



STRIKING COMMITTEE AGENDA
MONDAY, MAY 12, 2025
(immediately following the 9:30 a.m. in-camera meeting),
Room 139, 350 City Hall Square

(1) Consider the appointment of a member to the ***Windsor Licensing Commission*** to fill the vacancy of Habinder Gill, resigned. A copy of the mandate of the Committee is attached. A list of applicants who expressed an interest during a recruitment in October of 2024 are attached to the in-camera agenda.

NOTE: Section 3.26 (2) of Licensing By-law 395-2004
*The Windsor Licensing Commission shall be composed of five members and at least one member of the Commission shall be a member of Council and **all other members shall be qualified to hold office as a member of Council** under provisions of the Municipal Act.*

Since Mr. Gill is now a member of Parliament he no longer qualifies to hold office as a member of Council and therefore does not qualify to sit on the Commission.

(2) Consider the appointment of a member to the ***Active Transportation Expert Panel*** to replace Kevin Morse, resigned. A copy of the mandate of the Committee is attached. A list of applicants who expressed an interest during a recruitment in January of 2025 are attached to the in-camera agenda.

(3) Consider the appointment of a member to the ***Environment and Climate Change Advisory Committee*** to replace Glory Aimufua, resigned. A copy of the mandate of the Committee is attached. A list of applicants who expressed an interest during a recruitment in early 2024 are attached to the in-camera agenda.



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Windsor Licensing Commission

About the Windsor Licensing Commission

The Windsor Licensing Commission is a five (5) member, quasi-judicial, independent statutory body that is responsible to hold hearings and make decisions on applications relating to municipal licensing matters. The Windsor Licensing Commission has full authority to suspend, revoke or impose conditions on business and public vehicle licences issued by the City of Windsor.

The Windsor Licensing Commission typically meets once a month. Meetings are generally scheduled during morning hours. Meeting length depends on the number and type of hearings or matters brought forward and are usually less than one hour in length. While extremely rare, Committee members may be called on for emergency meetings if a matter arises that would pose a health and safety risk to the general public.

Members will be required to make decisions at public hearings related to municipal licence applications in accordance to the City's Business and Public Vehicle Licensing By-laws. Commission members may have to make difficult decisions that may involve the suspension, revocation or imposition of conditions on a particular licence in order to uphold health and safety, consumer protection, and prevention of nuisance thresholds.

Applicants to the Windsor Licensing Commission should be able to:

- Make sound, practical and timely judgments/decisions;
- Keep an open mind while hearing all sides of an argument; and,
- Remain impartial and demonstrate good judgement, including in the face of actual or perceived conflict of interest.



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Active Transportation Expert Panel

Mandate and Terms of Reference – 2023 -2026

Mandate

- The shift to an Expert Panel will foster a conducive environment for informal idea exchange; facilitate in-depth discussions and will provide an opportunity for collaborative engagement and enable the Expert Panel to collectively develop and refine ideas.
- The Expert Panel will address all modes of active transportation, rather than predominantly focusing on bicycling and walking.
- This inclusive approach will ensure that all perspectives and transportation methods are adequately represented, resulting in a well-rounded and holistic strategy for promoting active transportation.

Composition/Membership

- The composition of the Active Transportation Expert Panel to be made up of both avid cyclers (young and experienced), and families. The aim is to have diverse representation including families, casual users, and young people, rather than solely focusing on commuters.
- The Active Transportation Master Plan implementation should focus on the needs of both groups.
- The Chair of the Active Transportation Expert Panel will be the Active Transportation Coordinator with the Transportation Planner Senior Engineer position and the Executive Director of Operations serving as alternates to the Chair.
- The number of members on the Active Transportation Expert Panel is seven (7).

Additional Information

The Active Transportation Expert Panel will meet two to three times a year.

Council shall appoint the members of the Active Transportation Expert Panel.

The Active Transportation Expert Panel will report to the Environment, Transportation & Public Safety Standing Committee and City Council.

Remuneration

Members will serve in a volunteer capacity with no remuneration.



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Environment & Climate Change Advisory Committee

Mandate and Terms of Reference – 2023-2026

Mandate

The ECC receives referrals from City Administration to address specific environmental and climate change concerns from the City of Windsor. In addition, the ECC is proactive and will advise on environmental and climate change matters identified through its own initiative and will provide community education and outreach on environmental and climate change issues.

ECC will support the development of subcommittees (e.g. Youth Committee, Bird Friendly City, etc), which may include experts external to the ECC, as needed to address specific environmental and climate change initiatives.

Duties and Responsibilities

The scope of the ECC Advisory Committee will include activities of primary responsibility for which an annual work plan will be developed, such as:

Identify and provide expertise and input on emerging issues and where appropriate, make recommendations to Council for consideration regarding ongoing environmental/climate change concerns;

Develop responses related to Federal and Provincial actions in public and private undertakings affecting the ecosystem to be forwarded to City Council for consideration and action;

Discuss new, relevant, or unexplored environmental or climate change issues and propose new alternatives that may benefit the region on such matters;

Review and provide input on the environmental and climate change implications of studies, plans, proposals and other documents as may be referred to the Committee;

Consider long-term environmental/climate change issues and acknowledge social and intergenerational equity implications;

Identify where studies could assist in increasing awareness of concerns and developing solutions to environmental/climate change problems;

ECC has a delegation policy and can respond to delegate requests or issues accordingly;

Collaborate with other organizations, committees, and agencies with similar interest in protecting and preserving the natural environment;

Identify sponsors and partnership opportunities to support events and educational campaigns to further collaborative environmental/climate change projects;
Champion and participate in in municipal initiatives and community activities to further the City's objectives; and
Flag municipal best practices and federal/provincial policies that may support the City's environmental/climate change objectives.