

CITY HALL
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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 82/2026

Approved: Friday, July 31, 2026

- I. THAT the CAO **APPROVE** the award of a Sole Source purchase for services to *upgrade the facility's HVAC Equipment Building Automation System (BAS) Controls*; and further,
- II. THAT the Purchasing Manager **BE AUTHORIZED** to issue a Contract Purchase Order to Konnectsys Inc. for the provision of labour, materials, equipment, products, testing, commissioning, and associated services to upgrade controls for field devices and associated infrastructure, to an upset limit of \$357,890.69 (excluding applicable taxes); satisfactory in technical content to the City Engineer, and in financial content to the City Treasurer; and further,
- III. THAT the CAO **AUTHORIZE** Administration to use contingency amounts, amount identified herein, if required, for any amendments, change requirements/directives relating to the Contract Purchase Order, provided that all expenditures remain within the approved funding available from the Joint Justice Facility Capital Maintenance Trust Fund and amount approved by the WJF Executive Committee, satisfactory in financial content to the City Treasurer, and in technical content to the City Engineer.

Report Number: CAOP 82/2026
Clerk's File: SW2026

Anna Ciacelli



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Deputy City Clerk / Supervisor of Council Services
July 31, 2026

Department Distribution

Project Coordinator (A)
Financial Planning Advisor, Windsor Police Services
Purchasing Manager (A)
Manager, Corporate Projects (A)
Executive Director, Engineering and Deputy City Engineer (A)
Commissioner, Infrastructure Services and City Engineer
City Solicitor
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer