



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 50/2026**

**Approved: Thursday, May 14, 2026**

- I. THAT the CAO **APPROVE** the award of a Sole Source purchase for supply of ready mix concrete and unshrinkable backfill; and further,
- II. THAT the Purchasing Manager **BE AUTHORIZED** to issue a Contract Purchase Order to J. Santarossa & Sons Ltd., for the supply of ready mix concrete and unshrinkable backfill for the City in Windsor, to an upset limit of \$101,625.00 (excluding applicable taxes); satisfactory in technical content to the City Engineer, and in financial content to the City Treasurer; and further,
- III. THAT the Purchasing Manager **BE AUTHORIZED** to amend the Contract Purchase Order for any amendment(s) as may be required, pursuant to Purchasing Bylaw 93-2012 and any amendments thereto, provided those amendments are within the approved budget amounts, satisfactory in financial content to the City Treasurer, and in technical content to the City Engineer.

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Clerk's File: SW2026



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*Anna Ciacelli*

Deputy City Clerk  
May 15, 2026

## Department Distribution

Technologist I
Financial Planning Administrator – Public Works Operations
Purchasing Manager (A)
Manager of Contracts
Senior Manager, Contracts, Field Services and Maintenance
Executive Director, Operations / Deputy City Engineer (A)
Commissioner, Infrastructure Services and City Engineer
City Solicitor
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer