

City Council Meeting Agenda

Date: Monday, May 13, 2024

Time: 10:00 o'clock a.m.

Location: Council Chambers, 1st Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure Bylaw 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

MEMBERS:

Mayor Drew Dilkens

Ward 1 – Councillor Fred Francis

Ward 2 - Councillor Fabio Costante

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

ORDER OF BUSINESS

Item # Item Description
1. ORDER OF BUSINESS

2. CALL TO ORDER - Playing of the National Anthem

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. ADOPTION OF THE MINUTES

**4.1. Adoption of the Windsor City Council minutes of its meeting held April 22, 2024.
(SCM 120/2024)**

5. NOTICE OF PROCLAMATIONS

Proclamations

“VON Week” – May 19–25, 2024

Illumination

“VON Week” – May 19–25, 2024

6. COMMITTEE OF THE WHOLE

**7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence
and Communication Reports)**

7.1 Correspondence 7.1.1. through 7.1.8. (CMC 7/2024)

7.2. Response to CQ 6-2024 re: Heads and Beds Levy (C 54/2024)

8. CONSENT AGENDA

- 8.1. Update National Housing Strategy Funding – City Wide **(C 53/2024)**
- 8.2. Response to CR 198/2023 Windsor Police Services Human Services Issues – City Wide **(S 119/2023)**

9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

10. PRESENTATIONS AND DELEGATIONS

11. REGULAR BUSINESS ITEMS (Non-Consent Items)

- 11.1. 2024 Budget Amendment - City Wide **(C 48/2024)**
- 11.2. Strengthen the Core – Downtown Windsor Revitalization Plan - City Wide **(C 49/2024)**
Clerk's Note: Joe Goncalves, Acting Chief Executive Officer & Vice President Investment Attraction & Strategic Initiatives, Invest WindsorEssex submitting the **attached** letter dated May 1, 2024 as a written submission.
- 11.3. Capital Budget Pre-Approval and Utility Agreement Signing Authority - Prince Road Storm Sewer Outlet Phase 9B - Ward 2 **(C 47/2024)**
- 11.4. 2024 Tax Policy Decisions and Establishment of the 2024 Final Property Tax Rates - City Wide **(C52/2024)**
- 11.5. 2024 Business Improvement Area Budget & Levy Approval - Ward 2, 3, 4, 5 & 6 **(C 51/2204)**

12. CONSIDERATION OF COMMITTEE REPORTS

- 12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)
- 12.2. Report of the Striking Committee of its meeting held April 22, 2024 **(SCM 116/2024)**
- 12.3. Report of the Striking Committee of its In-Camera meeting held April 22, 2024 **(SCM 121/2024)**
- 12.4. Report of the Environment, Transportation & Public Safety Standing Committee of its In-Camera meeting held April 22, 2024 **(SCM 108/2024)**

13. BY-LAWS (First and Second Reading)

- 13.1 **By-law 74-2024** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 6.10 METRE NORTH/SOUTH ALLEY AND THE 4.64 METRE EAST/WEST ALLEY NORTH OF LAMBTON STREET, EAST OF MALDEN ROAD, SOUTH OF KENT STREET, AND WEST OF SECOND AVENUE, CITY OF WINDSOR. Authorized by CR149/2021 dated April 19, 2021.
- 13.2 **By-law 75-2024** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 6.10 METRE NORTH/SOUTH ALLEY AND THE 4.64 METRE EAST/WEST ALLEY NORTH OF LAMBTON STREET, EAST OF MALDEN ROAD, SOUTH OF KENT STREET, AND WEST OF SECOND AVENUE, CITY OF WINDSOR. Authorized by CR149/2021 dated April 19, 2021.
- 13.3 **By-law 76-2024** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.57 METRE NORTH/SOUTH ALLEY AND THE 4.57 METRE EAST/WEST ALLEY LOCATED NORTH OF GRATIOT STREET, EAST OF MALDEN ROAD, AND SOUTH OF NICHOLS STREET, CITY OF WINDSOR. Authorized by CR385/2022 dated September 6, 2022.
- 13.4 **By-law 77-2024** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.57 METRE NORTH/SOUTH ALLEY AND THE 4.57 METRE EAST/WEST ALLEY LOCATED NORTH OF GRATIOT STREET, EAST OF MALDEN ROAD, AND SOUTH OF NICHOLS STREET, CITY OF WINDSOR. Authorized by CR385/2022 dated September 6, 2022.
- 13.5 **By-law 78-2024** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.57 METRE NORTH/SOUTH ALLEY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR. Authorized by CR226/2023 dated May 29, 2023.
- 13.6 **By-law 79-2024** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.57 METRE NORTH/SOUTH ALLEY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR. Authorized by CR226/2023 dated May 29, 2023.
- 13.7 **By-law 80-2024** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 10.06 METRE WIDE PORTION OF THE PALL MALL STREET RIGHT-OF-WAY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE, AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR. Authorized by CR226/2023 dated May 29, 2023.
- 13.8 **By-law 81-2024** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 10.06 METRE WIDE PORTION OF THE PALL MALL STREET RIGHT-OF-WAY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR. Authorized by CR226/2023 dated May 29, 2023.

- 13.9 **By-law 82-2024** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 5.50 METRE EAST/WEST ALLEY NORTH OF REDDOCK AVENUE, WEST OF THIRD STREET, AND SOUTH OF LANSING STREET, CITY OF WINDSOR. Authorized by CR435/2021 dated October 4, 2021.
- 13.10 **By-law 83-2024** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 5.50 METRE EAST/WEST ALLEY NORTH OF REDDOCK AVENUE, WEST OF THIRD STREET, AND SOUTH OF LANSING STREET, CITY OF WINDSOR. Authorized by CR435/2021 dated October 4, 2021.
- 13.11 **By-law 84-2024** A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS NORTH SERVICE ROAD IN THE CITY OF WINDSOR. Authorized by CR76/2011 dated February 28, 2011.
- 13.12 **By-law 85-2024** A BY-LAW TO FURTHER AMEND BY-LAW 9023 BEING A BY-LAW TO REGULATE VEHICULAR PARKING WITHIN THE LIMITS OF THE CITY OF WINDSOR ON MUNICIPAL STREETS, MUNICIPAL PARKING LOTS AND PRIVATE PROPERTIES. Authorized by CAO73/2024 dated April 10, 2024.
- 13.13 **By-law 86-2024** A BY-LAW TO APPOINT DEPUTY TREASURERS FOR THE CORPORATION OF THE CITY OF WINDSOR. Authorized by CR191/2024 dated April 22, 2024.
- 13.14 **By-law 87-2024** A BY-LAW TO PROVIDE FOR THE ABANDONMENT OF THE EAST MARSH TAP DRAIN IN THE CITY OF WINDSOR. Authorized by CR112/2015 dated June 15, 2015.
- 13.15 **By-law 88-2024** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by By-law 8600 S. 5.4.20.
- 13.16 **By-law 89-2024** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 13TH DAY OF MAY 2024.

14. MOVE BACK INTO FORMAL SESSION

15. NOTICES OF MOTION

16. THIRD AND FINAL READING OF THE BY-LAWS

By-laws 74-2024 through 89-2024 inclusive

17. PETITIONS

18. QUESTION PERIOD

19. STATEMENTS BY MEMBERS

20. UPCOMING MEETINGS

Windsor Accessibility Advisory Committee
Tuesday, May 14, 2024
10:00 a.m., via Zoom video conference

Environment & Climate Change Advisory Committee
Tuesday, May 21, 2024
5:00 p.m., Room 522a, 350 City Hall Square West

City Council Meeting
Monday, May 27, 2024
10:00 a.m., Council Chambers

21. ADJOURNMENT



Committee Matters: SCM 120/2024

Subject: Adoption of the Windsor City Council minutes of its meeting held April 22, 2024.



CITY OF WINDSOR MINUTES 04/22/2024

City Council Meeting

Date: Monday, April 22, 2024

Time: 10:00 o'clock a.m.

Members Present:

Mayor

Mayor Drew Dilkens

Councillors

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 5 – Councillor Ed Sleiman

Ward 6 – Councillor Jo-Anne Gignac

Ward 7 – Councillor Angelo Marignani

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

Minutes

City Council

Monday, April 22, 2024

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1. ORDER OF BUSINESS

2. CALL TO ORDER

Following the playing of the Canadian National Anthem and reading of the Land Acknowledgement, the Mayor calls the meeting to order at 10:00 o'clock a.m.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Fred Francis discloses an interest and abstains from voting on Item 8.1 being "2024 Municipally Significant Event Status, Wards 3, 5, 9,10," as it relates to his employer.

Councillor Mark McKenzie discloses an interest and abstains from voting on Item 7.1.11 being "Application for Zoning Amendment & Official Plan Amendment, Giovanni Caboto Club, 835 Tecumseh Rd E, 2148 Marentette Ave, 2175 Parent Ave, to permit one medium profile residential building up to 6 storeys with 54 dwelling units and to add a Special Policy Area that will allow for an increase in maximum building height from four (4) storeys to no more than six (6) storeys for a development within a Mixed-Use Corridor land use designation," as he is a member of the Giovanni Caboto Club.

Councillor Renaldo Agostino discloses an interest and abstains from voting on Item 7.1.11 being "Application for Zoning Amendment & Official Plan Amendment, Giovanni Caboto Club, 835 Tecumseh Rd E, 2148 Marentette Ave, 2175 Parent Ave, to permit one medium profile residential building up to 6 storeys with 54 dwelling units and to add a Special Policy Area that will allow for an increase in maximum building height from four (4) storeys to no more than six (6) storeys for a development within a Mixed-Use Corridor land use designation," as he is a member of the Giovanni Caboto Club.

4. ADOPTION OF THE MINUTES

4.1. Adoption of the Windsor City Council minutes of its meeting held March 18, 2024

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Angelo Marignani

That the minutes of the Meeting of Council held March 18, 2024 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 104/2024

5. NOTICE OF PROCLAMATIONS

Proclamations

- “Daffodil Month” – April 2024
- “National Dental Hygienists Week” – April 4–10, 2024
- “National Volunteer Week” – April 14–20, 2024
- “Earth Day” – April 22, 2024
- “World Primary Immunodeficiency Week” – April 22–29, 2024
- “National Day of Mourning” – April 28, 2024
- “Community Living Awareness Month” – May 2024
- “Polish Heritage Month” – May 2024
- “Mental Health Month” – May 2024
- “Holocaust Remembrance Day” – May 5, 2024
- “International Fibromyalgia Awareness Day” – May 12, 2024
- “May Court Club of Windsor celebrates 90 years!” – May 12–18, 2024

Flag Raising Ceremony

- “Run for Rocky Day” – April 9, 2024
- “Polish Heritage Month” – May 1–5, 2024

Illumination

- “National Tourism Week Go Green” – April 15–19, 2024
- “National Organ and Tissue Donation Week” – April 22–27, 2024
- “Doctor’s Day” – May 1, 2024
- “Shine a Light on Community Living” – May 2, 2024
- “Bladder Cancer Awareness Month” – May 3–5, 2024
- “Lupus Awareness Day” – May 10, 2024
- “International Fibromyalgia Awareness Day” – May 12, 2024
- “Polish Heritage Month” – May 13–17, 2024

6. COMMITTEE OF THE WHOLE

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) communication items;
- (b) consent agenda;
- (c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;
- (d) hearing presentations and delegations;
- (e) consideration of business items;
- (f) consideration of Committee reports;
- (g) Report of Special In-Camera Meeting or other Committee as may be held immediately following Council (if scheduled); and

(h) consideration of by-laws 52-2024 through 73-2024 (inclusive)
Carried.

7. COMMUNICATIONS INFORMATION PACKAGE

7.1. Correspondence for Monday, April 22, 2024

Moved by: Councillor Jim Morrison
Seconded by: Councillor Ed Sleiman

Decision Number: CR142/2024

That the following Communication Items 7.1.1, 7.1.3, 7.1.6 through 7.1.8 and 7.1.11 through 7.1.16 as set forth in the Council Agenda **BE REFERRED** as noted; and that Item 7.1.2, 7.1.9, 7.1.4, 7.1.10 and 7.1.5 be dealt with as follows:

7.1.2 Notice of Regulation Proposal regarding Minister's Permit and Review powers under the *Conservation Authorities Act*. Environment Registry of Ontario Posting # 019-8320

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fred Francis

Decision Number: CR143/2024

That the correspondence from the Director, Resources Planning and Development Policy Branch, Ministry of Natural Resources and Forestry dated April 5, 2024 concerning the Notice of Regulation Proposal regarding Minister's Permit and Review powers under the *Conservation Authorities Act*. Environment Registry of Ontario Posting # 019-8320 **BE RECEIVED**; and,

That administration **BE DIRECTED** to send a letter of support regarding changes to sections of the *Conservation Authorities Act* that are coming into effect on April 1, 2024.

Carried.

Aye votes: Councillors Fred Francis, Renaldo Agostino, Mark McKenzie, Jo-Anne Gignac, Gary Kaschak and Mayor Drew Dilkens.

Nay votes: Councillors Kieran McKenzie, Jim Morrison, Fabio Costante, Angelo Marignani and Ed Sleiman.

Abstain: None.

Absent: None.

7.1.9 Letter to Amend Subsection 27(16) of the *Ontario Heritage Act* to request support of an extension of the deadline in the *Act* for five years, to January 1, 2030

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Kieran McKenzie

Decision Number: CR144/2024

That the letter from the President of the Architectural Conservancy Ontario (ACO) dated February 12, 2024 regarding the proposed amendment to Subsection 27(16) of the *Ontario Heritage Act* and to request support of an extension of the deadline in the *Act* for five years, to January 1, 2030 **BE RECEIVED**; and further,

WHEREAS Subsection 27(16) of the *Ontario Heritage Act* stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the *Ontario Heritage Act* on or before January 1, 2025; and,

WHEREAS Since January 1, 2023, municipal staff and members of the municipal heritage committee in this municipality have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the *Ontario Heritage Act*, and take all required steps to designate such properties; and,

WHEREAS The above-noted work involving 883 listed properties in this municipality is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available;

NOW THEREFORE BE IT RESOLVED that the City of Windsor authorizes Administration to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the *Ontario Heritage Act* be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030.
Carried.

7.1.2 Notice of Regulation Proposal regarding Minister's Permit and Review powers under the *Conservation Authorities Act*. Environment Registry of Ontario Posting # 019-8320

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Angelo Marignani

Decision Number: CR189/2024

That Administration **BE REQUESTED** to ask for the Conservation Authority's feedback on their view of the impact of the *Conservation Authorities Act changes* and the impact on the services that they provide to the City of Windsor.
Carried.

7.1.4 2023 Windsor Police Service Annual Report

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Gary Kashack

Decision Number: CR145/2024

That the 2023 Windsor Police Service Annual Report **BE RECEIVED**; and further,

That administration **BE DIRECTED** to send a letter to the Greater Essex County District School Board (GECDSB) encouraging them to work together with Windsor Police Services more collaboratively with a focus on Police/Youth engagement.

Carried.

7.1.10 City of Windsor Feedback Regarding ERO-019-7891 and Ministry of the Environment, Conservation & Parks (MCEP) Announcement of new Regulation to Replace Municipal Class EA

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Fabio Costante

Decision Number: CR146/2024

That the administrative memo from the from the Commissioner, Infrastructure Services & City Engineer dated March 14, 2024 regarding City of Windsor Feedback Regarding ERO-019-7891 and the letter from the Executive Director, Municipal Engineers Association dated February 26, 2024 regarding the Ministry of the Environment, Conservation & Parks (MCEP) Announcement of new Regulation to Replace Municipal Class EA **BE RECEIVED**; and,

That administration **BE REQUESTED** to report back outlining the impact of the changes to the *Conservation Authorities Act* on the City of Windsor as it relates to the measures that are being contemplated in the legislation that the Province is bringing forward.

Carried.

7.1.5 Letter requesting support of Bill 173: *Intimate Partner Violence Epidemic Act*

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Angelo Marignani

Decision Number: CR147/2024

That the letter from the Member Provincial Parliament Windsor West dated April 4, 2024 regarding support of Bill 173: *Intimate Partner Violence Epidemic Act* **BE RECEIVED**; and,

That administration **BE DIRECTED** to send a letter to the Provincial Government in support of Bill 173: *Intimate Partner Violence Epidemic Act* and to take decisive action to address this urgent public health issue.

Carried.

Minutes
City Council
Monday, April 22, 2024

No.	Sender	Subject
7.1.1	Ontario Superior Court of Justice	Windsor Housing Providers Inc. v Windsor (City); Re: application to quash Residential Licensing By-law 14-2023; Justice K. A. Gorman, Reasons for Judgement. Commissioner, Corporate Services City Solicitor SB/12952 Note & File
7.1.2	Director, Resources Planning and Development Policy Branch Ministry of Natural Resources and Forestry	Notice of Regulation Proposal regarding Minister's Permit and Review powers under the <i>Conservation Authorities Act</i> . Environment Registry of Ontario Posting # 019-8320. Commissioner, Economic Development Commissioner, Community Services City Planner City Solicitor GP2024 Note & File
7.1.3	Windsor Utilities Commission	Windsor Utilities Commission 2023 Annual Report Commissioner, Finance & City Treasurer Commissioner, Infrastructure Services & City Engineer MU2024 Note & File
7.1.4	Windsor Police Service	2023 Windsor Police Service Annual Report SP2024 Note & File
7.1.5	Lisa Gretzky, MPP Windsor West	Letter requesting support of Bill 173: <i>Intimate Partner Violence Epidemic Act</i> Commissioner, Corporate Services Commissioner, Human & Health Services GP2024 Note & File
7.1.6	Town of Lasalle	Notice of the Passing of Zoning By-Law no 8870 – Amendments that are housekeeping in nature. Commissioner, Economic Development City Planner City Solicitor Z2024

Minutes
City Council
Monday, April 22, 2024

No.	Sender	Subject
		Note & File
7.1.7	Dillon Consulting and Manager Environmental Quality	Notice of Intention to Apply Non-Potable Groundwater Site Condition Standards Record of Site Condition – 1247 Riverside Drive East, Windsor ON – Dillon Consulting Limited, File # 23-6209 Commissioner, Infrastructure Services Manager, Environmental Quality EI/11165 Note & File
7.1.8	Dillon Consulting and Manager Environmental Quality	Notice of Intention to Apply Non-Potable Groundwater Site Condition Standards Record of Site Condition – 240 Albert Road, Windsor ON – Dillon Consulting Limited, File # 23-6010 Commissioner, Infrastructure Services & City Engineer Manager, Environmental Quality EI/11165 Note & File
7.1.9	Architectural Conservancy Ontario	Letter to Amend Subsection 27(16) of the <i>Ontario Heritage Act</i> to request support of an extension of the deadline in the <i>Act</i> for five years, to January 1, 2030. Commissioner, Economic Development City Planner City Solicitor Heritage Planner GP2024 Council Direction Requested, Otherwise Note & File
7.1.10	Commissioner, Infrastructure Services & City Engineer and Executive Director, Municipal Engineers Association	City of Windsor Feedback Regarding ERO-019-7891 and Ministry of the Environment, Conservation & Parks (MCEP) Announcement of new Regulation to Replace Municipal Class EA.

Minutes
City Council
Monday, April 22, 2024

No.	Sender	Subject
		<p>Commissioner, Infrastructure Services & City Engineer Executive Director, Engineering City Planner GM2024 Note & File</p>
7.1.11	City Planner/Executive Director	<p>Application for Zoning Amendment & Official Plan Amendment, Giovanni Caboto Club, 835 Tecumseh Rd E, 2148 Marentette Ave, 2175 Parent Ave, to permit one medium profile residential building up to 6 storeys with 54 dwelling units and to add a Special Policy Area that will allow for an increase in maximum building height from four (4) storeys to no more than six (6) storeys for a development within a Mixed-Use Corridor land use designation.</p> <p>Z/14754 & Z/14755 Note & File</p>
7.1.12	City Planner/Executive Director	<p>Application for Zoning Amendment & Official Plan Amendment, 2743331 Ontario Inc., 0, 666, 676, 684 & 696 Chatham Street West, to permit the proposed residential use and off-site ancillary parking lot to establish site-specific performance standards and to permit a stand-alone 16-storey residential building.</p> <p>Z/14760 & Z/14762 Note & File</p>
7.1.13	City Planner/Executive Director	<p>Application for Zoning Amendment, Kushal & Krupa Dighe, 3589 Victoria Blvd, to permit a single unit residential dwelling.</p> <p>Z/14758 Note & File</p>
7.1.14	City Planner/Executive Director	<p>Application for Draft Plan of Subdivision/ Condominium, Seiko Homes Inc. 705 & 755 Grand Marais Rd E., application to approve a Plan of Condominium for an 80-unit residential development consisting of two 4-storey multiple dwellings</p> <p>Z/14759 Note & File</p>

No.	Sender	Subject
7.1.15	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority, Thursday, April 25, 2024. Z2024 Note & File
7.1.16	Association of Municipalities of Ontario (AMO)	Policy Update – Bill 185, <i>Cutting Red Tape to Build More Homes Act, 2024</i> . Changes to Development Charges and Ontario’s land-use planning framework with the stated intent of removing barriers to building 1.5 million homes by 2031.

Carried.

Councillors Mark McKenzie and Renaldo Agostino disclose an interest and abstain from voting on item 7.1.11.

Report Number: CMC 6/2024

7.2. 2023 Provincial Offences (POA) Annual Report - City Wide

Moved by: Councillor Jim Morrison
 Seconded by: Councillor Ed Sleiman

Decision Number: CR148/2024

- I. That the report of the Manager of Provincial Offences dated March 14, 2024 entitled “2023 Provincial Offences (POA) Annual Report – City Wide” submitted for information **BE NOTED AND FILED**.

Carried.

Report Number: C 44/2024
 Clerk’s File: GP2024

8. CONSENT AGENDA

8.1. 2024 Municipally Significant Event Status, Wards 3, 5, 9,10

Moved by: Councillor Renaldo Agostino
 Seconded by: Councillor Mark McKenzie

Decision Number: CR149/2024

That the request from; Zuleeates, Carrousel of the Nations: Indian Village, and Saila Vibes for approval of designation as ‘municipally significant’ for the purpose of applying for their Special Occasions Permit – Public Event **BE APPROVED** by Council subject to the terms and conditions of the Special Event Agreement with the City; and further,

That City Council **APPROVE** the following proposed significant event dates for 2024:

Friday, May 31, 2024 through Saturday, June 1, 2024

- Windsor Essex Leamington Jerk Fest (Charles Clark Square) hosted by Saila Vibes

Saturday, June 15, 2024 through Sunday, June 16, 2024

- Carrousel of the Nations
 - Ghanaian Village (Road closure behind Zuleeats, 2760 Howard Ave) hosted by Zuleeats

Saturday, June 22, 2024 through Sunday, June 23, 2024

- Carrousel of Nations
 - Indian Village (The City Market Windsor, 1030 Walker Road) hosted by Sasha Dhillon; and further,

That City Council **APPROVE** an amendment to CR 128/2024 to allow for a change of event date for The Hanger event held at the Canadian Aviation Museum from Saturday July 27, 2024 or Saturday August 24, 2024 to Saturday, August 17, 2024 hosted by SOTC Productions.

Carried.

Councillor Fred Francis discloses an interest and abstains from voting on this matter.

Report Number: C 39/2024
Clerk's File: SR/14717

8.2. Update to Various Finance Policies - City Wide

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: CR150/2024

That City Council **APPROVE** the updated Finance policies as follows:

- Corporate Wide Cash Receipts Control Policy, attached as Appendix A
- Corporate Billing and Accounts Receivable Policy, attached as Appendix B
- Accounts Receivable Collections Policy, attached as Appendix C
- Corporate Cheque Acceptance Policy, attached as Appendix D
- Ward Funds Policy, attached as Appendix E to this report; and further,

That Administration **BE DIRECTED** to amend the related Procedures and Forms as necessary, to facilitate compliance with the amended policies.

Carried.

Report Number: C 32/2024
Clerk's File: AF2024

8.3. 2023 Annual Investment Compliance Report - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR151/2024

That the 2023 Annual Investment Compliance Report for the year ending December 31, 2023 **BE RECEIVED** for information; and further,

That a Reserve Account (Arts Endowment) **BE APPROVED** and that the balance available in the existing capital account (Arts Endowment Trust) **BE TRANSFERRED** to the Reserve Account; and further,

That the capital account (Arts Endowment Trust) **BE CLOSED**; and further,

That City Council **APPROVE** the updated Investment Policy as presented in Appendix E.
Carried.

Report Number: C 38/2024
Clerk's File: AF2024

8.4. Amendment to the Windsor–Essex Child Care and Early Years Services System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR152/2024 CSSC 235

That this report of the Manager of Children's Services dated February 16, 2024 entitled "Amendment to the Windsor–Essex Child Care and Early Years Services System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth" **BE ACCEPTED**; and further,

That the Executive Director of Housing and Children's Services **BE AUTHORIZED** to submit The Amendment to the Windsor-Essex Child Care and Early Years Service System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth to the Province of Ontario's Ministry of Education (MEDU) as required under the *Child Care and Early Years Act, 2014* (CCEYA); and further,

That the Executive Director of Housing and Children's Services **BE AUTHORIZED** to submit subsequent reports and updates on The Amendment to the Windsor-Essex Child Care and Early Years Service System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth to the Ministry of Education (MEDU) as requested.
Carried.

Councillors Fabio Costante and Kieran McKenzie voting nay.

Report Number: SCM 68/2024, S 32/2024 & AI 9/2024
Clerk's File: SS/13629

8.5. Rent Supplement Program Expiries and Mitigation Update - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR153/2024 CSSC 237

That this updated report from the Coordinator, Housing Administration & Policy and the Social Housing Analyst dated February 16, 2024 entitled "Rent Supplement Program Expiries and Mitigation Update - City Wide" **BE RECEIVED**; and further,

That the Executive Director, Housing and Children's Services **BE AUTHORIZED** to pursue additional funding opportunities, and take action as required to reduce the amount of funding that may be requested from the municipal tax base; and further,

That the Commissioner, Human and Health Services **BE AUTHORIZED to APPROVE and SUBMIT** applications and related submissions and amendments to secure operating funding for the purpose of extending expiring rent supplement/housing allowance households, beyond their March 31, 2024 expiry, if in core housing need and at risk of homelessness without the assistance of a rent subsidy/housing benefit; and further,

That the City Clerk and Chief Administrative Officer **BE AUTHORIZED to EXECUTE** any Agreements and related documents, amendments and/or extensions related to operating funding for the purpose of extending rent supplement households beyond their March 31, 2024 expiry, if in core housing need and at risk of homelessness without the assistance of a rent subsidy/housing benefit, provided the Funding Agreements and any related documents, amendments and/or extensions are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer, and technical content to the Commissioner of Human and Health Services, provided that any agreements do not exceed the funding in the approved City budget in each respective year; and further,

That for the duration of the rent supplement/housing allowance/housing benefit programs the Commissioner of Human and Health Services **BE AUTHORIZED** to submit any necessary reports and documents required by the respective provincial and/or federal ministry and/or other funder(s) to remain in compliance with mandatory reporting requirements under the program(s) provided they are satisfactory in financial content to the City Treasurer or designate, and in technical content to the Executive Director, Housing and Children's Services; and further,

That the Executive Director, Housing & Children's Services **REPORT BACK** on the outcome of the expiring rent supplement and any other mitigation strategies post completion; and,

That administration **BE DIRECTED** to continue to advocate for the rent supplement program.
Carried.

Report Number: SCM 70/2024 & S 31/2024

Clerk's File: GH/14271

8.6. 2024 Ministry of Education (MEDU)- Child Care, EarlyON Child and Family Centres and Canada Wide Early Learning and Child Care (CWELCC) Funding Update

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: CR154/2024 CSSC 238

That the report of the Manager of Children's Services dated February 16, 2024 entitled "2024 Ministry of Education (MEDU)- Child Care, EarlyON Child and Family Centres and Canada Wide Early Learning and Child Care (CWELCC) Funding Update" **BE RECEIVED**; and further,

That the City Clerk and the Chief Administrative Officer **BE AUTHORIZED** to execute Ministry of Education (MEDU) Service Agreements and any amendments for 2024 and subsequent years on behalf of the City for the delivery of Child Care and Child and Family Support Programs including EarlyON Child and Family Centres (EarlyON CFC) in accordance with the City's legislated obligations as determined by the Ministry of Education. Authorization would be subject to approval as to the technical content by the Human and Health Services Commissioner, as to the legal form by the City Solicitor and as to financial content by the City Treasurer, at a cost not to exceed the funding allocation provided by Ministry of Education or as allocated in the approved City budget in each respective year; and further,

That the Human and Health Services Commissioner **BE AUTHORIZED** to sign Grant Letters for 2024 and subsequent years, on behalf of the City for the delivery of child care and family support programs in accordance with the City's legislated obligations as determined by the Ministry of Education. Authorization would be subject to approval as to the technical content by the Executive Director of Housing & Children's Services, as to the legal form by the City Solicitor and as to financial content by the City Treasurer, and subject to no municipal contribution being required; and further,

That City Council **AUTHORIZE** the Executive Director of Housing & Children's Services to approve administrative reports as required by the Ministry, and where reports contain financial matters or where the Ministry requires the City Treasurer to attest to financial reports (examples listed below), that the City Treasurer, or designate, also **BE AUTHORIZED** to sign:

- Annual Transfer Payment Budget Submission
- Memorandums of Understanding
- Financial Reports (Interim, Financial Statement, Amendments, and other financial reports specified from time to time by the Ministry)
- Attestations & Declarations
- Year End Financial Reports/ (Transfer Payment Annual Reconciliation)
- Administrative Reports as specified from time to time by the Ministry; and further,

That the City **ENTER INTO** Purchase of Service Agreements with licensees, agencies and/or school boards as determined by the Human and Health Services Commissioner; and further,

That the Human and Health Services Commissioner **BE AUTHORIZED** to sign, amend, or terminate Purchase of Service agreements with licensees, agencies and/or school boards on behalf of the City in accordance with the criteria established by the MEDU Service Agreement and mitigation funding where the net city contribution does not exceed \$150,000 or \$1,000,000 gross. For Purchase of Service agreements that exceed a \$150,000 net city contribution or a \$1,000,000 gross contribution, in addition to the Human and Health Services Commissioner, the Chief Administrative Officer will be required to sign as a secondary authority; and further,

That Purchase of Service Agreements **BE APPROVED** as to technical content by the Executive Director of Housing & Children’s Services, as to legal form by the City Solicitor and as to financial content by the City Treasurer, or designate. As long as the agreements conform to the standard format reviewed and pre-approved by the City Solicitor, the City Solicitor is not required to approve each individual as to form; and further,

That the Human & Health Commissioner has the discretion **TO TERMINATE** any Purchase of Service agreements upon the grounds as set out in the agreement and without the need to obtain Council approval, except as provided herein.

Carried.

Report Number: SCM 71/2024, S 28/2024 & AI 8/2024
Clerk’s File: SS/13629

8.7. Legislated Five Year Review of the 10-year Housing and Homelessness Master Plan, 2024

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR155/2024 CSSC 239

That this report of the Acting Manager, Homelessness & Housing Support dated February 16, 2024 entitled “Legislated Five Year Review of the 10-year Housing and Homelessness Master Plan, 2024” **BE ACCEPTED**; and further,

That the Executive Director of Housing and Children’s Services, or their designate **BE AUTHORIZED** to access funding through the Social Housing Reserve Fund (Fund 141) for an amount up to \$200,000 plus any applicable taxes, to hire a consultant to complete the legislated five-year review of the Windsor Essex 10-year Housing and Homelessness Master Plan; and further,

That Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the five-year review of the Windsor Essex 10 year Housing and Homelessness Master Plan project, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing

By-Law 93-2012 and amendments thereto; satisfactory in financial content to the Chief Financial Officer, in legal form to the City Solicitor; and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action required to effect the recommendation noted above and sign any required documentation for the five-year review of the Windsor Essex 10-year Housing and Homelessness Master Plan project, satisfactory in financial content to the Chief Financial Officer, in legal form to the City Solicitor; and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any amendment(s) as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in financial content to Chief Financial Officer, in legal form to the City Solicitor; and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

That Administration **BE AUTHORIZED** to issue any change order(s) for any amendment(s) as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in financial content to Chief Financial Officer, and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

That the Executive Director of Housing and Children's Services or their designate **ENSURES** the updated Windsor Essex 10-year Housing and Homelessness Master Plan aligns with the direction set by the Ministry of Municipal Affairs and Housing, addresses local needs and, **REPORT BACK** to Council to present the updated plan; and further,

That the Executive Director of Housing and Children's Services, or their designate **BE AUTHORIZED** to make the necessary submissions in a form and format required under the *Housing Services Act, 2011* related to the Windsor Essex 10-year Housing and Homelessness Master Plan for the duration of the plan.

Carried.

Report Number: SCM 72/2024 & S 30/2024
Clerk's File: GH/11710

8.8. Rezoning – Sital Garha – 1350 Pelletier Street - Z-031/23 ZNG/7158 - Ward 2

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR156/2024 DHSC 592

That Zoning By-law 8600 **BE AMENDED** by changing the zoning of the westerly half of Part Lot 72, Concession 1 Sandwich West (PIN: 01206-0266; Roll No: 040-430-04150), situated on the north

side of Pelletier Street, east of McKay Avenue, and known municipally as 1350 Pelletier Street, further identified as Parts 2 and 4 on the draft reference plan attached as Appendix A to Report S 14/2024, from Manufacturing District 2.13 (MD2.13) to Residential District 2.2 (RD2.2).
Carried.

Report Number: SCM 73/2024 & S 14/2024
Clerk's File: Z/14721

8.9. 986 Ouellette Avenue, Masonic Temple, Community Heritage Fund & Downtown Windsor Enhancement Strategy and Community Improvement Plan Grant Extension (Ward 3)

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR157/2024 DHSC 593

That Council Resolution CR120/2022, previously approved for grants under the Community Heritage Fund (Reserve Fund 157) and Downtown Windsor Enhancement Strategy and Community Improvement Plan (Downtown CIP), **BE AMENDED** to extend the deadline to one (1) year from the date of the Council approval of Report S19/2024; and,

That extensions **SHALL BE** given at the discretion of the City Planner to complete the approved work.
Carried.

Report Number: SCM 74/2024 & S 19/2024
Clerk's File: MBA/3304

8.10. Verbal Update to Municipal Heritage Register: Strategies in response to Provincial Bill 23 - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR158/2024 DHSC 594

That the verbal update to Municipal Heritage Register: Strategies in response to Provincial Bill 23 provided by the Heritage Planner **BE RECEIVED**; and,

That the Heritage Planner **BE DIRECTED** to report back to a future Development & Heritage Standing Committee meeting on the viability of a bylaw for Council consideration aimed at protecting existing Municipal Heritage assets beyond the Province's 2024 deadline; and that should a bylaw be determined viable, **TO PROPOSE** within the response appropriate language and to report back prior to the Provincial deadline elapsing.
Carried.

8.11. Sandwich Town CIP Application, 3431, 3433, 3435 Bloomfield Road; Agent Vaibhav Desai (Windsor Essex Community Housing Corporation) (Ward 2)

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR159/2024 DHSC 595

- I. That the request for incentives under the Sandwich Incentive Program made by Windsor Essex Community Housing Corporation, owners of the properties located at 3431, 3433, 3435 Bloomfield Road, **BE APPROVED** for the following programs when all work is complete:
 - i. *Development and Building Fees Grant* for 100% of the Development and Building Fees identified in the Sandwich CIP to an estimated amount of **(\$74,985.91)**;
 - ii. *Revitalization Grant Program* for 70% of the municipal portion of the tax increment for up to 10 years (estimated at **\$27,014.40** per year); and,
- II. That the CFO/City Treasurer **BE DELEGATED** the authority to adjust the amounts granted to the upset costs of this Council Decision, on the basis that the total amount of all grants and funding received by Windsor Essex Community Housing Corporation by all levels of government, cannot exceed the approved eligible costs for the project; and,
- III. That Administration **BE AUTHORIZED** to prepare the Sandwich Incentive Program Agreement for the *Revitalization Grant* in accordance with all applicable policies, requirements, and provisions contained within the Olde Sandwich Towne Community Improvement Plan to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implication; and,
- IV. That the CAO and City Clerk **BE AUTHORIZED** to sign the agreement between the City and Windsor Essex Community Housing Corporation to implement the *Revitalization Grant Program* in accordance with all applicable policies, requirements to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implications; and,
- V. That funds in the estimated amount of **\$74,985.91** under the *Development and Building Fees Grant Program* **BE TRANSFERRED** from the CIP Reserve Fund 226 to the *Sandwich Community Development Plan Fund* (Account 7076176) when the work is complete; and,
- VI. That subject to Recommendation II, grants **BE PAID** to Windsor Essex Community Housing Corporation upon completion of three (3) buildings with a total of eighteen (18) units, each building consisting of a two (2) storey, six (6) unit multiple dwelling from the *Sandwich*

Community Development Plan Fund (Account 7076176) to the satisfaction of the City Planner and Chief Building Official; and,

- VII. That grants approved **SHALL LAPSE** if the applicant has not completed the work and fulfilled the conditions within 2 years of the approval date. Extensions **SHALL BE** given at the discretion of the City Planner.

Carried.

Report Number: SCM 76/2024 & S 171/2023
Clerk's File: Z/14644

8.12. Downtown Community Improvement Plan Applications made by 1000287003 Ontario Inc. for 28, 34, and 36 Chatham Street East, Ward 3

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR160/2024 DHSC 596

- I. That the request made by 1000287003 Ontario Inc. (c/o Robert Peters) for the proposed development at 28, 34 and 36 Chatham Street East to participate in the Commercial/Mixed Use Building Facade Improvement Program **BE APPROVED**, subject to the applicant submitting brick samples to the satisfaction of the City Planner, for a grant up to 50% of the eligible costs of the facade improvements, to a maximum of \$20,000.
- II. That the City Treasurer **BE AUTHORIZED** to issue payment of \$20,000 for grants under the Commercial/Mixed Use Building Facade Improvement Grant Program for 28, 34 and 36 Chatham Street East to 1000287003 Ontario Inc. upon completion of facade improvements subject to the satisfaction of the City Planner and Chief Building Official.
- III. That Grant funds in the amount of \$20,000 under the Commercial/Mixed Use Building Facade Improvement Grant Program **BE TRANSFERRED** from the CIP Reserve Fund 226 to the City Centre Community Development Planning Fund (Project #7011022) when work is completed.
- IV. That should the facade improvements not be completed within two (2) years of Council approval of Report 23/2024, City Council **AUTHORIZE** that the funds under the Commercial/Mixed Use Building Facade Improvement Program be uncommitted and made available for other applications.

Carried.

Report Number: SCM 77/2024 & S 23/2024
Clerk's File: SPL2024

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8.13. Downtown Community Improvement Plan Application made by 58 Chatham Street West Corp. for 46, 52, 58 Chatham Street West, Ward 3

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: CR161/2024 DHSC 597

- I. That the request made by 58 Chatham Street West Corp. for the proposed development at 46, 52 and 58 Chatham Street West, to participate in the Building/Property Improvement Tax Increment Grant Program **BE APPROVED** for 100% of the municipal portion of the tax increment resulting from the proposed development for up to five (5) years plus an additional five (5) years as a catalyst project or until 100% of the eligible costs are repaid pursuant to the Downtown Windsor Enhancement Strategy and Community Improvement Plan.
- II. That Administration **BE DIRECTED** to prepare the agreements between the City and 58 Chatham Street West Corp. to implement the Building/Property Improvement Tax Increment Grant Programs at 46, 52 and 58 Chatham Street West in accordance with all applicable policies, requirements, and provisions contained within the Downtown Windsor Enhancement Strategy and Community Improvement Plan.
- III. That the CAO and City Clerk **BE AUTHORIZED** to sign the Building/Property Improvement Tax Increment Grant Program agreements at 46, 52 and 58 Chatham Street West to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the City Treasurer as to financial implications.
- IV. That the approval to participate in the Building/Property Improvement Tax Increment Grant Program **EXPIRE** if the grant agreement is not signed by applicant within one year following Council approval. The City Planner may extend the deadline for up to one year upon request from the applicant.

Carried.

Report Number: SCM 78/2024 & S 25/2024

Clerk's File: SPL2024

8.14. Report No. 51 of the International Relations Committee - Draft Twin City/Friendship City Policy

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: CR162/2024 DHSC 598

That Report No. 51 of the International Relations Committee indicating:

That the Draft Twin City/Friendship City Policy for the City of Windsor, attached as Appendix "A" **BE ADOPTED AS AMENDED.**

BE APPROVED.

Carried.

Report Number: SCM 79/2024 & SCM 25/2024
Clerk's File: MB2024

8.15. Minutes of the International Relations Committee of its meeting held January 17, 2024

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR163/2024 DHSC 599

That the minutes of the International Relations Committee meeting held January 17, 2024 **BE RECEIVED.**

Carried.

Report Number: SCM 80/2024 & SCM 26/2024

8.16. Minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board of its meeting held December 5, 2023

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR164/2024 ETPS 989

That the minutes of the Essex-Windsor Solid Waste Authority (EWSWA) Regular Board meeting held December 5, 2023 **BE RECEIVED.**

Carried.

Report Number: SCM 86/2024 & SCM 37/2024

8.17. Community and Corporate Greenhouse Gas Emissions and Energy Monitoring Report – 2022 - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR165/2024 ETPS 990

That the report of the Community Energy Plan Administrator dated February 19, 2024 entitled "Community and Corporate Greenhouse Gas Emissions and Energy Monitoring Report – 2022 – City Wide" **BE RECEIVED** for information; and,

That the report of the Community Energy Plan Administrator dated February 19, 2024 entitled "Community and Corporate Greenhouse Gas Emissions and Energy Monitoring Report – 2022 – City

Wide" **BE FORWARDED** to the Environment & Climate Change Advisory Committee for their review and comment.

Carried.

Report Number: SCM 87/2024 & S 169/2023

Clerk's File: EI/14519

8.18. Windsor's 2023 Report On the State of the Environment

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: CR166/2024 ETPS 991

1. That the report from the Environment Sustainability Coordinator dated March 7, 2024 entitled "Windsor's 2023 Report On the State of the Environment" **BE RECEIVED** for information; and,
2. That City Council **SUPPORT** efforts to monitor and track environmental metrics and continue advancing environmental initiatives; and,
3. That City Council **APPROVE** the updated version of the City of Windsor's Report on the State of our Environment attached as Appendix A; and,
4. That the report of the Environment Sustainability Coordinator dated March 7, 2024 entitled "Windsor's 2023 Report On the State of the Environment" **BE FORWARDED** to the Environment & Climate Change Advisory Committee for their review and comment.

Carried.

Report Number: SCM 88/2024 & S 33/2024

Clerk's File: SW/8523

8.19. Response to CQ 36-2023 – Repurposing Lot 16 - City Wide

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: CR167/2024 ETPS 992

That the report of the Coordinator, Parking Services dated March 11, 2024 entitled "CQ 36-2023 – Repurposing Lot 16" **BE RECEIVED** for information; and,

That Option 1, being the:

Installation of a barrier gate (with integrated pay station) to control access to the parking lot 16, possibly including restrictions such as no entry after 10:00 p.m. **BE APPROVED**; and,

That the initial cost of the barrier gate \$51,950 (plus HST), with associated infrastructure upgrade costs estimated to be approximately \$10,000 **BE FUNDED** from the On-Off Street Parking Reserve fund 138; and,

That administration **BE DIRECTED** to investigate different techniques and changes that can potentially assist the surrounding residents with issues related to this parking lot including but not limited to noise detection cameras, speed humps, and an increase to parking fees; and that the information **BE BROUGHT FORWARD** to Council for their consideration.

Carried.

Report Number: SCM 89/2024 & S 35/2024
Clerk's File: ST2024 & ACOQ2024

8.20. Zoning By-law Amendment Application for 3842 Woodward Boulevard, Z-030/23 [ZNG-7151], Ward 9

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: CR168/2024 DHSC 600

- I. That Zoning By-law 8600 **BE AMENDED** for the lands located on the east side of Woodward Boulevard, between Ledyard Avenue and Moxlay Avenue, described as Part of Lot 19 as in R1119645 and Closed Alley, Plan 1045 as in R1162410, by adding a site specific provision to permit a *Semi-Detached Dwelling* as an additional permitted *main use*, subject to additional regulations:

495. EAST SIDE OF WOODWARD BOULEVARD BETWEEN LEDYARD AVENUE AND MOXLAY AVENUE

For the lands comprising of Part of Lot 19 & Closed Alley, Plan 1045, PIN No. 01349-0395 LT, a *Semi-Detached Dwelling* shall be an additional permitted *main use* subject to the following additional provisions:

1. The *Semi-Detached Dwelling* provisions of Section 10.1.5 shall apply; and
2. Section 5.99.80.1.1.b) shall not apply.
[ZDM 12; ZNG/7151]

Carried.

Report Number: SCM 91/2024 & S 18/2024
Clerk's File: Z/14699

8.21. Windsor Sign By-law Billboard Review and Amendments.

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR169/2024 DHSC 601

- I. That this report detailing the Windsor Sign By-law 250-2004, related to Paper Copy Billboard and Electronic Change Copy Billboard Ground and Wall Signs on private property, in response to council decision CR103/2023 DHSC 477, **BE RECEIVED**; and,
- II. That By-Law 250-2004, being a by-law respecting signs and other advertising devices in the City of Windsor (the "Sign By-law"), **BE AMENDED** as summarized in the chart attached as Appendix 'A'; and,
- III. That the City Solicitor **BE DIRECTED** to prepare the by-law to amend the Sign By-law.
Carried.

Report Number: SCM 92/2024, S 116/2023 & AI 4/2024
Clerk's File: SB2024

8.22. Brownfield Redevelopment Community Improvement Plan (CIP) application submitted by 1000506202 Ontario Inc. for 1567 Ouellette Avenue (Ward 3)

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR170/2024 DHSC 602

- I. That the request made by 1000506202 Ontario Inc. to participate in the Environmental Site Assessment Grant Program **BE APPROVED** for the completion of a proposed Phase II Environmental Site Assessment Study and Delineation for the property located at 1567 Ouellette Avenue pursuant to the City of Windsor Brownfield Redevelopment Community Improvement Plan; and,
- II. That the City Treasurer **BE AUTHORIZED** to issue payment up to a maximum of \$25,000 based upon the completion and submission of a Phase II Environmental Site Assessment Study and Delineation completed in a form acceptable to the City Planner and City Solicitor; and,
- III. That the grant funds in the amount of \$25,000 under the Environmental Site Assessment Grant Program **BE TRANSFERRED** from the CIP Reserve Fund 226 to Brownfield Strategy Remediation (project 7069003) when the eligible work is completed to the satisfaction of the City Planner; and,
- IV. That should the proposed Phase II Environmental Site Assessment Study and Delineation not be completed within two (2) years of Council approval, the approval **BE RESCINDED** and the

funds be uncommitted and made available for other applications.
Carried.

Report Number: SCM 93/2024 & S 36/2024
Clerk's File: SPL2024

8.23. Sandwich Town CIP Application, 3573 Peter Street; Owner: Sarin Ty and Soknao Tieng (Ward 2)

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR171/2024 DHSC 603

- I. That the Chief Building Official **BE AUTHORIZED** to issue a Demolition Permit to Sarin Ty and Soknao Tieng (the "Owners"), the registered owners of 3573 Peter Street (the "Property"), to demolish a Semi-Detached Dwelling located at the Property (see Appendix 'A'), to construct a Multiple Dwelling with (4) units (See Appendix 'B'); and,
- II. That any minor changes **BE SUBJECT** to the approval of the City Planner and Chief Building Official at the time of issuance of the Building Permit; and,
- III. That the Chief Building Official **BE DIRECTED** to require, as a condition of the demolition permit:
 - i. The redevelopment of the Property identified in Appendix 'B' and Site Plan be substantially complete within two (2) years following the issuance of the demolition permit;
 - ii. If the redevelopment of the Property, including construction of a new building, is not substantially complete within two (2) years of the commencement of the demolition, the Clerk will enter the sum of Forty Thousand Dollars (\$40,000) on the collectors roll of the Property and prepare a certificate for registration; and,
- IV. That the City Solicitor **BE DIRECTED** to register the certificate in the land registry office against the Property; and,
- V. That the request for incentives under the Sandwich Incentive Program made by the Owners **BE APPROVED** for the following programs:
 - i. *Development and Building Fees Grant* for 100% of the Development and Building Fees identified in the Sandwich CIP to a Maximum amount of \$20,000;
 - ii. *Revitalization Grant Program* for 70% of the municipal portion of the tax increment for up to 10 years (estimated at \$3,527 per year); and,

- VI. That the CAO and City Clerk **BE AUTHORIZED** to sign the Sandwich Incentive Program Agreement for the *Revitalization Grant* in accordance with all applicable policies, requirements, and provisions contained within the Olde Sandwich Towne Community Improvement Plan to the satisfaction of the City Planner as to content, the City Solicitor as to form, and the City Treasurer as to financial matters; and,
- VII. That funds to a maximum amount of \$20,000 under the *Development Building Fees Grant Program* **BE TRANSFERRED** from the CIP Reserve Fund 226 to the *Sandwich Community Development Plan Fund* (Project 7076176) once the work is completed; and,
- VIII. That grants **BE PAID** to the Owners upon completion of the Multiple Dwelling with (4) units at the Property from the *Sandwich Community Development Plan Fund* to the satisfaction of the City Planner and Chief Building Official; and,
- IX. That grants approved **SHALL LAPSE** if the applicant has not completed the work and fulfilled the conditions within 2 years of the approval date. Extensions may be granted at the discretion of the City Planner.

Carried.

Report Number: SCM 94/2024 & S 34/2024
Clerk's File: SPL2024

8.24. Minutes of the Property Standards Committee of its meeting held February 12, 2024

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR172/2024 DHSC 604

That the minutes of the Property Standards Committee meeting held February 12, 2024 **BE RECEIVED** as presented.

Carried.

Report Number: SCM 95/2024 & SCM 57/2024
Clerk's File: MB2024

11.1. Little River Pollution Control plant (LRPCP) UV Disinfection Equipment Pre-Purchase - Contract Award - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR173/2024

That the following proposal **BE ACCEPTED**:

PROPONENT: Trojan Technologies Group ULC
3020 Gore Rd., London, ON N5V 4T7
RFP NO.: 146-23

TOTAL PROPOSAL PRICE: \$1,750,000.00 (excluding HST)
ACCOUNT CHARGED: 007 5410 9998 02942 7203001

and,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute a contract with the proponent, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Commissioner of Infrastructure Services.

Carried.

Report Number: C 31/2024
Clerk's File: SW/14451

11.2. Ojibway Trunk Sewer Maintenance Hole Rehabilitation – Delayed Commencement – City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR174/2024

I. That the following contract **BE AMENDED**:

TENDERER: Capital Sewer Services Inc.
TENDER NO: 159-22
TENDERED PRICE: \$4,044,125 (excluding HST)
AMENDED PRICE: \$4,617,749 (excluding HST)
ACCOUNT CHARGED: 007-5410-9998-02942-7223005

and,

II. That the CAO and City Clerk **EXECUTE** an amended agreement with the low bidder, Capital Sewer Services Inc., in the amount of \$4,617,749 excluding HST, with said contract being satisfactory in form to the City Solicitor, satisfactory in technical content to the City Engineer, and in financial content to the City Treasurer; and,

That whereas on February 2, 2024, the 2024 Capital Budget was deemed approved via Mayoral Decision MD05-2024 and subsequently City Council **SUPPORTS** an additional expenditure of \$583,720, be it further resolved,

III. That the City Treasurer **BE DIRECTED TO** transfer \$583,720 in funding from the Flood Abatement Measures Project 7169001 to the Ojibway Trunk Sewer Maintenance Hole Rehabilitation Project 7223005 as detailed in the financial matters section of this report.

Carried.

Report Number: C 41/2024
Clerk's File: SW/14515

11.5. Declaration of a Vacant Parcel of Land Municipally Known as 0 Forest Glade Drive Surplus and Authority to Offer Same for Sale – Ward 8

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR177/2024

- I. That the following vacant parcel of land owned by The Corporation of the City of Windsor (the “City”) **BE DECLARED** surplus:
 - Municipal address: 0 Forest Glade Drive – vacant land situate on the north side of Forest Glade Drive, as shown in the aerial diagram attached as Appendix ‘A’
 - Legal Description: Part of Lot 126 Concession 2, Sandwich East, being Part 5 Plan 12R-5019; save and except a 6.1m x 6.1m corner cut-off; save and except a 2.2m reserve along Forest Glade Drive; save and except a one-foot reserve along the easterly and southerly boundary, all identified as Parts on a Reference Plan of Survey to be registered, which are to be retained for Municipal purposes
 - Approximate Lot size: 69.71 feet (21.25 m) x irregular
 - Approximate Lot area: 6,403.32 sq ft (594.89 m²) (herein the “Subject Parcel”); and,
- II. That the Manager of Real Estate Services **BE AUTHORIZED** to offer the Subject Parcel for sale to the abutting property owner of 3565 Forest Glade Drive, Windsor at a price to be determined by the Manager of Real Estate Services commensurate with an independent appraisal.

Carried.

Report Number: C 35/2024
Clerk’s File: APM2024

11.7. 2023 Year-End Operating Budget Variance Report - City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR179/2024

1. That Council **RECEIVE FOR INFORMATION** the 2023 Year-End Operating Budget Variance Report; and,
2. That the final 2023 Property Tax Levy Operating Budget deficit of (\$2,490,154) **BE FUNDED** as follows: (\$900,491) related to the un-recovered convoy costs, from Fund 169 (PAYG Capital Reserve) and the balance of (\$1,589,663) from the Budget Stabilization Contingency; and,

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3. That the balance of the Budget Stabilization Contingency totalling \$1,110,337 **BE TRANSFERRED** to Fund 139, the Budget Stabilization Reserve Fund; and,
4. That in order to avoid the need to re-budget for various items, Council **APPROVE** \$4,622,012 in Budget Carry-Forwards as detailed in Appendix C; and,
5. That Council **APPROVE** the balancing of and transfers from Capital Project Closeouts as detailed in Appendix D; and,
6. That Council **APPROVE** the attached Development Charges 2023 Income Statement Schedule as detailed in Appendix E; and,
7. That Council **APPROVE** the attached Development Charge Reserve Fund Statement – Listing of Credits as detailed in Appendix F; and,
8. That City Council **AUTHORIZE** the establishment of a new Reserve Fund, titled “WREN SSM IES Reserve” for any Performance Based Funding and unrestricted funding earned by the Integrated Employment Services (IES) - Service System Manager (SSM) and provided by the Ministry of Labour, Immigration, Training and Skills Development (MLITSD) for purposes of developing future employment programming, and/or unforeseen expenses and/or to assist with providing funds for Service Provider employment supports; and,
9. That City Council **AUTHORIZE** the City Treasurer as part of the year-end process, to transfer surplus Performance Based Funding and unrestricted funding earned, to the WREN SSM IES Reserve, to be retained and further that the City Treasurer **BE AUTHORIZED** to apply funding held in the reserve as may be required to fund future Integrated Employment Services – Service System Manager needs; and,
10. That City Council **APPROVE** the following housekeeping items and various transfers to/(from) the various reserve accounts/funds as part of the 2023 Year-End close:
 - a. (\$3,975) to Account 1755 (Reserve for Fire Education)
 - b. (\$35,428) to Fund 114-128 (Development Charge Reserves)
 - c. (\$62,406) to Account 1768 (Ontario Fire Serve Grant Reserve)
 - d. (\$72,259) to Account 1784 (Succession Planning Reserve)
 - e. (\$260,485) to Account 1756 (Reserve for Tree Planting)
 - f. (\$287,815) to Account 1762 (Municipal Elections Reserve)
 - g. (\$329,957) to Fund 160 (Capital Expenditure Reserve)
 - h. \$663,506 from Fund 170 (Pay As You Go (PAYG) Leasing Reserve) for WPS
 - i. \$1,055,843 from Fund 177 (PC Maintenance/Support Reserve)
 - j. \$1,216,349 from Fund 170 (Pay As You Go (PAYG) Leasing Reserve)
11. That City Council **APPROVE** the following housekeeping items and various transfers to/(from) the various reserve accounts/funds as part of the 2022 Year-End close:

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-
- a. \$957,634 from Fund 170 (Pay As You Go (PAYG) Leasing Reserve)
 - b. \$1,118,814 from Fund 177 (PC Maintenance/Support Reserve)

12. That City Council **APPROVE** the closure of the Ontario Fire Service Grant Reserve Account, Account 1768; and,

13. That administration **BE REQUESTED** to send a copy of the 2023 Year End Operating Budget Variance Report to the Federal Government highlighting the \$900,000 shortfall which relates to the unfunded bridge closure/convey costs.

Carried.

Report Number: C 40/2024
Clerk's File: AF/14372

11.8. Reinvestment of Special WDBL Dividend in WDTC

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR180/2024

That City Council **DIRECT** the Commissioner of Finance & City Treasurer to reinvest the special dividend of \$2,400,000 from Windsor Detroit Border Link ("WDBL") into the Windsor Detroit Tunnel Corporation ("WDTC") following the receipt of the dividend from WDBL; and,

That City Council **DIRECT** the Commissioner of Finance & City Treasurer to reinvest into WDTC all subsequent special dividends declared by WDBL; and,

That City Council **AUTHORIZE** the Commissioner of Finance & City Treasurer to take any additional action which may be required to effect the recommendations noted above; and further,

That the CAO and City Clerk **BE AUTHORIZED** sign any required documentation/agreement(s), satisfactory in legal form to the City Solicitor, or designate, and in technical and financial content to the Commissioner of Finance & City Treasurer, or designate.

Carried.

Report Number: C 36/2024
Clerk's File: AF2024

11.9. Contract Amendment for Net Metering Photovoltaic Rooftop Project at 11 City Facilities City Wide

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: CR181/2024

That City Council **APPROVE** the amendment of the contract with Moose Power Inc. for the installation of larger photovoltaic systems in 11 facilities under the approved Net Metering Project (CR515/2021) as follows:

- Optimist Community Centre and Library – 120 kW (originally 96 kW)
- Forest Glade Community Centre and Library – 80 kW (originally 60 kW)
- John Atkinson Community Centre – 106 kW (originally 106 kW)
- Fire Hall #2 – 49.5 kW (originally 36 kW)
- Fire Hall #5 – 49.5 kW (originally 36 kW)
- Fire Hall #6 and EOC – 100 kW (originally 55 kW)
- Fire Hall #7 – 49.5 kW (originally 32 kW)
- Fire Apparatus Building – 10 kW (originally 10 kW)
- Parks & Recreation Facilities Storage – 115.4 kW (originally 144 kW)
- Parks & Recreation Maintenance Yard – 115.4 kW (originally 87.5 kW)
- South Windsor Library – 49.5 kW (originally 48 kW)

for a total Net Metering project installed capacity of 916.8 kW, a total installation cost of \$2,697,653 (exclusive of HST), and an annual maintenance cost of \$18,320 (exclusive of HST); and,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign an amendment to the existing agreement with Moose Power Inc., to reflect installation of larger photovoltaic systems, subject to approval in legal content to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Senior Manager of Asset Planning, or their designates; and,

That City Council **SUPPORT** the total project costs of \$4,164,261 for the revised Net Metering project to be financed from the project savings, as noted below and as outlined within this report; and,

That the City Treasurer **BE AUTHORIZED** to make the following transfers of the annual savings, estimated at \$242,101, as follows:

- Transfer \$18,320 (exclusive of HST and to be adjusted annually by 2% for inflation) to the CHP and PV Consolidated Maintenance and Equipment Replacement Reserve Fund 222 for the photovoltaic systems' operational and maintenance cost, and;
- Transfer the balance of the annual savings, estimated to be \$223,781, to fund the repayment of capital costs expended to implement the project until those costs are fully recovered.

Carried.

Report Number: C 42/2024
Clerk's File: EI/14250

9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

None requested.

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10. PRESENTATIONS AND DELEGATIONS

11.3. Retention and Employee Experience Project – City Wide

Kathy Parker, PwC-Partner, National Workforce of the Future Consulting Leader and Michelle Holland, PwC-Director, Consulting & Deals

Kathy Parker, PwC-Partner, National Workforce of the Future Consulting Leader and Michelle Holland, PwC-Director, Consulting & Deals appear before Council regarding the Administrative report entitled “Retention and Employee Experience Project – City Wide” and are available for questions.

David Petten, President CUPE Local 543

David Petten, President CUPE Local 543 appears before Council regarding the Administrative report entitled “Retention and Employee Experience Project – City Wide” and provides a brief history of the members of CUPE Local 543; and concludes by providing a brief overview of the pros and cons that exist within the report specifically relating to compensation, work satisfaction, flexibility, and benefits.

Moved by: Councillor Fred Francis

Seconded by: Councillor Kieran McKenzie

Decision Number: CR175/2024

That Council **RECEIVE** the Human Resources report dated April 15, 2024 entitled “Retention and Employee Experience Project” for information; and further,

That Council **SUPPORT** the Implementation Plan developed as part of the Retention and Employee Experience Project; and whereas,

That on February 2, 2024 the 2024 Operating and 10 Year capital plan was approved via Mayoral Decision MD05-2024 and subsequently additional funding is required to support the Implementation Plan as presented, be it further resolved:

That the 2024 Operating impact on the Human Resources department, at a cost of \$237,000 **BE FUNDED** by way of a transfer from the Budget Stabilization Reserve (Fund 139) and further;

That the City Treasurer **BE DIRECTED** to identify the annualized operating cost as part of the 2025 Operating Budget; and further,

That the City Treasurer **BE DIRECTED** to establish a capital project (Employee Retention and Employee Experience) for purposes of tracking and monitoring expenditures related to the Implementation Plan; and further,

That City Council **SUPPORT** expenditures of up to \$500,000 to address the immediate needs with funding to be provided by way of a transfer from the Pay As You Go (PAYG) Reserve (Fund 169); and further,

That the Commissioner of Corporate Services **BE AUTHORIZED** to take any such actions as required to bring effect to these resolutions, and the Implementation Plan, within existing funding; and further,

That Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary to carry out the Implementation Plan, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in financial content to the City Treasurer and in technical content to the Executive Director of Human Resources or designates; and further,

That the Chief Administrative Officer and City Clerk or their designates **BE AUTHORIZED** to take any such action required to effect the recommendations noted above and sign any required agreements and additional documents, provided they are satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Commissioner of Corporate Services.

Carried.

Report Number: C 43/2024
Clerk's File: AS2024 & AF/14585

13.1. BY-LAW 52-2024 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW" Authority No. CR87/2024

Howard Weeks, area resident

Howard Weeks, area resident appears before Council regarding By-law 52-2024 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW" to advocate for the Riverfront and requests that the City continue to protect it as a park and to discourage obstruction of views by not permitting commercial development along the riverfront.

11.4. Response to CQ 2-2023 – Moving the Location of Bright Lights - Ward 3

Rhys Wyn Trenhaile, The Vanguard Team at Manor Realty Ltd.

Rhys Wyn Trenhaile, The Vanguard Team at Manor Realty Ltd. appears before Council regarding the administrative report entitled "Response to CQ 2-2023 – Moving the Location of Bright Lights - Ward 3" and provides a brief overview of what the City of Windsor is doing well, as it relates to building a strong downtown; and concludes by advocating for moving Bright Lights to encourage connection between the Riverfront and the Downtown core to bring people to explore shops and restaurants downtown.

Moved by: Councillor Renaldo Agostiono
Seconded by: Councillor Angelo Marignani

Decision Number: CR176/2024 CSSC 214

That the report of the Executive Initiative Coordinator dated October 13, 2023, entitled, "Report CQ 2-2023 - Moving the Location of Bright Lights – Ward 3" **BE RECEIVED** for information; and,

That administration **BE REQUESTED** report back to Council and continue to work on a plan to illuminate downtown Windsor with year round decorative lighting working in collaboration with the DWBIA, Council and Administration; and that the information **INCLUDE** infrastructure costs, security and integration with the City Hall Esplanade; as well as the possibility to allow local artists, through a permitting process, to be able to sell their goods during the summer months at the Riverfront.
Carried.

Report Number: SCM 299/2023, S 133/2023 & AI 5/2024
Clerk's File: SR/14567

11. REGULAR BUSINESS ITEMS (Non-Consent Items)

11.6. Proposed Expropriation of Land for the Prince Road Storm Sewer Project - Phase 9B - Ward 2

Moved by: Councillor Fred Francis
Seconded by: Councillor Gary Kaschak

Decision Number: CR178/2024

That Council of the City of Windsor, acting as approving authority pursuant to the *Expropriations Act* hereby resolves **TO EXPROPRIATE** the lands described in Appendix "A" attached hereto and **AUTHORIZES** the CAO and the City Clerk to execute the necessary Expropriation Plan and register the same on title, as well as the Certificate of Approval and all other documents necessary to approve, certify and put the expropriation into effect; and,

That the City Solicitor **BE AUTHORIZED** to file a Plan of Expropriation, proceed with a Certificate of Approval to be executed by the City Clerk and Chief Administrative Officer and all other documents necessary to complete the expropriation and to make offers of compensation under section 25 of the *Expropriations Act* consistent with the City's appraisal of the lands.
Carried.

Report Number: C 45/2024
Clerk's File: APM2024

12. CONSIDERATION OF COMMITTEE REPORTS

12.2. Report of the Special Meeting of Council – In-Camera of its meeting held

March 18, 2024

Moved by: Councillor Gary Kaschak
Seconded by: Councillor Angelo Marignani

Decision Number: CR141/2024

That the report of the Special In-Camera meeting held March 18, 2024 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 103/2024

13. BY-LAWS (First and Second Reading)

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

That the following By-laws No. 52-2024 through 73-2024 (inclusive) be introduced and read a first and second time:

52-2024 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR87/2024, dated February 26, 2024. (see also delegate section)

53-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.96 METRE NORTH/SOUTH ALLEY LOCATED EAST OF CALIFORNIA AVENUE, NORTH OF QUEBEC STREET, WEST OF ASKIN AVENUE AND SOUTH OF TOTTEN STREET, CITY OF WINDSOR. Authorized by CR 416/2022, dated September 26, 2022.

54-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.96 METRE NORTH/SOUTH ALLEY LOCATED EAST OF CALIFORNIA AVENUE, NORTH OF QUEBEC STREET, WEST OF ASKIN AVENUE AND SOUTH OF TOTTEN STREET, CITY OF WINDSOR. Authorized by CR 416/2022, dated September 26, 2022.

55-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.66 METRE NORTH/SOUTH ALLEY LOCATED NORTH OF MALDEN ROAD, EAST OF BLACKBURN COURT AND WEST OF HURON CHURCH ROAD, CITY OF WINDSOR. Authorized by CR57/2021, dated February 1, 2021.

56-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.66 METRE NORTH/SOUTH ALLEY LOCATED NORTH OF MALDEN ROAD, EAST OF BLACKBURN COURT AND WEST OF HURON CHURCH ROAD, CITY OF WINDSOR. Authorized by CR57/2021, dated February 1, 2021.

57-2024 A BY-LAW TO REPEAL BY-LAW NUMBER 49-2020, BEING A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.66 METRE EAST/WEST ALLEY AND THE 4.00 METRE NORTH/SOUTH ALLEY LOCATED SOUTH OF WYANDOTTE STREET EAST, NORTH OF

ONTARIO STREET, EAST OF BUCKINGHAM ROAD AND WEST OF FORD BOULEVARD, CITY OF WINDSOR. Authorized by CR320/2022, dated July 25, 2022.

58-2024 A BY-LAW TO REPEAL BY-LAW NUMBER 50-2020, BEING A BY-LAW TO CLOSE, STOP UP AND CONVEY CLOSURE THE 3.66 METRE EAST/WEST ALLEY AND THE 4.00 METRE NORTH/SOUTH ALLEY LOCATED SOUTH OF WYANDOTTE STREET EAST, NORTH OF ONTARIO STREET, EAST OF BUCKINGHAM ROAD AND WEST OF FORD BOULEVARD, CITY OF WINDSOR. Authorized by CR320/2022, dated July 25, 2022.

59-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.0 METRE NORTH/SOUTH ALLEY LOCATED EAST OF BUCKINGHAM ROAD, NORTH OF ONTARIO STREET, WEST OF FORD BOULEVARD AND SOUTH OF WYANDOTTE STREET EAST, CITY OF WINDSOR. Authorized by CR320/2022, dated July 25, 2022.

60-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.0 METRE NORTH/SOUTH ALLEY LOCATED EAST OF BUCKINGHAM ROAD, NORTH OF ONTARIO STREET, WEST OF FORD BOULEVARD AND SOUTH OF WYANDOTTE STREET EAST, CITY OF WINDSOR. Authorized by CR320/2022, dated July 25, 2022.

61-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE TWO (2) PORTIONS OF THE 4.27 METRE EAST/WEST ALLEY LOCATED NORTH OF CABANA ROAD WEST, EAST OF ROCKWELL AVENUE, SOUTH OF CARTIER DRIVE AND WEST OF GRANADA AVENUE WEST, CITY OF WINDSOR. Authorized by CR326/2023, dated August 8, 2023.

62-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE TWO (2) PORTIONS OF THE 4.27 METRE EAST/WEST ALLEY LOCATED NORTH OF CABANA ROAD WEST, EAST OF ROCKWELL AVENUE, SOUTH OF CARTIER DRIVE AND WEST OF GRANADA AVENUE WEST, CITY OF WINDSOR. Authorized by CR326/2023, dated August 8, 2023.

63-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.57 METRE EAST/WEST ALLEY NORTH OF WENTWORTH STREET, EAST OF PERTH AVENUE, AND SOUTH OF ARMANDA STREET, CITY OF WINDSOR. Authorized by CR418/2023, dated October 16, 2023.

64-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.57 METRE EAST/WEST ALLEY NORTH OF WENTWORTH STREET, EAST OF PERTH AVENUE, AND SOUTH OF ARMANDA STREET, CITY OF WINDSOR. Authorized by CR418/2023, dated October 16, 2023.

65-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.66 METRE NORTH/SOUTH ALLEY NORTH OF MILLOY STREET, EAST OF FACTORIA ROAD, SOUTH OF ALICE STREET, AND WEST OF ST. LUKE ROAD, CITY OF WINDSOR. Authorized by CR13/2023, dated January 16, 2023.

66-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.66 METRE NORTH/SOUTH ALLEY NORTH OF MILLOY STREET, EAST OF FACTORIA ROAD, SOUTH OF ALICE STREET

AND WEST OF ST. LUKE ROAD, CITY OF WINDSOR. Authorized by CR13/2023, dated January 16, 2023.

67-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.26 METRE NORTH/SOUTH ALLEY NORTH OF BEALS STREET, EAST OF CHURCH STREET, SOUTH OF LIBERTY STREET, AND WEST OF DOUGALL AVENUE, CITY OF WINDSOR. Authorized by CR35/2021, dated January 18, 2021.

68-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.26 METRE NORTH/SOUTH ALLEY LOCATED NORTH OF BEALS STREET, EAST OF CHURCH STREET, SOUTH OF LIBERTY STREET, AND WEST OF DOUGALL AVENUE, CITY OF WINDSOR. Authorized by CR35/2021, dated January 18, 2021.

69-2024 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.42 METRE NORTH/SOUTH ALLEY LOCATED NORTH OF TECUMSEH ROAD EAST, EAST OF BERNARD ROAD, SOUTH OF GUY STREET, AND WEST OF FRANCOIS ROAD, CITY OF WINDSOR. Authorized by CR254/2023, dated June 12, 2023.

70-2024 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.42 METRE NORTH/SOUTH ALLEY LOCATED NORTH OF TECUMSEH ROAD EAST, EAST OF BERNARD ROAD, SOUTH OF GUY STREET, AND WEST OF FRANCOIS ROAD, CITY OF WINDSOR. Authorized by CR254/2023, dated June 12, 2023.

71-2024 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by by-law 19-2024, dated January 29, 2024.

72-2024 A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS LITTLE RIVER BOULEVARD IN THE CITY OF WINDSOR. Authorized by CR76/2011, dated February 28, 2011.

73-2024 A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 22ND DAY OF APRIL, 2024.
Carried.

14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Jim Morrison
Seconded by: Councillor Ed Sleiman

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as amended)
- 2) Consent Agenda (as amended)
- 3) Items Deferred Items Referred
- 4) Consideration of the Balance of Business Items (as amended)
- 5) Committee Reports as presented

6) By-laws given first and second readings as presented
Carried.

15. NOTICES OF MOTION

Councillor Keiran McKenzie advises that the following motion that he intended to move for consideration at this meeting will not proceed at this time:

That Council BE AFFORDED the opportunity to review and vote either in public session or in-camera – whichever being most appropriate – on all Expressions of Interest related to land disposition prior to their being circulated publicly.

Clerk's File: ACO2024

Moved by: Councillor Jim Morrison
Seconded by: Councillor Renaldo Agostino

Decision Number: CR190/2024

That Rule 13.9 of the Procedure By-law **BE WAIVED** to introduce a motion for consideration without prior notice regarding the waiving of parking fees for lot 11 on Saturday, April 27, 2024 from 11:00 o'clock a.m. to 7:00 o'clock p.m. related to festivities for the National Football League (NFL) draft.
Carried.

Moved by: Councillor Jim Morrison
Seconded by: Councillor Renaldo Agostino

Decision Number: CR185/2024

That administration **BE DIRECTED** to waive the parking fees for lot 11 on Saturday, April 27, 2024 from 11:00 o'clock a.m. to 7:00 o'clock p.m. related to festivities for the National Football League (NFL) draft.
Carried.

Clerk's File: ST2024

16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Fabio Costante

That the By-laws No. 52-2024 through 73-2024 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

17. PETITIONS

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17.1. Petition from Residents of the Roseland Neighbourhood and Surrounding Area in Opposition of the City of Windsor's Current Housing Proposal on the Roseland Golf and Curling Club Property

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR182/2024

That the petition presented by Councillor Fred Francis on behalf of the residents of the Roseland neighbourhood and surrounding area in opposition of the City of Windsor's current housing proposal on the Roseland Golf and Curling Club Property **BE RECEIVED** by the Clerk for the purpose of an examination of the requested works or undertakings.

Carried.

Clerk's File: ACO/14715

17.2. Petition from Residents on the Corner of Derek Street and Radcliff Avenue in Opposition to the Implementation of Bus Route 335

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR183/2024

That the petition presented by Councillor Angelo Marignani on behalf of residents on the corner of Derek Street and Radcliff Avenue in opposition to the implementation of Bus Route 335 being added to Radcliff Avenue **BE RECEIVED** by the Clerk and the Clerk **BE DIRECTED** to forward the petition to the Executive Director, Transit Windsor for the purpose of an examination of the requested works or undertakings.

Carried.

Clerk's File: ACO/14715

18. QUESTION PERIOD

18.1 CQ 24-2024

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Angelo Marignani

Decision Number: CR184/2024

That the following Council Question by Councillor Fabio Costante **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 24-2024:

Assigned to: Commissioner, Community Services

Asks that Administration prepare a report back to Council confirming the average number of participants that took advantage of the free public skating sessions that were offered during the 2023-24 ice season. The report should also include the operating budget requirements needed to financially annualize free public skating programs at City of Windsor Arenas.

Carried.

Clerk's File: SR2024 & ACOQ2024

18.2 CQ 25-2024

Moved by: Councillor Gary Kashack

Seconded by: Councillor Fabio Costante

Decision Number: CR186/2024

That the following Council Question by Councillor Kieran McKenzie **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 25-2024:

Assigned to: Commissioner, Infrastructure Services & City Engineer

Asks that given the significant public safety and public nuisance concerns raised in our community related to illegal car rallies and excessive noise from motor vehicles;

That Administration analyze and report back to Council on all available tools for Council consideration including strengthening bylaws as well as investments in new technologies including camera and sound detection devices and other hardware that can help to address these reckless driving behaviours;

And Further that Administration conduct a review of what other municipalities have implemented to address this concern and undertake this analysis in collaboration with the Windsor Police Service and any other pertinent stakeholder.

Carried.

Clerk's File: SP2024 & ACOQ2024

18.3 CQ 26-2024

Moved by: Councillor Gary Kashack
Seconded by: Councillor Fabio Costante

Decision Number: CR187/2024

That the following Council Question by Councillor Kieran McKenzie **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 26-2024:

Assigned to: Commissioner, Infrastructure Services & City Engineer

Asks that Administration Report back to Council with strategies for Council consideration to address transportation and transit services related challenges in the Twin Oaks Industrial Park.

Carried.

Clerk's File: MT2024 & ACOQ2024

18.4 CQ 27-2024

Moved by: Councillor Gary Kashack
Seconded by: Councillor Fabio Costante

Decision Number: CR188/2024

That the following Council Question by Councillor Kieran McKenzie **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 27-2024:

Assigned to: Commissioner, Economic Development

Asks that given the City of Windsor positioning itself as a global leader in the production of Electric Vehicles, that Administration report back to Council on the City's Electric Vehicle charging capacity in both public and private spaces;

And that the Administration propose recommendations for Council consideration to augment that capacity through direct investment, policy/bylaw change or incentive programs in order to further encourage EV adoption across the community.

Carried.

Clerk's File: SW2024 & ACOQ2024

21. ADJOURNMENT

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Mark McKenzie

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.
Carried.

Accordingly, the meeting is adjourned at 1:21 o'clock p.m.

Mayor

City Clerk

Adopted by Council at its meeting held April 22, 2024 (CR141/2024)
SV/bm

SPECIAL MEETING OF COUNCIL – IN CAMERA
March 18, 2024

Meeting called to order at: 11:27 a.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman

Members Absent:

Councillor Gary Kaschak

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner of Infrastructure Services/City Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner of Corporate Services
Ray Mensour, Commissioner of Community Services
Jelena Payne, Commissioner Economic Development
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taqtaq, Mayor's Chief of Staff
Michelle Staadegaard, Manager of Culture and Events (Item 2)
Jen Knights, Executive Director of Culture & Recreation (Item 2)
James Chacko, Executive Director Parks & Facilities (Item 2)

Verbal Motion is presented by Councillor Renaldo Agostino, seconded by Councillor Fabio Costante,
to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001</i>, as amended
1	Property matter – acquisition of land (Section 30), Section 239(2)(c)
2	Plan/negotiations – agreement, Section 239(2)(k)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

Verbal Motion is presented by Councillor Kieran McKenzie, seconded by Councillor Jim Morrison,
to move back into public session.
Motion Carried.

Moved by Councillor Ed Sleiman, seconded by Councillor Jo-Anne Gignac,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held March 18, 2024 directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from Senior Legal Counsel, Acting City Solicitor, Acting Commissioner of Corporate Services, Acting Commissioner of

Minutes
City Council
Monday, April 22, 2024

Infrastructure Services and Commissioner of Finance/City Treasurer respecting a property matter – acquisition of land **BE APPROVED.**

2. That the recommendation contained in the in-camera report from the Manager of Culture and Events, Manager of Development Revenue and Financial Administration, Executive Director of Recreation and Culture, Commissioner of Community Services, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a plan/negotiations - agreement **BE APPROVED AS AMENDED.**

Councillors Fred Francis, Mark McKenzie, Angelo Marignani and Fabio Costante voting nay.

Motion Carried.

Moved by Councillor Fred Francis, seconded by Councillor Mark McKenzie,
That the special meeting of council held March 18, 2024 BE ADJOURNED.
(Time: 11:55 a.m.)

Motion Carried.



Correspondence Report: CMC 7/2024

ATTACHMENTS

Subject: Correspondence for Monday, May 13, 2024

No.	Sender	Subject
7.1.1	Minister of Finance	<p>Response to request regarding the City of Windsor's Vacant Home Tax authority.</p> <p>Commissioner, Finance & City Treasurer Commissioner, Economic Development Chief Building Official GP2024 Note & File</p>
7.1.2	Ontario Superior Court of Justice	<p>Cost endorsement Windsor Housing Providers v. City of Windsor.</p> <p>Commissioner, Finance & City Treasurer Commissioner, Corporate Services (Interim) Senior Legal Counsel City Solicitor City Clerk/License Commissioner SB/12952 Note & File</p>
7.1.3	Ontario Land Tribunal	<p>Hearing of Necessity conducted on Friday, April 5, 2024 pursuant to subsections 6(1) and 7(5) of the <i>Expropriations Act</i>, R.S.O. 1990, c. E.26 regarding OLT-24-000133; Nicas Investments Ltd. and 2349136 Ontario Limited v. City of Windsor; 0 St. Etienne.</p> <p>Commissioner, Economic Development Commissioner, Corporate Services (Interim) Senior Legal Counsel City Planner City Solicitor Z2024 Note & File</p>
7.1.4	Association of Municipalities of Ontario	<p>Call for Nominations: 2024-2026 AMO Board of Directors.</p> <p>MMA2024 Council Direction Requested, otherwise Note & File</p>

No.	Sender	Subject
7.1.5	Essex Region Conservation Authority (ERCA)	<p>2023 Annual Progress Reports on the implementation of the Essex Region Source Protection Plan.</p> <p style="text-align: right;">Commissioner, Infrastructure Services & City Engineer (Interim) Manager, Environmental Quality EI/10108 Note & File</p>
7.1.6	County of Essex	<p>County of Essex Transportation Master Plan (TMP) Notice of Study Commencement.</p> <p style="text-align: right;">Commissioner, Economic Development Commissioner, Infrastructure Services & City Engineer (Interim) City Planner GM2024 Note & File</p>
7.1.7	Manager of Urban Design	<p>Recent Site Plan Control Applications:</p> <ul style="list-style-type: none"> • City of Windsor, 1551 Wyandotte Street W, Ward 2, Adie Knox Community Centre Redevelopment • Mohammad Hanash, 1341 Wyandotte Street E, Ward 4, Additional Commercial to Existing Commercial First Floor • Denis Gauthier, 2385 Central Avenue, Ward 5, Commercial Plaza <p style="text-align: right;">Z2024 Note & File</p>
7.1.8	Dillon Consulting and Manager Environmental Quality, City of Windsor	<p>Notice of Intention to Apply Non-Potable Groundwater Site Condition Standards Record of Site Condition – 1567 Ouellette Ave, Windsor, ON Dillon Consulting Limited, File # 23-6188.</p> <p style="text-align: right;">Commissioner, Infrastructure Services & City Engineer (Interim) Manager, Environmental Quality EI/11165 Note & File</p>

Ministry of Finance
Office of the Minister
Frost Building S, 7th Floor
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Tel.: 416-325-0400



Ministère des Finances
Bureau du ministre
Édifice Frost Sud 7e étage
7 Queen's Park Crescent
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Tél.: 416-325-0400

Minister of Finance | Ministre des Finances
PETER BETHLENFALVY

880-2024-753

His Worship Drew Dilkens
Mayor
City of Windsor
350 City Hall Square West
PO Box 1607
Windsor ON N9A6S1
mayoro@citywindsor.ca

Dear Mayor Dilkens:

Thank you for your letter and request regarding the City of Windsor's Vacant Home Tax authority. I appreciate you taking the time to write.

As you may be aware, in the *2024 Ontario Budget: Building a Better Ontario*, the government made two important announcements related to Municipal Vacant Home Taxes, and we thank you for your pre-budget submission on the topic prior to its release.

The first was to extend this authority to all single and upper-tier municipalities, meaning that – going forward – these municipalities, including Windsor, will not be required to seek further provincial approvals related to Vacant Home Taxes.

The second announcement was on the release of the Provincial Policy Framework for municipal Vacant Home Taxes. This framework was released on March 27 and is available at the following link: <https://www.ontario.ca/page/municipal-vacant-home-tax>.

I would also like to acknowledge your municipality's participation on the Provincial-Municipal Vacant Home Tax Working Group. The new policy framework, which contains guidelines and recommendations for municipal Vacant Home Taxes, was developed following those conversations and considered municipal feed-back and provincial interests. Municipalities are expected to follow the policy intent and recommendations as a measure to increase the supply of housing available in their respective jurisdictions.

.../cont'd

Ministry staff will follow-up with Windsor staff on the Provincial Policy Framework. I look forward to working with Windsor and other municipalities on matters related to municipal Vacant Home Taxes.

Thank you again for writing and for your municipality's participation in discussions with the province.

Sincerely,



Peter Bethlenfalvy
Minister of Finance

- c: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Ian Freeman, Assistant Deputy Minister, Provincial Local Finance Division, Ministry of Finance
Cam Vidler, Chief of Staff, Ministry of Finance
Carolyn Nelson, Manager Property Valuation and Administration, City of Windsor
Andrew Dowie, MPP, Windsor-Tecumseh
Lisa Gretzky, MPP, Windsor West

CITATION: Windsor Housing Providers v. City of Windsor, 2024
COURT FILE NO.: CV-23-32091
DATE: 2024/04/29

ONTARIO

SUPERIOR COURT OF JUSTICE

BETWEEN:)
)
 WINDSOR HOUSING PROVIDERS INC.)
) Applicant) Steven Pickard, for the Applicant
)
 – and –)
)
 WINDSOR (CITY)) Sharon Strosberg, for the Respondent
)
) Respondent)
)
)
)
) HEARD: In writing

K.A. GORMAN

- [1] This endorsement relates to the costs to be awarded following my decision of March 24, 2024.
- [2] The respondent was entirely successful and seeks substantial indemnity costs in the amount of \$59,191. In the alternative the city seeks partial indemnity costs of \$46,120. The applicant submits that costs should not be awarded as the application was “a form of public interest litigation”.
- [3] I disagree with the notion that the litigation was brought in the “public interest”. Rather, I adopt the submission of Ms. Strosberg that:

 This proceeding was brought to protect the collective economic interests of the landlords who incorporated WHPI to quash the RRL [...]
- [4] In determining what is fair, the court must consider what each party “would have anticipated would be the costs award they would reasonably be expected to pay if they lost the lawsuit”: *Boucher v. Public Accountants Council (Ontario) 71 O.R. (3d) 291(Ont. C.A.)*.

- [5] The general principles in awarding costs are set out in Rule 57 of the *Rules of Civil Procedure*:

Factors in Discretion

57.01(1) In exercising its discretion under section 131 of the *Courts of Justice Act* to award costs, the court may consider, in addition to the result in the proceeding and any offer to settle or to contribute made in writing,

(0.a) the principle of indemnity, including, where applicable, the experience of the lawyer for the party entitled to the costs as well as the rates charged and the hours spent by that lawyer;

(0.b) the amount of costs that an unsuccessful party could reasonably expect to pay in relation to the step in the proceeding for which costs are being fixed;

(a) the amount claimed and the amount recovered in the proceeding;

(b) the apportionment of liability;

(c) the complexity of the proceeding;

(d) the importance of the issues;

(e) the conduct of any party that tended to shorten or to lengthen unnecessarily the duration of the proceeding;

(f) whether any step in the proceeding was,

(i) improper, vexatious or unnecessary, or

(ii) taken through negligence, mistake or excessive caution;

(g) a party's denial of or refusal to admit anything that should have been admitted;

(h) whether it is appropriate to award any costs or more than one set of costs where a party,

(i) commenced separate proceedings for claims that should have been made in one proceeding, or

(ii) in defending a proceeding separated unnecessarily from another party in the same interest or defended by a different lawyer; and

(i) any other matter relevant to the question of costs.

- [6] Having read the submissions filed, and mindful of the relevant principles, there will be costs in the amount of \$30,000 (inclusive of HST and disbursements) payable by the Applicant, forthwith.



Justice K.A. Gorman

Released: April 29, 2024

Ontario Land Tribunal
Tribunal ontarien de l'aménagement
du territoire



ISSUE DATE: May 01, 2024

CASE NO(S): OLT-24-000133

PROCEEDING COMMENCED UNDER subsection 7 of the *Expropriations Act*, R.S.O. 1990, c. E.26.

Expropriating Authority

City of Windsor

Property Owner

Nicas Investments Ltd. and 2349136
Ontario Limited

Description:

Expropriations Act – Request for Hearing of
Necessity

Property Address:

0 St. Etienne

Municipality/UT:

Windsor/ Essex

OLT Case No:

OLT-24-000133

OLT Lead Case No:

OLT-24-000133

OLT Case Name:

2349136 Ontario Limited v. Windsor (City)

Heard:

April 5, 2024 by Video Hearing (“Hearing”)

APPEARANCES:

Parties

Counsel

City of Windsor (“City”)

Aaron Farough

Nicas Investments Ltd. and 2349136
Ontario Limited (“Owner”)

Dante Gatti
Jeffrey Adey

DECISION DELIVERED BY WILLIAM MIDDLETON AND ORDER OF THE TRIBUNAL

INTRODUCTION

[1] This proceeding was a Hearing of Necessity conducted on Friday, April 5, 2024, at the request of the City made on Thursday, February 1, 2024, pursuant to subsections 6(1) and 7(5) of the *Expropriations Act*, R.S.O. 1990, c. E.26 (“EA”).

[2] The City had previously delivered a Notice of Application for Approval to Expropriate Land (“Expropriation”) with respect to the Owner’s lands municipally known as 0 St. Etienne Windsor, Ontario (Legally Described as Part Lot 100 (McNiff) Concession 3 Sandwich East Formerly Lot 99 (Iradell) Concession 3, Part 1, 12R15949 being PIN 01408-1052; and Part Lot 100 Concession 3 McNiffs (Formerly Lot 99 Concession 3 Iradell) Part 2, 12R19072 being PIN 01408-1968), subsequent to which on December 20, 2023, counsel for the Owners had requested the Hearing of Necessity.

[3] The materials before the Tribunal for the Hearing were:

- (a) Book of Documents, comprising of 46 pages;
- (b) Request for Hearing of Necessity, comprising of seven pages; and
- (c) Case: *McGillivray v. Township of Cornwall*, 18 O.R. (2d) 283 (CA), comprising of five pages.

SUMMARY OF EVIDENCE AND ARGUMENTS

[4] The City called two witnesses, Denise Wright and Jason Campigotto. Ms. Wright is the Manager, Real Estate Services for the City. Mr. Campigotto is the Acting Deputy City Planner and Manager of Growth. The Owner’s counsel did not call any evidence.

[5] Ms. Wright testified as follows:

- (a) The City acquired 3005 Deziel Drive, formerly owned by the Owner, due to accumulated tax arrears resulting in power of sale proceedings which concluded on December 12, 2022;
- (b) 3005 Deziel Drive encroaches on the adjacent parcel of land;
- (c) To facilitate dealing with 3005 Deziel Drive and the encroachment issue, in the absence of any other proposal by the Owner, the City initiated the Expropriation; and
- (d) The Owner has not expressed any interest in 3005 Deziel Drive, but the City remains willing to consider any reasonable proposal from the Owner should these circumstances change.

[6] Mr. Campigotto testified that:

- (a) He agreed with the evidence of Ms. Wright and also that the only reason that the City took ownership of 3005 Deziel Drive was due to the failure of the Owner to pay the accumulated tax arrears;
- (b) The City has no records of any planning applications or other activity in respect of the lands subject to the Expropriation;
- (c) The lands under the Expropriation constitute employment lands, and the City is interested in maximizing their future potential development pursuant to the City's Economic Revitalization Community Improvement Plan ("CIP");
- (d) Consolidation of the lands under Expropriation will better facilitate such

future potential development pursuant to the CIP; and

- (e) Consolidation will also improve the municipal servicing of the lands under Expropriation.

[7] In the Tribunal's view, the evidence of Ms. Wright and Mr. Campigotto was not successfully challenged during cross-examination.

[8] In closing submissions, the City argued that the planned Expropriation was in accordance with the City's stated intentions under the Notice of Application for Approval to Expropriate Land and was fair, sound, reasonably necessary, and reasonably defensible.

[9] Counsel for the Owner contended that the City's stated intentions for the Expropriation were not the "real reason" underlying the planned Expropriation and, therefore, that it was not fair and reasonable. Counsel for the Owner further argued that the decision of the Ontario Court of Appeal in *McGillivray v. Township of Cornwall*, 18 O.R. (2d) 283 (CA) ("*McGillivray*") should lead this Tribunal to rule against the City.

[10] In the Tribunal's view, the Court of Appeal's ruling in *McGillivray* is simply not relevant to the issues in this hearing. That case involved an application brought under s. 283 of the *Municipal Act*, R.S.O. 1970, c. 284, to quash By-law No. 3316 of the Corporation of the Township of Cornwall. The appellant attacked the legality of this by-law, which declares that his land in the respondent Township was required for municipal purposes of the Township of Cornwall. The basis of the appellant's argument was that the only reason for the passing of the by-law was the Municipality's intention to resell the premises, which had become vested in the Township due to tax arrears – an illegal purpose. This was not an expropriations proceeding.

[11] The Court of Appeal in *McGillivray* was satisfied that the proper inference to be made was that the by-law was enacted purely for the purpose of cutting off the

Appellant's right to redeem his premises and that s. 53(1) of the *Municipal Affairs Act* does not create any new right in a municipality to declare by by-law that land is required for the purposes of the municipality.

[12] This Tribunal sees no parallel between the circumstances in *McGillivray* and the situation here. Here, the EA solely governs (leaving aside the question of whether the statutory provisions cited in *McGillivray* even still exist). There is no by-law at issue here nor can any ill motive be imputed to the City. The Owner is not being deprived of any discernable right and may have the benefit of compensation in a future proceeding under the EA. In fact, the Owner offered no evidence in this Hearing. The City's acquisition of 3005 Deziel Drive due to the Owner's accumulated tax arrears is a prior fact that is not at issue in this proceeding.

**REPORT UNDER SUBSECTION 7(6) OF THE EXPROPRIATIONS ACT, R.S.O. 1990,
C. E.26**

[13] **THE TRIBUNAL FINDS THAT** the proposed expropriation by the City of Windsor of the lands municipally known as 0 St. Etienne Windsor, Ontario (Legally Described as Part Lot 100 (McNiff) Concession 3 Sandwich East Formerly Lot 99 (Iradell) Concession 3, Part 1, 12R15949 being PIN 01408-1052; and Part Lot 100 Concession 3 McNiffs (Formerly Lot 99 Concession 3 Iradell) Part 2, 12R19072 being PIN 01408-1968), is fair, sound and reasonably necessary in the achievement of the stated objectives of the City of Windsor.

"William Middleton"

WILLIAM MIDDLETON
VICE-CHAIR

Ontario Land Tribunal

Website: olt.gov.on.ca Telephone: 416-212-6349 Toll Free: 1-866-448-2248

The Conservation Review Board, the Environmental Review Tribunal, the Local Planning Appeal Tribunal and the Mining and Lands Tribunal are amalgamated and continued as the Ontario Land Tribunal ("Tribunal"). Any reference to the preceding tribunals or the former Ontario Municipal Board is deemed to be a reference to the Tribunal.

Subject: FW: Call for Nominations: 2024-2026 AMO Board of Directors

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, April 23, 2024 10:00 AM
To: Vlachodimos, Steve <svlachodimos@citywindsor.ca>
Subject: Call for Nominations: 2024-2026 AMO Board of Directors

Nominations are now open for the 2024-2026 AMO Board of Directors!



Call for Nominations: 2024-2026 AMO Board of Directors

****Note for Municipal Clerks****

This email has been shared with all Elected Officials and Chief Administrative Officers/City Managers on AMO's distribution list. Some individuals may not have received due to removal requests or spam/junk filters.

Please share the Election Guide and Nomination Form with your Council members and municipal colleagues who may have interest in serving on the AMO Board.

In accordance with [AMO By-law No. 1](#), nominations are now open for the 2024-2026 AMO Board of Directors! Elections for all open offices will occur in person at the AMO Annual Conference, hosted by the City of Ottawa in August 2024.

AMO encourages candidates from across Ontario who reflect the diversity of our residents to seek election to the Board of Directors.

AMO's Board of Directors is responsible for setting annual strategic objectives, setting the annual budget, establishing corporate policies/procedures, and reviewing, discussing, and approving AMO's policy and program initiatives.

Below you will find:

- A list of offices open for election as of Tuesday, April 23, 2024
- Eligibility requirements to serve on the AMO Board of Directors

- Requirements to submit your nomination

[Click here for the full Election Guide and Nomination Form.](#)

Offices Open for Election

- President: One (1) municipal elected official
- Secretary-Treasurer: One (1) municipal employee
- County Caucus: Three (3) municipal elected officials and one (1) municipal employee
- Large Urban Caucus: Five (5) municipal elected officials and one (1) municipal employee
- Northern Caucus: Two (2) municipal elected officials from Northeastern Ontario and two (2) municipal elected officials from Northwestern Ontario
- Regional and Single Tier Caucus: Six (6) municipal elected officials
- Rural Caucus: Four (4) municipal elected officials and one (1) municipal employee
- Small Urban Caucus: Four (4) municipal elected officials and one (1) municipal employee

Eligibility

To run for a position on the AMO Board of Directors, you must be an elected official or an employee of a member municipality in good standing.

From AMO By-law No. 1, Directors shall also:

- Be an individual of eighteen (18) or more years of age;
- Not have the status of bankrupt;
- Not have been found under the *Substitute Decisions Act, 1992* or under the *Mental Health Act, 1990* to be incapable of managing property; and
- Not have been found to be incapable by any court in Canada or elsewhere.

In addition to the above, no member municipality may be represented on the Board by more than one Director elected to the Board, except where the Director is appointed to the AMO Board due to another position (i.e. Chair or President of: AFMO, EOWC, FONOM, MARCO, NOMA, OBCM, OSUM, ROMA, WOWC). As such, only one individual may be nominated by a member municipality.

Nomination Requirements

To file your nomination you must submit:

- A completed [nomination form](#)
- A resolution that indicates your municipal Council's acknowledgement or support of your nomination. Please review the Elections Guide for suggested wording for the Council resolution.

The nomination period begins on Tuesday, April 23, 2024 and ends on Monday, June 24, 2024 at 12:00 p.m. (ET). Late submissions will not be accepted.

You must file your nomination electronically by sending your documents to amoelections@amo.on.ca.

Election Oversight

AMO Board elections are coordinated by AMO staff and overseen by the City of Brampton Clerk's Office. The City of Brampton Clerk is the appointed Chief Returning Officer (CRO).

List of Certified Candidates

The CRO reviews each nomination package for accuracy and completeness. Candidates are certified when they are deemed eligible, and their name will be added to the [List of Certified Candidates on AMO's website](#). A report containing the complete list of certified candidates will be circulated to all members, no later than Friday, July 19, 2024.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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kstammler@erca.org

Phone 519-776-5209 ext. 342

Fax 519-776-8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

Wednesday, May 1, 2024

Town of Amherstburg
Town of Essex
Town of Kingsville
Town of LaSalle
Municipality of Leamington
Municipality of Lakeshore
Township of Pelee
Town of Tecumseh
City of Windsor
Municipality of Chatham-Kent
County of Essex

Attention: Municipal Clerks for Distribution to Council

Re: 2023 Annual Progress Reports on the implementation of the Essex Region Source Protection Plan

The Source Protection Authority is required to prepare an annual progress report under S.46 of the Clean Water Act by 1 May of each year. The reports are required to describe the measures taken to implement the Essex Region Source Protection Plan (SPP), the results of any monitoring program, the extent to which the objectives in the SPP are being achieved, and other information required in the Regulations. The information used to prepare the Annual Progress Report comes from Implementing Bodies, who are required by Monitoring Policies in the SPP to prepare and submit a progress report to the SPA by February 1 of each year.

Annual Progress Report highlights

Of the 44 policies in the Essex Region SPP that address SDWTs, 38 (86%) are now fully implemented. Four policies (9%) are considered in progress and the remaining two policies have been reviewed and it has been determined that no further action is required.

Municipalities are required to include considerations for Source Water Protection in their next Official Plan update as per s.40 of the *Clean Water Act*. Zoning by-law conformity may also be required for certain policies in the Source Protection Plan as per s.42 of the *Clean Water Act* (see attached guidance for Official Plan conformity provided by the MECP). The County of Essex, Town of Essex, Town of LaSalle, Town of Tecumseh, and Town of Kingsville have completed their Official Plan conformity exercises; only the Town of Essex has completed their zoning by-law

conformity exercise. The County of Essex as an upper tier municipality does not require ZBL amendments. All Official Plans are required to include mapping to identify vulnerable areas where activities could pose a significant drinking water threat.

The remaining municipalities (6 of 11) have been reporting being in the process of amending their Official Plan to conform with the policies in the Essex Region SPP for the last several years. With the advent of Bill 23 and the delay in the release of the Provincial Direction and Provincial Policy Statement 2023, OP revisions are likely to be further delayed and it is unknown when they will be complete. For these reasons, the Committee unanimously choose to lower the score on Municipal Progress in 2022 and with minimal progress in 2023, it was the Committee's unanimous decision to retain the score of 'L – Limited Progress'. The Committee encourages municipalities to provide a target date by which the necessary information to bring their OPs into conformity with the Essex Region SPP. This can be completed as an issue-specific amendment under section 17 of the Planning Act, or under the mandatory comprehensive five-year review of their official plan under section 26 of the Planning Act.

All of the municipalities in the Essex Region delegated their authority to implement policies under Part IV of the *Clean Water Act* to the Essex Region Conservation Authority through an agreement that began in 2015 and has been extended to December 31, 2024. Risk Management Plans have been established for all of the identified existing significant drinking water threats in the Essex Region SPA. In 2023, three (3) RMPs were established for future (new) fuel threat(s) through s.59 municipal screening processes. Since the SPP took effect, 21 RMPs have been established through the s. 59 process for new (future) threats. Further details can be found in the attached 2023 Risk Management Official Annual Progress Report.

Harmful Algal Blooms (HABs) continue to be an annual occurrence and are identified as a drinking water issue for several of our drinking water intakes. While the policies in SPP related to HABs are non-legally binding, ERCA is committed to implementing relevant actions to reduce phosphorous in our region, and it is essential that we continue to highlight this international issue as a concern for our drinking water intakes.

ERSPA staff have been working with the SPC on a comprehensive review of the SPP and its policies. It is anticipated that these documents will be available for consultation in Fall 2024.



Katie Stammler, PhD., Source Water
Protection Program Manager



Tom Fuerth, P.Eng, Chair, Essex Region
Source Protection Committee

Attached:

- 2023 Essex Region Source Protection Authority Annual Progress Report
- 2023 Risk Management Official Annual Progress Report

2023 ERPA Source Protection Annual Progress Report | 1 May 2024

I. Introduction

This annual progress report outlines the progress made toward implementing the policies in the Essex Region Source Protection Plan (SPP) for the Essex Region Source Protection Area (ERSPA), as required by the *Clean Water Act* and its Regulations. Our policies work by either eliminating or managing activities that could be considered a threat to our sources of drinking water and are based on the foundational knowledge that the actions we take on land have an impact on our local waterways and ultimately our sources of drinking water. Following an extensive process that included broad public input, the Essex Region SPP came into effect on October 1, 2015. This report highlights progress made toward implementation up to December 31, 2023, and highlights the actions taken from January 1 to December 31, 2023.



Scoring for certain elements of the Annual Progress Reports is based on the following:

Progressing Well/On Target (P) – Most of the policies have been implemented &/or are progressing.

Satisfactory (S) – Some of the policies have been implemented and/or are progressing.

Limited progress (L) – A few of policies have been implemented and/or are progressing.

II. A message from your local Source Protection Committee

P – Progressing Well

The Essex Region Source Protection Committee has reviewed this report and once again it is our unanimous opinion that implementation of the policies in the Essex Region Source Protection Plan is progressing well.

The one area that seems to have reached a stalemate is the section that requires specific action by municipalities. The Committee is aware of the challenges that continue to delay the completion of the required review of Official Plan (OP) and Zoning By-Law documents that govern development. Various changes by the province to the governing laws by which the municipalities must conform have exacerbated their ability to produce and approve new OP and Zoning by-laws as quickly as we might like. The Committee suggests that, rather than waiting for the full review of existing documents to be completed, they see their way to adopt amendments that will be included in the final production of their fully updated documents. We are given to understand that the required amendment that would accomplish conformity with the Source Protection Plan is not onerous and has been adopted in new documents that have been finalized by other municipalities. The Committee also encourages SPA staff to offer their suggestions in this regard. Those municipalities that have not completed the required review exercise should be able to come into compliance with the requirement to incorporate Source Water Protection into their planning documents with this method. The Committee also feels that the Chair and SPA staff should appear before each of the elected council's members to put forward this suggestion.

Although the blue-green algae issue made it through another year at a somewhat lower severity than we have witnessed in previous years, the Committee is of the opinion that Source Protection staff should continue to monitor the ingredients that contribute to the annual occurrence of Harmful Algal Blooms. The Committee has been made aware that funding for some programs that support work on the ground (monitoring and stewardship) was discontinued in 2023, and that consistent and uninterrupted data and relationships are being lost. If we are not able to track conditions in the local environment our hands will be tied in making informed decisions regarding the efficacy of our Source Protection Program. Further, stewardship activities provide frontline interactions to encourage uptake of activities that will reduce nutrient loss to the environment. We encourage various funding sources to reconsider abandoning these programs.

III. Our Watershed

The Essex Region Source Protection Area (ERSPA) is approximately 1681 km² and coincides with the watershed boundaries of the Essex Region Conservation Authority (ERCA). The ERSPA is comprised of 28 smaller sub-watersheds, flowing northward into Lake St. Clair, westward into the Detroit River, or southward into Lake Erie. The area predominantly consists of a flat clay plain with the exception of some sandy areas, primarily in the southern portion of the Region. The predominant land use in the watershed is agriculture, due to the region's excellent farmland and growing conditions.

Municipal drinking water supplies in the Essex Region Watershed are drawn from surface water intakes in the Great Lakes system - Lake Erie, Lake St. Clair and the Detroit River. There are seven municipal Water Treatment Plants (WTPs) in the ERSPA, and one WTP outside of the ERSPA in Wheatley serving part of the Municipality of Leamington. Stoney Point and Lakeshore (Belle River) WTPs have their water intakes located in Lake St. Clair; the A. H. Weeks (Windsor) and Amherstburg WTPs have their intakes in the Detroit River; and the Harrow-Colchester South, Union, Pelee Island West Shore and the Wheatley WTPs have their intakes in Lake Erie. These municipal WTPs serve over 95 percent of the population in the ERSPA. The remaining population, less than five percent, depends on groundwater or hauled water.

In the ERSPA, the handling and storage of large volumes of liquid fuel (> 15,000 L) was identified as a significant drinking water threat (SDWT). Modeling exercises showed that a spill of this volume of fuel close to any body of water could result in contamination of the source water at our drinking water intakes. This resulted in the delineation of an extensive Event Based Area (EBA) in which large volumes of fuel are considered a threat to our drinking water. To mitigate these threats, Risk Management Plans (RMPs) that show actions are being taken to prevent spills are required to be established in consultation with a Risk Management Official.

To learn more about Source Protection in the Essex Region, please visit our website:
<https://essexregionconservation.ca/source-water-protection/>

IV. At a Glance: Progress on Source Protection Plan Implementation

1. Source Protection Plan Policies and Addressing Significant Risks

P – Progressing Well

Of the 44 policies in the Essex Region SPP that address SDWTs, 38 (86%) are fully implemented and 4 (9%) are considered to be in progress. The remaining two policies have been reviewed and it has been determined that no further action is required.

Three (3) in progress policies use s.58 (risk management plans) in specific vulnerable areas to manage SDWTs. The RMO has conducted a review and has not encountered any existing SDWTs. However, these policies have been challenging to implement and the policy approaches will be reviewed in the next Source Protection Plan update. Any new potential SDWTs are captured during the s.59 screening process. One (1) in progress policy requires Windsor, Lakeshore and Amherstburg to prohibit sewage treatment tanks in IPZ-1s. This policy is implemented in Windsor and Lakeshore and will be included in Amherstburg's next Official Plan update. Importantly, this activity is also prohibited using a Prescribed Instrument policy and there are no existing threats.

2. Municipal Progress: Addressing Risks on the Ground

L – Limited Progress

All of the 11 municipalities in the ERSPA have vulnerable areas where SDWT policies apply. Municipalities are required to ensure that their planning and building decisions conform with the Essex Region SPP and must also ensure that their Official Plan conforms with the SPP upon the next Planning Act review.

The County of Essex, Town of Essex, LaSalle, Tecumseh and Kingsville have completed their required Official Plan (OP) conformity exercises. The remaining municipalities (6 of 11) are in the process of amending their OPs and have been for several years. ERSPA staff have reviewed some draft OP revisions, in some cases multiple times. With the advent of Bill 23 and the delay in the release of the Provincial Direction and Provincial Policy Statement 2023, OP revisions are likely to be further delayed and it is unknown when they will be complete. Importantly, the overall status of OP revisions is minimally changed from the previous annual report with limited progress since the Essex Region SPP came into effect. For these reasons, the Committee unanimously choose to lower the score on Municipal Progress in 2022 and with minimal progress in 2023, it was the Committee's unanimous decision to retain the score of 'L – Limited Progress'. The Committee encourages municipalities to provide a target date by which the necessary information to bring their OPs into conformity with the Essex Region SPP will be incorporated either through a complete update or Official Plan Amendment.

All lower tier municipalities are responsible for day-to-day land use planning and building permit decisions and have integrated source protection requirements to ensure that their planning and building decisions conform with the policies in the Essex Region SPP. Municipalities are encouraged to review this process annually to ensure its use and efficacy. The Essex Region Conservation Authority has been delegated by all of these municipalities to implement Part IV policies on their behalf. At the request of municipalities, ERSPA will deliver additional training to municipal staff in 2024.

3. Septic Inspections

Not applicable to the ERSPA. There are currently no policies in the Essex Region SPP that require mandatory septic inspections. However, the Committee notes that high levels of *E.coli* remain a concern for our local waterways and beaches. Landowners are encouraged to have their septic systems inspected and maintained regularly.

4. Risk Management Plans

P - Progressing Well

As of January 2019, threat verification inspections were carried out in accordance with the *Clean Water Act* by the RMO/I for all 384 existing properties originally identified in the ERSPA's Assessment Report to determine whether or not existing activities met the criteria to be considered a SDWT (the handling & storage of fuel). Of these, 96 were identified to be SDWTs. As of 2022, RMPs were established for all 96 existing threats.

Four (4) s.59 applications were reviewed in 2023 resulting in three (3) RMPs being established for new fuel threats. Since the SPP took affect, 21 RMPs have been established through the s.59 process for new threats. To date, all of the RMPs established for new fuel tanks have been for greenhouse construction and crude oil and brine operations. There have not been any applications reviewed for the other Part IV policies applicable to Lakeshore IPZ-1, Windsor IPZ-1, Windsor IPZ-2 and Amherstburg IPZ-1.

In 2022, the RMO began conducting compliance reviews for individuals with existing Risk Management Plans issued under a s.58 (existing threats). Due to staffing changes, compliance reviews were not conducted in 2023. Please refer to the supplementary Part IV 2022 Risk Management Services Report for further information and details.

5. Provincial Progress: Addressing Risks on the Ground

P – Progressing Well

The Essex Region SPP includes 17 policies that use Provincial Instruments (Environmental Compliance Approvals) to address SDWTs. Screening for future threats became mandatory the date the SPP came into effect (October 1, 2015). Our policies set out a timeline of 5 years (October 1, 2020) to review and make necessary changes to previously issued PIs to address existing SDWTs, this work was completed in 2018. Ontario Ministries screen new applications and amend Prescribed Instruments as needed to address any new SDWTs. As a result of this work, all of the policies that use Provincial Instruments in the Essex Region SPP are fully implemented.

As of December 2018, all 38 of the existing PIs were reviewed. Five of these were considered to be SDWTs where the PI was sufficient and no additional conditions were required to mitigate the SDWT. In 2023, no new applications for SDWTs were reviewed by Provincial Ministries in vulnerable areas of the Essex Region. Since 2016, 37 new applications for PIs have been reviewed in the ERSPA. No new SWDTs have been identified through this process.

6. Source Protection Awareness and Change in Behaviour

Road signs have been installed across the ERSPA as part of a provincial awareness initiative. The Ontario Ministry of Transportation (MTO) installed signs five signs in the Essex Region on Hwy 401, Hwy 77 and Hwy 3. Municipalities coordinated installation of more than 60 signs on local municipal and county roads. Signs continue to be replaced as needed.

These road signs identify sections of road where accidental spills could contaminate our sources of drinking water. As part of the Essex Region Source Protection Plan implementation, emergency responders have been notified about these zones so that our sources of drinking water can be protected in the event of a spill. The use of standardized signs throughout Ontario will help to raise public awareness about the importance of protecting our local sources of drinking water.

The main risk to drinking water in our local area is the handling and storage of liquid fuel. If a spill is observed, residents are advised to contact the Spills Action Center at 1-800-268-6060. To learn more about these road signs in the Essex Region, check out our video!
<https://www.youtube.com/watch?v=MwO3V1zsUAs>

7. Source Protection Plan Policies: Summary of Delay

There have been no significant delays in the implementation of the Essex Region Source Protection Plan.

8. Source Water Quality: Monitoring and Actions

Harmful algal blooms (HABs) are an annual occurrence in Lake Erie and Lake St. Clair. HABs are formed by blue-green algae (or cyanobacteria) that produce a neurotoxin called microcystin, which is a parameter listed on Schedule 2 of the Ontario Drinking Water Quality Standards. The Essex Region SPC determined that microcystin was a drinking water issue for Lake Erie intakes in 2014. The data were reviewed for all of the intakes in the Essex Region in 2023, including those in Lake St. Clair, the Detroit River and Lake Erie. The SPC has determined that microcystin is a drinking water issue for all intakes based on that review. The SPP and Assessment Report will be updated accordingly.

Each fall, NOAA releases a final seasonal assessment for the severity of the Lake Erie HAB. The severity index ranges from zero to 10 and indicates the amount of bloom biomass over the peak 30 days of the bloom. These models are not currently able to predict nor report on the toxicity of the bloom. In 2023, the Lake Erie HAB received a score of 5.3, making it a moderately severe bloom but less severe than 2022. It is not yet possible to declare any trend in bloom severity, nor to determine whether on-the-ground actions are responsible for lowering bloom severity. Importantly, peak bloom periods are now longer. In 2010 the peak bloom period was 10 days, in 2022 it was 20-30 days.

The Source Protection Plan includes a policy to continue monitoring for phosphorus and microcystin, and a regional education and outreach policy for phosphorus, microcystin as a drinking water issue, and algae blooms in general. ERCA continues to be a leader in phosphorus monitoring and has integrated HABs into educational programs directed at a variety of target audiences. Unfortunately, in 2023, many of the funding streams that ERCA has relied upon for monitoring were not available. This resulted in a significant decrease in the number of samples taken and the number of sites monitored. Additionally, there were fewer opportunities to participate in outreach events. At the end of 2023, ERCA's Agricultural Stewardship program was put on hold unless or until additional sources of funding become available. At the time of this writing, there are new grants in place or pending that will re-instate some monitoring programs in 2024, but outreach and stewardship are still uncertain.

In 2023, ERCA published two important reports. The [Kingsville Leamington Nutrient Project](#) report uses 10 years of data (2012 – 2022) to explore trends and patterns in greenhouse and non-greenhouse influenced streams. The report uses multiple lines of evidence and shows that nutrient concentrations are higher in greenhouse-influenced streams. Importantly, concentrations are increasing in streams with newly built greenhouses. ERCA is working with Provincial and Federal agencies on next steps for monitoring and mitigation. The [Essex Region Phosphorus Management Plan](#) describes the status of phosphorus concentrations in local waterbodies, identifies sources of phosphorus in the Essex Region as well as knowledge gaps, and reduction strategies. It includes a list of Action Items that are intended to be a living document, updated as actions are completed and/or new actions identified.

9. Science-based Assessment Reports: Work Plans

The Essex Region SPA continues to make progress towards completing our s.36 update with a goal of finalizing the update by the end of 2024. The formal consultation process on new and amended policies will begin mid-2024. This process is about a year delayed in part due to the late release of the 2021 Director Technical Rules by the MECP, which were required to prepare new policies and updates to the majority of the existing policies in the Source Protection Plan. Staffing shortages and increased workload in other areas has also contributed to this delay.

10. More from the Watershed

Each year, Implementing Bodies are invited to include any success stories related to Source Water Protection through the Annual Reporting process. The SPC has chosen to highlight the actions taken by our municipalities that help meet the goals of Source Water Protection. Since 2019, several of our municipalities have declared a climate emergency and some have approved Climate Change Adaptation Plans that include actions that will also protect water quality through the reduction and/or mitigation of flooding and erosion. Many municipalities have subsidy programs that provide support for downspout disconnection and rain barrels to mitigate high flow events and backflow valves to prevent basement flooding. Municipalities are also updating sewer master plans with the inclusion and encouragement of riparian buffers, and planning for future flood mitigation. Community events like beach clean ups and tree plantings are supported. Municipalities are also examining their own internal processes and updating standard operating procedures for things like road salt application, sediment control during construction, stormwater management, fire fighting, spill containment, and incorporating low impact design where possible. While our municipalities are behind in updating their Official Plans, they have been taking clear actions to protect the environment, which in turn protects our sources of drinking water. The SPC wishes to acknowledge these actions and encourage our municipalities to continue down this path, especially in light of rising development pressures.

To learn more about our source protection region/area, visit our homepage:
<https://essexregionconservation.ca/source-water-protection/>



Have you seen this Drinking Water Protection sign?

These signs are appearing across Ontario to raise awareness about the vulnerability of our municipal drinking water sources. Governments at the local and provincial level placed signs along roadways where a pollution spill could have a negative impact on our drinking water sources. The main risk to drinking water in the Essex Region Source Protection Area is the handling and storing of liquid fuel. These signs indicate areas where a spill of a large volume of liquid fuel could impact one of our drinking water intakes. If a spill is identified or if you observe what you suspect to be a harmful algal bloom (classic description is that it looks like green paint and often has a white/yellow scum on top), residents should contact the Spills Action Centre at 1-800-268-6060 or online: [Spills Action Centre](#)

2023 Risk Management Official Annual Progress Report

Prepared by:



PART IV IMPLEMENTATION – RISK MANAGEMENT SERVICES

INTRODUCTION

Source water is the water that supplies our drinking water treatment plants. Following the Walkerton Inquiry, the *Clean Water Act, 2006* became part of the Ontario government's commitment to protecting municipal drinking water systems from contamination and overuse, now and into the future. The *Clean Water Act* led to the creation of Source Protection Plans (SPPs) across Ontario. The [Essex Region SPP](#) came into effect on October 1, 2015 and the [Thames-Sydenham and Region SPP](#) came into effect on December 31, 2015.

The SPPs contain policies to ensure that [Significant Drinking Water Threat \(SDWT\) activities](#) identified in vulnerable areas near surface water intakes cease to be or never become a risk to source water. Municipalities are required to have a specially trained and certified Risk Management Official and Risk Management Inspector (RMO/I) to implement policies written under Part IV of the *Clean Water Act*. The municipalities in the Essex Region Source Protection Area (ERSPA) and the Municipality of Chatham-Kent in the Thames-Sydenham and Region Source Protection Region (TSRSPR) delegated these obligations to the Essex Region Conservation Authority (ERCA). This agreement began in 2015 and is renewed on a three-year cycle. The terms of the current agreement expire on December 31, 2024.

There are eight municipal surface water intake systems serving the municipalities in the ERSPA and the southernmost portion of the TSRSPR that have vulnerable areas where Part IV policies apply:

- Stoney Point Intake (Lake St. Clair)
- Lakeshore (Belle River) Intake (Lake St. Clair)
- Windsor (A.H) Weeks Intake (Detroit River)
- Amherstburg Intake (Detroit River)
- Harrow - Colchester Intake (Lake Erie)
- Union Intake (Lake Erie)
- Wheatley Intake (Lake Erie)
- Pelee Island (Lake Erie)

This annual progress report details the progress made by the RMO/I toward the implementation of Part IV policies in both the ERSPA and TSRSPR Source Protection Plans, as required annually by the *Clean Water Act* and its Regulations. The report includes actions taken by the RMO/I between October 1, 2015 and December 31, 2023, highlighting actions between January 1, 2023 and December 31, 2023.

SIGNIFICANT DRINKING WATER THREATS

Activities on the land can pose threats to sources of municipal drinking water through spills and runoff. The above grade handling and storage of large volumes of liquid fuel was determined to be a SDWT in both the ERSPA and TSRSPR in an extensive vulnerable area (Event Based Area). There are additional SDWT activities identified in Lakeshore IPZ-1, Windsor IPZ-1, Windsor IPZ-2 and Amherstburg IPZ-1. The land portion of these areas, however, are small and/or predominantly residential or municipal land use where the identified activities are not likely to exist.

PART IV POLICIES, *CLEAN WATER ACT*

Part IV policies can be used to prohibit (Section 57) or manage (Section 58) activities identified as SDWTs. These policies apply to both existing and future (new) SDWTs located within vulnerable areas identified as Intake Protections Zones (IPZs) or Event Based Areas (EBA). Policies written using restricted land uses (Section 59) are intended to act as a screening tool by municipal planning and building staff to identify any potential new SDWTs that would be subject to Section 57 or Section 58 policies. In the Essex Region Source Protection Area, activities are only prohibited if they do not currently occur in identified vulnerable areas and are not likely to occur in the future. Most of the policies written to address identified and future SDWTs in the SPPs use Section 58, which requires the development of a Risk Management Plan (RMP) to minimize the risks to sources of municipal drinking water.

PROHIBITION (SECTION 57, PART IV POLICIES)

The Essex Region SPP contains six policies that prohibit specific SDWT activities using s.57 of the Clean Water Act. These prohibition policies currently only apply to Lakeshore IPZ-1, Windsor IPZ-1 and Amherstburg IPZ-1 where the designated land use precludes many of these activities. Prohibited activities include the following under specific circumstances as indicated in their relevant policies:

- The application and storage of Agricultural Source Material (ASM)
- The application and storage of Non-Agricultural Source Material (NASM)
- The storage of road salt (>5000 tonnes)
- The storage of snow (>1 ha)

There is no agriculturally zoned land in any of the subject vulnerable areas, therefore the application and storage of both ASM and NASM as defined in the policies cannot occur. In 2022, The RMO confirmed through a detailed review of aerial photography in ERCA's Georcortex, street view imagery from Google, and consultation with the City of Windsor that there are no existing storage structures for salt, nor large areas for snow storage in the subject vulnerable areas that meet the criteria to be a SDWT. The RMO is satisfied that there are no existing activities that are prohibited using s.57 polices. Municipalities have received training to screen for potential SDWTs that meet these criteria, and none have been identified since the Plan came into effect in 2015.

RISK MANAGEMENT PLANS (SECTION 58, PART IV POLICIES)

Risk Management Plans (RMPs) are agreements between the RMO and the person engaged in the activity, typically the landowner or business operator, to prescribe how a SDWT activity is managed on a specific property using appropriate risk management measures (RMMs). RMPs outline existing RMMs and identify additional RMMs required to prevent spills and contain one should it occur. RMPs may be straightforward in circumstances where persons are already implementing RMMs. RMPs are meant to be flexible and allow the activity to continue to occur, provided that RMMs agreed upon are followed. The person engaged in the activity is responsible for maintaining RMMs on site. The RMO/I monitors the implementation of RMPs once they are established and conducts compliance inspections. RMPs can be amended at any time following the effective date to accurately reflect any changes on the site or to the SDWT activity.

The RMO/I provides guidance and assistance in the development of RMPs through site visits, emails, phone calls and additional meetings. Resources and templates were developed by Risk Management staff and are provided to the proponent during the negotiation of the RMP. The following risk management measures are typically included in RMPs: documentation of regular fuel tank inspections, an updated spill prevention and containment plan, spill emergency response plan and training for staff, and documentation that fuel storage tanks adhere to applicable fuel regulations and remain safe for refueling and storage.

The total number of RMPs established for existing and new significant drinking water threats, and the number of RMPs issued by Order in each municipality in the ERSPA and TSRSPR are reported in Table 1a and Table 1b. Table 2 provides a detailed annual accounting of the activities the RMO/I is required to report to the MECP in compliance with Section 81 of the *Clean Water Act* for the ERSPA. The RMO/I provides responses to the TSRSPR for inclusion in their report to the MECP.

There are three Part IV policies that remain in progress. These policies address the storage of hazardous waste and pesticide in Lakeshore, Windsor and Amherstburg IPZ-1 and the application of pesticide in Lakeshore, Windsor and Amherstburg IPZ-1 and Windsor IPZ-2. The RMO has conducted a thorough review of available information and did not find any existing SDWTs. The RMO is now working with municipalities to confirm that these activities do not currently exist and that new activities are being identified through s.59 screening. The specific pesticides identified are typically only used for agriculture. Importantly, these policies will be updated to align with the 2021 Director Technical Rules.

EXISTING ENUMERATED SIGNIFICANT DRINKING WATER THREAT ACTIVITIES

There were 384 potential SDWTS identified in the ERSPA Source Protection Plan and 33 potential SDWTS identified in the TSRSPR Source Protection Plan when the Plans were written. Threat verification inspections were completed to determine whether the fuel tanks installed on site met the criteria to be considered a SWDT (e.g. capacity, location in relation to the Event Based Area and contents of the fuel tanks). These threat verification inspections and windshield surveys confirmed that there were 96 existing SDWTS in the ERSPA and 9 existing SDWTS in the TSRSPR that required a RMP. As of October 2022, RMPs have been established for all existing SDWTS in both Source Protection Areas.

Of the existing SDWTS, six RMPs were issued by Order in the ERSPA and six in the TSRSPR. Eight of these properties are owned and operated by a corporation that oversees crude oil and brine operations. There was a breakdown in communication that necessitated the completion of the RMPs by Order. The remaining four RMPs issued by Order were for absentee owners of greenhouse cannabis operations.

RESTRICTED LAND USES AND THE WRITTEN DIRECTION (SECTION 59, PART IV POLICIES)

Section 59 (Restricted Land Use) policies serve as a screening process to identify new potential SDWTS through incoming municipal building and planning applications before they are established. If a project meets the criteria outlined in the Written Direction, proponents are notified that they must complete and submit a [Section 59 Application](#) to the RMO/I for review. Building or planning applications cannot proceed until the applicant has demonstrated that a SDWT activity will not pose a risk to drinking water sources (e.g. RMP established) and a written notice to proceed from the RMO/I has been issued.

Between October 1, 2015 and December 31, 2022, the RMO has received 55 applications in the ERSPA and 4 applications in the TSRSPR through Section 59 screening for new potential fuel threats in the Event Based Area. Of these, there were 21 instances in the ERSPA and 2 instances in the TSRSPR where an application met the criteria to be considered a SDWT, triggering the need for a RMP. In these cases, the process for developing a RMP was expedited and a notice to proceed was issued once the RMP was finalized and agreed to. In 2023, three RMPs in the ERSPA was established through the s.59 screening process. To date, all of the RMPs established for new fuel tanks have been for greenhouse construction and crude oil and brine operations. There have not been any applications reviewed for the other Part IV policies applicable to Lakeshore IPZ-1, Windsor IPZ-1, Windsor IPZ-2 and Amherstburg IPZ-1.

COMPLIANCE MONITORING

The RMO began working with individuals with existing Risk Management Plans to ensure compliance. A compliance checklist was circulated to all individuals who were issued a s.58 notice to proceed (existing threats) with a Risk Management Plan established. The compliance check is a self-assessment that allows the RMO to ensure that all documents are up to date and that properties with significant drinking water threat activities continue to implement appropriate Risk Management Measures.

The checklist includes the following items: Proof of adherence to the applicable fuel regulations (ensuring fuel tanks are certified to obtain fuel and/or installed by a TSSA technician), proof of fuel tank inspections, updates to the spill prevention and containment plan, updates to the spill and emergency response plan, and proof of employee training. Unfortunately, due to staffing shortage, compliance monitoring was put on hold for 2023.

MUNICIPAL INTEGRATION

The Risk Management Official will be providing refresher training to Planning and Building staff for municipalities in 2024 at their request. In addition, [training was recorded](#) that applies to all municipalities and is available on YouTube for new municipal staff or those wishing a refresher.

MOVING FORWARD IN 2024

Continuing actions and next steps for Risk Management Services in 2024 include:

- Continue monitoring established risk management plans to ensure compliance
- Review Section 59 Applications circulated to riskmanagement@erca.org as a result of incoming municipal building and planning applications for new developments
- Deliver municipal training sessions on Section 59 processes and Source Protection Plan policies
- Respond to requests from developers, consultants and municipal staff during pre-planning for sites identified through the Section 59 process
- Continue working with local businesses and landowners on negotiating and establishing Risk Management Plans; continue to assist and provide guidance to those affected by Part IV policies
- Renegotiate agreements with municipalities to continue providing Risk Management Services

March 2024

Table 1a – Total number of Risk Management Plans established for existing and future (new) significant drinking water threats in each municipality in the ERSPA since October 1, 2015 for existing threats (AR+) and new threats (s.59). The table also indicates the number of those RMPs that were issued by Order.

Essex Region Source Protection Area (ERSPA)										
	Amherstburg	Essex	Kingsville	Lakeshore	LaSalle	Leamington	Pelee	Tecumseh	Windsor	Total
Total Identified threats in the AR	16	31	93	29	3	164	3	12	33	384
No RMP required (AR)	16	28	62	26	3	121	1	10	29	296
RMPs Required (AR)	-	3	31	3	-	43	2	2	4	88
Threats identified after the AR through field verification (AR +)	-	-	6	-	-	2	-	-	-	8
RMPs established (AR +)	-	3	37	3	-	45	2	2	4	96
RMPs established (s.59)	-	1	2	-	-	18	-	-	-	18
Number of RMPs Issued by Order under Part IV of the CWA	-	-	3	-	-	3	-	-	-	6
Total RMPs established		3	39	3		63	2	2	4	117

Table 1b – Total number of Risk Management Plans established for existing and future (new) significant drinking water threats in each municipality in the TSRSPR since October 1, 2015 for existing threats (AR+) and new threats (s.59). The table also indicates the number of those RMPs that were issued by Order.

Thames Sydenham and Region Source Protection Region (ERSPR)				
	Lakeshore	Leamington	Chatham Kent	Total
Total Identified threats in the AR	6	9	18	33
No RMP required (AR)	5	6	13	23
RMPs Required (AR)	1	3	5	10
Total threats identified after the AR through field verification (AR +)	-	-	-	-
RMPs established (AR)	1	3	5	9
RMPs established (s.59)	-	2	-	2
Number of Orders Issued Under Part IV of the CWA	-	3	3	6
Total RMPs established	1	9	1	11

Table 2 – Detailed activity report for the ERSPA provided by the RMO/I to the MECP to comply with Section 81 of the *Clean Water Act*. The RMO/I provides responses to TSRSPR for inclusion in their report to the MECP.

Essex Region Source Protection Area (ERSPA)								
Additional Part IV Reportables under Section 81 of the <i>Clean Water Act</i> (ERSPA)	2016	2017	2018	2019	2020	2021	2022	2023
RMPs established for existing threats (s.58)	0	1	14	34	38	7	2	0
RMPs established for new threats (s.59)	4	0	1	1	2	8	1	3
Total RMPs agreed to or established	4	1	15	35	40	15	3	3
s.59 Applications Received	18	2	2	4	7	12	9	4
S. 59 notices issued for activities to which neither S. 57 nor S.58 policies applied	14	2	1	3	5	4	6	2
S. 59 notices issued for activities to which a S.58 policy applied	4	0	1	1	2	8	1	2
Total S. 59 notices issued	18	2	2	4	7	12	7	4
Inspections* carried out for activities that are prohibited under S. 57	0	0	0	0	0	0	0	0
Inspections* carried out for activities that require a RMP under S. 58	14	32	47	63	32	0	2	0
Inspections* carried out for activities that were determined not to require a RMP under S.58	55	160	82	7	3	0	1	0
Total number of inspections	69	192	129	70	35	0	3	0
Notices issued where there were cases of contraventions and/or non-compliance with S.57	0	0	0	0	0	0	0	0
Notices issued where there were cases of contraventions and/or non-compliance S.58	0	0	0	0	0	0	0	0
Orders issued for contraventions and/or non-compliance found with S. 57	0	0	0	0	0	0	0	0
Orders issued for contraventions and/or non-compliance found with S.58	0	0	0	0	0	4	8	0
Total number of notices and/or orders issued under Part IV of the CWA	0	0	0	0	0	4	8	0

*Inspections imply that the RMO/I had a physical presence on the site, including follow-up site visits, e.g., threats verification visit, including drive-bys, if applicable. Phone calls and emails are not considered to be an inspection.

County of Essex Transportation Master Plan Notice of Study Commencement

The Study: The County of Essex has initiated a Transportation Master Plan (TMP) study to identify a long-term transportation vision and strategy to achieve the County's objectives for safe, efficient movement of people and goods, and to address current needs and anticipated growth in the County to 2053.

The Process: The Transportation Master Plan will be carried out in accordance with Phases 1 and 2 of the Municipal Class Environmental Assessment (MCEA) process (Municipal Engineers Association, March 2023), which is an approved process under the *Ontario Environmental Assessment Act*.

The study will evaluate and recommend solutions in consultation with the public, Indigenous communities, stakeholders, and agencies. At the conclusion of the Study, the process will be documented in a study report, prepared for public review.



Your Input is Important! The public is invited to provide comments to help identify transportation related opportunities, issues, and improvements. Public Information Centres are planned for future stages of the study to inform the public about the steps involved in the work and to gather feedback on the alternative solutions being considered. Information about future Public Information Centres will be published in the local newspaper and posted on the County's Facebook page at: <https://www.facebook.com/EssexCountyOntario/> and Twitter channels: @EssexCountyON and on the project webpage. Information about the project can be found at <https://www.countyofessex.ca/TransportationMasterPlan/> or by scanning the QR Code.

To submit a comment or question, or if you would like to be added to the Project Contact List to receive future project notices, please contact:

Jerry Behl, P.Eng., PMP, PTOE, RSP1
Manager, Transportation Planning
& Development
County of Essex
360 Fairview Avenue West
Essex ON N8M 1Y6
Tel: 519-776-6441 ext. 1316
E-mail: jbehl@countyofessex.ca

Alvaro L. Almuina, P.Eng. M.Eng. PMP, DCE
Consultant Project Manager
R.J. Burnside & Associates Limited
128 Wellington Street W. Unit 301
Barrie ON L4N 8J6
Tel: 1-800-265-9662 ext. 4383
E-mail: alvaro.almuina@rjburnside.com



<https://www.countyofessex.ca/TransportationMasterPlan/>

Notice of Collection: Personal information is collected under the authority of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), The Environmental Assessment Act and all other relevant legislation, will be used to assist in making a decision on this matter. All personal information (as defined by MFIPPA), including (but not limited to) names, addresses, opinions, and comments collected will be made available for public disclosure to members of the public, at the meeting, through requests, and through the County of Essex website. Questions regarding the collection, use, and disclosure of this personal information may be directed to the Director, Legislative and Community Services / Clerk by email clerks@countyofessex.ca or by phone, by calling 519-776-6441 ext. 1335.

This Notice first issued April 17, 2024.

Essex County Transportation Master Plan

Essex County is developing an updated Transportation Master Plan that will evaluate current traffic conditions and forecast the region's transportation requirements until 2053. It will replace a regional transportation master plan created in partnership with the City of Windsor in 2005.

The Essex County Transportation Master Plan will be a visionary road map designed to ensure safe and efficient movement of people and goods across the region. It will serve as a guide for responsible management and enhancement of the county's transportation infrastructure over the next three decades.

Key Objectives of the Plan

1. **Efficient traffic flow:** The Transportation Master Plan will prioritize the seamless movement of people and goods among communities and significant destinations within the County, ensuring safety and efficiency.
2. **Long-term infrastructure planning:** It will facilitate strategic planning for transportation infrastructure improvements and enhancements, considering future growth and evolving needs.
3. **Accommodating growth:** It will identify interventions required to accommodate expected growth while managing the road network effectively.



Sustainability and Environmental Considerations

The preferred network strategy recommended by the Transportation Master Plan will be designed to be operationally, financially and environmentally sustainable. Solutions proposed within the plan are intended to be implemented without imposing significant environmental impacts or prohibitive costs. Acknowledging the environmental challenges posed by Essex County's natural heritage features, the plan anticipates and will seek to mitigate these challenges while assessing alternative solutions.

Open Public Process and Master Plan Study

This study will be conducted transparently through an open public process, operating under the Environmental Assessment Act. It will serve as direct input to potential subsequent environmental assessment studies, ensuring a comprehensive and inclusive approach to developing an implementable master plan for the region's transportation needs.



Creating the Essex County Transportation Master Plan requires taking the following steps:

1. **Review and Consult:** All necessary background documents and data will be reviewed. County and other stakeholders will be consulted.
2. **Develop the Plan:** The draft vision, objectives and policies will be developed to provide clear directions about the needs, opportunities and best practices.

3. **Evaluate the Options:** A range of options will be identified for potential infrastructure projects, policies and services to meet forecasted transportation needs. Concerns from residents, stakeholders and Essex County staff will be addressed prior to developing these options.
4. **Draft the Plan:** Recommended policies, programs, infrastructure improvements, implementation strategies and other recommendations will be outlined in the draft plan.
5. **Finalize the Plan:** After being thoroughly reviewed by stakeholders, residents and county staff, the plan will be finalized. Then it will be implemented.

Throughout the process there will be opportunities for public review and input. New information and updates will be shared on this page.

Frequently Asked Questions

Why does the County of Essex need a Transportation Master Plan?

The plan will provide guidance for future investments in transportation to foster community growth for years to come. It will advocate for a comprehensive, multi-modal approach to the planning, design and execution of transportation infrastructure to support and realize the county's strategic directions and policies. The plan will set out a framework and strategy for effectively managing the growing traffic volume anticipated in the coming years.

What will the Transportation Master Plan include?

- Resources for infrastructure and services, with a focus on predicted future traffic needs, ensuring alignment with both the regional and provincial long-term objectives.
- Collaboration with neighbouring jurisdictions that offer interconnected transportation services to Essex County.
- The criteria to meet the conditions of the Municipal Class Environmental Assessment process for prospective transportation projects, facilities and services within Essex County.

Will the Transportation Master Plan include areas outside of the County of Essex?

The primary emphasis of the plan will be on enhancing Essex County's transportation system. However, there will be evaluations to improve transportation options regionally, including traffic to and from the City of Windsor and the Municipality of Chatham-Kent.

Will the Transportation Master Plan focus on automobiles?

No. The plan will comprehensively address the ways people and goods move within Essex County, such as walking, cycling, riding public transit and driving.

How will my input be used?

Your feedback will help us identify challenges and opportunities that need to be considered in the Essex County Transportation Master Plan. It also help us refine the recommendations in the plan.

Watch Here for Updates

- [Notice of Study Commencement \(April 17, 2024\)](#)

Contact Us

For more information please contact:

Jerry Behl, P. Eng., PMP, PTOE, RSP1
 Manager, Transportation Planning and Development
 County of Essex
 360 Fairview Avenue West, Suite 315
 Essex, ON

N8M 1Y6
519-776-6441 ext. 1316
JBehl@countyofessex.ca

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How To Find Us

County of Essex

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Fax: [519-776-4455](tel:519-776-4455)
Email

Connect with County of Essex

[Warden and County Council](#) [By Department](#)



THE CORPORATION OF THE CITY OF WINDSOR
PLANNING AND BUILDING DEPARTMENT
PLANNING DIVISION

Item No 7.1.7

Thom Hunt, MCIP,
RPP
City
Planner/Executive
Director

MEMORANDUM

DATE: April 22, 2024
TO: City Clerk
FROM: Manager of Urban Design
RE: Recent Site Plan Control Applications

The following is a list of recent Site Plan Control (SPC) applications that have been received by the Planning Division. Administration will review and approve the site plan application once the development meets the applicable municipal policies, standards and regulations.

Applicant: City of Windsor
Location: 1551 Wyandotte St. W
Ward: Ward 2
File No: AMT-2024-1
Contact: Jason Campigotto
Deemed Complete: January 24, 2024
Project Description: Adie Knox Community Centre Redevelopment

Applicant: Mohammad Hanash
Location: 1341 Wyandotte St. E
Ward: Ward 4
File No: SPC-2023-19
Contact: Brian Velocci
Deemed Complete: February 22, 2024
Project Description: Additional Commercial To Existing Commercial First Floor

Applicant: Denis Gauthier
Location: 2385 Central Avenue
Ward: Ward 5
File No: SPC-2024-1
Contact: Kareem Kurdi
Deemed Complete: March 24, 2024
Project Description: Commercial Plaza

(X) 1 copy of Map



(A)

Neil Robertson, MCIP, RPP
Manager of Urban Design

NR/jc
Enclosures

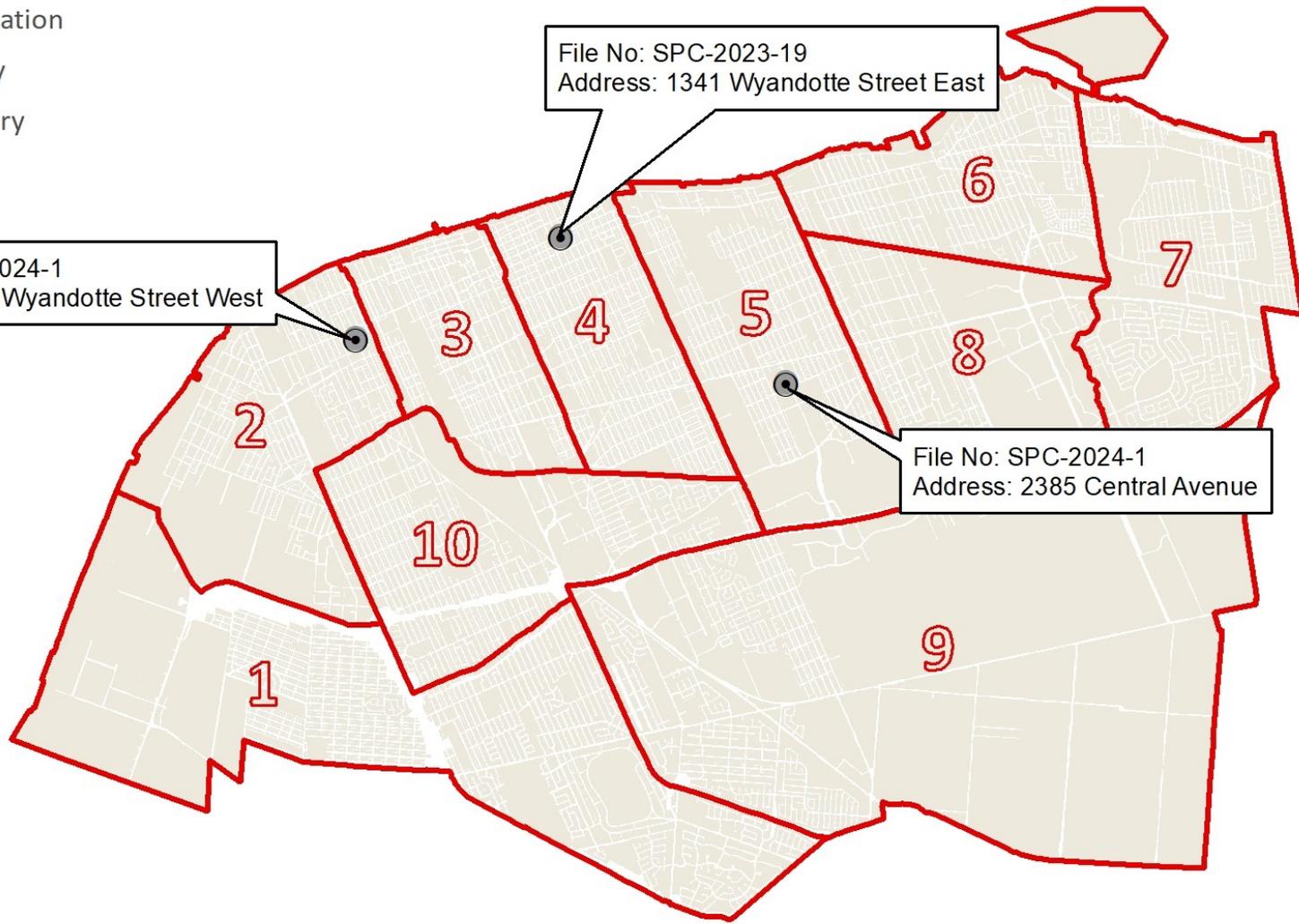
Recent Site Plan Control Applications

- Recent Application
- ▬ City Boundary
- Ward Boundary
- Major Road

File No: AMT-2024-1
Address: 1551 Wyandotte Street West

File No: SPC-2023-19
Address: 1341 Wyandotte Street East

File No: SPC-2024-1
Address: 2385 Central Avenue



Subject: FW: Letter of Notice of Non-Potable Standards - 1567 Ouellette Ave
Attachments: Letter - Notice of Non-Potable Standards Letter - 1567 Ouellette Ave, Windsor.pdf

From: Webb, Kevin <KWebb@citywindsor.ca>
Sent: Wednesday, April 17, 2024 3:49 PM
To: 'Azzopardi, Taryn' <tazzopardi@dillon.ca>
Cc: clerks <clerks@citywindsor.ca>; '236010@dillon.ca' <236010@dillon.ca>
Subject: FW: Letter of Notice of Non-Potable Standards - 1567 Ouellette Ave

Good afternoon Taryn,

In response to your attached correspondence, The City of Windsor has no objection to the use of the non-potable standards by applying non-potable groundwater condition standards to the property under O.Reg. 153/04 – Record of Site Condition – Part XV.1 of the Environmental Protection Act for the subject property 1567 Ouellette Ave., Windsor Ontario. (Roll# 040-550-00500-0000)., for a Record of Site Condition.

There is no objection with the application of these standards for this property.

Thanks and if you have any questions please let me know

Kevin Webb | Manager Environmental Quality



Office of the Commissioner of Infrastructure Services | Pollution Control
4155 Ojibway Parkway | Windsor ON | N9C 4A5
Office: 519 253 7217 ext 3330
Cell: 519 791 7844
kwebb@citywindsor.ca
www.citywindsor.ca



April 17, 2024

The Corporation of the City of Windsor
4155 Ojibway Parkway
Windsor, Ontario
N9C 4C3

Attention: Mr. Kevin Webb
Manager Environmental Quality

Notice of Intention to Apply Non-Potable Groundwater Site Condition Standards
Record of Site Condition – 1567 Ouellette Ave, Windsor, Ontario

Dillon Consulting Limited has been retained to obtain a Record of Site Condition for the property located at 1567 Ouellette Ave in Windsor, Ontario (see attached figure).

We intend to apply non-potable groundwater condition standards to the property under O.Reg. 153/04 – Record of Site Condition – Part XV.1 of the Environmental Protection Act. Please confirm there is no objection with the application of these standards for this property.

Yours sincerely,

DILLON CONSULTING LIMITED

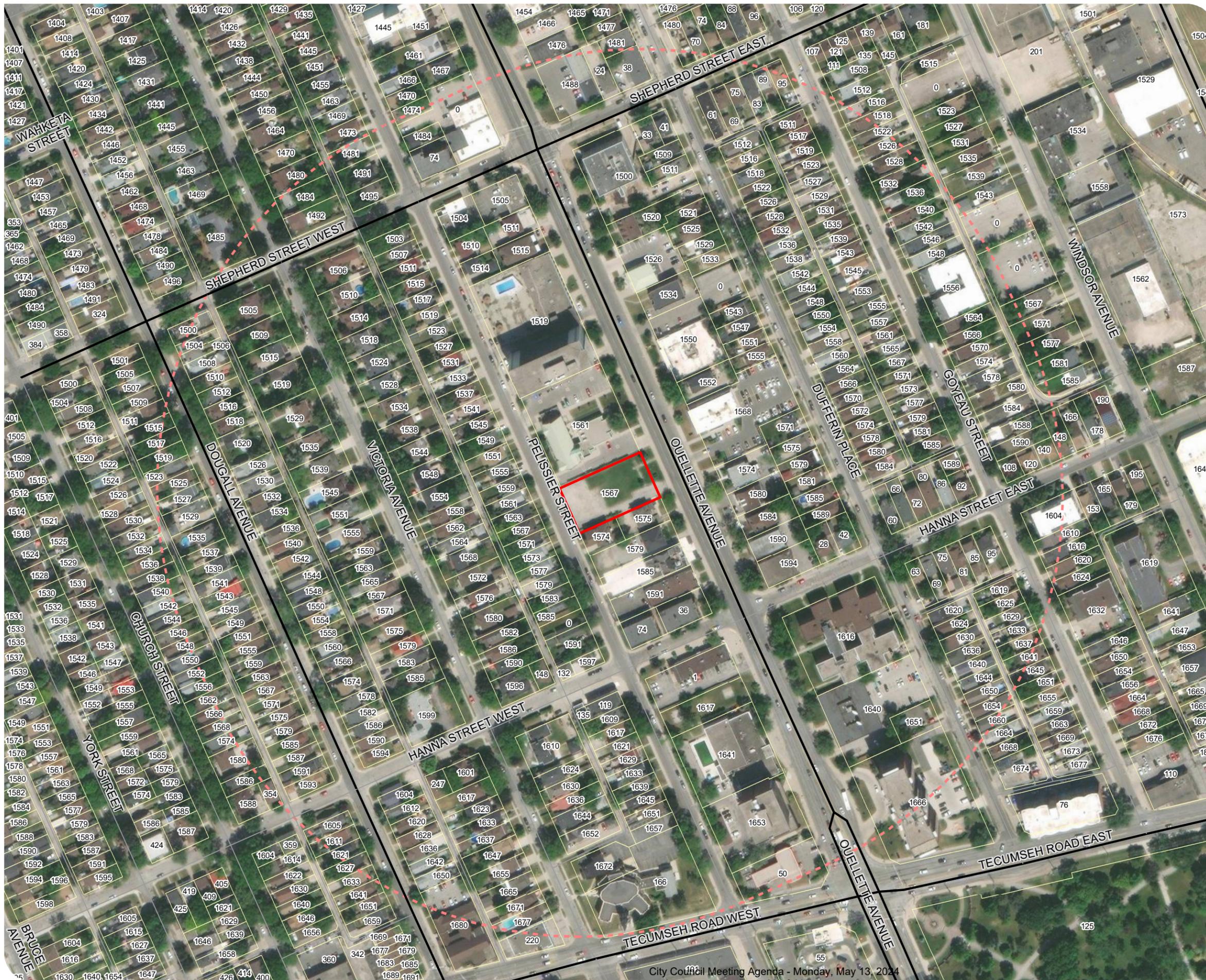
A handwritten signature in black ink that reads "Taryn Azzopardi".

Taryn Azzopardi, P.Geol.
Project Coordinator

Our file: 23-6188

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone:
519.948.5000
Fax:
519.948.5054

Dillon Consulting
Limited

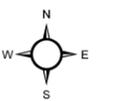


1567 OUELLETTE AVE, WINDSOR, ON

**AERIAL OVERLAYS AND
PARCEL FABRIC**
FIGURE 1

- RSC Property
- Phase One Study Area (250 m buffer)
- City of Windsor Parcel Fabric
- Major Road
- Minor Road

SCALE 1:2,300



MAP DRAWING INFORMATION:
DATA PROVIDED BY MNR

MAP CREATED BY: -ZJB
MAP CHECKED BY: -TA
MAP PROJECTION: NAD 1983 CSRS UTM Zone 17N



PROJECT: 23-6188
STATUS: DRAFT
DATE: 2023-08-25



Subject: Response to CQ 6-2024 re: Heads and Beds Levy

Reference:

Date to Council: 5/13/2024

Author: Lorie Gregg

Deputy Treasurer, Taxation, Treasury and Financial Projects

519-255-6100 Ext. 6522

lgregg@citywindsor.ca

Taxation & Financial Projects

Report Date: 4/26/2024

Clerk's File #: ACOQ2024 & AF2024

To: Mayor and Members of City Council

Recommendation:

To Council **FOR INFORMATION** in response to CQ6-2024.

Executive Summary:

N/A

Background:

On January 15, 2024, Councillor Kieran McKenzie asked the following:

Administration report back to Council on the Heads and Beds Levy assessing its efficacy mitigating pressure on municipal services from property tax exempt institutions such as colleges, universities, public hospitals, and corrections intuitions.

This report is provided to Council in response to CQ6-2024.

Discussion:

Section 323 of the Municipal Act, 2001, indicates that local municipalities with designated universities, colleges, correctional institutions, and public hospitals, may by by-law levy an annual tax payable on or after July 1 upon those institutions, not exceeding the prescribed amount for each institution. For universities and colleges, the prescribed amount is based on the capacity for full-time students. For correctional institutions, the prescribed amount is based on the capacity for residents. For hospitals, the prescribed amount is based on provincially rated beds. The rate per unit of capacity is \$75 and is consistent across all noted institutions. The \$75 rate has remained consistent since 1987.

Annually, the Ministry of Municipal Affairs and Housing, provides updated prescribed amounts by institution based upon prior year's available information. For 2023, the Beds and Heads Levy is calculated using 2022 capacities (as defined above) for all institutions except hospitals. Due to the COVID-19 Pandemic, the capacity for hospitals reflect 2021 figures as 2022 figures are not yet available from the Ministry of Health.

Risk Analysis:

The rate per unit of capacity of \$75 has not increased to reflect the fluctuation in the Consumer Price Index (CPI) from 1987 to 2023, and as a result, is not keeping pace with the on-going and increased demand for City services and the impact on City infrastructure.

Financial Matters:

The 2023 Heads and Beds Levy is detailed below:

Institution	Capacity	2023 Levy
Universities and Colleges	23,981	1,798,575
Hospitals	1,273	95,475
Correction facilities	262	19,650
Total	25,516	1,913,700

On average, the CPI has increased 2.4% annually since 1987. Had the rate increased with the CPI from 1987 to 2023, it would have risen to \$172.14 per unit of capacity. In 2023, this would have resulted in an increase of \$2,478,624 in the Heads and Beds Levy to \$4,392,324. This increase represents an approximate increase in revenue of 0.5% towards the municipal tax levy that funds annual operating expenditures. To further illustrate this point, cumulatively, for a 10-year period, had the Heads and Beds Levy increased by CPI, the levy would have increased \$19,344,254 from \$19,626,563 (at \$75 per unit of capacity) to \$38,970,816 (at \$172.14 per unit of capacity).

Administration understands that the Standing Committee on Finance and Economic Affairs, Pre-Budget Consultation, 2018, included an acknowledgment from stakeholders, that the Heads and Beds Levy had remained unchanged since 1987, and recommended that the levy be increased to \$100 and adjusted annually by inflation. No actions arose from those recommendations. Administration will continue to monitor and support any efforts to address this issue.

Consultations:

N/A

Conclusion:

The current \$75 per unit of capacity for the Heads and Beds levy and has remained unchanged since 1987.

Planning Act Matters:

N/A

Approvals:

Name	Title
Janice Guthrie	Commissioner, Finance and City Treasurer
Joe Mancina	Chief Administrative Officer

Appendices:

N/A



Subject: Update National Housing Strategy Funding – City Wide

Reference:

Date to Council: May 13, 2024
Author: Diane Wilson
Manager of Social and Affordable Housing
diwilson@citywindsor.ca
(519) 255-5200 ext 5192
Housing and Children's Services
Report Date: 4/26/2024
Clerk's File #: GH/14271

To: Mayor and Members of City Council

Recommendation:

THAT this report **BE RECEIVED** for information purpose; and further,

THAT Council **DIRECT** Administration to send a letter advocating for National Housing Strategy Funding on behalf of the City of Windsor to the Federal and Provincial governments; and,

THAT Council **DIRECT** Administration to include the content and recommendations from the Housing Strategic Steering Committee (HSSC), as outlined in Appendix A, in its letter to the Federal and Provincial governments.

Executive Summary:

N/A

Background:

In 2017, the federal government announced Canada's 10-year National Housing Strategy (NHS) to improve housing affordability outcomes for Canadians through the progressive realization of the right to housing.

In 2018, the federal and Ontario government signed a bilateral agreement under the NHS that set out three cost-matched initiatives delivered by the Government of Ontario:

- **Canada-Ontario Community Housing Initiative (COCHI)** to support the repair and renewal of existing social housing.
- **Ontario Priorities Housing Initiative (OPHI)** prioritizing the development of new affordable rental.
- **Canada-Ontario Housing Benefit (COHB)** to provides households with a portable housing benefit for the private housing market.

COCHI, OPHI, and COHB are delivered within Ontario's broader system planning framework under the Community Housing Renewal Strategy (CHRS). Under this agreement, the Ministry of Municipal Affairs and Housing (MMAH) provides the City of Windsor, along with the other 46 Consolidated Municipal Service Manager's (CMSM) an annual allocation from these programs.

Since 2019, Windsor as Service Manager, has been receiving funding under the National Housing Strategy, specifically COCHI and OPHI initiatives. This funding envelope was committed until 2028. Windsor receives confirmation letters for the funding at each program renewal of funding. Windsor commits to accepting this funding by completing an investment plan that is submitted to the province, as well as by entering into a transfer payment agreement.

Discussion:

Administration recently received correspondence that the federal government has halted approximately \$357 million in funding for social housing supports in Ontario, starting from April 1, 2024. This affects Municipal Service Managers and District Social Services Administration Boards, as part of the National Housing Strategy (NHS).

The reason behind this decision is the perceived lack of progress by province in meeting the targets for building new affordable housing supply, as outlined in the CMHC-Ontario bilateral funding agreement. According to the federal government, Ontario has only achieved about 6% of the agreed-upon supply expansion by the end of the 2024-25 fiscal year. This means that over 18,000 new units of affordable housing supply need to be created within the next two years, which the federal government doubts is feasible.

However, the province disputes this assertion. The province argues that the federal government does not acknowledge their method of calculating how Ontario is meeting the target for new affordable housing supply under the bilateral agreement, which they include long-term care beds, retirement homes, student housing, and other institutional living arrangements into their goal of constructing 1.5 million new homes over the next decade in Ontario. It's worth noting that using alternative calculations to meet targets is not an uncommon practice.

Moreover, Ontario asserts that repairing existing affordable housing units is just as, if not more, crucial than creating new ones. The province argues that these repairs should contribute towards the federal government's target for new affordable housing supply.

The pause in funding under the bilateral agreement could lead to disruptions in households and programs supported by initiatives like COCHI, OPHI, and COHB if a path forward is not identified in the immediate future by upper levels of government.

For the 2024/2025 fiscal year, the City of Windsor was to be allocated approximately \$6.9 million dollars for OPHI and COCHI. These dollars can be allocated and used in a variety of ways, based on program rules. Typically, the City of Windsor has used these funds to contribute to new builds, allocate funding to our 32 non-profit providers for

much needed capital repairs, rent supplement programs, housing support staffing and limited consulting/reviews for the non-profit housing sector.

OPHI and COCHI

For 2024-2025, OPHI and COCHI funding was approved to be utilized for the following:

1. **Affordable Housing Development:** OPHI and COCHI funds are dedicated to creating/acquiring new affordable housing units. In 2023, 11 units were approved for construction, with more projects underway. Without this funding in 2024-2025, Windsor will be unable to proceed with building new units across Windsor Essex.
2. **Repairs:** OPHI and COCHI funding are crucial for necessary repairs to the aging housing stock in Windsor Essex. Building Condition Assessments in 2021 highlighted significant repair needs for 31 of 32 social housing providers. Without this funding, approval for much-needed repairs to units, anticipated to be 700 in 2024-2025, is on hold and at risk of not moving forward.
3. **Rent Supplements:** OPHI and COCHI provide rent supplements to individuals in need, making rents more affordable and reducing the risk of homelessness. Loss of funding would impact rent supplements for Indigenous housing and the general community. Additionally, funds allocated for the recent *S 31/2024 Rent Supplement Program Expiries and Mitigation Update - City Wide*, would be affected, potentially requiring alternative funding sources such as municipal dollars. Additionally, supporting Indigenous Housing is a key component of COCHI, with local impacts seen in 10 homes within the Urban Native Housing Portfolio receiving COCHI funding for rent supplements.

The following outlines initiatives in Windsor funded by OPHI and COCHI for 2024-2025. Alternative funding, possibly from the municipality, may be needed to sustain them:

1. **Central Housing Registry (CHR) Business Process Review and Training:** OPHI and COCHI funding support a review of CHR processes to streamline operations. This includes identifying best practices and potential changes. Without funding, this review and planned training, including governance and fire code training for providers, would be postponed, necessitating alternative funding sources.
2. **Staffing and Supports:** COCHI and OPHI funds support essential staff like Social Workers and Community Workers, crucial for addressing tenant needs, including high acuity cases. Losing this support would negatively impact tenants, community, and housing providers.
3. **Administration:** A 5% admin allocation from COCHI and OPHI funds supports ongoing compliance reporting, required annually until 2044 for programs implemented. Without this funding, municipal sources would need to cover staffing costs for compliance reporting.

COHB

In Windsor, COHB provides portable benefits to vulnerable households, prioritizing

survivors of domestic violence, individuals at risk of homelessness, Indigenous persons, seniors, and those with disabilities. COHB fosters vibrant, mixed-income communities by allowing the benefit to follow the recipient, as opposed to being tied to the unit. However, with funding paused, approximately 685 households in Windsor-Essex receiving COHB assistance are at risk of losing critical housing subsidies, potentially leading to homelessness. Municipalities inclusive of Windsor may need to intervene to support these individuals.

On April 18, 2024, the Housing Services Strategic Committee communicated the funding pause announcement and requested Mayors/Councils to advocate jointly to the province and federal government. They also proposed a motion regarding the National Housing Strategy funding for the 2024/2025 year (see appendix A).

It's important to clarify that the Homelessness Prevention Program (HPP) and Indigenous Supportive Housing Program (ISHP) are not part of the CMHC-Ontario bilateral agreement. Therefore, the province will continue to fund these programs without any interruptions.

Risk Analysis:

The suspension or withdrawal of this funding poses a critical risk to essential affordable housing programs administered by the Social and Affordable Housing Team. Without this funding in Windsor Essex, various initiatives outlined earlier would be stalled.

Failure to secure these funds would halt necessary repairs, new construction projects, rent supplements, and other vital initiatives. The burden of addressing these needs may fall on the municipality.

In the face of a housing and homelessness crisis, the inability to provide rent supplements and potentially losing COHB would require immediate and significant action to mitigate the negative impacts on housing affordability. This could lead to evictions and homelessness for affected households.

While there is hope for a resolution between the federal and provincial governments regarding the bilateral agreement, the current lack of a clear path forward necessitates preparedness for all possibilities, given the widespread risks and threats across the province. To help further mitigate this risk, AMO and OMSSA have been engaged and are working collaboratively on advocacy to both the federal and provincial governments regarding this potential funding loss and its significant impact to municipalities.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

In February 2023, Windsor received a letter from the Ministry of Municipal Affairs and Housing (MMAH) with the approved allocation amounts for COCHI and OPHI programs, for both the 2023-2024 and 2024-2025. The letter also identified a COHB allocation for a one-year time frame. Further and future COHB allocations are determined in one-year intervals based on available funding. The chart below is an excerpt from the MMAH letter, which provides the City of Windsor's approved bilateral allocations:

Planning Funding Allocations – City of Windsor

Program	Planning Allocation Amounts	
	2023-24 Fiscal Year	2024-25 Fiscal Year
Canada-Ontario Community Housing Initiative (COCHI)	\$3,600,200	\$4,897,500
Ontario Priorities Housing Initiative (OPHI)	\$2,082,500	\$2,009,400
Canada-Ontario Housing Benefit (COHB) ¹	\$874,100	N/A
Homelessness Prevention Program (HPP) ²	\$16,698,400	N/A

Notes:

1 The allocation amount for COHB is funding available to enroll new participants in the program for the fiscal year, including SM administration payments. Allocations exclude the funding required to support existing participants. As the cost required to support existing participants in 2024-25 depends on the 2023-24 participant take-up, the 2024-25 allocations will not be available until early 2024. Housing Program staff will be in touch with you to discuss estimates for the number of applications you should plan to enroll with the 2023-24 funding amount.

2 The funding allocation amount announced March 23, 2023 for 2023-24 replaces the previous HPP allocation communicated through the Minister's letter dated February 3, 2023.

If Windsor does not receive the \$6.9M allocation for COCHI and OPHI in 2024-2025, the Service Manager will be required to seek out other sources of funding to address planned and committed initiatives. Of the total funding allocation, the following expenditures are required regardless of whether the funding is received from the Ministry:

COCHI: CHR Business Process Review	\$ 65,000
Rent Supplement and Mitigation	\$210,000
OPHI: Rent supplement/Housing Allowance	\$240,000
Housing Support Services Staffing	<u>\$200,940</u>
Total committed:	\$715,940

In addition to the potential financial impacts noted above, households who are actively receiving COHB assistance are at risk of losing access to critical housing subsidy during this dispute and are at risk of homelessness.

Consultations:

Michael Davis – Financial Planning Admin.
 Mike Deimling – Social Housing Analyst
 Kirk Whittal – Executive Director of Housing and Children’s Services
 Linda Higgins – Manager, Intergovernmental Funding and Human Services Integration
 Doran Anzolin – Executive Initiatives Coordinator
 Benjamin Nielsen – Senior Legal Counsel

Conclusion:

Without a clear path forward between the federal and provincial government on the bilateral agreement, essential initiatives such as repairs, new construction projects, and rent supplements face jeopardy, impacting vulnerable households and putting further pressure on our homelessness population. Administration continues to monitor this situation and will report back to Council with an update as soon as the NHS program details are confirmed.

Planning Act Matters:

N/A

Approvals:

Name	Title
Kirk Whittal	Executive Director of Housing and Children’s Services
Janice Guthrie	Commissioner, Finance & City Treasurer
Andrew Daher	Commissioner, Human & Health Services
Joe Mancina	City Administrative Officer

Notifications:

Name	Address	Email

Appendices:

- 1 Appendix A - Housing Strategic Steering Committee Motion

WHEREAS there is an unprecedented national housing affordability crisis nationally;

WHEREAS there is no for-profit supply-only trickle-down solution to ending the national housing affordability crisis;

WHEREAS substantial investments in ensuring the use of housing for homes are required to help end the national housing affordability crisis;

WHEREAS substantial investments in new affordable social housing are required to help end the national housing affordability crisis;

WHEREAS substantial investments in revitalizing existing affordable social housing are required to help end the national housing affordability crisis;

WHEREAS substantial investments in social support expansions are required to prevent families choosing between housing and other basic necessities of life to help end the national housing affordability crisis;

WHEREAS the national housing affordability crisis is most acute in Ontario;

WHEREAS unlike most Provinces and Territories in Canada, 47 Service Managers and District Social Service Administration Boards (SM/DSSAB) are responsible for delivering social supports, including housing affordability supports in Ontario;

WHEREAS many of these 47 SM/DSSABs in Ontario are larger than many provinces and territories in the country;

WHEREAS these 47 SM/DSSABs in Ontario lack the revenue and policy tools and powers of the Provincial and Federal governments to end the housing affordability crisis;

WHEREAS any reductions in funding from the Federal and Provincial governments risks the termination of critically needed housing and social supports for some of the most vulnerable across Ontario;

BE IT RESOLVED that the **Chair/Mayor/Warden** advocate to the Federal and Provincial governments that the funding dispute must be resolved to limit mounting harms to some of Ontario's most vulnerable families;

BE IT RESOLVED that the **Chair/Mayor/Warden** send urgent correspondence to the provincial and federal Ministers of Housing to confirm that financial support will continue for vulnerable households across Ontario currently in receipt of the Canada-Ontario Housing Benefit prior to May 31, 2024;

BE IT RESOLVED that the **Chair/Mayor/Warden** advocate to the Federal and Provincial governments to continue to fund SMs/DSSABs an amount equivalent to the monies under the CMHC-Ontario Bilateral agreement in the National Housing Strategy until a new funding agreement can be reached.

BE IT RESOLVED that the **Chair/Mayor/Warden** advocate to the Federal and Provincial governments to establish a trilateral table including the SMs/DSSABs, to negotiate the final 3 year tranche of funding under the National Housing Strategy.



Council Report: S 119/2023

Subject: Response to CR 198/2023 Windsor Police Services Human Services Issues – City Wide

Reference:

Date to Council: May 13, 2024
Author: Doran Anzolin
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Whitney Kitchen
Coordinator, Housing Administration and Development
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Report Date: 9/12/2023
Clerk's File #: SP2023

To: Mayor and Members of City Council

Recommendation:

THAT City Council **ADVOCATE** to the Ministry of Health for the following:

- Increased investments in mental health and addiction funding to the City of Windsor and its community partners that will help support the proposed solutions; and,
- Increased investments in supportive housing with health-focused interventions to sustain the tenancy of high-needs residents; and,
- Revisions to the Mental Health Act that are more reflective and responsive to the needs that municipalities, police services, and health care providers are currently faced with.

Executive Summary:

N/A

Background:

At the May 29, 2023 Council meeting relating to Communications item **7.1.4 Windsor Police Service Annual Report**, Councillor Fred Francis moved:

*That the report "Windsor Police Service Annual Report 2022" **BE RECEIVED;** and,*

*That Administration **BE REQUESTED** to report back to Council with a status report, related to Human Services issues that the Windsor Police Services are currently experiencing, to identify gaps and to provide the Windsor Police Service with assistance that they may require from Community Partners, Ministry of Health or others, for Councils consideration.*

Discussion:

Windsor's Human & Health Services Department collaborated with Windsor Police Services (WPS) in response to City Council's directive, aiming to understand community human services challenges and identify gaps. WPS allocated over 3,600 hours to the Glengarry area and 1,400 hours to the Downtown Mission catchment area in 2023, serving as the primary contact due to their 24/7 availability and authority under the Mental Health Act. The collaboration sought to identify assistance needs from community partners and the Ministry of Health.

WPS acknowledges that the skillset of mental health professionals and social workers are often better equipped to address the complex and multi-layered needs of individuals experiencing poverty or mental health crisis. Despite allied health professionals being better suited to assist individuals experiencing mental health, addiction, and homelessness; WPS is often called to respond to non-criminal offences that are the consequences of an overburdened mental health and addictions system and expanding poverty. WPS correctly highlights that homelessness is not a crime and an officer's ability to provide any actionable outcome for people experiencing homelessness not committing an offence is limited.

WPS has identified two areas of need they struggle to find a solution for:

1. A health-centred response to assist individuals experiencing mental health and addiction needs who are not involved in criminal activity; and
2. A location, other than Windsor Regional Hospital's Emergency Department, to refer people experiencing mental health and addiction needs outside of regular business hours

WPS seeks collaboration with social services and health partners to connect individuals facing mental health, addiction, poverty, and homelessness with support services. Proactive collaboration, additional resources from all levels of government, and robust community partnerships can reduce strain on emergency services. Efforts should focus on upstream support to prevent crises for those in need.

Mental Health Act

In Ontario, the Mental Health Act grants police officer's authority to apprehend individuals showing signs of disorderly behavior and posing a risk of harm to themselves or others. Additionally, members of the public can request apprehensions through Form 2 applications processed by a Justice of the Peace. This places police as crucial responders for involuntary intervention and hospitalization in mental health crises. To enhance response, police services partner social workers with officers and deploy specialized teams like COAST, MCRRT, and NPT. Despite their efforts, the

demand for these services surpasses current capacity, with 733 individuals taken to the emergency department and 596 to the hospital for mental health examination in 2023.

Changing Community Needs

As community needs evolve locally, provincially, and nationally, there's a significant increase in people seeking mental health support and strain on emergency services due to rising opioid overdoses. Stagnant social assistance rates and rising housing costs heighten financial hardships, while homelessness numbers in Windsor have increased. These trends demand urgent attention and collaborative action to address the growing disparity and ensure community well-being, as evidenced by recent data depicting the changing community needs:

- Increase in Mental Health Supports, 2022 CMHA Ontario survey:¹
 - 24% sought help for mental health challenges (up from 9% in 2020)
 - 43% finding it difficult to access mental health supports (up from 37% since the pandemic)
- Rise in Opioid-Related Emergencies:
 - In Canada, 33,015 EMS responses to suspected opioid overdoses (18% higher than the same period in 2022)²
- Greater Financial Constraints:
 - Ontario Works (OW) single adult: \$733 monthly (\$343 for basic needs, \$390 shelter allowance) with no OW rate increases since October 2018
 - Approximately 5,469 single adults on OW in Windsor-Essex County as of March 31, 2024
 - Ontario Disability Support Program (ODSP) single recipient: \$1,308 monthly
 - Average one-bedroom unit cost in Windsor: \$1,546³
- Increase in Homelessness:
 - March 2023: 79% rise in chronic homelessness in 14 surveyed communities since 2020⁴
 - Windsor-Essex: 25% increase in homelessness (688 households) from December 2022 to December 2023
 - 168 individuals in Windsor-Essex reported frequent outdoor or unfit habitation sleeping, a 41% jump from December 2022 to December 2023

Gaps and Challenges

¹ [CMHA Ontario](#)

² [Health Canada: Opioid- and Stimulant-related Harms in Canada](#)

³ [Rentals.ca National Rental Report](#)

⁴ [CAEH Canada's Worsening Housing and Homelessness Crises](#)

The Windsor Police Service acknowledges gaps in addressing mental health crises in the community, often resulting in officers bringing individuals to the Emergency Department, thus reducing street presence. At midnight or in the early hours of the morning, WPS is the only service available to respond to an individual experiencing a mental health crisis. However, a collaborative effort with Windsor Regional Hospital has significantly improved transfer times, now averaging 22 minutes. Despite this progress, there's still a lack of alternative community options for triaging such cases. While existing social services operate during regular hours, they struggle to meet the demand, especially for individuals with higher acuity, specifically people who are expressing a lack of insight due to their addiction or mental illness.

Current Solutions to Address Service Gaps

Administration has recognized and is working on solutions to fill gaps experienced by WPS. While some are already in place and will be improved, others are being explored further. These solutions aim to provide service with minimal barriers, and some are initiatives led by community partners beyond the municipality's control.

Homelessness Street Outreach Workers - The City of Windsor allocates municipal and provincial funding to Family Services Windsor-Essex (FSWE) for Homelessness Street Outreach Workers. With five workers (four in Windsor and one in the County), using progressive techniques they engage with homeless individuals, provide referrals to shelters, and connect them with essential support services to address their housing, health, financial, and social needs.

Recent Program Enhancements: In August 2023, Administration collaborated with FSWE to extend operating hours at no extra cost, now open from 7:30 a.m. to 6:00 p.m. with on-call dispatch from 9 p.m. to midnight on weekdays. Weekend outreach services are available from 6 p.m. to midnight on Saturdays and Sundays, complementing MOST van hours. WPS continues to commit to providing a dedicated officer paired with an Outreach Worker for community engagement and panhandling intervention twice a week. Furthermore, a new initiative allows the public to request support for homeless individuals or encampments, by calling 311 or using the 311 app.

Homelessness and Housing Help Hub (H4) - The H4 operates from 8:30 a.m. to 6 p.m., seven days a week, offering housing assistance and low-barrier access to medical, primary care, justice, mental health, and addiction supports for the population's wellness. WPS acknowledges the H4's significant aid by providing an alternative referral location for non-crisis homelessness cases during business hours.

Future Program Enhancements: Building on the success of the current H4 model, the City of Windsor is in pursuit of funding for a permanent Housing Hub (Hub), which would offer a hub of housing, health, and justice services, along with approximately 64 units of highly supportive housing for some of the highest acute individuals in the community experiencing homelessness. Furthermore, as recommended in C 49/2024 Strengthen the Core – Downtown Windsor Revitalization Plan - City Wide, Administration is seeking City Council approval to permanently expand H4 from 6 p.m. to 12 a.m., seven days a week.

Nurse Police Team (NPT) – The NPT, pairing nursing professionals from Windsor Regional Hospital with frontline police officers, offers proactive care for mental health and addiction issues. Starting as a pilot in May 2023 on Fridays, Saturdays, and

Sundays between 1 p.m. and 1 a.m., it has recently expanded to 7 days a week given the immense success of the program. To date, 488 individuals have been assisted and 172 cases diverted from emergency department care. NPT has effectively decreased repeat visits to the Emergency Department among high-service users.

Mobile Outreach and Support Team (MOST) Van – MOST provides support for individuals facing mental health or addiction challenges, housing needs, or street involvement, operating in Downtown and West End Windsor Monday to Friday from 5 p.m. to 9 p.m. It offers complimentary services including assessments, distribution of essential supplies, and assistance in accessing community resources. MOST is a collaborative effort between HDGH, CMHA WECB, and FSWE.

Proposed Future Solutions to Address Service Gaps

High Acuity Housing Supports - As part of the recommendations in the 10-year Housing and Homelessness Master Plan (2019-2028), it was recognized that in order to address the needs of those who are high acuity, which may include those who are quad morbid (physical health, mental health, addiction and homelessness), there needs to be an expansion and introduction of health and justice funded supportive housing facilities. This solution would require a multi-faceted partnership with organizations in the community providing these specialized supports (i.e. supportive housing organizations, such as well [Indwell](#), who receive Ministry of Health funding for their operations).

Mental Health and Addictions Urgent Care Centre (MHAUCC) – As recommended in C 49/2024 Strengthen the Core – Downtown Windsor Revitalization Plan - City Wide, under initiative 3 – Healthy Spaces, action 3.2 speaks to the need to convene and advocate with local health leaders to strategize on securing provincial funding for a low-barrier, transitional care facility. This center aims to provide specialized care for individuals experiencing urgent mental health and/or addiction crises, tailored to their specific needs. This center would divert individuals from emergency departments, offering specialized care to address a key challenge for WPS.

Education & Awareness - Strategy Corp's City of Windsor - Downtown Revitalization Plan - Key Findings and Recommendations Report, proposes launching a media awareness campaign to educate the community about homelessness and mental health and addiction issues. This initiative aims to foster understanding and compassion within the community. The City of Windsor and Windsor Police plan to collaborate on this campaign to address these pressing issues effectively. Furthermore, the Human & Health Services department is currently developing a 21 Day Homelessness Challenge to better educate and bring to light the complexities and stigmas around homelessness.

While this is not an exhaustive list, there are several other programs and organizations providing supports to this vulnerable population (i.e. HDGH Crisis and Mental Wellness Centre, Community Outreach & Support Team, Mobile Crisis Rapid Response Team, CMHA Safe Beds, Ontario Health Teams). It truly highlights that collaboration and innovation are needed to effectively address these gaps in our community.

Risk Analysis:

Without increased funding for mental health, addictions, and homelessness programs, Windsor-Essex will face rising demands on human, health, and emergency services. Relying solely on emergency services proves to be the most expensive solution for addressing mental health, addictions, and homelessness issues. Proactive services aimed at prevention and stabilization are crucial for minimizing costs and reducing traumatic outcomes for individuals in crisis.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

For the 2023 – 2024 fiscal year, the City of Windsor has been allocated \$21.3 million in provincial and federal funding to provide a variety of homelessness programs including, but not limited to, the H4, emergency shelters, and outreach services. The City of Windsor also contributes \$2.45 million towards these homelessness programs. The Homelessness Street Outreach program is funded a total of \$366,184 through both the Province of Ontario’s Ministry of Municipal Affairs and Housing (MMAH) Homelessness Prevention Program (HPP) and the City of Windsor (\$227,703 HPP, \$138,481 City).

It should be noted that the City of Windsor and Windsor Police Services do not directly receive any Ministry of Health funding. Collaborations with the health sector to enhance clinical intervention are formed through partnerships with MOH-funded entities like Windsor Regional Hospital and Hotel-Dieu Grace Healthcare.

Consultations:

Jennifer Tanner – Manager, Homelessness and Housing Support

Kelly Goz – Manager, Homelessness & Housing Support (A)

Kirk Whittal – Executive Director of Housing and Children’s Services

Linda Higgins – Manager, Intergovernmental Funding and Human Services Integration

Karel DeGraaf – Deputy Chief Operational Support, Windsor Police Services (A)

Melissa Brindley – Director of Finance, Windsor Police Services

Conclusion:

Amid rising challenges in mental health, addiction, and homelessness, WPS faces a pivotal role. The shift from institutional to community treatment for this vulnerable sector

isn't effective, prompting a review of MHA assessment criteria. Urgent action is needed to address increasing police demands. WPS calls for comprehensive collaboration among community partners and law enforcement to strategically improve services, prevent crises, and support marginalized individuals. Many of the recommendations and initiatives from C 49/2024 Strengthen the Core – Downtown Windsor Revitalization Plan - City Wide address the gaps identified in this report, aiming to enhance community-based support systems and proactive measures that align with a broader focus on mental health, social services, and community well-being.

Planning Act Matters:

N/A

Approvals:

Name	Title
Janice Guthrie	Commissioner, Finance and City Treasurer
Andrew Daher	Commissioner of Human and Health Services
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Email

Appendices:

N/A



Subject: 2024 Budget Amendment - City Wide

Reference:

Date to Council: May 13, 2024

Author: David Soave

Manager, Operating Budget Development & Control

519-255-6100 Ext. 1911

dsoave@citywindsor.ca

Financial Planning

Report Date: April 16, 2024

Clerk's File #: AF/14585

To: Mayor and Members of City Council

Recommendation:

WHEREAS on February 2, 2024, the 2024 Operating and Capital Budget was deemed approved via Mayoral Decision MD05-2024; and,

WHEREAS subsequent to the 2024 budget approval City Council has received Report C49/2024 Strengthen the Core – Downtown Windsor Revitalization Plan which was not previously funded; and,

WHEREAS City Council has SUPPORTED the Recommendations contained in Report C49/2024 Strengthen the core – Downtown Windsor Revitalization Plan and which further refers the required Operating budgetary increases identified and estimated to be \$3,239,878 for the Immediate Action Strategy for the Downtown Windsor Revitalization Plan to a Budget Amendment process; be it therefore further resolved:

THAT City Council **ENDORSE** a proposed In-Year Budget Amendment to the 2024 Approved Operating Budget related to the Downtown Windsor Revitalization Plan, subject to any further amendments that are proposed by City Council and are considered approved reflective of an estimated additional 0.70% increase to the overall tax levy; and further,

THAT the 21-day in-year budget amendment period prescribed in Ontario Regulation 530/22 Section 9 (2) for the In-Year Budget Amendment Process **BE SHORTENED** and the final day for amendments be May 13, 2024; and further,

THAT 2024 placeholder funding of \$200,000 and 2025 placeholder funding of \$800,000 for a total of \$1 million which was approved as part of the 2024 10-year capital plan (May 001-24) be **PRE-COMMITTED** and made available for immediate use; and further,

THAT the Commissioner of Finance & City Treasurer **BE AUTHORIZED** to process any related budget adjustments that may be required.

Executive Summary:

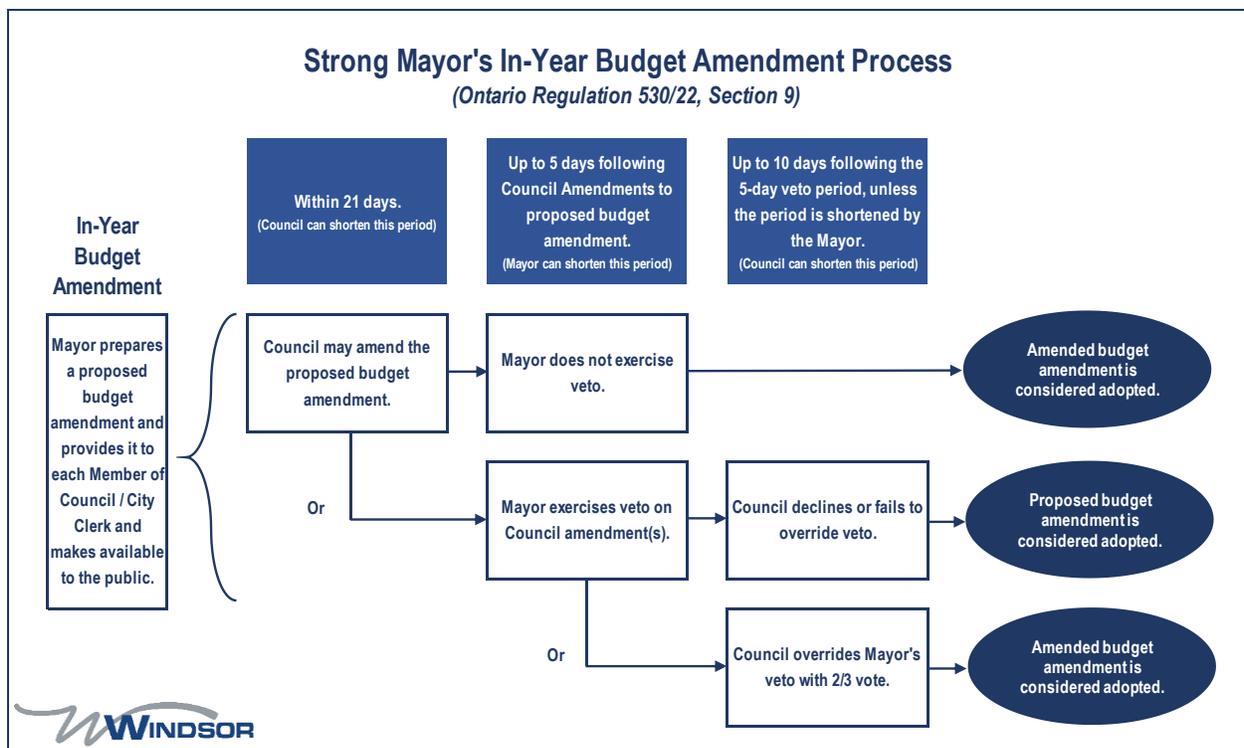
N/A

Background:

At its meeting of September 5, 2023, City Council received a report from the Commissioner of Finance & City Treasurer entitled 2024 Budget Process Update. In that report, City Council was advised of amendments, enacted through legislation, to the development of the 2024 budget. These changes were announced by the Provincial Government as it relates to changes to the Ontario Municipal Act in particular Part VI.1 Special Powers and Duties of Head of Council. The 2024 Operating Budget was developed in compliance with the new legislative framework and adopted on February 2, 2024 as per budget resolution B27/2024 and MD05-2024.

In-Year Budget Amendment Process

In addition to providing guidance on the annual budget development process, the legislation also prescribes for in-year budget adjustments that will require an additional levy to be established. The flowchart below illustrates the process for which a new budget amendment can be proposed and approved:



Discussion:

On April 23, 2024, the Strengthen the Core – Downtown Windsor Revitalization Plan as detailed in a companion report, was presented. As outlined in that report and in order to proactively address safety and security of our Downtown additional expenditures would be required to be funded in 2024 and if approved, would be considered an in-year budget amendment to the existing adopted budget.

As outlined in the chart above, City council has 21 days in order to propose amendments to the in-year budget amendment. This is followed by a 5-day period in which any proposed amendments can be overridden by the Mayor and an additional 10-day period in which a Mayoral override can be vetoed. At the conclusion of this process Administration would need to immediately proceed with the finalization of the 2024 property tax rates and commence the internal processes and procedures necessary to meet the billing timelines consistent with prior year Final billing which typically occurs in June. Property owners have become accustomed to the bi-annual property tax billing cycle. A delay in this process would result in deferred cash flows which are used to fund municipal operations potentially requiring the use of working capital and reserves. This delay could also result in short-term reduction of investment income. There is risk that some taxpayers may become confused thinking that they have missed a property tax billing or instalment.

Risk Analysis:

There is little risk to approving the proposed in-year budget amendment as the timelines will be maintained for the 2024 Final Tax billing cycle.

Climate Change Risks

N/A

Climate Change Mitigation

N/A

Climate Change Adaptation

N/A

Financial Matters:

An amended 2024 budget, inclusive of the changes related to the Downtown Windsor Revitalization Plan would require additional operating funding, raising the overall 2024 levy impact by \$3,239,878 or 0.70% increase to the overall tax levy for existing tax payers.

The amendment to the existing budget includes the components as illustrated in the table below:

Components	2024 \$ Impact	2024 % Impact
1. Windsor Police Services	\$1,384,000	0.30%
2. Homelessness & Housing Hub (H4)	\$1,470,340	0.32%
3. Auxiliary Police Officers	\$217,000	0.05%
4. Dedicated By-Law Officer	\$81,383	0.02%
5. Economic Development Project Lead	\$87,155	0.02%
Total	\$3,239,878	0.70%

If approved, the annualized operating impacts would be brought forward as part of the 2025 Operating budget development.

Further, as outlined in the report, capital funding in the amount of \$1 million was approved in principal with \$200,000 available in 2024 and \$800,000 available in 2025 through project MAY-001-24. Administration is recommending that these amounts be pre-committed and available for immediate use.

Consultations:

Windsor Police Services
Housing & Children Services
Parks & Facilities
Building Services
Economic Development

Conclusion:

The 2024 in-year operating budget would provide additional funding to support the Downtown Windsor Revitalization Plan for Windsor Police Services, Housing & Children Services, Parks & Facilities, Building Services & Economic Development departments and would result in an additional 0.70% increase in the tax levy.

Planning Act Matters:

N/A

Approvals:

Name	Title
David Soave	Manager, Operating Budget Development & Control
Janice Guthrie	Commissioner of Finance & City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Address	Email

Appendices:



Subject: Strengthen the Core – Downtown Windsor Revitalization Plan - City Wide

Reference:

Date to Council: May 13, 2024
Author: Rania Toufeili
Executive Initiatives Coordinator
519-255-6100 ext. 6479
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CAO Office
Report Date: April 17, 2024
Clerk's File #: MD/14771

To: Mayor and Members of City Council

Recommendation:

THAT Council **ENDORSE** the Strengthen the Core - Downtown Windsor Revitalization Plan; and further, to address the Immediate Action Strategy:

THAT Council **SUPPORT** the expansion of service hours for the Homelessness and Housing Help Hub (H4) to include 6PM-12AM; and further,

THAT Council **SUPPORT** the expansion of Windsor Police Services to provide more visibility and enforcement within the downtown core; and further,

THAT Council **SUPPORT** the expansion of Auxiliary Officers in City parks and trails; and further,

THAT Council **SUPPORT** the addition of a dedicated Building By-Law Officer for Ward 3 for enforcement within the downtown core; and further,

THAT Council **SUPPORT** the addition of a Project Lead to coordinate and manage the Downtown Windsor Revitalization Plan and execute the forward strategy; and further,

THAT Council **REFER** the required Operating budgetary increases identified and estimated to be \$3,239,878 for the Immediate Action Strategy for the Downtown Windsor Revitalization Plan to a Budget Amendment process; and further,

THAT Council **DIRECT** Administration to monitor and report on additional action items which have been identified within this report but have no financial cost to the City; and further,

THAT Council **DIRECT** Administration to report on the effectiveness of the efforts made by way of the Immediate Action Strategy; and further,

THAT Council **AUTHORIZE** the Chief Administrative Officer and City Clerk to sign any agreements or take any such action as required to bring effect to the resolutions above, satisfactory in form to the City Solicitor, and in financial content to the City Treasurer.

Executive Summary:

Over the past several years, City Council has set the stage for Windsor to thrive as a compelling hub for investment and development. However, the City's downtown core struggles with challenges, which are exacerbated by ongoing crises as being experienced across the nation - mental health and addiction issues, and homelessness. StrategyCorp Consultants were engaged in the fall of 2023 to solicit public perceptions, comments, and concerns related to the downtown. The community, including residents, service providers, business proprietors, and visitors, was encouraged to actively participate in shaping the future of downtown Windsor. These community consultations frequently noted concerns related to property damage, petty crime, social disorder, and a perceived lack of safety in the core. Stakeholder input also highlighted the need to appropriately respond to concerns surrounding homelessness, mental health and addiction, through law enforcement while providing support for service delivery partners.

Based on the findings and recommendations made by StrategyCorp, a Made-in-Windsor solution-oriented plan was tailored for the downtown. Seven action items were developed to help achieve the overarching goal of downtown revitalization; (1) Safe Streets, (2) High Standards, (3) Healthy Spaces, (4) Place-Making, (5) Vibrant District, (6) 'Our Downtown', and (7) Stronger Together.

Several initiatives are currently underway to help achieve some of the objectives within the seven action items. An immediate action strategy is proposed to help address some of the urgent priorities, which includes establishing a new Policing and Enforcement Model, dedicating a Building By-Law Officer to enforcement in Ward 3, and the expansion of hours at the Homelessness & Housing Help Hub (H4) by implementing a plan to change the perceptions of downtown by using as many tools available to the municipality and coordinating the current and future initiatives with other organizations to make a positive change. Additionally, there are ongoing efforts aimed at attaining objectives that may require further engagement from community organizations and additional resourcing.

Background:

Several significant investments are contributing to the City of Windsor's current period of unprecedented growth and economic development, with the area's economy forecasted to outpace the national rate. The Conference Board of Canada projects a particularly bright economic outlook for Windsor, emphasizing its potential as the fastest-growing Census Metropolitan Area (CMA) in Canada. This positive forecast is a result of Windsor's active engagement in attracting new investment, facilitated by City Council and local partners. These collaborative efforts underscore a strategic push to enhance the local economy through diverse and significant investments.

For decades, City Council has laid the foundation for Windsor to be an attractive place for investment and growth, by making strategic investments, exercising fiscal prudence, building amenities, forming partnerships, and developing innovative programs and initiatives. Council has also supported downtown by making investments in the amenities and infrastructure necessary to support private sector investment. Financial support has been provided through the adoption of the Downtown Windsor Community Improvement Plan in September of 2017, contributing to the construction of new housing units, new retail and commercial uses, and the refurbishment of vacant buildings.

In 2020, the City contracted Public First to develop an economic development study and map out a strategy that builds on Windsor's strengths: manufacturing and automotive history, proximity to Detroit, post-secondary educational institutions, culture, infrastructure, and industry partners. The resulting report, "Windsor Works - An Economic Development Strategy for the City's Future Growth", provided 40 recommendations and a comprehensive review of the City's strengths and opportunities around four themes: Location, Infrastructure, Future and Talent (L.I.F.T.).

Major investments have been made through the targeted Community Improvement Programs, the Homelessness and Housing Help Hub (H4), Windsor Essex Regional Community and Safety Wellbeing Plan, and the Home Together: Windsor Essex 10 Year Housing and Homelessness Master Plan (HHMP). The City has been actively implementing strategies and initiatives through the HHMP and advocating for additional resources and supports from upper levels of government to continue this work. The City is also dedicated to fostering robust collaborations with the University of Windsor and St. Clair College, with several of their educational facilities located in the downtown area. New businesses, restaurants and entrepreneurs continue to establish themselves in the core. The City continues to explore next steps for a new main branch for Windsor Public Library, Festival Plaza upgrades, enhancements to the Civic Esplanade, identifying city owned parcels in the downtown core to be redeveloped for housing as part of the Housing Solutions Made for Windsor Plan, and additional valuable developments.

Despite the projected growth and fostering valued partnerships, Windsor, like many other municipalities in Canada, is facing increased challenges around mental health, addictions, and homelessness. This nation-wide crisis has been exacerbated due to the recent pandemic and significantly impacts the City's ability to create and sustain safe neighbourhoods, which are the foundation of any thriving community.

In response to these challenges, and to leverage the incredible opportunities that exist in the downtown core, the City partnered with StrategyCorp Consultants in late 2023 to undertake an in-depth consultation process with stakeholders and the public. The comments gathered played a pivotal role in guiding the formulation of a comprehensive strategy to create and sustain a downtown core that flourishes and benefits everyone. The findings of this community consultation and a proposed Downtown Windsor Revitalization Plan are outlined in this report.

Discussion:

Community Consultation and Findings

In order to design a “Made-in-Windsor” Downtown Revitalization Plan, StrategyCorp created a robust consultation and communications strategy to engage key stakeholders. Residents, business owners, visitors, and anyone who cared to share their insights were invited to join the process to shape the future of downtown Windsor by sharing experiences, solutions, suggestions, and concerns. The goal was to gain a comprehensive understanding of the challenges that currently exist and offer potential solutions that could be achieved in the short and long term.

The in-depth downtown revitalization consultation process included:

- 18 one-on-one interviews with key stakeholders.
- 2 focus groups with residents, businesses, and social service providers.
- A community survey yielding 3,500 responses.
- Written submissions from community organizations and individuals.

StrategyCorp used a five-layer framework to assess community needs, which included: perception of safety, governance and community partnerships, service delivery, downtown appearance and vibrancy, and community facilities and infrastructure.

The responses received from residents and visitors expressed concerns related to property damage, petty crime, social disorder, limited foot traffic, inconsistent attractions and events, vacancies in buildings and residences, and negative media attention, which have all contributed to a significant perceived lack of safety in the core. Additionally, based on stakeholder and community needs, the consultants confirmed key opportunity areas related to supporting unhoused people and individuals experiencing mental health and/or addiction challenges. The findings also confirmed that the City’s service delivery partners require support.

A breakdown of consultation comments and conclusions are appended in StrategyCorp’s Key Findings and Recommendations Report in *Appendix 1. Figure 1* outlines the three key opportunity areas which emerged from StrategyCorp’s community consultation, which will require leadership from the City of Windsor, the Province of Ontario and various supporting agencies.

Figure 1 - Opportunity Areas Summary

Opportunity Area	 <p>Help People Feel Safe & Want to Visit Downtown</p>	 <p>Better Support People Experiencing Mental Health and / or Addictions Crises and Those Experiencing Homelessness</p>	 <p>Better Support Windsor's Service Delivery Partners</p>
Related Goal	<p>Increase individuals' confidence of their safety through visible safety-related initiatives and attract more people to downtown through a mix of events, amenities, and an inviting streetscape.</p>	<p>Connect individuals experiencing mental health and / or addictions challenges with the right supports, in the right place, at the right time. Provide unhoused individuals with accessible and integrated supports that reflect their unique needs and preferences.</p>	<p>Collaborate with service delivery partners and help them develop trusted relationships with clients and deliver the best services as possible.</p>
Lead	<p>Windsor</p>	<p>Ontario (Significant provincial investment required to address lack of services)</p>	<p>Windsor</p>

Strengthening the Core – Action Items

The opportunity areas presented in *Figure 1* led to a series of recommendations from StrategyCorp that could be integrated into a strategy for downtown Windsor. These recommendations were reviewed by the Mayor's Office in consultation with City Administration and various external stakeholders to help create a solutions-oriented plan by effectively integrating what is essential and feasible.

The development of a Made-in-Windsor solutions-oriented plan focused on the following goals:

- Improve downtown Windsor's perception, physical condition, and image.
- Help businesses, customers, and residents feel more confident for their safety.
- Connect individuals to appropriate supports where and when needed.

To address these goals, seven action items were identified in the Downtown Windsor Revitalization Plan and are outlined in *Figure 2* below.

Figure 2 – Initial Action Items

Initial Action Items Downtown Revitalization Plan

- 1 Safe Streets**
Implement a **strong enforcement focused strategy** to support safer streets.
- 2 High Standards**
Increase **enforcement of property standards** and **fill vacant buildings**.
- 3 Healthy Spaces**
Foster **strong community partnerships with appropriate health organizations** to help alleviate the strain on underequipped emergency services.
- 4 Place-Making**
Encourage people and businesses to **locate downtown**.
- 5 Vibrant District**
Create vibrancy by **attracting and engaging residents and visitors**.
- 6 'Our Downtown'**
Enhance community engagement and **implement a marketing strategy to celebrate and promote the core**.
- 7 Stronger Together**
Convene a table designed to improve collaboration, trust-building, and open communication between mental health and addictions service provider leadership, and all relevant stakeholders.

Each of the seven proposed action items are tied to a full list of objectives as detailed in *Table 1*.

Table 1 – Seven Initial Action Items - Strategy and Objectives

1 - SAFE STREETS

Throughout the downtown consultation and engagement process, participants consistently expressed a desire for an increased sense of safety. Incidents of property damage, petty crime, and social disorder are frustrating business owners and many members of the community. An increased confidence of safety in the downtown will attract more visitors and businesses to the core.

An important component of promoting safe streets includes implementing a strong enforcement focused strategy. One of the ways this can be achieved is through a police response model focused on sustained high visibility and collaborative cross-sectoral response.

This new Policing and Enforcement Model would include:

- 1.1. Expanding the Windsor Police Service City Centre Patrol Team (CCPT) by an additional 12 sworn officers. The CCPT will continue to operate inside their current designated geographic area but under their own command unit to allow for enhanced focus and to improve resource allotment in the downtown.
- 1.2. Assigning a Crime Analyst to the CCPT to appropriately collect information and data which will drive both daily and strategic planning decisions to assist in directing resources when and where most needed. (i.e. prime shopping and entertainment times, evening establishment closing times, and larger event coverage).
- 1.3. Appointing a Community Liaison Officer at a supervisory level to provide effective communication with stakeholders and facilitate regular community engagement.
- 1.4. Implementing a team approach between the CCPT, Neighbourhood Officer Program, Problem Oriented Policing Unit, Windsor's By-Law officers, 311 and other enforcement entities (i.e. AGCO, Windsor Fire & Rescue, Essex-Windsor Emergency Medical Services (EMS), etc.) to facilitate better communication, and to address crime, disorder, and quality of life issues.
- 1.5. Expanding and providing additional resources, within the Nurse Police Team, Mobile Crisis Rapid Response Team, and the Patrol Outreach Team, under the purview of CCPT. This coordination will provide the required daily services to the impacted population to minimize negative impacts on residents and businesses, while reducing the stress on health care facilities in the core.
- 1.6. Expanding and formalizing Windsor's SafeStreets test pilot; a public-private-community partnership that blends a mix of real-time crime-fighting and community policing with cameras installed on private property that are monitored with the consent of property owners to better allocate and target more timely police resources for quicker response and to deter those contemplating criminal activity.
- 1.7. Dispatching a mobile lighting and camera unit to be deployed in known problem areas, to deter repeat criminal activity and disruption to residents and business owners.
- 1.8. Utilizing 311 to improve the manner in which residents receive information and assistance, with 311 staff assisting community members in understanding available supports for individuals who are unhoused or experiencing a mental health and/or addiction crisis.
- 1.9. Installing additional security lighting in alleys, and in dark areas throughout downtown to improve visibility and safety while deterring criminal activity.
- 1.10. Discourage loitering on medians and in front of empty store fronts and residential buildings in the downtown core.
- 1.11. Increase number of Auxiliary Police within parks and trails in the downtown core.
- 1.12. Relocate city benches away from vacant store fronts and buildings to discourage loitering and public intoxication.

2 - HIGH STANDARDS

High standards are critical in maintaining a vibrant district with a high quality of life. The visual perception of the downtown core can be improved through increased enforcement of property standards and working to fill vacant buildings. Further, maintaining a clean and attractive environment will be critical in achieving a downtown that meets high standards.

The following actions are proposed to help increase the standards of the downtown core:

- 2.1. Appoint a dedicated Ward 3 Building By-Law Property Standards Enforcement Officer to lead enforcement in the downtown core and surrounding area.
- 2.2. Engage all relevant City of Windsor departmental teams to create or modify existing by-laws, including the Interim Control By Law for building demolitions, to encourage through education and enforcement maintenance of vacant commercial, residential buildings and their surrounding lands.
- 2.3. Encourage and promote the use of financial incentive programs that are a part of the Downtown Windsor Enhancement Strategy and Community Improvement Plan to support the maintenance and updating of vacant residences and buildings (i.e. façade improvements, space conversion, etc.).
- 2.4. Expand definition of “Safety” to look at impact of buildings that are not at an adequate standard.
- 2.5. Support enforcement of City by-laws relating to maintaining property standards. Ex. replacing broken windows, landscaping, or other property elements when there is non-compliance.
- 2.6. Explore the possibility of making a public list of properties that have orders against them.
- 2.7. Work with utility companies more effectively to identify vacant buildings and to ensure utilities are turned on.
- 2.8. Review current CIP programs to provide additional financial incentives to existing and prospective downtown business owners/operators to update properties over the short-term (18 months).
- 2.9. Increase administrative fees for full cost recovery associated with applying enforcement against owners of sub-standard vacant buildings and properties for unkept properties.
- 2.10. Proactively contact landlords and property owners to inform them of available incentives to develop and activate their properties.
- 2.11. Streamline the City grant application process easier and approval time quicker for applications made under the Downtown Windsor Enhancement Strategy and Community Improvement Plan.
- 2.12. Enhance City-owned properties located in the core (i.e. parking garages, parkettes, etc.).
- 2.13. Upgrade and increase the amount of garbage receptacles and improve the frequency of garbage collection in the core to discourage rummaging and litter.

3 – HEALTHY SPACES

The City of Windsor is unable to fully support the human and financial resources required to implement and operate support programs and services for vulnerable community members. It is going to take a community response. Advocacy to upper levels of government is vital to support wrap-around relief programs within the downtown core. Furthermore, fostering strong community partnerships with appropriate health organizations will help to alleviate the strain on underequipped emergency services.

The following actions are proposed to support healthy spaces within downtown:

- 3.1. Advocate to the federal and provincial governments for the funding required to implement and expand social service initiatives based on each government's area of responsibility and priorities, recognizing that municipal governments do not have the fiscal capacity to address these challenges alone.
- 3.2. Bring together local health leaders to determine the best approach to secure provincial funding for a low-barrier, transitional care facility where individuals experiencing an immediate mental health and/or addictions crisis can be provided with care tailored to their needs.
- 3.3. Advocate for long-term provincial funding for Windsor Police Service and Hôtel-Dieu Grace Healthcare to help extend their M.C.R.R.T. and MHART programs.
- 3.4. Advocate for long-term provincial funding for Windsor Police Service and Windsor Regional Hospital to help make their Nurse and Police Team pilot project permanent and to extend its hours of operations.
- 3.5. Extend H4 hours of operation to ensure people who are unhoused have a facility they can access prior to the opening of overnight emergency shelters.
- 3.6. Evaluate whether barriers exist for people experiencing homelessness to accessing H4 in its interim state, and work to minimize any identified barriers where possible.
- 3.7. Continue work to implement strategies in the Home Together: Windsor Essex 10 Year Housing and Homelessness Master Plan.

4 – PLACE MAKING

Downtown is home to many valued businesses and offers a wide array of housing. However, there are still many significant opportunities for growth and the need for increased development, more specifically housing.

By providing a mix of housing types, including apartments, condominiums, and mixed-use developments, downtown Windsor will accommodate residents of different income levels and lifestyles, fostering a more equitable and accessible urban environment. Further, supporting the establishment of various types of businesses, including retail shops, restaurants, and professional services, placemaking supports a dynamic and resilient local economy that is supported by visitors and local residents.

The following recommendations are centered around place-making within downtown:

- 4.1. Explore additional housing options downtown through the Housing Solutions Made for Windsor plan.
- 4.2. Increase awareness and engagement with existing CIPs that have been established to support growth in the downtown core.
- 4.3. As part of the current CIP and incentives review, identify additional and refine existing policy and financial incentives to encourage developers to build downtown and/or to convert existing buildings into residential units.
- 4.4. Support the DWBIA in their efforts to attract new businesses and anchor tenants downtown (i.e. grocery stores and restaurants).
- 4.5. Encourage employment opportunities downtown to create foot traffic.

5 - VIBRANT DISTRICT

Windsor's downtown has a rich history and significant potential to become an improved attraction for the City. To increase vibrancy, it is important to attract more residents and visitors to experience all the amenities and establishments in the core. Many community members indicated that there is often limited foot traffic downtown due to minimal and/or inconsistent attractions, events, and facilities.

The following objectives are proposed for Vibrant District:

- 5.1. Collaborate with partners, including the Downtown Windsor Business Improvement Area (DWBIA) to facilitate partnership opportunities for existing and new events to encourage post-event spillover into downtown businesses.
- 5.2. Simplify the City Hall event approval process and assess all event related fees to help attract more event operators.
- 5.3. Investigate options to enhance/improve existing event venues to attract a diverse range of events and activations, and to maximize event attendance.
- 5.4. Continue making improvements to streetscaping to create a more welcoming atmosphere in the core.
- 5.5. Add decorative lighting to create a warm ambiance downtown while also providing additional visibility and a greater sense of safety.
- 5.6. Work with the DWBIA and existing landlords to stimulate activation of currently vacant commercial spaces (i.e. Pop-up stores and events), and to promote existing events and activities that draw residents downtown.
- 5.7. Continue to move forward on Council endorsed projects including Festival Plaza, Civic Esplanade, Legacy Beacon, and City Hall Ice Rink.

6 - 'OUR DOWNTOWN'

Establishing a stronger sense of community will make the downtown core an ideal place to visit and live. Windsor's downtown should be celebrated and promoted to help attract and welcome all individuals.

Community engagement can be enhanced by undertaking the following:

- 6.1. Work collaboratively with Tourism Windsor Essex and the DWBIA to create and launch a marketing campaign – 'Our Downtown' – aimed at sharing the positive stories and highlighting the successes of the downtown core, in the words and from the mouths of downtown community stakeholders.
- 6.2. Profile businesses, business owners, landlords and residents in and from downtown
- 6.3. Build on existing community engagement with downtown stakeholders and community members to make the downtown streetscape feel more welcoming and safer.

7 – STRONGER TOGETHER

The Windsor community, like all communities, becomes stronger when there is increased alignment and collaboration between stakeholders. It is also proposed that a table be convened to improve collaboration, trust-building, and open communication between mental health and addictions service provider leadership.

The following is proposed to strengthen and build new partnerships:

- 7.1. Convene a table designed to improve collaboration, trust-building, and open communication between mental health and addictions service provider leadership and all relevant stakeholders.

The table would:

- Identify opportunities to enhance information sharing, address gaps and limit duplication in services, increase efficiencies, and allocate resources effectively.
- Strengthen coordination between City staff, its partners, and regional leadership via the City's community safety and well-being infrastructure.
- Identify opportunities to improve city processes and reduce red tape to allow delivery partners to operate effectively.
- Create public and transparent goals and a process for ongoing evaluation.
- Expand programs to meet client needs.

Immediate Action Strategy and Initiatives Underway

Many significant objectives are proposed within the seven initial action items for the Downtown Revitalization Plan. Additional resources, analysis, budgeting and coordination will be required to realize the action items of the plan, as outlined in the Forward Strategy section of this report. Meanwhile, an immediate action strategy is proposed to address matters that demand urgent attention and initiatives that are already underway. The elements of this immediate action strategy are outlined below.

Safe Streets – Initiatives Underway

Collaboration amongst several community partners and groups, and additional funding, is required to achieve a better perception of safety and increase confidence in the core. Initiatives are currently being explored to help address some of the objectives for Safe Streets are outlined below.

New Policing Enforcement Model (Objectives 1.1-1.6)

Implementing a strong enforcement focused strategy and high visibility policing model is a key component of the Safe Streets objectives. As part of the plan, it is proposed that the Windsor Police Service City Center Patrol Team (CCPT) be expanded by 12 additional sworn officers. This will allow for improved resource allotment within the downtown. Furthermore, as part of the plan, assigning a Crime Analyst to the CCPT will assist in directing resources during high traffic events or entertainment venues within the downtown.

A collaborative cross-sectoral response between Windsor Police and other stakeholders is critical in achieving Safe Streets objectives in the downtown core. The assignment of a Community Liaison Officer in a managerial capacity will enhance consistent community involvement and ensure efficient communication with stakeholders.

The total estimated annual cost for the expanded team is \$2,076,000, with \$1,384,000 required in 2024. There is currently no funding identified for this proposal. Details are further outlined in the Financial Matters section.

Addition of Auxiliary Police (Objective 1.11)

The Auxiliary Police is a year-round program managed by Windsor Police Services (WPS) where Auxiliary Officers provide patrol and security services for special events throughout the City. A uniformed presence helps to curb acts of mischief such as graffiti and damage, address common issues including the enforcement Parks Bylaw 131-2019, ensure that city amenities and facilities are being utilized as they are intended, and provide a sense of safety for the public. The Auxiliary Officers also provide a direct link to the Police Service when necessary.

An increased presence of auxiliary police can facilitate an important aspect of achieving safer streets. In May 2023, City Council asked the following Council Question (CQ 15-2023):

Asks to have the city look into more auxiliary police being used on a regular schedule in our public parks and trails. A report back on costs and risks involved.

In response to this CQ, Administration reviewed the additional funding that would be required to expand the Auxiliary services.

Auxiliary Officers are currently contracted by the City to monitor various high-priority parks and trails seven days a week during the months of May until approximately September. This service includes approximately 18-20 Auxiliary Officers. Generally, but depending on staff availability, Auxiliary Officers patrol in teams of two, for safety reasons, for 4-hour shifts typically in the evenings. When resources allow for it, day shifts occur on weekends.

While patrolling City parks and trails, these officers dedicate more time to parks considered high priority. There are currently 7 high priority parks identified by WPS and the City as a whole and include Jackson Park, Dieppe Park, Mitchell Park, Lanspeary Park, Forest Glade Park, the Riverfront Trail, Festival Plaza, and Willistead Park. These are considered a priority based on factors such as volume of use, community driven calls/complaints, previous challenges at those parks and discussions with City Administration.

To increase the regular schedule of Auxiliary Officers in the downtown core Windsor Police Services advised that, due to the staff availability and attrition rate constraints, they would need to increase the current complement of Auxiliary Officers. The Riverfront Trail and Festival Plaza are identified within the list of high priority parks where Auxiliary Officer presence could be increased.

Expanding the regular schedule and adding more Auxiliary Officers would require hiring, screening, training, paying, and outfitting these officers and in addition, there would need to be an increase to the current City budget utilized to fund this service. The cost to enhance the Auxiliary Officer complement is estimated at \$217,000 as outlined in the Financial Matters section of this report.

Enhancements to the Nurse Police Team (NPT) (Objective 1.5)

The NPT, which pairs nursing professionals from Windsor Regional Hospital (WRH) with frontline police officers, offers proactive care to those struggling with mental health and addictions. This initiative started as a pilot in May 2023 and has recently been expanded into early 2024. Since its launch, the NPT has helped a total of 488 individuals, resulting in 172 cases where individuals were diverted from seeking emergency department care. Currently the NPT program operates on Fridays, Saturdays, and Sundays between 1 p.m. and 1 a.m. The NPT has successfully reduced the number of repeat visits to the Emergency Department amongst high service users.

While WPS and WRH are pursuing long-term funding, they are also actively working to enhance the services currently offered by the NPT. They are in the process of training additional police officers and nurses to permanently extend NPT coverage to 7 days a week. Currently, hospital nurses and supplies are provided for the program at no cost to the City.

Expanded number of CCPT officers will be allocated and ready to integrate with any additional nursing teams.

Lighting, Surveillance and Garbage Collection (Objectives 1.7, 1.12, 2.13)

Several physical and urban design changes can be made within the downtown area to increase a sense of safety and provide additional community protection. Mobile lighting and camera units could be installed and relocated as required to specific areas which are shown to be problematic. Adding these physical resources will help increase surveillance, deter crimes, and increase public confidence in the downtown core.

Strategically relocating City benches within the downtown core can provide an increased sense of safety. Vacant buildings can attract criminal activity, vandalism, or squatters, and moving city benches away from vacant storefronts to areas with higher traffic will help mitigate concerns related to vandalism, theft and better preserve public spaces.

Administration is also working with the DWBIA to upgrade and increase the amount of garbage receptacles and monitoring the collection frequency needed in the downtown core using bin sensors. Upgraded garbage receptacles will improve the cleanliness of downtown, reduce litter and discourage rummaging.

There is currently a placeholder in the amount of \$1,000,000 set aside in the 2024 10-year capital plan. This amount will be utilized to initiate improvements that will address this objective. Should City Council support this plan, Administration will undertake to refine the cost estimates for the noted capital improvements and allocate the placeholder funding to maximize value within the existing funding available. It is acknowledged that there will be an element of ongoing operating and maintenance required for the noted improvements. At this time, an amount cannot be estimated as this will depend upon the nature and the anticipated life cycle of the capital expenditure. At this time, it is not anticipated that significant additional funding will be required in 2025, however Administration will ensure that any operating or maintenance expenditures are brought forward in future budget submissions for consideration.

Windsor's Project SafeStreets (Objective 1.6)

Windsor's Project SafeStreets Pilot was launched in August 2023 with four high quality live cameras installed at private businesses in the downtown core. Through a partnership between business owners, the Downtown Windsor BIA and ACS Security, Project SafeStreets offered stakeholders an opportunity to

see if monitored cameras would have an impact on safety and security in the core. Since its inception less than a year ago, the Downtown BIA and its partners have found a significant reduction in crime in the pilot areas. As a result of real-time information, police have been able to react quickly to situations unfolding in traditionally unmonitored sections of the downtown. The footage obtained from the monitoring has also proven to be useful for police to solve incidents involving criminal activity. Further, they have found that the cameras provide a much-needed opportunity to provide immediate assistance to people who are in crisis and in need of emergency care. While the pilot was limited to four businesses, the Downtown BIA has had many requests from members to be included in the program, with one business investing in their own camera system. There is potential to expand this program.

High Standards – Initiatives Underway

High design standards contribute to the visual appeal of the downtown area, creating an attractive and welcoming environment for residents, visitors, and businesses. Minimizing vacancies and ensuring aesthetically pleasing streetscapes and storefronts can also positively impact the economic vitality of a downtown area. As part of the immediate action strategy, a dedicated by-law officer for Ward 3 is proposed.

Dedicated By-Law Property Standards Officer for the Downtown Core (Objective 2.1)

Vacant properties often become eyesores, attracting vandalism, illegal dumping, and other criminal activities. A dedicated Building By-Law Enforcement Officer for Ward 3 can proactively monitor these properties, ensuring they adhere to local regulations regarding maintenance and safety. This includes reviewing issues such as signs of forced entry, broken windows, doors, general building maintenance such as functional eavestrough and intact roofing, façade/building envelope condition, and any issues that may be of cause for concern to the life safety of people who may enter a building or be nearby. These overall building conditions would be reviewed on an on-going basis by the dedicated Ward 3 Building By-Law Enforcement Officer to protect the public and to reduce building deterioration. By actively addressing vacant properties, the enforcement officer plays a vital role in fostering a safer and vibrant community.

Based upon current salary schedules, the estimated annual cost for an additional officer is \$96,620 inclusive of fringe benefits. In addition to salary costs, a further \$16,970 would be required for required vehicle, uniform, personal protection, and communication equipment. The 2024 operating impact in support of this objective is \$81,383.

Healthy Spaces – Initiatives Underway

Mental health professionals and social workers are often best equipped with the skills to address the complex and multi-layered needs of individuals experiencing poverty or in mental health crisis. Police officers are skilled in de-escalation techniques but lack the comprehensive training in clinical intervention that social workers and health professionals possess. Expanding mental health and community services is key in ensuring that qualified professionals are available in times of crisis and to help achieve healthy spaces.

The information outlined in the sections below provides information on programs and partnerships which are underway or being explored to address objectives of Healthy Spaces.

Homelessness and Housing Help Hub (H4) Hours Expansion (Objective 3.5, 3.6 and 3.7)

The H4 began as a response to the pandemic in April 2020 and since that time has operated from 8:30 a.m. to 6 p.m., seven days per week. Services provided at the H4 include assistance to find appropriate housing, low-barrier access to episodic medical and primary care, and access to justice, addiction and income supports to improve the wellness of people experiencing homelessness. WPS has recognized that the H4 has greatly assisted police officers, as it provides them with an additional location to refer people experiencing homelessness who are not in acute crisis during regular business hours. This unique housing and wrap-around service model has been identified as a best practice and is starting to gain traction in other municipalities throughout the province.

Given the recent \$1.1M Reaching Home announcement for Winter Unsheltered Homelessness Response Funding (Nov. 1, 2023 – April 30, 2024), Administration took this opportunity to use some of the one-time funding to expand the hours at H4 from 6pm to 11:30pm daily. In addition to supporting the basic needs for people experiencing homelessness during the winter, the H4 offers the WPS an alternate location to refer persons experiencing homelessness and requiring support after hours.

Since the hours were expanded in February, H4 has supported over 4,400 visits to the site by 612 known unique participants and 557 anonymous participants. Participants have ranged from those who are often staying in the emergency shelter system to those who remain outdoors or temporarily with family and friends. Feedback received to date has acknowledged that H4 has provided access to washroom facilities, an alternate safe space to go while also providing assistance with housing, particularly for those who may not engage with the emergency shelter system. The expansion of hours has also provided an avenue to provide support for those who may have restrictions in place preventing them from accessing other community supports. Given the successes experienced in this short period of time, coupled with the feedback received from the Downtown Revitalization survey results, WPS and DWBIA, Administration is

recommending that the hours be permanently expanded from 6pm to 12am seven days a week.

Building on the success of the current H4 model, City Council unanimously endorsed a permanent Housing Hub concept in late 2022 that would include the multi-sector service drop-in hub offering supports related to housing, health, income and justice services, along with a minimum of 64 units of highly supportive housing units designed to support some of the highest acute individuals in the community experiencing homelessness. The City is currently in pursuit of identifying a property and securing the necessary capital and operating dollars to bring this concept to fruition.

Total estimated annualized costs for expanded hours and services is \$2,205,511. There is currently no funding identified for this initiative. An amount of \$1,470,340 would be required in 2024 as further as outlined in the Financial Matters section.

Advocate to the Federal and Provincial Governments (3.1, 3.2, 3.3 and 3.4)

Administration continues to advocate to upper levels of government for additional financial support through its member associations including the Federation of Canadian Municipalities (FCM), the Ontario Municipal Social Services Association (OMSSA), and the Canadian Alliance to End Homelessness (CAEH), as well as directly to the ministries responsible to support people experiencing homelessness including but not limited to the Province of Ontario's Ministry of Municipal Affairs and Housing (MMAH) and Government of Canada's Infrastructure Canada (INFC).

Place Making – Initiatives Underway

Downtown Windsor can become a center of choice by further encouraging people and businesses to move downtown. This can be achieved as part of the Housing Solutions Made for Windsor and Community Improvement Plan (CIP) and incentives review.

Housing Solutions Made for Windsor (Objective 4.1)

Recently, Administration identified a list of municipal lands owned by the City of Windsor that could be disposed of with the goal of increased housing. This list has been approved by Council to be made shovel-ready for residential development. Two of the identified properties are parking lots within the downtown area, namely the Caron Avenue Parking lot at 0 Caron Avenue (Caron & University Avenue West) and the Pelissier Street Parking Lot at 0 Pelissier. Further lands will be identified and brought forward as appropriate, which may include some properties within or surrounding the downtown core.

The Downtown Windsor Community Improvement Plan Review and Refinement (Objective 4.3)

The Downtown Windsor Community Improvement Plan (Downtown CIP) was approved by City Council on September 29, 2017 and an adopting by-law was

passed by City Council on October 16, 2017. The Downtown CIP provides financial incentives to encourage new residential development, retail investment, facade improvements, and building/property improvements. These may include one-time grants as well as property tax incentives to assist property owners with the costs incurred.

The current plan has been well received with many applications being approved. Council has approved 35 grant applications for various revitalization projects (i.e. – facade improvements, new residential units, building/property improvements) under the Downtown CIP supporting an estimated private investment of \$128,462,895.

A review of the current plan is in progress with a view to enhance the financial incentives, and in particular, property tax incentives, where development can be linked to this strategy. The review also provides the opportunity to evaluate the overall effectiveness of Downtown CIP, considering its impact on achieving the stated objectives of the CIP and the recommendations from the a “Made-in-Windsor” Downtown Revitalization Plan. Finally, the review will provide Council with the opportunity to make changes to the CIP, to facilitate many of the placemaking principles highlighted above. Capital funding of \$150,000 has been approved as part of the 2024 10-year Capital Plan to assist in the review of various CIP’s including the Downtown CIP.

Forward Strategy

The Downtown Revitalization Plan encompasses a multitude of objectives, of which some require careful consideration and planning before implementation. Given the scope of these objectives, a comprehensive review with Administration will begin to refine and establish the processes required if the proposed plan is approved.

Furthermore, the execution of this plan requires a significant amount of coordination, oversight, tracking and reporting to ensure success. This includes integrating the seven initial action items into a cohesive framework for action. A Project Lead position is proposed within the Economic Development division to undertake this critical work. This position will be responsible for overseeing the implementation and reporting of the multi-year initiative in alignment with broader economic and community development goals. This encompasses integrating the seven initial action items into a cohesive framework, fostering collaboration among city departments and stakeholders, and ensuring progress through timely monitoring and reporting. Key responsibilities include coordinating all action strategies, leading economic development deliverables, pursuing funding opportunities, managing resource allocation and budget, monitoring performance, and serving as a central point of contact for stakeholders. Additionally, the role involves facilitating collaboration and trust-building among stakeholders to achieve a sustainable revitalization of the downtown area.

Based upon current salary schedules, the estimated annual cost for a Project Lead is \$128,483 inclusive of fringe benefits. In addition to salary costs, a further \$1,500 would be required for required office and computer expenses. The 2024 operating impact in support of this objective is \$87,155.

Collaboration and ongoing active engagement and coordination with a variety of external partners will be critical to achieve the goals of the revitalization strategy. As this work progresses, future reports regarding progress, resource and funding requirements, and additional enhancements will be brought to City Council for consideration.

Partners for Progress

Below is a list of an initial group of partners who will be engaged to successfully execute the Strengthen the Core Downtown Revitalization Plan. This list will continue to expand over time as additional stakeholders are brought on board or as further developments are made:

- St. Clair College
- University of Windsor
- Downtown Windsor Business Improvement Area
- WIFF – Windsor International Film Festival
- Invest Windsor Essex – Small Business and Entrepreneurship Centre
- The Downtown Mission
- Welcome Centre Shelter for Women & Families
- Salvation Army Windsor – Centre of Hope
- Healthcare Partners and Providers
- Family Services Windsor Essex
- Canadian Mental Health Association
- Other stakeholders, to be determined.

As part of Action Item 7 - Stronger Together, a table will be convened to foster ongoing collaboration among stakeholders and provide a platform for meaningful discussions.

Risk Analysis:

There is a significant reputational risk in maintaining the status quo with respect to managing perceptions of safety within the downtown core.

As shown through the comments received in Strategy Corp's community consultation, there are major concerns related to perceived safety within the downtown core. Failure to adopt the proposed Downtown Revitalization Plan could ultimately result in a further decline of the number of visitors or businesses downtown. Expansion of Windsor Police Services within the downtown core and expansion of Auxiliary Police as outlined in this report will help in achieving the action of Safe Streets.

There is also a significant resource risk related to the pressures on Windsor Police in responding to non-policing and healthcare related issues.

Without increased funding for mental health, addictions, and homelessness programs, such as the H4 expansion, Windsor-Essex will continue to see increasing needs and experience pressure on human, health, and emergency services. Emergency services continue to be a costly response that has limited impact on the root of the underlying conditions contributing to mental health, addictions, and homelessness. Services to

proactively reduce and stabilize crisis minimizes costs and traumatic outcomes for people cycling through emergency supports.

As part of the immediate action strategy, some of the actions will need to be reviewed in more detail to take appropriate risk mitigation strategies. For example, use of surveillance cameras as a crime prevention measure will need to be carefully examined to ensure compliance with privacy laws. Moreover, the effectiveness of surveillance systems in reducing crime must be balanced against the costs and risks associated with their implementation. Expansion and funding of Project SafeStreets will also require consideration of privacy and procurement laws. Therefore, a thorough evaluation of the legal implications is essential as this action item is rolled out. As other action strategies are brought forward, further analysis will take place to ensure compliance with law and risk mitigation.

Climate Change Risks

Climate Change Mitigation:

No critical or significant risks are identified with the recommendations of this report.

Attracting new residents and business to the downtown core while increasing a sense of safety, can also reduce community greenhouse gas emissions, as residents living closer to places of employment, essential services, entertainment, and recreational amenities have the ability to participate in active transportation opportunities more easily.

Climate Change Adaptation:

No critical or significant risks are identified with the recommendations of this report.

Downtown cores, including Windsor, are impacted by the urban heat island effect. Extreme heat can negatively impact the comfort of a space, reducing the length of time a visitor will spend in a location. Extreme heat can also exacerbate physical and mental health conditions.

Creating a Vibrant District through improved streetscaping should consider opportunities to improve the tree canopy and/or artificial shade. A review of the CIP may also present opportunities to mitigate the impacts of increasing temperatures and extreme heat through façade and building improvements.

Financial Matters:

As outlined in the Discussion section, the proposed Downtown Revitalization Plan includes an immediate action strategy. Three of the outlined items currently require additional operating funds; policing within the downtown core, auxiliary police at City parks and trails, and H4 hours. On February 10, 2024, the 2024 Operating and 10-year Capital plan was approved which included an amount of \$1,000,000 for downtown capital improvements. Should City Council support the proposed strategy additional operation funding would be required. The annualized amounts which are required have been prorated based upon an early May implementation date.

Operating expenditures – Total Additional 2024 funding - \$3,239,878

- 1) Expansion of Windsor Police Services (WPS) presence in the downtown - \$1,384,000. Expenditures include salaries and related fringes for additional staff resources dedicated to enhanced patrols.
- 2) Extended hours for the Homelessness & Housing Help Hub (H4) - \$1,470,340. Expenditures cover an additional six (6) hours (i.e. from 6pm to midnight) inclusive of staffing equivalencies (28.7 FTE), office and program supplies.
- 3) Additional funding for auxiliary officers in parks - \$217,000. Expenditures include salary and fringes of additional patrol officers as well as additional funding for uniforms and equipment.
- 4) Additional funding for a dedicated by-law officer - \$64,413 inclusive of fringe benefits. In addition to salary costs, a further \$16,970 would be required for required vehicle, uniform, personal protection, and communication equipment. The 2024 operating impact in support of this objective is \$81,383.
- 5) Additional funding for Economic Development Project Lead - \$85,655 inclusive of fringe benefits. In addition to salary costs, a further \$1,500 would be required for required office and computer expenses.

The above noted expenditures were not included in the 2024 Approved Operating budget. Should Council endorse the strategy as outlined in this report, inclusive of the noted actions which would be required immediately to start the process, the funding of these costs would necessitate an increase to the overall tax levy of approximately 0.70%.

Once approved, these expenditures will be considered part of the 2024 Base Operating budget and will be annualized to reflect a full year estimated cost for purposes of the 2025 Operating development process.

Capital Expenditures - \$1,000,000

Various capital expenditures such as lighting, additional surveillance, relocation of benches, etc., will be required as part of this plan. An amount of \$1 million was previously approved as part of the 2024 Capital Budget with funding made available in 2024 (\$200,000) and 2025 (\$800,000). This amount will be utilized to initiate improvements that will address this objective. Administration will undertake to refine the cost estimates for the noted capital improvements and allocate the placeholder funding to maximize value within the existing funding available.

It is acknowledged that there will be an element of ongoing operating and maintenance required for the noted improvements. At this time, an amount cannot be estimated as this will depend upon the nature and the anticipated life cycle of the capital expenditure. At this time, it is not anticipated that significant additional funding will be required in

2025 however Administration will ensure that any operating or maintenance expenditures are brought forward in future budget submissions for consideration.

In addition, \$150,000 has been approved as part of the 2024 10- year capital plan to fund the costs associated with the CIP review. No further funding is expected to be required to complete this review.

The above noted costs relate to the immediate action items. Further expenditures may be required as the impacts of the initial plan are reviewed and further stages to the plan are considered. Administration will report back to City Council with further details as required and will bring forward any additional financial commitments as may be deemed necessary to fully implement the strategy.

Consultations:

Office of the Mayor, City of Windsor
James Chacko, Executive Director of Parks
Doran Anzolin, Executive Initiatives Coordinator, Human and Health Services
Kelly Goz, Manager (A), Homelessness & Housing Support
Whitney Kitchen, Coordinator, Housing Administration and Development
Stephen Lynn, Manager Social Policy & Planning
Neil Robertson, Deputy City Planner, Growth
Michelle Staadegaard, Manager of Culture & Events
Jen Knights, Executive Director of Recreation and Culture
Karina Richters, Supervisor of Environmental Sustainability & Climate Change
Matt Johnson, Executive Director of Economic Development
Shawna Boakes, Executive Director of Operations, Deputy City Engineer
Stacey McGuire, Executive Director Engineering, Deputy City Engineer
Craig Robertson, Manager of Licensing and Enforcement
John Revell, Chief Building Official
Rob Vani, Deputy Chief Building Official/Inspections
Sandra Bradt, Executive Initiatives Coordinator, Economic Development
Windsor Police Services
All organizations and stakeholders listed in StrategyCorp's "Key Findings and Recommendations Report".

Conclusion:

The City of Windsor engaged StrategyCorp consultants to provide support with the development of a Downtown Revitalization Plan. StrategyCorp facilitated intentional, meaningful, and visible consultation with a variety of stakeholders and community members to determine how to solve high priority issues in the downtown core. Several action items emerged from the findings of Strategy Corp which include key opportunities to improve downtown Windsor.

These initial action items and themes (1) Safe Streets, (2) High Standards, (3) Healthy Spaces, (4) Place-Making, (5) Vibrant District, (6) 'Our Downtown', and (7) Stronger Together.

An immediate action strategy is proposed which includes expanding the hours of H4, expansion of Windsor Police Services within downtown, a dedicated Building By-Law

Enforcement Officer for Ward 3, and increasing the number of auxiliary police at city parks and trails. Furthermore, the addition of a Project Lead in the Economic Development Department is proposed to help with the significant coordination and forward execution of the objectives outlined for the downtown core.

It is recommended that the Downtown Revitalization Plan be endorsed by Council and the immediate action strategy be approved to begin revitalizing the downtown core, which will ultimately provide great benefits to the entire City of Windsor.

Planning Act Matters:

N/A

Approvals:

Name	Title
Rania Toufeili	Executive Initiatives Coordinator
Mark Winterton	Commissioner, Infrastructure Services (A)
Dana Paladino	Commissioner, Corporate Services (A)
Ray Mensour	Commissioner, Community Services
Andrew Daher	Commissioner, Human and Health Services
Jelena Payne	Commissioner, Economic Development
Janice Guthrie	Commissioner, Finance & City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Address	Email
Windsor Regional Hospital		
Canadian Mental Health Association		
Hotel Dieu Grace Hospital		
Windsor Police Services		
Downtown Windsor BIA		
Windsor Essex County Health Unit		

Appendices:

- 1 StrategyCorp – Downtown Revitalization Plan – Key Findings and Recommendations Report



City of Windsor

Downtown Revitalization Plan – Key Findings and Recommendations Report

January 2024

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Project Introduction & Background

Project Context

The proactive and innovative approaches Windsor takes to community safety and well-being – that are resulting in reductions of crime severity, violent crime severity and non-violent crime severity in the region – are being challenged by a growing perception that Windsor’s downtown is unsafe. In addition, the City and the Windsor Police Service are experiencing challenges such as:

-  **Underutilized services / resources:** Despite available shelter space, a significant amount of unhoused people prefer to not use shelters. Individuals living in community housing often prefer socializing away from such housing.
-  **Increased visibility of mental health challenges and substance use:** Evidence of substance use (e.g., public intoxication, used needles) are increasing residents’ concerns of crime and negatively impacting their feelings of safety and security.
-  **Constrained service access:** Individuals in need often cannot be connected with appropriate services when they need them, leading to an over-reliance on emergency services.
-  **Uneven business confidence:** While a growing number of new businesses are opening in Windsor’s downtown, other businesses and / or investors are closing their businesses or examining the feasibility of continued operations in Windsor’s downtown core.

In response to these and other concerns, Windsor initiated the development of a solutions-oriented plan to improve Windsor’s downtown image, help businesses, customers, and residents feel confident of their safety, and connect individuals to appropriate supports where and when they need them.

Source(s): [CBC News – Windsor](#).

Project Objectives

The City engaged StrategyCorp to support them with the development of its Downtown Revitalization Plan. The following objectives were pursued throughout the project:

-  **Facilitate intentional, meaningful, and visible consultation:** Engage broadly with diverse stakeholders and community members – including individuals with lived and living experience – to further understand their needs.
-  **Leverage others’ experiences:** Explore solutions implemented in comparable municipalities and / or other organizations experiencing similar challenges.
-  **Determine how to “move the needle” and solve high priority issues:** Identify additional initiatives and resources to help business owners, customers, and residents feel confident of their safety in Windsor’s downtown and connect individuals in need with supports where and when they need them (e.g., through adapted service delivery).
-  **Lay a strong foundation for continued “small victories”:** Develop a multi-dimensional plan to enhance livability and optimism within downtown Windsor that responds to the continuously evolving nature of Windsor’s downtown safety landscape.

Project Approach

To support the development of a “Made in Windsor” Downtown Revitalization Plan, the below approach was taken:

	Phase 1: Project Kick-Off	Phase 2: Consultation & Communications Planning	Phase 3: Consultation & Environmental Scan	Phase 4: Implementation Planning
Duration	1 Week	7 Weeks	6 Weeks	3 Weeks
Objectives	Formally kick off the project and lay the groundwork for project success	Develop a Consultation Plan and a Communications Plan to support consultation	Evaluate what’s working well and what could be improved with respect to community safety and well-being in the City	Develop recommendations to further advance the City’s community safety and well-being initiatives over the short-to-long term
Primary Activities	<ul style="list-style-type: none"> Host Project Kick-Off Develop Project Charter 	<ul style="list-style-type: none"> Review Relevant Data and Documentation Design Consultation Plan Develop Communications Plan Plan for Consultation (e.g., Schedule Consultation) 	<ul style="list-style-type: none"> Conduct Environmental Scan Present to Downtown Safety Table Lead 10-12 interviews Facilitate Focus Groups Launch Community Survey 	<ul style="list-style-type: none"> Develop Key Findings & Recommendations Document Present Key Findings & Recommendations Document Refine and submit Key Findings & Recommendations Document
Deliverables	<ul style="list-style-type: none"> ✓ Kick-Off Meeting Agenda and Materials ✓ Project Charter 	<ul style="list-style-type: none"> ✓ Consultation Plan ✓ Communications Plan 	<ul style="list-style-type: none"> ✓ Environmental Scan ✓ Interview Guide ✓ Focus Group Discussion Guide ✓ Online Survey 	<ul style="list-style-type: none"> ✓ Draft Key Findings & Recommendations Document ✓ Key Findings & Recommendations Presentation ✓ Final Key Findings & Recommendations Document

Needs Assessment Overview

Consultation Summary

It was critical to the City that a broad range of downtown stakeholders and community members were engaged regarding their needs. A summary of consultation activities is included below.*



ONE-ON-ONE INTERVIEWS

18, 30-45-minute interviews with representatives from different sectors and disciplines.



COMMUNITY SURVEY

A virtual survey with over 3,500 individual respondents.**



FOCUS GROUPS

2, 1.5-2-hour focus groups with residents, business representatives, and social service providers.



WRITTEN SUBMISSIONS

30+ organizations or individuals contacted to provide written feedback.

Relevant insights and learnings from the City's Pathway to Potential strategy enhancement project – on which StrategyCorp is supporting the City – were also incorporated. Specifically, applicable themes from focus groups with unhoused individuals, individuals experiencing mental health and / or addictions challenges, and individuals living in community housing buildings.

*Additional details regarding organizations consulted are included in Appendix B.

**Additional details regarding the Community Survey are included in Appendix C.

Needs Assessment Framework

In recognition of the multidimensional and often subjective nature of downtown vibrancy and perceived safety, stakeholder and community needs were assessed through a 5-layer framework:



Perception of Safety

The extent to which stakeholders and community members feel protected from danger, risk, and injury.



Governance & Community Partnerships

The extent to which stakeholders and community members perceive the oversight of downtown vibrancy and community-safety and well-being-related strategies, initiatives, plans, and partnerships as effective.



Service Delivery

The extent to which available downtown vibrancy and community safety and well-being-related services address stakeholder and community needs.



Downtown Appearance & Vibrancy

The physical appearance of Windsor’s downtown core and the extent to which it is seen as an exciting and energetic place where people want to spend time.



Community Facilities & Infrastructure

The extent to which Windsor has accessible places, buildings, or equipment people want to use.

Key Findings Summary

Key Findings | Opportunity Area Summary

Based on stakeholder and community needs, three key opportunity areas emerged:

Opportunity Area	 <p>Help People Feel Safe & Want to Visit Downtown</p>	 <p>Better Support People Experiencing Mental Health and / or Addictions Crises and Those Experiencing Homelessness</p>	 <p>Better Support Windsor's Service Delivery Partners</p>
Related Goal	<p>Increase individuals' confidence of their safety through visible safety-related initiatives and attract more people to downtown through a mix of events, amenities, and an inviting streetscape.</p>	<p>Connect individuals experiencing mental health and / or addictions challenges with the right supports, in the right place, at the right time. Provide unhoused individuals with accessible and integrated supports that reflect their unique needs and preferences.</p>	<p>Collaborate with service delivery partners and help them develop trusted relationships with clients and deliver the best services as possible.</p>
Lead	<p>Windsor</p>	<p>Ontario (Significant provincial investment required to address lack of services)</p>	<p>Windsor</p>

What We Heard | Help People Feel Safe & Want to Visit Downtown (1/2)

Eight key findings were identified related to helping individuals feel safer in – and want to visit – Windsor’s downtown core:

What We Heard	Related Opportunities
<p>Incidents of property damage, petty crime, and social disorder are frustrating businesses and making many community members feel unsafe</p>	<p>1. Explore new initiatives and / or tools to address crime and reduce the need for enforcement-led incident response.</p>
<p>There is often limited foot traffic downtown due to minimal and / or inconsistent attractions, events, and facilities</p>	<p>2. Better entice visitors to downtown Windsor through a mix of attractions and regular events and programming.</p>
<p>While there is a strong appetite for local street activation and placemaking initiatives, barriers to implementing such initiatives exist</p>	<p>3. Reduce barriers to local street activation and placemaking initiatives.</p>
<p>The prevalence of vacant residences, buildings, and land can create a perception of decline and lack of investment in Windsor’s downtown core</p>	<p>4. Encourage the re-purposing of vacant residences, buildings, and land where possible and the better upkeep of vacant residences, buildings, and land.</p>
<p>While residents and visitors generally appreciate existing downtown beautification efforts, many believe continued improvements are needed to create more inviting streets</p>	<p>5. Continue updating community infrastructure in response to community needs.</p>

What We Heard | Help People Feel Safe & Want to Visit Downtown (2/2)

What We Heard	Related Opportunities
<p>Negative media attention is a significant contributor to the perception that Windsor’s downtown is unsafe</p>	<p>6. Continue promoting Windsor’s downtown core and increase the dissemination of positive news stories.</p>
<p>Some residents lack knowledge of unhoused people or individuals experiencing a mental health and / or addictions crisis</p>	<p>7. Educate residents and businesses downtown regarding homelessness and mental health and / or addictions challenges to address myths and decrease stigma. Empower community members through easy-to-understand information and easy-to-navigate resources.</p>
<p>There is a need to increase the number of residents and businesses living downtown along with adding new amenities and housing</p>	<p>8. Over time, expand housing options within Windsor’s downtown core to drive greater population density.</p>

What We Heard | Better Support People Experiencing Mental Health and / or Addictions Crises

Three key findings were identified with respect to better supporting individuals experiencing a mental health and / or addictions crisis in Windsor’s downtown core:

What We Heard	Related Opportunities
<p>Individuals experiencing a mental health and / or addictions crisis are often not receiving the right supports, in the right place, at the right time</p>	<ul style="list-style-type: none"> • Provide expanded hours for an accessible facility or facilities where individuals experiencing a mental health and / or addictions crisis can receive appropriate support. • Secure sustainable funding to expand programs – or make pilot programs permanent – that are creating positive outcomes for individuals experiencing mental health and / or addictions crises in downtown Windsor.
<p>Collaboration between mental health and addictions service providers is generally seen as inadequate</p>	<ul style="list-style-type: none"> • Enhance trust between social service providers and strengthen focus on collaborative, rather than competing interests.
<p>There is a lack of supportive housing available</p>	<ul style="list-style-type: none"> • Investigate options to increase housing options for individuals experiencing mental health and / or addictions challenges.

What We Heard | Better Support Unhoused People

One primary finding emerged with respect to better supporting unhoused people in Windsor’s downtown core:

What We Heard	Related Opportunities
Indoor facilities for unhoused people are limited in Windsor’s downtown core	<ul style="list-style-type: none">• Ensure drop-in facilities are available and accessible for unhoused individuals in Windsor at different points throughout the day, evening, and overnight.

What We Heard | Better Support Windsor’s Service Delivery Partners

Four main findings were identified with respect to better supporting the City’s service delivery partners and program implementation:

What We Heard	Related Opportunities
<p>Social service providers can experience significant funding challenges due to City funding processes</p>	<ul style="list-style-type: none"> Examine the extent to which social service provider funding can be streamlined.
<p>Many social service providers are skeptical of engaging with the City</p>	<ul style="list-style-type: none"> Improve coordination with social service providers through robust engagement approaches and continuous, transparent communication.
<p>Lack of coordination reduces impact of city and community initiatives</p>	<ul style="list-style-type: none"> Explore opportunities to increase information sharing and coordination regarding community safety and well-being in Windsor.
<p>Questions exist regarding how successful Windsor has been in implementing plans and strategies</p>	<ul style="list-style-type: none"> Assess the extent to which community-safety related plans and strategies are achieving their intended aims and identify opportunities to maximize impact.

Recommendations

Recommendations | Overview

Overall, seven high-level recommendations were identified, with supporting sub-recommendations:

Opportunity Area / Enabler	Related Goal	High-Level Recommendation
<p>Help People Feel Safe & Want to Visit Downtown</p>	<p>Increase individuals' confidence of their safety through visible safety-related initiatives and attract more people to downtown through a mix of events, amenities, and an inviting streetscape.</p>	<p>1. Create and enforce a Zero-Tolerance Strategy.</p>
		<p>2. Create vibrancy by attracting and engaging residents and tourists.</p>
		<p>3. Encourage people and businesses to move downtown.</p>
		<p>4. Increase enforcement of property standards and fill vacant buildings.</p>
		<p>5. Enhance community engagement and implement a marketing strategy.</p>
<p>Better Support People Experiencing Mental Health and / or Addictions Crises and Better Support Unhoused People</p>	<p>Connect individuals experiencing mental health and / or addictions challenges with the right supports, in the right place, at the right time.</p>	<p>6. Advance a Health and Community Safety Strategy.</p>
	<p>Identify solutions for unhoused individuals with accessible and integrated supports that reflect their unique needs and preferences.</p>	
<p>Better Support Windsor's Service Delivery Partners</p>	<p>Collaborate with service delivery partners and help them feel well supported so they can develop trusted relationships with clients and deliver the best services as possible. Strengthen coordination between the City and its community safety and well-being partners.</p>	<p>7. Establish formal channels to drive greater alignment, collaboration, and trust amongst community safety and well-being stakeholders.</p>

Create and Enforce a Zero-Tolerance Strategy (1/2)

Three supporting recommendations were identified related to creating and enforcing a zero-tolerance strategy*:

Help People Feel Safe & Want to Visit Downtown

Supporting Recommendations

1. Implement a new police community safety strategy: Launch a new “tailored to Windsor” police response model focused on sustained high visibility and collaborative cross-sectoral response. Police could consider all approaches to promote lawful behaviour and intervene in open drug use, property damage, petty crime, and social disorder in the downtown core. Strategy could also synchronize response activities across the various social services and law enforcement teams operating in Windsor’s downtown.

- Expand the Windsor Police Service City Centre Patrol Team. Continue to operate inside their designated geographic area but operate under their own designated command to allow for enhanced focus to improve resource allotment in the downtown.
- The City Centre Patrol team could also work with the Neighbourhood Officer Program, the Problem Oriented Policing unit, the Community Services Unit, the City of Windsor’s Bylaw Officers/311, and other relevant entities (e.g. AGCO, Windsor Fire and Rescue) to address crime, disorder, and quality of life issues. Consider adding additional officers or other resources that support engagement and education.
- The Nurse Police Teams, Mobile Crisis Rapid Response Teams, and the Patrol Outreach Team could all be expanded and placed under the purview of the City Centre Patrol to synchronize daily and strategic responses to the downtown health and human services community.
- Assign a crime analyst to the City Centre Patrol to ensure information is appropriately collected and used to drive both daily and strategic planning decisions, assist in directing resources, overseeing stakeholder communications, and ensuring regular community meetings are facilitated.
- Explore non-emergency 311 services.
- Consider a community liaison officer at a supervisory level
- Improve use of data to align services with community needs. For example, prime shopping and entertainment times, evening establishment closing times, and larger events.

*Zero-tolerance policing does not mean increased prosecutions. It is about intent to deter behaviours to try and dilute them and create sustainable behavioural change.

Create and Enforce a Zero-Tolerance Strategy (2/2)

Help People Feel Safe & Want to Visit Downtown

Supporting Recommendations

2. **Improve monitoring of safety hotspots:** Support the concept of a “Project Greenlight” security camera initiative in the downtown core. Purchase a mobile lighting and camera unit. Encourage greater collaboration between private businesses and police and / or the creation of a framework agreement to facilitate collaboration between private security and police.
3. **Improve awareness of existing support services:** Use 311 to improve the way residents are helped in accessing services. Continue providing plain language information and accessible resources to help community members understand available supports for unhoused individuals and individuals experiencing a mental health and / or addictions crisis.
4. **Redirect people to safer places:** relocate city benches away from vacant storefronts and buildings and discourage standing on medians in the downtown core.

Create Vibrancy by Attracting and Engaging Residents and Tourists

Three supporting recommendations were identified related to creating vibrancy by attracting and engaging residents and tourists:

Help People Feel Safe & Want to Visit Downtown

Supporting Recommendations

1. **Expand existing activities that draw residents downtown:** Pursue new events. Actively explore opportunities to make popular events more frequent or extend existing popular events (e.g., the Downtown Windsor Farmers’ Market) year-round. Determine how existing event venues could be enhanced / improved to attract a diverse range of events and maximize event attendance. Continue adding decorative lighting and making other streetscaping improvements. Review city event venues to identify opportunities for enhancement.
2. **Remove barriers to make it easier to organize events that draw people downtown:** Simplify the event approval process and reduce permit fees for events. Create new incentives for large-scale events downtown (e.g., events that attract more than 1,000 people) and encourage the dissemination of event planning leading practices to encourage post-event spillover into downtown businesses. Engage business representatives (e.g., the Downtown Windsor BIA) and business owners regarding potential partnership opportunities for new events and how to make downtown more welcoming for individuals, families, and businesses.
3. **Convert vacancies and support the use of other flexible spaces to activate street front animation:** Explore the creation of short-term City-funded incentives to stimulate activation of currently vacant commercial spaces and flexible street spaces in the downtown core.

Encourage People and Businesses to Move Downtown

Two recommendations were identified related to encouraging people and businesses to move downtown:

Help People Feel Safe & Want to Visit Downtown

Supporting Recommendations

- 1. Provide more housing options downtown:** Explore longer-term changes to increase housing options and population density in Windsor’s downtown core (e.g., provide incentives for developers to convert existing buildings into residential units).
- 2. Support the attraction of new businesses and anchor tenants downtown:** To create a more complete community with a walkable downtown - and instill a sense of safety - encourage the Downtown Windsor BIA to actively pursue key downtown businesses and anchor tenants, such as grocery stores and restaurants. The city could establish an aggressive, short-term Community Improvement Plan (CIP). The city could also identify financial or policy incentives to encourage developers to build downtown.

Increase Enforcement of Property Standards and Fill Vacant Buildings

Three recommendations were identified related to increasing the enforcement of property standards and filling vacant buildings:

Help People Feel Safe & Want to Visit Downtown

Supporting Recommendations

1. **Increase enforcement of property standards:** Engage relevant City teams (e.g., the City’s Building Inspection Unit) to create or modify by-laws to better encourage the sufficient maintenance of vacant residences, buildings, and land (e.g., Property Standards By-law, Waste Materials By-law, Standing Water By-law, etc.). Evaluate whether an increase in financial penalties is needed for unkept properties.
2. **Facilitate downtown property improvement:** Improve the Downtown Windsor Enhancement Strategy and Community Improvement Plan (CIP) to better encourage the maintenance and updating of vacant residences and buildings (e.g., facade improvements, space conversion, etc.). Provide additional financial incentives to existing and prospective downtown business owners / operators to update properties over the short-term (e.g., within 18 months). Enhance City-owned properties located in the downtown core (e.g., paint parking garages), increase the amount of garbage receptacles, and improve the frequency of garbage collection.
3. **Reduce complexity/approval time for City grant applications:** Explore whether grant funding can be provided to recipients faster.

Enhance Community Engagement and Implement a Marketing Strategy

Three recommendations were identified related to enhancing community engagement and implementing a marketing strategy:

Help People Feel Safe & Want to Visit Downtown

Supporting Recommendations

- 1. Build on existing community engagement:** Regularly engage downtown stakeholders and community members regarding their needs and desired improvements to make the downtown streetscape feel more welcoming and safer (e.g., through enhanced street lighting and / or decorative lighting). Use stakeholder and community feedback to inform the updating of City infrastructure.
- 2. Promote the downtown and its successes as they happen:** Encourage the City’s Communications and Customer Service Department – and City stakeholders – to continue connecting with local media outlets to promote positive news stories about Windsor’s downtown core.
- 3. Emphasize the real story on downtown safety:** Continue emphasizing – and supporting partners in reinforcing – the relative safety of Windsor’s downtown core in communications (e.g., the Windsor Police Service). Work collaboratively with the Downtown Windsor BIA, Tourism Windsor Essex Pelee Island, and others to create a marketing strategy to share downtown successes and foster a sense of safety.

Advance a Health and Community Safety Strategy (1/2)

Six recommendations were identified related to advancing a Health and Safety Strategy:

Better Support People Experiencing Mental Health and / or Addictions Crises; Better Support for Unhoused People

Supporting Recommendations

1. **Expand advocacy efforts:** Advocate to the federal and provincial governments for the funding required to implement the below mentioned social service initiatives based on each government’s area of responsibility and priorities, recognizing that municipal governments do not have the fiscal capacity to solve these challenges alone.
2. **Expand mental health and / or addictions care options:** Facilitate the creation of a low barrier, transitional care facility where individuals experiencing an immediate mental health and / or addictions crisis can be provided with care tailored to their needs. For example, bring together local health leaders (e.g., Ontario Health, the Windsor-Essex Ontario Health Team, and Hôtel-Dieu Grace Healthcare) to determine the best approach to secure provincial funding for the creation of such a facility.
3. **Support long-term sustainability of existing programs:** Advocate in support of long-term provincial funding for Windsor Police Service and Hôtel-Dieu Grace Healthcare so their M.C.R.R.T and WPS C.O.A.S.T programs can be extended from 5 days a week to 7 days a week. Advocate in support of long-term provincial funding for the Windsor Police Service and Windsor Regional Hospital so their Nurse and Police Team (NPT) pilot program can become permanent and extend its hours of operation.
4. **Enhance Homelessness and Housing Help Hub (H4) accessibility:** Extend H4 hours to ensure unhoused people have a facility they can access prior to the opening of overnight shelters. Evaluate whether barriers exist to accessing H4 in its interim state (e.g., the extent to which unhoused individuals can “drop-in” to use the facility); if barriers exist, determine how to minimize such barriers.

Source(s): [Windsor Police Service – Public News Update](#).

Advance a Health and Community Safety Strategy (2/2)

Better Support People Experiencing Mental Health and / or Addictions Crises; Better Support for Unhoused People

Supporting Recommendations

- 5. Provide more supportive housing as funding becomes available** : Continue implementing strategies in the Windsor Essex Housing and Homelessness Master Plan, specifically strategies related to Goal 2: Sustain and Expand Housing that is Linked with Supports:
- Expand Housing First programs;
 - Expand services and supports for people who experience chronic, episodic or high acuity homelessness and who have been identified as having complex needs;
 - Review, research, assess and implement a continuum of housing options that will address varying levels of need for support that is people-centred and aligns with best practices; and
 - Advocate for and leverage diverse funding sources and collaborative opportunities for supportive housing options based on best practices.

Source(s): [Windsor Police Service – Public News Update](#).

Establish Formal Channels to Deliver Greater Alignment and Collaboration between Stakeholders

One recommendation was identified related to establishing formal channels to drive greater alignment, collaboration, and trust amongst community safety and well-being stakeholders:

Better Support Windsor’s Service Delivery Partners

Supporting Recommendation

- 1. Convene a table** designed to improve collaboration, trust-building, and open communication (e.g., regarding participants’ strengths and weaknesses and how shared resources can be leveraged for greatest impact) between mental health and addictions service provider leadership. The table would:
 - Identify opportunities to improve city processes and reduce red tape to allow delivery partners to operate effectively.
 - Better connect and engage mental health and / or addictions service providers:
 - Identify opportunities to enhance information sharing, better set and evaluate goals, and strengthen coordination between city staff, its partners, and regional leadership via the city’s community safety and well-being infrastructure.
 - Create public and transparent goals and a process for ongoing evaluation.
 - Expand programs to meet client needs.

Conclusion

Conclusion | Looking Ahead

Like other municipalities across the country, Windsor’s downtown safety landscape will continue to change. This report is intended to act as a guide for continued – and strengthened – action to support all stakeholders and community members within Windsor’s downtown core. The recommendations in this report will help provide the environment to encourage businesses and residents to come downtown.

To effectively implement recommendations within this report, it will be critical for Windsor to engage and partner with others, such as social service providers, business owners, healthcare institutions, and local law enforcement. In doing so, it will be important for the City to continuously reflect on the following:

- **Governance & Collective Impact Infrastructure:** Many committees, agencies, and groups exist in Windsor who support community members and have a thorough understanding of their needs. Opportunities to assess differentiated activities, identify synergies, learn from one another, and drive greater coordination and continuous improvement should be explored regularly.
- **Building Trust with Stakeholders and Community Members:** While most stakeholders and community members are cautiously optimistic about the City’s Downtown Revitalization Plan, many remain skeptical that the Plan will lead to real change. The City should see the development of the Plan as a starting point for further engagement with stakeholders and community members. Care should be given to demonstrating to individuals that they have been heard. In addition, if City Council approves to proceed with specific recommendations, a robust implementation roadmap should be established – including clear accountabilities – to support Plan goals in becoming a reality.
- **The Levers Within the City’s Control:** While the City will need to rely on other levels of government and public, private, and not-for-profit partners to implement some recommendations, others require the City to rethink how to optimize existing resources at its disposal and how different approaches could be taken to maximize community impact.
- **Building Partnerships with Other Governments:** The provincial and federal governments have larger revenue bases and responsibility for funding the social services that are not keeping up with the pace of change. Making the case for new funding opportunities to reduce homelessness and improve mental health supports would help improve Windsor’s ability to provide adequate services in the downtown.

Appendix A: Key Improvement Areas – Additional Details

Key Themes | Help People Feel Safe & Want to Visit Downtown (1/6)

The following is a synthesis of what we heard with respect to helping people feel safer downtown and encouraging people to visit downtown:

What We Heard	Additional Details
<p>Incidents of property damage, petty crime, and social disorder are frustrating businesses and making many community members feel unsafe</p>	<ul style="list-style-type: none"> Stakeholders in Windsor’s business community highlighted substantial challenges associated with crime downtown (e.g., thefts, broken windows, break-in attempts). Property damage and petty crime often imposes significant costs on small and medium-sized businesses (e.g., building repair) and can create significant reputational impacts to businesses. Some businesses are proactively investing their own money in new technologies and programs like Project Greenlight given the frequency of property-related crimes in the downtown core. A few stakeholders noted that most incidents of property damage and petty crime in Windsor’s downtown are committed by the same group of about 10 or so individuals who are well known to residents and law enforcement. Some stakeholders reported that property damage is more common at night as less people are generally around. The concentration of shelters and other service providers along Ouellette Avenue is creating issues around property damage and garbage with many nearby residents and businesses. Some stakeholders and community members mentioned that they are confused why the Windsor Police Service does not more strictly enforce illegal activity, specifically the open use of illegal substances. Some stakeholders and community members think the Windsor Police Service is tolerating behaviour instead of strictly enforcing the rule of law. These individuals believe that there is a significant opportunity for greater enforcement, and that doing so would create a fairer environment that respects those who are invested in and committed to downtown (e.g., business owners).

Key Themes | Help People Feel Safe & Want to Visit Downtown (2/6)

What We Heard	Additional Details
<p>Incidents of property damage, petty crime, and social disorder are frustrating businesses and making many community members feel unsafe (continued)</p>	<ul style="list-style-type: none"> • At the same time, many stakeholders noted that the Windsor Police Service has limited capacity. For example, Windsor Police Service officers often need to wait with individuals experiencing a mental health and / or addictions crisis at Windsor Regional Hospital until they are admitted. This is generally due to the limited alternatives available in Windsor for individuals experiencing a mental health and / or addictions crisis. • In addition, if Windsor Police Service officers arrest an individual for open drug use, they are generally released a short while later, as the Crown will not prosecute these individuals. As such, repeat offending amongst some individuals is common. • Some stakeholders believe that an investment by the City in expanding the DWBIA’s security camera program could help deter, and better respond to, incidents of property damage and petty crime in the downtown core. <ul style="list-style-type: none"> ○ For example, stakeholders mentioned that the City could provide funding and / or help expediate the process for new business owners who wish to join the program. • Some stakeholders noted that a dedicated downtown police or special constable presence could help to deter crime in the downtown core while also increasing residents’ and business owners’ sense of safety. • Others suggested that a 3:30am curfew or better addressing the 2:00am – 3:30am traffic surge post-bar closure could be helpful in decreasing social disorder and incidents of property damage and petty crime.

Key Themes | Help People Feel Safe & Want to Visit Downtown (3/6)

What We Heard	Additional Details
<p>There is often limited foot traffic downtown due to minimal and / or inconsistent attractions, events, and facilities</p>	<ul style="list-style-type: none"> • Many businesses in the downtown core did not reopen after the pandemic, leaving parts of the downtown with high vacancy rates and little foot traffic. • One stakeholder remarked that not having other people nearby is what makes people second guess their safety. This is particularly true during the early morning hours and evenings where foot traffic is almost non-existent in some areas. • Some stakeholders noted that the downtown core feels deserted in the evenings after offices and government buildings close, contributing to a sense of unease. • Some stakeholders noted feeling more isolated and less safe during the day, as Windsor’s downtown core is often busier at night with lively restaurants and bars. • Some stakeholders noted that other cities have launched successful downtown ambassador programs that could be replicated in Windsor; these programs could provide a visible presence on the streets while helping to identify safety problems and connect residents, businesses, service providers, and City Hall. • We heard that generally, residents in Windsor and the surrounding region do not view Windsor’s downtown core as a place to visit. Other City neighbourhoods such as Walkerville have become trendier and are attracting a greater share of visitors. <ul style="list-style-type: none"> ○ However, stakeholders and community members did highlight a few successful initiatives such as the Downtown Windsor Farmers' Market and the Windsor International Film Festival. These events draw people into the downtown core and help to create a more lively and safer feeling downtown. • There is a perception that Windsor has not done a good job historically at retaining anchor institutions in the downtown core (e.g., new arena). Other cities – like Detroit – are seen as doing a better job of keeping people downtown.

Key Themes | Help People Feel Safe & Want to Visit Downtown (4/6)

What We Heard	Additional Details
<p>While there is a strong appetite for local street activation and placemaking initiatives, barriers to implementing such initiatives exist</p>	<ul style="list-style-type: none"> A few stakeholders noted that City by-laws related to street activations are out of date and need to be revised. For example, several stakeholders referenced that food trucks are not allowed downtown, despite demand. There is a perception amongst some stakeholders that the City is not as supportive of street activations in the downtown core by community groups as it could be due to factors such as high permit costs, administrative hoops, and processing delays. Some stakeholders believe that the City should do more to promote the arts, culture, and tourism in the downtown core to help diversify the local economy.
<p>The prevalence of vacant residences, buildings, and land can create a perception of decline and lack of investment in Windsor’s downtown core</p>	<ul style="list-style-type: none"> Many stakeholders and community members noted the prevalence of boarded up or vacant buildings and land in the downtown core and the negative impact this can have on residents, visitors, and potential investors. Stakeholders hope that the City will more actively address abandoned downtown properties and land. For example, by examining existing policies related to properties that have fallen into disrepair to see if they could be more punitive in nature. There is a perception that issues with vacant residences and commercial buildings have been amplified by out-of-town landlords. Some stakeholders in the business community noted that, while the City’s existing Community Improvement Plan is appreciated, making improvements to properties can be an onerous process – especially for small businesses – and can take well over a year from start to finish. Other stakeholders noted that city-led incentives for developing additional housing in the downtown core should be explored. For example, ideas were shared regarding city-provided funding to create additional residential units for downtown property owners. Increased support for a community land trust model was floated, as was the purchasing of vacant buildings for rapid housing.

Key Themes | Help People Feel Safe & Want to Visit Downtown (5/6)

What We Heard	Additional Details
<p>While residents and visitors generally appreciate existing downtown beautification efforts, many believe continued improvements are needed to create more inviting streets</p>	<ul style="list-style-type: none"> • We heard that the City has started to improve the look and feel of the downtown core (e.g., flower gardens, public art installations, used needle clean up). <ul style="list-style-type: none"> ○ However, stakeholders noted that continued City investment is required to improve the aesthetics of Windsor's downtown core and attract more residents to visit. • Areas of the downtown core that have experienced positive change in the past several years are those which have active businesses/patios, an abundance of foot traffic, well-lit sidewalks, etc. • Over the longer-term, stakeholders and community members suggest that the City increase its focus on creating a walkable downtown where residents can work, live, and play. This includes better pedestrian access and connections between downtown amenities and the riverfront, the intensification of existing sites, and a greater mix of housing options in the core. • Stakeholders noted that many parts of the downtown core lack sufficient lighting, particularly around parking lots and alleyways, which can create a sense of unease.
<p>Negative media attention is a significant contributor to the perception that Windsor's downtown is unsafe</p>	<ul style="list-style-type: none"> • Statistics show that downtown Windsor is safe and that levels of crime are generally not increasing; however, there is a widely held perception within Windsor and the surrounding region that the downtown core is not safe. Many stakeholders mentioned that the community needs to hear that Windsor's downtown is indeed safe. • Some stakeholders noted that part of this perception is fueled by local media coverage in addition to visible homelessness and substance use issues. Many Windsor residents refuse to come into the core due to what they read or see on the news. • In some cases, news stories about violent crime have incorrectly situated events in the downtown core, further leading the public to view the downtown as unsafe. • Many stakeholders suggested that there should be a concerted effort to develop a downtown communications strategy to combat the narrative that the core is unsafe and highlight positive news stories to residents.

Key Themes | Help People Feel Safe & Want to Visit Downtown (6/6)

What We Heard	Additional Details
<p>Some community members lack compassion for unhoused people or individuals experiencing a mental health and / or addictions crisis</p>	<ul style="list-style-type: none"> • We heard that some community members feel unsafe by seeing large concentrations of unhoused people in the downtown core, particularly at night. <ul style="list-style-type: none"> ○ Windsor has traditionally not seen this level of visible homelessness in the community, adding to a feeling of unease amongst some residents. • Some stakeholders mentioned that Windsor should launch a media awareness campaign to educate the community regarding homelessness and mental health and addictions issues to help inspire a sense of understanding and compassion. • Stakeholders noted that most unhoused people are harmless and often themselves feel unsafe in the downtown core. • Stakeholders mentioned that a communications strategy that helps to inspire greater compassion can go a long way to combatting feelings of unease and help community members interact with unhoused people in a respectful and safe manner.
<p>There is a need to increase the number of residents living downtown</p>	<ul style="list-style-type: none"> • The need for greater housing options across the housing continuum was highlighted by many stakeholders and community members. • While housing was largely out of scope for this project, it is important to recognize that expanded housing options are critical to making progress on three of the opportunity areas highlighted in this report: helping people feel safe and want to visit downtown; better supporting people experiencing mental health and / or addictions crises; and better supporting unhoused people.

Key Themes | Better Support People Experiencing Mental Health and / or Addictions Crises (1/5)

The following is a synthesis of what we heard with respect to supporting people experiencing mental health and / or addictions crises:

What We Heard	Additional Details
<p>Individuals experiencing a mental health and / or addictions crisis are often not receiving the right supports, in the right place, at the right time</p>	<ul style="list-style-type: none"> • When individuals are experiencing a mental health or / addictions crisis, they are traditionally either brought to Windsor Regional Hospital Emergency Department or a Windsor Police service facility. • There is a lack of consensus amongst stakeholders regarding the efficacy of Hôtel-Dieu Grace Healthcare’s Crisis and Mental Wellness Centre and Mental Health and Addictions Urgent Care Centre (MHAUCC). Many stakeholders do not think the Centres provide effective supports for individuals experiencing a mental health and / or addictions crisis. <ul style="list-style-type: none"> ○ This perception is largely due to: <ul style="list-style-type: none"> ▪ The Centres’ hours of operation: <ul style="list-style-type: none"> ➤ 8:00am to 10:00pm Monday to Friday and 8:00am to 8:00pm Saturday and Sunday for walk-in services at the Community Crisis Centre. ➤ 11:00am to 7:00pm Monday to Friday for MHAUCC. ▪ Significant entry requirements: MHAUCC advises that individuals should go to the Windsor Regional Hospital Emergency Department if they are experiencing acutely suicidal thoughts or self-harming behaviour, substance-related intoxication, acute psychosis, possible medical issues, severe alcohol dependency, or aggressive or violent behaviour with risk to others. <ul style="list-style-type: none"> ➤ Entry requirements can prevent individuals with high mental health and / or addictions needs and individuals with low-to-moderate mental health and / or addictions needs from receiving the services they need.

Source(s): [Hôtel-Dieu Grace Healthcare - Crisis and Mental Wellness Centre](#) and [Hôtel-Dieu Grace Healthcare – Mental Health and Addictions Urgent Care Centre](#).

Key Themes | Better Support People Experiencing Mental Health and / or Addictions Crises (2/5)

What We Heard	Additional Details
<p>Individuals experiencing a mental health and / or addictions crisis are often not receiving the right supports, in the right place, at the right time (continued)</p>	<ul style="list-style-type: none"> • For example, one stakeholder mentioned that Hôtel-Dieu Grace Healthcare must “be more transparent with service providers about who they can treat [...] if they are branding their Crisis and Mental Wellness Centre as somewhere where individuals experiencing a mental health or addictions crisis can receive help, they should be up front that they only want to serve people who are low acuity.” • The Centre’s lack of support for individuals with “substance-related intoxication” was noted specifically by some stakeholders as a significant barrier to supporting individuals experiencing a mental health and / or addictions crisis with mild to moderate drug toxicity. Stakeholders mentioned that individuals experiencing a mental health and / or addictions crisis with mild to moderate drug toxicity are only able to receive support at the Windsor Regional Hospital Emergency Department, putting significant pressure on hospital staff and the Windsor Police Service, as an officer must wait with individuals until they are admitted. • However, other stakeholders view Hôtel-Dieu Grace Healthcare’s Crisis and Mental Wellness Centre as a “barrier-free facility” for individuals experiencing a mental health and / or addictions crisis. • The Canadian Mental Health Association (CMHA) Windsor-Essex County’s Safe Beds Program is an option for some individuals experiencing a mental health and / or addictions crisis but not all. For example, there are only 4 beds and individuals must not be at risk for harming themselves or others to be eligible for a program stay. • The Windsor Regional Hospital Emergency Department or a Windsor Police service facility are generally seen by stakeholders as the only 24/7 options where individuals experiencing a mental health and / or addictions crisis can stabilize, access appropriate care, and be connected with services and supports.

Source(s): [Hôtel-Dieu Grace Healthcare - Crisis and Mental Wellness Centre](#) and [Hôtel-Dieu Grace Healthcare – Mental Health and Addictions Urgent Care Centre](#).

Key Themes | Better Support People Experiencing Mental Health and / or Addictions Crises (3/5)

What We Heard	Additional Details
<p>Individuals experiencing a mental health and / or addictions crisis are often not receiving the right supports, in the right place, at the right time (continued)</p>	<ul style="list-style-type: none"> • Hôtel-Dieu Grace Healthcare is seeking to move its existing Crisis and Mental Wellness Centre closer to downtown Windsor (i.e., from 736-744 Ouellette Ave. to 500 Ouellette Ave.). <ul style="list-style-type: none"> ○ They aim to be in the building by Spring-Summer 2024 and are seeking approval from Ontario Health and the Windsor-Essex County Health Unit to do so. ○ In the new building, they seek to provide a one-stop-shop for mental health and / or addictions services, including a dedicated urgent care facility for individuals experiencing a mental health and / or addictions crisis. ○ Many stakeholders consulted do not support the movement of beds from Ouellette campus of Windsor Regional Hospital over to Hôtel-Dieu Grace Healthcare. For example, some stakeholders do not perceive Hôtel-Dieu Grace Healthcare as providing effective supports for individuals experiencing mental health and / or addictions crises currently, while others worry that individuals experiencing a mental health and / or addictions crisis will not be able to receive other necessary supports (e.g., physical healthcare), in Hôtel-Dieu Grace Healthcare’s preferred model. • In addition, while generally recognized as important for the community, programs such as the Windsor Mobile Crisis Rapid Response Team (M.C.R.R.T), WPS C.O.A.S.T. (Community Outreach and Support Team), and Windsor Police Service and Windsor Regional Hospital Nurse and Police Team (NPT) pilot program are not available around-the-clock. <ul style="list-style-type: none"> ○ M.C.R.R.T is available Monday to Friday from 9:00am to 10:00pm, WPS C.O.A.S.T. is available Monday to Friday from 8:00am to 4:00pm, and the NPT pilot operates on Fridays, Saturdays, and Sundays between 1:00pm and 1:00am.

Source(s): [Hôtel-Dieu Grace Healthcare – Mental Health and Police Teams](#), [Windsor Police Service – Public News Update](#).

Key Themes | Better Support People Experiencing Mental Health and / or Addictions Crises (4/5)

What We Heard	Additional Details
<p>Collaboration between mental health and addictions service providers is generally seen as inadequate</p>	<ul style="list-style-type: none"> • Mental health and addiction service providers in Windsor can view one another as competitors which can contribute to non-ideal client outcomes and prevent the leveraging of shared resources for maximum impact. • For example, the CMHA – Windsor-Essex County and Hôtel-Dieu Grace Healthcare are seen by many stakeholders as disconnected from Windsor Regional Hospital. Some stakeholders perceive “territorial debates”(e.g., over the provision of acute care) between these stakeholders are contributing to non-ideal outcomes for community members experiencing mental health and / or addictions crises.

Source(s): [Windsor-Essex County Health Unit - Consumption and Treatment Services Site.](#)

Key Themes | Better Support People Experiencing Mental Health and / or Addictions Crises (5/5)

What We Heard	Additional Details
<p>There is a lack of supportive housing available</p>	<ul style="list-style-type: none"> • Many stakeholders noted that supportive housing options are limited in Windsor-Essex for individuals experiencing mental health and / or addictions challenges and funding (both capital and operating) is urgently needed to expand supportive housing. • For example, CMHA’s Homeless Initiative Supportive Housing Program provided 287 beds/units as of 2019. Family Services Windsor-Essex (FSWE) also supports individuals who are chronically homeless or have significant mental health and / or addictions concerns. • Windsor-Essex County’s Central Housing Registry is also seen as outdated by many stakeholders. Stakeholders noted that it is hard to tell how many individuals in the community need supportive housing currently and see the clean up of the Registry as a “quick win” to better support community members.

Source(s): [City of Windsor - A Report to Inform the Windsor Essex Housing and Homelessness Master Plan 2019-2028](#), [Family Services Windsor-Essex - Windsor-Essex Housing Connections](#).

Key Themes | Better Support Unhoused People

The following is a synthesis of what we heard with respect to better supporting unhoused individuals in Windsor’s downtown:

What We Heard	Additional Details
<p>Indoor facilities for unhoused people are limited in Windsor’s downtown core</p>	<ul style="list-style-type: none"> • Stakeholders mentioned that there is often a high concentration of unhoused people in the downtown core, particularly when nearby shelters discharge in the morning (~9:00am-10:00am) and in the evening when shelter clients can return (~9:00-10:00pm). <ul style="list-style-type: none"> ○ For some community members, seeing unhoused people contributes to a perception that downtown is unsafe (e.g., seeing unhoused people take refuge near or inside vacant buildings or parking garages). • While the City’s Homelessness & Housing Help Hub (H4) facility is run by dedicated staff who provide vital services to unhoused people in the downtown core, the facility is seen as limited at times in its ability to offer a truly low-barrier, drop-in style environment where unhoused persons can come and go for rest and relaxation. <ul style="list-style-type: none"> ○ Some stakeholders noted that if the City had an alternative, low-barrier facility where unhoused people could go during the daytime hours, this could help reduce the visibility of homelessness in the downtown core and better connect unhoused people with supports and services. • Some stakeholders mentioned that finding a permanent home for the H4 facility should be a priority for the City, as well as increasing its operating hours until overnight shelters open. • Stakeholders also noted that the City lacks a 24/7 warming center to serve unhoused people during the upcoming winter months and that the City could more proactively prepare to address this need.

Key Themes | Better Support and Partner with Windsor’s Service Delivery Partners (1/2)

The following is a synthesis of what we heard with respect to better supporting Windsor’s service delivery partners:

What We Heard	Additional Details
<p>Social service providers can experience significant funding challenges due to City funding processes</p>	<ul style="list-style-type: none"> • Some social service providers mentioned that they have had challenges being paid by the City on time, which creates significant financial pressure and stress. <ul style="list-style-type: none"> ○ Because some payments are not automatic, the receipt of City funding can be inconsistent, creating challenges for some providers in meeting their financial obligations. • Some social service providers mentioned there is an opportunity for the City to demonstrate its commitment to their partnership and respect for their work by ensuring they receive funding on time.
<p>Many social service providers are skeptical of engaging with the City</p>	<ul style="list-style-type: none"> • Many of the social service providers engaged do not feel as if the City engages them meaningfully, regularly, or at the right time. For example, some housing and homelessness service providers in downtown Windsor mentioned that they were not engaged during the development of the Windsor Essex Housing and Homelessness Master Plan. Other social service providers are frustrated that they did not have an opportunity to contribute their expertise in the design of SafePoint. • Some stakeholders feel like the City is not transparent when it engages with them. For example, some stakeholders feel that the purpose of City consultation or how feedback will be used is often not clear. Others mentioned that when they provide feedback, they do not often hear back from the City regarding how their input was used; this can create confusion especially when they see the City making decisions that conflict with their feedback. • Some stakeholders believe that the City could better leverage their expertise in program and service design and evaluation (e.g., regarding a diversion program in City shelters).

Key Themes | Better Support and Partner with Windsor’s Service Delivery Partners (2/2)

What We Heard	Additional Details
<p>Silos can prevent impact maximization</p>	<ul style="list-style-type: none"> • While the Downtown Safety Table is generally seen as a positive step in enhancing coordination, some stakeholders spoke to the existence of silos within City government and between the City and its partners. For example, the City of Windsor’s By-Law Compliance Committee was created to increase information sharing around by-law enforcement across several City departments, recognizing the existence of silos. • Some stakeholders are frustrated by the lack of willingness of other stakeholders to engage with them to address issues of shared interest and mentioned that those not willing to engage are at risk of getting “left behind.” • Some stakeholders see an opportunity to minimize independent initiatives and increase information sharing to maximize community impact. For example, through enhanced coordination between frontline staff, social service providers, and regional leadership.
<p>Questions exist regarding how successful Windsor has been in implementing plans and strategies</p>	<ul style="list-style-type: none"> • Windsor is perceived by many stakeholders as having “a lot of plans, but little action.” For example, in conversations with stakeholders, several plans were mentioned, such as the Windsor Essex Housing and Homelessness Master Plan, the Windsor-Essex Community Opioid & Substance Strategy, and the Windsor Essex Regional Community Safety & Well-Being Plan. • Many of the stakeholders and community members consulted are confused regarding the current state of existing plans (e.g., whether plans are currently being implemented or updated and by whom) and if and / or how plans relate to one another. • Some stakeholders are concerned that the plans have been developed in isolation from one another, preventing the maximization of synergies and creating risk of effort duplication. • Some stakeholders are also concerned that learnings and knowledge are not being applied from one plan to another.

Appendix B: Consulted Stakeholder List

Consulted Stakeholder List

The following organizations provided input into Windsor’s Downtown Revitalization Plan:

Type of Stakeholder	Organization				
Social Services / Outreach / Rapid Responders	• Hotel-Dieu Grace Healthcare	• Canadian Mental Health Association	• Windsor-Essex Health Unit	• Essex-Windsor EMS	• Windsor Regional Hospital
	• Downtown Mission	• Salvation Army	• Welcome Centre Shelter	• Positive Pathways	• Windsor-Essex Community Health Centre
	• Downtown Windsor Community Collaborative	• Family Services Windsor Essex	• Assisted Living Southwestern Ontario		
Enforcement & Security	• Windsor Police Service	• Downtown Safety Association	• ACS Security		
Downtown Businesses / Residents	• Downtown Windsor BIA	• Casino Windsor	• WKND Entertainment	• Rocket Innovation Studio	• The Vanguard Team
Other Stakeholders	• City of Windsor (elected officials and various departmental staff)	• Multicultural Council of Windsor and Essex County	• Black Council Windsor-Essex	• South Asian Centre	• University of Windsor
	• St. Clair College	• Housing Information Services	• Glos Associates Inc	• S-A-F Advisory	

Appendix C: Downtown Revitalization Survey – Detailed Outputs

Downtown Revitalization Survey

The Downtown Revitalization Survey was launched on Wednesday September 27th, 2023. The survey remained open until Wednesday October 18th.

Survey uptake was strong. For example, within the first 24 hours of survey launch, over 1,000 responses were received; the survey also had a high completion rate. The survey gained traction in several news outlets in the Windsor-Essex region.

The survey collected both quantitative and qualitative information. A summary of survey outputs is included on the following slides.

Key statistics on the Downtown Revitalization Survey include:



3,569 total responses.



11 minutes, 26 seconds – the average time it took for people to complete the entire survey.



67% of respondents completed the survey within the first three days of survey launch.



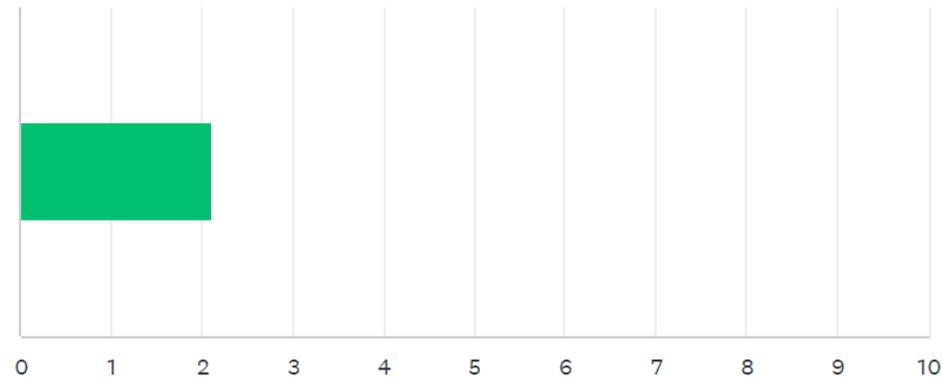
79% completion rate – the percentage of survey takers that completed the entire survey.

Question 1: How safe do you feel?

Respondents were asked to rate their feeling / perception of safety in the downtown core on a scale from 1 – 5. 1 indicated that they do not feel safe at all, and 5 indicated they feel completely safe. The average score was just over 2 – indicating most respondents have some level of unease in Windsor’s downtown core.

Q1 On a scale from 1-5, what is your overall feeling / perception of safety in the downtown core? (1 = I do not feel safe at all; 5 = I feel completely safe)

Answered: 3,569 Skipped: 0

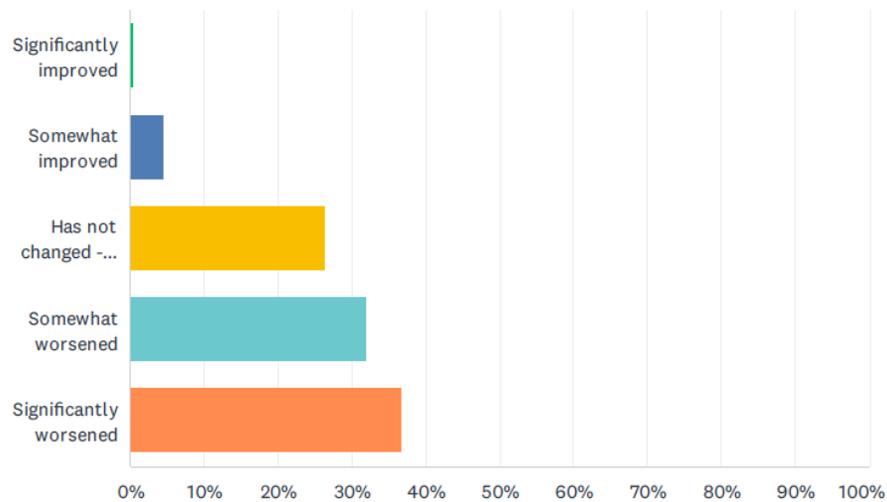


Question 2: How has safety changed in the past 12 months?

Respondents were asked to indicate how their feeling / perception of safety had changed in the past year. Most respondents (nearly 70%) indicated that their perception of safety had decreased in the last year, with less than 5% indicating their perception of safety had increased.

Q2 How has your feeling / perception of safety downtown changed in the last year? Select one option

Answered: 3,569 Skipped: 0



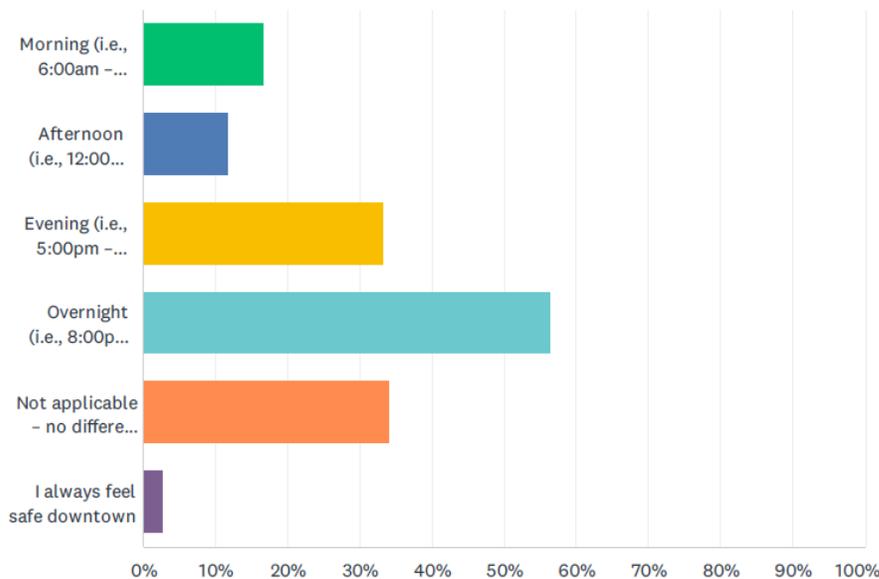
ANSWER CHOICES	RESPONSES
Significantly improved	0.42% 15
Somewhat improved	4.40% 157
Has not changed - neither improved nor worsened	26.48% 945
Somewhat worsened	32.00% 1,142
Significantly worsened	36.70% 1,310
TOTAL	3,569

Question 3: At different times of day?

Respondents were asked to indicate how safe they feel at different times of the day. Most respondents (56%) indicated that they feel less safe overnight (i.e., 8pm to 6am). Around one third selected no difference in time of day. Less than 3% of respondents reported that they always feel safe in the downtown.

Q3 At what time of the day do you feel less safe in the downtown core?
Select all that apply

Answered: 3,569 Skipped: 0



ANSWER CHOICES	RESPONSES	
Morning (i.e., 6:00am – 12:00pm)	16.67%	595
Afternoon (i.e., 12:00pm – 5:00pm)	11.82%	422
Evening (i.e., 5:00pm – 8:00pm)	33.20%	1,185
Overnight (i.e., 8:00pm – 6:00am)	56.51%	2,017
Not applicable – no difference depending on time of day	34.07%	1,216
I always feel safe downtown	2.80%	100
Total Respondents: 3,569		

Note: This was a “select all that apply” question, so respondents could indicate multiple options.

Question 4: Specific areas of concern? (1/2)

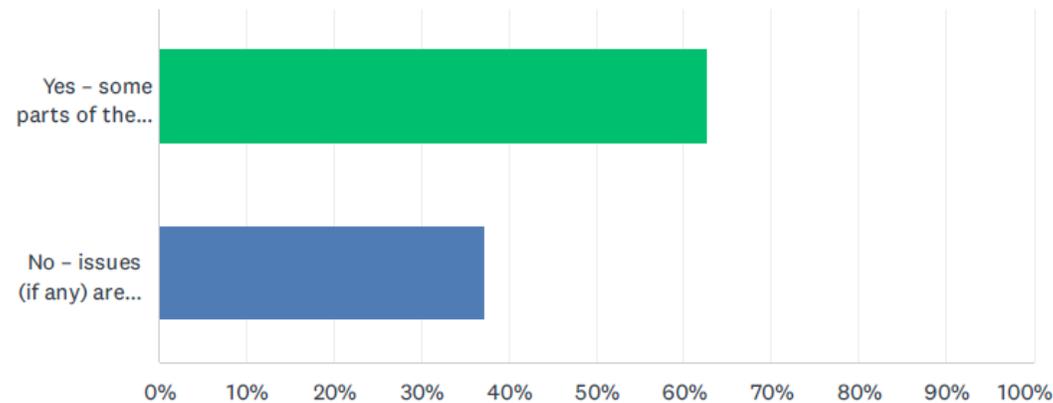
Respondents were asked to indicate if there were parts of the downtown that were of particular concern. For those who chose “Yes”, the survey provided an optional written feedback box to explain. Within these responses, the following themes emerged:

- Many respondents expressed concern about the visible presence of unhoused persons and substance use around the Downtown Mission, Ouellette Avenue, and the Glengarry Avenue areas. Open drug use, harassment, and other disruptive behaviors contribute to feelings of unease for many community members.
- There is a high number of vacant, boarded-up, or neglected buildings, particularly on Ouellette Avenue and Wyandotte Street. These areas are often associated with homelessness and open substance use.
- Respondents frequently mentioned feeling unsafe in areas with low foot traffic, poor lighting, or a high concentration of unhoused people. Many expressed a desire for improved security measures and increased police presence.
- Many respondents highlighted the need for more services and supports for unhoused persons and those struggling with mental health and addictions. Addressing these root causes could improve the overall safety of the downtown area.
- Respondents often mention the need for revitalization and investment in the downtown area, including filling vacant storefronts, improving infrastructure, and creating more attractions to draw people to the area.

Question 4: Specific areas of concern? (2/2)

Q4 Are there any parts of Windsor’s downtown that stand out as areas of concern or in need of special attention? Select one option

Answered: 3,569 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes – some parts of the downtown are worse than others	62.68%	2,237
No – issues (if any) are present across the downtown	37.32%	1,332
TOTAL		3,569

Question 5: Any initiatives working well or successful? (1/2)

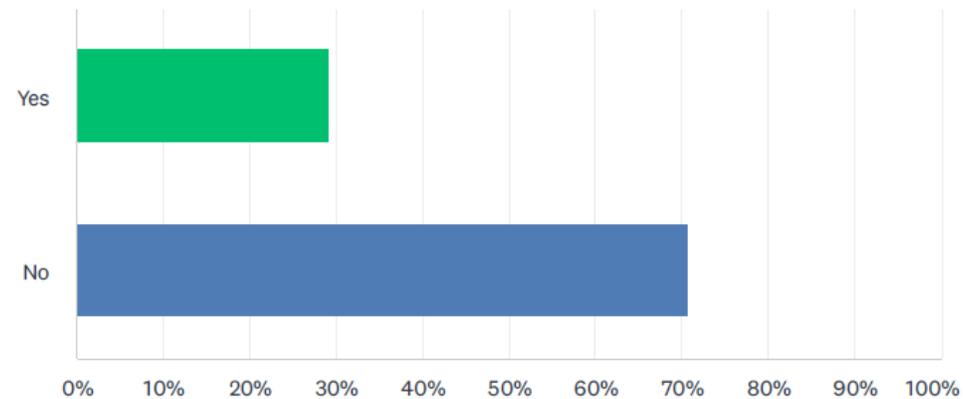
Respondents were asked to indicate if there were existing initiatives already happening downtown that have been successful. For those who chose “Yes”, the survey provided an optional written feedback box to explain. Within these responses, the following two themes emerged:

- **Community events:** Many respondents highlighted the success of existing community events such as the Downtown Windsor Farmers' Market, the Windsor International Film Festival, and Open Streets Windsor. These events are seen as bringing people into the downtown core and contributing to a vibrant community atmosphere.
- **Increased patrols:** Several respondents noted the positive impact of an increased police presence downtown, including foot and bike patrols. Increased patrols have reportedly improved the sense of safety and security downtown for many community members.

Question 5: Any initiatives working well or successful? (2/2)

Q5 Are there any initiatives happening in downtown Windsor that are working well or have been successful? Select one option

Answered: 3,569 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	29.22%	1,043
No	70.78%	2,526
TOTAL		3,569

Question 6: Strengths?

Respondents were asked to indicate what they believe are the top strengths of Windsor’s downtown core. A total of 3,038 respondents completed this question, with 531 choosing to skip. From respondents’ perspectives, the top strengths of Windsor’s downtown core are:

- **Riverfront Proximity:** Windsor’s riverfront was frequently mentioned as a key strength, offering scenic views.
- **Diverse Dining and Entertainment:** The presence of various restaurants, bars, and entertainment venues, including the casino, are highlighted as attractions that bring people into the downtown core.
- **Cultural and Artistic Amenities:** The downtown core was recognized by respondents for its cultural amenities, such as murals and outdoor art and a music scene.
- **Community Events and Markets:** Events like the Downtown Windsor Farmers' Market, the Windsor International Film Festival, Open Streets Windsor, and other community events are seen as strengths, contributing to the vibrancy of the downtown core.
- **Postsecondary Institutions:** The presence of postsecondary institutions in the downtown core (i.e., the University of Windsor and St. Clair College) are seen as beneficial by attracting students and contributing to the local economy.
- **Mental Health and / or Addictions Outreach Programs:** The Windsor Police Service and Hôtel-Dieu Grace Healthcare M.C.R.R.T and C.O.A.S.T programs are seen favorably by many community members, as is RE/ACT Windsor-Essex.

Question 7: What would make you want to spend more time downtown?

Respondents were asked to indicate what would encourage them to spend more time in Windsor’s downtown core. A total of 3,244 respondents completed this question, with 325 choosing to skip. The following themes emerged regarding what would make people want to spend more time in Windsor’s downtown core:

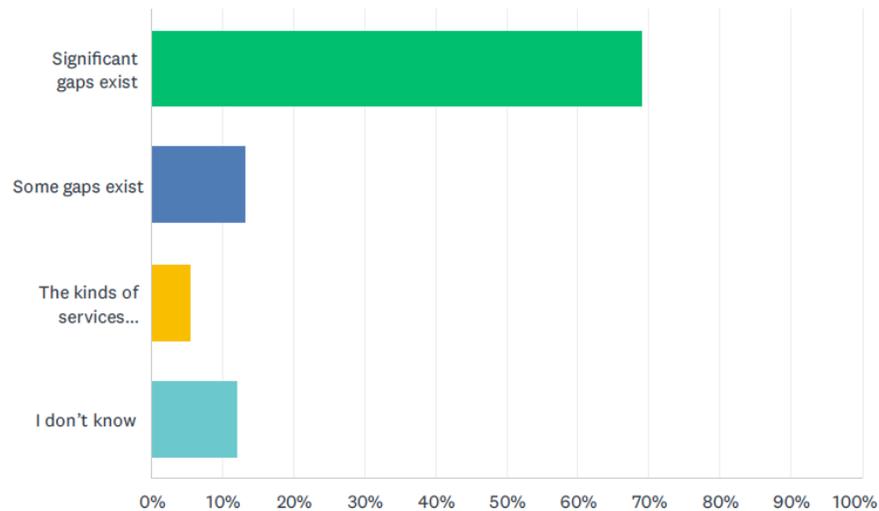
- **Safety and Cleanliness:** Many respondents expressed concerns about safety, particularly in relation to homelessness and substance abuse. They suggested an increased police presence and better lighting as potential solutions to spending more time downtown. Cleanliness was also a concern, with calls for regular street cleaning and garbage collection.
- **Addressing Homelessness and Substance Abuse:** There were numerous calls for better support for unhoused persons and those struggling with addiction.
- **Business Development:** Many respondents expressed a desire for a greater variety of businesses, particularly retail stores and quality restaurants, to bring more people into Windsor’s downtown core.
- **Events and Entertainment:** Many respondents suggested that more events, such as festivals, concerts, and community activities, would make the downtown core more appealing to visit.
- **Urban Design Improvements:** Suggestions included making the downtown area more pedestrian-friendly, creating more green spaces, and improving parking. Some respondents also suggested closing off certain streets to vehicle traffic to create pedestrian promenades.

Question 8: Gaps in the kinds of services that exist?

Respondents were asked to indicate if they felt there were gaps in the kinds of services that exist for vulnerable populations downtown. Over 80% of respondents indicated that gaps currently exist (either “some gaps” or “significant gaps”) for vulnerable populations, with less than 6% reporting that services are currently adequate.

Q8 Do you feel there are gaps in the kinds of services that exist for vulnerable populations in Windsor’s downtown core? For example, mental health and/or addictions services or services for unhoused persons? Select one option

Answered: 3,102 Skipped: 467



ANSWER CHOICES	RESPONSES	
Significant gaps exist	69.05%	2,142
Some gaps exist	13.22%	410
The kinds of services offered are adequate	5.64%	175
I don't know	12.09%	375
TOTAL		3,102

Question 9: What is missing? (1/2)

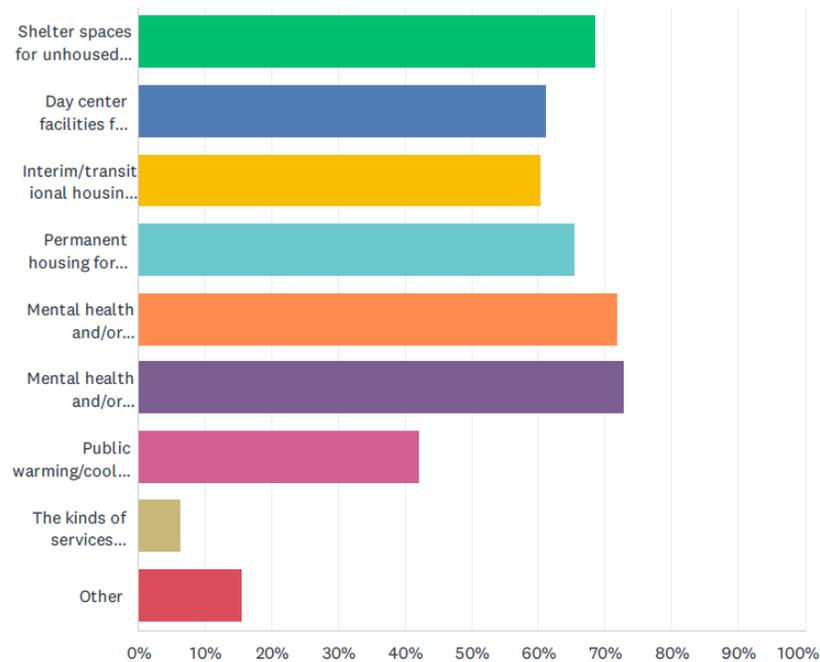
Respondents were asked to indicate what types of services or supports are missing in Windsor’s downtown. Most respondents feel that mental health and / or addictions supports and spaces for unhoused persons are missing. Less than 7% of respondents reported that the kinds of services offered are adequate. For those who chose “Other”, the survey provided an optional written feedback box to explain. Within these responses, the following five themes emerged:

- **Housing:** There's a strong call for more supportive and affordable housing options in the downtown core, particularly for those dealing with mental health and addictions crises.
- **Mental health and addictions:** Many responses highlight the need for more comprehensive and accessible mental health and addictions services. This includes 24/7 mental health support services, rehabilitation centers, and more funding for existing services.
- **Employment and skills:** Several responses suggest the need for resources and programming to help individuals gain skills and secure employment. This includes providing resources for individuals to get back on their feet and secure jobs.
- **Law enforcement:** Some responses express a desire for increased law enforcement presence to better ensure a safe environment downtown. This includes not just a visible police presence but also the stricter enforcement of laws where appropriate.
- **Location of services:** There's a recurring sentiment that services for vulnerable populations, such as the downtown Consumption and Treatment Site and facilities that provide mental health and / or addictions supports, should not all be clustered in the downtown core. Some respondents suggest moving these services to less central locations.

Question 9: What is missing? (2/2)

Q9 What types of services or supports are missing in Windsor’s downtown core? Select all that apply

Answered: 3,102 Skipped: 467



ANSWER CHOICES	RESPONSES	
Shelter spaces for unhoused persons during the evening/night	68.63%	2,129
Day center facilities for unhoused persons	61.28%	1,901
Interim/transitional housing for unhoused persons	60.41%	1,874
Permanent housing for unhoused persons	65.51%	2,032
Mental health and/or additions supports for persons in crisis during the day	71.79%	2,227
Mental health and/or additions supports for persons in crisis during the evening/night	72.89%	2,261
Public warming/cooling centres	42.13%	1,307
The kinds of services offered are adequate	6.45%	200
Other	15.67%	486
Total Respondents: 3,102		

Question 10: Gaps in when services are available? (1/2)

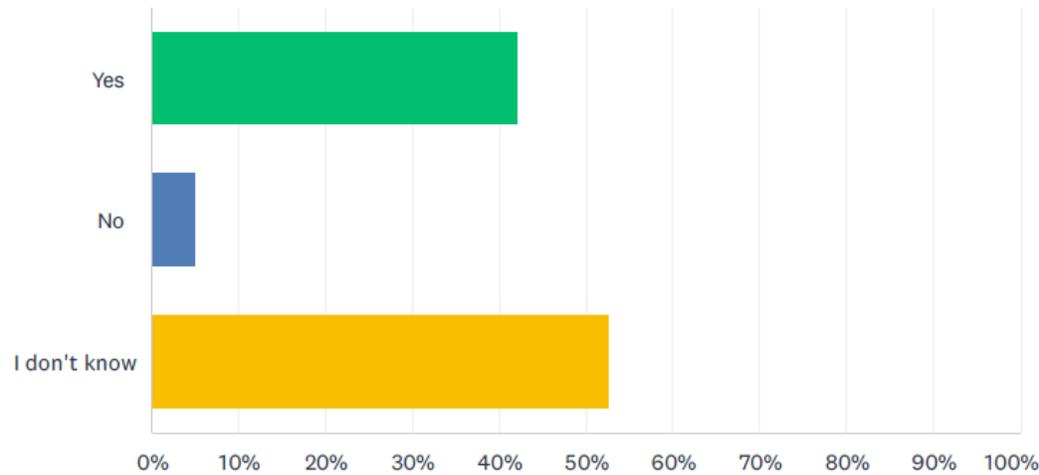
Respondents were asked to indicate whether they believe there are gaps in when services are available to vulnerable populations. The following themes emerged in their responses:

- Many services, particularly those for mental health and addictions, operate primarily during standard business hours, leaving a gap in the evenings and overnight when many individuals may be in need.
- Many individuals require round-the-clock care and support, particularly those with severe mental health and / or addictions issues or those experiencing homelessness. However, 24/7 services are often lacking or insufficient (e.g., mental health crisis supports).
- There is a high prevalence of mental health and substance use issues in downtown Windsor, but available support services are insufficient, leading to increased strain on emergency services and other community resources.
- There is a lack of affordable and supportive housing options, leading to increased homelessness and individuals being unable to maintain stable living situations.
- There is a need for more proactive outreach services to serve individuals experiencing mental health and addictions issues and homelessness. Respondents see the current system as often requiring individuals to seek help themselves, which can be challenging for those in crisis or those without stable living situations.
- Many vulnerable individuals are not aware of the services available to them or struggle to navigate the system to access these services.

Question 10: Gaps in when services are available? (2/2)

Q10 Are there gaps in when services are available to vulnerable populations?

Answered: 3,102 Skipped: 467



ANSWER CHOICES	RESPONSES	
Yes	42.20%	1,309
No	5.06%	157
I don't know	52.74%	1,636
TOTAL		3,102

Question 11: How satisfied are you with each of the following in the downtown related to law enforcement? (1/2)

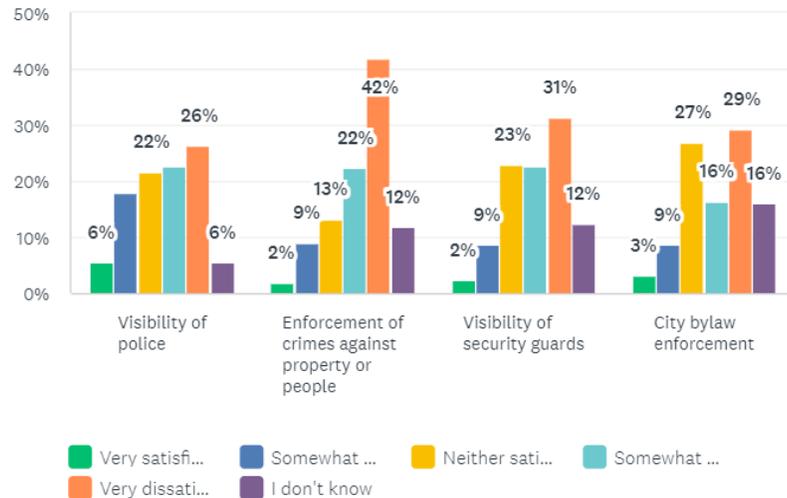
Respondents were asked to indicate how satisfied they are with various statements related to law enforcement.

- Around half of respondents feel that the visibility of police and security guards could be increased in the downtown core.
- 42% of respondents reported being “very dissatisfied” with the enforcement of crimes against property or people in the downtown core, with only 11% somewhat or very satisfied.
- Nearly half of respondents also reported being somewhat or very dissatisfied with the City’s by-law enforcement efforts.
- Detailed results for each statement are included on the following slide.

Question 11: How satisfied are you with each of the following in the downtown related to law enforcement? (2/2)

How satisfied are you with each of the following in Windsor’s downtown core related to law enforcement? Please indicate your choice between very satisfied and very dissatisfied.

Answered: 3,102 Skipped: 467



	VERY SATISFIED	SOMEWHAT SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	SOMEWHAT DISSATISFIED	VERY DISSATISFIED	I DON'T KNOW
Visibility of police	6% 175	18% 554	22% 673	23% 706	26% 819	6% 175
Enforcement of crimes against property or people	2% 61	9% 281	13% 407	22% 691	42% 1,295	12% 367
Visibility of security guards	2% 72	9% 269	23% 711	23% 699	31% 968	12% 383
City bylaw enforcement	3% 96	9% 267	27% 835	16% 504	29% 904	16% 496

Question 12: How satisfied are you with each of the following in the downtown related to downtown appearance & vibrancy? (1/3)

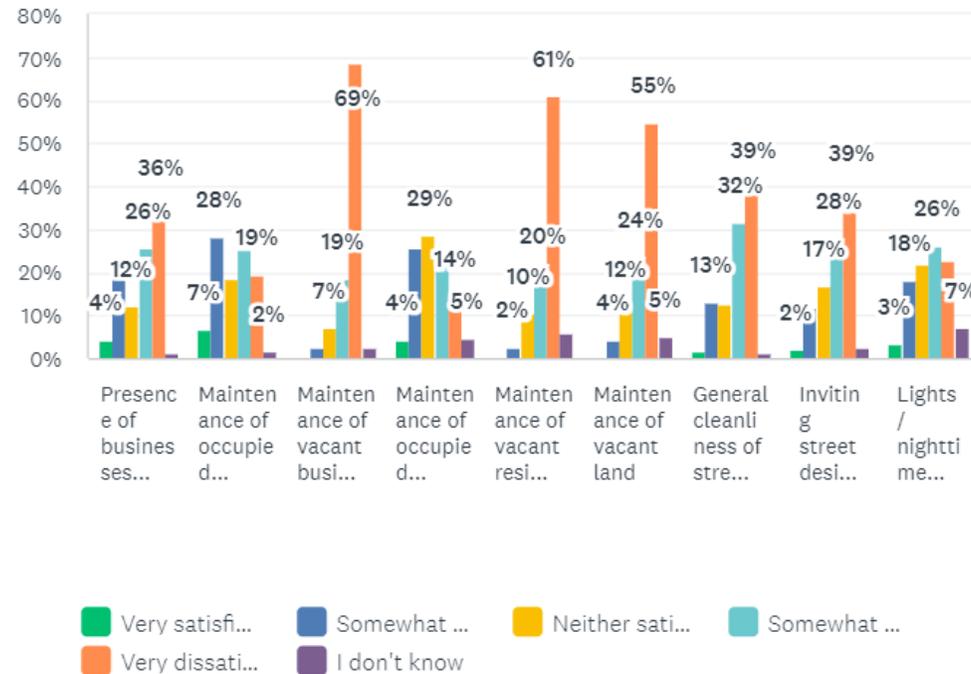
Respondents were asked to indicate how satisfied they are with various statements related to the appearance and vibrancy of Windsor’s downtown.

- The lack of maintenance of vacant businesses, residential buildings, and land is a common concern for residents.
- For example, nearly 90% of respondents are somewhat or very dissatisfied with the maintenance of vacant businesses in the downtown core.
- Respondents are concerned with the cleanliness of streets and sidewalks downtown, general street design (e.g., the availability of high-quality seating and spaces for relaxing, meeting with friends, etc.), and nighttime lighting and visibility.
- Detailed results for each statement are included on the following slides.

Question 12: How satisfied are you with each of the following in the downtown related to downtown appearance & vibrancy? (2/3)

How satisfied are you with each of the following in Windsor’s downtown core related to downtown appearance & vibrancy? Please indicate your choice between very satisfied and very dissatisfied.

Answered: 3,102 Skipped: 467



Question 12: How satisfied are you with each of the following in the downtown related to downtown appearance & vibrancy? (3/3)

	VERY SATISFIED	SOMEWHAT SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	SOMEWHAT DISSATISFIED	VERY DISSATISFIED	I DON'T KNOW
Presence of businesses that enliven downtown (e.g., local restaurants)	4% 125	21% 640	12% 383	26% 802	36% 1,113	1% 39
Maintenance of occupied businesses	7% 211	28% 876	19% 581	25% 778	19% 598	2% 58
Maintenance of vacant businesses	1% 17	2% 77	7% 216	19% 580	69% 2,129	3% 83
Maintenance of occupied residences (homes)	4% 128	26% 803	29% 890	22% 686	14% 445	5% 150
Maintenance of vacant residences (homes)	0% 14	2% 72	10% 323	20% 609	61% 1,900	6% 184
Maintenance of vacant land	1% 19	4% 127	12% 380	24% 731	55% 1,694	5% 151
General cleanliness of streets and sidewalks	2% 56	13% 409	13% 395	32% 983	39% 1,223	1% 36
Inviting street design	2% 63	12% 367	17% 520	28% 861	39% 1,210	3% 81
Lights / nighttime visibility on streets and sidewalks	3% 107	18% 568	22% 678	26% 815	23% 710	7% 224

Question 13: How satisfied are you with each of the following in the downtown related to public washrooms? (1/3)

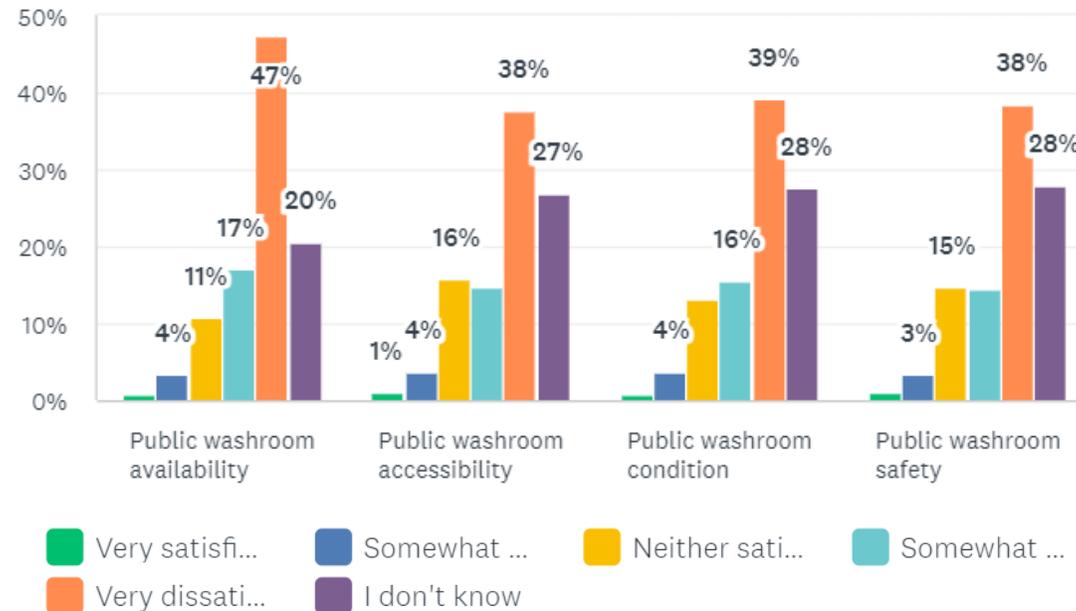
Respondents were asked to indicate how satisfied they are with various statements related to public washrooms.

- Most residents are not satisfied with the availability, accessibility, condition (e.g., general cleanliness and maintenance), or safety of public washrooms in Windsor’s downtown core.
- Very few individuals reported being satisfied with the state of public washrooms in Windsor’s downtown core.
- Detailed results for each statement are included on the following slides.

Question 13: How satisfied are you with each of the following in the downtown related to public washrooms? (2/3)

How satisfied are you with each of the following in Windsor’s downtown core related to public washrooms? Please indicate your choice between very satisfied and very dissatisfied.

Answered: 3,102 Skipped: 467



Question 13: How satisfied are you with each of the following in the downtown related to public washrooms? (3/3)

	VERY SATISFIED	SOMEWHAT SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	SOMEWHAT DISSATISFIED	VERY DISSATISFIED	I DON'T KNOW
Public washroom availability	1% 26	4% 109	11% 335	17% 527	47% 1,471	20% 634
Public washroom accessibility	1% 33	4% 117	16% 489	15% 459	38% 1,171	27% 833
Public washroom condition	1% 25	4% 113	13% 408	16% 482	39% 1,218	28% 856
Public washroom safety	1% 31	3% 108	15% 459	14% 449	38% 1,188	28% 867

Question 14: How satisfied are you with each of the following in the downtown related to community facilities & infrastructure? (1/3)

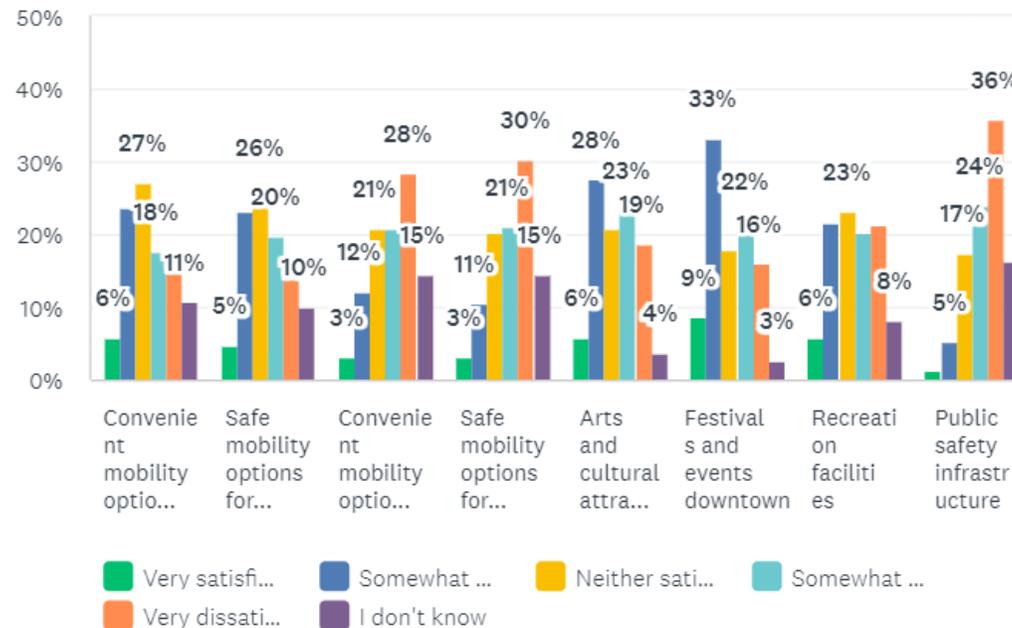
Respondents were asked to indicate how satisfied they are with various statements related to community facilities and infrastructure.

- Respondents are split regarding their satisfaction with convenient and safe mobility options for pedestrians in Windsor’s downtown core. More respondents are dissatisfied with mobility options for cyclists.
- A higher share of residents are satisfied with the City’s arts and cultural attractions, festivals and events downtown, and recreational facilities.
- 60% of residents are not satisfied with public safety infrastructure in the downtown core (e.g., emergency safety buttons, public telephones, charging outlets).
- Detailed results for each statement are included on the following slides.

Question 14: How satisfied are you with each of the following in the downtown related to community facilities & infrastructure? (2/3)

How satisfied are you with each of the following in Windsor’s downtown core related to community facilities & infrastructure? Please indicate your choice between very satisfied and very dissatisfied.

Answered: 3,102 Skipped: 467



Question 14: How satisfied are you with each of the following in the downtown related to community facilities & infrastructure? (3/3)

	VERY SATISFIED	SOMEWHAT SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	SOMEWHAT DISSATISFIED	VERY DISSATISFIED	I DON'T KNOW
Convenient mobility options for pedestrians	6% 179	24% 734	27% 843	18% 546	15% 469	11% 331
Safe mobility options for pedestrians	5% 151	23% 716	26% 821	20% 613	16% 493	10% 308
Convenient mobility options for cyclists	3% 98	12% 378	21% 646	21% 646	28% 884	15% 450
Safe mobility options for cyclists	3% 96	11% 330	20% 629	21% 655	30% 940	15% 452
Arts and cultural attractions	6% 183	28% 858	21% 641	23% 724	19% 580	4% 116
Festivals and events downtown	9% 269	33% 1,026	18% 552	22% 674	16% 497	3% 84
Recreation facilities	6% 182	22% 667	23% 718	20% 625	21% 660	8% 250
Public safety infrastructure	1% 42	5% 163	17% 540	24% 741	36% 1,107	16% 509

Question 15: How satisfied are you with each of the following in the downtown related to public communications? (1/3)

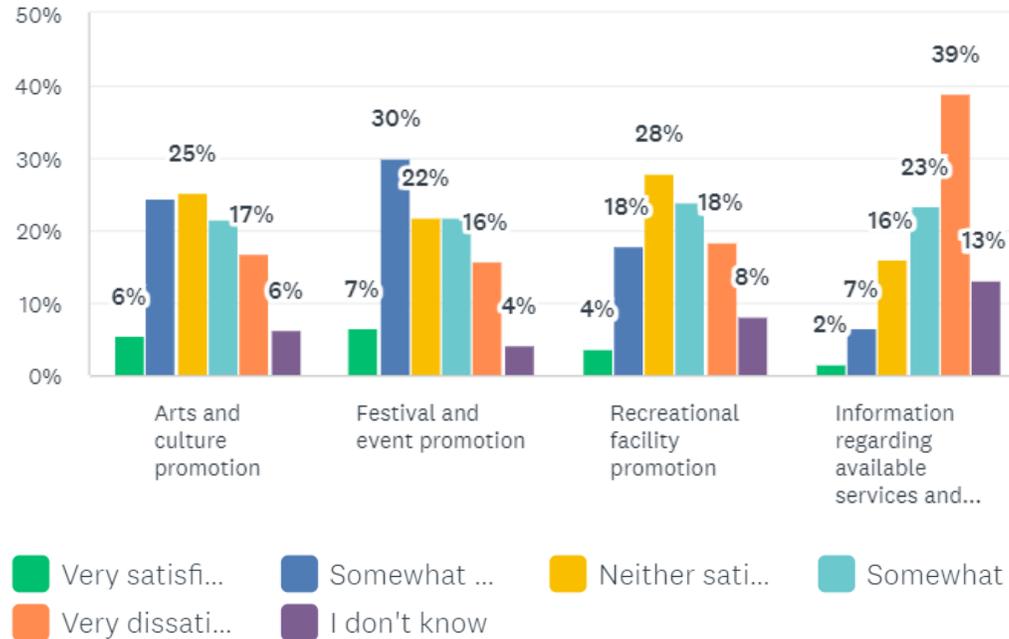
Respondents were asked to indicate how satisfied they are with various statements related to public communications.

- Results from respondents were fairly split regarding the satisfaction with the promotion of local arts and cultural attractions, festivals and events, and recreational facilities in the downtown.
- However, there was a notable dissatisfaction with information regarding available services and supports in the downtown core (e.g., related to mental health and / or addictions).
- Detailed results for each statement are included on the following slides.

Question 15: How satisfied are you with each of the following in the downtown related to public communications? (2/3)

How satisfied are you with each of the following in Windsor’s downtown core related to public communications? Please indicate your choice between very satisfied and very dissatisfied.

Answered: 3,102 Skipped: 467



Question 15: How satisfied are you with each of the following in the downtown related to public communications? (3/3)

	VERY SATISFIED	SOMEWHAT SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	SOMEWHAT DISSATISFIED	VERY DISSATISFIED	I DON'T KNOW
Arts and culture promotion	6% 175	25% 762	25% 783	22% 668	17% 521	6% 193
Festival and event promotion	7% 206	30% 929	22% 674	22% 674	16% 489	4% 130
Recreational facility promotion	4% 115	18% 556	28% 864	24% 740	18% 570	8% 257
Information regarding available services and supports	2% 48	7% 206	16% 502	23% 728	39% 1,206	13% 412

Survey Demographics

StrategyCorp received over 3,500 total responses to the Downtown Revitalization Survey. A summary of the demographic information collected through the survey includes:

- 17% of respondents are full-time residents of downtown Windsor, with another 20% working or owning a business downtown.
- 37% of respondents are full-time residents of Windsor but do not live in the downtown area.
- For respondents living in Windsor, Ward 3 was the most common ward reported (14%), followed closely by Ward 4 (13%). Note that 21% of respondents did not know their ward or preferred not to answer.
- The ages of most respondents were clustered between 25-34 (18%), 35-44 (21%), 45-54 (21%), and 55-64 years (18%).
- Women comprised 55% of total respondents.

Appendix D: Environmental Scan

Environmental Scan Context

This external environmental scan aims to provide the City of Windsor with an understanding of leading practices for downtown revitalization that other municipalities have adopted. Through the scan, we aim to provide the City with a snapshot of initiatives that comparator municipalities are implementing that could be applicable in the context of downtown Windsor.

This research focused on exploring policies, incentives, and programs that encourage ‘revitalization’ of downtown cores across various jurisdictions. StrategyCorp also reviewed insights from key jurisdictions that emerged following broad research as the most applicable case studies for the City.

The table below summarizes other key information about the methodology and focus of this research scan. The remainder of this section provides findings from this research that have been identified as most relevant to the City of Windsor’s context.

METHODOLOGY OVERVIEW



Camera Surveillance (1/2)

Camera surveillance programs revolve around the use of technology and related systems to monitor public spaces to prevent crime, enhance security, and facilitate law enforcement. These programs are often implemented by local authorities but can also involve partnerships between government entities and local communities, and private organizations. Outlined below is information about such interventions and strategic considerations for the City of Windsor:

INTERVENTION BENEFITS

Perceived Crime Deterrence | The presence of closed-circuit television (“CCTV”) cameras are perceived to deter crime. The rationalization behind such programs is that human behaviour will change once people know they are being filmed. Studies in the US and Europe demonstrate that the presence of surveillance cameras can reduce property crimes and crimes such as pick-pocketing.

Investigation and Evidence | Surveillance cameras can support police investigations and provide evidence that can be used in court. They can also help identify suspects, track movement, and provide critical information in a shorter period of time.

Real-Time Information | Camera surveillance systems in public spaces can provide real-time information that is valuable for traffic management and emergency response. Data collected can be used to detect and respond to accidents and emergencies, monitor traffic flow, and improve overall safety. Additionally, data collected can be analyzed to identify patterns and trends in criminal activity allowing municipalities to allocate resources more efficiently and effectively.

STRATEGIC CONSIDERATIONS

Privacy Concerns | CCTV programs typically operate 24/7 with most civilians not understanding how the footage and data is used. CCTV cameras in public spaces capture the activities of all individuals present in a particular space. For many, the presence of CCTV in public spaces can cause increased anxiety and ultimately may deter people from using public spaces that are monitored. Furthermore, vulnerable communities may be placed at further risk of marginalization.

Cost of CCTV | Installation, maintenance, monitoring, data encryption, storage, and abiding by necessary privacy protections are not cheap. In Detroit, private businesses carry the initial cost of \$4K USD to \$6K USD to participate in Project Green Light. In Ontario, the City of Guelph’s Police Services have proposed the installation of 14 closed-circuit surveillance cameras with an associated estimated cost of \$495,000 with an annual operating cost of an estimated \$140,000. While considering the use of camera surveillance programs, a cost benefit analysis is necessary to assess if the cost of installation, maintenance, and operation is worth the benefit of the program to a municipality.

Active vs. Passive Monitoring | There is a need to consider the extent to which cameras should be monitored. Active monitoring involves real-time camera monitoring which has associated costs for personnel and equipment. Alternatively, passive monitoring of CCTV only calls for the review of footage after a crime has occurred and there is a need to review footage.

Camera Surveillance (2/2)

Municipalities are increasingly looking to CCTV cameras as a public safety tool used to mitigate safety risks for residents, local businesses, staff, and visitors. The aim of using CCTV cameras is to deter criminal activity by altering the environment where crime can occur. While these cameras will often not directly impact the levels of violent crime that occur, they can have a positive impact on deterring property offences. Outlined below are examples of CCTV programs used by municipalities similar to Windsor:

Project Green Light | City of Detroit

To address crime rates in Detroit, reduce violence, and re-establish a sense of safety in the community, the Detroit Police Department established the Real-Time Crime Centre and worked with local businesses to install visible lighting, signage, and high-definition CCTV cameras that directly integrate with the Crime Centre. The aim of this intervention was to enable real-time monitoring and rapid response to crime, while also deterring crime. Participating business's pay \$4K-\$6K USD for the equipment and about \$150 USD per month for maintenance. The initiative started in 2016 with eight (8) participating gas stations, and since then has grown substantially with more businesses signing up to participate.¹ While this has resulted in significant decreases in property crime reports, there has been no statistically significant difference on disorder occurrence or violent crime reporting.²

Source(s): [1] [City of Detroit – Project Green Light Detroit](#); [2] [National Institute of Justice – Program Profile: Project Green Light](#); [3] [City of Brantford – Downtown Surveillance System: Project Update](#); [4] [City of London – Spotlight Program](#); [5] [City of London – London Downtown Closer Circuit Television \(CCTV\) Program Code of Practice](#); [6] [City of London – Core Area Action Plan 2022 Review](#)

Downtown CCTV Program | City of Brantford

In 2019, the City of Brantford Council approved a resolution to “establish a Municipal Video Surveillance System within the Core Area in the City of Brantford.” The Downtown Surveillance System - which includes the use of CCTV cameras - responds to security and safety issues such as property damage, unsafe driving practices, and safety issues pertaining to substance use.³

Spotlight Program | City of London

The City of London's Spotlight Program is an intervention aimed at alerting the public that security cameras are present and operating at participating business locations. The City provides businesses that have existing storefront security cameras with a Spotlight Program sticker to place prominently in their storefront window. To participate in this program, businesses can register with the City at no additional cost. The intention is for visible signage in storefronts to deter crime and disturbance, increase feelings of safety by informing the public that cameras are present, and inform the police that video footage is available to support investigations. This intervention is part of the City of London's Core Area Action Plan.⁴

London Downtown CCTV Program | City of London

Operated by the City of London, CCTV cameras monitor public spaces in London's downtown core with the intention of promoting public safety. The goals of the London Downtown CCTV program is to contribute to the safe environment of downtown, contribute to downtown revitalization, and to improve the ability of London Police and the City to respond to criminal and suspicious behaviour. The London Downtown CCTV program does not aim to replace/reduce London Police presence in monitored areas, but rather supplement their presence. Operators monitor live footage from the CCTV cameras and determine if police intervention is required. All information is retained for an approximately 72-hour period unless a record was requisitioned.⁵ As of Summer 2023, the City may add an additional 40 security cameras to the existing 17 already in the downtown core area.⁶

Downtown Patrols (1/3)

Downtown patrolling is a strategy that focuses on identifying specific geographic areas and increasing police, security, or municipal staff presence in those specific areas. The notion behind this concept is that concentrating resources in specific problem areas will allow for a greater reduction of crime and disorder. Outlined below is information about such interventions and strategic considerations for the City of Windsor:

INTERVENTION BENEFITS

Relationship Building | Downtown patrol programs can allow municipalities and local authorities to build relationships within the community. Displaying an active presence downtown and conducting outreach activities such as regular visits to local businesses can enable relationships to be built and support residents and businesses in connecting to help when they need it.

Increased Perception of Community Safety | The primary goal of presence-based interventions like patrolling is to create a sense of safety for residents, local businesses, and visitors. Increasing feelings of safety downtown is essential to creating a greater sense of community well-being.

Deterrence and Rapid Response | Police, security, by-law officers, and municipal staff presence in a downtown core can deter potential offenders from engaging in activity that would otherwise create an unsafe environment. Knowing that there is active patrolling and monitoring of an area can discourage inappropriate activity; in addition, when incidences do occur, the proximity of responders allows for rapid responses and quick action.

STRATEGIC CONSIDERATIONS

Ethical Considerations | Depending on how the program is designed, over-policing, racial profiling, and erosion of community trust can occur from patrolling (e.g., hot spot policing tactics). It is essential that a municipality and all stakeholders involved implement such a presence-based program in a way that is fair, transparent, and respects civil liberties and constitutional rights.

Sustainability | Sustaining place-based intervention efforts can be challenging. While active patrolling can be effective at reducing crime in small, higher-risk locations, its longer-term sustainability and impact on crime levels across large areas requires further study.

Financial Commitment | Consistent patrolling of downtown requires dedicated financial and staffing resources to be successful. While this can be challenging for a municipality, these types of interventions may conversely allow local police departments and partner agencies to allocate their resources more efficiently by focusing on areas where crime is more likely to be concentrated.

Downtown Patrols (2/3)

Various municipalities have introduced place-based interventions that use the physical presence of police, security, and municipal staff to deter and reduce crime and improve public safety. Outlined below are select examples from other municipalities:

Core Patrol | City of Hamilton

Launched by the Hamilton Police, Core Patrol is a dedicated team of two officers who are assigned to downtown Hamilton and surrounding neighbourhoods to engage with business owners, residents, and other stakeholders. The Core Patrol is active from 9am to 5pm Monday through Friday to coincide with increased pedestrian and road traffic. The Core Patrol officers are expected to refer vulnerable community members to appropriate health agencies, as well as a Rapid Intervention and Support Team. Officers also gather feedback and focus on the improvement of community safety and well-being by connecting folks to various resources.¹

Core Area Diversion Pilot Project | City of London

The Core Area Diversion Pilot Project aims to reduce the number of individual interactions between individuals experiencing homelessness and the London Police Service by connecting people experiencing homelessness with the City's Housing Stability System. Each week, Peer Outreach Workers with lived experience carry out 40 hours of outreach to connect people experiencing homelessness who have frequent interactions with the justice system to services and supports to meet their needs. The Peer Outreach Workers act as an inflow program to London's Housing Stability Program. The Core Area Diversion Pilot Project is a partnership between London Police and the City's Social and Health Development team. As of June 2022, the program team has reported a significant reduction in the interactions between individuals involved in the Diversion Pilot Project and London Police, as well as a significant decrease in target crimes in London's Core.²

Edmonton Downtown Night Patrol | City of Edmonton

This initiative was launched by the Edmonton Downtown Business Association and is funded by the City of Edmonton's Downtown Vibrancy Fund. The initiative consists of two Night Patrol vehicles with a security professional and a peer support worker who will conduct patrols of downtown Edmonton between 12:30am to 8:30am. The Night Patrol team aims to conduct checks on business storefronts, buildings, and downtown public assets, de-escalate potentially dangerous situations, and collect, analyze and report metrics on property damage, break-ins, vandalism and other business-related incidents. Note: this program does not replace policing efforts of the Edmonton Police, and when needed, the Night Patrol team is required to call upon law enforcement.³

Core Area Ambassador Program | City of London

Launched in 2021, this City-led program employs dedicated City staff to enrich the Core Area experience for residents, businesses, and visitors. City staff in bright green shirts walk the streets of the Core Area engaging with businesses, residents, and visitors from 7am to 11pm. Ambassadors routinely check-in with businesses to share updates from the City and to listen to questions or concerns they may have. The Ambassadors support events and programming, respond to questions, and improve the cleanliness of the area by picking up litter and notifying the City about larger cleanliness issues. Since its launch, the Core Area Ambassadors have logged over 5,000 interactions with residents, business owners, workers, and visitors and have participated in over 250 events and activations. The Ambassadors have also logged over 1,400 service requests related to vandalism, encampments, street side garbage, property damage, and construction concerns.⁴

Source(s): [1] [Hamilton Police Service – Hamilton Police Service Introduce Core Patrol in Downtown Hamilton](#); [2] [City of London – Diversion Pilot Project](#); [3] [Downtown Edmonton Business Association – EBDA's Night Patrol Officially Hits Downtown Streets](#); [4] [City of London – Core Area Ambassador Program](#)

Downtown Patrols (3/3)

Brantford Downtown Outreach Team (“BDOT”) | City of Brantford

Launched in 2019, BDOT is a partnership program between the City of Brantford, Brantford Police Services, St. Leonard’s Community Service, Grand River Community Health Centre, and the Downtown Brantford Business Improvement Area. BDOT aims to support vulnerable people in downtown Brantford and is made up of an Outreach Coordinator, a Nurse Practitioner, Concurrent Disorder Clinician, and a Peer Support Worker. BDOT is focused on providing outreach support to people who may be experiencing challenges with addictions, mental health, or housing, and connects them with the appropriate support services. This program started as a one-year pilot project in 2019 to address emerging challenges in downtown Brantford. The program was funded by the City’s portion of casino revenue, which is used to fund social programming and community projects.¹

Brantford Police Service Special Constable | City of Brantford

As of August 2022, Brantford Police Service’s Special Constables patrol the Downtown core of Brantford with a focus on addressing specific incidents or concerns as required. The Special Constables aim to proactively address issues in the downtown core by addressing issues that are outside of the purview of private security and by-law enforcement, but do not warrant the intervention of a police officer. This initiative aims to support the effective use of resources within the Brantford Police Service. Special Constables are authorized to address many offenses under the Criminal Code of Canada, *Mental Health Act* of Ontario, *Safe Streets Act* of Ontario, and offenses related to trespassing, liquor, and cannabis.²

Source(s): [1] [City of Brantford – Brantford Downtown Outreach Team hits the ground running in city’s core](#); [2] [Brantford Police Services – BPS Special Constables on Downtown Patrol](#)

Safer Public Spaces

Some law enforcement agencies are increasingly adopting zero tolerance, safer public spaces approaches in their local communities. These measures are aimed at enforcing existing laws related to crime and open substance use and communicating that law enforcement will be actively involved in responding to incidences of crime. Outlined below are examples of recent measures used in two municipalities:

Peterborough Police Service | City of Peterborough

On October 5, 2023, the Peterborough Police Service announced a Safer Public Spaces approach. The police will now be taking a no tolerance approach regarding open air illicit drug use in the community.

Under the approach, if an officer sees open air illicit drug use or if police receive a call from a concerned resident, police will intervene and direct that person to stop and move to a different location. Those engaging in drug use will also be provided with information (if they choose to accept it) about addictions resources that are available in Peterborough. While acknowledging that addiction is an illness that requires support and compassion, the intent of the Safer Public Spaces approach is to promote the message that Peterborough Police are committed to safer public spaces for all residents, particularly parks, places of business, and those where children frequent.¹

Edmonton Police Service | City of Edmonton

On September 11, 2023, the Edmonton Police Service announced their own Safer Public Spaces approach, in which police will be taking action to address safety in public spaces with a more intensive focus on criminality and disorder associated with open-air drug use and drug trafficking. Annual crime statistics show that Edmonton's total crime rate has increased 8% between 2021 and 2022, with the violent crime rate increasing by 13% in the same period.

The intent of the approach is to provide compassionate interventions to ensure public spaces are safer for everyone, including addressing open-air drug use. The Edmonton Police Service is aiming to send a clear message that safety is the top priority, and to ensure that no residents feel their right to use public spaces is compromised. This includes supports for those who are victimized and links to treatment for those who are willing, with aggressive enforcement of those who are supplying and carrying out the illegal drug trade.²

Source(s): [1] [Peterborough Police Service - Safer Public Spaces approach](#); [2] [Edmonton Police Service - Safer Public Spaces](#)

By-Law Enforcement (1/2)

By-law enforcement in a downtown core can be beneficial to a municipality and the local community. By-law enforcement ultimately ensures by-law compliance which can contribute to the overall well-being, safety, and vitality in an area. Outlined below is information about such interventions and strategic considerations for the City of Windsor:

INTERVENTION BENEFITS

Public Safety and Community Standards | Many by-laws are in place to support the safety of a community by upholding standards that ensure they are working and living in safe environments. This includes the enforcement of public health related by-laws such as food safety regulation and sanitation standards. The enforcement of by-laws helps prevent accidents and emergencies that could be harmful to a community and its visitors while upholding the values and priorities of a community.

Tourism and Attraction | By-law enforcement can enhance the appearance and feeling of safety in a city, ultimately attracting more visitors and tourists.

Legal Compliance | By-Law enforcement ensures that communities are abiding by the regulations created by local governments. Compliance of by-laws is required under law and ensures that individuals and businesses are adhering to the local rule of law that promotes community well-being.

STRATEGIC CONSIDERATIONS

Type of By-law Enforcement | By-law enforcement in downtown can take many forms, including regular and consistent by-law monitoring and enforcement and “blitz” style concerted efforts to enforce a specific set of by-laws. By-law blitzes are often leveraged to address a specific issue and require a municipality to dedicate existing resources to specific by-law enforcement for a set period of time.

Coordinated Approach | By-law enforcement via initiatives such as a by-law “blitz” requires clear objectives as to the purpose of the blitz and require identification of which by-laws or regulations should be targeted during the effort.

By-Law Enforcement (2/2)

Various municipalities have introduced interventions focused on by-law compliance and enforcement in an effort to reduce crime and improve public safety. Outlined below are select initiatives from other municipalities:

Coordinated Informed Response (“CIR”) Program | City of London

CIR aims to offer a caring and compassionate approach to by-law enforcement specific to unhoused individuals living in encampments in London. CIR responds to calls of by-law infractions or safety issues pertaining to encampments. Once a call or complaint has been received or the CIR team sees a by-law or safety issue in real time, the team posts a Notice Order informing individuals residing in the encampment of a date (within 24 to 72 hours) that the site needs to be removed or by which the CIR will begin cleaning up. CIR will return on the notice date, clean up the site, and bag and store valuable items for 60 days, providing individuals with the opportunity to retrieve their belongings. The CIR team consists of trained staff from the City of London, London Police Services, and London CARES, a community outreach agency. CIR team members from London CARES conduct wellness checks on individuals living unhoused and work with them to support their attainment of safe alternative housing.¹

Body Worn Cameras Pilot Project | City of Guelph

In 2022, Guelph’s Corporate and Community Safety Division launched a pilot program where By-law Compliance Officers were outfitted with Body Worn Cameras (“BWC”). The aim of this project is to collect digital proof that may be needed in court for prosecutions and share agency evidence with the Guelph Police Service. One year after the pilot began, the City found the BWCs to be helpful in resolving issues without using the court system, dealing with public complaints, and for officer training purposes. The City has advised Council to expand the program beyond the one-year pilot period.³

Proactive Compliance Program | City of London

The City of London’s Proactive Compliance Program is a City-led safety and security program that has added two dedicated Municipal Law Enforcement Officers (“MLEO”) as of May 2021. This program proactively monitors by-law compliance in the Core Action Area of downtown London. MLEOs aim to proactively address by-law matters through education and voluntary compliance. By Q4 of 2023, the MLEOs are expected to have completed a three-week core area by-law enforcement blitz whereby existing resources will be implemented to identify by-law infractions, working with property and business owners to address the infractions, and enforcing by-laws accordingly. The blitz aims to both ensure that businesses and property owners are in by-law compliance and establish an understanding that the City will enforce its by-laws.²

Source(s): [1] [City of London – Coordinated Informed Response](#); [2] [City of London – Core Area Action Plan](#); [3] [City of Guelph – Information Report: Body Worn Cameras](#)

Crisis Support (1/2)

Crisis support programs in downtown are critical for a healthy and safe downtown. They address the unique needs of vulnerable communities who often reside in downtown cores. Outlined below is information about such interventions and strategic considerations for the City of Windsor:

INTERVENTION BENEFITS

Rapid Response | Crisis support interventions can provide immediate help to those experiencing mental health and/or substance use crises, preventing further escalation. These interventions can reduce the harm associated with mental health and/or substance use by preventing overdoses, self-harm, or accidents that may involve others.

Connect People in Crisis with Appropriate Services | Crisis response programs can connect people in need of support with appropriate essential services and programming, promoting community well-being and safety. They may also ease the burden placed on emergency services such as police services which may not be adequately equipped to navigate mental health and/or addiction crises.

Data Collection | Crisis support programs can collect data on a community's need for social support programs. This data is valuable to municipalities as it allows for a fulsome understanding of local needs and allows them to make decisions regarding program development and resource allocation.

STRATEGIC CONSIDERATIONS

Leveraging Partnerships | In order to deliver adequate crisis response programs, partnerships with specialized community organizations / groups should be leveraged. Using a partnership model in program delivery ensures that people receive appropriate and specialized care. Specialized community organizations generally have the infrastructure in place to provide care and assistance to vulnerable community members. Establishing and leveraging these partnerships can ensure that resources are used appropriately and prevents duplication of efforts.

Multi-Modal Programing | Crisis support programming in downtown cores can take many different forms. Depending on community needs, programming can look like mobile response services, hotlines, text support, and in-person walk-in services. Through partnership, municipalities can establish multiple streams of support for crisis intervention that best align with the communities they serve.

Sustainable Funding | In order to activate and maintain crisis support programming in a downtown core, there is a need for sustainable funding that allows crisis support programs to consistently serve their communities and have a longer-term impact.

Crisis Support (2/2)

In partnership with community organizations, various municipalities have introduced programs that support people with lived experience and those actively experiencing mental health and /or addictions crises. Outlined below are select partnership initiatives:

Crisis Assistance Helping Out On The Street (“CAHOOTS”) | Eugene, Oregon

Funded through the Eugene Police Department (“EPD”), CAHOOTS is a 24-hour, 7-day a week mobile crisis intervention program that supports the EPD and Eugene Springfield Fire by responding to many of the social service calls received by the 911 system or the non-emergency line. CAHOOTS is dispatched through EPD’s service channel and responds to a variety of calls, diverting calls away from police or fire, and handling calls that normally would not be responded to by law enforcement. Each CAHOOTS van is staffed with a medic (nurse or emergency medical technician) and an experienced crisis worker. CAHOOTS personnel provide initial contact and transportation for people who are intoxicated, mentally ill, or disoriented, as well as transportation for necessary non-emergency medical care. Some calls responded to by CAHOOTS are joint responses or at times, CAHOOTS is called to join a police or fire call in progress if it is determined that their services are better suited to address the situation.¹

In 2021, CAHOOTS was dispatched and arrived at 16,479 calls for service, a 70.8% increase from 2014 when CAHOOTS was dispatched for and arrived at 9,646 calls. The CAHOOTS program diverts 3-8% of calls for police.¹ The most common nature of CAHOOTS calls include assisting police – 36% of CAHOOTS total call volume includes assisting police by responding to non-emergency service requests including counseling. Another 35% of the total call volume are for welfare checks, and 11% are for transportation which generally involves moving a person, often unhoused or dealing with a mental health and / or addictions issue, for non-emergency services.²

Safe Beds, Congregate Treatment Setting | Halton Region

The Safe Beds Program is a 24/7 community-based residential service that aims to provide short-term residential beds for folks aged 16 and above who are experiencing a mental health and/or substance use crisis and are in immediate contact with the Halton Region Police Service (“HRPS”). Referrals for this program are made by HRPS and admission into the program is based on screening conducted by Safe Beds program staff.³

The Safe Beds Program leverages a person-centred approach to help people stabilize while experiencing a crisis and connect them with services and supports to address their longer-term health and well-being.

This program is delivered in collaboration between HRPS, the Canadian Mental Health Association (CMHA), Supportive Housing Halton, and Halton Alcohol, Drug and Gambling Assessment Prevention & Treatment Services (ADAPT).⁴

Source(s): [1] [Eugene Police Department – CAHOOTS](#); [2] [Eugene Police Department – CAHOOTS Program Analysis 2021 Update](#); [3] [CMHA Halton – Our Programs and Services](#); [4] [ADAPT – Community Justice](#)

Accessible Community Spaces / Facilities (1/2)

Accessible community spaces and facilities provide community members with safe and welcoming places to access services, engage in community building, and seek various supports. Outlined below is information about such interventions and strategic considerations for the City of Windsor:

INTERVENTION BENEFITS

Safety and Shelter | Accessible community spaces / facilities offer a safe and protected environment for vulnerable community members to seek shelter from crime, exploitation, and harsh living conditions. Furthermore, they provide a place for vulnerable community members to spend their time where they are treated with dignity and respect.

Increased Access to Services | Through accessible community spaces, vulnerable community members can obtain information and referrals for social services that would fit their unique needs.

Improve community safety and well-being | By providing safe spaces downtown, a municipality can reduce incidences of loitering, pan handling, public intoxication, and public urination that would otherwise deter visitors and social activity in specific areas of downtown. Providing people with a low-barrier, positive, and welcoming place to spend their time can encourage health and wellness and reduce disruptive behaviour.

Data Collection | Accessible spaces that are staffed appropriately can provide a municipality and partner organizations with valuable data regarding the needs of vulnerable communities. This data can inform decision-making and ultimately lead to more effective programming.

STRATEGIC CONSIDERATIONS

Creating Low Barrier Spaces | To ensure that community spaces / facilities are accessible and welcoming to vulnerable communities, the location and barriers to access must be carefully considered. There is a need to ensure that these spaces can be easily accessed without undue barriers that would hinder their usage, while also integrating well with the local community. Co-designing spaces and facilities alongside individuals with lived and living experience and those who support them (e.g., social service providers, family members, friends) can be a highly effective tool to increase the uptake of space / facility usage.

Accessible Community Spaces / Facilities (2/2)

Through partnerships, municipalities across the country have introduced community programming aimed to support vulnerable community members downtown. Outlined below are select partnership initiatives:

Multi-Agency Community Space | City of Cambridge

Located in downtown Cambridge, the Multi-Agency Community Space welcomes the City's unhoused population to access basic needs such as food, healthcare, and harm reduction supplies. The drop-in hub is located within the Region of Waterloo's building in Cambridge with regional councilors having agreed to rent the space for \$1 per year for two years, starting in 2021. The drop-in space addresses gaps in accessibility of emergency shelters by providing safe and accessible services. The drop-in program is operated by AIDS Committee of Cambridge, Kitchener, Waterloo and area.¹

Downtown Washroom Attendant Pilot Project | City of Calgary

Launched in May 2023, the City of Calgary has operated the Downtown Washroom Attendant Pilot Project at two downtown parks with the aim of improving the safety, cleanliness, accessibility, and overall user experience of public washrooms. The City of Calgary partnered with the Alberta Alliance Who Educate and Advocate Responsibly to hire washroom attendants who would otherwise face barriers when seeking employment. Washroom attendants may be people who have lived experience of mental health and / or addictions challenges or homelessness. As part of the program, washroom attendants are responsible for custodial services of the public facility, monitoring the public washroom, and where appropriate, sharing information regarding community resources. This pilot initiative was funded in part by the Government of Alberta and project outcomes are currently being evaluated by the City.³

Health & Homelessness System Response | City of London

The City of London has approved funding for three local organizations, Atlohsa Family Healing Services, Youth Opportunities Unlimited, and CMHA to operate the first of several hubs that aim to service the City's unhoused community. The City of London's hubs aim to offer unhoused communities with a 24/7 safe place that helps them meet their basic needs, provides opportunities for community engagement, access to housing, income, and health care supports, respite beds, transitional beds, medical stabilization beds, and many more.²

Source(s): [1] [Regional Municipality of Waterloo – Committee of the Whole Addendum Agenda](#); [2] [City of London – Strategic Priorities and Policy Committee Report](#); [3] [City of Calgary – Downtown Washroom Attendant Pilot Project](#).

Downtown Vibrancy (1/3)

Crime Prevention Through Environmental Design (“CPTED”) principles provide cities with strategies to make the physical environment in their communities more livable and vibrant. Leveraging vibrancy initiatives informed by CPTED principles can enhance the feeling of safety and security for residents and people working and visiting downtown cores through changes and improvements to the built environment. The theory is that physical improvements in the built environment can lead to a reduction in incidents of crime and improve feelings of safety in a neighbourhood. Outlined below is information about such interventions and strategic considerations for the City of Windsor:

INTERVENTION BENEFITS

Safety and Security | A vibrant downtown with increased pedestrian traffic and social activity increases feelings and perceptions of safety and security. A well lit, active, and attractive downtown with more people present can instill a sense of safety that can deter crime.

Social and Cultural Hub | A vibrant downtown attracts social and cultural activity and can be a place for creative events that reflect the local community and attract visitors and tourists.

Economic Prosperity | Ultimately, a vibrant downtown attracts economic investment that further increases local economic prosperity. The physical attractiveness of a space attracts public and private investment that can lead to improvements in public infrastructure, transit, and beautification projects which can further increase the appeal of downtown.

STRATEGIC CONSIDERATIONS

Clear Vision and Community Alignment | In order to develop and implement successful vibrancy initiatives, a municipality must have a clear vision for what it wants its downtown to be. A vision aligns all stakeholders and allows for programming and initiatives to be developed that ultimately lead to the same outcome of increasing downtown vibrancy.

Collaborating with the Community | Vibrancy efforts must align with the needs and preferences of the communities they serve. Municipalities must consistently monitor the outcomes of their vibrancy efforts and be willing to adapt strategies based on feedback received from the community. Collaboration with the local community is essential as it builds buy-in for change and ensures that communities have a sense of ownership of their downtown and are interested in maintaining the introduced changes.

Sustainable Funding | Vibrancy efforts can be costly and often require secure funding. Funding of such initiatives can take the form of grants, loans, tax incentives, and even private investment. Municipalities must consider what funding model(s) is most appropriate for their goals with consideration for the cost to maintain such vibrancy efforts.

Downtown Vibrancy Initiatives (2/3)

Various municipalities have introduced vibrancy initiatives that focus on making downtown an attractive place to live, work, and enjoy. Initiatives range from municipally-led strategies focused on vibrancy to one-off projects where vibrancy is an output. Outlined below are select initiatives from other municipalities:

Downtown Vibrancy Strategy | City of Edmonton

The Downtown Edmonton Vibrancy Strategy is a two-year call to action which consists of a series of 18 short-term actions that aim to improve the vibrancy of downtown Edmonton over the longer-term. Edmonton’s vibrancy pillars are: Downtown as a Home; Downtown as an Economic Hub; Downtown as a Destination; and Downtown as a Safe, Welcoming Place. The Strategy relies on strategic partnership to enable coordinated responses from government, industry, agencies, business owners, property owners, and residents of Edmonton. The City anticipates that total implementation of the actions in the strategy will cost between \$7 million to over \$28 million depending on scale of implementation.

As part of the Downtown Edmonton Vibrancy Strategy, the City has launched grant programs to enable vibrancy initiatives. The Downtown Vibrancy Fund has awarded more than \$65.5 million in funding since 2021 to 61 projects within or having a direct impact on downtown Edmonton. Projects that are eligible for funding under the Downtown Vibrancy Fund include projects that focus on decreasing residential vacancy, promoting businesses and events, increasing economic activity, developing local tourism infrastructure, and improving the safety and beautification of downtown Edmonton. Similarly, the Meet Me Downtown Grant provides up to \$10,000 to businesses and organizations to host events, festivals, and activities to attract people to downtown Edmonton.¹

Source(s): [1] [City of Edmonton – Downtown Vibrancy Strategy](#); [2] [City of London – Downtown Kitchener Vision and Principles](#); [3] [City of Kitchener – Downtown Kitchener Vision and Principles – Phase Two Engagement Summary](#)

Downtown Kitchener Vision and Principles | City of Kitchener

In October 2023, the City of Kitchener Downtown Community Working Group (“DCWG”) presented the Downtown Kitchener Vision and Principles to City Council. The vision and principles identified by the DCWG will guide the development of an action plan for Downtown Kitchener and will inform new and ongoing City initiatives that are about or include the downtown. DCWG conducted comprehensive community engagement to identify the key issues within downtown Kitchener and ultimately developed a vision of “*Downtown Kitchener. The heart of the city that excites, supports, and unites*”. The three guiding principles for downtown Kitchener are:

- *First Guiding Principle – Radiating Vibrancy;*
- *Second Guiding Principle – Cultivating Connection; and*
- *Third Guiding Principle – Belonging.*

It is anticipated that current and future initiatives may include a land use and zoning framework for the Major Transit Station Areas, Civic District Master Plan, District Energy, Bramms Yards Master Plan, Arts and Culture Strategic Plan, Inclusionary Zoning, Places and Spaces, Comprehensive Review of City-owned Properties, and a new or updated Official Plan.^{2,3}

Downtown Vibrancy Initiatives (3/3)

Downtown Façade & Safety Improvement Grant | City of Brantford

This proposed grant program is designed to provide a financial incentive for downtown property owners to complete façade and safety improvements to their properties. This program is proposed to be delivered within the confines of Brantford’s existing Community Improvement Project Area in the downtown with the objective of assisting property owners in defining spaces, encouraging activity, and increasing safety. Eligible projects under this grant program include but are not limited to building façade enhancements, bike storage areas, enhanced lighting, anti-graffiti product installation, and commissioned murals.¹

Property Tax Increment-Based Grant via the Downtown Community Improvement Plan | City of Brantford

To increase the supply and mix of residential units in Downtown Brantford, the City has introduced the Downtown Community Improvement Plan (“CIP”) to support the vision for a Downtown Urban Growth Centre that consists of a range of built forms and land uses to create a sustainable and complete community. The primary goal of the CIP is to facilitate the transformation of existing properties into intensified residential and mixed-use developments.

To promote large scale redevelopment programs, Brantford has introduced the Property Tax Increment-Based Grant program under the Downtown CIP. This program aims to provide a grant equivalent to up to a percentage of the increase in municipal property taxes. The percentage amount varies based on whether the project is a revitalization project or an affordable housing project.²

Source(s): [1] [City of Brantford – Proposed Downtown Façade & Safety Improvement Grant Program](#); [2] [City of Brantford – Downtown Community Improvement Plan](#); [3] [City of Calgary – Downtown Development Incentive Programs](#); [4] [City of London – Core Area Loans and Grants](#)

Downtown Development Incentive Program | City of Calgary

With an initial investment of \$45 million, the purpose of this program is to provide financial incentives to assist with the removal of six million square feet of office space in the Greater Downtown Plan Area by converting vacant office space into residential or other adaptive uses. The incentive program offers \$75 per square foot with a maximum of \$10 million per property. The program is designed to support the revitalization of Calgary’s downtown core by encouraging the conversion of under-utilized office space into spaces that can be used for residential units, post-secondary institutions, and other spaces that are beneficial for the community. This program aligns with Calgary’s goal of creating a vibrant downtown core that has space for a greater diversity of activities.³

Core Area Loans and Grants | City of London

Through the City of London’s Core Area Community Improvement Plan, loans and grants are available to businesses and property owners in the downtown and Old East Village Community Improvement Plan areas. These loans and grants are intended to improve vibrancy in the downtown core by improving the appearance, safety, and functionality of existing spaces. These programs include two 10-year 0% interest loans: the Façade Improvement Loan and the Upgrade to Building Code Loan. The City also provides five grants: the Core Area Safety Audit Grant; Core Area Boulevard Café Grant; Core Area Sign Grant; Rehabilitation and Redevelopment Tax Grant; and the Residential Development Charges Grant.⁴

Featured Comparator | London, Ontario

The City of London is in the process of revitalizing its downtown core and navigating through the challenges associated with growth (e.g., affordable housing, increased demand for services). Like Windsor, London has historically been a center of manufacturing and industry including food products, brass and steel products, and electrical appliances, among others. Like Windsor, London is also home to a large university and college that drives in-migration.

Notable Programs and Initiatives

In 2019, London launched its [Core Area Action Plan](#) (“CAAP”) to improve public safety in the downtown area. The CAAP outlines 69 short-, medium-, and long-term initiatives focused on improving homelessness prevention, enhancing safety and security, growing the economy, and creating a positive space for visitors.

Notable short-term (within 6 months) initiatives included:

- Strengthening delivery of the **Coordinated Informed Response Program** to compassionately work with individuals to find safe locations for them to focus on their needs to maintain housing stability.
- Establishing a **Headlease Program** whereby the City/partner agencies sign a lease to secure housing for a participant.
- **Doubling foot patrol officers** in the Core Area for a discrete period of time.
- Staging police command vehicles in strategic locations.
- Creating a **“Spotlight Program”** to raise the visibility and awareness of security cameras in the downtown core.
- Conducting a three-week **Core Area by-law enforcement blitz**.
- Enhancing the Service London Portal to allow for complaints, concerns, and enquiries on Core Area issues.
- Exploring new ways to support property owners to dispose of used needles.
- Providing incentives for uplighting on privately-owned buildings.

Featured Comparator | Brantford, Ontario

With a vision for a vibrant downtown, Brantford has focused on revitalizing its core over the past several years by introducing transformative changes to build a prosperous business, educational, and cultural hub. Over the past two decades, Brantford has been a moderate-growth (12.8% over 10-year) growth rate municipality.

Notable Programs and Initiatives

In April 2022, Brantford City Council approved the Brantford Downtown Priority Plan to ensure that downtown Brantford is safe, vibrant, and welcoming for residents and visitors. With public input, the Downtown Priority Plan identified 3 Focus Areas and 18 Key Priorities which consist of a mix of short- and long-term action items. Brantford's key priority areas include Safety and Security, Inclusion and Support, and Growth and Vibrancy.

Notable short- and longer-term actions include:

- Increasing patrolling downtown;
- Increasing awareness, availability, and coordination of social supports and housing services available in downtown, including safe, public, and accessible washroom facilities.
- Exploring options to further develop and offer grants and incentive programs;
- Improving the cleanliness and image of downtown;
- Exploring parking and transit solutions to support the vibrancy and economic growth of downtown.

As of October 2023, the [Downtown Priority Plan's](#) accomplishments include, but are not limited to, the launch of a Downtown Mobile Security Team, the Downtown Community Improvement Plan, approval for the redevelopment of select parcels of land, installation of traffic safety measures at key locations, installation of CCTV cameras, increased video surveillance, maintenance, and security at the Downtown Parkade, completion of a pedestrian path, upgrades to sidewalks and roads in downtown, and research on public perceptions of safety downtown.

Additionally, in 2023 the City introduced the [Brantford-Brant Community Drug Strategy Action Plan](#) to address the ongoing substance use challenges in the region. Through the Drugs Strategy Coordinating Committee and its affiliated working groups, 14 initiatives were recognized to support the City of Brantford and County of Brant in actualizing the recommendations of the Brantford-Brant's original Drugs Strategy. The Drug Strategy Action Plan includes measures such as piloting fentanyl test strip distribution in Brantford-Brant, opening a Consumption and Treatment Services ("CTS") site in Brantford, launching a drug treatment court in Brantford-Brant, and raising the profile of the Drugs Strategy.



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May 1, 2024

City of Windsor
350 City Hall Square West
P.O. Box 1607
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Subject: Letter of Support – Downtown City of Windsor Revitalization

To: Mayor and Members of City Council

As the lead economic development organization for the Windsor-Essex region, we understand how downtown cores and business districts play a vital role in economic development by serving as the commercial heart of our communities. They generate revenue and employment opportunities and enhance the overall quality of life for residents, workers and visitors alike.

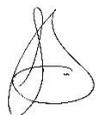
Downtown Windsor has long been the heart and soul of our city, rich in history, culture and character. However, like many urban centres, it has faced challenges in recent years, including declining foot traffic, safety and security concerns, vacant storefronts and a lack of investment. From an economic development perspective, it is imperative that we address these issues in order to stimulate growth and continue to attract and retain businesses and people within the community.

As Windsor-Essex is currently one of the fastest growing economies in Canada with recent investments like the NextStar Energy battery plant, the Gordie Howe International Bridge and the new Windsor-Essex Hospitals System, it is now more important than ever to create a vibrant and thriving downtown that will lure new business and talent to the region.

One of the key indicators of a community's economic success is the ability to attract and retain a fast-growing, highly educated and highly skilled workforce. Research indicates that individuals who contribute to this workforce place significant value on communities that offer authentic and unique attributes including a diverse range of retail, dining, entertainment and cultural experiences. Overall, a community that offers its residents a safe place to work, live and play is most desired. Therefore, when considering areas to invest, in addition to the availability of industrial parks and development incentives, site selectors seek out locations that offer high quality of life amenities in which a thriving and safe downtown is pivotal.

In conclusion, Invest WindsorEssex is in full support of strategies and initiatives to create a safe, vibrant and prosperous downtown core for our business community and residents alike. We believe downtown revitalization efforts will be a catalyst for continued economic investments, leading to long-term benefits for generations to come.

Sincerely,



Joe Goncalves

Acting Chief Executive Officer & Vice President Investment Attraction & Strategic Initiatives



Council Report: C 47/2024

**Subject: Capital Budget Pre-Approval and Utility Agreement Signing
Authority - Prince Road Storm Sewer Outlet Phase 9B - Ward 2**

Reference:

Date to Council: May 13, 2024

Author: Ian Wilson

Engineer II

(519) 255-6100 Ext. 6369

iwilson@citywindsor.ca

Design – Engineering

Report Date: 4/16/2024

Clerk's File #: SW/14772

To: Mayor and Members of City Council

Recommendation:

THAT with respect to the Prince Road Storm Sewer Outlet Phase 9B Capital Works project (the Project):

- I. THAT Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the Project, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in financial content to the City Treasurer, in legal form to the City Solicitor; and in technical content to the City Engineer; and,
- II. THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action required to affect the recommendation noted above and sign any required documentation for the project, satisfactory in financial content to the City Treasurer, in legal form to the City Solicitor; and in technical content to the City Engineer; and,
- III. THAT the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required to affect the recommendation noted above and amend any Purchase Orders as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in financial content to City Treasurer, and in technical content to the City Engineer; and,
- IV. THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any agreements as deemed necessary to complete the capital works for the project and any amendment(s) as may be required, provided

that the amendment(s) are within approved budget amounts, satisfactory in financial content to City Treasurer, in legal form to the City Solicitor; and in technical content to the City Engineer; and,

- V. THAT Administration **BE AUTHORIZED** to issue any change order(s) for any amendment(s) as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in financial content to City Treasurer, and in technical content to the City Engineer; and,

Whereas on February 2, 2024, the 2024 Capital Budget was deemed approved via Mayoral Decision MD05-2024 and subsequently,

- VI. THAT City Council **SUPPORT** a pre-commitment of \$1,721,250 and \$1,000,000 in 2025 and 2028, respectively, from the Prince Rd./Totten St. Storm Sewer Improvements project, ECP-022-07; and,
- VII. THAT the City Treasurer **BE DIRECTED** to pre-commit funding previously approved in principle and made available for immediate use.

Executive Summary:

N/A

Background:

Prince Road Storm Sewer Outlet (“the Project”) is the 9th and final phase of a multi-year project aimed at relieving street and basement flooding in the service area. The Project will complete the Prince Road Trunk storm sewer that terminates on Chappell Avenue west of Sandwich Street, complete with a dewatering pump and outlet structure at McKee Creek.

In November 2020, the Sewer and Coastal Flood Protection Master Plan (“**SMP**”) was completed to understand the causes of flooding, evaluate short-term and long-term solutions, preliminary design and cost estimates for drainage improvements. The SMP identified construction of the Project as an immediate priority, however, the creation of this new outlet with pumping station was classified as a Schedule C project under the Municipal Class Environmental Assessment (“**EA**”) process, which required additional public notice and further study.

In 2021, works to support the Schedule ‘C’ Municipal Class EA study for the proposed storm sewer outlet (“the **EA Study**”) were started. Following this EA Study, City Council, by CR 508/2022, endorsed the recommended design, which identifies the alignment, layout and design of the Project.

Discussion:

Detailed design for the Project commenced in 2022, following City Council endorsement of the EA Study. Proposed construction works include extending the existing large diameter concrete storm sewer westerly along Chappell Ave, across ETR rail and along 3800 Russell to a new outlet chamber and pumping station. From the outlet structure, a twinned concrete box gravity sewer will outlet to a dispersion channel and ultimately to the Detroit River.

The sewer system will be dewatered with the pumping station discharging flows through a water quality unit and ultimately to the dispersion channel.

Detailed design for the Project is nearly complete and construction is anticipated to start in Summer 2024, pending property acquisition. The recommendations for pre-approval, signing authority and authorization to issue POs, conditional upon expenditures remaining within budget, will assist in meeting timelines associated with the Project.

Risk Analysis:

If pre-approval is not granted, the Project cannot be undertaken until sufficient funding is approved. The Project has experienced delays relating to land acquisition. Pre-approval provides an opportunity to commence the project as soon as possible following the completion of land acquisition, potentially within the 2024 construction season.

Climate Change Risks

Climate Change Mitigation:

Future pumping stations design will follow the current standards including considerations for energy efficiency.

Climate Change Adaptation:

This Project is following the recommendations from the SMP, which included considerations for extreme precipitation and high surface water levels when developing flooding solutions.

Extreme Precipitation Events: Sewer and overland drainage modelling was completed for various intensity storms, including the Urban Stress Test (Climate Change Storm). The recommended solutions include consideration for maintaining emergency access and access to vulnerable areas under the Climate Change Storm.

High Surface Water levels: Solutions in the SMP, including the Prince Road Storm Sewer Outlet were developed with water levels in the Detroit River reaching an estimated 1:100 year water surface elevation.

Financial Matters:

Construction of the Project is anticipated to start in 2024, pending land acquisition. Administration recommends that the \$1,721,250 and \$1,000,000 in 2025 and 2028 funding, respectively, in the Prince Rd./Totten St. Storm Sewer Improvements project, ECP-022-07, be pre-committed and made available for immediate use so that sufficient funding is available to complete the Project.

Pre-commitment of these funds will bring the amount of available funding for Project budget ECP-022-07 (7086002 – Prince/Totten Outlet) to approximately \$9.219M, which is estimated to be sufficient for the cost of the works.

Consultations:

Aojeen Issac, Engineer II

Kathy Buis, Financial Planning Administrator

Aaron Farough, Senior Legal Counsel

Alex Vucinic, Manager, Purchasing/Risk Management

Michael Dennis, Manager, Strategic Budget Development & Control

Conclusion:

In recognition of the Project’s identification as an immediate priority in the SMP, it is recommended that Council approve the pre-commitment and provide authorization to execute agreements and procurements required to support construction of the Prince Road Storm Sewer Outlet as early as 2024.

Approvals:

Name	Title
Fahd Mikhael	Manager of Design
Stacey McGuire	Executive Director of Engineering / Deputy City Engineer
Mark Winterton	Commissioner, Infrastructure Services / City Engineer
Wira Vendrasco	City Solicitor
Dana Paladino	Commissioner, Corporate Services

Name	Title
Janice Guthrie	Commissioner, Finance / City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Address	Email
Fabio Costante, Ward 2 Councillor		

Appendices:



Council Report: C 52/2024

Subject: 2024 Tax Policy Decisions and Establishment of the 2024 Final Property Tax Rates - City Wide

Reference:

Date to Council: May 13, 2024
Author: Angela Lonsbery
Manager, Revenue and Collections
519-255-6100 Ext 6557
alonsbery@citywindsor.ca
Taxation & Financial Projects
Report Date: April 25, 2024
Clerk's File #: AF2024

To: Mayor and Members of City Council

Recommendation:

THAT City Council **RECEIVE** the information contained in the 2024 Tax Policy Report; and,

THAT City Council **APPROVE** the following Tax Policy Principles used to calculate the 2024 Final Property Tax Rates:

1. THAT the use of Optional Tax Classes of office building, shopping center, parking lot/vacant commercial land, and large industrial **CONTINUE** to be used in the establishment of annual property tax rates.
2. THAT tax reductions for the first sub-class of farmland awaiting development (FAD 1) continue to **BE REDUCED ANNUALLY** by the allowed 10% in taxation years 2024 and 2025; and,

THAT City Council **APPROVE** the continuation of the financial assistance programs as reported by Administration; and,

THAT City Council **AUTHORIZE** the City Treasurer to finalize the 2024 Municipal Tax Rates based upon the recommendations contained within this report so as to achieve a final tax levy as determined by City Council; and further,

THAT that the City Treasurer **BE DIRECTED** to bring forth the final tax rates for approval via Bylaw; and,

THAT City Council **APPROVE** the 2024 Final Property Tax collection dates as presented:

In Person	Pre-Authorized Payment Plans		
Due Date/Instalment	Due Date/Instalment	Mid-Month	End of Month
		July 15, 2024	July 31, 2024
July 17, 2024	July 17, 2024	August 15, 2024	August 30, 2024
September 18, 2024	September 18, 2024	September 16, 2024	September 27, 2024
November 13, 2024	November 13, 2024	October 15, 2024	October 31, 2024
		November 15, 2024	November 29, 2024

and,

THAT City Council **MAINTAIN** the prescribed maximum rate for late payment charges as follows:

- 1 ¼% of the amount of tax due and unpaid as a penalty for non-payment on the first day of default; and,
- 1 ¼% of the amount of tax due and unpaid as interest for non-payment on the first day of each month; and,

THAT the City Solicitor **BE AUTHORIZED** to prepare the necessary by-laws.

Executive Summary:

On February 2, 2024, the 2024 Budget was deemed approved by Mayoral Decision MD05-2024. The 2024 Budget included a total property tax levy requirement of \$481.9 million, inclusive of \$52.9 million in provincial education tax, representing a 3.91% or \$21.1 million increase over 2023. Of the \$21.1 million increase, \$3.0 million is attributed to growth from new development and new taxpayers. The remaining \$18.1 million is shared across the entire tax base. On April 23, 2024, a proposed budget amendment was presented through Mayoral Decision MD14-2024. This budget amendment, subject to any further amendments as made by City Council, would increase the total levy by \$3,239,878 or an additional 0.7%,.

Administration has provided City Council with information that will form the basis for the development of the 2024 Final property tax rates which includes the use of optional classes and the reduction to certain discounts previously afforded to certain property classes. Administration has also illustrated for Council the proposed property tax rates that would be applied to individual property assessments on the basis of the current approved tax levy and with the inclusion of the proposed increase to the property tax levy. The final 2024 property tax rates will be set once a decision as to the final levy has been made. In order to maintain the traditional billing cycle, Administration will

need to set the tax rates and proceed with the preparation of the final tax bills. The actual tax rates will be presented to City Council in the form of the 2024 Tax Rate by-law.

Current property values in Ontario are based upon market conditions which prevailed on or around January 1, 2016. Those values were expected to have been applied when calculating property taxes for each of the tax years 2017 to 2020, with an update for 2021 through 2024 taking effect thereafter. As a result of the COVID-19 Pandemic, the Province placed a hold on the 2021 assessment update. On March 26, 2024, the Province, with the issuance of the 2024 Budget, further deferred reassessment until such time that it concludes a review of the property assessment and taxation system. As such, for 2024 property taxation all property values in Ontario have been held at the same value as used for purposes of calculating the property tax rates since 2017.

As indicated above, Administration is proceeding with the traditional billing cycle. Final property tax bills will be prepared and mailed in June with due dates being set for mid-July, mid-September, and mid-November.

Background:

On February 2, 2024, the 2024 Budget was deemed approved by Mayoral Decision MD05-2024. The 2024 Budget included a total property tax levy requirement of \$481.9 million, inclusive of \$52.9 million in provincial education tax, representing a 3.91% or \$21.1 million increase over 2023. Of the \$21.1 million increase, \$3.0 million is attributed to growth from new development and new taxpayers. The remaining \$18.1 million is shared across the entire tax base. On April 23, 2024, a proposed budget amendment was presented through Mayoral Decision MD14-2024. This budget amendment, subject to any further amendments as made by City Council, would increase the total levy by \$3,239,878 or an additional 0.7%.

Consistent with prior years, and to ensure adequate cash resources until such time as the budget is approved and final tax rates are established, Administration has issued interim property tax bills of \$220 million, representing 50% of the 2023 property tax levy, inclusive of the provincial education levy. The 2024 final tax bills will reflect the remaining levy to be collected.

To satisfy the traditional billing cycle for the 2024 final property tax bills, City Council must provide direction on property tax related policy and administrative matters. This direction serves to balance the levy amongst property tax classes and property owners. Once final direction is received, Administration will process to finalize the tax policy process, including formalization of the 2024 tax rates and completion of the 2024 final property tax billing process.

Discussion:

Part 1. Property Assessment

Provincial Reassessment Update

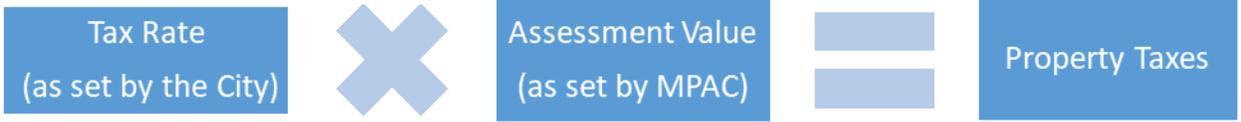
Assessment value and property classification is the responsibility of the Municipal Property Assessment Corporation (MPAC). All properties in Ontario are valued consistently, using industry accepted valuation approaches, which are anchored to market conditions for an established base year. That assessment value has traditionally been applied to a property over a four-year period. Decreases in property values from the previous base year are effective immediately and remain lower throughout the four years. Increases in property value are phased-in equally over the four years (“phase-in rules”).

The January 1, 2019, property tax assessment was placed on hold due to the pandemic. As such, property values in Ontario are based upon market conditions which prevailed on or around January 1, 2016, for 2017 to 2024. On March 26, 2024, the Province, with the issuance of the 2024 Budget, further deferred reassessment until such time that it concludes a review of the property tax assessment system. A target date for the next reassessment was not established, and no indication was provided regarding what base year will be used. Locally, market conditions have changed significantly since the last reassessment date of January 1, 2016. There has been a significant increase, in terms of residential property sales values, which will ultimately be reflected in any reassessment. At this juncture, Administration does not have any further information on the magnitude of change that can be reasonable be expected upon reassessment.

Therefore, any changes in property assessments have been limited in 2024 to changes due to growth (impacts of new development) which, as explained further below in this report, includes downward changes resulting from property assessment appeal decisions.

Reassessment Increase vs. Property Tax Increase

Taxes paid by property owners are calculated by applying tax rates to the assessed property value. The municipal property tax rate is determined annually based upon the requirements of the annual municipal budget levy. The education tax rate is determined annually by the Minister of Finance.



The property tax charged for an individual property can change year over year because of any combination of the following: 1) an assessment value change, 2) a change in the municipal levy requirement, 3) tax policy and/or tax ratio changes that shift tax burdens between tax classes or 4) provincial changes to the education rate.

Assessment Growth

As physical changes are made to a property through demolitions, construction and/or improvements, MPAC will update the assessment value. Property owners are also able to appeal their assessment and/or classification on an annual basis. As settlements are reached the assessment values can be changed for the years covered by the appeal and each year thereafter to current. These changes are generally referred to as changes due to growth.

To measure the annual changes due to assessment growth, MPAC provides a “revised” returned roll as at the end of the taxation year. This revised roll takes the properties as originally provided at the end of the previous year and updates those properties for changes that occurred during the year. A comparison of the revised roll to the original roll determines the annual growth.

The following table summarizes the changes that occurred on properties in 2023, after the 2023 assessment values had been established, and are now included in the 2024 assessment values.

2023 Changes in Assessment Due to Growth

Tax Class	2023 Returned Assessment January 1, 2023	2023 Adjusted Assessment December 31, 2023	\$ Value Change due to Growth/Lost Assessment	% Change Due to Growth/Lost Assessment
Residential	13,752,663,039	13,868,255,339	115,592,300	0.84%
Farm	26,740,400	26,697,200	-43,200	-0.16%
New Multi-Residential	11,225,300	27,721,700	16,496,400	146.96%
Multi-Residential	729,404,220	729,657,420	253,200	0.03%
Commercial Residual	2,265,876,360	2,289,243,558	23,367,198	1.03%
Office Building	137,293,596	136,267,596	-1,026,000	-0.75%
Shopping Centre	529,472,295	524,645,050	-4,827,245	-0.91%
Parking Lot	105,420,500	109,286,200	3,865,700	3.67%
Industrial Residual	291,876,417	301,784,064	9,907,647	3.39%
Large Industrial	267,289,000	255,835,200	-11,453,800	-4.29%
Pipeline	66,927,400	67,580,400	653,000	0.98%
Total	18,184,188,527	18,336,973,727	152,785,200	0.84%

Further to this, Administration has worked with MPAC to identify additional growth-related improvements which were not included at the time the returned roll was prepared by would facilitate the setting of property tax rates for 2024.

The financial impact of the 2023 growth for 2024 is estimated to result in an additional \$3.0 million in property taxes. This amount was included in the 2024 budget as additional revenue used to offset budgetary pressures **without** impacting existing taxpayers.

Part 2. Tax Policy Decisions

Property Tax Classes and Use of Optional Tax Classes

All properties in Ontario are placed into **seven** main property classifications being:

- | | |
|---|--------------------|
| 1. Residential | 5. Farmland |
| 2. Multi-residential /New Multi-Residential | 6. Pipeline |
| 3. Commercial | 7. Managed Forest* |
| 4. Industrial | |

* The City does not have taxable assessment in this property class

In addition, municipalities can use Optional property classes which can be considered a sub-component of the main classes of commercial and industrial noted above.

Commercial (Main Class)	Industrial (Main Class)
Commercial – Residual	Industrial – Residual
Office Building	Large Industrial
Shopping Centre	
Parking lot/Vacant Land	

The use of optional tax classes is not new and came from the application of a business occupancy tax (BOT), which existed prior to 1998. To date, the City of Windsor has continued to maintain all optional commercial and industrial tax classes addressing the differential in rates through annual tax policy decisions.

The choice to opt out of any or all optional classes does exist on an annual basis. By eliminating one or more of the optional classes, there is the possibility that there will be tax shifts as the class(es) eliminated essentially become one. In this regard, depending upon the magnitude of the tax shifts, Ministerial consent may be required. Once a decision to combine or eliminate the optional class(es) is made, municipalities cannot go back to using the optional classes.

Administration has in the past modelled for City Council the impacts that would result from a collapse of the optional classes. When done for the purposes of lowering the tax burden of one or more class(es) Administration has consistently recommended against this course of action due to significant and immediate impacts within the main class. It is likely that Ministerial consent would also be withheld given the very significant shifts. Alternatively, should Council want to provide tax relief to one or more tax class(es) it could be done by way of the tax ratio movement which can be completed over a period

and therefore lessens the tax shifting impacts. Ministerial consent in this case will still need to be received however this can be supported by way of a business case.

In past years, Administration has modelled the impact of both a full collapse and moderate tax ratio movement with regards to optional classes. As of 2017, and because of ratio reductions, there is no longer a different rate applied to the optional classes of shopping centre and office building.

Administration is not recommending a change to the use of optional property classes. Council is required to ratify this recommendation on an annual basis.

Small Business Tax Class

As part of the 2020 Ontario Budget announcement, municipalities can create a small business tax class. This tax class would be considered a sub-class of the existing commercial and industrial tax class. Unlike the optional classes identified above which are defined by the Province, municipal councils can determine the criteria that would apply to this sub-class. Municipal councils may also set the starting tax ratio and therefore tax rate for this sub-class at a value lower than the existing commercial or industrial class. The Province has also indicated that where the small business class is established, and a lower tax rate set there may be an opportunity to seek matching education tax reductions for the sub-class.

While the ability to establish a small business class can be viewed as welcomed news for some municipalities, this authority cannot be taken lightly. Many factors need to be considered before decisions can be made as there can be long-term implications and possible unintended consequences if implemented too quickly and without sufficient consideration to the ongoing impacts and the resulting tax shifting that may occur. The pros and cons of implementing this program have been outlined in previous tax policy reports to council.

Administration has consulted with peer municipalities through various finance forums and discussions. In Ontario, the City of Toronto and City of Ottawa have adopted this class. Other municipalities have dismissed the use of this class due to the administrative burden and difficulty in defining eligibility parameters. Administration agrees with this position and will continue to monitor this tool reporting back to City Council should application be considered appropriate.

Farmland Reductions

Farmland property, used for farming operations, is taxed at a rate that is mandated at 25% of the residential rate (i.e. a mandatory 75% discount is applied). Properties which are included in the category of “awaiting development” recognizes that a plan of subdivision has been approved and takes into consideration that development has not yet occurred or completed. There are two sub-classes of farmland awaiting development; a) FAD 1, those that have a registered plan in place and b) FAD 2, those that have development occurring but not complete.

Municipalities can establish a discount rate, where appropriate, for the tax treatment of each sub-class. For the first sub-class, FAD 1 where a registered plan is in place a discount of no less than 25% can be applied. The current discount rate is 45%. In 2022,

City Council made the decision to reduce the FAD 1 discount annually for the years 2022 through 2025 by 10% until such time as the 25% established rate is reached (i.e. a tax rate of 75% of the full rate). For clarity, the following chart illustrates the current discount rate and year over year reduction of the FAD 1 discount.

Baseline - 2021	Discount rate of 65% (Tax rate that is 35% of full tax rate)
2022	Discount rate of 55% (Tax rate that is 45% of full tax rate)
2023	Discount rate of 45% (Tax rate that is 55% of full tax rate)
2024	Discount rate of 35% (Tax rate that is 65% of full tax rate)
2025	Discount rate of 25% (Tax rate that is 75% of full tax rate)

The second sub-class FAD 2 applies where building permits have been registered against the property and development may be in progress in various stages. There is no discount applied to this sub-class.

Considering the anticipated development on remaining farmlands, Administration is recommending that Council continue the process to reduce the discounts provided to sub-class FAD 1 in order that development in those areas be reflective of full property taxation from start of development through to completion.

New Multi-Residential SUB-CLASS

With the goal of addressing the current housing crisis and increasing housing affordability for the people of Ontario the 2024 Ontario Budget granted municipalities the flexibility to offer a lower tax rate for New Multi-Residential properties through the creation of a SUB-CLASS. Municipalities electing to offer a reduced municipal property tax rate can do so by passing a municipal by-law adopting the SUB-CLASS and setting a reduction percentage of up to 35%. The Province has specified that the discount would **not apply** to the education portion of the tax bill.

Currently the City of Windsor has two multi-residential tax classes: Multi-Residential and New Multi-Residential. The New Multi-Residential class was mandated by the Province beginning in April 2017 and inclusion in the New Multi-Residential class is time-sensitive in that only new, or newly expanded properties built or converted under building permits dated after April 2017 are included. This means that all newly built multi-residential properties are placed in the class based solely on the date of the building permit. Currently the tax ratio for the New Multi-Residential Class is 1.0 while the Multi-Residential Class is 2.0. This results in the New Multi-Residential municipal tax rate being set equal to the Residential tax rate while the municipal tax rate for Multi-Residential is twice the Residential tax rate.

Where implemented, the New Multi-Residential SUB-CLASS would further reduce the tax rate charged for New Multi-Residential rental properties based solely on the building permit date. Only properties built under a permit dated after the municipality adopts the New Multi-Residential SUB-CLASS would be included and taxed at a lower municipal rate. In other words, if the SUB-CLASS was adopted today, it would only apply to multi-

residential buildings for which the permit has not yet been issued and it would not apply to any existing multi-residential property or multi-residential developments currently under construction.

The new SUB-CLASS would result in the municipality having a three-tier multi-residential tax scheme where the only difference between the properties in each tier is the date on which the building permits were issued. While the importance of the housing crisis in Ontario is acknowledged, New Multi-Residential properties in the City of Windsor are already benefiting from a tax rate lower than comparable rental properties built prior to April 2017. It may be difficult to justify further adjustments to tax rates for comparable properties based solely on the building permit date. Administration is currently reviewing financial incentives which may be provided through an Affordable Housing Community Improvement Plan. These types of financial incentives are preferred over the Provincial tools which creates a perpetual inequity in the distribution of property taxes.

A decision on whether to implement the New Multi-Residential SUB-CLASS is not relevant to 2024 tax policy however it is being presented in this report to make City Council aware that the option exists for future tax years. Administration will continue to monitor this tool for future consideration.

Financial Assistance Programs

Administration continues to closely monitor property tax arrears levels. In 2022, formal collection functions that had been suspended due to the pandemic were restarted, and in November 2023 the first tax sale was conducted.

It is acknowledged that taxpayers faced significant financial challenges in 2023 due to inflationary pressures, rising interest rates and lingering financial effects of the pandemic. To aid struggling property owners the municipality currently offers three financial assistance programs:

- The Tax Repayment Program is available to all property owners and involves Collection staff working with taxpayers to develop a *repayment* plan over a period of up to five years.
- The Tax Relief Program is available to single family residential property owners that meet program eligibility criteria. This Program involves the *cancellation* of property taxes for a period of up to two years.
- The Tax Deferral Program is available to aid low-income seniors and low-income persons with disabilities that meet program eligibility criteria. This Program involves the *deferral* of year-over-year increases in property taxes until such time as the property is sold or the applicant no longer qualifies.

Administration is not recommending a change to financial assistance programs.

Establishment of Tax Ratios and 2024 Tax Rates

Education Tax Rates

Municipalities have **no** control over the education tax rates that apply to property classes within their jurisdiction as they are set by the Ministry of Finance. The rate applied is set equally across the Province. Where previously business class education rates were set for each municipality, as part of the 2020 Ontario Budget measures, the Province announced a reduction in tax rates for business classes which brought all business education tax rates to the same level for the 2021 taxation year. Those rates have remained unchanged from 2022 to 2024.

2024 Education Rates

Tax Class	2024 Rates
Residential/Multi-Residential	0.00153000
Commercial/Office Building/Shopping Centre	0.00880000
Parking Lot	0.00822145
Industrial Residual	0.00880000
Large Industrial	0.00880000

Based upon the 2024 rates indicated above, an estimated total of \$52.9 million will be collected and remitted for education taxes.

Municipally Retained Education Tax (PIL's)

Properties that are owned by either Federal or Provincial agencies are subject to Payment in Lieu of Taxes (PIL's). For certain properties that are deemed fully taxable, municipalities are allowed to retain the education portion of the tax levy for municipal purposes. The Province's decision therefore to reduce education rates as of 2021 reduced negatively impact municipalities that retained education amounts as part of their annual revenue stream. In response to this, and the associated municipal concerns, the Province informed municipalities that the status quo education rate or rates in effect as of taxation year 2020 would be used for the purposes of calculating taxes for properties where the local municipality was entitled to retain the education portion.

Although paragraph 257.12(1)(c) of the *Education Act* provides the Minister of Finance with the Regulatory authority to prescribe rates for the purposes of calculating payments in lieu of taxes, the statutory provisions under which those payments are made all rely on the tax rates applicable to taxable properties. That is, while the *Education Act* states that rates applicable for PILs can be separately identified, the Acts which flow the payments dictate that those rates match the rates for taxable properties. In other words, while the higher rates were regulated, the lower rates used for taxable properties were also applicable to PIL properties.

None of the payment provisions rely on specific tax rates as they are not subject to taxation. It is prescribed by legislation that all these amounts must be calculated using

the same rates as those that apply to taxable properties. This is very deliberate and an integral element of each piece of legislation. These statutes are crafted specifically to prevent and preclude special rates being used for the calculation of payments. That is, not only do these statutes not contemplate a special dedicated PIL rate, but they have also been worded to ensure there is protection against any such rate being used.

In short, while the regulations state that the higher rate be applied to these specific properties, the actual rate that is being used to calculate the remittance to the City is the lower rate. This discrepancy results in a potential shortfall of approximately \$352,000 for 2024 if all government entities assessed in these assessment classes paid at the lower rate. The estimated shortfall however is only \$76,000 because City owned and provincial PILs are paying in accordance with the prescribed rate, and only federal properties are at risk.

There has been much discussion with regards to this discrepancy at both the Provincial and Federal level however no concessions have been made to provide municipalities with any additional revenue because of the higher regulated rates. The shortfall for the combined years 2021 to 2023 totaled \$223,928 and was included in the allowance for doubtful accounts accrued as part of the 2023-year end close. Administration will continue to monitor any progress on this matter.

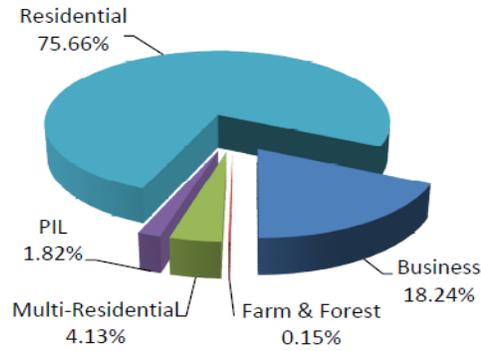
Municipal Tax Ratios

The setting of municipal tax ratios is one of the most complex and significant decisions in the process for establishing tax rates. Tax ratios reflect the relationship that the tax rate, for each of the seven main property classes and optional classes, bears to the residential property class. Tax ratios, when applied to the tax class assessment, results in a weighted assessment. It is this weighted assessment that is then used within a mathematical formula to calculate the tax rates for each class. Municipal tax ratios therefore assist in the determination as to how much of the municipal levy will be paid by each tax class. The changing of tax ratios will affect the percentage of the overall levy that is collected from each tax class.

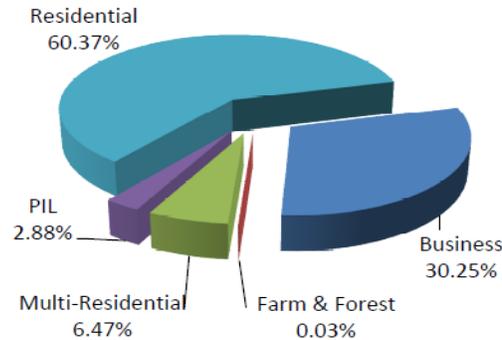
To demonstrate the relationship between assessment and tax ratios, Figure 1 shows the percentage of assessment that is derived from each property class. Figure 2 demonstrates the distribution of the tax levy because of applying the tax ratios to those

assessment values.

**Figure 1:
2024 Full CVA**



**Figure 2:
2024 General Levy**



While there may be a tendency to equate or compare tax ratios to other municipalities, strong caution should be used to not assume that a higher ratio automatically results in higher taxes. Total taxes result from both the impact of property assessment and property tax rates. According to the 2023 BMA Study, Windsor’s tax ratios and rates were higher than our peer municipalities (populations over 100,000) however the overall tax burden as paid by taxpayers was at or lower than our peers in **9 out of 12** categories (Appendix A).

Starting Ratios and Ratio Movement

Starting ratios reflect the results of policy decisions made in the prior year and form the “status quo” or “baseline” scenario for further ratio movements. Tax ratios were introduced in 1998 and were a reflection of the tax distribution amongst property classes immediately prior to the new legislation. At that time, the Province established “Ranges of Fairness” which were to be used as a guideline for the setting of tax ratios (Appendix B). The expectation by the Province was that municipalities would lower tax ratios over time to fall within the ranges of fairness. However, this goal, as established by the Province, has been unachievable largely due to constant fluctuations in property assessment values and valuation methods/programs, fluctuating economic conditions (recessionary periods) which preclude an ability for any one class of property owner to absorb significant tax increases that may result, and other Provincial policy announcements which mandate certain tax policy for select property classes and establishment of new property classes.

When assessment value fluctuations have been factored into tax ratio equations, the ability to reach the ranges of fairness has been severely compromised. Administration

has demonstrated in past reports through tax scenario modelling that the negative consequences due to the shifting of property taxes from one class outweighed the benefits of the lower tax ratio. In other words, Administration has shown that a downward movement of a tax ratio for one class does cause a shift of the relative share of taxes being paid by that class onto the other tax classes. Conversely, as a result of significant assessment value decreases, taxes may be shifted from one class onto another. In this case tax ratios may need to be moved upwards in order to maintain the distribution of property taxes amongst the classes. Caution must always be used when moving tax ratios upwards or downwards as there is the possibility of longer term and possible unintended consequences.

Further to this, Provincial thresholds were also put into place that set a ceiling on where tax ratios should be. In other words, municipalities were generally precluded from increasing tax ratios. However, where an increase was allowed, if a tax ratio were to exceed the threshold, the class would be considered “*levy restricted*” (discussed below).

The 2024 Starting Tax Ratios (Appendix B) are calculated based upon maintaining the tax allocation which was set in the previous year.

Levy Restrictions

Levy restrictions only apply where the tax ratio is set above the Provincial threshold. To be levy restricted means that the class will not have to share, in full or in part, any increase as a result of a municipal tax levy increase. The levy restriction was intended to act a deterrent from moving ratios upwards.

Previously, if levy restricted, only 50% of any municipal tax levy increase is passed onto the class. With changes in regulations relating to the multi-residential tax class, the levy restriction for the class is set at 100%. This means that no municipal levy increase can be passed onto this class until the ratio is 2.0 or less.

When a class becomes levy restricted, City Council has the option to either:

- a) Leave the ratio as is and accept the restriction in place. In doing so, the affected class will continue to pay the same proportionate share of taxes as paid in prior year however any budget levy increase will be paid by all other non-restricted classes; or
- b) Make changes to the tax ratio for the class affected by the levy restriction, either as a one-time adjustment or as an adjustment over time, so as to achieve a ratio that is lower than the threshold. In doing so, the restricted class will then share in any future year budget levy increases.

In some cases, due to the levy restriction, the tax ratio will automatically lower each year. In this situation, City Council may choose to allow the class to fall below the threshold without any additional intervention.

Currently, all business classes are at or below the provincial threshold and therefore not considered to be levy restricted. No further downward changes are required to avoid any levy restriction implications in the setting of the 2024 tax rates.

Tax Ratio Movement

In previous years, Council has strategically chosen to reduce ratios of the business classes (multi-residential, commercial and industrial) downward towards the provincial thresholds. This decision was based upon preserving the interests of the business sector, who have generally been in favour of lower tax ratios and who argued that reducing ratios would stimulate economic development in the community and facilitate competitiveness and tax parity with other municipal jurisdictions. Historic data would suggest that lowering the tax ratios for business classes during periods of good economic conditions supports long-term financial stability in years where the business tax base is compromised. The ability to move ratios downwards was also facilitated by relatively stable assessment changes.

The reduction in education tax rates by the Province as part of the 2021 taxation year provided a substantial permanent reduction in property taxes for the business classes. Further reductions are therefore not being recommended in terms of lowering the municipal tax rate for business classes.

Regular Tax Billing and Instalment Due Dates

Administration is recommending that the process for preparation and mailing of the final 2024 tax bills proceed consistent with historical timelines. Final tax bills will be prepared for mailing mid-June with the first instalment due in July, followed by September and November.

Following approval of this report, Administration will finalize the billing process with a mailing date on or around June 19, 2024.

Council is required to set the due dates upon which tax payments must be made. Property owners are able to make payments on their own or utilize one of our pre-authorized payment plans (PAP). It should be noted that in the past, the due dates for the final tax billing installments were set in the months of July, September and November to allow for a longer period between due dates for those taxpayers who chose to make payment on their own. The withdrawal dates for the monthly pre-authorized payment plans would be set so as to receive all tax payments between July and November.

2024 Final Property Tax Collection Dates

In Person	Pre-Authorized Payment Plans		
Due Date/Instalment	Due Date/Instalment	Mid-Month	End of Month
		July 15, 2024	July 31, 2024
July 17, 2024	July 17, 2024	August 15, 2024	August 30, 2024
September 18, 2024	September 18, 2024	September 16, 2024	September 27, 2024
November 13, 2024	November 13, 2024	October 15, 2024	October 31, 2024
		November 15, 2024	November 29, 2024

Pre-Authorized Payment Plan dates indicated are for those property owners who are current with their property taxes (non-arrears). A separate PAP plan is available to those taxpayers who have fallen into arrears and require assistance in getting current. Taxpayers in this situation are encouraged to contact Administration who will assist on a case-by-case basis.

Supplemental and Omitted Tax Bills

Following the completion of the final billing process, Administration is required to complete up to eight (8) additional billing cycles which reflect updated assessment information received from MPAC. These are known as supplemental and omitted assessments and reflect changes to property assessment values since the return of the roll in December 2023. Changes can include additions, demolitions, property severances and/or consolidations and new construction and can be retroactive applied to two previous tax years. The due dates set for these billings typically fall in line with one of the scheduled dates above with the last date no later than December 31, 2024.

Late Payment Charges

Council, by way of by-law, must resolve the rate to be used where there is non-payment of property taxes. The topic of late payment charges has been heavily debated in past years and can be contentious in terms of balancing the request to assist property owners who have fallen behind in their taxes against the need for the municipality to exercise prudent fiscal management. Administration has previously and consistently recommended to Council the retention of the existing rates for late payment charges as such charges represent a fundamental component of a strong collection system and secure the ongoing and continued timely payment of property taxes which thereby safeguards the ability of the Corporation to fund municipal services. No changes to the existing rates have been recommended for 2024.

Risk Analysis:

The establishment of tax policy is complex. It is not sufficient to only look at one determining factor such as tax rates or property value for purposes of meaningful comparison. The proper comparison of tax burdens across municipalities needs to be based on similar sized properties within municipalities that provide similar services. As always, City Council is also cautioned to carefully weigh the impacts of any decisions to change existing tax policy to ensure that any short-term outcomes are not outweighed in terms of longer term implications which could be much harder to reverse. Administration is recommending that there be no change to the tax ratios used in the determination of the 2024 tax rates and that the tax rate discount on the FAD 1 sub-class of farmland continue to be reduced. Should City Council request that additional information be provided prior to accepting this recommendation, direction would need to be very clear in terms of what changes should be presented. Administration will be commencing the process for the preparation of the 2024 final tax bills. A delay in the setting of the 2024 property tax rates could impact the timing for the release and mailing of the tax bills.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

Based upon the recommendations contained in this report, Administration will begin the process of preparing and mailing the 2024 final property tax bills. The total estimated levy for 2024 will be in the range of \$481.9 million to \$485.1 million, inclusive of the 2024 budget amendment presented through Mayoral Decision MD14-2024, subject to any further amendments as made by City Council.

Administration has proceeded to calculate illustrative tax rates which are provided in in Appendix C and D., The tax rates as shown in Appendiix C reflect the current approved total tax levy of \$481.9 million and will result in the average residential tax increase of 4.08% or 128.86. By comparison, should City Council approve the proposed budget amendment the 2024 property tax rates are shown in Appendix D. Under this option, the average residential tax will increase 4.80% or \$151.82. It should be noted that the tax rate increases as shown in Appendix C are slightly above the 3.91% levy increase, which was the estimated impact on existing taxpayer before the inclusion of additional revenue from growth that is funded from new property owners and property development as well as tax shifting that occurs from assessment changes. Since at the time of writing the a decision as to the proposed budget amendment has not been determined, the rates provided in Appendix D should be considered estimates. Following the direction from City Council as to the final 2024 tax levy, actual tax rates will be calculated. Due to the timing required to ensure that the tax billing process is

met, Administration will be bringing back the final 2024 tax rates by way of by-law. As such, there will be no ability to make any changes to the rates.

The timing for the mailing and the payment dates have been set on a similar and consistent basis with previous years with instalment dates being due in July, September, and November.

Consultations:

Municipal Tax Equity Consultants (MTE) Ltd.

Conclusion:

Direction with regards to tax policy decisions as well as assessment changes determine how the total tax levy is apportioned among classes and amongst individual property owners. Following Council direction, Administration will finalize the 2024 tax rates and begin the process for the production and mailing of the 2024 final property tax bills.

Planning Act Matters:

N/A

Approvals:

Name	Title
Lorie Gregg	Deputy Treasurer – Taxation, Treasury and Financial Projects
Wira Vendrasco	City Solicitor
Dana Paladino	Commissioner of Corporate Services (Acting)
Janice Guthrie	Commissioner of Finance and City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Address	Email

Appendices:

- 1 A - Comparison of Relative Taxes Paid for All Property Classes
- 2 B - 2024 Start Ratios and Provincial Ranges of Fairness
- 3 C - 2024 Tax Ratio and Rate Scenario – MD05-2024
- 4 D - 2024 Tax Ration and Rate Scenario – Amendment, MD14-2024

Appendix A

Comparison of Relative Taxes Paid for all Property Classes
Source: 2023 BMA Study

Tax Class Comparisons – Typical Properties	Low	High	Average	Windsor	Higher/Lower	%
Residential – Detached Bungalow Based on a detached 3 bedroom, single storey home with 1.5 bathrooms and 1 car garage.	\$3533	\$6,956	\$4,628	\$3,673	Lower	79.36%
Residential – Two Storey Home Based on 2 storeys, 3-bedroom home with 2.5 bathrooms, two-car garage. Total area of the house is approximately 2,000 sq. ft. of living space.	\$4,659	\$9,053	\$5,806	\$6,329	Higher	109.00%
Residential – Senior Executive Based on a detached 2 storey, 4-5 bedrooms, 3 baths, 2-car garage with approximately 3,000 sq. ft. of living space.	\$5,439	\$15,159	\$7,837	\$8,037	Higher	102.55%
Multi-Residential – Walk-Up Apartments Multi-residential apartments containing more than 6 self-contained units, 2-4 storeys high.	\$824	\$2,407	\$1,953	\$1,617	Lower	82.80%
Multi-residential – Mid / High-Rise Apartment Based on a multi-residential property of more than 6 self-contained units and over 4 stories high. Comparison of taxes is based on a per unit basis.	\$989	\$3,176	\$2,227	\$2,019	Lower	90.66%
Commercial – Neighbourhood Shopping Typically, the smallest type of centre comprised of retail tenants that cater to everyday needs such as drug stores, variety stores and hardware stores. Can vary in size from 4,000 to 10,000 sq. ft. Comparison of taxes is based on a per square foot of floor area.	\$3.56	\$6.89	\$5.01	\$3.56	Lower	71.05%
Commercial – Office Building Per square foot of gross leasable area.	\$2.65	\$4.87	\$3.70	\$3.10	Lower	83.78%
Commercial – Hotels Taxes per suite	\$1,100	\$3,435	\$1,752	\$1,223	Lower	69.80%
Commercial – Motels Taxes per suite	\$837	\$2,510	\$1,538	\$1,914	Higher	124.45%
Standard Industrial Under 125,000 sq. ft. in size. Comparison of taxes based on a per square foot of floor area.	\$1.03	\$3.75	\$2.06	\$1.85	Lower	89.81%
Large Industrial Greater than 125,000 sq. ft. Comparison of taxes based on a per square foot of floor area.	\$0.54	\$2.74	\$1.29	\$1.25	Lower	96.90%
Industrial Vacant Land Based on taxes per acre.	\$852	\$24,015	\$10,845	\$4,692	Lower	43.26%

Source: 2023 BMA Management Consulting Inc. (Ontario Municipalities with Populations > 100,000)

2024 Start Ratios and Provincial Ranges of Fairness

Tax Class	2024 Start Ratios	Provincial Range of Fairness	Provincial Threshold	Subject to Levy Restriction
Residential	1.000000	1.0 – 1.0		N/A
Farm	0.250000	0.0 – 0.25		N/A
Pipeline	1.928249	0.6 – 0.7		N/A
New Multi-Residential	1.000000	1.0 – 1.1		N/A
Multi-Residential	2.000000	1.0 – 1.1	2.0**	No
*Commercial – Broad Class	1.978445	0.6 – 1.1	1.98	No
Commercial	2.013994			
Office Building	2.013994			
Shopping Centre	2.013994			
Vacant Land-Commercial/Parking Lot	1.016719			
*Industrial – Broad Class	2.603974	0.6 – 1.1	2.63	No
Industrial	2.315779			
Large Industrial	2.932755			

* It is the commercial and industrial broad class that is compared to the provincial threshold when determining if levy restrictions apply.

** Previous threshold was 2.74, change implemented in 2017.

**2024 Tax Ratio and Rate Scenario
Baseline - MD05-2024
Municipal Levy of \$429,005,412**

Projected Tax Ratios, Rates and Overall Tax Impact by Class

Tax Class	2024				2023		Tax Impact on \$163,000 of Assessment Not Impacted by Assessment Change	
	Start Ratios	Municipal Tax Rate	Education Tax Rate	Total Tax Rate	Actual Total Tax Rate	% Change	\$ Change	% Change from 2023
Residential	1.000000	0.01865715	0.00153000	0.02018715	0.01939661	4.08%	128.86	4.08%
Farm	0.250000	0.00466429	0.00038250	0.00504679	0.00484915	4.08%	32.22	4.08%
Pipeline	1.928249	0.03597563	0.00880000	0.04477563	0.04325127	3.52%	248.47	3.52%
New Multi-Residential	1.000000	0.01865715	0.00153000	0.02018715	0.01939661	4.08%	128.86	4.08%
Multi-Residential	2.000000	0.03731430	0.00153000	0.03884430	0.03726322	4.24%	257.72	4.24%
Commercial	2.013994	0.03757539	0.00880000	0.04637539	0.04478325	3.56%	259.52	3.56%
Office Building	2.013994	0.03757539	0.00880000	0.04637539	0.04478325	3.56%	259.52	3.56%
Shopping Centre	2.013994	0.03757539	0.00880000	0.04637539	0.04478325	3.56%	259.52	3.56%
Parking Lot/Vacant Commercial Land	1.016719	0.01896908	0.00822145	0.02719053	0.02638677	3.05%	131.01	3.05%
Industrial	2.315779	0.04320584	0.00880000	0.05200584	0.05017512	3.65%	298.41	3.65%
Large Industrial	2.932755	0.05471685	0.00880000	0.06351685	0.06119839	3.79%	377.91	3.79%

Estimated Impact on Average Residential Homeowner

	2024	2023
Assessment	\$ 163,000	\$ 163,000
Total Tax Bill	\$ 3,290.51	\$ 3,161.65
Net Tax Increase/(Decrease)	\$ 128.86	
% Change	4.08%	

**2024 Tax Ratio and Rate Scenario
Amended Budget - MD14-2024
Municipal Levy of \$432,245,283**

Projected Tax Ratios, Rates and Overall Tax Impact by Class

Tax Class	2024				2023		Tax Impact on \$163,000 of Assessment Not Impacted by Assessment Change	
	Start Ratios	Municipal Tax Rate	Education Tax Rate	Total Tax Rate	Actual Total Tax Rate	% Change	\$ Change	% Change from 2023
Residential	1.000000	0.01879805	0.00153000	0.02032805	0.01939661	4.80%	151.82	4.80%
Farm	0.250000	0.00469951	0.00038250	0.00508201	0.00484915	4.80%	37.96	4.80%
Pipeline	1.928249	0.03624732	0.00880000	0.04504732	0.04325127	4.15%	292.76	4.15%
New Multi-Residential	1.000000	0.01879805	0.00153000	0.02032805	0.01939661	4.80%	151.82	4.80%
Multi-Residential	2.000000	0.03759610	0.00153000	0.03912610	0.03726322	5.00%	303.65	5.00%
Commercial	2.013994	0.03785916	0.00880000	0.04665916	0.04478325	4.19%	305.77	4.19%
Office Building	2.013994	0.03785916	0.00880000	0.04665916	0.04478325	4.19%	305.77	4.19%
Shopping Centre	2.013994	0.03785916	0.00880000	0.04665916	0.04478325	4.19%	305.77	4.19%
Parking Lot/Vacant Commercial Land	1.016719	0.01911233	0.00822145	0.02733378	0.02638677	3.59%	154.36	3.59%
Industrial	2.315779	0.04353213	0.00880000	0.05233213	0.05017512	4.30%	351.59	4.30%
Large Industrial	2.932755	0.05513008	0.00880000	0.06393008	0.06119839	4.46%	445.27	4.46%

Estimated Impact on Average Residential Homeowner

	2024	2023
Assessment	\$ 163,000	\$ 163,000
Total Tax Bill	\$ 3,313.47	\$ 3,161.65
Net Tax Increase/(Decrease)	\$ 151.82	
% Change	4.80%	



Subject: 2024 Business Improvement Area Budget & Levy Approval - Ward 2, 3, 4, 5 & 6

Reference:

Date to Council: May 13, 2024
Author: Cristina Stanis
Senior Tax Analyst
519 255-6100 Ext. 6929
cstanis@citywindsor.ca
Taxation & Financial Projects
Report Date: April 25, 2024
Clerk's File #: MI/14538

To: Mayor and Members of City Council

Recommendation:

THAT City Council **APPROVE** the 2024 Budget submissions from each of the nine (9) Business Improvement Area Boards being Downtown Windsor, Ford City, Via Italia (Erie Street), Olde Riverside Town Centre, Olde Sandwich Towne, Walkerville District, Ottawa Street, Pillette Village and Wyandotte Town Centre as presented in Appendices A through I and as summarized the table below Column A; and,

THAT City Council **APPROVE** the 2024 Levy requests for each of the nine (9) Business Improvement Areas being Downtown Windsor, Ford City, Via Italia (Erie Street), Olde Riverside Town Centre, Olde Sandwich Towne, Walkerville District, Ottawa Street, Pillette Village and Wyandotte Town Centre as summarized in the table below Column B; and,

THAT City Council **APPROVE** the 2024 Business Improvement Area Rates for each of the nine (9) Business Improvement Areas being Downtown Windsor, Ford City, Via Italia (Erie Street), Olde Riverside Town Centre, Olde Sandwich Towne, Walkerville District, Ottawa Street, Pillette Village and Wyandotte Town Centre as summarized in the table below Column C; and,

Business Improvement Area	2024 Recommended Budget Column A	2024 Recommended Levy Column B	2024 Rate Column C
Downtown Windsor Business Improvement Area	\$921,100	\$764,550	0.00360506
Via Italia – Erie Street BIA	\$125,000	\$125,000	0.00576185
Olde Riverside Town Centre BIA	\$75,000	\$75,000	0.00750856
Olde Sandwich Towne BIA	\$284,483	\$67,100	0.00819322
Walkerville District BIA	\$67,099	\$55,000	0.00242378
Ottawa Street BIA	\$93,750	\$71,965	0.00338684
Pillette Village BIA	\$40,000	\$40,000	0.00363043
Wyandotte Town Centre BIA	\$94,000	\$94,000	0.00414047
Ford City BIA	\$52,800	\$30,000	\$400 flat fee

and,

THAT the City Solicitor **BE AUTHORIZED** to prepare the necessary by-law.

Executive Summary:

N/A

Background:

Presently, there are nine Business Improvement Areas (BIA) within the City of Windsor. They include:

1. Downtown Windsor (DWBIA)
2. Ford City
3. Via Italia – Erie Street
4. Olde Riverside Town Centre
5. Olde Sandwich Towne
6. Walkerville District
7. Ottawa Street
8. Pillette Village
9. Wyandotte Town Centre

Sections 204 through to 215, Business Improvement Areas of the *Ontario Municipal Act, 2001* (the Act), provide the regulatory framework for the establishment and operations of BIAs. Section 204(1) provides that local municipalities may designate an area as an improvement area and may establish a Board of Management:

- a) To oversee the improvement, beautification and maintenance of municipally owned land, buildings, and structures in the area beyond that provided at the expense of the municipality generally; and
- b) To promote the area as a business or shopping area.

Annually, each BIA is required to prepare a budget for City Council's consideration. Council may approve the submissions **in whole or in part** but may not add expenditures to them. The budget submissions identify the funding sources from which the expenditures will be paid. Sources of funding primarily include the annual levy, which is collected from each of the BIA members, however other sources of revenues such as grants and sponsorships are encouraged. BIA Boards cannot:

- a) Spend money unless it is included in the approved budget or in a reserve;
- b) Incur any indebtedness extending beyond the current year without prior approval;
or
- c) Borrow money.

Therefore, once the budget is approved, the BIA must expend funds in accordance with the approval. Any funds which are not spent, must be placed into a reserve which can be used in future for BIA related activities at the discretion of the Board.

Council must also approve the method by which any amounts raised from the members, the annual levy, and the criteria upon which the funds collected are provided to each BIA for use.

In addition to the requirements of the Act, the BIAs are required to comply with the BIA Governance By-law (49-2023). This By-law represents a set of uniform governance and procedural rules with an aim to improve consistency, transparency, and governance across the BIAs. Section XV1, Financial Administration, requires that *the Board shall adhere to the financial accountability requirements as set out in Schedule C*. Key financial accountability requirements include:

- Annual Budget: The Board shall submit its budget to Council and Council may approve it in whole or in part but may not add expenditures to it.
- Annual financial statements: Audited financial statements are required to be presented in conjunction with the annual report to Council.
- Reserve Funds: At no time shall the general operating reserve reach a level that exceeds 25% of the annual year's levy. Should the general operating reserve reach a level that is in excess of this maximum amount, the Boards is required to develop a plan that will expend the funds with said plan being presented as part of the annual budget submission for approval by Council.

This report summarizes the reporting of the 2024 annual budgets of the BIAs to Council. Furthermore, it includes information on reserve funds and the BIAs compliance with the financial accountability requirements as set out in the By-law as it relates to reserves.

Annual audited financial statements for the year-ended December 31, 2023, will be reported to Council separately.

Discussion:

2024 Budget Submissions

The 2024 BIA budgets (Appendices A through I), include identified expenditures which are consistent with the mandate of BIAs such as advertising and promotion, newsletters, beautification items, flower baskets, administrative costs, etc. The budgets were submitted to Administration in the requested format and by the determined deadline. Administration has performed a review of each budget to ensure consistency with the prior year and has clarified any items considered to be new or materially different than presented in the past. Administration ensured that previously committed amounts representing repayments to the City for capital projects were included in the annual budgets.

The Act requires that each BIA budget be discussed and approved at their respective annual general meetings attended by all members of the BIA. Administration confirmed that annual general meetings were held, through inquiry of BIA management and review of the meeting minutes. Nothing has come to our attention that would indicate that budgets presented were not supported by the respective membership.

Downtown Windsor Business Improvement Area (DWBIA) – Appendix A

Total budgeted revenues for 2024 of \$921,000, representing an increase of \$95,450 from 2023. This is comprised of:

- 2024 Levy due from BIA members of \$764,550, an increase of \$97,000 from 2023.
- Federal and Provincial grants of \$70,000, an increase of \$20,000 from 2023.
- Other revenue of \$86,550 for 2024, representing a decrease of \$21,550 from 2023. The decrease in other revenues is primarily attributed to sponsorships.

Total budgeted expenditures for 2024 of \$921,000, representing an increase of \$62,168 from 2023. Notable changes from 2023 include:

- Increase in administrative expenditures of \$250 over 2023 (2024 - \$293,200; 2023 - \$292,950).
- Increase in capital expenditures of \$29,050 over 2023 (2024 - \$313,000; 2023 - \$283,950) primarily attributed to increases in expenditures related to flowers/plants/trees (\$1,000), power washing (\$5,000) and street cleaning (\$67,600), offset by decreases in expenditures related to art alley (\$2,500) and decorative baskets (\$42,000).

- Increase in communications/marketing/promotion & events expenditures (2024 – \$314,900; 2023 - \$282,032) primarily attributed to the increase in promotions and events expenditures of \$32,218 over 2023. For 2024, the BIA allocated additional funding to Canada Day events (\$18,000). In 2024, the BIA started a Good Greens Food Reclamation Program (\$17,000) to support access to fresh, healthy foods by low income, at risk and vulnerable populations in the city centre. Lastly, the BIA will host three (3) signature events, an increase of one (1) from 2023, including the Ouellette Car Cruise, Winter Fest, and the Volleyball Beach Bash. The net increase in budgeted expenditures from these events is \$1,218.

As at December 31, 2022, the DWBIA had an accumulated surplus (reserve balance) of \$608,689 (2021 - \$505,344). The accumulated surplus (reserve balance) exceeds 25% of the operating levy and is therefore outside of compliance with the financial accountability requirements of the by-law. The 2024 budget submission for the BIA did not include a plan to expend those funds.

Via Italia – Erie Street BIA– Appendix B

Consistent with 2023, the 2024 requested budget and related levy due from BIA members is \$125,000. Notable changes in expenditures from 2023 include:

- Increase in administrative expenditures of \$2,936 from 2023 (2024 - \$49,136; 2023 - \$46,200) primarily attributed to an increase in salaries/wages/benefits.
- Decrease in capital expenditures of \$9,436 from 2023 (2024 - \$13,564; 2023 - \$23,000) primarily attributed to a decrease in expenditures for seasonal decorations (\$5,000), banners (\$2,500) and the street safety project (\$2,136).
- Increase in communications/marketing/promotion & events expenditures of \$6,500 (2024 - \$62,300; 2022- \$55,800) primarily attributed to an increase in expenditures on summer events (\$5,000), namely the Carrousel of the Nations.

As at December 31, 2022, the Via Italia BIA had an accumulated surplus (reserve balance) of \$97,635 (2021 - \$75,664). The accumulated surplus (reserve balance) exceeds 25% of the operating levy and is therefore outside of compliance with the financial accountability requirements of the by-law. The 2024 budget submission for the BIA did not include a plan to expend those funds.

Olde Riverside Town Centre BIA – Appendix C

Consistent with 2023, the 2024 requested budget and related levy due from BIA members is \$75,000. Notable changes in expenditures from 2023 include:

- Decrease in administrative expenditures of \$2,450 from 2023 (2024 - \$18,500; 2023 - \$20,950) primarily attributed to an increase in salaries/wages/benefits (\$1,000), offset by a decrease in storage costs (\$1,500), insurance (\$1,000), and donations (\$1,000).
- Increase in capital expenditures of \$6,100 from 2023 (2024 - \$31,500; 2023 - \$25,400) primarily attributed to an increase in expenditures related to street furniture (\$2,000), benches (\$4,000), seasonal decorations (\$3,000), banners

(\$3,000), planters (\$2,500), and murals (\$1,500) offset by a decrease in expenditures on street cleaning (\$2,350) and a reduction in City of Windsor loan repayment (\$7,500) due to the extinguishment of the debt in 2023.

- Decrease in communications/marketing/promotion & events expenditures of \$3,650 (2024 - \$25,000; 2023 - \$28,650) primarily attributed to an increase in advertising expenditures of \$4,650, offset by a decrease in promotion and events of \$8,500. For 2024, the BIA is planning smaller events including the Night Market, Open Streets, and various Christmas activities.

As at December 31, 2022, the BIA had an accumulated surplus (reserve balance) of \$9,762 (2021 - \$26,265). The accumulated surplus (reserve balance) is below 25% of the operating levy and is therefore in compliance with the financial accountability requirements of the by-law.

Olde Sandwich Towne BIA – Appendix D

Total budget revenue for 2024 is \$114,100, a \$155,000 decrease from 2023. This includes:

- The 2024 requested levy from BIA members of \$67,100, consistent with 2023.
- Community benefit grant of \$47,000, a decrease of \$153,000 from 2023.
- Other revenue of \$nil, a decrease of \$2,000 from 2023.

Total budgeted expenditures for 2024 is \$284,483, a decrease of \$31,757 from 2023. Notable changes from 2023 include:

- Decrease in administrative expenditures of \$5,839 over 2023 (2024 - \$58,551; 2023 - \$64,390) primarily attributed to increases in expenditures associated with salaries/wages/benefits (\$15,160), AGM costs (\$1,000), and consultant costs (\$7,901), offset by decreases in expenditures associated with Beautification planning (\$30,000).
- Increase in capital expenditures of \$30,000 over 2024 (2024 - \$125,500; 2023 - \$95,500) primarily attributed the Beautification Planning Project to develop a five-year beautification plan to improve the BIA district landscape.
- Decrease in communications/marketing/promotion & events expenditures of \$55,918 (2024 - \$100,432; 2023 - \$156,350) primarily attributed to a decrease in the advertising and marketing expenditures (\$57,850), offset by an increase in promotions and events (\$1,932). For 2024, the BIA will host such events as Open Streets (\$15,600), Miracle on Sandwich (\$28,000) and the Outdoor Market (\$24,332).

Included in the 2024 budget is a transfer from reserves of \$170,383. As at December 31, 2022, the BIA had an accumulated surplus (reserve balance) of \$95,456 (2021 - \$107,270). The BIA estimates that the 2023 surplus to be \$74,927, increasing the total accumulated surplus to \$170,383. The estimated accumulated surplus for 2023 is sufficient to support the planned use in 2024.

Walkerville District BIA– Appendix E

Total budgeted revenue for 2024 is \$67,099, a \$6,099 increase from 2023. This includes:

- The 2024 requested levy from BIA members of \$55,000, consistent with 2023.
- Increase in other revenue of \$6,099 over 2023, primarily attribute to the Coachworx rebate (\$2,600) and sponsorships (\$8,000).

Total budgeted expenditures for 2024 are \$67,099, an increase of \$6,099 from 2023. Notable changes from 2023 include:

- Increase in administrative expenditures of \$6,700 over 2023 (2024 - \$22,200; 2023 - \$15,500) primarily attributed to an increase in salaries/wages/benefits.
- Increase in capital expenditures of \$570 from 2023 (2024 - \$18,960; 2023 - \$18,390) primarily attributed to an increase in seasonal decorations (\$1,750), and street cleaning (\$2,500) offset by a decrease in security (\$2,000) and pedestrian walkways and bump outs (\$1,750).
- Decrease in communications/marketing/promotion & events expenditures of \$1,171 from 2023 (2024 -\$25,939; 2023 - \$27,110) primarily attributed to a decrease in communications expenditures of \$1,700, a decrease in events expenditures of \$1,271, offset by an increase in advertising expenditures of \$1,800. For 2024, the BIA will host two main events, namely, Art Walk (\$12,669) and the Holiday Walk (\$10,770).

As at the end of 2022, the BIA had an accumulated surplus (reserve balance) of \$45,820 (2021 - \$69,823). The accumulated surplus (reserve balance) exceeds 25% of the operating levy and is therefore outside of compliance with the financial accountability requirements of the by-law. The 2024 budget submission for the BIA did not include a plan to expend those funds.

Ottawa Street BIA– Appendix F

Total budgeted revenue for 2024 is \$71,965, representing the levy due from BIA members, which has remained consistent with 2023.

Total budgeted expenditures for 2024 are \$93,750, an increase of \$21,785 from 2023. Notable changes from 2023 include:

- Increase in administrative expenditures of \$505 from 2023 (2024 - \$ 17,950; 2023 - \$17,445).
- Increase in capital expenditures of \$18,500 from 2023 (2024 - \$35,000; 2023 - \$16,500) primarily attributed to an increase in expenditures for banners (\$15,000) murals (\$3,000) and seasonal decorations (\$1,000) offset by a decrease in permit fees (\$500).
- Increase in communications/marketing/promotion expenditures of \$2,780 (2024 - \$40,800; 2023 - \$38,020), primarily attributed to an increase in advertising and marketing (\$1,230) and promotions and events expenditures (\$1,500). For 2024, the Ottawa Street Tent (\$15,000) will be the main event hosted by the BIA. Other smaller events will include Win Your Purchase, and Sidewalk Sale.

Included in the 2024 budget is a transfer from reserves of \$21,785. As at December 31, 2022, the BIA had an accumulated surplus (reserve balance) of \$79,196 (2021 - \$47,894). The accumulated surplus (reserve) is sufficient to support the planned use in 2024.

Pillette Village BIA – Appendix G

Consistent with 2023, the 2024 requested budget and related levy due from BIA members is \$40,000. Total budgeted expenditures for 2024 amounted to \$40,000 and are largely consistent with 2023. For 2024, the BIA will host one event, the Giant Garage Sale (\$300).

Included in budgeted capital expenditures for 2024, is the annual capital repayment of \$10,600, as per City Council report CR87/2022 associated with the improved street furnishings and image rebranding project. At December 31, 2023, \$95,400 remains to be collected from the membership. Installments of \$10,600 are due annually until 2032 to meet this commitment.

As at December 31, 2022, the BIA had an accumulated surplus (reserve balance) of \$69,514 (2021 - \$53,982). The accumulated surplus (reserve balance) exceeds 25% of the operating levy and is therefore outside of compliance with the financial accountability requirements of the by-law. The 2024 budget submission for the BIA did not include a plan to expend those funds.

Wyandotte Town Centre BIA – Appendix H

Consistent with 2023, the 2024 requested budget and related levy due from the BIA members is \$94,000. Expenditures are consistent on a category-by-category basis.

As at December 31, 2021, the BIA had an accumulated surplus (reserve balance) of \$218,605. The accumulated surplus (reserve balance) exceeds 25% of the operating levy and is therefore outside of compliance with the financial accountability requirements of the by-law. The 2024 budget submission for the BIA did not include a plan to expend those funds.

Ford City BIA– Appendix I

Total budget revenue for 2024 is \$45,100, a \$5,100 increase from 2023. This includes:

- The 2024 requested levy from BIA members of \$30,000, consistent with 2023.
- Other revenue of \$15,100, an increase of \$5,100 from 2023, primarily attributed to sponsorships (\$5,000).

Total budgeted expenditures for 2024 are \$52,800, an increase of \$12,800 from 2023. Notable changes from 2023 include:

- Increase in administrative expenditures of \$2,060 from 2023 (2024 - \$ 18,930; 2023 - \$16,870) primarily attributed to an increase in conferences/seminars (\$1,000), audit fees (\$470), and storage/maintenance (\$460).
- Increase in capital expenditures of \$1,500 from 2023 (2024 - \$6,270; 2023 - \$4,770) primarily attributed to an increase in expenditures related to decorations (\$1,070), and technical and professional services (\$5,000) offset by a decrease in planters (\$570), hanging baskets (\$3,000), and general maintenance (\$1,200).
- Increase in communications/marketing/promotion expenditures of \$9,240 (2024 - \$27,600; 2023 - \$18,360), primarily attributed to an increase in promotions and events expenditures (\$10,000). For 2024, the BIA will host the Dropped on Drouillard Event (\$22,100) and several smaller events (\$5,000).

Included in the 2024 budget is a transfer from reserves of \$7,700. As at December 31, 2022, the BIA had an accumulated surplus (reserve balance) of \$41,762 (2021 - \$55,908). The accumulated surplus (reserve balance) is sufficient to support the planned use for 2024.

Risk Analysis:

There is little risk to the municipality in generally approving the budgets of the BIA's. All budgets are required to be distributed to each BIA member and allow for an opportunity to provide input prior to being submitted to Administration.

The related levies are recovered through the charge to the BIA memberships which is added to final property tax bill. Property taxes are secured in that they are attached to the property and not the member. Therefore, should a property owner fail to make a payment of the annual charge, it can be recovered through subsequent property owner or tax collection action.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

For 2024, where appropriate, Administration has issued interim payments equal to 50% of their 2023 approved budget, to fund BIA operations until such time as the 2024 rates and levies are finalized.

Following approval of the budgets and respective rates, and upon receipt of the 2023 annual audited financial statements, Administration will release a second payment to the BIAs. This payment represents the balance of the respective budgets for 2024, net

of amounts due to the City on account of capital projects, other repayments and holdbacks.

Table 1 below summarizes the recommended 2024 budgets, related levy and rates that has been requested by each BIA. The levies will be billed and collected from property owners in each BIA boundary based upon the noted rates.

Table 1
Business Improvement Area

2024 Recommended Budget, Levy and Rates

Business Improvement Area	2024 Recommended Budget Column A	2024 Recommended Levy Column B	2024 Rate Column C
Downtown Windsor Business Improvement Area	\$921,100	\$764,550	0.00360506
Via Italia – Erie Street BIA	\$125,000	\$125,000	0.00576185
Olde Riverside Town Centre BIA	\$75,000	\$75,000	0.00750856
Olde Sandwich Towne BIA	\$284,483	\$67,100	0.00819322
Walkerville District BIA	\$67,099	\$55,000	0.00242378
Ottawa Street BIA	\$93,750	\$71,965	0.00338684
Pillette Village BIA	\$40,000	\$40,000	0.00363043
Wyandotte Town Centre BIA	\$94,000	\$94,000	0.00414047
Ford City BIA	\$52,800	\$30,000	\$400 flat fee

Annual Financial Statements

The BIA Governance By-law 49-2023, Schedule C, Financial Accountability Requirements, requires the following as it relates to the Annual Financial Statements:

- i) The Board is responsible to ensure that the financial information relating to each fiscal year end is provided to the auditors in a timely manner but no later than ninety days following the fiscal year-end.*
- ii) Audited financial statements are required to be presented in conjunction with the annual report to Council.*

Administration has not received the audited financial statements for the Wyandotte Town Centre BIA (BIA) for the year-ended December 31, 2022. On April 11, 2024, Administration sent correspondence to the Chair of the BIA advising that payments relating to 2023 (second payment) and 2024 (first payment) totaling \$94,305.01, would be withheld until such time as the 2022 annual financial statements had been received by the City of Windsor.

Administration will continue to work with the Wyandotte Town Centre BIA and the auditors to achieve compliance with this directive.

Reserve Funds

The BIA Governance By-law 49-2023, Schedule C, Financial Accountability Requirements, requires the following as it relates to Reserve Funds:

- i) Any levy that is collected and not used in a current year shall be placed in a general operating reserve to be used in a subsequent year at the discretion of the Board. Expenditures from the reserve must be compliant with the Municipal Act and aligned with those that would typically be undertaken by the BIA. Where possible use of the reserve as a funding source is included in a budget submission the funding must be clearly identified as coming from the general operating reserve.*
- ii) At no time shall the general operating reserve reach a level that exceeds 25% of the annual year's levy. Should the general operating reserve reach a level that is in excess of this maximum amount, the Board is required to develop a plan that will expend the funds with said plan being presented as part of the annual budget submission for approval by Council. The excess funds shall be included as a revenue source in the annual operating budget for the year in which the funds will be spent in accordance with the plan.*
- iii) The Board may provide in its annual budget the establishment and maintenance of a specific purpose reserve fund to be used for special projects and or initiatives. Funds which are placed into these special purpose reserves must be used for the intended purpose. Reuse/redirection of funds previously set aside requires the approval of Council.*
- iv) A separate schedule of transactions made from either the general operating and specific purpose reserve from the preceding year shall be included a document in the annual financial statements.*

The following BIAs were outside of compliance with provision ii), namely, that the general operating reserve exceeded 25% of the levy, and nothing was identified in the 2024 budget to address the planned use of the reserves:

Downtown Windsor BIA
Via Italia BIA
Walkerville District BIA
Pillette Village BIA
Wyandotte Town Centre BIA

Administration has sent correspondence to the BIAs indicating that for the year-ended December 31, 2022, the accumulated surplus (reserve balance) was outside of compliance with the requirements of the By-law. Further, Administration requested to understand whether the Board had arrived at a plan to expend those funds in a manner that is compliant with the Municipal Act. At the time of authoring of this report, no additional information was available.

As this is a new requirement, Administration will work with the BIAs on the plans to utilize the funds, and report back to Council with the presentation of the BIAs 2023 audited financial statements.

Consultations:

DWBIA

Ford City BIA

Via Italia BIA

Olde Riverside Town Centre BIA

Olde Sandwich Towne BIA

Walkerville District BIA

Ottawa Street BIA

Pillette Village BIA

Wyandotte Towne Centre BIA

Conclusion:

The approval of the BIA 2024 budgets and levies will provide each respective BIA with the necessary working capital to support the annual operating budget expenditures.

Planning Act Matters:

N/A

Approvals:

Name	Title
Lorie Gregg	Deputy Treasurer – Taxation, Treasury and Financial Projects
Wira Vendrasco	City Solicitor
Dana Paladino	Commissioner of Corporate Services (Acting)
Janice Guthrie	Commissioner of Finance and City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Appendices:

- 1 Appendix A - Downtown Windsor (DWBIA) 2024 Budget
- 2 Appendix B - Via Italia BIA 2024 Budget
- 3 Appendix C - Olde Riverside Town Centre BIA 2024 Budget
- 4 Appendix D - Olde Sandwich Towne BIA 2024 Budget
- 5 Appendix E - Walkerville District BIA 2024 Budget
- 6 Appendix F - Ottawa Street BIA 2024 Budget
- 7 Appendix G - Pillette Village BIA 2024 Budget
- 8 Appendix H - Wyandotte Town Centre BIA 2024 Budget
- 9 Appendix I - Ford City BIA 2024 Budget

APPENDIX A

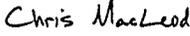
DOWNTOWN WINDSOR (DWBIA)

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 667,550	\$ 667,550	\$ -	\$ 764,550
<u>Government Grants</u>				
Federal or Provincial	\$ 187,000	\$ 50,000		\$ 70,000
Municipal				
<u>Other Revenue</u>				
Donations				
Sponsorships	\$ 66,000	\$ 46,500		\$ 25,000
Promotions & Events Revenue	\$ 4,000	\$ 5,800		\$ 5,750
Farmer's Market	\$ 70,000	\$ 50,800		\$ 50,800
Miscellaneous	\$ 500	\$ 5,000		\$ 5,000
TOTAL REVENUE	\$ 995,050	\$ 825,650	\$ -	\$ 921,100
EXPENDITURES (includes non-recoverable HST)				
Total Administrative	\$ 352,300	\$ 292,950	\$ -	\$ 293,200
Total Capital	\$ 247,000	\$ 283,950	\$ -	\$ 313,000
Total Marketing	\$ 393,750	\$ 282,032	\$ -	\$ 314,900
TOTAL EXPENDITURES	\$ 993,050	\$ 858,932	\$ -	\$ 921,100
Surplus/Deficit	\$ 2,000	-\$ 33,282	\$ -	\$ -

ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance				
Use of Reserve				\$ -
Addition to Reserve				
Ending Balance			\$ -	\$ -

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval			28-Nov-23			General Membership Approval			1-Feb-24		
Date	Month	Year	Date	Month	Year	Date	Month	Year	Date	Month	Year
DocuSigned by:  3EC28EFA909643B			DocuSigned by:  ACD24992054E480...			2/13/2024			2/14/2024		
Signature of Chair			Date			Signature of Treasurer			Date		
If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below.:											
Name: _____ Phone Number: _____ Phone Number: _____ Email Address: _____											

APPENDIX A (CONT'D)

DOWNTOWN WINDSOR (DWBIA)		2022	2023	2023	2024
		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Administrative Expenses					
Staff	Salaries/Wages/Benefits	187,500	187,500		187,500
Other Admin.	Accounting				
	Audit	10,000	12,000		12,000
	AGM Expenses				
	Meeting Expenses (non AGM)	800	500		500
	Bank Charges	2,000	1,200		1,500
	Conferences/Seminars				
	Consultants	40,000			
	Donations				
	IT Support	2,000	3,000		5,000
	Strategic Plan	500			
	Memberships				
	Subscriptions				
	Insurance	8,000	11,000		11,000
	Legal	20,000	25,000		25,000
	Telephone	2,000	500		-
	Postage & Courier	500	500		500
	Transportation & Travel				
	Office Supplies	4,000	3,250		2,700
	Office Equipment/Furniture/Maintenance	10,000	6,000		5,000
	Printing				
	Storage/Maintenance	5,000	2,500		2,500
	Rent/Lease	35,000	35,000		35,000
	Utilities				
	Other: Grant Writing	15,000	5,000		5,000
	Other: Property Standards Incentive	10,000			
Total Administrative Expenses		352,300	292,950	-	293,200

APPENDIX A (CONT'D)

DOWNTOWN WINDSOR (DWBIA)		2022	2023	2023	2024
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment				
	Alley Enhancements	3,000	1,500		1,500
	Art Alley	100,000	5,000		2,500
	Banners	10,000			
	Benches				
	Decorations-Other				
	Decorations-Seasonal	30,000			
	Decorative Lighting	7,500	57,000		15,000
	Hanging Baskets				
	Murals				
	Planters				
	Security Cameras & Safety Measures		108,550		108,500
	Signage				
	Signage				
	St Clair College/Univ. of Windsor	5,000	5,000		5,000
Street Furniture					
Technical/Professional Services					
General Maintenance					
	Broken Windows	2,500	4,000		4,000
	Cleanup - Other (please specify)	2,000			
	Decorations				
	Flowers/Plants/Trees	9,000	11,000		12,000
	Garage sweeper	5,000			
	Graffiti Removal				
	Hydro				
	Miscellaneous Repairs				
	Needle Collection	5,000	4,500		4,500
	Permit Fees				
	Power Washing	10,000	10,000		15,000
	Security				
	Snow Removal	20,000	15,000		15,000
Street Cleaning	38,000	62,400		130,000	
Total Capital Expenses		247,000	283,950	0	313,000

APPENDIX A (CONT'D)

DOWNTOWN WINDSOR (DWBIA)		2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Ouellette Car Cruise					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution		6,000		6,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships		10,000		10,000
	Festival Revenue		4,000		4,000
Total Revenues		0	20,000	0	20,000
Expenditures					
	Consultants				
	Entertainers				
	Fees - EMS				
	Fees - Police	3,400	3,400		3,400
	Permits	3,300	3,300		3,300
	Signage	1,500	1,500		1,500
	Barricades				
	Advertising/Promotion	4,500	4,500		4,500
	Waste Handling/Removal				
	Porto-potties				
	Staging/ Equipment Rentals	1,800	1,800		1,800
	Volunteers & Staffing	2,000	2,000		2,000
	Graphic Design, Photography, Video & Website	3,500	3,500		3,500
	Dash Palques				
Total Expenditures		20,000	20,000	0	20,000

Notes:

In 2024, the DWBIA will present the 9th iteration of the annual Ouellette Car Cruise at Riverfront Festival Plaza. The event draws approximately 1,200 participants and thousands of spectators to the city centre.

APPENDIX A (CONT'D)

DOWNTOWN WINDSOR (DWBIA)		2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Winter Fest					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution	20,000	6,000		6,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships	50,000	2,500		2,500
	Festival Revenue				
Total Revenues		70,000	8,500	0	8,500
Expenditures					
Must be shown on Cover Page	Consultants				
	Parade				18,000
	Programming	24,000	5,250		3,000
	Fees - EMS				
	Fees - Police				
	Permits				
	Signage				
	Barricades				
	Advertising/Promotion	12,000	850		2,000
	Waste Handling/Removal				
	Porto-potties				
Staging					
Lighting	34,000	2,400			
Total Expenditures		70,000	8,500	0	23,000

Notes: Please provide description of the event

In 2024, the DWBIA will present the 56th Windsor Santa Claus Parade, the Holiday Market, and several other Winter Fest activities, e.g. storefront window displays. The Parade alone draws thousands of spectators to the city centre.

APPENDIX A (CONT'D)

DOWNTOWN WINDSOR (DWBIA)		2022	2023	2023	2024
Signature Event 3 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:	Volleyball Beach Bash Tournament				
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution				15,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				5,000
	Festival Revenue				
Total Revenues		0	0	0	20,000
Expenditures					
	Courts				5,000
	Equipment Rental				3,500
	Medallions & Prizes				4,000
	Security				2,500
	Staging/ Equipment Rentals				
	Volunteers & Staffing				2,000
	Graphic Design, Photography, Website				2000
					1,000
Total Expenditures		0	0	0	20,000
Notes:					
<p>In 2024, the DWBIA will present the 2nd annual Rotary Volleyball Beach Bash in partnership with the Rotary Club of Windsor (1918). In its inaugural year (2023), the event attract significant participation and visitation to the city centre.</p>					

APPENDIX A (CONT'D)
DOWNTOWN WINDSOR (DWBIA)
Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY

(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)

1. 2023 Accomplishments

--

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REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

--

Variance -100%

3. Promotions, Events & Other Revenues

--

Variance -100%

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

--

Variance -100%

5. Capital & General Maintenance

--

Variance -100%

7. Communications, Marketing, Promotions & Events

--

Variance -100%

8. Harmonized Sales Tax (HST) Rebates

--

Mandatory

APPENDIX A (CONT'D)
DOWNTOWN WINDSOR (DWBIA)
Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2019 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

<p>The DWBIA Board's goals and objectives for 2024 centre primarily on safety and security, maintaining cleanliness, and driving visitation into the business district.</p>	<p>Mandatory</p>
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REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

	<p>Variance -2%</p>
--	-------------------------

3. Promotions, Events & Other Revenues

	<p>Variance 0%</p>
--	------------------------

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

	<p>Variance 0%</p>
--	------------------------

5. Capital & General Maintenance

<p>In 2024, the DWBIA has realigned its strategic priorities and increased its capital and general maintenance budget by \$29,050. 2024 priorities include additional street cleaning to include Ouellette from Wyandotte to Giles, increased power washing, and a nominal increase in floral beautificaion.</p>	<p>Variance 10%</p>
--	-------------------------

7. Communications, Marketing, Promotions & Events

<p>In 2024, the DWBIA has realigned its strategic priorities and increased its marketing budget by \$32,868. 2024 projects/initiatives include a great number of summer events, Santa Claus Parade & Volleyball Beach Bash.</p>	<p>Variance 12%</p>
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APPENDIX B

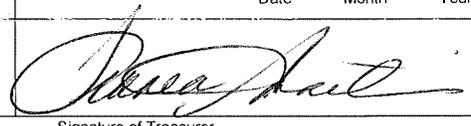
ERIE ST/VIA ITALIA BIA

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 125,000	\$ 125,000		\$ 125,000
Government Grants				
Federal or Provincial				
Municipal				
Other Revenue				
Donations				
Sponsorships				
Promotions & Events Revenue				
TOTAL REVENUE	\$ 125,000	\$ 125,000	\$ -	\$ 125,000
EXPENDITURES (includes non-recoverable HST)				
Total Administrative	\$ 37,350	\$ 46,200	\$ -	\$ 49,136
Total Capital	\$ 31,400	\$ 23,000	\$ -	\$ 13,564
Total Marketing	\$ 56,250	\$ 55,800	\$ -	\$ 62,300
TOTAL EXPENDITURES	\$ 125,000	\$ 125,000	\$ -	\$ 125,000
Surplus/Deficit	\$ -	\$ -	\$ -	\$ -

ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance				\$ -
Use of Reserve				\$ -
Addition to Reserve				
Ending Balance			\$ -	\$ -

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	29 11 23	Date	Month	Year	General Membership Approval	26 11 23	Date	Month	Year
									
Signature of Chair					Signature of Treasurer				
Date					Date				
If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below.:									
Name: _____ Phone Number: _____ Phone Number: _____ Email Address: _____									

APPENDIX B (CONTD)

ERIE ST/VIA ITALIA BIA Capital Expenses		2022	2023	2023	2024
		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment				
	Street Furniture				
	Benches				
	Alley Enhancements				
	Signage	500	500		200
	Decorative Lighting				
	Decorations-Seasonal	5,000	10,000		5,000
	Decorations-Other	1,000			1,000
	Banners	500	5,000		2,500
	Murals				
	Planters	2,000	2,000		1,500
	Hanging Baskets				
	Signage				
	Technical/Professional Services				
PLEASE SPECIFY					
Street Safety Project	20,000	4,000		1,864	
General Maintenance					
	Flowers/Plants/Trees	1,000			
	Snow Removal				
	Decorations				
	Hydro				
	Graffiti Removal				
	Power Washing				
	Needle Collection				
	Street Cleaning				
	Broken Windows				
	Cleanup - Other (please specify)				
	Miscellaneous Repairs				
	Permit Fees	1,400	1,500		1,500
	Security				
Total Capital Expenses	\$31,400	\$23,000	\$0	\$13,564	

APPENDIX B (CONT'D)

ERIE ST/VIA ITALIA BIA		2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Carrousel of Nations/ Italian Village					
Event Dates: June 2024					
Revenues					
Must be shown on Cover Page	BIA Contribution	30,000	30,000		35,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue				
Total Revenues		30,000	30,000	0	35,000
Expenditures					
	Consultants				
	Entertainers	10,000	10,000		15,000
	Fees - EMS				
	Fees - Police	2,000	2,000		2,000
	Permits	2,000	2,000		2,000
	Signage	500	500		500
	Barricades	600	400		400
	Advertising/Promotion	1,500	1,500		1,400
	Waste Handling/Removal	600	700		700
	Porto-potties				
	Staging	4,000	4,400		4,500
	Security	4,000	4,000		4,000
	Staff to Guard all barricades	4,000	3,500		3,500
	Equipment Rentals (generators etc.)	800	1,000		1,000
Total Expenditures		30,000	30,000	0	35,000
Notes: Please provide description of the event					

APPENDIX B (CONT'D)

ERIE ST/VIA ITALIA BIA		2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Tour di Via Italia Bike Race					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution	10,000	10,000		10,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue				
Total Revenues		10,000	10,000	0	10,000
Expenditures					
	Consultants				
	Entertainers				
	Fees - EMS		1,500		1,500
	Fees - Police	5,000	3,500		3,500
	Permits	3,000	2,000		2,000
	Signage				
	Baricades		1,500		1,500
	Advertising/Promotion	2,000	1,500		1,500
	Waste Handling/Removal				
	Porto-potties				
	Staging				
	Security				
	Staff to Guard all baricades				
	Equipment Rentals (generators etc)				
Total Expenditures		10,000	10,000	0	10,000
Notes: Please provide description of the event					

APPENDIX B (CONT'D)
 ERIE ST/VIA ITALIA BIA
 Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY

(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)

1. 2023 Accomplishments

Carousel of Nations -Italian Village held over a full weekend; TDVI and St Angela Fest weekends were held; Butterfly Fest was held; Took part in Mural Fest; Installation of AWE's Look Again! Outside; Community Garden maintained and enhanced; Helped liaison for bocce courts to break ground; Installation of 47 LED alley lights and signs to help emergency services. Winter holiday decor subsidy program launched.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

TDVI sponsorship \$10,000. St. Angela Fest sponsorship \$1000. WIFF sponsorship \$3000. Grant of \$62,370 from Fed Dev for Alley Revitalization and city ward funds for alley revitalization for \$62,369.

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

Promotions through Multicultural Council for Carousel, Social Media manager hired, coordinated promotions with TDVI and St Angela Church, as well as Butterfly Enthusiasts of Windsor-Essex-Chatham-Kent, Mural Fest organizers, WIFF and Art Windsor Essex, City of Windsor and FedDev.

Variance
#DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Variance
-100%

5. Capital & General Maintenance

Variance
-100%

7. Communications, Marketing, Promotions & Events

Variance
-100%

8. Harmonized Sales Tax (HST) Rebates

HST Rebate for 2021: 6225.68 Rebate for 2022: 14454.56 (Filed and not yet received)

Mandatory

APPENDIX B (CONT'D)
 ERIE ST/VIA ITALIA BIA
 Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

To continue to invest in streetscaping and beautification. Launch, and help maintain new bocce courts, and enhance the community garden further. Continue to foster relationships with community partners and stakeholders and attract more business to our area. To build on success of 2023 Italian Carrousel, and other banner events like the weekends of TDVI, St. Angela Fest, and Butterfly Fest.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

Variance
#DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Variance
6%

5. Capital & General Maintenance

Variance
-41%

7. Communications, Marketing, Promotions & Events

Variance
12%

APPENDIX C

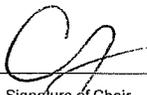
OLDE RIVERSIDE TOWN CENTRE BIA

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 65,000	\$ 75,000	\$ 75,000	\$ 75,000
Government Grants				
Federal or Provincial				
Municipal				
Other Revenue				
Donations				
Sponsorships				
Promotions & Events Revenue			\$ 460	
TOTAL REVENUE	\$ 65,000	\$ 75,000	\$ 75,460	\$ 75,000
EXPENDITURES (includes non-recoverable HST)				
Total Administrative	\$ 17,175	\$ 20,960	\$ 16,480	\$ 18,500
Total Capital	\$ 30,626	\$ 25,400	\$ 30,376	\$ 31,600
Total Marketing	\$ 17,300	\$ 28,660	\$ 17,229	\$ 25,000
TOTAL EXPENDITURES	\$ 65,000	\$ 75,000	\$ 64,084.77	\$ 75,000
Surplus/Deficit			\$ 11,376.23	

ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance				\$ -
Use of Reserve				\$ -
Addition to reserve				
Ending Balance			\$ -	\$ -

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	<u>28th</u> <u>11</u> <u>2023</u>	<u>28</u> <u>11</u> <u>2023</u>	General Membership Approval	<u>28th</u> <u>11</u> <u>2023</u>
	Date Month Year	Date Month Year		Date Month Year
	<u>Dec 20/23</u>			<u>Dec 25/23</u>
Signature of Chair	Date	Date	Signature of Treasurer	Date
If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below:				
Name:	Phone Number:	Phone Number:	Email Address:	

APPENDIX C (CONT'D)

OLDE RIVERSIDE TOWN CENTRE BIA		2022	2023	2023	2024
Administrative Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Staff	Salaries/Wages/Benefits	9,000	11,000	8,410.09	12,000
Other Admin.	Accounting	400	500	565	750
	Audit	1,200	1,130	1,695	1,500
	AGM Expenses	100	370	-	750
	Meeting Expenses (non AGM)	50		-	
	Bank Charges				
	Conferences/Seminars				
	Consultants				
	Donations	2,000	2,000	2,000	1,000
	Strategic Plan				
	Memberships				
	Subscriptions				
	Insurance	1,800	3,000	1,869.48	2,000
	Legal			-	
	Telephone	950	700	-	
	Postage & Courier	25	50	41.58	
	Transportation & Travel			-	
	Office Supplies	150	200	534.04	500
	Office Equipment/Furniture/Maintenance			-	
	Printing	1,200	500	50.85	
	Storage/Maintenance		1,500	1,313.83	
	Rent/Lease			-	
	Utilities			-	
	Other: (please specify)				
	Gifts	300		-	
Total Administrative Expenses		17,175	20,950	16,480	18,500

APPENDIX C (CONT'D)

OLDE RIVERSIDE TOWN CENTRE BIA		2022	2023	2023	2024
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment	7,500	7,500	7,500	0
	Street Furniture				2,000
	Benches				4,000
	Alley Enhancements				
	Signage				
	Decorative Lighting				
	Decorations-Seasonal				3,000
	Decorations-Other				
	Banners			6,017.25	3,000
	Murals	1,000	500	0	2,000
	Planters	17,000	15,000	16,859.08	17,500
	Hanging Baskets			0	
	Signage			0	
	Technical/Professional Services				
	General Maintenance				
	Flowers/Plants/Trees	1,500		0	
	Snow Removal			0	
	Decorations			0	
	Hydro			0	
	Graffiti Removal			0	
	Power Washing			0	
	Needle Collection			0	
	Street Cleaning	3,000	2,350	0	
	Broken Windows			0	
	Cleanup - Other (please specify)			0	
	Miscellaneous Repairs	500		0	
	Permit Fees			0	
	Security			0	
	Please Specify				
	Garden Supplies	25	50	0	
Total Capital Expenses		30,525	25,400	30,376	31,500

APPENDIX C (CONT'D)

OLDE RIVERSIDE TOWN CENTRE BIA		2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications					
	Memberships			0	
	Subscriptions			0	
	Professional Development			0	
	Travel			0	
	General Meeting Expense			0	
	Board/Committee Meeting Expense			0	
	Budget Meeting Expense			0	
	Conference Expense			0	
	Internet/Website	800	300	406.80	500
	Member Services (Parking Tokens)			0	
	Public Relations/Liaison			0	
Advertising and Marketing					
	Advertising	10,000	2,500	2,279.76	12,000
	Printing – (Flyers, Brochures, etc...)			0	
	Marketing Design		2,850	0	
	Branding			0	
	Retail Recruitment			0	
	Social Media			0	
	Signage		1,000	0	
	Sponsorships			0	
	Newsletter			0	
	Website Development/Maintenance		1,000	0	
	Wi-Fi				
	Please specify				
Promotions & Events					
	Canada Day			0	
	Christmas	2,500	1,000	1,000	2,500
	Easter				
	Spring Event (Meet and Greet)			593.23	1,000
	Summer Event (Please specify)			11,948.78	9,000
	Fall Event (Veteran Banner Project)			1,000	
	Winter Event (Please specify)				
	Sidewalk Sale				
	Signature Event 1 (complete tab)	4,000	20,000		0
	Signature Event 2 (complete tab)				0
	Please specify				
Total		17,300	28,650	17,229	25,000

APPENDIX C (CONT'D)
OLDE RIVERSIDE TOWN CENTRE BIA
Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY

(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)

1. 2023 Accomplishments

New board, new compliance. Started end of May 2023. Concentrated on understanding previous boards spending. Realigned priorities through membership engagement. Focus will be less event driven and more on marketing, membership participation and capital maintenance.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

N/A

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

Revenues stem from food sales at Summer Event

Variance
#DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Hired new coordinator in June, dismissed in October. Used variety of professionals on an ad hoc basis to fulfill needs.

Variance
-21%

5. Capital & General Maintenance

Purchased new pole banners for north and south side of Wyandotte St E extended throughout the entire BIA.

Variance
20%

7. Communications, Marketing, Promotions & Events

Ran a smaller event than budgeted for. Marketing was spent concentrating understanding the needs of membership. Planning/creating digital assets for future marketing.

Variance
-40%

8. Harmonized Sales Tax (HST) Rebates

6581.29

Mandatory

APPENDIX C (CONT'D)
OLDE RIVERSIDE TOWN CENTRE BIA
Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

Hire new coordinator, continuation of beautification with Spring, Summer and Fall plantings. Increased spending on destination marketing of the BIA (promoting area as well as individual businesses). Capital assets in need of repair. Utilize 'Open Streets' as our signature event.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

Exploring opportunities

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

Exploring opportunities associated with 'Open Streets'.

Variance
#DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Cost of hiring administrative coordinator

Variance
-12%

5. Capital & General Maintenance

Increase spending in beautification, asset restoration/maintenance.

Variance
24%

7. Communications, Marketing, Promotions & Events

Changing from event driven spending to marketing awareness.

