



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 34/2026

Approved: Wednesday, March 25, 2026

- I. THAT the CAO **APPROVE** the award of Tender No. 20-26 Supply of Hot Mix Asphalt to the low bidder, Mill-Am Corporation for \$104,000.00 (excluding taxes); and further,
- II. THAT the Purchasing Manager **BE AUTHORIZED** to issue a Contract Purchase Order to Mill-Am Corporation, for the provision of Supply of hot mix asphalt for the City of Windsor in accordance with Tender No. 20-26, to an upset contract limit of \$104,000.00 (excluding taxes), satisfactory in financial content to the City Treasurer or designate, and in technical content to the City Engineer; and further,
- III. THAT the CAO **AUTHORIZE** administration to issue any change order(s) and to use available funds remaining in the approved 2026 Operating Budget allocated for the supply of hot mix asphalt as detailed herein for any change order requirements / directives related to Tender No. 20-26 provided that the change order amounts do not exceed the approved budget amounts; and further,
- IV. THAT the Purchasing Manager **BE AUTHORIZED** to issue or amend Contract Purchase Orders for any amendment(s) as may be required, pursuant to Purchasing Bylaw 93-2012 and any amendments thereto, provided those amendments are within the approved budgeted contingency amount indicated herein, satisfactory in financial content to the City Treasurer or designate, and in technical content to the City Engineer.



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Clerk's File: SW/15134

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
March 25, 2026

Department Distribution

Technologist I
Financial Planning Administrator Public Works Operations - Contracts, Field Services and Maintenance
Purchasing Manager (A)
Manager of Contracts
Senior Manager, Contracts, Field Services & Maintenance
Executive Director, Operations / Deputy City Engineer (A)
Commissioner, Infrastructure Services and City Engineer
City Solicitor
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer