

**CITY HALL  
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## **CAO APPROVAL**

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 250/2025**

**Approved: Friday, November 28, 2025**

THAT the Chief Administrative Officer and City Clerk **EXECUTE** a sponsorship agreement with Postmedia Network Inc., on behalf of the Windsor Star ("Postmedia") regarding a promotional print advertising in-kind sponsorship in the amount of \$1,500, (the "In-Kind Sponsorship") provided by Postmedia to the City for the Bright Lights Windsor event from November 28, 2025 to January 7, 2026 (the "Event"), satisfactory in form to the City Solicitor, in financial content to the City Treasurer and in technical content to the Acting Senior Manager of Communications, Public Relations & Customer Service or designates.

Report Number: CAO 250/2025

Clerk's File: SR2025

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services

December 1, 2025

### Department Distribution

Assistant Manager, Recreation & Programming
Manager, Development Revenue & Financial Administrator
Manager, Community Programming & Development
City Solicitor
Executive Director, Parks, Recreation and Facilities (A)
Commissioner, Community Services
On behalf of Commissioner, Finance & City Treasurer
Chief Administrative Officer