Variance
-13%

APPENDIX D

OLDE SANDWICH TOWNE BIA

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 67,100	\$ 67,100	\$ 68,360	\$ 67,100
Transfer from Reserves	\$ 65,000			
<u>Government Grants</u>				
Federal or Provincial				
Municipal				
WDBA Grant		\$ 200,000	\$ 200,000	\$ 47,000
<u>Other Revenue</u>				
Donations				
Sponsorships	\$ 2,500			
Promotions & Events Revenue	\$ 2,500	\$ 2,000		
TOTAL REVENUE	\$ 137,100	\$ 269,100	\$ 268,360	\$ 114,100
EXPENDITURES				
(includes non-recoverable HST)				
Total Administrative	\$ 35,450	\$ 64,390	\$ 42,500	\$ 58,551
Total Capital	\$ 35,400	\$ 95,500	\$ 111,660	\$ 125,500
Total Marketing	\$ 66,250	\$ 156,350	\$ 39,273	\$ 100,432
TOTAL EXPENDITURES	\$ 137,100	\$ 316,240	\$ 193,433	\$ 284,483
Surplus/Deficit	\$ -	\$ 47,140	\$ 74,927	\$ 170,383

ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance				
Use of Reserve		- 47,140		-\$ 170,383
Addition to Reserve				
Ending Balance			\$ -	\$ 170,383

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	23-Jan-24	23-Jan-24	General Membership Approval	04/03/2024	23-Jan-24
	Date Month Year	Date Month Year		Date Month Year	Date Month Year
<i>Sonia Klinger</i>	23-Jan-24	23-Jan-24	<i>Mike DiVincenzo</i>	23-Jan-24	23-Jan-24
<u>Sonia Klinger (Apr 3, 2024 17:32 EDT)</u>	Date	Date	<u>Mike DiVincenzo (Apr 3, 2024 17:28 EDT)</u>	Date	Date
Signature of Chair	Date	Date	Signature of Treasurer	Date	Date
If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below.:					
Sonia Klinger	6476202859		klinger1029@gmail.com		
Name:	Phone Number:	Phone Number:	Email Address:		

APPENDIX D (CONT'D)

OLDE SANDWICH TOWNE BIA		2022	2023	2023	2024
Administrative Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Staff	Salaries/Wages/Benefits	30,000	27,840	34,973	43,000
Other Admin.	Accounting	300	800	2,825	1,200
	Audit	1,200	1,500	1,200	1,200
	AGM Expenses				
	Meeting Expenses (non AGM)				1,000
	Bank Charges			15	
	Conferences/Seminars				
	Consultants				7,901
	Beautification Planning 2023-2028		30,000		
	Donations	500	500	500	500
	Strategic Plan				
	Memberships				
	Subscriptions				
	Insurance	1,600	1,900	1,993	1,900
	Legal				
	Telephone				
	Postage & Courier				
	Transportation & Travel				
	Office Supplies	500	500		500
	Office Equipment/Furniture/Maintenance				
	Printing				
	Storage/Maintenance	1,000	1,000	800	1,000
	Rent/Lease				
	Utilities	50	50	130	50
	Other: (please specify)				
	Welcome and/or Condolence Planters	300	300	63	300
Total Administrative Expenses		\$ 35,450	\$ 64,390	\$ 42,500	\$ 58,551

APPENDIX D (CONT'D)

OLDE SANDWICH TOWNE BIA Capital Expenses		2022	2023	2023	2024
		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment				
	Street Furniture				
	Benches				
	Alley Enhancements				
	Signage				
	Decorative Lighting				
	Decorations-Seasonal	26,000	86,000	86,000	86,000
	Decorations-Other				
	Banners				
	Murals	8,000	8,000	8,000	8,000
	Planters	1,000	1,000	1,000	1,000
	Hanging Baskets				
	Signage				
	Technical/Professional Services				
	Beautification Planning 2024-2026				30,000
General Maintenance					
	Flowers/Plants/Trees				
	Snow Removal				
	Decorations			16,160	
	Hydro				
	Graffiti Removal				
	Power Washing				
	Needle Collection				
	Street Cleaning	400	500	500	500
	Broken Windows				
	Cleanup - Other (please specify)				
	Miscellaneous Repairs				
	Permit Fees				
	Security				
	Please specify				
	Total Capital Expenses		\$ 35,400	\$ 95,500	\$ 111,660

APPENDIX D (CONT'D)

OLDE SANDWICH TOWNE BIA		2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications					
	Memberships				
	Subscriptions				
	Professional Development				
	Travel				
	General Meeting Expense				
	Board/Committee Meeting Expense				
	Budget Meeting Expense				
	Conference Expense				
	Internet/Website				
	Member Services (Parking Tokens)				
	Public Relations/Liaison				
Advertising and Marketing					
	Advertising	1,000	1,000		1,000
	Printing – (Flyers, Brochures, etc...)	750	750		1,000
	Marketing Design		62,100		
	Branding				
	Retail Recruitment				
	Social Media	6,000	7,000		7,000
	Signage				
	Sponsorships				500
	Newsletter	1,000	1,500		
	Website Development/Maintenance	500	500		7,500
	Wi-Fi				
	Promotional Videos		2,000		
Promotions & Events					
	Canada Day				
	Christmas				
	Easter				
	Spring Event (Sandwich food event)				5,500
	St. Patrick's Day				2,000
	Summer Event (Please specify)				
	Fall Event (Halloween)			7,813	8,000
	Winter Event (Please specify)				
	Sidewalk Sale				
	Signature Event 1 (Open Streets tab)	12,000	15,600	13,802	15,600
	Signature Event 2 (Miracle tab)	15,000	33,800	8,502	28,000
	Signature Event 3 (Outdoor tab)	30,000	32,100	9,156	24,332
	Please specify				
Total		\$ 66,250	\$ 156,350	\$ 39,273	\$ 100,432

APPENDIX D (CONT'D)

OLDE SANDWICH TOWNE BIA		2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Open Streets					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution	12,000	13,600		13,600
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue		2,000		2,000
Total Revenues		12,000	15,600	0	15,600
Expenditures					
	Consultants	2,500	4,000	3,030	4,000
	Entertainers	3,000	7,000	9,625	7,000
	Fees - EMS	500			
	Fees - Police				
	Permits	1,000			
	Signage	1,000	1,000	1,146	1,000
	Barricades	500	500		500
	Advertising/Promotion	2,000	2,000		2,000
	Waste Handling/Removal				
	Porto-potties	600	600		600
	Staging	900	500		500
Total Expenditures		12,000	15,600	13,802	15,600

Notes: Please provide description of the event
 Open Streets is Sandwich Towne is part of the broader City of Windsor Street Festivities

APPENDIX D (CONT'D)

OLDE SANDWICH TOWNE BIA		2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Miracle in Sandwich					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution	15,000	12,800		12,800
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue				
	WDBA Grant		21,000		21,000
Total Revenues		15,000	33,800	0	33,800
Expenditures					
	Consultants	3,000	4,000	2,250	4,000
	Entertainers	1,500	2,000	2,000	2,000
	Fees - EMS				
	Fees - Police				
	Permits	1,000	1,000		1,000
	Signage	1,000	1,200		1,100
	Barricades	500	500		
	Advertising/Promotion	3,000	19,000		13,400
	Waste Handling/Removal	500	500		500
	Porto-potties	600	600		500
	Staging	1,000	1,000		1,000
	Others	2,000	3,000	3,485	3,000
	Donations to Participating Organizations				500
	Supplies	900	1,000	767	1,000
	Rental of Space				
	Tree Decorating Day-Consultant				
Total Expenditures		15,000	33,800	8,502	28,000
Notes: Please provide description of the event					

APPENDIX D (CONT'D)

OLDE SANDWICH TOWNE BIA		2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Sandwich Outdoor market					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution	25,000	3,100		3,100
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships	2,500			
	Festival Revenue	2,500			
	WDBA Grant		29,000		29,000
Total Revenues		30,000	32,100	0	32,100
Expenditures					
	Consultants	12,000	15,000	5,250	10,500
	Entertainers	2,500	6,000	2,522	5,000
	Fees - EMS				
	Fees - Police				
	Permits			238	
	Signage	1,000	1,100		1,100
	Barricades	300			
	Advertising/Promotion	7,200	10,000		7,232
	Waste Handling/Removal				
	Porto-potties	3,500			500
	Staging	3,500			
	Others				
	Donations to Participating Organizations				
	Supplies			1,146	
	Rental of Space				
	Tree Decorating Day-Consultant				
Total Expenditures		30,000	32,100	9,156	24,332

Notes: Please provide description of the event

The outdoor market is the perfect community event that brings the community together, promotes our area and local artists and businesses in the Windsor/Essex area

APPENDIX D (CONT'D)											
OLDE SANDWICH TOWNE BIA											
Commentary - 2023 Actual Expenditures											
Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):											
SUMMARY											
<i>(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)</i>											
1. 2023 Accomplishments											
We were focused on re-engaging with our busienss community, trying to engage with our business owners in hopes of finding new potential Directors, and had a successful Open Streets, and Miracle on Sandwich Events. The Outdoor Markets were a great learning curve. as we are now into our first full vear of doing them and we made tremendous stride										Mandatory	
REVENUES											
<i>Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below</i>											
2. Grants, Donations & Sponsorships											
Our Coordinator received grant funding from the My Main Street Community Activator Fund of just over \$44,000 on behalf of Fed Dev Ontario. Those funds were used to boost the miracle on sandwich event.										Variance	
3. Promotions, Events & Other Revenues											
We simply made less in revenue directly from our vendor markets.										Variance	
EXPENDITURES											
<i>Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below</i>											
4. Administration											
We simply paid less than anticipated in administration.										Variance	
5. Capital & General Maintenance											
The reason for this decrease is that our mural project did not move forward and our quotes for christmas lighting came back lower than anticipated.										Variance	
7. Communications, Marketing, Promotions & Events											
Being successful in receiving grant funding for the Miracle on Sandwich allowed us the availability to expand upon our plans. We also put out less newsletters than we anticipated.										Variance	
8. Harmonized Sales Tax (HST) Rebates											
As a BIA we do not have any ability to claim HST Rebates										Mandatory	

APPENDIX D (CONT'D)												
OLDE SANDWICH TOWNE BIA												
Commentary - 2024 Proposed Budget												
Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):												
SUMMARY												
<i>(Include any other pertinent information)</i>												
1. 2024 Goals and Objectives												
The 2024 Goals and Objectives of the BIA are to continue on with the Sandwich Towne Outdoor Markets, but to do less markets but make each of them bigger. We are continuing on with Miracle on Sandwich, and have received additional grant funding for four major projects that we will begin to work on in 2024 all while preparing our members for Sandwich Street Construction											Mandatory	
REVENUES												
<i>Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below</i>												
2. Grants, Donations & Sponsorships												
We received two years worth of Funding for four major projects											Variance 4700000%	
3. Promotions, Events & Other Revenues												
We are proposing to earn less in vendor revenues which explains the variance.											Variance -100%	
EXPENDITURES												
<i>Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below</i>												
4. Administration												
Like the increase in revenue, we received grant funding for four major projects. This funding will impact the variance percentages in administration, capital and general maintenance and communications, marketing, promotions and events.											Variance -9%	
5. Capital & General Maintenance												
The grant funding we received explains this variance											Variance 31%	
7. Communications, Marketing, Promotions & Events												
See above. Grant funding is responsible for this proposed increases.											Variance -36%	

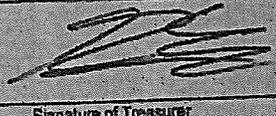
APPENDIX E
WALKERVILLE DISTRICT BIA

	2022		2023		2023		2024	
	Approved Budget		Approved Budget		Projected Actual		Proposed Budget	
REVENUE								
BIA Levy	\$	45,000	\$	55,000	\$	55,000	\$	55,000
Transfer from Reserves								
<u>Government Grants</u>								
Federal or Provincial								
Municipal								
<u>Other Revenue</u>								
Donations								
Coachworx Rebate					\$	2,822	\$	2,600
Sponsorships	\$	2,000			\$	1,175	\$	8,000
Promotions & Events Revenue	\$	3,000	\$	6,000	\$	8,812		
GIC Interest							\$	1,499
TOTAL REVENUE	\$	50,000	\$	61,000	\$	67,809	\$	67,099
EXPENDITURES (Includes non-recoverable HST)								
Total Administrative	\$	15,600	\$	15,500	\$	15,009	\$	22,200
Total Capital	\$	29,345	\$	18,390	\$	14,534	\$	18,960
Total Marketing	\$	26,275	\$	27,110	\$	26,048	\$	25,939
TOTAL	\$	71,220	\$	61,000	\$	55,591	\$	67,099
Surplus/Deficit	-\$	21,220	\$	-	\$	12,218	\$	-

ACCUMULATED
SURPLUS/(DEFICIT)

Beginning Balance				
Use of Reserve	\$	21,220.00		
Addition to Reserve				
Ending Balance				\$ -

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval			General Membership Approval		
25-December-2023			24-January-2024		
Date	Month	Year	Date	Month	Year
	Feb	2024		Feb	2024
Signature of Chair		Date	Signature of Treasurer		Date
<i>(If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below.)</i>					
Howard Spinner	519-819-8923	519-972-5640	monarchmattress@rogers.com		
Name	Phone Number	Phone Number	Email Address		

APPENDIX E (CONT'D)

WALKERVILLE DISTRICT BIA Administrative Expenses		2022	2023	2023	2024
		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Staff	Salaries/Wages/Benefits	\$ 12,000.00	\$ 12,000.00	\$ 11,199.00	\$ 18,000.00
Other Admin.	Accounting	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,900.00
	Audit				
	AGM Expenses	\$ 1,000.00	\$ 517.00	\$ 589.00	\$ 567.00
	Meeting Expenses (non AGM)				
	Bank Charges	\$ 39.00	\$ 33.00	\$ 33.00	\$ 33.00
	Conferences/Seminars				
	Consultants				
	Donations				
	Strategic Plan				
	Memberships				
	Subscriptions				
	Insurance	\$ 1,561.00	\$ 1,450.00	\$ 1,438.00	\$ 1,500.00
	Legal				
	Telephone				
	Postage & Courier				
	Transportation & Travel				
	Office Supplies				
	Office Equipment/Furniture/Maintenance				
	Printing		\$ 500.00	\$ 250.00	\$ 200.00
	Storage/Maintenance				
Rent/Lease					
Utilities					
Other: (please specify)					
Total Administrative Expenses		\$ 15,600.00	\$ 15,500.00	\$ 15,009.00	\$ 22,200.00

APPENDIX E (CONT'D)

WALKERVILLE DISTRICT BIA		2022	2023	2023	2024
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment				
	Pedestrian Walkways -Bump outs	\$ 8,770.00	\$ 1,750.00		
	Street Furniture				
	Benches				
	Alley Enhancements				
	Signage				
	Decorative Lighting				
	Decorations-Seasonal	\$ 3,800.00	\$ 2,725.00	\$ 4,352.00	\$ 4,500.00
	Decorations-Other			\$ 200.00	\$ 200.00
	Banners	\$ 15,000.00			
	Murals				
	Planters				
	Hanging Baskets				
	Signage				
	Technical/Professional Services				
General Maintenance					
	Flowers/Plants/Trees	\$ 775.00	\$ 775.00	\$ 837.00	\$ 850.00
	Snow Removal				
	Decorations				
	Hydro				
	Graffiti Removal				
	Power Washing				
	Needle Collection				
	Street Cleaning	\$ 1,000.00	\$ 2,500.00	\$ 5,643.00	\$ 5,000.00
	Broken Windows				
	Cleanup - Other (please specify)				
	Miscellaneous Repairs				
	Permit Fees		\$ 640.00	\$ 928.00	\$ 410.00
	Security		\$ 10,000.00	\$ 2,574.00	\$ 8,000.00
Total Capital Expenses		\$ 29,345.00	\$ 18,390.00	\$ 14,534.00	\$ 18,960.00

APPENDIX E (CONT'D)

WALKERVILLE DISTRICT BIA		2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications					
	Memberships	\$ 500.00	\$ 500.00	\$ 243.00	
	Subscriptions				
	Professional Development				
	Travel				
	General Meeting Expense				
	Board/Committee Meeting Expense				
	Budget Meeting Expense				
	Conference Expense				
	Internet/Website	\$ 1,375.00	\$ 1,500.00	\$ 321.00	\$ 300.00
	Member Services (Parking Tokens)				
	Public Relations/Liaison				
Advertising and Marketing					
	Advertising				\$ 2,000.00
	Printing – (Flyers, Brochures, etc...)		\$ 400.00	\$ 250.00	\$ 200.00
	Marketing Design				
	Branding	\$ 1,000.00			
	Retail Recruitment				
	Social Media				
	Signage				
	Sponsorships				
	Newsletter				
	Website Development/Maintenance				
	Wi-Fi				
	Please specify				
Promotions					
	Canada Day				
	Christmas	\$ 400.00			
	Easter				
	Spring Event (Please specify)				
	Pop Up Events			\$ 8,150.00	
	Summer Event (Please specify)	\$ 14,000.00			
	Art Walk				
	Fall Event (Please specify)				
	Holiday Walk	\$ 9,000.00			
	Winter Event (Please specify)				
	Sidewalk Sale				
	Signature Event 1 (complete tab)		\$ 14,710.00	\$ 8,448.00	\$ 12,669.00
	Signature Event 2 (complete tab)		\$ 10,000.00	\$ 8,636.00	\$ 10,770.00
	Please specify				
Total		\$ 26,275.00	\$ 27,110.00	\$ 26,048.00	\$ 25,939.00

APPENDIX E (CONT'D)

WALKERVILLE DISTRICT BIA		2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Art Walk					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution		\$ 13,710.00	\$ 8,448.00	
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships		\$ 1,000.00		
	Festival Revenue				
Total Revenues		\$ -	\$ 14,710.00	\$ 8,448.00	\$ 12,669.00
Expenditures					
	Consultants				
	Entertainers		\$ 6,327.00	\$ 1,250.00	
	Fees - EMS				
	Fees - Police				
	Permits		\$ 213.00	\$ 421.00	
	Signage				
	Barricades			\$ 422.00	
	Advertising/Promotion		\$ 2,000.00	\$ 670.00	
	Waste Handling/Removal		\$ 195.00		
	Porto-potties		\$ 175.00		
	Staging		\$ 1,000.00		
	Security		\$ 1,200.00	\$ 891.00	
	Co-ordinator		\$ 2,800.00	\$ 1,303.00	
Street Cleaning		\$ 800.00	\$ 2,201.00		
Misc			\$ 1,290.00		
Total Expenditures		\$ -	\$ 14,710.00	\$ 8,448.00	\$ 12,669.00
Notes: Please provide description of the event					

APPENDIX E (CONT'D)

WALKERVILLE DISTRICT BIA		2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Holiday Walk					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution		\$ 9,300.00	\$ 5,991.00	\$ 6,770.00
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships		\$ 700.00	\$ 2,645.00	\$ 4,000.00
	Festival Revenue				
Total Revenues		\$ -	\$ 10,000.00	\$ 8,636.00	\$ 10,770.00
Expenditures					
Must be shown on Cover Page	Consultants				
	Entertainers		\$ 3,500.00	\$ 4,041.00	
	Fees - EMS				
	Fees - Police				
	Permits				
	Signage				
	Barricades				
	Advertising/Promotion		\$ 3,500.00	\$ 1,274.00	
	Waste Handling/Removal		\$ 500.00		
	Porto-potties			\$ 587.00	
	Staging				
	Heaters			\$ 562.00	
	Co-ordinator		\$ 2,500.00	\$ 2,006.00	
Security					
Coachworx			\$ 166.00		
Total Expenditures		\$ -	\$ 10,000.00	\$ 8,636.00	\$ 10,770.00
Notes: Please provide description of the event					

APPENDIX E (CONT'D)
WALKERVILLE DISTRICT BIA
Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY

(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)

1. 2023 Accomplishments

The BIA added 3 successful pop up events during the year in addition to their two signature events

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

Sponsorships for 2023 \$1175.00 + Coachworx rebate of \$2822.00 for street cleaning

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

3 pop up events added to the two yearly signature events . Generated over \$8000 in revenue

Variance
47%

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Within BIA limits

Variance
-3%

5. Capital & General Maintenance

Security was hired late in the year

Variance
-21%

7. Communications, Marketing, Promotions & Events

Within BIA limits

Variance
-4%

8. Harmonized Sales Tax (HST) Rebates

HST Rebate for 2023 is \$5,111.00

Mandatory

APPENDIX E (CONT'D)
WALKERVILLE DISTRICT BIA
Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

Just 2 major events and no pop up events planned at this time

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

No grants or donations expected --Sponsorships budgeted for \$8,000.00 for the year

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

BIA expecting more sponsorships for 2024 but this may not materialize

Variance
-75%

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Co ordinator 's compensation has been renegotiated plus her job description has been revised-
-KPMG raising their rates again

Variance
43%

5. Capital & General Maintenance

Variance within BIA limits---Flowers and street cleaning major expense --security patrols to be reduced

Variance
3%

7. Communications, Marketing, Promotions & Events

Only two major events planned for 2024 so far--additional advertising for 2024

Variance
-4%

APPENDIX F

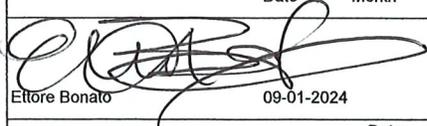
OTTAWA STREET BIA

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 71,965	\$ 71,965	\$ 71,965	\$ 71,965
Government Grants				
Federal or Provincial			\$ 44,709	
Municipal				
Other Revenue				
Donations			\$ 10,000	
Sponsorships				
Promotions & Events Revenue			\$ 300	
TOTAL REVENUE	\$ 71,965	\$ 71,965	\$ 126,974	\$ 71,965
EXPENDITURES				
(Includes non-recoverable HST)				
Total Administrative	\$ 17,965	\$ 17,445	\$ 19,769	\$ 17,950
Total Capital	\$ 21,500	\$ 16,500	\$ 91,481	\$ 35,000
Total Marketing	\$ 32,500	\$ 38,020	\$ 41,212	\$ 40,800
TOTAL EXPENDITURES	\$ 71,965	\$ 71,965	\$ 152,462	\$ 93,750
Surplus/Deficit	\$ -	\$ -	\$ 25,488	-\$ 21,785

ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance		\$ 47,894	\$ 22,406
Use of Reserve		\$ 25,488	\$ 21,785
Addition to Reserve			
Ending Balance		\$ 22,406	\$ 621

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval		01-11-2023			01-11-2023			General Membership Approval		01-11-2023		
Date	Month	Year	Date	Month	Year	Date	Month	Year				
												
Ettore Bonato	09-01-2024		09-01-2024			Ettore Bonato	09-01-2024					
Signature of Chair	Date		Date			Signature of Treasurer	Date					
If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below.:												
Ettore Bonato	519-254-8447					ettore@bellnet.ca						
Name:	Phone Number:		Phone Number:			Email Address:						

APPENDIX F (CONT'D)

OTTAWA STREET BIA Capital Expenses		2022	2023	2023	2024
		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment				
	Street Furniture				
	Benches				
	Alley Enhancements			64,756	
	Signage				
	Decorative Lighting	6,000		9,800	
	Decorations-Seasonal	1,500	2,000		3,000
	Decorations-Other				
	Banners	1,500	5,000		20,000
	Murals	6,000	2,000	7,000	5,000
	Planters				
	Hanging Baskets				
	Signage				
	Technical/Professional Services				
	Other: Please specify				
General Maintenance					
	Flowers/Plants/Trees				
	Snow Removal				
	Decorations				
	Hydro				
	Graffiti Removal				
	Power Washing				
	Needle Collection				
	Street Cleaning	4,000	5,000	8,400	5,000
	Broken Windows				
	Cleanup - Other (please specify)				
	Miscellaneous Repairs				
	Permit Fees	2,500	2,500	1,525	2,000
	Security				
	Please specify				
	Total Capital Expenses		21,500	16,500	91,481

APPENDIX F (CONT'D)

OTTAWA STREET BIA		2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications					
	Memberships			750	800
	Subscriptions		750		
	Professional Development	1,000			
	Travel				
	General Meeting Expense				
	Board/Committee Meeting Expense				
	Budget Meeting Expense				
	Conference Expense				
	Internet/Website	600	600	550	600
	Member Services (Parking Tokens)				
	Public Relations/Liaison				
Advertising and Marketing					
	Advertising	500	770		
	Printing – (Flyers, Brochures, etc...)	3,000	3,000	4,502	3,000
	Marketing Design				
	Branding				
	Retail Recruitment				
	Social Media	17,000	15,000	17,560	17,000
	Signage				
	Sponsorships				
	Newsletter				
	Website Development/Maintenance	400	400	350	400
	Wi-Fi				
Promotions & Events					
	Canada Day				
	Christmas				
	Easter				
	Spring Event (Please specify)	2,500			
	Win Your Purchase Restaurant Aid				
	Summer Event (Please specify)	2,500	12,500	13,500	15,000
	Smaller Open Streets				
	Fall Event (Please specify)				
	Winter Event (Please specify)				
	Win Your Purchase	2,500	2,500	2,500	2,500
	Sidewalk Sale	2,500	2,500	1,500	1,500
	Signature Event 1 (complete tab)				
	Signature Event 2 (complete tab)				
	Please specify				
Total		32,500	38,020	41,212	40,800

APPENDIX F (CONT'D)

OTTAWA STREET BIA		2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Ottawa Street Tent					
Event Dates: August 12, 2023					10-Aug-24
Revenues					
Must be shown on Cover Page	BIA Contribution		12,500	13,500	15,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue			300	
Total Revenues		0	12,500	13,800	15,000
Expenditures					
	Consultants				
	Entertainers		2,500	1,500	2,000
	Fees - EMS				
	Fees - Police		1,000	1,600	2,500
	Permits		1,350	1,000	1,000
	Signage		150	150	200
	Barricades		250	350	700
	Advertising/Promotion		500	300	500
	Waste Handling/Removal		500	400	500
	Porto-potties			100	200
	Staging		1,850	1,600	1,700
	Insurance		1,150	900	1,200
	Security		2,200	4,000	3,500
	Special Event Insurance		1,000	800	
	Equipment Rental		50	800	1,000
Total Expenditures		0	12,500	13,500	15,000
Notes: Please provide description of the event					

APPENDIX F (CONT'D)

OTTAWA STREET BIA		2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name:					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution				
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue				
Total Revenues		0	0	0	0
Expenditures					
	Consultants				
	Entertainers				
	Fees - EMS				
	Fees - Police				
	Permits				
	Signage				
	Barricades				
	Advertising/Promotion				
	Waste Handling/Removal				
	Porto-potties				
	Staging				
Total Expenditures		0	0	0	0
Notes: Please provide description of the event					

APPENDIX I (CONT'D)
OTTAWA STREET BIA
Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY

(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)

1. 2023 Accomplishments

Finished alley lighting project and paid in full/ Fixed tree lights with donation given specifically to use towards this.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

The Ottawa Street BIA received a government grant, received money from an anonymous person who loves Ottawa Street.

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

The Ottawa Street BIA had booth space rentals of one event and received money from the booth owners for space rental.

Variance
#DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Stayed within the BIA budget.

Variance
13%

5. Capital & General Maintenance

Price went up a little to keep Ottawa Street clean and adjoining alleys / special garbage pickup was required (that was the extra cost).

Variance
454%

7. Communications, Marketing, Promotions & Events

Everything was within budget.

Variance
8%

8. Harmonized Sales Tax (HST) Rebates

Havn't received anything.

Mandatory

APPENDIX I (CONT'D)
OTTAWA STREET BIA
Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

Planning on the BIA expansion, Marentette to Walker / in the process of coordinating with the City. Getting new banners.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

The Ottawa Street BIA is going to come up with a sponsorship package to entice people to invest in Ottawa Street. Will be looking for more grants applicable to the BIA.

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

The new budget for events reflects better the cost arising from events. Should be within budget.

Variance
#DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Should remain the same.

Variance
3%

5. Capital & General Maintenance

The BIA believes it might cost a little more but the board budgeted for the rise in cost.

Variance
112%

7. Communications, Marketing, Promotions & Events

Have put out feelers for pricing and participation to meet the BIA needs. This was anticipated and should be within budget.

Variance
7%

APPENDIX G

PILLETTE VILLAGE BIA

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Government Grants				
Federal or Provincial				
Municipal				
Other Revenue				
Donations				
Sponsorships				
Promotions & Events Revenue			\$ 1,575	
TOTAL REVENUE	\$40,000	\$40,000	\$41,575	\$40,000
EXPENDITURES (includes non-recoverable HST)				
Total Administrative	\$ 11,655	\$ 14,375	\$ 14,232	\$ 13,581
Total Capital	\$ 18,120	\$ 15,225	\$ 10,976	\$ 14,989
Total Marketing	\$ 10,225	\$ 10,400	\$ 5,658	\$ 11,450
TOTAL EXPENDITURES	\$ 40,000	\$ 40,000	\$ 87,304	\$ 40,000
Surplus/Deficit	\$ -	\$ -	\$ 45,729	\$ -

ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance				\$ 53,982
Use of Reserve				\$ -
Addition to Reserve				
Ending Balance			\$ -	\$ 53,982

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	16/11/2023				General Membership Approval	11-Jan-24
	Date	Month	Year	Date	Month	Year
						
	Dec	13,	2023			
Signature of Chair	Date		Date	Signature of Treasurer		Date
<i>If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below.:</i>						
Bridget Scheuerman	519 962-1852		519 995-6866		bscheuerman38@gmail.com	
Name:	Phone Number:		Phone Number:		Email Address:	

APPENDIX G (CONT'D)

PILLETTE VILLAGE BIA		2022	2023	2023	2024
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment	10,600	10,600	10,600	10,600
	Street Furniture				
	Benches				
	Alley Enhancements				
	Signage				
	Decorative Lighting				
	Decorations-Seasonal		1,500		
	Decorations-Other				
	Banners				
	Murals				
	Planters				
	Hanging Baskets				
	Signage				
	Technical/Professional Services				
General Maintenance					
	Flowers/Plants/Trees	5,000	1,000	0	2,000
	Snow Removal				
	Decorations				
	Hydro				
	Graffiti Removal				
	Power Washing				
	Needle Collection				
	Street Cleaning	1,150	1,000	315	1,000
	Broken Windows				
	Cleanup - Other (please specify)				
	Plant Watering	1,250	1,000		1,250
	Garden Supplies	50	25	61	75
	Miscellaneous Repairs	70	100	0	64
	Permit Fees				
	Security				
PLEASE SPECIFY					
Total Capital Expenses		\$ 18,120	\$ 15,225	\$ 10,976	\$ 14,989

APPENDIX G (CONT'D)

PILLETTE VILLAGE BIA		2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications					
	Memberships				
	Subscriptions				
	Professional Development				
	Travel				
	General Meeting Expense				
	Board/Committee Meeting Expense				
	Budget Meeting Expense				
	Conference Expense				
	Internet/Website	225	400	1,009	1,100
	Member Services (Parking Tokens)				
	Public Relations/Liaison				
Advertising and Marketing					
	Advertising	5,000	5,000	678	1,800
	Printing – (Flyers, Brochures, etc...)				
	Marketing Design			4,499	4,650
	Branding				
	Retail Recruitment				
	Social Media				
	Signage				
	Sponsorships				
	Newsletter				
	Website Development/Maintenance				400
	Wi-Fi				
Promotions & Events					
	Canada Day				
	Christmas				
	Easter				
	Spring Event (Please specify)				
	Summer Event (Please specify)				
	Fall Event (Please specify)				
	Winter Event (Please specify)				
	Sidewalk Sale				
	Signature Event 1 (complete tab)	5,000	5,000	2,615	3,500
	Signature Event 2 (complete tab)				0
	Please Specify				
Total		\$ 10,225	\$ 10,400	\$ 8,801	\$ 11,450

APPENDIX G (CONT'D)

PILLETTE VILLAGE BIA		2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Giant Garage Sale					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution	5,000	5,000	2,615	3,500
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue				
Total Revenues		5,000	5,000	2,615	3,500
Expenditures					
	Consultants				
	Entertainers	350	300	400	500
	Fees - EMS				
	Fees - Police				
	Permits	210	210	212	212
	Signage	200	500		500
	Barricades				
	Advertising/Promotion	3,000	2,500	2,000	2,500
	Waste Handling/Removal				
	Porto-potties				
	Staging	800	1,000	351	300
	Printing	440	490		
Total Expenditures		5,000	5,000	2,963	4,012
Notes: Please provide description of the event					

APPENDIX ((CONT'D)
 PILLETTE VILLAGE BIA
 Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY

(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)

1. 2023 Accomplishments

Accomplished completion of Phase One of Capital Works project...installation of planters and trees. Improved marketing and communication with businesses.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

Variance
#VALUE!

3. Promotions, Events & Other Revenues

Variance
#VALUE!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

increased attention to capital works and improvement of the Street Sale event.

Variance
-1%

5. Capital & General Maintenance

Provided down payment for Capital works project of \$54,000 Phase 1

Variance
-28%

7. Communications, Marketing, Promotions & Events

major improvements on website and interaction with businesses to various web platforms

Variance
-15%

8. Harmonized Sales Tax (HST) Rebates

not completed until end of December 2023

Mandatory

**APPENDIX ((CONT'D)
 PILLETTE VILLAGE BIA
 Commentary - 2024 Proposed Budget**

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

continue to work to get Phase 2 of Capital works project completed. Marketing promotion of package for businesses to give to customers. Improvement to getting more businesses within BIA. Building owners have been making some improvements to buildings.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

Variance
#VALUE!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Variance
-6%

5. Capital & General Maintenance

Variance
-2%

7. Communications, Marketing, Promotions & Events

Providing marketing tools to businesses as well as marketing merchandise. Videos being prepared for social media for each business.

Variance
10%

JIX H

.NDOTTE TOWNE CENTRE BIA

	2023	2023	2024
	Approved Budget	Projected Actual	Proposed Budget
REVENUE			
BIA Levy	\$94,000.00	\$ 0.00	\$94,000.00
<u>Government Grants</u>			
Federal or Provincial			
Municipal			
<u>Other Revenue</u>			
Donations			
OTHER: PLEASE SPECIFY			
Rent			
Sponsorships			
Promotions & Events Revenue			
TOTAL REVENUE	\$94,000.00	\$ 0.00	\$94,000.00
EXPENDITURES (includes non-recoverable HST)			
Total Administrative	\$31,500.00		\$31,500.00
Total Capital	\$43,750.00		\$43,750.00
Total Marketing	\$18,750.00		\$18,750.00
TOTAL EXPENDITURES	\$94,000.00		\$94,000.00
Surplus/Deficit	\$ 0.00	\$ 0.00	

ACCUMULATED SURPLUS/(DEFICIT)			
Beginning Balance		\$163,126.00	\$163,126.00
Use of Reserve			
Ending Balance			

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	<u>12/11/2023</u>	General Membership Approval	<u>02/2024</u>
	Date Month Year		Date Month Year
	<u>2/9/2024</u>	Signature of Treasurer	Date:
Signature of Chair	Date:	Signature of Treasurer	Date:
If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below:			
<u>RANDY AYAD</u>	<u>(226) 345-0443</u>	<u>RANDY.AYAD@yahoo.com</u>	
Name:	Phone Number:	Email:	

APPENDIX H (CONT'D)

WYANDOTTE TOWNE CENTRE BIA Administrative Expenses		2023	2023	2024
		Approved	Projected Actual	Proposed
Staff	Salaries/Wages/Benefits	12,000.00		12,000.00
Other Admin.	Accounting	3,500.00		3,500.00
	Audit	1,400.00		1,400.00
	AGM Expenses	500.00		500.00
	Meeting Expenses (non AGM)	1,200.00		1,200.00
	Bank Charges	1,200.00		1,200.00
	Conferences/Seminars			
	Consultants	1,800.00		1,800.00
	Donations			
	Strategic Plan	1,200.00		1,200.00
	Memberships			
	Subscriptions			
	Insurance	1,400.00		1,400.00
	Legal	1,100.00		1,100.00
	Telephone	-		-
	Postage & Courier	-		-
	Transportation & Travel			
	Office Supplies	1,000.00		1,000.00
	Office Equipment/Furniture/Maintenance	500.00		500.00
	Printing	1,200.00		1,200.00
	Storage/Maintenance			
	Rent/Lease	3,500.00		3,500.00
	Utilities			
	Other: (please specify)			
	HST Paid			
Total Administrative Expenses		\$ 31,500.00	\$ -	\$ 31,500.00

APPENDIX H (CONT'D)

WYANDOTTE TOWNE CENTRE BIA Capital Expenses		2023	2023	2024
		Approved	Projected Actual	Proposed
Capital				
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan			
	Street Furniture			
	Benches			
	Alley Enhancements	0.00		0.00
	Signage	1,500.00		1,500.00
	Decorative Lighting	5,000.00		5,000.00
	Decorations-Seasonal	5,000.00		5,000.00
	Decorations-Other			
	Banners	2,500.00		2,500.00
	Murals			
	Planters			
	Hanging Baskets			
	Signage			
	Technical/Professional Services	1,000.00		1,000.00
	Other: Please specify			
	General Maintenance			
	Flowers/Plants/Trees	3,000.00		3,000.00
	Snow Removal			
	Decorations	2,500.00		2,500.00
	Hydro	1,250.00		1,250.00
	Graffiti Removal			
	Power Washing	1,000.00		1,000.00
	Needle Collection			
	Street Cleaning	18,000.00		18,000.00
	Broken Windows	3,000.00		3,000.00
	Cleanup - Other (please specify)			
	Miscellaneous Repairs	0.00		0.00
	Permit Fees			
	Security			
Total Capital Expenses		\$ 43,750.00	\$ -	\$ 43,750.00

APPENDIX (CONT'D)

WYANDOTTE TOWNE CENTRE BIA		2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Projected Actual	Proposed Budget
Communications				
	Memberships			
	Subscriptions			
	Professional Development			
	Travel			
	General Meeting Expense	250.00		250.00
	Board/Committee Meeting Expense	250.00		250.00
	Budget Meeting Expense	250.00		250.00
	Conference Expense			
	Internet/Website	500.00		500.00
	Member Services (Parking Tokens)			
	Public Relations/Liaison			
Advertising and Marketing				
	Advertising	2,000.00		2,000.00
	Printing – (Flyers, Brochures, etc...)	500.00		500.00
	Marketing Design			
	Branding			
	Retail Recruitment			
	Social Media	2,500.00		2,500.00
	Signage			
	Sponsorships			
	Newsletter			
	Website Development/Maintenance	2,500.00		2,500.00
	Wi-Fi			
	Please specify			
Promotions & Events				
	parades	10,000.00		10,000.00
	Easter			
	Spring Event (Please specify)			
	Summer Event (Please specify)			
	Fall Event (Please specify)			
	Winter Event (Please specify)			
	Sidewalk Sale			
	Signature Event 1 (complete tab)	0.00		0.00
	Signature Event 2 (complete tab)	0.00		0.00
Total		\$ 18,750.00	\$ -	\$ 18,750.00

APPENDIX H (CONT'D)

WYANDOTTE TOWNE CENTRE BIA		2023	2023	2024
Signature Event 1 - Supporting Information		Approved	Projected Actual	Proposed
Event Name:				
Event Dates:				
Revenues				
Must be shown on Cover Page	BIA Contribution			
	Federal/Provincial Grant			
	Municipal Grant			
	Donations			
	Sponsorships			
	Festival Revenue			
Total Revenues		0.00	0.00	0.00
Expenditures				
	Consultants			
	Entertainers			
	Fees - EMS			
	Fees - Police			
	Permits			
	Signage			
	Barricades			
	Advertising/Promotion			
	Waste Handling/Removal			
	Porto-potties			
	Staging			
Total Expenditures		0.00	0.00	0.00
Notes: Please provide description of the event				

APPENDIX (CONT'D)
WYANDOTTE TOWNE CENTRE BIA
Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2020 Projected Actual vs. 2021 Approved Budget):

SUMMARY

(Include 2020 accomplishments; also indicate what was not accomplished in 2020 and why)

1. 2023 Accomplishments

--

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

--

Variance #DIV/0!

3. Promotions, Events & Other Revenues

--

Variance #DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

--

Variance -100%

5. Capital & General Maintenance

--

Variance -100%

7. Communications, Marketing, Promotions & Events

--

Variance -100%

8. Harmonized Sales Tax (HST) Rebates

--

Mandatory

APPENDIX (CONT'D)
WYANDOTTE TOWNE CENTRE BIA
Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

Variance
#DIV/0!

3. Promotions, Events & Other Revenues

Variance
#DIV/0!

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

Variance
0%

5. Capital & General Maintenance

Variance
0%

7. Communications, Marketing, Promotions & Events

Variance
0%

APPENDIX I

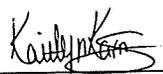
FORD CITY BIA

	2022	2023	2023	2024
	Approved Budget	Approved Budget	Projected Actual	Proposed Budget
REVENUE				
BIA Levy	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Government Grants				
Federal or Provincial				
Municipal				
Other Revenue				
Donations				
Sponsorships	\$ 6,000	\$ 6,000	\$ 11,350	\$ 11,000
Promotions & Events Revenue	\$ 4,000	\$ 4,000	\$ 4,300	\$ 4,100
TOTAL REVENUE	\$ 30,000	\$ 40,000	\$ 45,650	\$ 45,100
EXPENDITURES (Includes non-recoverable HST)				
Total Administrative	\$ 11,700	\$ 16,870	\$ 18,767	\$ 18,930
Total Capital	\$ 10,100	\$ 4,770	\$ 11,937	\$ 6,270
Total Marketing	\$ 8,200	\$ 18,360	\$ 24,917	\$ 27,600
TOTAL EXPENDITURES	\$ 30,000	\$ 40,000	\$ 55,621	\$ 52,800
Surplus/(Deficit)	\$ -	\$ -	\$ 9,971	\$ 7,700

ACCUMULATED SURPLUS/(DEFICIT)

Beginning Balance		41,462			
Use of Reserve					-\$ 7,700
Addition to Reserve					
Ending Balance				\$ -	\$ 7,700

BUDGET DECLARATION TO BE SIGNED AFTER AGM

Board of Management Approval	Nov 22, 2023 Date Month Year	General Membership Approval	Nov 28, 2023 Date Month Year
	Date Nov 28, 2023		Date Nov 28, 2023
Signature of Chair Date Nov 28, 2023 Signature of Treasurer Date			
If budget is prepared by someone other than the Treasurer, please provide the name of the contact person below.:			
Name:	Phone Number:	Phone Number:	Email Address:

Kaitlyn Karns, Executive Director

519-562-0450

kaitlyn@fordcity.ca

APPENDIX I (CONT'D)

FORD CITY BIA		2022	2023	2023	2024
Capital Expenses		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Capital					
(Only include BIA portion of any cost-share initiatives)	City of Windsor Loan Repayment				
	Street Furniture			10,407	0
	Benches				
	Alley Enhancements				
	Signage				
	Decorative Lighting				
	Decorations-Seasonal			1,000	970
	Decorations-Other			450	300
	Banners				
	Murals	1,100			
	Planters	1,000	570	80	0
	Hanging Baskets	5,500	3,000		0
	Signage				
	Technical/Professional Services				5,000
General Maintenance					
	Flowers/Plants/Trees	800	500		
	Snow Removal				
	Decorations				
	Hydro				
	Graffiti Removal	700			
	Power Washing				
	Needle Collection				
	Street Cleaning				
	Broken Windows				
	Cleanup - Other (please specify)	500	500		
	Miscellaneous Repairs	500	200		
	Permit Fees				
	Security				
Total Capital Expenses		10,100	4,770	11,937	6,270

APPENDIX I (CONT'D)

FORD CITY BIA		2022	2023	2023	2024
Communications/Marketing/Promotions & Events		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Communications					
	Memberships				
	Subscriptions				
	Professional Development				
	Travel				
	General Meeting Expense				
	Board/Committee Meeting Expense				
	Budget Meeting Expense				
	Conference Expense				
	Internet/Website				
	Member Services (Parking Tokens)				
	Public Relations/Liaison				
Advertising and Marketing					
	Advertising	2,000	1,000	100	100
	Printing – (Flyers, Brochures, etc...)				
	Marketing Design				
	Branding				
	Retail Recruitment				
	Social Media				
	Signage				
	Sponsorships				
	Newsletter				
	Website Development/Maintenance	200	360	400	400
	Wi-Fi				
Promotions & Events					
	Canada Day				
	Christmas				
	Easter				
	Spring Event (Please specify)				
	Summer Event (Please specify)				
	Fall Event (Please specify)				
	Winter Event (Please specify)				
	Sidewalk Sale				
	Signature Event 1 (complete tab)	6,000	17,000	24,417	22,100
	Signature Event 2 (complete tab)				5,000
	Please specify				
Total		8,200	18,360	24,917	27,600

APPENDIX I (CONT'D)

FORD CITY BIA		2022	2023	2023	2024
Signature Event 1 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Dropped on Drouillard					
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution	6,000	7,000	7,000	7,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships		6,000	11,350	11,000
	Festival Revenue		4,000	4,300	4,100
Total Revenues		6,000	17,000	22,650	22,100
Expenditures					
	Consultants	1,000	1,000	1,050	1,000
	Entertainers	2,000	5,000	5,200	5,500
	Fees - EMS	100	1,125	0	0
	Fees - Police		800	1,750	1,000
	Permits	150	1,126	999	900
	Signage		749	160	100
	Barricades		1,200	1,028	1,000
	Advertising/Promotion	1,500	1,000		
	Waste Handling/Removal	100	1,000	465	500
	Porto-potties	250	3,000	995	1,000
	Staging	900		900	1,900
	Misc		1,000	11,870	9,200
Total Expenditures		6,000	17,000	24,417	22,100
Notes: Please provide description of the event					

APPENDIX I (CONT'D)

FORD CITY BIA		2022	2023	2023	2024
Signature Event 2 - Supporting Information		Approved Budget	Approved Budget	Projected Actual	Proposed Budget
Event Name: Various- 1 Winter and Fall Event Support					5000
Event Dates:					
Revenues					
Must be shown on Cover Page	BIA Contribution				5,000
	Federal/Provincial Grant				
	Municipal Grant				
	Donations				
	Sponsorships				
	Festival Revenue				
Total Revenues		0	0	0	5,000
Expenditures					
	Consultants				
	Entertainers				2,700
	Fees - EMS				
	Fees - Police				
	Permits				1,000
	Signage				
	Barricades				500
	Advertising/Promotion				300
	Waste Handling/Removal				
	Porto-pottles				500
	Staging				
Total Expenditures		0	0	0	5,000
<p>Notes: The BIA's goal is to support two additional events aside from Dropped on Drouillard in the off-seasons.</p>					

APPENDIX I (CONT'D)
FORD CITY BIA
Commentary - 2023 Actual Expenditures

Explanation of Significant Variances (2023 Projected Actual vs. 2023 Approved Budget):

SUMMARY

(Include 2023 accomplishments; also indicate what was not accomplished in 2023 and why)

1. 2023 Accomplishments

2023 was a big year for Ford City. Our Dropped on Drouillard festival was bigger and better than ever, we had a number of new businesses join the district and we were able to enstate our new board of directors.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

This increase is all related to Dropped on Drouillard. Because of our limited budget, we really expanded our sponsorship efforts this year in order to help grow the festival. We will continue to maximize our efforts in getting sponsors to help with the growth of the festival.

Variance
89%

3. Promotions, Events & Other Revenues

Variance
8%

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

The small increase in administration is from the increase cost of our annual audit with KPMG and a short period of increased pay for the Executive Director. The pay increase was approved by City Council during the BIA takeover period.

Variance
11%

5. Capital & General Maintenance

The increase is due to the purchase of two sheds for the BIA's latest initiative "Ford City Lot Shops". The Lot Shops provide an short-term, inexpensive rental opportunity for new business owners to test out their business. The Lot Shops also help the BIA to fill a vacant lot within the main block of the district.

Variance
150%

7. Communications, Marketing, Promotions & Events

This increase is all related to Dropped on Drouillard. Because of an increase in sponsorship funds, we were able to spend more on the event.

Variance
36%

8. Harmonized Sales Tax (HST) Rebates

\$4,523.21 - 2022 HST Rebate

Mandatory

APPENDIX I (CONT'D)
FORD CITY BIA
Commentary - 2024 Proposed Budget

Explanation of Significant Variances (2024 Proposed Budget vs. 2023 Approved Budget):

SUMMARY

(Include any other pertinent information)

1. 2024 Goals and Objectives

The 2024 goals and objectives of the Ford City BIA include, but are not limited to: Continuing to expand the success and growth of Dropped on Drouillard, support two additional Ford City events to attract patrons to the area, and continue to invest in opportunities to bring new businesses to the district.

Mandatory

REVENUES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each section below

2. Grants, Donations & Sponsorships

This increase is reflective of the actual sponsorships from Dropped on Drouillard 2023. It is our goal to acquire the same amount of sponsorship funds for the festival in 2024 that we did in 2023.

Variance
83%

3. Promotions, Events & Other Revenues

Variance
3%

EXPENDITURES

Provide explanations for significant variances only, i.e. plus or minus 10% variance for each category below

4. Administration

The slight increase in Administration is to go towards learning opportunities for our Board of Directors to help with the growth of the district.

Variance
12%

5. Capital & General Maintenance

This increase is related to a task that we have that will use up some of our reserve funds. We are looking into finding a way to provide power sources along the street (light poles, solar etc). This is a long term investment, but is one that would be beneficial to the BIA for years to come.

Variance
31%

7. Communications, Marketing, Promotions & Events

This increase relates to one of the 2024 goals of the BIA. As mentioned, the BIA would like to support two additional events, totally to three BIA-related events in 2024. These events will not be to the scale of Dropped on Drouillard, but will encourage our community to visit our businesses throughout the slower months of the year.

Variance
50%



Committee Matters: SCM 116/2024

Subject: Report of the Striking Committee of its meeting held April 22, 2024

**REPORT OF THE STRIKING COMMITTEE
of its meeting held
April 22, 2024**

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman

Members Absent:

Councillor Jo-Anne Gignac

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner, Infrastructure Services/City
Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner, Corporate Services
Ray Mensour, Commissioner, Community Services
Jelena Payne, Commissioner Economic Development
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taq Taq, Mayor's Chief of Staff

Declarations of Pecuniary Interest:

None declared.

Your Committee submits the following recommendation:

1. That the following voting members **BE APPOINTED** to the ***Development Charges Task Force***:

Councillor Kieran McKenzie
Councillor Angelo Marignani
Councillor Ed Sleiman

and further, that the issue of non-voting members to the ***Development Charges Task Force*** **BE REFERRED BACK** to Administration for further review.

(2) That the resignations of Nicole Coco Daignault and Councillor Renaldo Agostino on the ***Windsor Public Library Board*** **BE ACCEPTED** and further the City Clerk **BE REQUESTED** to advertise for the citizen vacancy on the Board.

MAYOR

CITY CLERK



Committee Matters: SCM 121/2024

**Subject: Report of the Striking Committee of its In-camera meeting held
April 22, 2024**

**SPECIAL MEETING OF COUNCIL – IN CAMERA
April 22, 2024**

Meeting called to order at: 1:51 p.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac(departs at 3:53 p.m.)
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner of Infrastructure Services/City
Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner of Corporate Services
Ray Mensour, Commissioner of Community Services
Jelena Payne, Commissioner Economic Development
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taqtaq, Mayor's Chief of Staff
Dave Amyot and Tom Serafimovfski, Legal Counsel (Item 1)
Vincenza Mihalo, Executive Director of Human Resources (Items 5, 7 & 8)
Tyson Cragg, Executive Director of Transit Windsor (Items 8 & 9)
Matt Johnson, Executive Director Economic Development (Item 10)
**CLERK'S NOTE: For Item 1 only the Mayor, Members of Council,
Chief Administrative Officer, City Clerk, Mayor's Chief of Staff and
Legal Counsel were in attendance.**

Verbal Motion is presented by Councillor Ed Sleiman, seconded by Councillor Angelo Marignani, to move in Camera for discussion of the following item(s):

- | Item No. | Subject & Section - Pursuant to <i>Municipal Act</i> , 2001, as amended |
|----------|---|
| 1 | Legal matter – litigation update – verbal, Section 239(2)(b)(e)(f)(k) |
| 2 | Property matter – sale of land, Section 239(2)(c) |
| 3 | Legal/Property matter – expropriation settlement, Section 239(2)e) |
| 4 | Legal matter – advice subject to solicitor-client privilege/plan, Section 239(2)(f)(k) |
| 5 | Personal matter – appointment, Section 239(2)(b) |
| 6 | Personal matter – labour relations, Section 239(2)(d) |
| 7 | Personal matter – about identifiable individuals/labour relations/plan – review, Section 239(2)(b)(d)(k) |
| 8 | Personal matter – about identifiable individuals, labour relations, Section 239(2)(b)(d)(k)
NOTE: Decision of Environment Standing Committee to be ratified. |
| 9 | Plan – information supplied in confidence, Section 239(2)(i)
NOTE: Decision of Environment Standing Committee to be ratified. |
| 10 | Position/plan – economic development, Section 239(2)(k)(f) |

Motion Carried.

Declarations of Pecuniary Interest:

Councillor Francis declares an interest and abstains from voting on Item 9 as it relates to the employer of a family member.

Discussion on the items of business.

Verbal Motion is presented by Councillor Fred Francis, seconded by Councillor Fabio Costante, to move back into public session.

Motion Carried.

Councillor Gignac was absent from the meeting when the vote was taken on this matter.

Moved by Councillor Mark McKenzie, seconded by Councillor Kieran McKenzie, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held April 22, 2024 directly to Council for consideration at the next Regular Meeting.

1. That the confidential verbal presentation from Legal Counsel respecting a legal matter – litigation update **BE RECEIVED.**
2. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a property matter – sale of land **BE APPROVED.**
3. That the recommendation contained in the in-camera report from Senior Legal Counsel, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a legal/property matter – expropriation settlement **BE APPROVED.**
4. That the recommendation contained in the in-camera report from the Executive Director Housing and Children's Services, Commissioner of Finance/City Treasurer, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Human and Health Services respecting a legal matter – advice subject to solicitor-client privilege/plan **BE APPROVED.**

5. That the recommendation contained in the in-camera report from the Executive Director of Human Resources, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a personal matter – appointment **BE APPROVED**.

6. That the recommendation contained in the in-camera report from the Acting Commissioner of Corporate Services, Executive Director of Human Resources, Commissioner of Community Services, Acting Commissioner of Infrastructure Services, Commissioner of Health and Human Services, Commissioner of Economic Development and Commissioner of Finance/City Treasurer respecting a personal matter – labour relations **BE APPROVED**.

7. That the recommendation contained in the in-camera report from the Executive Director of Human Resources, Acting Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a personal matter – about identifiable individuals/labour relations/plan **BE APPROVED**.

Councillor Fred Francis voting nay.

8. That the confidential report from the Executive Director of Transit Windsor, Executive Director of Human Resources, Acting Commissioner of Corporate Services, Executive Director of Transit Windsor, Acting Commissioner of Infrastructure Services and Commissioner of Finance/City Treasurer respecting a personal matter – about identifiable individuals, labour relations **BE RECEIVED** and that the in-camera recommendation of the Environment, Transportation and Public Safety Committee of its meeting held April 22, 2024 **BE APPROVED**.

Councillor Fred Francis voting nay.

9. That the confidential report from the Manager of Performance Measurement and Business Case Development, Executive Director of Transit Windsor, Acting Commissioner of Infrastructure Services and Commissioner, Acting City Solicitor and Commissioner of Finance/City Treasurer respecting a plan – information supplied in confidence **BE RECEIVED** and that the in-camera recommendation of the Environment, Transportation and Public Safety Committee of its meeting held April 22, 2024 **BE APPROVED**.

Councillor Fred Francis declares an interest and abstains from voting and discussion on this matter.

10. That the confidential discussions respecting a position/plan – economic development **BE RECEIVED** and further that Administration **PROCEED** on the verbal direction of Council.

Motion Carried.

Councillor Jo-Anne Gignac was absent from the meeting when the votes were taken on these matters.

**Moved by Councillor Kieran McKenzie, seconded by Councillor Ed Sleiman,
That the special meeting of council held April 22, 2024 BE ADJOURNED.
(Time: 4:20 p.m.)**

Motion Carried.

Councillor Jo-Anne Gignac was absent from the meeting when the votes was taken on this matter.



Committee Matters: SCM 108/2024

**Subject: Report of the Environment, Transportation & Public Standing
Committee of its In-Camera meeting held April 22, 2024**

**SPECIAL MEETING OF ENVIRONMENT, TRANSPORTATION
AND PUBLIC SAFETY STANDING COMMITTEE – IN-CAMERA
Immediately following the 10:00 a.m. Regular Council Meeting
April 22, 2024**

Meeting called to order at: 1:41 p.m.

Members in Attendance:

Councillor Fabio Costante, Chair
Councillor Renaldo Agostino
Councillor Gary Kaschak
Councillor Kieran McKenzie
Councillor Mark McKenzie

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner, Infrastructure Services/City
Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner, Corporate Services
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taqtaq, Mayor's Chief of Staff
Vincenza Mihalo, Executive Director of Human Resources (Item 1)
Tyson Cragg, Executive Director, Transit Windsor (Items 1 and 2)
Mayor Drew Dilkens and all members of Council
Mark Spizzirri, Manager Performance Measurement and
Business Case Development (Items 1 & 2)

**Verbal Motion is presented by Councillor Renaldo Agostino,
seconded by Councillor Gary Kaschak,
to move in Camera for discussion of the following item(s):**

Item No.	Subject & Section - Pursuant to <i>Municipal Act, 2001</i>, as amended
1	Personal matter – about identifiable individuals, labour relations, Section 239(2)(b)(d)(k)
2	Plan – information supplied in confidence, Section 239(2)(i)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business. (Items 1 and 2)

Verbal Motion is presented by Councillor Renaldo Agostino, seconded by Councillor Gary Kaschak, to move back into public session.

Motion Carried.

Moved by Councillor Kieran McKenzie, seconded by Councillor Mark McKenzie, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Environment, Transportation and Public Safety Standing Committee held April 22, 2024 directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from the Executive Director of Human Resources, Acting Commissioner of Corporate Services, Executive Director of Transit Windsor, Acting Commissioner of Infrastructure Services and Commissioner of Finance and City Treasurer respecting a personal matter – about identifiable individuals, labour relations **BE APPROVED.**

2. That the recommendation contained in the in-camera report from the Manager of Performance Management and Business Case Development, Executive Director of Transit Windsor, Acting Commissioner of Infrastructure Services, City Solicitor and Commissioner of Finance and City Treasurer respecting a plan – information supplied in confidence **BE APPROVED.**

Motion Carried.

**Moved by Councillor Renaldo Agostino, seconded by Councillor Gary Kaschak,
That the special meeting of the Environment, Transportation and Public Safety Standing Committee in-camera held April 22, 2024 BE ADJOURNED.
(Time: 1:49 p.m.)
Motion Carried.**

BY-LAW NUMBER 74-2024

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 6.10 METRE NORTH/SOUTH ALLEY AND THE 4.64 METRE EAST/WEST ALLEY NORTH OF LAMBTON STREET, EAST OF MALDEN ROAD, SOUTH OF KENT STREET, AND WEST OF SECOND AVENUE, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS the 6.10 metre portion of the north/south alley and the 4.64 metre portion of the east/west alley north of Lambton Street, east of Malden Road, south of Kent Street, and west of Second Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed, is assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 6.10 metre portion of the north/south alley and the 4.64 metre portion of the east/west alley north of Lambton Street, east of Malden Road, south of Kent Street, and west of Second Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 74-2024

Alley Plan 553, designated as Parts 1 to 4, Plan 12R29219; Windsor

Being all of PIN 01554-6473 (LT)

City of Windsor
County of Essex

Alley Plan 553, designated as Parts 5 to 26, Plan 12R29219; Windsor

Being all of PIN 01554-6487 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 75-2024

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 6.10 METRE NORTH/SOUTH ALLEY AND THE 4.64 METRE EAST/WEST ALLEY NORTH OF LAMBTON STREET, EAST OF MALDEN ROAD, SOUTH OF KENT STREET, AND WEST OF SECOND AVENUE, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS it is deemed expedient to close, stop up and convey the 6.10 metre portion of the north/south alley and the 4.64 metre portion of the east/west alley north of Lambton Street, east of Malden Road, south of Kent Street, and west of Second Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 6.10 metre portion of the north/south alley and the 4.64 metre portion of the east/west alley north of Lambton Street, east of Malden Road, south of Kent Street, and west of Second Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR149/2021 be registered prior to conveyance.
3. That the lands be conveyed to the abutting owners, and that the conveyance cost be set in accordance with Council Resolution CR149/2021.
4. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
5. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 75-2024

Alley Plan 553, designated as Parts 1 to 4, Plan 12R29219; Windsor

Being all of PIN 01554-6473 (LT)

City of Windsor
County of Essex

Alley Plan 553, designated as Parts 5 to 26, Plan 12R29219; Windsor

Being all of PIN 01554-6487 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 76-2024

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.57 METRE NORTH/SOUTH ALLEY AND THE 4.57 METRE EAST/WEST ALLEY LOCATED NORTH OF GRATIOT STREET, EAST OF MALDEN ROAD, AND SOUTH OF NICHOLS STREET, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS the 4.57 metre portion of the north/south alley and the 4.57 metre portion of the east/west alley located north of Gratiot Street, east of Malden Road, and south of Nichols Street, City of Windsor, more particularly described in Schedule "A" hereto annexed, is assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.57 metre portion of the north/south alley and the 4.57 metre portion of the east/west alley located north of Gratiot Street, east of Malden Road, and south of Nichols Street, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 76-2024

Alley Plan 697, designated as Part 1, Plan 12R-29345; Windsor

Being all of PIN 01554-6513 (LT)

City of Windsor
County of Essex

Part Alley, Plan 697, designated as Part 2, Plan 12R-29345; Windsor

Being part of PIN 01554-6514 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 77-2024

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.57 METRE NORTH/SOUTH ALLEY AND THE 4.57 METRE EAST/WEST ALLEY LOCATED NORTH OF GRATIOT STREET, EAST OF MALDEN ROAD, AND SOUTH OF NICHOLS STREET, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS it is deemed expedient to close, stop up and convey the 4.57 metre portion of the north/south alley and the 4.57 metre portion of the east/west alley located north of Gratiot Street, east of Malden Road, and south of Nichols Street, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.57 metre portion of the north/south alley and the 4.57 metre portion of the east/west alley located north of Gratiot Street, east of Malden Road, and south of Nichols Street, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR385/2022, be registered prior to conveyance.
3. That the lands be conveyed to the abutting owners, and that the conveyance cost be set in accordance with Council Resolution CR385/2022.
4. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
5. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 77-2024

Alley Plan 697, designated as Part 1, Plan 12R-29345; Windsor

Being all of PIN 01554-6513 (LT)

City of Windsor
County of Essex

Part Alley, Plan 697, designated as Part 2, Plan 12R-29345; Windsor

Being part of PIN 01554-6514 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 78-2024

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.57 METRE NORTH/SOUTH ALLEY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS the 4.57 metre portion of the north/south alley located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed, is assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.57 metre portion of the north/south alley located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 78-2024

Alley Plan 1307, Sandwich West, designated as Parts 1 to 54, inclusive, Plan 12R-29649; Windsor

Being all of PIN 01312-0903 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 79-2023

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.57 METRE NORTH/SOUTH ALLEY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS it is deemed expedient to close, stop up and convey the 4.57 metre portion of the north/south alley located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.57 metre portion of the north/south alley located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR226/2023, be registered prior to conveyance.
3. That the lands be conveyed to the abutting owners, and that the conveyance cost be set in accordance with Council Resolution CR226/2023.
4. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
5. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 79-2024

Alley Plan 1307, Sandwich West, designated as Parts 1 to 54, inclusive, Plan 12R-29649; Windsor

Being all of PIN 01312-0903 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 80-2024

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 10.06 METRE WIDE PORTION OF THE PALL MALL STREET RIGHT-OF-WAY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE, AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS the 10.06 metre wide portion of the Pall Mall Street right-of-way located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed, is assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 10.06 metre wide portion of the Pall Mall Street right-of-way located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 80-2024

Pall Mall St Plan 1307, Sandwich West, except Block O, Plan 1307; Windsor

Being all of PIN 01312-0908 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 81-2024

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 10.06 METRE WIDE PORTION OF THE PALL MALL STREET RIGHT-OF-WAY LOCATED SOUTH OF NORTHWOOD STREET, EAST OF LONGFELLOW AVENUE AND WEST OF ALEXANDRA AVENUE, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS it is deemed expedient to close, stop up and convey the 10.06 metre wide portion of the Pall Mall Street right-of-way located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 10.06 metre wide portion of the Pall Mall Street right-of-way located south of Northwood Street, east of Longfellow Avenue, and west of Alexandra Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR226/2023, be registered prior to conveyance.
3. That the lands be conveyed to the owner of 2511 Alexandra Avenue, and that the conveyance cost be set in accordance with Council Resolution CR226/2023.
4. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
5. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 81-2024

Pall Mall St Plan 1307, Sandwich West, except Block O, Plan 1307; Windsor

Being all of PIN 01312-0908 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 82-2024

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 5.50 METRE EAST/WEST ALLEY NORTH OF REDDOCK AVENUE, WEST OF THIRD STREET, AND SOUTH OF LANSING STREET, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS the 5.50 metre portion of the east/west alley north of Reddock Avenue, west of Third Street, and south of Lansing Street, City of Windsor, more particularly described in Schedule "A" hereto annexed, is assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 5.50 metre portion of the east/west alley north of Reddock Avenue, west of Third Street, and south of Lansing Street, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024

Second Reading – May 13, 2024

Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 82-2024

Part Alley Plan 785, Sandwich West, designated as Parts 1 and 2, Plan 12R-29673; Windsor

Being part of PIN 01593-0372 (LT)

City of Windsor
County of Essex

Part Alley Plan 785, Sandwich West, designated as Parts 3 and 4, Plan 12R-29673; Windsor

Being part of PIN 01593-0372 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 83-2024

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 5.50 METRE EAST/WEST ALLEY NORTH OF REDDOCK AVENUE, WEST OF THIRD STREET, AND SOUTH OF LANSING STREET, CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS it is deemed expedient to close, stop up and convey the 5.50 metre portion of the east/west alley north of Reddock Avenue, west of Third Street, and south of Lansing Street, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 5.50 metre portion of the east/west alley north of Reddock Avenue, west of Third Street, and south of Lansing Street, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR435/2021, be registered prior to conveyance.
3. That the lands described as Parts 1 and 2, Plan 12R-29673 be conveyed to the owner of 1975 Lansing Street, and that the conveyance cost be set in accordance with Council Resolution CR435/2021.
4. That the lands described as Parts 3 and 4, Plan 12R-29673 be conveyed to the owner of 1991 Lansing Street, and that the conveyance cost be set in accordance with Council Resolution CR435/2021.
5. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
6. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 83-2024

Part Alley Plan 785, Sandwich West, designated as Parts 1 and 2, Plan 12R-29673; Windsor

Being part of PIN 01593-0372 (LT)

City of Windsor
County of Essex

Part Alley Plan 785, Sandwich West, designated as Parts 3 and 4, Plan 12R-29673; Windsor

Being part of PIN 01593-0372 (LT)

City of Windsor
County of Essex

BY-LAW NUMBER 84-2024

A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS
NORTH SERVICE ROAD IN THE CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS the lands described in Schedule "A" annexed hereto and forming part of this by-law are vested in The Corporation of the City of Windsor.

AND WHEREAS it is deemed expedient to establish the said lands hereinafter described as a public highway.

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the lands described in said Schedule "A" annexed hereto are established as a public highway known as **NORTH SERVICE ROAD**.
2. That this by-law shall come into force and take effect after the final passing thereof on the day on which it is electronically registered in the Land Registry Office of Essex (12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

SCHEDULE "A"
TO BY-LAW 84-2024

PART LOTS 31 AND 32 PLAN 1246, BEING PT 2 ON 12R28423; WINDSOR
Part of PIN 01344-0586 (LT)
North Service Road, Windsor

BY-LAW NUMBER 85-2024

A BY-LAW TO FURTHER AMEND BY-LAW 9023 BEING A BY-LAW TO REGULATE VEHICULAR PARKING WITHIN THE LIMITS OF THE CITY OF WINDSOR ON MUNICIPAL STREETS, MUNICIPAL PARKING LOTS AND PRIVATE PROPERTIES

Passed the 13th day of May, 2024.

WHEREAS By-law Number 9023, being a by-law to regulate vehicular parking within the limits of the City of Windsor on municipal streets, municipal parking lots and private properties, was passed on the 8th day of June, 1987.

WHEREAS it is deemed expedient to amend By-law 9024.

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That **BY-LAW NUMBER 9023** be and the same is hereby amended as follows:

APPENDIX “A”

ITEM	REGULATION	STREET	SIDE	FROM	TO	ADDITIONAL RESTRICTION
1	Schedule “A” Limited Parking On DELETED	Wyandotte St E	North	St Rose Ave	Virginia Ave	1 Hour Limit – 8:00 AM To 6:00 PM – Monday to Saturday
2	Schedule “A” Limited Parking On ADD	Wyandotte St E	South	St Rose Ave	Virginia Ave	1 Hour Limit – 8:00 AM To 6:00 PM – Monday to Saturday
3	Schedule “A” Limited Parking On DELETED	Drouillard Rd	West	A point 30 Meters South of Riverside Dr E	Next Rail Line South	40 Minute Limit – 8:00 AM To 6:00 PM – Monday to Saturday
4	Schedule “A” Limited Parking On DELETED	Drouillard Rd	East	A point 26 Meters North of Ontario St	A point 40 Meters North of Ontario St	20 Minute Limit – 8:00 AM To 11:00 PM – Monday to Sunday

5	Schedule "A" Limited Parking On DELETED	Drouillard Rd	East	Edna St	Whelpton St	2 Hour Limit – 9:00 AM To 6:00 PM – Monday to Saturday
6	Schedule "A" Limited Parking On DELETED	Drouillard Rd	West	Edna St	Whelpton St	2 Hour Limit – 9:00 AM To 6:00 PM – Monday to Saturday
7	Schedule "A" Limited Parking On DELETED	Drouillard Rd	East	The Southerly Limit of Edna St	A point 30 Meters South of Edna St	2 Hour Limit – 9:00 AM To 6:00 PM – Monday to Saturday

ITEM	REGULATION	STREET	SIDE	FROM	TO	MONTHS	ADDITIONAL RESTRICTIONS
8	Schedule "B" Limited Alternate Side Parking DELETE	Drouillard Rd	East	A point 83m south of Reginald St	A point 95m north of Reginald St	April, June, August, October	10 Minute Limit - 8:00 AM To 12:00 PM - Monday to Saturday
9	Schedule "B" Limited Alternate Side Parking DELETE	Drouillard Rd	West	A point 83m south of Reginald St	A point 95m north of Reginald St	January, March, May, July, September, November	10 Minute Limit - 8:00 AM To 12:00 PM - Monday to Saturday
10	Schedule "B" Limited Alternate Side Parking ADD	Drouillard Rd	West	A point 83m south of Reginald St	A point 95m south of Reginald St	January, March, May, July, September, November	10 Minute Limit - 8:00 AM To 12:00 PM - Monday to Saturday
11	Schedule "B" Limited Alternate Side Parking ADD	Drouillard Rd	East	A point 83m south of Reginald St	A point 95m south of Reginald St	April, June, August, October	10 Minute Limit - 8:00 AM To 12:00 PM - Monday to Saturday

12	Schedule "B" Limited Alternate Side Parking DELETE	Drouillard Rd	East	Seminole St	North Leg of Matcalfe St	April, June, August, October	2 Hours Limit - 9:00 AM To 5:00 AM
13	Schedule "B" Limited Alternate Side Parking DELETE	Drouillard Rd	West	Seminole St	North Leg of Matcalfe St	January, March, May, July, September, November	2 Hours Limit - 9:00 AM To 5:00 AM

ITEM	REGULATION	STREET	SIDE	FROM	TO	ADDITIONAL RESTRICTION
14	Schedule "C" No Parking ADD	St Rose Ave	South	St Paul Ave	A point 30 Meters of east St Paul Ave	
15	Schedule "C" No Parking DELETE	Alexandra Ave	Both	Ojibway St	Piazza St	
16	Schedule "C" No Parking ADD	Alexandra Ave	West	Ojibway St	Piazza St	
17	Schedule "C" No Parking ADD	Alexandra Ave	East	Ojibway St	A Point 34m of south of Ojibway St	
18	Schedule "C" No Parking ADD	St Clair Ave	West	Cabana Rd W	North up to and including Cul-De-Sac	
19	Schedule "C" No Parking DELETE	Drouillard Rd	East	A point 73.5 Meters South of Richmond St	A point 241 Meters South of Richmond St	
20	Schedule "C" No Parking DELETE	Drouillard Rd	East	Riverside Dr E	The Next Rail Line South of Riverside Dr E	

21	Schedule "C" No Parking ADD	Drouillard Rd	East	Riverside Dr E	Edna St	
22	Schedule "C" No Parking ADD	Drouillard Rd	West	A point 120 Meters South of Riverside Dr E	Edna St	
23	Schedule "C" No Parking ADD	Drouillard Rd	West	A point 50 Meters North of Deming St	Next Rail South	
24	Schedule "C" No Parking ADD	Drouillard Rd	East	A point 35 Meters North of Deming St	Next Rail South	
25	Schedule "C" No Parking DELETE	Howard Ave	West	Shepherd St E	A point 87 Meters south of Shepherd St E	At All Times
26	Schedule "C" No Parking DELETE	Howard Ave	East	Cataraqui St	Giles Blvd E	6:00 AM To 8:00 PM - Sundays And Holidays Excepted
27	Schedule "C" No Parking ADD	Howard Ave	East	Giles Blvd E	A point 30m north of Giles Blvd E	
28	Schedule "C" No Parking ADD	Howard Ave	West	Broadhead St	Erie St E	

ITEM	REGULATION	STREET	SIDE	FROM	TO	MONTHS	ADDITIONAL RESTRICTIONS
29	Schedule "D" Alternate Side No Parking DELETE	Drouillard Rd	East	Edna St	Next Rail Line South	February, April, June, August, October, December	8:00 AM To 3:30 PM – Monday to Friday

30	Schedule "D" Alternate Side No Parking DELETE	Drouillard Rd	West	Edna St	Next Rail Line South	January, March, May, July, September, November	8:00 AM To 3:30 PM – Monday to Friday
31	Schedule "D" Alternate Side No Parking DELETE	Drouillard Rd	East	Seminole St	Next Rail Line South	April, June, August, October,	4:00 AM To 6:00 AM
32	Schedule "D" Alternate Side No Parking DELETE	Drouillard Rd	West	Seminole St	Next Rail Line South	January, February, March, May, July, September, November, December	4:00 AM To 6:00 AM
33	Schedule "D" Alternate Side No Parking DELETE	Howard Ave	East	Cataragui St	A Point 30m north of Giles Blvd E	February, April, June, August, October, December	6:00 AM To 8:00 PM
34	Schedule "D" Alternate Side No Parking DELETE	Howard Ave	West	Cataragui St	A Point 30m north of Giles Blvd E	January, March, May, July, September, November	6:00 AM To 8:00 PM
35	Schedule "D" Alternate Side No Parking ADD	Howard Ave	East	Elliott St	Niagara St	April, June, August, October	
36	Schedule "D" Alternate Side No Parking ADD	Howard Ave	West	Elliott St	Niagara St	January, February, March, May, July, September, November, December	
37	Schedule "D" Alternate Side No Parking ADD	Howard Ave	East	Niagara St	A Point 30m north of Giles Blvd E	February, April, June, August, October, December	6:00 AM to 8:00 PM – Monday to Friday

38	Schedule "D" Alternate Side No Parking ADD	Howard Ave	West	Niagara St	Brodhead St	January, March, May, July, September, November	6:00 AM to 8:00 PM – Monday to Friday
39	Schedule "D" Alternate Side No Parking ADD	Howard Ave	West	Erie St E	A Point 30m north of Giles Blvd E	January, March, May, July, September, November	6:00 AM to 8:00 PM – Monday to Friday

ITEM	REGULATION	STREET	SIDE	FROM	TO	ADDITIONAL RESTRICTIONS	METER #
40	Schedule "H" On-Street Designated Accessible Parking ADD	Parent Ave	East	A point 103m north of Hanna St E	A point 109m north of Hanna St E	4 hour limit per calendar day and per signed location	
41	Schedule "H" On-Street Designated Accessible Parking ADD	Whelpton St	West	A point 32m north of Drouillard Rd	A point 38m north of Drouillard Rd	4 hour limit per calendar day and per signed location	
42	Schedule "H" On-Street Designated Accessible Parking ADD	Drouillard Rd	West	A point 18m south of Richmond St	A point 24m south of Richmond St	4 hour limit per calendar day and per signed location	
43	Schedule "H" On-Street Designated Accessible Parking DELETE	City Hall Sq E	West	A point 56m south of University Ave E	A point 62m south of University Ave E	4 hour limit per calendar day and per signed location	
44	Schedule "H" On-Street Designated Accessible Parking DELETE	City Hall Sq E	West	A point 62m south of University Ave E	A point 68m south of University Ave E	4 hour limit per calendar day and per signed location	
45	Schedule "H" On-Street Designated Accessible Parking DELETE	City Hall Sq E	West	A point 68m south of University Ave E	A point 74m south of University Ave E	4 hour limit per calendar day and per signed location	

46	Schedule "H" On-Street Designated Accessible Parking ADD	City Hall Sq E	West	A point 56m south of University Ave E	A point 62m south of University Ave E	1 hour limit per calendar day and per signed location	
47	Schedule "H" On-Street Designated Accessible Parking ADD	City Hall Sq E	West	A point 62m south of University Ave E	A point 68m south of University Ave E	1 hour limit per calendar day and per signed location	
48	Schedule "H" On-Street Designated Accessible Parking ADD	City Hall Sq E	West	A point 68m south of University Ave E	A point 74m south of University Ave E	1 hour limit per calendar day and per signed location	

ITEM	REGULATION	STREET	SIDE	FROM	TO	ADDITIONAL RESTRICTIONS	METER #
49	Schedule "I" Loading Zones DELETE	University Ave W	South	A point 12m west of Pelissier St	A point 37m west of Victoria Ave.	1 Hour Limit - 9:00 AM To 6:00 PM - Monday To Saturday - Commercial Vehicles Only - While Loading And Unloading	
50	Schedule "I" Loading Zones ADD	University Ave W	South	A point 12m west of Pelissier St	A point 37m west of Victoria Ave.	At all times	
51	Schedule "I" Loading Zones DELETE	Drouillard Rd	East	Trenton St	Whelpton St	9:00 AM To 6:00 PM – Monday to Saturday	
52	Schedule "I" Loading Zones DELETE	Drouillard Rd	West	Whelpton St	Edna St	9:00 AM To 6:00 PM	
53	Schedule "I" Loading Zones DELETE	Drouillard Rd	West	Whelpton St	Richmond St	9:00 AM To 6:00 PM - Monday to Friday	

54	Schedule "I" Loading Zones DELETE	Drouillard Rd	West	Whelpton St	Richmond St	9:00 AM To 6:00 PM - Monday to Saturday	
55	Schedule "I" Loading Zones ADD	Drouillard Rd	East	A point 16 Meters south of Whelpton St	A point 26 Meters south of Whelpton St	30 Minute Limit – 8:00 AM To 6:00 PM – Monday to Saturday – Commercial Vehicles Only	
56	Schedule "I" Loading Zones ADD	Drouillard Rd	West	A point 78 Meters south of Ontario St	A point 84 Meters south of Ontario St	30 Minute Limit – 8:00 AM To 6:00 PM – Monday to Saturday – Commercial Vehicles Only	

ITEM	REGULATION	STREET	SIDE	FROM	TO	MONTHS	ADDITIONAL RESTRICTIONS
57	Schedule "P" Personal Accessible Parking DELETE	Goyeau St	East	A point 14m south of Ellis St E	A point 20m south of Ellis St E		
58	Schedule "P" Personal Accessible Parking DELETE	Goyeau St	West	A point 15m south of Ellis St E	A point 21m south of Ellis St E		
59	Schedule "P" Personal Accessible Parking DELETE	Ellis St E	South	A point 8m west of Marentette Ave	A point 14m west of Marentette Ave		
60	Schedule "P" Personal Accessible Parking DELETE	Lincoln Rd	Both	A point 35m west of Ontario St	A point 41m west of Ontario St		
61	Schedule "P" Personal Accessible Parking DELETE	Arthur Rd	West	A point 44m north of Ontario St	A point 50m north of Ontario St		

62	Schedule "P" Personal Accessible Parking DELETE	Howard Ave	East	A point 20m north of Niagara St	A point 26m north of Niagara St		
63	Schedule "P" Personal Accessible Parking DELETE	Howard Ave	West	A point 18m north of Niagara St	A point 24m north of Niagara St		
64	Schedule "P" Personal Accessible Parking DELETE	Watkins St	North	A point 26m west of Queen Street	A point 34m west of Queen Street	April, June, August, October	Effective 9 a.m. on the first day of each month
65	Schedule "P" Personal Accessible Parking DELETE	Watkins St	South	A point 36m west of Queen Street	A point 42m west of Queen Street	April, June, August, October	Effective 9 a.m. on the first day of each month
66	Schedule "P" Personal Accessible Parking DELETE	Monmouth Rd	East	A point 40m west of Catarqui St	A point 46m west of Catarqui St		
67	Schedule "P" Personal Accessible Parking DELETE	Bridge Ave	West	A point 185m south of University Ave W	A point 191m south of University Ave W		
68	Schedule "P" Personal Accessible Parking ADD	Ellis St E	South	A point 8m west of Marentette Ave	A point 14m west of Marentette Ave	January, February, March, May, July, September, November , December	Effective 9 a.m. on the first day of each month
69	Schedule "P" Personal Accessible Parking ADD	Bruce Ave	East	A point 97m west of Hanna St W	A point 103m west of FHanna St W	January, February, March, May, July, September, November , December	Effective 9 a.m. on the first day of each month

70	Schedule "P" Personal Accessible Parking ADD	Bruce Ave	West	A point 97m west of Hanna St W	A point 103m west of Hanna St W	April, June, August, October	Effective 9 a.m. on the first day of each month
71	Schedule "P" Personal Accessible Parking ADD	McKay Ave	West	A point 100m north of Wyandott e St W	A point 106m north of Wyandott e St W		
72	Schedule "P" Personal Accessible Parking ADD	Assumptio n St	Nort h	A point 23m west of Marentett e Ave	A point 29m west of Marentett e Ave	January, February, March, May, July, September, November , December	Effective 9 a.m. on the first day of each month
73	Schedule "P" Personal Accessible Parking ADD	Assumptio n St	Sout h	A point 23m west of Marentett e Ave	A point 29m west of Marentett e Ave	April, June, August, October	Effective 9 a.m. on the first day of each month
74	Schedule "P" Personal Accessible Parking ADD	Henry Ford Centre Dr	Nort h	A point 40m west of Whelpton St	A point 46m west of Whelpton St		
75	Schedule "P" Personal Accessible Parking ADD	Baby St	East	A point 15m north of Chippaw a St	A point 21m north of Chippaw a St	January, February, March, May, July, September, November , December	Effective 9 a.m. on the first day of each month
76	Schedule "P" Personal Accessible Parking ADD	Baby St	West	A point 15m north of Chippaw a St	A point 21m north of Chippaw a St	April, June, August, October	Effective 9 a.m. on the first day of each month
77	Schedule "P" Personal Accessible Parking ADD	Howard Ave	East	A point 30m south of Cataraqu i St	A point 36m south of Cataraqu i St		

78	Schedule "P" Personal Accessible Parking ADD	Langlois Ave	East	A point 15m south of Catarqu i St	A point 21m south of Catarqu i St	April, June, August, October	Effective 9 a.m. on the first day of each month
79	Schedule "P" Personal Accessible Parking ADD	Langlois Ave	West	A point 15m south of Catarqu i St	A point 21m south of Catarqu i St	January, February, March, May, July, September, November , December	Effective 9 a.m. on the first day of each month
80	Schedule "P" Personal Accessible Parking ADD	Windsor Ave	West	A point 96m south of Shepher d St E	A point 100m south of Shepher d St E		

2. This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
 Second Reading – May 13, 2024
 Third Reading – May 13, 2024

BY-LAW NUMBER 86-2024

**A BY-LAW TO APPOINT DEPUTY TREASURERS FOR THE CORPORATION
OF THE CITY OF WINDSOR**

Passed the 13th day of May, 2024.

WHEREAS section 286(2) of the *Municipal Act, 2001* as amended, provides that council may appoint deputy treasurers who shall have all the powers and duties of the treasurer under the Municipal Act and any other Act;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That Natasha Gabbana is appointed as a Deputy Treasurer of The Corporation of the City of Windsor.
2. This by-law shall come into force and effect on the day of its final passing.

DREW DILKENS, MAYOR

CITY CLERK

First Reading – May 13, 2024
Second Reading – May 13, 2024
Third Reading – May 13, 2024

BY-LAW NUMBER 87-2024

A BY-LAW TO PROVIDE FOR THE ABANDONMENT OF THE EAST MARSH
TAP DRAIN IN THE CITY OF WINDSOR

Passed the 13th day of May, 2024.

WHEREAS Section 84 of the *Drainage Act*, R.S.O. 1990, chapter D.17, provides for the abandonment of all or part of drainage works;

AND WHEREAS the East Marsh Tap Drain is a municipal drain and constitutes drainage works constructed pursuant to the said *Drainage Act*;

AND WHEREAS it is deemed expedient to abandon the East Marsh Tap Drain in the City of Windsor as shown on Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

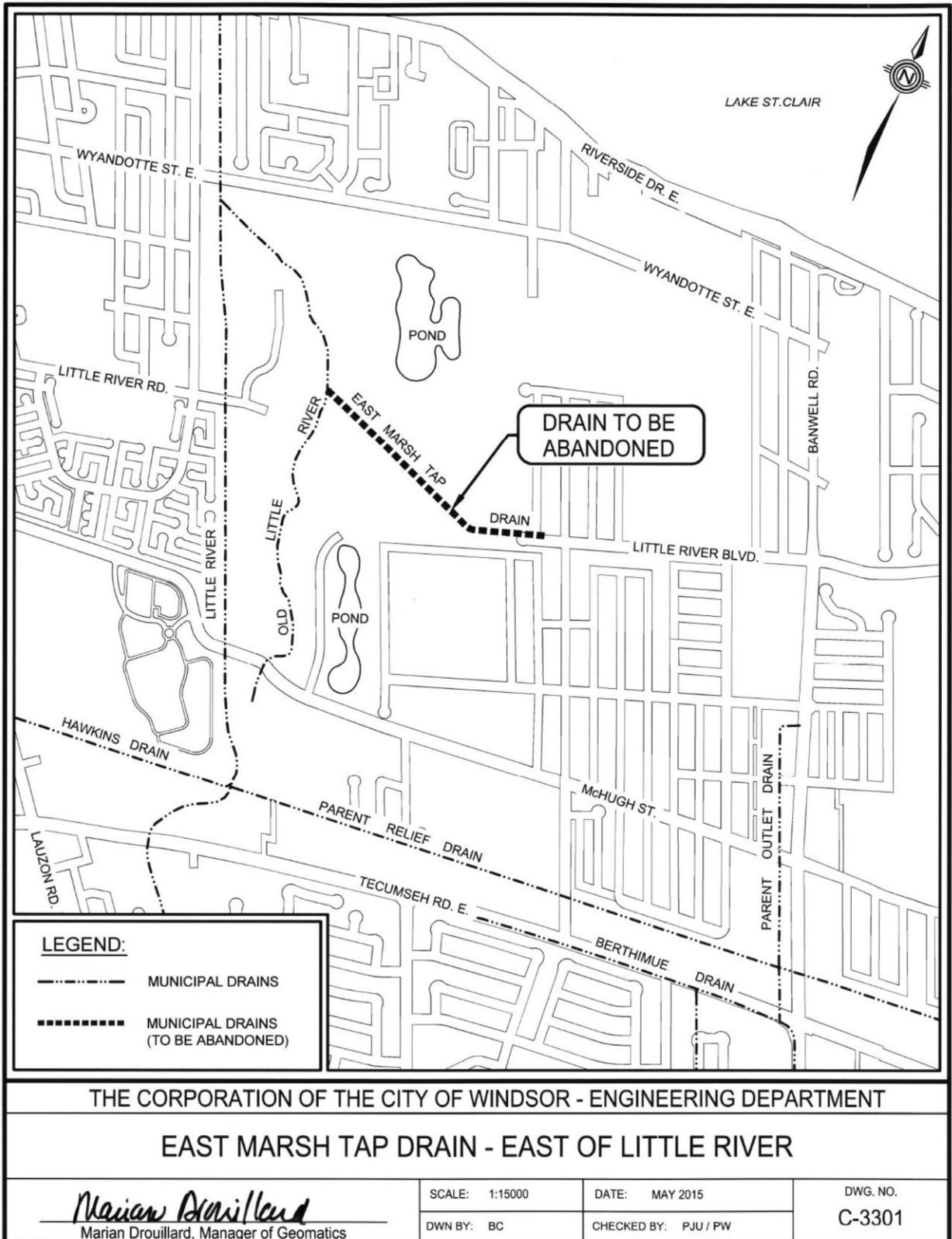
1. That the East Marsh Tap Drain as shown on Schedule "A" attached hereto, be and is hereby abandoned.
2. This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - May 13, 2024
Second Reading - May 13, 2024
Third Reading - May 13, 2024

**SCHEDULE "A"
TO BY-LAW 87-2024**



BY-LAW NUMBER 88-2024

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW"

Passed the 13th day of May, 2024.

WHEREAS it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

- 1. By-law Number 8600 is further amended by changing the District Maps or parts thereof of the said by-law and made part thereof, so that the zoning district symbol of the lands therein and hereinafter described shall be changed from that shown in Column 5 hereof to that shown in Column 6 hereof:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol	6. New Zoning Symbol
1	4	Part Lot 24 and part of closed Alley, Plan 1335, Lots 135, 136 and 137 and part of closed Alley, Plan 1074, designated as Parts 13 to 17, inclusive on Plan 12R-29555	n/a	HRD2. 2	RD2.2

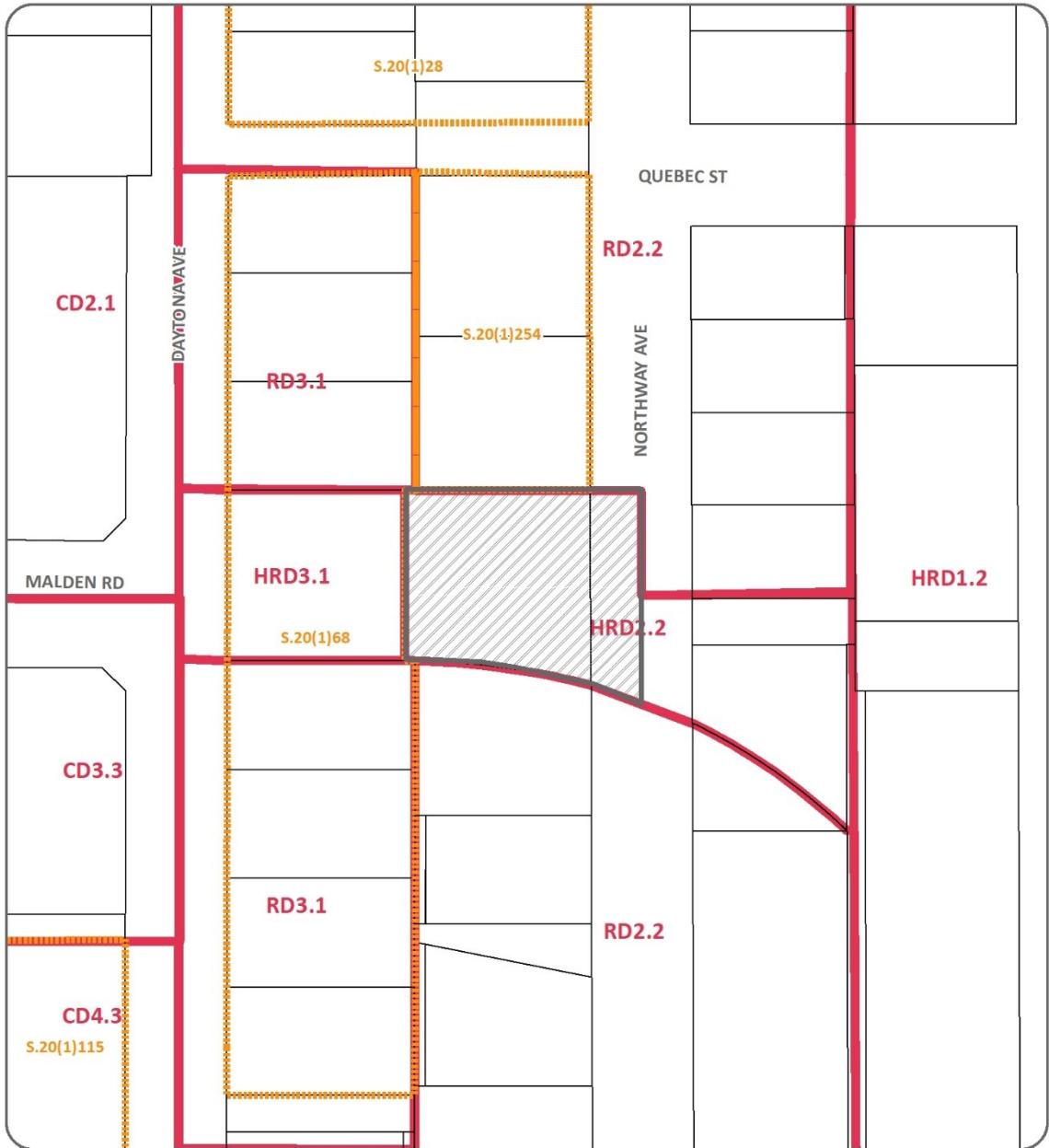
- 2. That Schedule 'A', attached hereto, is hereby declared to form part of this amending by-law.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - May 13, 2024
Second Reading - May 13, 2024
Third Reading - May 13, 2024

**SCHEDULE "A"
TO BY-LAW 88-2024**



PART OF ZONING DISTRICT MAP 4

N.T.S.

H-REMOVAL

Applicant: City of Windsor



SUBJECT LANDS TO BE ZONED RD2.2

PLANNING & BUILDING DEPARTMENT



DATE : MARCH 2024
FILE NO. : H-002/24, HRM/7191

BY-LAW NUMBER 89-2024

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 13TH DAY OF MAY, 2024

Passed the 13th day of May, 2024.

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Windsor at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. The action of the Council of The Corporation of the City of Windsor in respect to each recommendation contained in the Report/Reports of the Committees and the local Boards and Commissions and each motion and resolution passed and other action taken by the Council of The Corporation of The City of Windsor at this meeting is hereby adopted and confirmed as if all such proceedings were expressly in this by-law.
2. The Mayor and the proper officials of The Corporation of the City of Windsor are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the City of Windsor referred to in the preceding section hereof.
3. The Mayor and the City Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the City of Windsor.

This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - May 13, 2024
Second Reading - May 13, 2024
Third Reading - May 13, 2024



Council Questions: SCM 122/2024

Subject: Summary of Outstanding Council Questions as of May 2, 2024

OUTSTANDING COUNCIL QUESTIONS

Just a reminder that this is quoted from the 2004 Council report:

“overdue Council Questions (i.e., outstanding for 30 days or more) be responded to immediately.”

Outstanding:

- 2019 – 1
- 2020 – 3
- 2021 – 3
- 2022 – 1
- 2023 – 23
- 2024 – 26

2019

Total Outstanding: 1

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Kieran McKenzie	Chief Administrative Officer	<p>CQ7-2019</p> <p>Asks that in light of the recent announcement from FCA to eliminate the third shift at the Windsor Assembly Plant and understanding the gravity of the economic impact to our community where as many as 10,000 jobs may be lost or affected, that Administration develop a proposal for Council’s review that could incent FCA to consider the possibility of introducing a new product into the Windsor Assembly Plant Facility. In doing so Administration should consider how existing City of Windsor economic development programs could be applied or amended to create a proposal that can help to protect the jobs now at risk both at the Windsor Assembly Plant and across the community generally.</p> <p>SPL/10759 (April 15, 2019)</p>	<p>Type of Response Required</p> <p>-Written Report</p>

Total Outstanding: 3

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Kieran McKenzie	Comm. Human Health & Services and Comm. Economic Development	<p>CQ4-2020</p> <p>That Administration prepare a comparative analysis of the Affordable Housing frameworks and incentives that are in place in comparable municipalities. To the extent that the data is available the analysis should consider all forms of affordable housing and the composition of the affordable housing marketplace in the communities analyzed.</p> <p>SS2020 (February 3, 2020)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Fabio Costante	Comm. Corporate Services (Executive Director Human Resources)	<p>CQ17-2020</p> <p>It is important that we recognize and acknowledge the historic and systemic nature of racism and discrimination in our country and our City. We understand that to move forward and promote equity and eliminate anti-racism requires reaching out to and hearing from the voices of those in our community and Corporation most impacted by discrimination and racism.</p> <p>In this pursuit, it is also essential that we work towards having a Corporation that is representative of the people it serves and that everyone is treated with respect. As such, I am seeking the input and recommendations of Administration and our Diversity Advisory Committee on the viability of:</p> <ol style="list-style-type: none"> 1. Including community-led consultations on systemic racism, under Phase 2 of the City of Windsor Diversity and Inclusion Initiative. 2. Seeking the input of those in our Corporation and related entities and our community most affected by racism and discrimination, regarding barriers to hiring and advancement in our Corporation and related entities as part of the Diversity and Inclusion Initiative. 3. Including recommendations and input regarding providing historical information and educational materials for City owned statues, buildings and streets named with racist histories as part of the Diversity and Inclusion Initiative, 	<p>Type of Response Required</p> <p>-Written Report</p>

		and further developing a plan for inclusive street and property naming practices in the future. APM2020 (July 13, 2020)	
McKenzie	Comm. Economic Development	CQ32-2020 That Administration review and report back to Council on tree protection and replacement policies as it relates to the City of Windsor’s land development bylaws. The review should include information pertaining to replacement ratios and the mechanisms by which trees are protected and required to be protected through the development process as well as the extent to which development is impacting the total tree count under our current framework along with options for Council to consider in terms of protecting trees and increasing tree cover through land development policy. SRT2020 (December 7, 2020)	Type of Response Required -Written Report

Total Outstanding: 3

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Jo-Anne Gignac	Comm. Corporate Services (Executive Director of Human Resources)	<p>CQ7-2021 Asking Administration to provide a report to Council outlining the policy that regulates procedures after an accident involving City vehicles and any amendments they might propose to update it.</p> <p>ACD2021 & AL2021 18.2 (March 29, 2021)</p>	<p>Type of Response Required -Written Report</p>
Kieran McKenzie	Comm. Corporate Services	<p>CQ17-2021 Asks that, to promote greater public safety for all people, that Administration work to develop a by-law for Council consideration to provide the City of Windsor with additional tools within the licensing framework for enforcement agencies to address unsafe and illicit activity in hotels and motels across the community that create dangerous and undesirable situations for motel guests, neighbours, and community members alike. The bylaw development process should include consultation process with industry stakeholders and social service providers, social agencies and health providers from both within and external to the City of Windsor as well as any other stakeholder group deemed appropriate by Administration.</p> <p>AB2021 & MH2021 18.1 (July 26, 2021)</p>	<p>Type of Response Required -Written Report</p>
Jo-Anne Gignac	Comm. Economic Development	<p>CQ26-2021 Asks that Administration research what municipal zoning bylaws may be in place in other municipalities in Ontario or across Canada that regulate Cannabis retail outlets/consumption areas.</p> <p>GP/13047 18.3 (November 1, 2021)</p>	<p>Type of Response Required -Written Report</p>

Total Outstanding: 1

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Fabio Costante	Comm. Community Services	CQ14-2022 Asks that, as part of the Urban Forest Management Plan, Administration should include information about the following: How a tree is determined to be either public or privately owned. Reason(s) for potential change in ownership status. The impacts of change in ownership status for the municipality and the private property owner with respect to liability, maintenance and replacement costs. ACOQ2022 & SRT2022 (August 8, 2022)	Type of Response Required -Written Report

Total Outstanding: 25

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Kieran McKenzie	Comm. Economic Development	<p>CQ1-2023 Asks that given Council's declaration of a Climate Change Emergency informing the need to address climate change through municipal policy frameworks;</p> <p>And further, given the energy capacity challenges and opportunities faced by our community over the short, medium and long term;</p> <p>That Administration report back to Council with proposals for Council consideration to create a Green Energy Community Energy Plan (CIP) with the goal of creating a favourable energy investment climate for sustainable energy proposals.</p> <p>ACOQ2023 (January 16, 2023)</p>	<p>Type of Response Required -Written Report</p>
Mark McKenzie	Comm. Infrastructure Services	<p>CQ4-2023 That Administration develop a report and policy for Council on the feasibility of Electric Vehicle Charging Stations be installed to all current and future municipally owned parking lots and garages.</p> <p>ST2023 (February 13, 2023)</p>	<p>Type of Response Required -Written Report</p>
Kieran McKenzie	Comm. Economic Development (City Planner)	<p>CQ5-2023 Given the significant housing crisis challenging municipalities across Canada, including the City of Windsor</p> <p>And noting, the objective stated by the Government of Ontario to add 1.5 Million home across the province over the next 10 years, including 13,000 in our Community.</p> <p>And Whereas, the City of Windsor has already recognized the benefits of adding housing capacity through Additional Dwelling Units (ADUs) by enacting Planning Act amendments thereby eliminating some barriers to investment.</p> <p>That Administration report back with further options for Council to consider that would include a range of financial tools including (but not</p>	<p>Type of Response Required -Written Report</p>

		necessarily limited to) a targeted Community Improvement Plan or Grant program that would address industry challenges to help promote greater uptake of the opportunity to augment housing stock through investments in ADUs. SS2023 (February 13, 2023)	
Kieran McKenzie	Comm. Corporate Services (City Clerk)	CQ6-2023 That, given the City of Windsor’s stated objective in Council’s approved Diversity and Inclusion Initiative to: continually take steps to learn and grow as a community and to recognize that “diversity adds to our strength and creates an important opportunity for fostering understanding, acceptance and innovation”, and, The City’s publicly articulated commitment to an Agency, Board and Committee (ABC) appointments process that is transparent, fair and consistent; That Administration undertake a review of the city’s appointment policy, including a comparison to processes and policies adopted in peer municipalities such as (but not limited to) London, Kitchener and Cambridge and report back with options for Council consideration in terms of best practices or improvements that can be made in the context of Equity, Diversity, Inclusion, Transparency and Accountability. ACO2023 (February 13, 2023)	Type of Response Required -Written Report
Angelo Marignani	Comm. Community Services	CQ10-2023 That Administration report back to City Council on a collaboration with Detroit City Council in creating a new International Freedom Festival. This world class civic event will promote international investment while improving the quality of life in our city. It will showcase our rich heritage and shared identity of our two cities. The focal point of this new annual festival will be the new Gordie Howe International Bridge, opening in 2024. There is more than a bridge that connects us and it is in our advantage to strengthen these connections. SR2023 (February 27, 2023)	Type of Response Required -Written Report

Mark McKenzie	Comm. Community Services	CQ12-2023 Asks that Administration develop new policies and provide report back to tamp down on “frivolous, dangerous and unreasonable” behaviour at City Hall and other City owned facilities, similar to Essex County Council. Also, report back on feasibility of installing metal detectors at City Hall and WFCU Centre. ACO2023 (May 29, 2023)	Type of Response Required -Written Report
Mark McKenzie	Comm. Infrastructure Services	CQ13-2023 Asks Administration re-examine the Driveway Requirement Policy regarding 2.2.1 which deals with not allowing front parking, as well as the Official Plan to allow front driveways with report back to Council. SB2023 & ACOQ2023 (May 29, 2023)	Type of Response Required -Written Report
Gary Kaschak	Comm. Infrastructure Services	CQ14-2023 Asks that Administration investigate the use of rumble strips in an urban environment within the City of Windsor through a pilot installation on Grand Marais Avenue between Plymouth and Pillette Road and that information as to their effectiveness be collected, analyzed and reported back to Council once sufficient data has been collected to determine both the benefits and concerns of their use in an urban setting and that the cost of the pilot be funded through the Expedited Temporary Traffic Calming Program. ST2023 & ACOQ2023 (May 29, 2023)	Type of Response Required -Written Report
Angelo Marignani	Comm. Community Services	CQ15-2023 Asks to have the city look into more auxiliary police being used on a regular schedule in our public parks and trails. A report back on costs and risks involved. SP2023 (May 29, 2023)	Type of Response Required -Written Report
Fabio Costante	Comm. Infrastructure Services	CQ17-2023 Asks Administration to investigate a method to implement Intelligent Transportation applications to improve transportation and traffic flow throughout the City. Including, but not limited to, an advanced warning system for trains for eastbound travel on Tecumseh Road West east of Crawford. MT2023 (May 29, 2023)	Type of Response Required -Written Report

Mark McKenzie	Comm. Economic Development	CQ21-2023 Asks that administration be directed to provide council with a feasibility report on the elimination of the alley closure application fee of \$1505 (and other associated fees) to assist in the acceleration of closing residential alleys. ACOQ2023 & ACO2023 (July 10, 2023)	Type of Response Required -Written Report
Mark McKenzie	Comm. Corporate Services	CQ22-2023 Asks that Administration be directed to provide options on targeted and pro-active enforcement in paved alleys to address garbage, vandalism, encampments, and land maintenance concerns up to and including any possible collaborative efforts that can be initiated with other City departments and resources. ACOQ2023 & ACO2023 (July 10, 2023)	Type of Response Required -Written Report
Angelo Marignani	Comm. Corporate Services (Deputy Licence Commissioner)	CQ23-2023 Asks that administration report back to city council regarding the rise in popularity of smoker barbecues and the nuisance that it causes in the community with air pollution and concerns from neighbors who no longer can enjoy their outdoors as a result of smoke. ACO2023(August 8, 2023)	Type of Response Required -Written Report
Mark McKenzie	Comm. Infrastructure Services	CQ24-2023 Asks that administration provide a report to Council regarding construction projects, specific to road repair, sewer infrastructure and road rehab, including policies and procedures, minimum standards and vendor warranties for review. ACO2023 (August 8, 2023)	Type of Response Required -Written Report
Angelo Marignani	Comm. Infrastructure Services	CQ25-2023 Asks that Administration come back with a report explaining the need for traffic lights at the intersection of Robinet and Tecumseh Rd. To include details such as traffic volume, recent police incidents, and any growing trends in ward seven that indicates the necessity for traffic lights at this intersection. It was also requested that a meeting be set up with traffic department to discuss this concern as well as a follow up with the administration to check on the progress as soon as possible. ACO2023 (September 5, 2023)	Type of Response Required -Written Report

Renaldo Agostino	Comm. Infrastructure Services / Comm. Economic Development	<p>CQ26-2023</p> <p>Certain cities across North America have introduced pre-approved housing and primary/secondary/ADU galleries/permits to streamline the process and lower construction costs for residential and accessory dwelling units in order to boost their city's housing supply without dramatically altering neighbourhoods.</p> <p>Raleigh, Stockton and Los Angeles to name a few.</p> <p>The City of Enderby, British Columbia hosted a competition for drawings. The winners' drawings are now for sale by the city to builders for \$1000 each. The drawings are pre-approved and in compliance.</p> <p>Asks that Administration look at these models which could help standardize rules, save time and money and speed up the building of more homes in our city.</p> <p>ACO2023 (September 18, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Ed Sleiman	Comm. Community Services	<p>CQ27-2023</p> <p>Asks that in light of parking complaints at the Ford Test Track, Administration be requested to report back to Council regarding designing and building 100 parking spaces at Ford Test Track on the former Gordon McGregor lands; and, that the report include financial information and budget allocations as required.</p> <p>ACO2023 (September 18, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Fred Francis	Comm. Infrastructure Services	<p>CQ29-2023</p> <p>Asks that Administration report back to City Council about a policy regarding capital improvements at city gateways to provide options for further enhancements when budget allotments do not allow for them.</p> <p>ACO2023 (October 30, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Angelo Marignani	Windsor Police Services/Police Chief	<p>CQ31-2023</p> <p>Asks that Administration look into and report on a pilot project to install video police box. These safety tools will create confidence in our community and help our police force deter crime. I would like to see the pilot project at Optimist Park in Forest Glade or wherever administration sees fit.</p> <p>ACO2023 (October 30, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>

Jo-Anne Gignac	Comm. Economic Development	<p>CQ33-2023 Asks that Administration report back with tools that we, as a municipality, have to protect areas of our city that we have designated or identified, such as historic districts, historic neighbourhoods or even roadways, such as the Riverside Vista, as developments and intensification occurs in order to ensure that these developments compliment these identified areas.</p> <p>ACO2023 (October 30, 2023)</p>	<p>Type of Response Required -Written Report</p>
Renaldo Agostino	Comm. Infrastructure Services	<p>CQ34-2023 Downtown businesses face many challenges. A major concern is our current streetscaping plan. Many benches occupy space in front of abandoned businesses. These benches attract unwanted illegal public drinking and in some case use of illegal narcotics. These areas then get used as street bathrooms. This then becomes a burden on the businesses/their redevelopment and in some cases residential buildings ask the residents. Asks that Administration report back regarding the current streetscaping plan to remove or relocate benches that exist around abandoned businesses.</p> <p>ACO2023 (October 30, 2023)</p>	<p>Type of Response Required -Written Report</p>
Renaldo Agostino	Comm. Infrastructure Services	<p>CQ35-2023 Recently I've had reports from concerned citizens in regards to the operations from out of town buses. I myself was almost involved in a car accident in-front of the police station where a bus just randomly stopped to drop off passengers. I've also had reports concerning seniors being left out in the cold waiting hours for a bus to pick them up with no shelter. Asks that Administration report back regarding out of town buses not utilizing our bus station and what steps can be taken to motivate them to do so.</p> <p>ACO2023 (October 30, 2023)</p>	<p>Type of Response Required -Written Report</p>
Renaldo Agostino	Comm. Infrastructure Services	<p>CQ37-2023 Asks that Administration report back on EV charging - How will cars in our neighbourhoods, especially those who don't have driveways or garages, charge their electric vehicles? If you park on the street how do you charge your car?</p> <p>ACO2023 (December 11, 2023)</p>	<p>Type of Response Required -Written Report</p>

Total Outstanding: 26

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Gary Kaschak	Chief Administrative Officer	<p>CQ1-2024 Asking that Administration provide a comprehensive report regarding all of the activities, situations, interactions & ramifications involved that occur within our Municipality from having the two current Federal border crossings & soon to be 3 located in our City. All financials, use of City employees & monies involved with Windsor hosting these Federal border crossings are required to be outlined for City Council.</p> <p>ACO2024 & GF2024 (January 15, 2024)</p>	<p>Type of Response Required -Written Report</p>
Angelo Marignani	Comm. Infrastructure Services	<p>CQ2-2024 Asks administration to report back on an enhanced street sweeping initiative. The Public Works department to develop and implement a comprehensive street sweeping plan including increase frequency in coverage in area prone to flooding.</p> <p>ACO2024 (January 15, 2024)</p>	<p>Type of Response Required -Written Report</p>
Jo-Anne Gignac	Comm. Community Services	<p>CQ3-2024 Canada Goose population is becoming a dangerous hazard and there are no natural predators to keep check on the population growth. Personal injury and vehicle accidents related to geese is on the rise. Asks that administration report on options including a cull be presented to Council.</p> <p>ACO2024 (January 15, 2024)</p>	<p>Type of Response Required -Written Report</p>
Renaldo Agostino	Comm. Infrastructure Services	<p>CQ4-2024 Asks that Administration look into removing parking metres across the city and replacing them with modern technology. I would like to know the costs of upgrading our system and the savings we could realize or any additional revenue sources.</p> <p>ACO2024 (January 15, 2024)</p>	<p>Type of Response Required -Written Report</p>
Mark McKenzie	Comm. Community Services	<p>CQ5-2024 Asks that administration report back with a variety of operating models & options for Lakeview park marina, including potential divestment options.</p> <p>ACO2024 & SR2024 (January 15, 2024)</p>	<p>Type of Response Required -Written Report</p>

Kieran McKenzie	Comm. Finance & City Treasurer	<p>CQ6-2024 Asks that Administration report back to Council on the Heads and Beds Levy assessing its efficacy mitigating pressure on municipal services from property tax exempt institutions such as colleges, universities, public hospitals and correctional institution.</p> <p>ACO2024 & AF2024 (January 15, 2024)</p>	<p>Type of Response Required -Written Report</p>
Renaldo Agostino	Comm. Infrastructure Services	<p>CQ7-2024 Asks that Administration look into changing some one-way streets downtown back into two-way streets. This has the potential to make our roads safer and bring more business downtown on Pellissier and McDougall, for example.</p> <p>ACO2024 & ST2024 (February 12, 2024)</p>	<p>Type of Response Required -Written Report</p>
Jo-Anne Gignac	Comm. Infrastructure Services	<p>CQ8-2024 Asks that Administration report back regarding the requirement for handicapped parking spots in BIAs and in front of the Capitol Theater.</p> <p>ACO2024 & ST2024 (February 12, 2024)</p>	<p>Type of Response Required -Written Report</p>
Angelo Marignani	Comm. Infrastructure Services	<p>CQ9-2024 Asks that Administration report back regarding a strategy with option to rectify current deficient roads that are not part of our 10-year Capital Budget, while adhering to the budget constraints of the Asset Management Plan – In addition as an interim solution for roads designated as a “like for like” policy without service upgrades. Helping Neighbourhoods where LIP option is financially challenging, this approach aims to enhance constituents’ well-being by offering clearer insight to city policy and ensuring equitable solutions to our residents.</p> <p>ACO2024 & SW2024 (February 12, 2024)</p>	<p>Type of Response Required -Written Report</p>
Mark McKenzie	Comm. Economic Development	<p>CQ10-2024 Asks that Administration report back regarding a policy adjustment for approval, which would change the permit policy to require a property owner to sign off on any permit applications.</p> <p>ACO2024 & SB2024 (February 12, 2024)</p>	<p>Type of Response Required -Written Report</p>

Angelo Marignani	Chief of Police	CQ11-2024 Asks for a strategic partnership between city Administration and Windsor Police to work closely with school administrators to address specific challenges and tailor solutions to the unique needs of each school in relation to the Kiss and Ride program. The purpose of this question is to ensure safety on our streets for our students and drivers alike. ACO2024 & ST2024 (February 26, 2024)	Type of Response Required -Written Report
Angelo Marignani	Comm. Community Services	CQ12-2024 Asks that Administration consider instituting an annual citizen recognition award in Windsor to honour hard-working individuals who contribute to our community's well-being. This award would celebrate their effort, inspiring others and reinforce our city's values of compassion and dedication. ACO2024 & APR2024 (February 26, 2024)	Type of Response Required -Written Report
Gary Kaschak	Comm. Community Services	CQ13-2024 Asks that Administration prepare a report in regards to the potential of City installing a couple squash courts at a City owned facility for residents to rent & use moving forward. I understand there are no squash courts or facilities any longer in the City. ACO2024 & SR2024 (February 26, 2024)	Type of Response Required -Written Report
Fred Francis	Comm. Infrastructure Services	CQ15-2024 Asks that Administration provide a status report regarding the access soil/earth project from 2021. This is important as it can save some money when we take projects to tender. ACOQ2024 & EI2024 (March 18, 2024)	Type of Response Required -Written Report
Jo-Anne Gignac	Comm. Community Services	CQ16-2024 Asks that Administration provide a report on the feasibility of adding indoor pickle ball courts to our facilities where space allows, utilizing the space as much as possible. ACOQ2024 & SR2024 (March 18, 2024)	Type of Response Required -Written Report
Jo-Anne Gignac	Comm. Economic Development	CQ17-2024 Asks that Administration prepare a report on feasibility of a residential "outdoor lighting by-law", similar to those in Muskoka, Tecumseh and Lakeshore. ACOQ2024 & AB2024 (March 18, 2024)	Type of Response Required -Written Report

Jo-Anne Gignac	Comm. Infrastructure Services	CQ18-2024 Asks that Administration provide an update on the Little River flood control plan progress and how we are monitoring encroachments along the berm and waterway. ACOQ2024 & SPL2024 (March 18, 2024)	Type of Response Required -Written Report
Renaldo Agostino	Comm. Human & Health Services	CQ19-2024 Asks that Administration report back to City Council on the current status of the warming bus initiative, including current statistics and also explore the feasibility of expanding this to a full year service, including all costs and resources required. ACOQ2024 & MT2024 (March 18, 2024)	Type of Response Required -Written Report
Renaldo Agostino	Comm. Infrastructure Services	CQ20-2024 Asks that Administration report back to City Council on the feasibility of expanding the current bulk item pick-up program to include commercial businesses in BIAs rather than just residential, do we have the capacity to do this. ACOQ2024 & SW2024 (March 18, 2024)	Type of Response Required -Written Report
Fabio Costante	Comm. Corporate Services	CQ21-2024 Asks that Administration report back on the Short-Term Rental License By-law, what is working and what is not, especially from an enforcement perspective. Further, report back on potential strategies, taking into account what other municipalities are doing, in addition to advocacy proposals to upper level government. ACOQ2024 & ACL2024 (March 18, 2024)	Type of Response Required -Written Report
Kieran McKenzie	Comm. Infrastructure Services	CQ22-2024 Asks that Administration report back to Council with a list of Local Improvement Plans previously approved prior to the policy change enabling the City to initiate LIPs in areas that would serve to further City objectives and provide cost estimates for the previously approved projects for Council consideration in upcoming 2025 budget. ACOQ2024 & SL2024 (March 18, 2024)	Type of Response Required -Written Report

Kieran McKenzie	Comm. Infrastructure Services	<p>CQ23-2024</p> <p>Asks that Administration report back to Council on the feasibility, financial and service level implications of adding snow removal services on residential roads for Transit Windsor School Bus Extra routes.</p> <p>ACOQ2024 & SW2024 (March 18, 2024)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Fabio Costante	Comm. Community Services	<p>CQ24-2023</p> <p>Asks that Administration prepare a report back to Council confirming the average number of participants that took advantage of the free public skating sessions that were offered during the 2023-24 ice season. The report should also include the operating budget requirements needed to financially annualize free public skating programs at City of Windsor Arenas.</p> <p>SR2024 & ACOQ2024 (April 22, 2024)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Kieran McKenzie	Comm. Infrastructure Services	<p>CQ25-2024</p> <p>Asks that given the significant public safety and public nuisance concerns raised in our community related to illegal car rallies and excessive noise from motor vehicles;</p> <p>That Administration analyze and report back to Council on all available tools for Council consideration including strengthening bylaws as well as investments in new technologies including camera and sound detection devices and other hardware that can help to address these reckless driving behaviours;</p> <p>And Further that Administration conduct a review of what other municipalities have implemented to address this concern and undertake this analysis in collaboration with the Windsor Police Service and any other pertinent stakeholder.</p> <p>Carried.</p> <p>SP2024 & ACOQ2024 (April 22, 2024)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Kieran McKenzie	Comm. Infrastructure Services	<p>CQ26-2024</p> <p>Asks that Administration Report back to Council with strategies for Council consideration to address transportation and transit services related challenges in the Twin Oaks Industrial Park.</p> <p>MT2024 & ACOQ2024 (April 22, 2024)</p>	<p>Type of Response Required</p> <p>-Written Report</p>

Kieran McKenzie	Comm. Economic Development	<p>CQ27-2024</p> <p>Asks that given the City of Windsor positioning itself as a global leader in the production of Electric Vehicles, that Administration report back to Council on the City's Electric Vehicle charging capacity in both public and private spaces;</p> <p>And that the Administration propose recommendations for Council consideration to augment that capacity through direct investment, policy/bylaw change or incentive programs in order to further encourage EV adoption across the community.</p> <p>SW2024 & ACOQ2024 (April 22, 2024)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
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as of May 2, 2024



Council Directives: SCM 123/2024

Subject: List of Outstanding Council Directives as of May 2, 2024

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
December 17, 2012	CR293/2012	16287	Corporate Services	That the report of the City Planner dated November 21, 2012 entitled "Exemption from Sandwich Demolition Control By-law 20-2007 — 508, 520, 540, 556, 570, 590, 604, 612, 615, 622, 623, 631, 639, 646, 663, 670, 673, 686, 704, 710, 718, 724, 730, 738, 744, 750, 753, 758-760, 759, 765, 764, 769, 772, 777, 778, 781, 784, and 790 Indian Road, 812 and 862 Mill Street, and 764, 770, 780 and 788 Rosedale Avenue" BE DEFERRED as requested by the Canadian Transit Company, to allow for further discussions with administration on this matter.	Report remains deferred as per City Solicitor.
August 24, 2015	CR159/2015	17893	Finance & City Treasurer	That City Council APPROVE the award of the Workforce Management Solution RFP 69-14 to the successful proponent, WorkForce Software; and... That the final FTE staffing changes reductions and resultant project savings and completions, BE REPORTED to City Council as part of or prior to the 2018 budget process.	
May 16, 2016	CR334/2016	S 76/2016	Finance & City Treasurer	THAT City Council AUTHORIZE the CFO/City Treasurer (or delegate) to sign Minutes of Settlement as it relates to the Centralized Property Appeals. THAT the CFO/City Treasurer (or delegate) BE REQUIRED to report the results of the Minutes of Settlement to City Council once all appeals have been finalized.	
January 15, 2018	B32/2018	S 184/2017	Community Services	THAT the report from the City Forester regarding an update on the progress of a City-wide Tree Inventory Project, a Preventative Tree Maintenance Program and a Urban Forest Management Plan BE RECEIVED ; and further, ...That Administration PROVIDE information on any available subsidized programs which may exist by investigating best practices used in other municipalities; and that this information BE PROVIDED during the 2019 Budget deliberation process.	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
March 26, 2018	CR155/2018	C 52/2018	Infrastructure Services	<p>THAT City Council APPROVE all required expenditures to complete the deliverables of the demolition and development of 6700 Raymond Avenue, as per CR366/2017, and...</p> <p>That once the tender results are known that a report be submitted to City Council relative to the award of the contract and identifying a funding source for any projected funding shortfalls that may arise.</p>	
May 07, 2018	CR275/2018	C 77/2018	Infrastructure Services	<p>That Council PROVIDE Riverwest with the City's copyright permission to use banners... and further,</p> <p>That Council APPROVE the requested \$5000 indemnity and that this BE CHARGED to the Budget Stabilization Reserve Fund (BSR) and that Administration BE DIRECTED to prepare a draft policy for Council's consideration regarding banners (how they can be requested, all costs associated, etc.) outlining what would be expected.</p>	
September 17, 2018	CR503/2018	S 122/2018	Community Services	<p>That the report of the Manager Parks Development, dated July 20, 2018, responding to CQ27-2017 regarding first responders signage for parks, BE RECEIVED for information; and,...</p> <p>That Administration BE DIRECTED to develop a wayfinding standards policy based on the results of the Little River Corridor wayfinding signage and markers, as a pilot project, to be brought to City Council for approval.</p>	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
October 01, 2018	CR550/2018	C 165/2018	Community Services	<p>That the report from Glos Associates Inc. titled "Proposed Relocation/Construction of Lanspeary Park Greenhouse Feasibility Study" and dated September 10, 2018 BE RECEIVED; and further,...</p> <p>That Administration BE DIRECTED to offer options for the expansion of the demonstration house on the site within the re-development plans for Lanspeary Park (options showcasing the low impact re-development); and further,</p> <p>That Administration BE DIRECTED to provide information on production numbers for having this in-house versus externally for this service (how much does the taxpayer benefit from having this in- house.</p>	
February 04, 2019	CR35/2019	C 11/2019	Finance & City Treasurer	<p>That City Council APPROVE, as per the requirements of the Leadership Asset Management Program (LAMP), the use of the tools and guidelines for Triple bottom line plus (TBL+), Whole life-cycle (WLC) and Business Case Evaluation (BCE) as developed through the LAMP grant and approved by the Asset Planning Steering Committee; and...</p> <p>That Administration BE DIRECTED to prepare a report for Council's consideration on methods that could be used to accelerate the process for implementation.</p>	
March 25, 2019	CR120/2019	C 43/2019	Corporate Services	<p>That the report of the City Treasurer regarding the Mayor, Councillors and Appointees 2018 Statement of Remuneration and Expenses BE RECEIVED for information; and further,...</p> <p>That Administration BE DIRECTED to prepare a report for Council's consideration on a process that would allow all members of Council to access conference materials and summary notes for information purposes, from those Councillors that attend conferences.</p>	To be included in upcoming rework of Procedure by-law

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
April 01, 2019	B8/2019	C 226/2018	Finance & City Treasurer	That City Council RECEIVE the 2019 Capital Budget 7-Year Plan documents reflective of approx. \$845.104 M in total funding; and... That Administration BE DIRECTED to REPORT BACK to Council regarding the infrastructure deficit and a high-level plan to address it;	
July 08, 2019	CR322/2019	C 68/2019	Economic Development	That a vacant building registry NOT BE IMPLEMENTED at this time and the vacant building initiative (VBD) BE EXTENDED to July 2020; and... That administration BE DIRECTED to report back in 2020 for a more fulsome breakdown of statistics including types of orders issued, which were successful, which were complied with, and that the report ALSO INCLUDE options for a vacant building registry that expressly includes the topic of access, cost recovery, identification, highest fees possible under the law and the shortest timelines.	
October 07, 2019	CR495/2019	C 162/2019	Finance & City Treasurer	That Council AUTHORIZE administration to negotiate a Municipal Sewer Access Agreement between the City of Windsor and Noventa Energy Partners Ltd. ... and, That Council DIRECT administration to report back detailing the outcome of the negotiated agreements and other related matters contained in this report.	
December 02, 2019	CR608/2019	S 200/2019	Health & Human Services	That Administration REPORT BACK to the Community Services and Parks Standing Committee once further analysis is completed regarding the causal data related increase in vulnerability as reported in the Early Development Instrument (EDI) and further analysis in terms of breakdowns of EarlyON programs and usage.	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
April 27, 2020	CR149/2020	C 76/2020	Finance & City Treasurer	That administration BE DIRECTED to prepare a report for Council's consideration, as soon as possible, on options available for the City of Windsor to use the Municipal Accommodation Tax (MAT) to help the local hospitality industry as a result of the ongoing COVID-19 pandemic.	
November 09, 2020	CR553/2020	S 53/2020	Economic Development	That Administration REPORT BACK to Council regarding initiation of a Heritage Conservation District Area Study for this area; and, that the report include suggestions related to potential boundaries, optional designation of a Heritage Conservation District Study Area Bylaw, timing of the study and funding considerations.	In queue; to be started once Walkerville HCDS is completed.
November 23, 2020	CR588/2020 para. 3	C 221/2020	Infrastructure Services	That Council ENDORSE the establishment of a Mandatory Downspout Disconnection Zone for the area bounded by Norfolk St. to the North, Dougall Ave/Howard Avenue to the East and the Herb Grey Parkway to the West and South; and, That a Mandatory Downspout Disconnection Pilot Project, the boundaries to be determined by the City Engineer, BE UNDERTAKEN within the Mandatory Downspout Disconnection Zone with an upset limit of \$250,000 funded by Project ID#7199004 – Sewer Master Plan Implementation Project; and, That the results of the Mandatory Downspout Disconnection Pilot Project BE COMMUNICATED to Council once sufficient data is available;	
December 07, 2020	CR616/2020	C 54/2020	Finance & City Treasurer	...That City Council INDICATES ITS INTENT that the future excess capacity identified in the Development Charges Background Study, dated November 5, 2020, prepared by Hemson Consulting Ltd., shall be paid for by development charges or other similar charges; ... That administration BE DIRECTED to report back at a high level on the economic impact and any perceived impacts on development if Council were to revisit eliminating the industrial exemption.	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
January 18, 2021	CR40/2021	S 155/2020	Infrastructure Services	That the report of the Environment, Transportation and Public Safety Standing Committee of its meeting held December 16, 2020 regarding "Wyandotte Street East Corridor Review" BE REFERRED back to Administration to narrow the focus as soon as possible, and to satisfy the Active Transportation Master Plan by providing cycling infrastructure along Wyandotte Street East and further, that in-person public meetings BE HELD once permitted, as part of a consultation process that would include residents and businesses in the subject area.	
March 29, 2021	CR119/2021	C 220/2020 & C 32/2021	Corporate Services	That the update from the Senior Manager of Facilities on the Corporate Security Plan and Risk Assessment BE RECEIVED ; and further, That City Council APPROVE the hiring of one Temporary Coordinator of Security Services at an estimated cost at \$122,314 to be charged to the Budget Stabilization Reserve, for the development of Corporate security policies, protocols, and a draft implementation plan with options for a centralized Security Division, with a report back to City Council at the 2022 Budget deliberations.	
May 03, 2021	CR179/2021	C 51/2021	Corporate Services	That the report of the Senior Legal Counsel and Student-at-Law dated April 9, 2021 entitled "Response to CR591/2020 – Cannabis Odour" BE DEFERRED to allow for a further report once the enforceability of the Town of Leamington's Cannabis Regulation By-law is considered by the Superior Court of Justice and the Normal Farm Practices Protection Board, and that the report also include possible enforcement options that would be available for Council's consideration.	
May 17, 2021	CR213/2021	CMC 8/2021	Economic Development	That the correspondence from Paul Mullins on behalf of Assumption Parish dated April 23, 2021 requesting support from the City of Windsor to be recognized by Parks Canada as a Nationally Significant Historic Site, BE REFERRED to administration for review and a report back to Council for consideration, specifically as it would pertain to the ramifications designation would have on city property.	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
July 19, 2021	CR331/2021	S 80/2021	Community Services	<p>That the report from the Cultural Development Coordinator regarding the expansion of the City of Windsor's Poet Laureate program BE RECEIVED; and further,</p> <p>That the Poet Laureate program, established as an ongoing program, BE REBRANDED as the 'Poet Laureate and Storytellers' program; and further,</p> <p>...That the administrative report BE REFERRED to the Diversity Committee for review and comment; and,</p> <p>That additional consultations BE CONDUCTED as appropriate.</p>	
July 26, 2021	CR363/2021	S 71/2021	Economic Development	<p>That Report No. S 71/2021 updating City Council on the use and implementation of the Brownfield Redevelopment Community Improvement Plan (CIP) and tabling issues to be addressed as part of the CIP update BE RECEIVED for information; and,</p> <p>That the City Planner BE DIRECTED to consult with stakeholders regarding potential changes to the Brownfield Redevelopment CIP outlined in Report No. S 71/2021 and prepare any necessary CIP amendments for Council's consideration.</p>	
September 27, 2021	CR387/2021	C 116/2021	Finance & City Treasurer	<p>...That City Council SUPPORT the following actions with regards to the development and implementation of an enhanced investment strategy:</p> <p>That Administration BE AUTHORIZED to prepare a Request for Proposal (RFP) for Investment Advisory services; and further,</p> <p>That Administration BE DIRECTED to explore alternative options to traditional financial instruments to maximize overall investment returns for the City; and further,</p> <p>That Administration BE AUTHORIZED to prepare an Expression of Interest (EOI) to seek interest in the development of an in-house solution for managing current and projected cash flows more efficiently through the use of technology; and further,</p> <p>That Administration BE DIRECTED to report back to City Council the results of the above noted actions.</p>	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
October 04, 2021	CR429/2021	S 41/2020 & AI 7/2021 & AI 10/2021	Economic Development	That the report of the Senior Planner – Policy and Special Studies dated February 27, 2021 entitled “Closure of Part of Dodsworth Street, Between Kay Street and Malden Road, Between 5168 and 5180 Malden Road - Applicant: T. Fasan - SAS/5917 - Ward 1” BE REFERRED back to administration to allow administration the opportunity to work with the Applicant to come to an amenable resolution for everyone involved.	
October 04, 2021	CR448/2021	S 110/2021	Infrastructure Services	That the addition of signage at pedestrian inter-block walkways in the wintertime BE APPROVED ; and, That administration BE DIRECTED to monitor the effectiveness for a period of 2 years;	
October 25, 2021	CR476/2021	C 129/2021	Community Services	That City Council APPROVE the design of the building and the terraces for the Legacy Beacon as the new home for Streetcar No. 351, located on the waterfront North of Riverside Drive at the foot of Caron Avenue in Legacy Park (Appendix A); and,... That Administration REPORT BACK to Council with a business case for the concession/terrace area prior to the 2022 budget deliberation meetings or as soon as possible thereafter.	
November 01, 2021	CR497/2021	S 132/2021	Community Services	That the report of the Cultural Development Coordinator and Manager of Culture & Events dated September 16, 2021 entitled "Update of Round 2 of the Arts, Culture and Heritage Fund 2021 – City Wide" BE RECEIVED for information; and,... That Administration BE DIRECTED to investigate the possibility of private sector partnerships to augment the funding envelope that this program delivers to the community.	
December 13, 2021	B34/2021	C 113/2021	Community Services	That the report of the Project Administrator dated August 27, 2021 entitled “Proposed Artificial Turf Sports Field - Ward 6 & 7” BE REFERRED back to Administration to continue to explore artificial turf options with stakeholders for Council’s consideration.	

Outstanding Council Resolutions

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
February 28, 2022	CR88/2022	C 142/2021	Community Services	That Administration REPORT BACK to Council to provide information related to options for a regulatory framework to ensure overall tree coverage across the community is not diminished due to the new development of private lands by requiring the replacement of trees removed on a caliper per caliper basis as deemed appropriate by the City Forester and City Planner.	
March 21, 2022	CR102/2022	C 187/2020 & AI 21/2021	Health & Human Services	<p>That the report of the Senior Legal Counsel dated September 18, 2020 entitled "Council Question CQ23-2019 - Payday Loan Establishments - City Wide" BE RECEIVED for information; and further,</p> <p>That Administration PROCEED with establishing a cross-sectoral committee with the appropriate partners and representatives to acquire local information and develop a strategy to distribute education materials regarding alternative financial options and supports; and,</p> <p>That Administration REPORT BACK to the Community Services Standing Committee after one year with a summary of work completed to date.</p>	
April 11, 2022	CR150/2022	S 29/2022	Infrastructure Services	<p>That Administration BE AUTHORIZED to initiate a Home Flood Protection Program on a pilot basis; and further,</p> <p>That Administration REPORT BACK to City Council on completion of the pilot program.</p>	
April 25, 2022	CR171/2022	C 54/2022	Corporate Services	<p>That the report of the (Acting) Licence Commissioner and the Executive Initiatives Coordinator dated March 25, 2022 entitled "Residential Rental Licensing By-law—Wards 1 & 2" and draft by-law, "A By-law Respecting the Licensing of Residential Rental Housing Units," attached as Appendix A, BE RECEIVED for information; and, ...</p> <p>That Administration REPORT BACK TO COUNCIL on the results of the two-year pilot study within Wards 1 and 2.</p>	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
April 25, 2022	CR184/2022	S 39/2022	Community Services	That the report of the Manager of Culture & Events dated March 15, 2022 entitled "City of Windsor Lancaster Bomber FM 212 Progress Report 2019-2021 – Ward 3" BE RECEIVED for information; and further, That Administration BE DIRECTED to report to City Council regarding a fundraising strategy, a plan for assembly of the aircraft, and options to display the aircraft to the public once the assembly portion has been completed.	
May 09, 2022	CR195/2022	C 1/2022	Infrastructure Services	That the report of the Engineer II dated January 5, 2022 entitled "Response to CQ13-2021 – Basement Flood Risk Reduction Update – Ward 7" BE RECEIVED for information; and further, That administration BE DIRECTED to report back to Council on what effective monitoring program can be put in place to give early warning in order to mitigate future flooding events and make proper adjustments to the system as needed.	
May 09, 2022	CR208/2022	S 14/2022	Infrastructure Services	That the report of the Environment, Transportation & Public Safety Standing Committee of its meeting held April 27, 2022 entitled "Ward 9 Ditch Survey and Inspection of Private Culverts and Private Catch Basins ---Ward 9" BE DEFERRED to a future meeting of Council to allow for affected residents to meet with Administration regarding their specific issues.	
May 09, 2022	CR222/2022		Finance & City Treasurer	That Administration BE DIRECTED to bring back a report before the next winter season, on possible ways that we can address the large gap between the demand for Snow Angels and the number of residents that are assisted. Options should include, but not be limited to improving our recruiting efforts of volunteers and/or providing the service with a set fee or no fee.	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
June 13, 2022	CR272/2022	C 98/2022	Community Services	<p>That the results of the Consultant's report for a new outdoor ice rink at City Hall BE REFERRED to the 2023 budget for funding required; and further,</p> <p>That Administration BE DIRECTED to work with representatives from All Saints Church for alternatives/options for the next skating season.</p>	
June 13, 2022	CR273/2022	S 14/2022	Infrastructure Services	<p>That WSP Canada Inc. firm BE APPOINTED as the Drainage Engineer to make an examination of, and prepare a Drainage Report for the repair and improvement to, the Dawson Drain between Division Road and the O'Neil Drain and to the O'Neil Drain from south of Hallee Crescent to Division Road under section 78 of the Drainage Act; and further,</p> <p>That Administration BE DIRECTED to report back to Council once the Drainage report for the repair and improvement of the Dawson Drain is complete.</p>	
July 11, 2022	CR284/2022	C 105/2022	Finance & City Treasurer	<p>Whereas City Council previously approved the capital cost of land acquisitions being Point East Development ("Land Acquisitions") to be financed through long-term borrowing by issue of debentures to Ontario Infrastructure and Lands Corporation (OILC), City Council APPROVES the following with respect to the financing of the Land Acquisitions: ...</p> <p>That the CFO/City Treasurer BE INSTRUCTED to report back to City Council the results of the long-term borrowing at the earliest opportunity following completion;</p>	
July 25, 2022	CR311/2022	C 118/2022	Finance & City Treasurer	<p>That the 2021 Annual Investment Compliance Report for the year ending December 31, 2021 BE RECEIVED for information; and further,</p> <p>That Administration REPORT BACK on ways to broaden the City of Windsor's portfolio and access other Joint Investment Boards (JIBs) that are endorsed by the Association of Municipalities of Ontario (AMO) and the Municipal Finance Officers' Association of Ontario (MFOA), including the benefits and drawbacks of investing in these other financial vehicles.</p>	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
July 25, 2022	CR334/2022	C 123/2022	Corporate Services	That the report of the Executive Director of Human Resources dated July 11, 2022 entitled "Salary Market Review 2019 - 2020 - Non-Union and CAO/CLT - City Wide" BE REFERRED back to administration to allow for the 2019/2020 and the 2021/2022 salary market review to be conducted by a new consultant.	
August 08, 2022	CR352/2022	C 140/2022	Finance & City Treasurer	That City Council APPROVE the \$743,500.00 for the project recommended in this report for submission to Intake 3 for the Investing in Canada Infrastructure Program (ICIP) – Public Transit; and, ...That should the City not be successful in this grant submission, a communication report BE PROVIDED to inform City Council.	
September 06, 2022	CR374/2022	S 76/2022	Infrastructure Services	That Administration BE REQUESTED to report back to a future meeting of Council to provide a review of the Speed Hump Policy and options to approve the same.	
September 06, 2022	CR390/2022	C 112/2022	Health & Human Services	That the Executive Director, Housing & Children's Services REPORT BACK on: - potential sites for the Housing Hub - the findings of the preliminary work completed to support a recommendation to enter into negotiations to acquire and/or build and/or renovate a property - the outcome of applications made related to capital and/or operating funding - any capital funding required for the acquisition, renovation or construction of the proposed Hub, as well as for any ongoing operating funding required to maintain the asset and deliver the services;	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
September 06, 2022	CR393/2022	SCM 172/2022	Health & Human Services	<p>That the additional information memo of the Executive Director of Housing & Children's Services dated August 3, 2022 regarding the motion from the Housing & Homelessness Advisory Committee of their meeting held June 21, 2022 and Report No. 14 of the Housing & Homelessness Advisory Committee entitled "Barriers faced by the 2SLGBTQIA+ community in finding appropriate housing and housing services" from their meeting held June 21, 2022 BE RECEIVED; and,</p> <p>That Administration BE DIRECTED to provide a report in 2023 outlining the next steps regarding the proposed training initiative;</p>	
September 06, 2022	CR399/2022	C 150/2022	Health & Human Services	<p>That the report of the Coordinator of Housing Administration and Development regarding the Social Services Relief Fund ("SSRF") Phase 5 Windsor Essex Community Housing Corporation Capital Project BE RECEIVED for information, and, ...</p> <p>That the Executive Director of Housing and Children's Services or their designate REPORT to City Council on the outcome of the capital developments;</p>	
September 26, 2022	CR424/2022	C 157/2022	Infrastructure Services	<p>That Administration REPORT BACK to Council on proposed options to collect costs from the benefiting properties related to servicing charges for municipal services (mainline sewers and private drain connections) that would offer options for payment terms similar to local improvement payments.</p>	
November 28, 2022	CR501/2022	C 191/2022	Infrastructure Services	<p>That City Council RECEIVE the Investing in Canada Infrastructure Plan (ICIP) Grant Application report dated November 17, 2022, along with the report from IBI Group titled "Transit Windsor Garage Feasibility Study" dated October 28, 2021 provided in Schedule A; and further, ...</p> <p>That given the dramatically higher cost estimate for the Transit Garage emanating from the detailed study recently completed by the IBI Group, City Council DIRECT Administration to re-evaluate the Transit Windsor Master Plan to determine how to best achieve the goals of the Master Plan and report back to Council as part of the Transit Master Plan Implementation Project update.</p>	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
January 16, 2023	CR8/2023	C 222/2022	Economic Development	That Administration REPORT BACK with a supplemental report providing details on emerging technologies and strategies related to decarbonization of the electrical grid;	
February 27, 2023	CR106/2023	C 18/2023	Finance & City Treasurer	That City Council DIRECT Administration to monitor operations subsequent to the changes implemented as a result of Bill 109, and provide reports on any cross-departmental impacts with recommendations to address those impacts; ... That Administration BE DIRECTED to track all variances and local costs that are required to put the legislation into effect, and that the information BE FORWARDED to a future meeting of Council.	
February 27, 2023	CR107/2023 para. 3	C 19/2023	Finance & City Treasurer	...That Administration BE DIRECTED to track all variances and local costs that are required to put the legislation into effect, and that the information BE FORWARDED to a future meeting of Council.	
April 03, 2023	B18/2023		Community Services	That a priority wait list for City residents BE ESTABLISHED for Lakeview Marina; and, That Administration BE DIRECTED to report back to Council to provide information regarding charging different fees for non-City of Windsor residents using the Lakeview Marina facility; and, That Administration BE DIRECTED to provide information outlining options for establishing a priority wait list at other City owned facilities for Councils consideration.	
April 03, 2023	B29/2023		Finance & City Treasurer	That Administration BE DIRECTED to report back with regards to the University Avenue West Project # (ECP-14-07) road reconstruction, with information related to Potential Funding or other options that can be utilized to complete the entire road reconstruction, without affecting the current Capital Budget allocations;	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
April 24, 2023	CR176/2023	S 27/2023	Infrastructure Services	That the report of the Transportation Planning Senior Engineer dated March 1, 2023 entitled "South National Street (Pilette to Jefferson) Traffic Calming," BE RECEIVED for information; and, That Administration BE DIRECTED to report back to Council with costs, and feasibility of adding traffic calming measures including physical separators with barriers along South National Street, enhancing the cyclist crossing at South National Street and Balfour Avenue and explore a pedestrian crossover at West Minster Avenue and South National Street into the Riverside area.	
May 29, 2023	CR198/2023	CMC 7/2023	Health & Human Services	That Administration BE REQUESTED to report back to Council with a status report, related to Human Services issues that the Windsor Police Services are currently experiencing, to identify gaps and to provide the Windsor Police Service with assistance that they may require from Community Partners, Ministry of Health or others, for Councils consideration.	
July 10, 2023	CR273/2023	CMC 9/2023	Corporate Services	That administration BE REQUESTED to report back regarding a framework including communications, education, transparency and accountability options related to the usage of Strong Mayor Powers.	
August 08, 2023	CR316/2023	C 107/2023	Community Services	That administration BE REQUESTED to report back with statistics related to open air burning.	
September 05, 2023	CR356/2023 para. 1-2	C 120/2023	Infrastructure Services	That Council APPROVE bi-weekly garbage collection, weekly organic collection, and bi-weekly leaf and yard waste collection from April until November, and that this service level BE IMPLEMENTED with the next waste collection contract expected to begin in 2025; and, That Administration BE DIRECTED to report back to Council the results of the collection tender(s) and any additional costs related to the new SSO program, once available;	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
September 05, 2023	CR356/2023 para. 5	C 120/2023	Infrastructure Services	That administration REPORT BACK to Council regarding the implementation of a comprehensive communication plan and process which includes community partners including post secondary institutions and communication mediums for residents who may not speak English.	
September 05, 2023	CR359/2023 para. 1-2	C 69/2023 & S 82/2023 & AI 12/2023	Infrastructure Services	That Administration BE DIRECTED to issue a Request for Proposal for curbside garbage collection and optional bidding for alley garbage collection in the alleys that garbage collection is being provided currently; and, That Administration BE DIRECTED to report back to Council the results of the collection Request for Proposal and any additional costs related to the new SSO program, once available;	
September 05, 2023	CR359/2023 para. 5	C 69/2023 & S 82/2023 & AI 12/2023	Infrastructure Services	That administration BE DIRECTED to provide a report during the 2024 budget deliberation process for a plan to increase funding for alley maintenance for paved alleys.	
September 05, 2023	CR361/2023	C 106/2023	Infrastructure Services	That the report of the Executive Direction, Operations, dated July 6, 2023 entitled Alley Maintenance Standards-City Wide BE RECEIVED ; and, That Scenario 1: One-time funding from Reserves as outlined in the administrative report of the Executive Director, Operations BE APPROVED ; and further, That Administration BE REQUESTED to report back to City Council with a specific proposed framework and work plan for the previously approved Alley Standards and Development Committee.	
September 05, 2023	CR383/2023 para. 4d	C 128/2023	Finance & City Treasurer	That with respect to DMAF 4 Program: ... That the CFO/City Treasurer BE DIRECTED to report back to City Council with updated information, along with any additional funding requirements, needed to allow for the full implementation of the proposed funding strategy for DMAF 4 prior to use of debt;	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
September 05, 2023	CR385/2023	S 92/2023	Infrastructure Services	That Administration PREPARE for Council's consideration a plan to complete the engineering and design work for Howard Avenue between South Cameron and Cabana Road; and, That Administration CREATE an accelerated financing option to be considered during the 2024 Capital Budget Process.	
October 16, 2023	CR421/2023	S 96/2023	Infrastructure Services	That administration BE REQUESTED to conduct a traffic analysis of the immediate surrounding neighbourhood and to come forward with recommendations for Councils consideration to address parking concerns and general traffic issues.	
October 16, 2023	CR427/2023		Infrastructure Services	That the petition presented by Councillor Ed Sleiman on behalf of the residents living on the 1400 block of Central, north of Seminole, asking that the roads and sidewalk on Central Avenue be repaired due to safety concerns BE RECEIVED by the Clerk and the Clerk BE DIRECTED to forward the petition to the Commissioner, Infrastructure Services for the purpose of an examination of the requested works or undertakings.	
October 16, 2023	CR428/2023		Infrastructure Services	That the petition presented by Councillor Gary Kaschak on behalf of Parents of St. Therese School children looking for crossing guard improvements, signage, road improvements and potentially a sidewalk in that area BE RECEIVED by the Clerk and the Clerk BE DIRECTED to forward the petition to the Commissioner, Infrastructure Services for the purpose of an examination of the requested works or undertakings.	
October 16, 2023	CR429/2023		Infrastructure Services	That the petition presented by Councillor Kieran McKenzie on behalf of residents of Windsor asking for an increase in buses during peak hours and a review of bus schedules BE RECEIVED by the Clerk and the Clerk BE DIRECTED to forward the petition to the Commissioner, Infrastructure Services and the Executive Director of Transit Windsor for the purpose of an examination of the requested works or undertakings, and that this be tabled as part of the public record.	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
October 30, 2023	CR432/2023	S 107/2023	Community Services	<p>That the report from the Manger, Culture and Events, dated August 21, 2023, entitled "Response to Open Streets Petition" BE RECEIVED for information; and further, ...</p> <p>That in future years, the City CONTINUE to alternate between the newly proposed east-side route and the previously approved downtown/west-side route; and further,</p> <p>That administration BE REQUESTED to provide information related to options regarding holding Open Streets events twice a year including feasibility and costs, one in the downtown/west-side route and one in the new east-side route.</p>	
October 30, 2023	CR433/2023 para. 3	S 118/2023	Health & Human Services	<p>That the report of the Manager, Homelessness and Housing Support in response to CQ 20-2023 Feasibility of Expanding Outreach Services and 311 Operating Hours BE RECEIVED for information; and, ...</p> <p>That City Council DIRECT Administration to report back to Council with more data and information about the impact of recent improvements to the Homelessness Street Outreach team's schedule and after-hours homelessness response initiated through 311, before deciding if further expansion is needed;</p>	
October 30, 2023	CR433/2023 para. 5	S 118/2023	Health & Human Services	<p>That administration BE REQUESTED to report back to the Community Services Standing Committee, as to how the City will attempt to draw the various organizations together in an effort to collaborate and capitalize on the programs that they are prepared to offer.</p>	
October 30, 2023	CR444/2023	C 77/2023 & C 149/2023	Infrastructure Services	<p>That Administration BE REQUESTED to implement a private Local Improvement Policy (LIP) option through Ontario regulation 586/06 to allow for those property owners who own their portion of the East Riverside shorewall along Riverside Drive to access the LIP process.</p>	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
October 30, 2023	CR447/2023		Infrastructure Services	That the petition presented by Councillor Fred Francis on behalf of concerned citizens requesting a public consultation regarding Transit Windsor Proposed Route 330 BE RECEIVED by the Clerk and the Clerk BE DIRECTED to forward the petition to the Executive Director of Transit Windsor for the purpose of an examination of the requested works or undertakings.	
November 27, 2023	CR461/2023	C 168/2023	Economic Development	That the report from the Senior Economic Development Officer requesting a Letter of Support for intercity passenger rail service BE RECEIVED FOR INFORMATION ; and further, That City Council ENDORSE a Letter of Support from the Mayor to the Minister of Transport supporting the proposed Amtrak-VIA Rail Intercity Passenger Rail Connection; and further, That City Council AUTHORIZE Administration to represent the City of Windsor at future stakeholder meetings for this project; and further, That Administration BE DIRECTED to report status updates to City Council as soon as is practical.	
November 27, 2023	CR471/2023	C 119/2023 & S 31/2023	Infrastructure Services	That the report of the Manager of Homelessness and Housing Support and the Deputy Licence Commissioner, dated July 24, 2023 entitled "Response to Council Decision ETPS 942 – Options for Addressing Panhandling - City Wide" submitted in response to direction provided through Council Decision ETPS 942 BE RECEIVED for information; and, That Administration REPORT BACK with infrastructure related strategies to discourage unsafe behaviours in the public roadway.	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
November 27, 2023	CR491/2023	C 141/2023	Finance & City Treasurer	That City Council SUPPORT the Administrative recommendation to not provide Municipal Support Resolutions at this time for non-storage installations as part of the IESO LT1 RFP submission; and That Administration BE DIRECTED to report back to Council in the event that either of the two projects identified in this report receive an IESO contract award for further consideration for municipal support.	
November 27, 2023	CR493/2023	C 94/2023	Finance & City Treasurer	That administration BE REQUESTED to report back to council after one year of the vacant home tax program being in place to provide information related to the effectiveness and/or opportunities for improvement including the possibility of a repeat offender fee.	
December 11, 2023	CR505/2023	CM 10/2023	Finance & City Treasurer	That the 2022 Municipal Benchmarking Network of Canada (MBNCanada) Performance Measurement Report BE RECEIVED for information; and, That administration BE REQUESTED to report back with details related to significant gaps that are identified in the City of Windsor results with comparator municipalities.	
January 15, 2024	CR3/2024	CMC 1/2024	Infrastructure Services	That administration BE DIRECTED to report back on what is available to the municipality in terms of that section of road where that critical infrastructure, the Ambassador Bridge, is located and has to be kept open and maintained.	
January 15, 2024	CR11/2024	S 150/2023	Infrastructure Services	That the report of the Environment, Transportation & Safety Standing Committee of its meeting held November 29, 2023 entitled "CQ 13-2023 - Front Yard Parking Best Practice 2.2.2" BE REFERRED back to administration to provide more options to amend the by-law regarding front yard parking related to residential districts near business districts.	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
January 15, 2024	CR31/2024	SCM 314/2023	Community Services	That the correspondence of the President Les Amis Duff-Bâby dated August 29, 2023 and the memo of the Manager, Culture & Events dated November 20, 2023 regarding the Les Amis Duff Baby Annual Report BE RECEIVED for information; and, That administration BE REQUESTED to provide a fulsome report regarding 2023 and 2024 attendance numbers and staffing possibilities to a future meeting of Council for their consideration.	
January 15, 2024	CR38/2024	S 159/2023	Community Services	That the report of the Community Services Standing Committee of its meeting held December 6, 2023 entitled "Response to CQ Regarding the Dog Park Policy – City Wide" BE REFERRED back to administration to provide a report which includes information regarding municipalities that have smaller dog parks in residential areas and how they have achieved the same.	
January 29, 2024	B7/2024	C 182/2023	Community Services	That the report of the Project Administrator dated December 20, 2023 entitled "Festival Plaza Improvement - Update - Ward 3" BE REFERRED back to administration; and, That administration BE DIRECTED to provide another more cost effective option for Council's consideration.	
January 29, 2024	B8/2024	C 189/2023	Community Services	That the report of the Executive Initiatives Coordinator, Community Services dated December 28, 2023 entitled "Jackson Park Bandshell Feasibility Study Update - Ward 3" BE REFERRED back to administration; and, That administration BE DIRECTED to undertake a formal procurement process related to a feasibility study whereby the scope of the study be limited to heritage and technical attributes of the facility at the current location and further that a city led community consultation be part of the scope of the study; and, That an amount up to \$120,000 BE APPROVED from the Budget Stabilization Reserve (BSR); and, That administration BE REQUESTED to report back to Council with the results of the procurement process.	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
January 29, 2024	B11/2024	C 188/2023	Infrastructure Services	That administration BE DIRECTED to engage with St. Clair College administration and the administration at the University of Windsor to discuss possible ongoing partnerships related to funding for Transit Services in the City of Windsor.	
January 29, 2024	B12/2024	C 188/2023	Infrastructure Services	That administration BE REQUESTED to report back to Council related to the impact to transit revenues if the proposed transit fare increase being contemplated were not applied to individuals who qualified for the affordable pass program.	
January 29, 2024	B14/2024	C 188/2023	Corporate Services	That administration BE DIRECTED to report back to Council for the 2025 budget deliberations regarding an analysis related to Dog Licensing fees and the impact that a one-time voluntary registration fee may have on administrative resources.	
January 29, 2024	B15/2024	C 188/2023	Infrastructure Services	That with regard to "Parking Fee Adjustments for Parking Lots and Meters" that the collection of fees from 6:00 o'clock p.m. to 9:00 o'clock p.m. BE NOT APPROVED ; and, That administration BE DIRECTED to report back on other ways to improve technology and bring in parking revenue.	
January 29, 2024	B17/2024	C 188/2023	Community Services	That with regard to "Summer Drop-In Recreation Program in Parks" that the amount of up to \$20,000 BE APPROVED for another year of programming in Mitchell Park; and, ... That administration BE REQUESTED to report back on adding additional parks and explore potential funding from community partnerships for Council's consideration.	
January 29, 2024	B18/2024	C 188/2023	Corporate Services	That the following recommended motion by Councillor Francis from the January 29, 2024—Special Meeting of Council BE DEFERRED to a future meeting of Council: That administration BE DIRECTED to provide 10% efficiencies as opposed to 5% efficiencies as part of the 2025 Budget preparation process for Council's consideration.	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
January 29, 2024	B19/2024	C 188/2023	Infrastructure Services	That with regard to "New Service: Route 250 (Rhodes/Twin Oaks/NextStar Industrial)" that administration BE DIRECTED to report back on the participation or arrangement to assist with transit funding by other municipalities or corporations; and, That administration BE DIRECTED to explore opportunities across the community for sponsors to assist with transit funding.	
January 29, 2024	B25/2024	C 188/2023	Infrastructure Services	That administration BE DIRECTED to incorporate traffic calming measures on Wyandotte Street as opposed to the narrowing of the roadway option that was approved by Council previously; and, That an amount of \$225,000 from the surplus \$246,240 in the Budget Stabilization Reserve Fund (BSR) for the Paul Martin Building BE APPROVED for this project.	
February 26, 2024	CR76/2024	C 19/2024	Infrastructure Services	That the report of the Senior Manager Traffic and Parking dated February 9, 2024 entitled "Red Light Camera Update – City Wide" BE REFERRED to a future Environment, Transportation and Public Safety Standing Committee Meeting for further review and consideration.	
February 26, 2024	CR81/2024	S 168/2023	Finance & City Treasurer	That the report of the Community Energy Plan Administrator dated December 19, 2023 regarding the Energy and Poverty Pillar (EAPP) Report Requirement from the Global Covenant of Mayors for Climate and Energy BE RECEIVED for information; and, ... That Administration BE DIRECTED to report back to Council with the finalized Energy Access and Poverty Assessment, Targets, and Plan.	

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Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
February 26, 2024	CR85/2024	S 7/2024 & AI 3/2024	Infrastructure Services	That the report of the Senior Manager, Traffic Operations & Parking dated January 12, 2024 entitled "Traffic Signal at Tecumseh Road E and Robinet Road – Ward 7" BE REFERRED to a future Council meeting; and, That administration BE REQUESTED to provide information regarding adding signage related to no left turn onto Tecumseh Road from Robinet Road.	
February 26, 2024	CR96/2024	S 11/2024	Community Services	That the report of the Executive Initiatives Coordinator, Community Services dated January 21, 2024 entitled "Response to CQ 12-2022 & 22-2022 – Solar Lights on City Trails – City Wide" BE RECEIVED for information; and, ... That Administration BE DIRECTED to investigate more cost effective solar lighting options.	
March 18, 2024	CR127/2024	C 33/2024	Finance & City Treasurer	That subject to written confirmation from the grant provider that the City's application has been successful, Administration REPORT BACK to Council regarding the proposed financing strategy required to carry out this project and execute the Agreement.	
April 22, 2024	CR146/2024	CMC 6/2024	Infrastructure Services	That the administrative memo from the from the Commissioner, Infrastructure Services & City Engineer dated March 14, 2024 regarding City of Windsor Feedback Regarding ERO-019-7891 and the letter from the Executive Director, Municipal Engineers Association dated February 26, 2024 regarding the Ministry of the Environment, Conservation & Parks (MCEP) Announcement of new Regulation to Replace Municipal Class EA BE RECEIVED ; and, That administration BE REQUESTED to report back outlining the impact of the changes to the Conservation Authorities Act on the City of Windsor as it relates to the measures that are being contemplated in the legislation that the Province is bringing forward.	

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as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
April 22, 2024	CR153/2024	S 31/2024	Health & Human Services	<p>That this updated report from the Coordinator, Housing Administration & Policy and the Social Housing Analyst dated February 16, 2024 entitled "Rent Supplement Program Expiries and Mitigation Update - City Wide" BE RECEIVED; and further,</p> <p>That the Executive Director, Housing & Children's Services REPORT BACK on the outcome of the expiring rent supplement and any other mitigation strategies post completion; and, ...</p>	
April 22, 2024	CR155/2024	S 30/2024	Health & Human Services	<p>That this report of the Acting Manager, Homelessness & Housing Support dated February 16, 2024 entitled "Legislated Five Year Review of the 10-year Housing and Homelessness Master Plan, 2024" BE ACCEPTED; and further,...</p> <p>That the Executive Director of Housing and Children's Services or their designate ENSURES the updated Windsor Essex 10-year Housing and Homelessness Master Plan aligns with the direction set by the Ministry of Municipal Affairs and Housing, addresses local needs and, REPORT BACK to Council to present the updated plan; and further...</p>	
April 22, 2024	CR158/2024	SCM 75/2024	Economic Development	<p>That the verbal update to Municipal Heritage Register: Strategies in response to Provincial Bill 23 provided by the Heritage Planner BE RECEIVED; and,</p> <p>That the Heritage Planner BE DIRECTED to report back to a future Development & Heritage Standing Committee meeting on the viability of a bylaw for Council consideration aimed at protecting existing Municipal Heritage assets beyond the Province's 2024 deadline; and that should a bylaw be determined viable, to propose within the response appropriate language and to report back prior to the Provincial deadline elapsing.</p>	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
April 22, 2024	CR165/2024	S 169/2023	Economic Development	That the report of the Community Energy Plan Administrator dated February 19, 2024 entitled "Community and Corporate Greenhouse Gas Emissions and Energy Monitoring Report – 2022 – City Wide" BE FORWARDED to the Environment & Climate Change Advisory Committee for their review and comment.	
April 22, 2024	CR166/2024	S 33/2024	Economic Development	That the report of the Environment Sustainability Coordinator dated March 7, 2024 entitled "Windsor's 2023 Report On the State of the Environment" BE FORWARDED to the Environment & Climate Change Advisory Committee for their review and comment.	
April 22, 2024	CR167/2024	S 35/2024	Infrastructure Services	<p>That the report of the Coordinator, Parking Services dated March 11, 2024 entitled "CQ 36-2023 – Repurposing Lot 16" BE RECEIVED for information; and,</p> <p>That administration BE DIRECTED to investigate different techniques and changes that can potentially assist the surrounding residents with issues related to this parking lot including but not limited to noise detection cameras, speed humps, and an increase to parking fees; and that the information BE BROUGHT forward to Council for their consideration.</p>	
April 22, 2024	CR176/2024	S 133/2023 & AI 5/2024	Community Services	<p>That the report of the Executive Initiative Coordinator dated October 13, 2023, entitled, "Report CQ 2-2023 - Moving the Location of Bright Lights – Ward 3" BE RECEIVED for information; and,</p> <p>That administration BE REQUESTED report back to Council and continue to work on a plan to illuminate downtown Windsor with year round decorative lighting working in collaboration with the DWBIA, Council and Administration; and that the information INCLUDE infrastructure costs, security and integration with the City Hall Esplanade; as well as the possibility to allow local artists, through a permitting process, to be able to sell their goods during the summer months at the Riverfront.</p>	

Outstanding Council Resolutions

as of May 2, 2024

Meeting Date	Resolution	Report No.	Portfolio	Action	Notes
April 22, 2024	CR182/2024		Economic Development	That the petition presented by Councillor Fred Francis on behalf of the residents of the Roseland neighbourhood and surrounding area in opposition of the City of Windsor's current housing proposal on the Roseland Golf and Curling Club Property BE RECEIVED by the Clerk for the purpose of an examination of the requested works or undertakings.	
April 22, 2024	CR183/2024		Economic Development	That the petition presented by Councillor Angelo Marignani on behalf of residents on the corner of Derek Street and Radcliff Avenue in opposition to the implementation of Bus Route 335 being added to Radcliff Avenue BE RECEIVED by the Clerk and the Clerk BE DIRECTED to forward the petition to the Executive Director, Transit Windsor for the purpose of an examination of the requested works or undertakings.	

Clerk's Note: The listing of items prior to January 1, 2011, should not be considered complete at this point in time.

Clerk's Note: This summary chart is not intended to replace the actual minutes of all proceedings.