

**CITY HALL  
WINDSOR, ONTARIO  
N9A 6S1**

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## **CAO APPROVAL**

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAOP 31/2025**

**Approved: Wednesday, March 26, 2025**

THAT the CAO and City Clerk **EXECUTE** Microsoft Enterprise Services Work Order [WO #6CAN2504-1013750-1013750] for problem resolution support and support assistance for the period of April 1, 2025, to March 31, 2026, to an upset limit of \$69,085.75 (plus applicable taxes), satisfactory in form to the City Solicitor, in technical content to the Chief Information Officer / Executive Director of Information Technology and financial content to the City Treasurer; and,

THAT the CAO **AUTHORIZE** the Chief Information Officer / Executive Director of Information Technology or designate to sign and submit amendments to the terms of the Microsoft Enterprise Services Work Order [WO #6CAN2504-1013750-1013750], including the authorization of an extension period up to three months, as budgeted through existing funding sources, to the upset limit of \$100,000 (plus applicable taxes), satisfactory in form to the City Solicitor, in technical content to the Chief Information Officer / Executive Director of Information Technology and financial content to the City Treasurer.

**Report Number: CAOP 31/2025  
Clerk's File: SI/11340**

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
March 28, 2025



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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