00	each
76		Parks	Operations	Granite Slab Grave Cover-Extra	Y		\$930.00	each
				<b>DISINTERMENT</b>				
				Removal and Re-interment in same Cemetery				
77		Parks	Operations	Adult	Y		\$2,825.00	each
78		Parks	Operations	Child	Y		\$2,380.00	each
79		Parks	Operations	Infant	Y		\$2,380.00	each
80		Parks	Operations	Cremated Remains	Y		\$725.00	each
				Removal and Re-interment in another Cemetery				
81		Parks	Operations	Adult	Y		\$2,935.00	each
82		Parks	Operations	Child	Y		\$2,815.00	each
83		Parks	Operations	Infant	Y		\$2,465.00	each
84		Parks	Operations	Cremated Remains	Y		\$720.00	each
				Additional Fees				
85		Parks	Operations	Additional Charges when vault truck is required (PLUS: Mileage)	Y		\$490.00	each
86		Parks	Operations	Disinterment of extra deep interment	Y		\$425.00	each
87		Parks	Operations	Disinterment with wooden cremation vault	Y		\$75.00	each
88		Parks	Operations	Disinterment of a cremation vault	Y		\$75.00	each
89		Parks	Operations	Disinterment of wooden casket without container	Y		\$875.00	each
				<b>MISCELLANEOUS CHARGES</b>				

City of Windsor  
User Fee Schedule

Community Services - Parks									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
90		Parks	Operations	Transfer of Certificate-Registration of transfer (when a grave is purchased a Deed is issued in name of the interment rights owner)	Y		\$30.00	each	
91		Parks	Operations	Transfer of Certificate-Preparation of transfer	Y		\$100.00	each	
92		Parks	Operations	Replacement Certificate of Interment Rights	Y		\$150.00	each	
93		Parks	Operations	Genealogical Research	Y		\$15.00	each	
94		Parks	Operations	Duplication Certificate	Y		\$35.00	each	
95		Parks	Operations	Transfer Fees, Administration and Title Search	Y		\$90.00	each	
<b>Notes:</b>									
	1	These fees include HST.							
	2	Updated based on cost recovery increases to materials and salary rate increases							

## City of Windsor User Fee Schedule

Community Services - Recreation & Facilities									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.									
1		Recreation	Administration	Permit Amendment Fee	Y		\$6.00	Each	
2				Customer Care Centre Recoveries (Including Mackenzie Hall) - External	Y		5% of Sales + \$1.13 per ticket		
3				Customer Care Centre Recoveries - Internal	N		4% Gross Sales		
4		Recreation	Discounts	Adults Aged 60+	Y		90% Client Payment 10% Financial Assistance		
5				Youth Financial Assistance Discount			10% Client Payment 90% Financial Assistance		
6				Qualifying Financial Assistance Discount	Y		15% Client Payment 85% Financial Assistance		
7		Community Programming	Aquatics:	Water Park - Full Day	Y		\$26.00	Day	
8			Admissions	Water Park - Star Light or Partial Day	Y		\$18.00	Day	
9			<b>Windsor Residents</b>	Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	
10			WIATC/AB	Group Rate - Full Day (15+)	Y		\$17.00	Day	
11				Group Rate - Star Light (15+) or Partial Day	Y		\$12.75	Day	
12				Cannon Cove Dry Play Place	Y		\$6.50	Day	
13		Community Programming	Aquatics:	Water Park - Full Day	Y		\$33.50	Day	
14			Admissions	Water Park - Star Light or Partial Day	Y		\$21.00	Day	
15			<b>General Admission</b>	Water Park Children - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	
16			WIATC/AB	Cannon Cove Dry Play Place	Y		\$6.75	Day	
17				Land Lover Admission - Full Day	Y		\$6.75	Day	
18		Community Programming	Recreation Membership ;	Adult (16+) Recreation Memberships includes access to the fitness Centre, Fit Lanes and Drop In Aquafitness, valid indoors and outdoors	Y		\$379.00	Year	
19			Includes: Fitness Centre, Fit Lanes, Aquafitness, Open Adult, Drop In (basketball, fitness classes)		Y		\$215.50	6 Months	
20					Y		\$120.00	3 Months	
21					Y		\$42.00	1 Month	
22					Y		\$6.75	Visit	
23		Community Programming	Youth Aquatic Membership	Youth Aquatic Membership (must be able to swing 50m continuously) - participants must be 12 to 15 years of age, fit lanes only	Y		\$250.50	Year	
24					Y		\$142.00	6 Months	
25					Y		\$79.00	3 Months	
26					Y		\$28.25	1 Month	
27				any exceptions must be approved by a Supervisor	Y		\$3.50	Visit	
28		Community Programming	Youth Aquatic Org. Fitness Memberhip	Club Fitness Membership – provides structured fitness centre access for youth registered with local aquatic organizations	Y		\$339.00	Year	
29		Community Programming	Aquatics Adventure Bay Memberships	Water Park - Annual	Y		\$206.00	Year	
30				Water Park -Academic Year (Sept - End of June)	Y		\$138.00	10 Months	
31				Water Park - Holiday/March Break Season (1 Week March or 2 Weeks Dec/Jan)	Y		\$40.50	1 Week March or 2 Weeks Dec/Jan	
32				Water Park - Session Membership (Winter, Spring, Summer, Fall) Not Valid during Holiday/ March Break	Y		\$70.75	2 Months	
33				Dry Play Place (Cannon Cove) - Children Under 12 ONLY	Y		\$70.50	Year	
34		Community Programming	Aquatics:	Recreational Swims (Indoor Pools): 2 yrs old & Under (with paid Adult)	Y		Free	2 yrs & Under	
35			<b>INDOOR AND OUTDOOR PER PERSON</b>	Recreational Swims : Child/Youth (3-18)	Y		\$3.50	Child/Youth	
36			Recreational Swims	Recreational Swims: Adult (19+)	Y		\$4.50	Adult/Senior	

## City of Windsor User Fee Schedule

Community Services - Recreation & Facilities									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.									
37				Recreational Swims: Pre-school Swim 5 & Under With Parent or Caregiver	Y		\$2.75	Per Person (No Matter What Age)	
38		Community Programming	Aquatics:	Swim Pass: Individual Summer Swim Pass - Child	Y		\$58.50	Child	
39			Rec. Swim Pass	Swim Pass: Individual Summer Swim Pass - Adult	Y		\$64.50	Adult	
40			(does not apply to waterpark)	Swim Pass: Organizational Summer Swim Pass	Y		\$186.50	Family	
41		Community Programming	Aquatics:	Learn to Swim: Parent & Tot 1,2,3	N		\$8.75	30 min. class	
42			Learn To Swim	Learn to Swim: Preschool Levels 1 to 5	N		\$8.75	30 min. class	
43				Learn to Swim: Swimmer 1 & 2	N		\$8.75	30 min. class	
44				Learn to Swim: Swimmer 3, 4, 5, 6	N		\$8.75	45 min. class	
45				Learn to Swim: Rookie, Ranger, Star	N		\$8.75	45 min. class	
46				Learn to Swim: Adult 1 and 2	Y		\$10.00	45 min. class	
47				Learn to Swim: Learn to Swim Program (1:4 ratio)	N	1	\$12.50	30 min. class	
48				Learn to Swim: Learn to Swim Program (1:6 ratio)	N	1	\$16.00	45 min. class	
49		Community Programming	Aquatics:	Aquatic Leadership Training: Bronze Star	Y	2	\$56.75	12 hours	
50			Leadership Training	Aquatic Leadership Training: Bronze Medallion/Emerg First Aid Includes All Exam Time	Y	2	\$125.00	24 Hours	
51				Aquatic Leadership Training: Bronze Cross/Standard First Aid Includes All Exam Time	Y	2	\$165.00	28 Hours	
52				Aquatic Leadership Training: National Lifeguard Pool Option Includes All Exam Time	Y	2	\$154.50	40 Hours	
53				Aquatic Leadership Training: National Lifeguard Waterpark Option Includes All Exam Time	Y		\$85.50	20 hours	
54				Aquatic Leadership Training: LSS Swim and LS Instructor Course	Y	2	\$227.00	40 Hours	
55				Aquatic Leadership Training: National Lifeguard Recertification	Y	2	\$60.00	4 hours	
56				Aquatic Leadership Training: Standard First Aid/CPR	Y	2	\$96.00	16 hours	
57				Aquatic Leadership: Standard First Aid/CPR C Recert	Y		\$51.50	8 Hours	
58				Aquatic Leadership: Advanced Leadership	Y		\$7.75	Hour	
59				Aquatic Leadership: Examiner Course	Y		\$36.00	6 hours	
60				Aquatic Leadership: First Aid Instructor Course	Y		\$115.00	20 hours	
61				Aquatic Leadership: NLS Instructor Course	Y		\$92.00	16 hours	
62				Aquatic Leadership: Assistant Instructor	Y		\$104.00	18 hours	
63				Aquatic Leadership: Instructor's Recertification	Y		\$75.00	4 hours	
64		Community Programming	Aquatics:	Private Lesson - Swimming	N	1	\$36.00	1 person/30 min.	
65			PRIVATE	Semi Private (2+ Participants) - Swimming	N	1	\$23.25	Each/30 Min	
66			Learn to Swim						
67			Aquatics:	50 Metre - Lane Only (Lifeguard Costs Extra)	Y		\$25.50	Hour	
68			Rentals	25 Metre - Lane Only (Lifeguard Costs Extra)	Y		\$12.75	Hour	
69				25 Metre - Lane Only - WIATC Middle Tank ONLY (Lifeguard Costs Extra)	Y		\$14.00	Hour	
70				Therapy Pool OR Splash Pad Rental - WFCU Centre (Lifeguard Costs Extra)	Y		\$25.75	Hour	
71				Lap Pool, Splash Pad and Therapy Pool Rental - WFCU Centre (Lifeguard Costs Extra)	Y		\$128.00	Hour	
72				WIATC Natatorium Facility Rental - Space Use ONLY	Y		\$349.50	Hour	
73			Aquatics:	Extra Lifeguard Fee	Y		\$28.50	Hour	
74		Community Programming	Other Fees						
75			WIATC Atrium Rental Rates	Entire Lower Lobby (Atrium) - minimum 4 Hour booking	Y		\$154.50	Hour	
76				West Lobby between Natatorium and WECSHOF(double Room)	Y		\$63.50	Per Hour	
				East Lobby (along north windows) OR North Lobby (window corner)	Y		\$63.50	Per Hour	
				South Lobby A (by fireplace) or South Lobby B (nearest to stairs)	Y		\$47.50	Per Hour	

## City of Windsor User Fee Schedule

Community Services - Recreation & Facilities								
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.								
77				South Lobby A (by fireplace) AND South Lobby B (nearest to stairs)	Y		\$63.50	Per Hour
78		Community Programming	Rental Fees: Applicable to Community Centres, Arena Auditoriums and WIATC excludes Willistead and Mackenzie Hall	Vendor Table in any public space location	Y		\$26.50	Per Hour
79		Community Programming	WIATC Atrium Rental Rates	Booth/display on site overnight	Y		Based on space used	
80		Community Programming	WIATC Meets/Events (Excludes Quantum System/Electronic Board Operator or Lifeguard)	Single Ended Mini Meet - No Electronics	Y		\$207.00	Per Hour
81				Single Ended Short Course (25m) Meet - 1 Day	Y		\$404.25	Per Hour
82				Single Ended Short Course (25m) Meet - 2 or More Days	Y		\$337.50	Per Hour
83				Single Ended Long Course (50m) Meet - 1 Day	Y		\$506.25	Per Hour
84				Single Ended Long Course (50m) Meet - 2 or More Days	Y		\$421.25	Per Hour
85				Double Ended Short and Long Course - 1 Day	Y		\$584.75	Per Hour
86				Double Ended Short and Long Course - 2 or More Days	Y		\$422.25	Per Hour
87				Aquatic Event Late Information Submission (<2 wks prior to event start)	Y		\$55.25	Per Day Past Due
88		Community Programming	A La Carte Water Park Rates - Based on 2 Hour Minimum	Full Water Park	Y		\$1,950.00	Per Hour
89				Water Park - Flow Rider Rental (Includes 2 Lifeguards)	Y		\$279.25	Per Hour
90				Lazy River including 4 Lifeguards	Y		\$244.00	Per hour
91				Play Structure and Tot Loch including 9 Lifeguards	Y		\$465.75	Per hour
92				Play Structure, Tot Loch, Wave Pool and Activity Pool including 12 Lifeguards	Y		\$756.75	Per hour
93				Activity Pool including 1 Lifeguard	Y		\$69.50	Per hour
94				Whizzard, Python, Master Blaster, Wave Pool and FlowRider including 13 Lifeguards	Y		\$937.75	Per hour
95				Wave Pool including 4 Lifeguards	Y		\$244.25	Per hour
96		Community Programming	Adventure Bay Birthday Party Packages	1-15 Children - Ad Bay Party Package	Y		\$450.00	2 Hours
97				Additional participant (per child) added to Ad Bay Party Package	Y		\$30.00	2 Hours
98		Community Programming	Cannon Cover Birthday Party Packages	1-10 Children (Cannon Cove Party)	Y		\$310.00	2 Hours
99				Additional Participant (per child) Added to Ad Bay Party Package	Y		\$30.00	2 Hours
100		Community Programming	Community Centre	Rec Fee	N		\$10.25	Program
101		Community Programming	Community Centre: Programs	Youth Program Fee	N		\$4.50	Hour
102				Extra Staffing Fee	Y		\$27.25	Hour
103				Workshop - Youth (3 or less classes)	N		\$6.75	Hour
104				Workshop - Adults (3 or less classes)	Y		\$8.50	Hour
105				Adult Program Fee	Y		\$6.00	Hour
106				Introductory - Adults (Drop in)	Y		\$9.00	Hour
107				1:4 Youth Program Fee	N		\$16.50	Hour
108				1:6 Youth Program Fee	N		\$8.25	Hour
109				Private Lessons	Y		\$20.25	Half Hour
110				Drop in Recreation (Unsupervised, Unstructured, Come and Go (Matacular max 2.5 hours, Drop in max 2 hours) Youth)	Y		\$3.00	Youth
111				Drop in Recreation (Unsupervised, Unstructured, Come and Go (Max 2.5 Hours) Adult)	Y		\$5.50	Adult Non-Prime Adult Prime
112				Drop in Recreation Supervised (up to 1.5 hours)	Y		\$6.00	Youth
113		Community Programming	Community Centre: Day Camp	Weekly Camp Fee Incl. Swim, Field Trip & Other Activities	N	1	\$200.00	Week/Youth
114				Single Day Camp Fee Incl. Activity Fees	N	1	\$40.00	Day/Youth

City of Windsor  
User Fee Schedule

Community Services - Recreation & Facilities									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.									
115		Community Programming and Sports Services	Rental Fees Applicable to Community Centres, Arena Auditoriums and WIATC excludes Willistead	Kitchen or Stage Only	Y		\$47.50	Hour	
116				Kitchen or Stage (with other room rental)	Y		\$23.75	Hour	
117				Single Meeting Room - Tournaments	Y		\$23.75	Hour/Per Room	
118				Single Room	Y		\$47.50	Hour/Per Room	
119				Double Room	Y		\$63.50	Hour/Per Room	
120				Large Room (WFCU Great Lakes Rooms and FGA Auditorium Only)	Y		\$78.25	Hour/Rm	
121				Banquet Hall (WFCU only)	Y		\$108.50	Hour/Rm	
122				Small Sports Gym (OPT, FGCC, GLM, WFCU Leisure)	Y		\$54.25	Hour/Per Room	
123				WFCU Leisure Gym (when Banquets Hall is also booked)	Y		50%	Hour/Per Room	
124				50% of hourly rate of Leisure Gym					
124				Large Sports Gym (WFCU, AMC & CPRC)	Y		\$63.50	Hour/Rm	
125				Rental Discount (Volume)	Y		10%	Use	
				(8+ hours in one day, OR 4 or more bookings per month, exceptions - Holidays and CoW cancellations)					
126				10% Discount					
		Rental Discount (User Group)	Y		20%	Use			
		Monday to Friday 8:00-5:00pm, Youth, Sprots, Seniors, clinics, Non-Profit, Not for Profit (does not apply to social gatherings or commercial)							
127		SOCAN Fee - Full cost recovery	Y		Full Cost Recovery	Full Cost Recovery			
128		Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, includes table and chairs)	Y		\$45.00	1-50 Chairs			
129		Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, includes table and chairs)	Y		\$90.00	51-100 Chairs			
130		Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y		\$135.00	101-150 Chairs			
131		Setup and Take Down Staff Fee (Room/hall/auditorium/gym rentals, include table and chairs)	Y		\$180.00	151 or More Chairs			
132		AV Equipment Rental (includes but not limited to: projector, sound system, start block removal or relocation per set)	Y		\$58.25	Each			
		All CoW Facilities							
133		Room Rental Refundable Deposit (Includes Birthday Parties)	Y		\$100.00	Deposit			
134		Reception Hall Refundable Deposit (WFCU and Mackenzie Hall ONLY)	Y		\$250.00	Deposit			
135		Community Programming	Birthday Parties:	Birthday Parties 1-15 Children or Gymnastics Parties 1:8 includes Food and Supplies	Y		\$300.00	2 Hours	
136				Additional participant (per child) added to Birthday Party Package	Y		\$25.00	2 Hours	
137		Community Programming	Malden Park Visitor Centre:	Non Alcohol Rental - Hourly (Includes Patio)	Y		\$73.25	Hourly	
138			Rentals	Patio Rental Only	Y		\$33.00	Hourly	
139		Sports Services	Stadia Rental and Light Usage	Baseball Stadium: Lit - Adult	Y		\$69.50	Hourly	
140				Baseball Stadium: Unlit - Adult	Y		\$44.75	Hourly	
141				Baseball Stadium: Lit - Youth	Y		\$65.75	Hourly	
142				Baseball Stadium: Unlit - Youth	Y		\$42.00	Hourly	
143				Soccer Stadium: Lit - Adult	Y		\$62.75	Hourly	
144				Soccer Stadium: Unlit - Adult	Y		\$34.75	Hourly	
145				Soccer Stadium: Lit - Youth	Y		\$59.25	Hourly	
146				Soccer Stadium: Unlit - Youth	Y		\$33.00	Hourly	

## City of Windsor User Fee Schedule

Community Services - Recreation & Facilities									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.									
147				John Ivan: Adult Diamonds 1 & 2	Y		\$41.50	Hourly	
148				John Ivan: Youth Diamonds 1 & 2	Y		\$33.25	Hourly	
149				John Ivan: Adult Diamonds 3 to 6 (Unlit)	Y		\$34.00	Hourly	
150				John Ivan: Youth Diamonds 3 to 6 (Unlit)	Y		\$24.75	Hourly	
151	Sports Services		Sports Fields: Other Fees	Additional Dragging and Lining (first daily groom, no charge) - During Parks Operating Hours	Y		\$49.25	Per Diamond	
152				Additional Dragging and Lining (first daily groom, no charge) - Outside of Parks Operating Hours	Y		Full Cost Recovery	Full Cost Recovery	
153				Fee for Reconfiguring Diamonds	Y		Full Cost Recovery	Full Cost Recovery	
154				Unauthorized Use of Recreation Facilities	Y		\$557.00	Infraction per Field	
155	Sports Services		Sports Fields:	Open Field Lit - Adult	Y		\$26.00	Hourly	
156			Other Bookings/Casual Bookings	Open Field Unlit - Adult	Y		\$16.00	Hourly	
157				Open Field Lit - Youth	Y		\$23.25	Hourly	
158				Open Field Unlit - Youth	Y		\$14.50	Hourly	
159				Cross Country	Y		\$104.00	4 Hr Time Slot	
160				Sports Court Rental - Tournaments, private lessons, for profit	Y		\$5.75	Court/Hr	
161	Special Events		Special Events: Parks	Park Rentals: Major Events (Entire Park)	Y		\$625.00	Day	
162				Park Rentals: Minor Events	Y		\$150.00	Day	
163				Park Rentals: 5km/10km walks/runs (walks over 50 people)	Y		\$150.00	Day	
164				Community Permit	Y		\$70.00	Day	
165				Commercial Park Permit (Fitness Classes, Yoga, etc.)	Y		\$15.00	Hour	
166				Lanspeary (Non Ice) Rental - <b>Minimum 2 Day Rental May - October</b>	Y		\$650.00	Day/Minimum 2 Day Rental	
167				Lanspeary - Full Parks/Rink (non-ice) Rental	Y		\$1,300.00	Day/Minimum 2 Day Rental	
168				Lanspeary - Load in Day starts at noon - (1 day max)	Y		\$320.00	Min 1 Day	
169				Lanspeary - Security Deposit	Y		\$1,000.00	Per Rental	
170				Lanspeary - Power Wash of Rink	Y		Full Cost Recovery	Per Wash	
171				Charles Clark Square (Non Ice), Civic Terrace	Y		\$650.00	Day	
172				Weddings & Ceremonies	Y		\$150.00	Day	
173			Special Events: Riverfront Festival Plaza	For Festival Plaza Rental Events (Prime - June - October) <b>Minimum 2 Day Rental</b>	Y		\$2,150.00	Day/ Minimum 2 Day Rental Weekly Max \$9,520	
174				For Festival Plaza Rental Events (Non Prime - January - May & November - December) <b>No Minimum</b>	Y		\$2,150.00	Day/Weekly Max \$9,410	
175				Festival Plaza - Load in Day (1 day only, starts at noon)	Y		\$275.00	Event/ 1 Day	
176				Riverfront Festival Plaza Deposit Fee	Y		\$1,250.00	Event	
177				Other Fees	Y		TBD	Use	
178			Special Events:	Non Private Charter	Y		\$200.00	24 Hrs	
179			Vessel Docking	Private Charter	Y		\$1,395.00	24 Hrs	
180			(Dienne Gardens)	Water Service	Y		\$415.00	Flat Rate	
181	Special Events		Special Events: Permits	Picnic Permits	N		\$85.00	Day	
182				Picnic Permits With Shelter - 100 Capacity	N		\$105.00	Day	
183				Picnic Permits With Shelter - Over 100 Capacity	N		\$190.00	Day	
184				Farmers Market - Seasonal Rates - With Amenities	N		\$2,535.00	Seasonally	
185				Farmers Market - Seasonal Rates - Without Amenities	N		\$255.00	Seasonally	
186	Special Events		Special Events: Equipment Rentals	Bleachers + Transportation Costs - Limited Use	Y		\$180.00	Unit Plus Transportation Costs	
187				Barricades	Y		\$15.00	Per/Day	
188				Garbage Cans	Y		\$15.00	Per/Day	
189				Power Cart < 10 Vendors	Y		\$115.00	Per/Day	

## City of Windsor User Fee Schedule

Community Services - Recreation & Facilities										
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
190				Power Cart > 10 Vendors	Y		\$185.00	Per/Day		
191				Power Cart Delivery/Pick Up Fee (Regular Business hours): M-F 7AM-3PM	Y		\$75.00	Per Hour		
192				Power Cart Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour		
193				Fold & Go Bleachers	Y		\$815.00	Day or part thereof		
194				Bleachers Delivery/Pick Up Fee (Regular Business hours): M-F 7AM-3PM	Y		\$75.00	Per Hour		
195				Bleachers Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour		
196				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	Y		\$415.00	2-3 WK		
197				Community Event Banner Poles (Ouellette Ave.): \$50 for removal, reinstallation	Y		\$215.00	1 Week		
198	Special Events	Special Events: Showmobile		Showmobile: Use within City Limits	Y		\$1,500.00	Day or part thereof		
199				Showmobile: Use outside of City Limits	Y		\$1,800.00	Day or part thereof		
200				Showmobile Delivery/Pick Up Fee (reg business hours): M-F 7AM-3PM	Y		\$75.00	Per Hour		
201				Showmobile Delivery/Pick Up Fee (After hours):3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour		
202				Mobile Stage		Use within City Limits	Y		\$740.00	Day or part thereof
203		Use outside of City Limits	Y			\$1,000.00	Day or part thereof			
204		Mobile Stage Delivery/Pick Up Fee (reg business hours): M-F 7AM-3PM	Y			\$75.00	Per Hour			
205			Mobile Stage Delivery/Pick Up Fee (After hours): 3PM-7AM, Weekends/Holidays	Y		\$325.00	Per Hour			
206		Special Events: Administrative Fees		Noise By-Law Waiver	Y		\$120.00	Each		
207			Letter of Non-Objection	Y		\$90.00	Each			
208			Temporary Road Closure (Special Events) (Minor)	Y		\$125.00	Each			
209			Temporary Road Closure (Special Events) (Major)	Y		\$180.00	Each			
210			Bus Detour Signage	Y		\$5.00	Each			
211			Special Occasion Permit Request to Council	Y		\$90.00	Each			
212			Special Event Revisions After Approvals	Y		\$175.00	Event			
213	Sports Services	Arena Rate Schedule: Ice Rates, Minor Hockey & Figure Skating Arena Rentals		Prime Ice Rates (All Hrs Except Non-Prime)	Y		\$229.25	Hour		
214				Non Prime Ice Rates: Weekday Hours between 8am - 3pm	Y		\$210.00	Hour		
215				Youth Prime Ice Rate	Y		\$210.00	Hour		
216				Seniors & Schools Rate (Weekday hours between 8 am - 3pm; except holidays)	Y		\$114.50	Hour		
217	Sports Services	Rinks: Miscellaneous Fees		Youth - Arena Floor Rental (Non-Ice)	Y		\$89.50	Hour		
218				Adult - Arena Floor Rental (Non-Ice)	Y		\$112.00	Hour		
219				Youth - Arena Floor Rental (Non-Ice)	Y		\$908.25	Day		
220				Adult - Arena Floor Rental (Non-Ice)	Y		\$1,117.50	Day		
221				Nets (for rentals - more than two)	Y		\$6.25	Net		
222				Vendor Lobby Room space with table	Y		\$26.25	Hour		
223				Vendor Lobby Room space with table (Non-Profit)	Y		\$12.50	Hour		
224				Public Skating Sponsorship Fee - Indoor	N	3	\$323.75	2 Hours		
225				Public Skating Sponsorship Fee - Outdoor	N	3	\$136.75	2 Hours		
226				WFCU Staging Pieces	Y		\$62.00	Price Per 4'x8'		
227				WFCU Parking Lot Fee (Commercial/Exclusive Use)	Y		\$103.00	Hour/Lot		
228				Overnight Dressing Room	Y		\$85.00	Night		
229				Dedicated Storage Space	Y		\$3.00	Per Sq. Ft.		
230				Dedicated Office Space	Y		\$6.50	Per Sq. Ft.		
231				Dedicated Dressing Room Space	Y		\$10.00	Per Sq. Ft.		

## City of Windsor User Fee Schedule

Community Services - Recreation & Facilities									
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.									
232		Sports Services	Rinks: Public Ice Skating Admission	Public Skating Admission: Indoor Arenas: 18 and Under & Seniors (60+)	Y		\$3.75	Person	
233				Public Skating Admission: Indoor Arenas Adults - 19 & Over	Y		\$4.00	Person	
234				Figure Skate/Hockey Skills Per Person	Y		\$13.50	Person	
235		Sports Services	Curling League	Curling League Registration: First League	Y		\$473.00	Person	
236				Curling League Registration: First League - Early Bird Rate	Y		\$451.50	Person	
237				Curling League Registration: Second League	Y		\$332.00	Person	
238				Curling League Registration: Second League - Early Bird Rate	Y		\$310.00	Person	
239				Curling League Registration: Additional Leagues	Y		\$43.50	Person	
240				Practice Ice	Y		\$9.75	Hour	
241				High School Team Curling	Y		\$257.50	Per Team Per Session	
242		Sports Services	Curling: Public Ice Rental	2 Hour Ice Rental - Group of 8	Y		\$153.25	Per Sheet	
243				2 Hour Ice Rental - Group of 8 - League Member	Y		\$138.25	Per Sheet	
244				Instruction Fees (Mandatory for first time curlers)	Y		\$42.50	Session	
245				Locker Rental	Y		\$38.75	Season	
246		Sports Services	Outdoor Rinks: Skating Rink Rentals	Rentals - Lanspeary Outdoor Rink: Ice Rentals- Youth, Senior, Minor Associations, Family Skates, Sponsorship Public Skates	Y		\$126.25	Hour	
247				Rentals - Lanspeary Outdoor Rink: Ice Rentals - Adult or For Profit	Y		\$137.50	Hour	
248				School Rates (weekdays between 8 am - 3 pm)	Y		\$66.50	Hour	
249				Staff Overtime (Remain in dressing room beyond 1/2 hour)	Y		100%	Cost Recovery	
250		Sports Services	Lakeview Park Marina: Seasonal Mooring Wells (May 1 to Oct 31)	Seasonal Mooring Deposit	Y		\$250.00	Deposit	
251				Seasonal Mooring May 1 to Oct 31: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$80.00	Per Foot	
252				Non-Resident Rate: Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$90.00	Per Foot	
253				Resident Rate Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$100.00	Per Foot	
254				Non-Resident Rate: Seasonal Mooring May 1 to Oct 31 Commercial: - Hydro/Water (Greater of Slip or Boat Size)	Y		\$115.00	Per Foot	
255			Lakeview Park Marina: Other Fees	Transient Mooring (Daily)	Y		\$3.00	Per Foot	
256				Pavilion at Lakeview Park Marina (conditions apply)	Y		\$115.00	Booking	
257				Peche Island Tours (Boat Service)	Y		\$13.00	Person	
258				Peche Island Tours - 2 Years and Under (Not Yet 3 - You Are Free)	N		Free	2 yrs & Under	
259				Peche Island Historical (2 hour) Tour	Y		\$35.00	Per Person	
260				Jet Ski/ Dinghy Fee (Designated Area)	Y		\$280.00	Season	
261				Jet Ski Dock Unit	Y		\$630.00	Unit/Season	
262				Additional Parking Pass (1st 2 are free)	Y		\$15.00	Day	
263				Overnight Trailer and Vehicle Parking (Between 11:01 pm and 4:59 am)	Y		\$15.00	Night	
264				Weekend Trailer and Vehicle Parking (2 night max)	Y		\$25.00	Weekend	
265				Service Fees: Subleasing and Cancellation	Y		\$210.00	Each Season	
266				Boat Launching Ramps: Daily	Y		\$20.00	Daily	
267				Boat Launching Ramps: Seasonal	Y		\$230.00	Seasonal	
268				Boat Launching Ramps: Seniors (60 yrs & up) - Seasonal	Y		\$160.00	Seasonal	
269				Boat Launching Ramps: Commercial	Y		\$610.00	Seasonal	
270				Boat Launching Ramps: Sanitary Pumpout (Free with \$75 Fuel Purchase Monday-Friday)	Y		\$20.00	Each	

City of Windsor  
User Fee Schedule

Community Services - Recreation & Facilities										
Ref#	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)			
							Cost	Unit of Measure		
* Note: All Recreation User Fees include HST except Programs for children 14 and under. Implementation date may be January 1st, April 1st or June 1st depending on program.										
271				Kayak Racks - 1 Rack	Y		\$105.00	Per Kayak/Season		
272				Kayak Racks - 2 Racks	Y		\$185.00	Per 2 Kayaks/Season		
273	Facilities	Facility Operations		Caretaking Fees	Y		Full Cost Recovery	Full Cost Recovery		
274	Facilities	Facility Operations		Maintenance Fees	Y		Full Cost Recovery	Full Cost Recovery		
275	Facilities	Facility Operations		Maintenance Vehicle Rental Fees	Y		Full Cost Recovery	Full Cost Recovery		
276	Facilities	Facility Operations		Skilled Trades Fees	Y		Full Cost Recovery	Full Cost Recovery		
<b>HST Notes:</b>										
1 Only if this is a program of events and is provided primarily to children under 15.										
2 Unless this is a program of events and is provided primarily to children under 15.										
3 Unless sponsorship is by way of advertising in the media.										

City of Windsor  
User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Building	Building Enforcement	Building Inspection Fee for license	Y		\$115.00	per license
2		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if < 32 units)	N		\$190.00	per premise
3		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if > 32 < 62 units)	N		\$235.00	per premise
4		Building	Building Enforcement	Inspection Associated with Private Subsidized Housing (if 62 + units)	N		\$285.00	per premise
		Building	Building Enforcement	<b>Proposed Cumulative Staged Inspection Fees for Building Conditions &amp; Property Standards (by-law 9-2019), Zoning (by-law 8600) and Pools (160-2010)/Fence (170-2012) Enforcement files:</b>	N			
5		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$360.00	per file
6		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$165.00	per file
7		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$1,200.00	per file
8		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$800.00	per file
		Building	Building Enforcement	<b>Proposed Cumulative Staged Inspection Fees for Site Plan Control, Vital Services, By Law orders and Sign orders</b>	N			
9		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$360.00	per file
10		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$165.00	per file
11		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$1,200.00	per file
12		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$800.00	per file
		Building	Building Enforcement	<b>Proposed Cumulative Staged Inspection Fees for Vacant Buildings, Building Conditions &amp; Property Standards (by-law 9-2019)</b>	N			
13		Building	Building Enforcement	Stage 1 - Investigation with resulting Order	N		\$775.00	per file
14		Building	Building Enforcement	Stage 2 - Not in compliance - Final Warning Letter (FWL)	N		\$165.00	per file
15		Building	Building Enforcement	Stage 3 - Not in compliance - Court Charge	N		\$1,200.00	per file
16		Building	Building Enforcement	Stage 4 - Court follow-up inspections until complete resolution	N		\$800.00	per file
17		Building	Interest Charges	By-Law 1/2021 - Deferred Rates Interest Payable without a Letter of Credit	N		0.00%	Annual Interest Rate Applied to Development Charges
18		Building	Interest Charges	By-Law 1/2021 - "Deferred" Development Charge Interest. Due to Bill 23 the interest rate is determined on a quarterly basis using Prime +1% as of January 15th, April 15th, July 15th and October 15th	N		Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis
19		Building	Interest Charges	By-Law 1/2021 - "Frozen" Development Charge Interest Payable. Due to Bill 23 the interest rate is determined on a quarterly basis using Prime +1% as of January 15th, April 15th, July 15th and October 15th	N		Prime + 1%	Interest Rate Applied to Development Charges Determined on a Quarterly Basis
20		Building	Permit/Policy & Regulatory Services	Building Permit Indemnity Fee (Refundable)	N		\$50.00	per metre of property frontage
21		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$75.00	minimum fee
22		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$75.00	plus \$0.05/sq. meter from 500 sq. metres to 1000 sq. metres
23		Building	Permit/Policy & Regulatory Services	Fill Permit Fee	N		\$75.00	plus \$0.03/sq. meter greater than 1000 sq. metres
24		Building	Permit/Policy & Regulatory Services	Liquor Clearance Letter Fee (existing fee but omitted from Building fee schedule previously)	N		\$60.00	per application

## City of Windsor User Fee Schedule

Economic Development - Building Services								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
25		Building	Permit/Policy & Regulatory Services	Liquor Clearance Letter Inspection Fee	Y		\$115.00	per application
26		Building	Permit/Policy & Regulatory Services	Plumbing fixture (new or replacement) - Non-Residential	N		\$40.00	per fixture unit (application to all non residential permit types)
27		Building	Permit/Policy & Regulatory Services	Plumbing fixture (new or replacement) - Residential	N		\$40.00	per fixture unit (applicable on residential alteration permits)
28		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (A-Frame Sign)	N		\$50.00	per sign
29		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Banner Flag Sign)	N		\$25.00	per sign
30		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Banner Sign)	N		\$25.00	per sign
31		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Community Event Sign - A-Frame, Banner, Ground)	N		\$15.00	per sign
32		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Community Event Sign - Inflatable, Mobile)	N		\$25.00	per sign
33		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Congratulatory Sign)	N	not required when displayed for less than 72 hours		per sign
34		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Construction Site Sign)	N		\$5.00	per sq. metre of the total sign area (minimum \$75.00)
35		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Development Project Sign - renewal)	N		\$70.00	per sign for an additional 2 years
36		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Development Project Sign)	N		\$5.00	per sq. metre of the total sign area (minimum \$75.00)
37		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Election Sign)	N		not required	per sign
38		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Inflatable sign - Group 1 & 2 Residential Uses)	N	not required when displayed for less than 72 hours		per sign
39		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Inflatable sign - Group 3 & 4 Residential Uses)	N		\$70.00	per sign
40		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Mobile Sign)	N		\$75.00	\$2 per calendar day for the first 10 days minimum \$20. \$1 per calendar day for subsequent day up to a maximum of 45 days
41		Building	Permit/Policy & Regulatory Services	Portable Sign Fee (Real Estate Sign)	N		\$25.00	for each sign with face area of 1 sq. metre or greater
42		Building	Permit/Policy & Regulatory Services	Sign Permit - (permits for signs encroaching on public property)	N		Double the standard fee	per sign
43		Building	Permit/Policy & Regulatory Services	Sign Permit - (permits for signs erected or displayed prior to obtaining a sign permit)	N		Triple the standard fee	per permit
44		Building	Permit/Policy & Regulatory Services	Sign Permit - Maintenance Fee	N		\$100.00	per reconstruction of an existing permanent sign

City of Windsor  
User Fee Schedule

Economic Development - Building Services									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
45		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (awning, billboard, canopy, fascia wall, ground, projecting wall)	N		\$5.00	per sq. metre of the total sign area (minimum \$100.00)	
46		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (light standard sign)	N		\$25.00	per light standard sign	
47		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (renewal for additional 6 months)	N		\$70.00	per renewal	
48		Building	Permit/Policy & Regulatory Services	Sign Permit Fee (window sign - illuminated)	N		\$25.00	per illuminated sign	
49		Building	Permit/Policy & Regulatory Services	Signs - Disposal Charge for Unlawful Permanent Sign	N		Actual disposal cost	per disposal	
50		Building	Permit/Policy & Regulatory Services	Signs - Disposal Charge for Unlawful Temporary Sign	N		Actual disposal cost	per disposal	
51		Building	Permit/Policy & Regulatory Services	Signs - Removal of Unlawful Permanent Sign	N		\$265.00	per sign or actual cost of removal (whichever is greater)	
52		Building	Permit/Policy & Regulatory Services	Signs - Removal of Unlawful Temporary Sign	N		\$70.00	per sign or actual cost of removal (whichever is greater)	
53		Building	Permit/Policy & Regulatory Services	Signs - Storage Charge for Unlawful Permanent Sign	N		\$25.00	per day or \$2.00/sq. metre of face area per day, whichever is greater	
54		Building	Permit/Policy & Regulatory Services	Signs - Storage Charge for Unlawful Temporary Sign	N		\$10.00	per day or \$0.50/sq. metre of face area per day, whichever is greater	
55		Building	Permit/Policy & Regulatory Services	Temporary Patio Application	Y		\$240.00	per application	
<b>Notes:</b>									
1	GIS surcharge	Applicable per application							
	There is a \$3.00 service fee for on-line transactions.								

## City of Windsor User Fee Schedule

Economic Development - Planning & Development								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Admin. - Planning	Copies	11" x 17"	Y		\$1.00	each additional page
2		Admin. - Planning	Copies	high toner coverage	Y		\$1.00	each additional page
3		Admin. - Planning	Copies	Light toner coverage	Y		\$1.00	each additional page
4		Admin. - Planning	Copies	medium toner coverage	Y		\$1.00	each additional page
5		Admin. - Planning	Copies	Xeroxing - per page black & white copies	Y		\$3.00	1st page
6		Admin. - Planning	Copies	Xeroxing - per page colour copies	Y		\$3.00	1st page
7		Admin. - Planning	Maps	Residential Activity Map - full set (16)	Y		\$315.00	per set
8		Admin. - Planning	Maps	Residential Activity Map - single	Y		\$15.00	per map
9		Admin. - Planning	Publications	City Centre West CIP (colour)	Y		\$65.00	per plan
10		Admin. - Planning	Publications	Windsor SEEN	Y			per publication
11		Development	Committee of Adjustment	Committee of Adjustment Decision Letter	N		\$15.00	each
12		Development	Committee of Adjustment	ERCA Consents & Minor Variance Processed Together	N		\$250.00	each
13		Development	Committee of Adjustment	ERCA Development Review Fees for Consents	N		\$200.00	each
14		Development	Committee of Adjustment	ERCA Development Review Fees for Minor Variances	N		\$115.00	each
15		Development	Development Review Services	Any New Street Address to Existing Street	Y		\$450.00	per address
16		Development	Development Review Services	Any New Street Name & Address (Subdivision)	Y		\$965.00	per name & address
17		Development	Development Review Services	Deed preparation (Deeds - Registry or Land Titles)	N		\$270.00	per deed
18		Development	Development Review Services	ERCA Subdivisions/Condos/Major Official Plan Amendments	N		\$310.00	each
19		Development	Development Review Services	Legal Department Approval on Preparation of Deeds	N		\$70.00	per deed
20		Development	Development Review Services	Planning's Temporary Patio Application	Y		\$80.00	per application
21		Development	Development Review Services	Sign By-law Amendment	N		\$1,130.00	per amendment
22		Development	Development Review Services	Street Name Change	Y		\$14,810.00	per name change
23		Development	Development Review Services	Zoning Compliance Letter (legal non-conforming)	N		\$190.00	per letter plus \$47.00/hr.
24		Development	Development Review Services	Zoning Compliance Letter (standard)	N		\$135.00	per letter
25		Development	Development Review Services	Zoning Compliance Letter (with drawings)	N		\$190.00	per letter
26		Development	Development Review Services	Zoning verification fee for business license/Zoning inquiry	N		\$70.00	per license/request
27		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Alley Search	Y		\$75.00	per hour
28		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Owners share of 12R plan	N		% share of actual cost	per Alley Survey
29		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Property Standards Appeal	Y		\$530.00	per appeal
30		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Records Search	N		\$65.00	per hour
31		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Registration of Deed	N		\$100.00	per deed
32		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Street & Alley Closing Application	N		\$1,875.00	per application
33		Development	Street & Alley Closings, Deeds, Encroachments & Misc. Fees	Teranet Fees	N		\$55.00	per deed
<b>Notes:</b>								
1	GIS surcharge	Applicable per application						
There is a \$2.00 service fee for any of the above on-line transactions and a \$3.00 service fee for any over-the-counter transactions including fax and mail-in options.								
When the online EVOLTA digital application program becomes fully released for application processing, a flat one time \$40 fee (remitted to								
The EVOLTA fee was included in the entered agreement approved by City Council CR366/2018.								

## City of Windsor User Fee Schedule

Economic Development - Transit Windsor								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Transportation	City Service	Adult Cash Fare	N		\$3.95	per fare
2		Transportation	City Service	Adult One-Way Ride	N		\$17.00	5 Rides
3	8	Transportation	City Service	Adult 30 Day Pass	N		\$124.00	30 Days
4	8	Transportation	City Service	Adult 15 Day Pass	N		\$63.00	15 Days
5	1&2	Transportation	City Service	Adult 30 Day Affordable Pass Program (APP)	N		\$63.00	30 Days
6		Transportation	City Service	Children	N	Children 12 years of age and under are free on City service with a full paying passenger (if riding alone, qualifies as Youth)		
7		Transportation	City Service	Corporate ValuPass	N		\$110.00	30 Days
8	6 & 7	Transportation	City Service	Class Pass (formerly Full Time Student Semester Pass geared to students over the age of 19 years.)	N		\$85.00	per month
9	11	Transportation	City Service	New Smart Card Fee (for Newly Issued Cards Only)	N		\$6.00	Per Smart Card
10	11	Transportation	City Service	New Smart Card Replacement Fee	N		\$10.00	Per Card
11	10	Transportation	City Service	Photo ID	N		\$6.00	Photo Fee New Card
12	3	Transportation	City Service	Senior Cash Fare	N		\$3.95	per fare
13	2&3	Transportation	City Service	Senior One-Way Ride	N		\$13.25	5 Rides
14	2&3	Transportation	City Service	Senior 30 Day Pass	N		\$63.00	30 Days
15	2&3	Transportation	City Service	Senior 15 Day Pass	N		\$32.50	15 Days
16	10	Transportation	City Service	Smart Card Fee	N		\$2.00	Per Smart Card
17	4	Transportation	City Service	Youth Cash Fare	N		\$3.95	per fare
18	2&4	Transportation	City Service	Youth One-Way Ride	N		\$13.25	5 Rides
19	2&4	Transportation	City Service	Youth 30 Day Pass (Age 13-19)	N		\$85.00	30 Days
20	2&4	Transportation	City Service	Youth 15 Day Pass (Age 13-19)	N		\$44.00	15 Days
21	1,2&4	Transportation	City Service	Youth 30 Day Affordable Pass Program (APP)	N		\$43.50	30 Days
22	2&4	Transportation	City Service	Youth Summer Saver Pass	N		\$140.00	2 months (July & Aug)
23		Transportation	Regional - Zone 2	Adult Cash Fare	N		\$6.00	per fare
24		Transportation	Regional - Zone 2	Adult 30 Day Pass	N		\$185.00	30 Days
25		Transportation	Regional - Zone 2	Adult 15 Day Pass	N		\$95.00	15 Days
26		Transportation	Regional - Zone 2	Adult One-Way Rides (5 Rides)	N		\$30.00	5 Rides
27		Transportation	Regional - Zone 2	Senior Cash Fare	N		\$6.00	per fare
28	2,3	Transportation	Regional - Zone 2	Senior 30 Day Pass	N		\$95.00	30 Days
29	2,3	Transportation	Regional - Zone 2	Senior 15 Day Pass	N		\$50.00	15 Days
30	2,3	Transportation	Regional - Zone 2	Senior One-Way Rides (5 Rides)	N		\$20.00	5 Rides
31		Transportation	Regional - Zone 2	Youth Cash Fare	N		\$6.00	per fare
32	2,4	Transportation	Regional - Zone 2	Youth 30 Day Pass (Age 13-19)	N		\$95.00	30 Days
33	2,4	Transportation	Regional - Zone 2	Youth 15 Day Pass (Age 13-19)	N		\$50.00	15 Days
34	2,4	Transportation	Regional - Zone 2	Youth One-Way Rides (5 Rides)	N		\$20.00	5 Rides
35	9	Transportation	Charter	Charter Hourly Rate (2 hour minimum)	Y		\$235.00	per hour
36	9	Transportation	Charter	Destination Sign Custom Programming (per bus)	Y		\$55.00	per bus
37	9	Transportation	Charter	Late Cancellation Fee (after 9:00 am on day prior to charter)	Y		\$135.00	per charter
38	9	Transportation	Charter	Late Return Fee (per hour)	Y		\$535.00	per hour
<b>Notes:</b>								
1	Based on approved application.							
2	Reduced fare product.							
3	Condition: Passenger must be 60+ years old. Valid identification is required for all reduced fares.							
4	Refer to the City of Windsor's website or Transit Windsor offices for the Acceptable ID Details.							
5	Unlimited use for a single day.							
6	Must provide proof of attendance in an elementary, high school or post-secondary institution							
7	Class Pass (formerly Full-Time Student Semester Pass) has been changed to align with high school semesters. Students can purchase passes for 2 to 5 months in length based on number of months left in semester at time of purchase							
8	Adult 30 and 15 day passes re-aligned with Adult & Youth APP Passes and Senior Passes							
9	Charter Rates now adjusted based on other fare categories.							

City of Windsor  
User Fee Schedule

Economic Development - Transit Windsor									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
10	These fees will be eliminated once Mobile ticketing goes live.								
11	This fee will come into effect when Mobile Ticketing goes live.								
	<b>Fare increases take effect April 1, 2026.</b>								

## City of Windsor User Fee Schedule

Infrastructure Services - Engineering								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fee (1-50 lots/units)	N		\$1,310.00	per application & re-application (1-50 lots/units)
2		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fee (51-100 lots/units)	N		\$2,100.00	per application & re-application (51-100 lots/units)
3		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fees (101-200 lots/units)	N		\$3,675.00	per application & re-application (101-200 lots/units)
4		Design	Design	Environmental Compliance Approval Review Process Non-refundable Administration Fees (greater than 200 lots/units)	N		\$4,725.00	per application & re-application (greater than 200 lots/units)
5		Design	Design	Environmental Protection Act, s. 179.1, Administrative Processing Fee	N		\$260.00	per application
6		Design	Design	Local Improvement Flat Rate – Sanitary Sewer	N		\$500.00	Per linear metre property frontage
7		Design	Design	Local Improvement Flat Rate –Storm Sewer	N		\$480.00	Per linear metre property frontage
8		Design	Design	Private Drain Connection Installation Flat Rate	N		\$4,000.00	Per Connection
9		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of a facility for attenuating stormwater runoff peak flow rate or volume or for managing stormwater runoff quality, such as detention or retention pools, underground chambers, oversized sewers, rooftop storage, parking lot storage, oil, grit and silt separators, flow control outlet structures, infiltration wells, perforated sewers, and trenches or outfalls, including the expansion of an existing facility that involves an increase in the rated capacity of	N		\$2,575.00	per application
10		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of storm and sanitary pump stations, force mains, and sanitary sewage detention chambers or oversized sewers, including the expansion of an existing facility that involves an increase in the related capacity of the facility.	N		\$2,370.00	per review item
11		Design	Design	Schedule 6 MOE Schedule of Fees for Environmental Compliance Approval Review of storm and sanitary sewers and appurtenances, including expansion of existing sewers	N		\$1,185.00	per sewer
12		Development	Development	Engineering/Development Review Fee	N		4%	Total Construction Cost
13		Development	Development	Hard Surface Restoration - Administration Fee	N		\$255.00	Per Project
14		Development	Development	Hard Surface Restoration - Asphalt (over 4 inches)	N		\$2,210.00	Per 10x12 Ft pit
15		Development	Development	Hard Surface Restoration - Asphalt (up to 4 inches)	N		\$2,380.00	Per 10x12 Ft pit
16		Development	Development	Hard Surface Restoration - Asphalt on Concrete	N		\$5,560.00	Per 10x12 Ft pit
17		Development	Development	Hard Surface Restoration - Concrete (up to 6 inches)	N		\$3,600.00	Per 10x12 Ft pit
18		Development	Development	Off-Site Improvements - Asphalt Alley Contribution	N		\$270.00	per linear metre
19		Development	Development	Off-Site Improvements - Curb and Gutter Contribution	N		\$75.00	per linear metre
20		Development	Development	Off-Site Improvements - Gravel Alley Contribution	N		\$110.00	per linear metre
21		Development	Development	Off-Site Improvements - Sidewalk Contribution	N		\$140.00	per linear meter

## City of Windsor User Fee Schedule

Infrastructure Services - Engineering								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
22		Development	Development	Stormwater Review Fee for sites greater than 2Ha in size	N		\$1,235.00	Per application
23		Development	Development	Stormwater Review Fee for sites less than 2Ha in size	N		\$825.00	Per application
24		Development	Development	Stormwater Review Fee related to SPC Amendment (AMT) Type applications (all sizes of site)	N		\$620.00	Per application
25		Development	Development	Stormwater Review Resubmission Fees – 3 <sup>rd</sup> and subsequent submission	N		\$220.00	Per submission
26		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot	Y		\$20.00	Per plot
27		Geomatics	Geomatics	1:15,000 Street Map - Double Line Map - 36" x 56" Plot FULL COLOUR	Y		\$30.00	Per plot
28		Geomatics	Geomatics	1:20,000 Street Map - Double Line Map - 28" x 42" Plot	Y		\$15.00	Per plot
29		Geomatics	Geomatics	1:30,000 Street Map - Single Line Map - 20" x 28" Plot	Y		\$15.00	Per plot
30		Geomatics	Geomatics	11" x 17" Street Map - Single Line Map - Print	Y		\$10.00	Per print
31		Geomatics	Geomatics	Aerial Contact Photo - 9" x 9" laser print - multiples of same photo	Y		\$5.00	Per copy
32		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser photo scanned to PDF (600-1200 DPI), copied to CD - includes research, validation and printing or file transfer	Y		\$35.00	Per Photo
33		Geomatics	Geomatics	Aerial Contact Print - 9" x 9" laser print from scanned product - includes research, validation and printing	Y		\$15.00	Per Photo
34		Geomatics	Geomatics	Autocad Street Map - Digital Autocad File on CD	Y		\$345.00	per CD
35		Geomatics	Geomatics	Benchmark Book - Bound Book Format & Map	Y		\$20.00	Per file
36		Geomatics	Geomatics	Contract Specifications Book 2 binder/hard copy	Y		\$165.00	Per file
37		Geomatics	Geomatics	Contract Specifications Book 2 Drawings only	Y		\$55.00	Per file
38		Geomatics	Geomatics	Custom Map - 24"x36" and larger - Photo as base with parcels, street names, addresses, pavement	Y		\$130.00	minimum plus per hour rate
39		Geomatics	Geomatics	Custom Service - Per hour rate	Y		\$65.00	Per hour
40		Geomatics	Geomatics	Digital Address Map Book on CD	Y		\$35.00	Per CD
41		Geomatics	Geomatics	Digital Aerial, geo-referenced, exported to low resolution, custom request - Cut from MrSid - lower resolution - size negotiable, as requested	Y		\$65.00	minimum plus per hour rate
42		Geomatics	Geomatics	Digital Building Outlines with heights, 1000m x 1000m Tile - DWG Format, Rooftops	Y		\$70.00	Per tile
43		Geomatics	Geomatics	Digital Building Outlines with heights, Entire City - DWG Format - copied to CD - Rooftops	Y		\$1,380.00	Per file
44		Geomatics	Geomatics	Digital Ortho Low Level 10cm - MrSid format on DVD (includes free Viewer) - Entire City	Y		\$6,890.00	Per file
45		Geomatics	Geomatics	Digital Ortho Low Level 10cm resolution - Geotif Format, 1000m x 1000m tile	Y		\$150.00	Per tile
46		Geomatics	Geomatics	EIS Image - CD or email, image in Word format, as many features and layers as requested	Y		\$35.00	Per file
47		Geomatics	Geomatics	EIS Image Capture - 11" x 17" - - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	Y		\$20.00	Per print
48		Geomatics	Geomatics	EIS Image Capture 8 1/2" x 11" - Photo, Parcel Outline. Addresses, Street Names - Screen Print on paper	Y		\$15.00	Per print
49		Geomatics	Geomatics	Impervious Area Layer, 1000m x 1000m Tile - DWG or Shp Format	Y		\$70.00	Per tile
50		Geomatics	Geomatics	Impervious Area Layer, Entire City - DWG or Shp Format	Y		\$1,380.00	Per tile
51		Geomatics	Geomatics	LiDAR - LAS or XYZ Format, Entire City, obtained in 2017	Y		\$12,385.00	Per file
52		Geomatics	Geomatics	LiDAR - 1000m x 1000m - LAS or XYZ Format, obtained in 2017	Y		\$265.00	Per tile
53		Geomatics	Geomatics	Misc. City Maps - 1:15,000 9 Wards, Elections, Garbage/Recycling and other maps. Updated regularly	Y		\$25.00	Per map
54		Geomatics	Geomatics	OCE - Special Printing 24" x 36"	Y		\$5.00	Per file

## City of Windsor User Fee Schedule

Infrastructure Services - Engineering									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
55		Geomatics	Geomatics	Postal Codes - 6 Digit - Points - Entire City - DWG or Shapfile Format - georeferenced	Y		\$2,755.00	Per file	
56		Geomatics	Geomatics	Sewer Atlas - Autocad File, All Layers from Atlas File (Per km2)	Y		\$140.00	Per file	
57		Geomatics	Geomatics	Sewer Atlas Map Book - Colour, 24" x 36" plot	Y		\$8.00	Per plot	
58		Geomatics	Geomatics	Sewer Atlas Map Book, FAX - Desired area of Atlas captured for fax size	Y		\$8.00	Per print	
59		Geomatics	Geomatics	Street Index Book - Alphabetical Street Name Index Book - 8 1/2"x11"	Y		\$8.00	Per book	
60		Geomatics	Geomatics	Topo Large Scale - Entire City, Autocad Format, all Layers from Recent Photo Year	Y		\$2,755.00	Per file	
61		Geomatics	Geomatics	Topo Large Scale Mapping - Autocad Format, 1000m x 1000m Tile	Y		\$45.00	Per tile	
62		Geomatics	Geomatics	Topo Map Digital NAD83 - Autocad Format, 500m x 500m Tile	Y		Market Price	Per tile	
63		Right of Way	Right of Way	Annual Encroachment Inspection Fee	N		\$80.00	per inspection	
64		Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost Rebate (Max) (CR189-2014)	N		\$4,000.00	Per replacement	
65		Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost rebate at 50% of the cost of replacement subject to meeting eligibility criteria (CR189/2014)	N		50.00%	Per replacement	
66		Right of Way	Right of Way	City Share of Private Drain Connection Replacement Cost Rebate in established Downspout Disconnection Areas subject to meeting eligibility criteria	N		\$4,000.00	Per replacement	
67		Right of Way	Right of Way	Encroachment Application Fee (includes G.I.S. fee)	N		\$295.00	per application	
68		Right of Way	Right of Way	Encroachment Land Value Fee - Commercial	N		\$15.00	per sq. ft.	
69		Right of Way	Right of Way	Encroachment Land Value Fee - Downtown	N		\$36.00	per sq. ft.	
70		Right of Way	Right of Way	Encroachment Land Value Fee - Industrial	N		\$7.00	per sq. ft.	
71		Right of Way	Right of Way	Encroachment Land Value Fee - Institutional	N		\$5.00	per sq. ft.	
72		Right of Way	Right of Way	Encroachment Land Value Fee - Parking	N		\$350.00	per 200 sq.ft parking space	
73		Right of Way	Right of Way	Encroachment Land Value Fee - Residential	N		\$12.00	per sq. ft.	
74		Right-of-Way	Right-of-Way	Environmental Site Audit Letter	Y		\$90.00	Per Letter	
75		Right-of-Way	Right-of-Way	Hoarding Monthly Inspection Fee	N		\$70.00	Per Inspection	
76	3	Right-of-Way	Right-of-Way	Hoarding on Right-of-way (minimum \$95) - Untravelled area - Travelled area	Y		\$1.00	Per Linear Ft. Per Square Ft.	
77		Right-of-Way	Right-of-Way	Lawyer's Letter - Any written response to a lawyer's request such as site plan, subdivision, consent to amend, encroachments, release of rights, etc.	Y		\$155.00	Per Letter	
78		Right-of-Way	Right-of-Way	Minimum Annual Fee Non-Residential Type Encroachments	N		\$25.00	per encroachment	
79		Right-of-Way	Right-of-Way	Minimum One-Time Fee Residential Type Encroachments	N		\$105.00	per encroachment	
80		Right-of-Way	Right-of-Way	Moving - Annual Moving/Oversized Load Permit	N		\$2,965.00	Vehicle/Year	
81		Right-of-Way	Right-of-Way	Moving/Oversized Load Project Permit (a) First ten (10) moves	N		\$335.00	Per move for first ten (10) moves	
82		Right-of-Way	Right-of-Way	Moving/Oversized Load Project Permit (b) 11th and subsequent moves			\$145.00	Per eleventh (11th) & subsequent moves	
83		Right-of-Way	Right-of-Way	Non-Refundable Permit Application Fee	N		\$100.00	per permit application	
84		Right-of-Way	Right-of-Way	Right of Way PDC Agreement Fee	N		\$300.00	Per Agreement	

## City of Windsor User Fee Schedule

Infrastructure Services - Engineering									
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)		
							Cost	Unit of Measure	
85		Right-of-Way	Right-of-Way	Right-of-way Permit for: Sewer work, driveways, water service, other (day closure, signs, structure or object on ROW, temporary construction access, etc.)	N		\$295.00	Per Permit	
86		Right-of-Way	Right-of-Way	Sewer Information Sheet	Y		\$31.85	Per Sheet	
87		Right-of-Way	Right-of-Way	Sewer Permit Letter/Public Right-of-Way	Y		\$125.00	Per Letter	
88		Right-of-Way	Right-of-Way	Sewer Work - Tap Inspection Fee	Y		\$225.00	Per Inspection	
89		Right-of-Way	Right-of-Way	Sidewalk Café located on Public Right of Way	N		\$3.50	per sq. ft.	
90		Right-of-Way	Right-of-Way	Sidewalk Café Permit	N		\$290.00	Per Permit	
91		Right-of-Way	Right-of-Way	Street Opening Permit (Utility Permit)	N		\$365.00	per permit	
92		Right-of-Way	Right-of-Way	Street Opening Permit (Utility Permit)	N		\$290.00	per additional road segment (2nd and subsequent segments)	
93		Right-of-Way	Right-of-Way	Traffic Control Plan Review Fee	N		\$35.00	Per review	
<b>Notes:</b>									
Working without a permit will be subject to a penalty of two (2) times the normal permit fee.									
All Engineering and Geomatics products include an 8.5% GIS Surcharge Fee.									
There is a \$3.00 (per Public Works Permit) service fee for any over-the-counter transactions including fax and mail-in options.									

City of Windsor  
User Fee Schedule

Infrastructure Services - Pollution Control								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1	1	Little River Pollution Control	Over Strength Sewage Treatment	- Overstrength Surcharge - Carriere Foods & Little River Pollution Control Plant	N		based on 2025 actuals	per kg.
2	1	Little River Pollution Control	Sewage Treatment	- Sewage Treatment - Town of Tecumseh	N		based on 2025 actuals	per m3
3	1	Lou Romano Water Recl Plant	Over Strength Sewage Treatment	- Overstrength Surcharge – Lou Romano Water Reclamation Plant	N		based on 2025 actuals	per kg.
4	1	Lou Romano Water Recl Plant	Sewage Treatment	- Sewage Treatment - Town of LaSalle	N		based on 2025 actuals	per m3
5	1	Lou Romano Water Recl Plant	Sewage Treatment	All Septic Tank and Holding Tank Waste Disposal - LRWRP	N		\$0.13	per gallon
6		Lou Romano Water Recl Plant	Lou Romano Water Recl Plant	Environmental Inspection Fee	N		\$65.00	per inspection
<b>Notes:</b>								
1	New rates are calculated based on previous year's actual cost to treat sewage.							

## City of Windsor User Fee Schedule

Infrastructure Services - Public Works								
Ref #	Notes	Category / Division	Sub-Category / Sub-Division	Fee / Service	HST Appl.	HST Notes	2026 Fee Excluding HST (Approved)	
							Cost	Unit of Measure
1		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Backwater Valve/Sump Pit/sewage Ejector Pump Installations	N		\$20 or a Minimum \$300	per \$1,000 of the estimated cost of the work (Minimum \$300)
2		Administration - Public Works		Card Key Replacement	Y		\$35.00	additional replacements
3		Administration - Public Works		Xeroxing	Y		\$3.00	first page
4		Administration - Public Works		Xeroxing	Y		\$1.00	each additional page (plus GST&PST)
5		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Inspection Fee By-Law 25-2010	Y		\$85.00	Per Inspection
6		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Order to Comply - Final Notice	Y		\$110.00	Per Letter
7		Contracts, Field Services, and Maintenance	Field Services - Enforcement	ROW Order - Non-compliance Fee	Y		\$375.00	Per Order
8		Contracts, Field Services, and Maintenance	Field Services - Enforcement	Signs - Removal of Unlawful Temporary Signs	N		\$65.00	per sign or actual cost of removal (whichever is greater)
9		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 2 year old or less	N		\$40.00	per square meter
10		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 2 to 4 years old	N		\$35.00	per square meter
11		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 4 to 7 years old	N		\$30.00	per square meter
12		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 7 to 10 years old	N		\$20.00	per square meter
13		Contracts, Field Services, and Maintenance	ROW Maintenance	Pavement Degradation Fee - 10 to 15 years old	N		\$10.00	per square meter
14		Contracts, Field Services, and Maintenance	ROW Maintenance	Restoration Administration Fee	Y		\$255.00	per agreement
15		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekdays, By-Law 49-21	Y		\$220.00	weekday per service rate
16		Contracts, Field Services, and Maintenance	Sewer Maintenance	Eeling Service, Weekends, By-Law 49-21	Y		\$315.00	weekend per service rate
17		Environmental Services	Barricades	Delivery and Pick up of Barricades			\$75.00	per hour
18		Environmental Services	Barricades	Rental Charge for Barricades	Y		\$6.00	per barricade
19		Environmental Services	Barricades	Barricade Replacement Cost			\$105.00	per barricade
20		Environmental Services	Bulk Collection	Bulk Collection Pick Up Fee			\$15.00	per item
21		Environmental Services	Containerized Refuse Collection	Waste Bin Rental Fee - Condominiums	Y		\$55.00	per month per bin
22		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges			\$40.00	per lift
23		Environmental Services	Containerized Refuse Collection	Waste Collection and Disposal Charges at Condominiums			\$40.00	per lift, beyond one lift per week
24		Environmental Services	Lights	Rental Charge for Lights	Y		\$15.00	per light
25	2	Environmental Services	Rodent Control	Rodent Control Service Call			\$30.00	Per Service
26		Transportation - PW	Transportation -On-Off Street Parking	Card Key Replacement	Y		\$20.00	first replacement
27		Transportation - PW	Transportation -On-Off Street Parking	Meter Bags	Y		\$6.00	per bag per day, non-refundable
28		Transportation - PW	Transportation -On-Off Street Parking	Meter Bags for Contractors Only in Construction Areas	Y		\$15.00	per bag per day, non-refundable
29		Transportation - PW	Transportation Operations	Failing to attend a scheduled review before a hearing officer			\$110.00	penalty
30		Transportation - PW	Transportation Operations	Failing to attend a scheduled review before a screening officer			\$55.00	penalty
31		Transportation - PW	Transportation Operations	Late Payment Fee			\$50.00	penalty
32		Transportation - PW	Transportation Operations	MTO Plate Denial Fee			\$50.00	penalty
33		Transportation - PW	Transportation Operations	Sale of Residential Permit			\$50.00	per permit
34	1	Transportation - PW	Transportation Operations	Sale of tokens for meters (to businesses)	Y		\$50.00	per roll
35		Transportation - PW	Transportation Operations	Searching Ministry of Transportation (MTO) and out of province and out of state records			\$15.00	per search
36		Transportation - PW	Transportation Operations	Signs & Markings Plan Inspection	Y		\$155.00	per application



BY-LAW NUMBER 35-2026

A BY-LAW TO AMEND BY-LAW 49-2018, BEING A BY-LAW RESPECTING  
THE ISSUANCE OF VARIOUS PERMITS AND THE SCHEDULING OF  
INSPECTIONS

Passed the 23<sup>rd</sup> day of February, 2026

**WHEREAS** original By-law Number 49-2018 was passed on the 26<sup>th</sup> day of March, 2018;

**AND WHEREAS** it is deemed expedient to further amend By-law Number 49-2018.

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. That By-law Number 49-2018 be amended by deleting Schedule “3” relating to Construction/Demolition Permit Fees attached thereto and substituting therefore Schedule “3” Fees – 2026 attached hereto.
2. This By-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

By signing this by-law on February 23, 2026, Mayor Drew Dilkens will not exercise the power to veto this by-law, and this by-law is deemed passed as of this date.

First Reading – February 23, 2026  
Second Reading – February 23, 2026  
Third Reading – February 23, 2026

**MINIMUM PERMIT FEE**

A minimum permit fee of **\$250.00** will be assessed for the processing and issuance of permits, except where otherwise noted in this By-law.

**GENERAL APPLICATION FEES**

1	Zoning Certificate Fee - Small Residential Permits (alterations***, decks, pools, backwater valves, etc.), Tent Permits and, non-structural Mechanical Roof Top Unit Replacement Permits	\$70.00 per permit (non-refundable)
2	Zoning Certificate Fee – New Home Construction	\$135.00 per permit (non-refundable)
3	Zoning Certificate Fee– All other Permits not listed in 1 and 2 above	\$235.00 per permit (non-refundable)
4	Permit Holdback Fee	\$1250.00 per permit
5	Permit Deposit – Applicable to any residential permit that creates a new dwelling unit	\$500.00 per dwelling unit (non-refundable)
6	Permit Deposit – All other permit types - All permit deposits are non-refundable	Minimum \$250.00 to a maximum of \$5000.00 per permit (deposit amount is based on the permit application type) (non-refundable)

**BASE PERMIT FEES**

<b>Residential</b>		<b>\$ / Sq-M [\$ / Sq-Ft]* unless otherwise indicated</b>
1	Part 9 – Residential (OBC**; Group C) (New, Alteration***, and Additional Dwelling Units)  (Fee calculation to include the sum of all roofed areas <sup>(2)</sup> i.e. attached garages, carports, covered porches, supported roofs over attached decks or landings, etc.)	\$20.00 [\$1.86]* <sup>(2)</sup> -Plus \$500.00 Mechanical Fee per dwelling unit -Plus applicable extras: attached Deck/Porch without a Roof, Basement Floor Area Fee <sup>(3)</sup> , Plumbing Fees, Finished Basement Floor Area Fee <sup>(4)</sup> and any other applicable fees indicated in this By-law/Schedule
2	Part 3 – Residential, Group C occupancies as set out in the OBC** (New, Alteration***) (Fee calculation to include the sum of all floor areas <sup>(2)</sup> , including floors below grade)	\$25.00 [\$2.32]* <sup>(2)</sup> -Plus \$500.00 Mechanical Fee per dwelling unit -Plus Plumbing Fees and any other applicable fees as indicated in this By-law/Schedule
<b>Industrial / Commercial / Institutional (ICI)</b>		<b>\$ / Sq-M [\$ / Sq-Ft]* unless otherwise indicated</b>
3	Industrial / Commercial / Institutional (OBC**; Group A, B, D, E, F) (New, Alteration***)  (Fee calculation to include the sum of all floor areas <sup>(2)</sup> , including floors below grade)	\$30.00 [\$2.79]* <sup>(2) (7) (8)</sup> -Plus Plumbing Fees and any other applicable fees indicated in this By-law/Schedule
<b>Post Disaster Buildings</b>		<b>\$ / Sq-M [\$ / Sq-Ft]* unless otherwise indicated</b>
4	Post Disaster Buildings (as defined in Division A, Article 1.4.1.2 of the OBC**) (New, Alteration***)  (Fee calculation to include the sum of all floor areas <sup>(2)</sup> , including floors below grade)	\$45.00 [\$4.19]* <sup>(2)</sup> -Plus Plumbing Fees and any other applicable fees indicated in this By-law/Schedule

## ADDITIONAL PERMIT FEES

Note: Any fees listed below may be applicable individually or in addition to "General Application Fees", "Base Permit Fees", and "Miscellaneous Permit Fees and Charges". The proposed scope of work determines the applicability of "Additional Permit Fees".

### Heating, Ventilating and Air Conditioning Systems (HVAC) Fees (Existing Buildings Only)

1	Part 9 - Residential (OBC**; Group C)	\$555.00 per unit / system
2	Part 3 – Residential Group C occupancies as listed in the OBC**	\$555.00 per unit / system
3	Furnace Replacement Only (located in an individual residential unit)	\$310.00 per furnace unit
4	Industrial / Commercial / Institutional (OBC**: Groups A, B, D, E, F)	\$20.00 per \$1000 construction value (Min. \$500.00)
5	Post Disaster Buildings (as defined in Division A, Article 1.4.1.2. of the OBC**)	\$20.00 per \$1000 construction value (Min. \$500.00)

### Life Safety and 'Other' Mechanical System Fees

1	Mechanical Roof Top Unit Replacement	\$310 per roof top unit
2	Chiller / Boiler Installation (All Building types) (New, Alteration***)	\$20.00 per \$1000 construction value (Min. \$500.00)
3	Cooling Tower Installation (All Building types) (New, Alteration***)	\$20.00 per \$1000 construction value (Min. \$500.00)
4	Sprinkler System (All Building types) (New, Alteration***)	\$20.00 per \$1000 construction value (Min. \$500.00)
5	Fire Alarm System (All Building types) (New, Alteration***)	\$20.00 per \$1000 construction value (Min. \$500.00)
6	Standpipe System (All Building types) (New, Alteration***)	\$20.00 per \$1000 construction value (Min. \$500.00)
7	Fire Suppression System (All Building types) (New, Alteration***)	\$20.00 per \$1000 construction value (Min. \$500.00)
8	Spray Booth (New, Alteration***)	\$555.00 per unit / system
9	Dust Collector (New, Alteration***)	\$555.00 per unit / system
10	Laboratory Hood	\$20.00 per \$1000 construction value (Min. \$500.00)
11	Kitchen Hood	\$555.00 per unit / system
12	Solar Panel System	\$20.00 per \$1000 construction value (Min. \$500.00)

Plumbing Fees		Residential	Non-Residential		
1	Any Bathroom	\$120.00 per bathroom (Applicable on all <b>new</b> Part 9 - Residential construction)	N/A		
2	Any Bathroom - Rough-In (R/I) Plumbing	\$120.00 per R/I bathroom (Applicable on all <b>new</b> Part 9 - Residential construction) <sup>(5)</sup>	N/A		
3	Rough-In (R/I) Plumbing	\$40.00 per R/I fixture (applicable on all residential alteration*** permits)	\$40.00 per R/I fixture		
4	Plumbing Fixture (Applicable on new or replacement fixtures)	\$40.00 per fixture (applicable on all residential alteration*** permits)	\$40.00 per fixture (applicable on all types of non-residential permits)		
5	Domestic Hot Water Tank Replacement	\$200.00 per tank	\$200.00 per tank		
6	Backwater Valve / Sump Pit / Sewage Ejector Pump Installations	\$20.00 per \$1000.00 of the estimated cost of the work (Min. \$300.00)	\$20.00 per \$1000.00 of the estimated cost of the work (Min. \$300.00)		
Lot Grading					
1	Lot Grading Review - <b>Not</b> applicable on Part 9 - Residential (OBC**; Group C) permit types	\$555.00			
Sewage System Fees					
1	Class 4 – (All Types – New or Repair)	\$1225.00			
2	Class 5 – Holding Tank	\$1225.00			
Sewer & Water Permits		Fee as indicated			
		Part 9 – Residential (OBC**; Group C) (New, Alteration***, and Additional Dwelling Units)	Part 3 – Residential, Group C occupancies as listed in the OBC** (New, Alteration***)	Industrial / Commercial / Institutional (OBC**; Groups A, B, D, E, F) (New, Alteration***)	Post Disaster Buildings (as defined in Div. A, Article 1.4.1.2. of the OBC** (New, Alteration***))
1	Sanitary Drainage Piping Servicing	\$280.00 per dwelling unit			
2	Storm Drainage Piping Servicing	\$280.00 per dwelling unit	\$15.00 / M [\$4.58 / Ft]* (Min. \$260.00)	\$15.00 / M [\$4.58 / Ft]* (Min. \$260.00)	\$15.00 / M [\$4.58 / Ft]* (Min. \$260.00)
3	Water Service Permit	\$100.00 per dwelling unit			
4	Storm Drainage Not Connected To A Building	\$15.00 / M [\$4.58 / Ft]* plus \$60.00 for each additional catch basin after the first catch basin (Min. \$260.00)	\$15.00 / M [\$4.58 / Ft]* plus \$60.00 for each additional catch basin after the first catch basin (Min. \$260.00)	\$15.00 / M [\$4.58 / Ft]* plus \$60.00 for each additional catch basin after the first catch basin (Min. \$260.00)	\$15.00 / M [\$4.58 / Ft]* plus \$60.00 for each additional catch basin after the first catch basin (Min. \$260.00)

Other Permit Types		\$ / Sq-M [\$ / Sq-Ft]* unless otherwise indicated
1	Basement Floor Area (Part 9 - Residential – OBC**: Group C) (New Construction and Basement Additions)	\$15.00 [\$1.39]* <sup>(3)</sup> of the total basement floor area
2	Finished Basement Floor Area (Part 9 - Residential – OBC**: Group C; not including Additional Dwelling Units) (New and Existing Construction)	\$5.00 [0.47]* <sup>(4)</sup> -Plus applicable Mechanical and Plumbing Fees
3	Deck/Porch without a Roof (OBC**: Part 9, Group C)	\$11.00 [\$1.02]* <sup>(2)</sup> (Min. \$275.00)
4	Accessory Buildings (OBC**: Part 9, Group C) (New Shed, Detached Garage, Pool House, etc.; not including Additional Dwelling Units)	\$10.00 [\$0.93]* <sup>(2)</sup> (Min. \$275.00) -Plus applicable Mechanical and Plumbing Fees
5	Mezzanine (All Types)	Fee charged is equal to the “Base Permit Fee” for the associated occupancy type -Plus applicable Mechanical and Plumbing Fees
6	Shell Permit for OBC**: Group A, B, D, E, F Occupancies	\$20.00 [\$1.86]* <sup>(2)</sup> -Plus applicable Mechanical and Plumbing Fees
7	Interior Finishing (where only a Shell Permit was previously issued)	\$10.00 [\$0.93]* <sup>(2)</sup> (Min. \$250.00) -Plus applicable Mechanical and Plumbing Fees
8	Simple Group F (Industrial) Building <sup>(8)</sup> Occupancies	\$20.00 [\$1.86]* <sup>(2)</sup> -Plus applicable Mechanical and Plumbing Fees
9	Interior Alteration**** Permit Only for OBC**: Group A, B, C, D, E, F Occupancies (Fee calculation to include the sum of all floor areas, including underground)	\$10.00 [\$0.93]* <sup>(2)</sup> (Min. \$250.00) -Plus Mechanical Fees, Plumbing Fees and any other applicable fees indicated in this By-law/Schedule
10	Projects and items not specifically listed in this Schedule for OBC**: Groups A, B, C, D, E, F, G Occupancies	\$20.00 per \$1000.00 of the estimated cost of the work <sup>(1)(6)</sup> (Min. \$250.00)

## MISCELLANEOUS PERMIT FEES AND CHARGES

Note: Any fees listed below may be applicable individually or in addition to “General Application Fees”, “Base Permit Fees”, and “Additional Permit Fees”. The proposed scope of work determines the applicability of “Miscellaneous Permit Fees and Charges”.

Demolition Permit Fee		\$ / Sq-M [\$ / Sq-Ft]*
1	Demolition Permit Fee (All Building Types)	\$2.00 [\$0.19]* <sup>(2)</sup> (Min. \$360.00)
Temporary Structures		\$ / Sq-M [\$ / Sq-Ft]*
<p><b>Temporary Building or Structure:</b> Shall mean a seasonal building or structure designed, constructed and placed on the land in a manner that allows its removal after a period not to exceed 120 consecutive days. These structures do not meet the snow load requirements as set out in the Ontario Building Code.</p>		
1	Tents	\$205.00 per permit
2	Other Temporary Buildings or Structures (Applicable Fee same as “Other Permit Types, Fee Item No.10”)	\$20.00 per \$1000.00 of the estimated cost of the work <sup>(1)</sup> (Min. \$250.00)

## MISCELLANEOUS PERMIT FEES AND CHARGES - CONTINUED

### Permit Resubmission Fee <sup>(9)</sup>

1	Permit Resubmission – BEFORE permit is issued	\$260.00 per resubmission
2	Permit Resubmission – AFTER permit is issued	\$260.00 per resubmission - <b>Plus</b> additional applicable permit fees (No refund will be issued on original permit)
3	Permit Resubmission – due to application found to be incomplete	25% of application fee per permit resubmission (Min \$250.00)

### Change of Use Permit

1	Change of Use Permit Fee (no construction required)	\$260.00 - <b>Plus</b> additional applicable permit fees
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### Partial Occupancy Permit

		\$ / Sq-M [\$ / Sq-Ft]*
1	Partial Occupancy Permit Fee	\$1.00 [\$0.09]* for the area <sup>(2)</sup> to be occupied (Min. \$400.00)

### Conditional Permit

1	Conditional Permit Fee	Regular fee for complete building - <b>Plus</b> \$5200.00 flat fee per permit
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### Partial Permit

1	Partial Permit Fee	Regular fee for complete building - <b>Plus</b> \$795.00 flat fee per permit
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### Alternative Solution Application & Special / Supplementary Review Fee

1	Alternative Solution Application Fee (per application)	\$370.00 minimum for up to 4 hours of review time plus \$110.00 per hour beyond the first 4 hours
2	Special Research Request Fee	\$370.00 minimum for up to 4 hours of review time plus \$110.00 per hour beyond the first 4 hours
3	Supplementary Plans Review Fee	\$370.00 minimum for up to 4 hours of review time plus \$115.00 per hour beyond the first 4 hours

### Inspection Fee

1	Inspection requested but the work is incomplete	\$115.00 per inspection
2	Special inspection request (after-hours inspection)	\$615.00 minimum per inspection call
3	Inspection calls over the maximum two (2) inspections allowed for each stage of construction	\$115.00 per additional inspection call

## MISCELLANEOUS PERMIT FEES AND CHARGES - CONTINUED

### Pre-Permit Service Fee

1	Pre-Permit Service Fee– for projects commenced <b>prior</b> to permit issuance	2.0 times the applicable maximum building permit fee (Min. \$1000.00 - Max. \$25,000.00)
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### Administrative Fees (non-refundable)

1	Transfer of "Permit and/or Application" Fee	\$130.00
2	Search Fee	\$55.00
3	Property Information Letter	\$110.00
4	Permit Finalization Letter	\$30.00
5	Copying/Scanning/Printing	\$10.00 per ¼ hour of labour \$4.00 for the 1 <sup>st</sup> page copied \$1.00 per additional page copied
6	Re-Opening a Dormant Permit	\$285.00
7	E-Permitting User Fee	\$40.00
8	GIS (geographic information system)	8.5% of Building Permit Fees

#### Notes to Schedule 3

- (1) **Estimated Cost of the work** shall mean the estimated value of the project as determined by the Chief Building Official.
- (2) **Floor Area** shall be measured to the outer face of the exterior walls or structure and, to the structural support at a roofed area. For interior alteration\*\*\* permits, except where the wall is part of the proposed construction, measurements will be taken to the inner face of walls. No deductions shall be made for openings within floor areas, i.e. stairs, elevators, ducts, etc.
- (3) **Basement Floor Area** measurements shall be taken to the inner face of the foundation walls. No deductions shall be made for openings within floor areas, i.e. stairs, elevators, ducts, etc.
- (4) **Finished Basement Floor Area** measurements shall be taken to the inner face of the foundation walls. No deductions shall be made for openings within floor areas, i.e. stairs, elevators, ducts, etc.
- (5) **Rough-in Plumbing** is an automatic charge for all new Part 9 – Residential construction with basements.
- (6) **Additional Cost** equal to the "Base Permit Fee" per occupancy type may be charged if the scope of work is determined to be greater than the scope of work described on the permit application submission.
- (7) **Complex Group F (Industrial) Building**  
For the purpose of building permit fees, a building will be considered a "Complex Group F (Industrial) Building" where:
  - a) The building occupancy meets the defined term in the Ontario Building Code, Div. A, Part 1, Section 1.4.1.2 "High Hazard Industrial Occupancy" (Group F, Division 1) and /or;
  - b) The building is non-compliant with the exemptions listed in Ontario Building Code, Div. B, Part 3, Section 3.2.8, Articles 3.2.8.1. and 3.2.8.2.
 NOTE: Buildings classified as described above will be subject to fees as indicated in Schedule 3, "Base Permit Fees", Industrial / Commercial / Institutional (ICI), Fee Item No. 3, plus any additional fees for that permit type.
- (8) **Simple Group F (Industrial) Building**  
For the purpose of building permit fees, a building will be considered a "Simple Group F (Industrial) Building" where:
  - a) The Building Occupancy does not meet the "Complex Group F (Industrial) Building" as defined in this document.
 NOTE: Buildings classified as described in (8) a) above will be subject to Schedule 3, "Additional Permit Fees", Other Permit Types, Fee Item No. 8. Any building or portion of a building that is classified other than a "Simple Group F (Industrial) Building" or, that includes hazardous areas as noted in Ontario Building Code, Div. B, Part 3, Section 3.3.6 will be subject to, for the affected floor area(s), permit fees as indicated in Schedule 3, "Base Permit Fees", Industrial / Commercial / Institutional (ICI), Fee Item No. 3, plus any additional fees for that permit type.
- (9) **Permit Resubmission Fee**  
For the purpose of assessing building permit fees, permit resubmissions will be subject to:
  - a) The Permit Resubmission Fee as indicated in Schedule 3, "Miscellaneous Permit Fees and Charges", Permit Resubmission Fee, Fee Item No. 1, 2, or 3 and,
  - b) Any other additional fees listed in Schedule 3 applicable to the new/altered scope of work proposed in the permit resubmission including:
    - i. changes to the Zoning Certificate as listed in "General Application Fees"; and/or
    - ii. additional square footage not part of the original submitted permit application as listed in "Base Permit Fees"; and/or
    - iii. any other item as listed in "Additional Permit Fees"; and/or
    - iv. any other chargeable fee listed in Schedule 3 applicable to the scope of work and review of the permit.

**\*In all cases fees are calculated using the Metric Unit cost noted in the tables. Fees noted in Imperial Units are approximate values.**

\*\*OBC means Ontario Building Code (current edition)

\*\*\***Alteration** refers to an existing building, structure or system where the proposed construction includes (but is not limited to) renovations, repairs, modifications, extensions, installations, removals, additions or reductions to the existing building, structure or system.

\*\*\*\***Interior Alteration** refers to an existing building where the proposed construction is limited to interior renovations, repairs, or modifications to the existing building interior only and does not effect exterior walls or existing fire separations.

BY-LAW NUMBER 36-2026

A BY-LAW TO PRESCRIBE A TARIFF OF FEES FOR THE PROCESSING OF  
PLANNING APPLICATIONS

Passed the 23<sup>rd</sup> day of February, 2026.

**WHEREAS** Section 69 of the Planning Act, RSO 1990 as amended authorizes the council of a municipality to prescribe by by-law a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** it is deemed expedient to prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. Every person who applies to The Corporation of the City of Windsor for the processing of applications in respect of the planning matters referred to in Column 1 of Schedule "A" attached hereto shall pay to the said Corporation, at the time of making such application unless otherwise specified, the fee as shown in Column 2 opposite of Schedule "A" attached hereto.
2. The fees listed in COLUMN 2 of Schedule "A" of this By-law will be subject to H.S.T. where applicable.
3. By-law Number 43-2025 is hereby repealed.
4. This by-law amendment shall come into force and take effect on the same day as the passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

By signing this by-law on February 23, 2026, Mayor Drew Dilkens will not exercise the power to veto this by-law, and this by-law is deemed passed as of this date.

First Reading – February 23, 2026  
Second Reading – February 23, 2026  
Third Reading – February 23, 2026

**SCHEDULE "A" TO BY-LAW 36-2026**

COLUMN 1

COLUMN 2

**DEVELOPMENT REVIEW SERVICES FEES**

**Development Application Pre-Consultation Stage 1 Fee** \$565.00

**Condominium Conversion Application**

i) Base Fee \$9,375.00

ii) Additional Fee - per unit \$90.00

iii) Building Department Inspection Fee \$395.00

After 4 hours-at time of request by applicant  
Or when invoiced by Building Department \$130.00 per hour

**Official Plan Amendments (Minor)**

i) Base Fee \$1,275.00

ii) Pre-Consultation Stage 2 Fee \$1,275.00

**Official Plan Amendments (Major)**

i) Base Fee \$4,585.00

ii) Pre-Consultation Stage 2 Fee \$4,585.00

**Part Lot Control Applications**

i) Development Review Fee Per Application \$1,440.00

**Plan of Subdivision/Condominium**

i) Base Fee Subdivision \$845.00 / per lot or block

ii) Base Fee Condominium \$230.00 / per lot / per unit

**Amendment To Draft Approval of Plan of Subdivision/Condominium** \$4,515.00

**Amendment To Agreement Of Plan of Subdivision/ Condominium** \$3,775.00

**Plan of Subdivision/Condominium Extension** \$4,120.00

**Amalgamation of Condominium Corporations** \$2,305

**Subdivision & Condominium Final Approval Registration Fee** \$645.00

**Rezoning Applications (Minor)**

- i) Base Fee \$2,455.00
- ii) Pre-Consultation Stage 2 Fee \$2,455.00

**Rezoning Applications (Major)**

- i) Base Fee \$3,300.00
- ii) Pre-Consultation Stage 2 Fee \$3,300.00

**Renotification Fee of Public Notice of Application for an Amendment/Applicant Request for Deferral-at time of request by applicant** \$2,795.00

**Removal of Holding “H” Symbol** \$1,900.00

**Pre Holding/Servicing Removal** \$2,935.00

Development Application Sign Fee \$20.00

Demolition Control Fee \$1,340.00

CIP Application Deposit Fee \$500.00

Sign By-law Amendment \$1,130.00

Street Name Change \$14,810.00

Zoning Compliance Letter (Legal non-conforming) \$190.00 per letter plus \$47.00/hour

Zoning Compliance Letter (Standard) \$135.00

Zoning Compliance Letter (with drawings) \$190.00

Zoning Verification fee for business license/Zoning Inquiry \$70.00

**SITE PLAN CONTROL**

**Pre-Consultation Stage 1 Fee** \$565.00

**Minor Development Application**

- i) Pre-Consultation Stage 2 Fee \$1,915.00
- ii) Application Fee \$1,920.00
- iii) Total \$3,835.00

**Standard Development Application**

- i) Pre-Consultation Stage 2 Fee \$3,480.00
- ii) Application Fee \$3,480.00
- iii) Total \$6,960.00

**Major Development Application**

i) Pre-Consultation Stage 2 Fee	\$5,010.00
ii) Application Fee	\$5,015.00
iii) Total	\$10,025.00

**Amendment/Modification Application**

i) Pre-Consultation Stage 2 Fee	\$1,915.00
ii) Application Fee	\$1,920.00
iii) Total	\$3,835.00

**Re-review Application (Minor/Standard)**

i) Pre-Consultation Stage 2 Fee	\$960.00
ii) Application Fee	\$960.00
iii) Total	\$1,920.00

**Re-review Application (Major)**

i) Pre-Consultation Stage 2 Fee	\$2,005.00
ii) Application Fee	\$2,005.00
iii) Total	\$4,010.00

**Minor Change** \$260.00

**Minor Change (Requiring Review of Three or More Departments)** \$915.00

**Small Scale Low Profile Residential Development** \$265.00

**Inspections**

i) Landscaping	\$600.00
ii) Lighting	\$170.00

**COMMITTEE OF ADJUSTMENT FEES**

**Pre-Consultation Fee** \$565.00

**Minor Variance**

a) Residential	\$2,485.00
b) Non Residential	\$2,485.00
c) Signs	\$2,355.00
d) Fences	\$2,355.00

**Legal Non-Conforming Uses**

a) All Application Changes	\$2,570.00
b) Enlargement or extension of a building	\$2,570.00

**Consent Applications**

a) Each New Building Lot	\$2,725.00
b) Validation of title or foreclosure or exercise of power of sale	\$2,280.00
c) All Other Consent Applications (Sections 53)	\$2,725.00
d) Requests for change to conditions (Minor)	\$475.00
e) Requests for change to conditions (Major)	\$935.00
f) Issuance of additional Certificates of the Official	\$310.00

**Consent with Minor Variance:**

a) Residential	\$4,250.00
b) Non-Residential	\$4,250.00

**Miscellaneous Committee Of Adjustment Fees:**

a) Notification fee when deferred at request of the applicant-at time of request by applicant	\$630.00
b) Special hearings by request of applicant Cost recovery-at time of request by applicant	\$595.00
c) Committee of Adjustment Sign Fee	\$20.00

**STREET AND ALLEY CLOSINGS, DEEDS, ENCROACHMENTS AND MISCELLANEOUS FEES**

Alley Search	\$75.00
Property Standards Appeal	\$530.00
Records Search	\$65.00
Registration of Deed	\$100.00
Street & Alley Closing Application	\$1,875.00
Teranet Fees	\$55.00

**BY-LAW NUMBER 37-2026**

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 23<sup>RD</sup> DAY OF FEBRUARY, 2026.

Passed the 23<sup>rd</sup> day of February, 2026.

**WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the City of Windsor at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. The action of the Council of The Corporation of the City of Windsor in respect to each recommendation contained in the Report/Reports of the Committees and the local Boards and Commissions and each motion and resolution passed and other action taken by the Council of The Corporation of The City of Windsor at this meeting is hereby adopted and confirmed as if all such proceedings were expressly in this by-law.
2. The Mayor and the proper officials of The Corporation of the City of Windsor are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the City of Windsor referred to in the preceding section hereof.
3. The Mayor and the City Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the City of Windsor.

This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

By signing this by-law on February 23, 2026, Mayor Drew Dilkens will not exercise the power to veto this by-law, and this by-law is deemed passed as of this date.

First Reading - February 23, 2026  
Second Reading - February 23, 2026  
Third Reading - February 23, 2026

# 1360 & 1376 HOWARD AVENUE

## PROJECT SUMMARY

siv-ik.ca/1360h | **Developer:** Masotti Construction Inc.

### USE



**25**  
RESIDENTIAL UNITS  
(1-2 BEDROOMS)

### PARKING



**25**  
VEHICLE SPACES

### HEIGHT



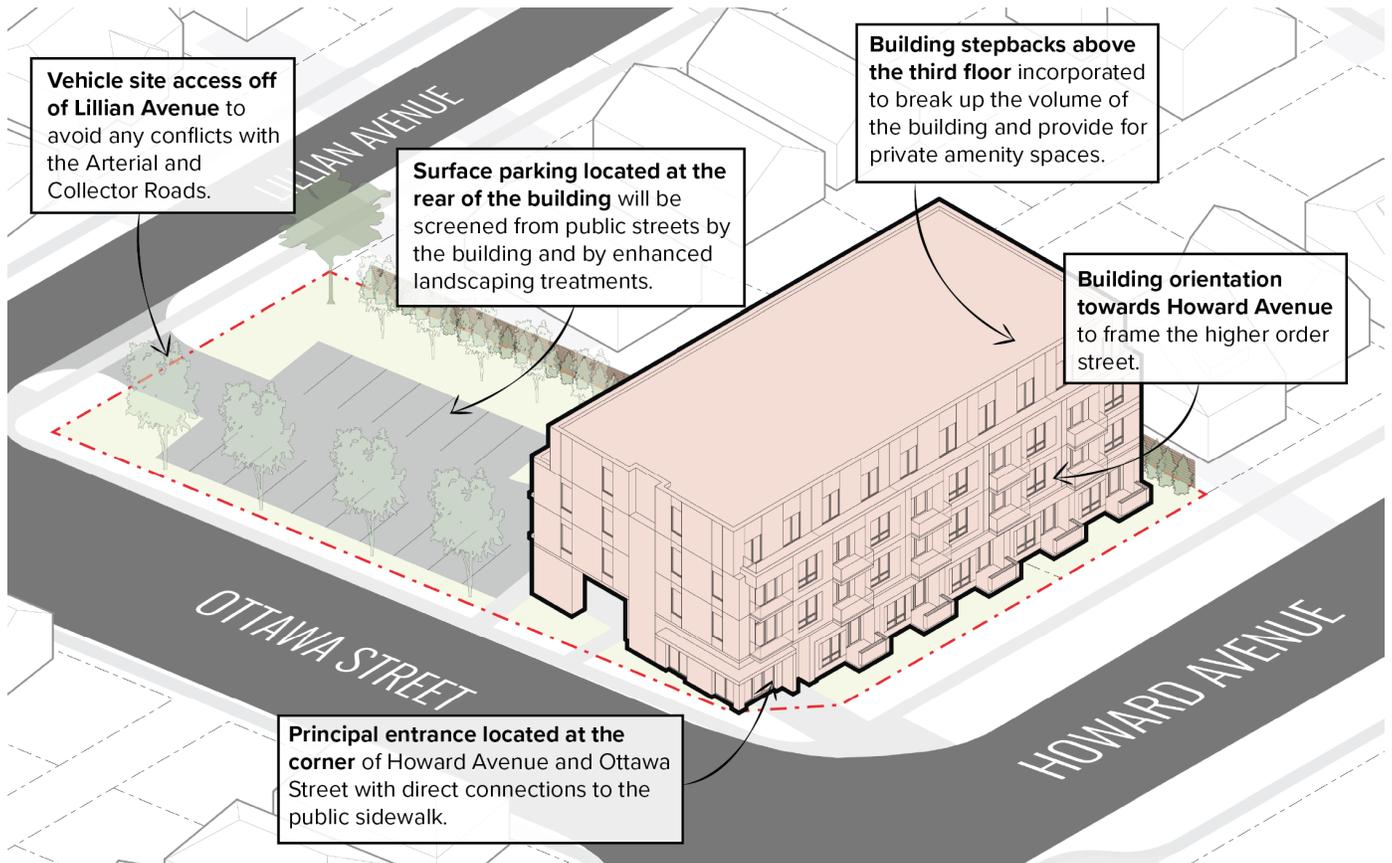
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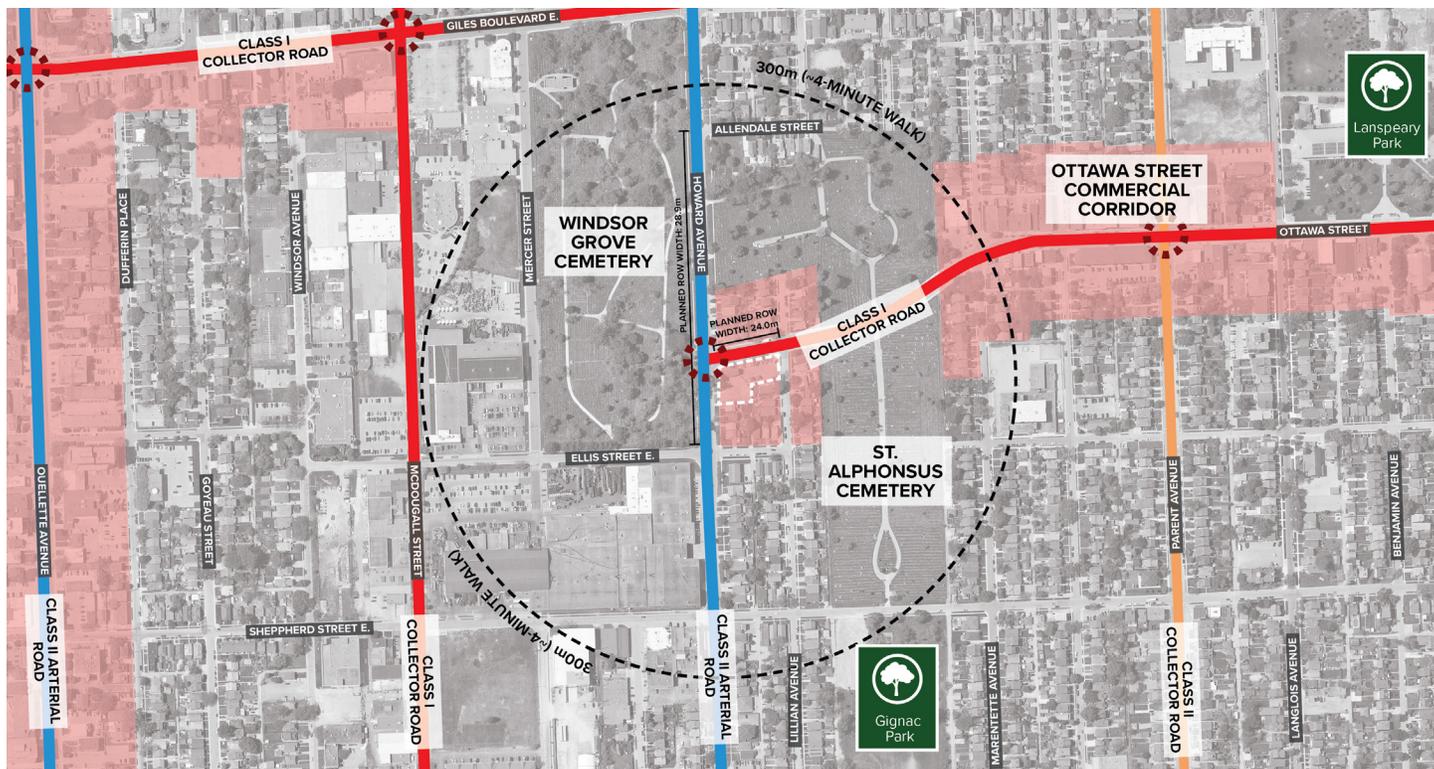
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UNITS PER  
HECTARE

## KEY SITE AND BUILDING DESIGN FEATURES



**Note:** These images are a conceptual massing diagram of the proposed built form.

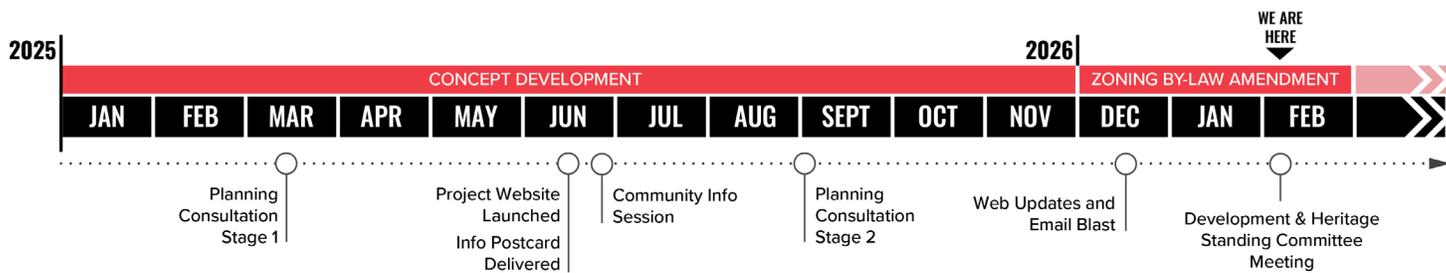
# Surrounding Area Context



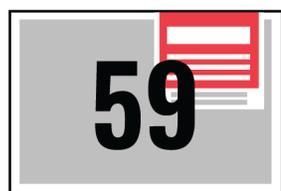
Development Permitted up to 4-stories in Height in City of Windsor Official Plan

Intersections with Additional Height Permissions Above 4-stories (Generally Not Exceeding Right-of Way Width)

## Timeline



## Community Engagement Summary



**POSTCARDS SENT TO HOUSEHOLDS**  
(within 120m of the site)



**UNIQUE WEBPAGE VIEWS**  
(www.siv-ik.ca/1360h)



**VIRTUAL INFORMATION SESSION HELD**  
(on June 25th, 2025)



**PIECES OF UNIQUE FEEDBACK RECEIVED**  
(Received after Planning Rationale Report submission)

Contact Us  
www.siv-ik.ca | info@siv-ik.ca

**Development & Heritage Standing Committee  
Monday, February 2, 2026  
Item 11.2 - Written Submission**



**RE: Notice of Standing Committee Meeting - Item 11.2 – Ford City CIP Application for 1327 Henry Ford Centre Drive, Owner: 1001134151 Ontario Inc. (C/O: Andrew Lennon, Kaija Karmiste, and Saksham Sharma), Ward 5**

To the Council and the Development & Heritage Committee,

My name is Maria Mediratta and I am the Coordinator for the Ford City Business Improvement Association. On behalf of the BIA, I am writing in support of the residential CIP application for 1327 Henry Ford Centre Drive.

While this property is not located within the Ford City BIA boundary, we believe this application aligns with broader goals of fostering a vibrant, healthy, and growing community. The applicant has also demonstrated a continued commitment to the surrounding area through the purchase and improvement of other nearby properties.

High-quality residential development contributes to neighbourhood stability, population growth, and long-term economic vitality, which benefits Ford City and the surrounding area as a whole.

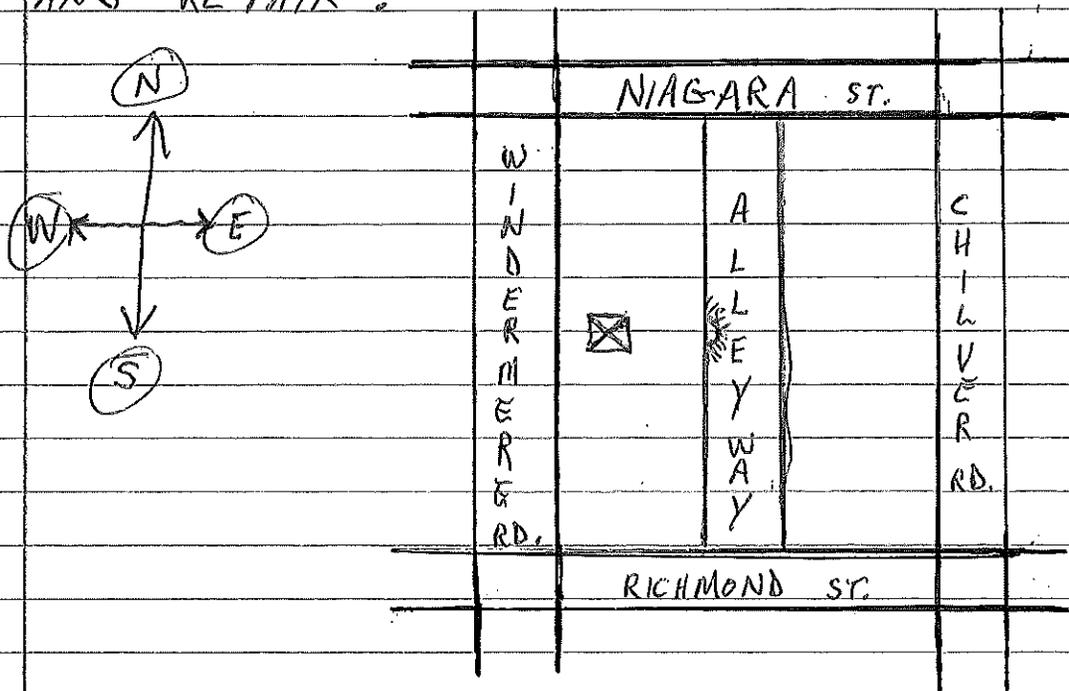
Please feel free to contact the Ford City BIA should you require any additional information.

Sincerely,  
Maria Mediratta  
Coordinator  
Ford City Business Improvement Association

FEB. 19 / 2026

To: MR. MAYOR &  
COUNCILMAN  
MR. MARK MCKENZIE

COULD YOU PLEASE HELP? CONCERNING  
ITEM 11.1 ALLEY / LANEWAY MAINTENANCE  
AND REPAIR.



IT NEEDS LOTS OF REPAIR AND MAINTENANCE AND A  
SECURITY LIGHTING RIGHT IN THE MIDDLE WILL HELP,  
I WOULD LIKE TO SEE AN INCREASE IN THE  
BUDGET FOR ALLEYWAYS, THE LITTLE MONEY  
PROVIDED WILL NOT GO VERY FAR.

THANK-YOU  
MR. STEPHEN BISUTTI