

**CITY HALL
WINDSOR, ONTARIO
N9A 6S1**

Phone: (519)255-6211

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 244/2025

AMENDMENT Approved: Thursday, December 18, 2025

I. THAT APPROVAL BE GIVEN to the granting of the following Consent to Enter:

- a) That the Consent to Enter is provided to Enbridge Gas Inc. and its contractors, subcontractors, agents, employees and assigns (hereinafter collectively "**Enbridge**"), to enter part of Little River Dragonfly Park municipally known as 7798 Twin Oaks Drive and legally described as Part Lot 127, Concession 3 (McNiff); designated as parts 6, 7 & 8, 12R17193, S/T easement as in R426568 & LT225979; Windsor as shown on the aerial diagram attached as Appendix A (the "**Consent Lands**"). Enbridge will use the Consent Lands to decommission existing service and coordinate new service for the customer located at 8555 Twin Oaks Drive.
- b) The term of the agreement shall be from December 9 to December 31, 2025 (the "**Term**");
- c) Enbridge will enter the Consent Lands with construction equipment including but not limited to excavator, hydrovac truck, crew vehicles and also for staging, equipment and storage (the "**Works**").
- d) Access to the Consent Lands will be from Twin Oaks Drive. Prior to and during the Works, Enbridge will be responsible for securing the job site. Enbridge is responsible for erecting signage and fencing to ensure the public cannot access any materials or equipment, as required;
- e) Enbridge will ensure that the multiuse trail will be kept free and clear of any debris, materials and/or equipment at all times prior to and following its occupation of the Consent Lands. Enbridge will also ensure they will not damage the lands or impede use of the multiuse trail by the general public.

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- f) Enbridge agrees that, upon the termination of this agreement, any disturbance of the Consent Lands resulting from the carrying out of the Works, will be restored by Enbridge at its own cost and to the satisfaction of the Executive Director of Parks, Recreation and Facilities, or designate, and the Executive Director of Pollution Control, acting reasonably;
- g) Enbridge will be required to provide the City with indemnification and require proof of insurance with the following minimal coverage, satisfactory to the City:
- \$5,000,000 Commercial General Liability coverage with "The Corporation of the City of Windsor" listed as an additional insured and cross-liability coverage;
 - Each vehicle owned or leased used directly or indirectly in the performance of the Works must be insured with an Automobile Policy, with liability limits of no less than \$2,000,000 per occurrence

Or as such requirements may be amended, restated and/or supplemented by the City's Risk Department from time to time;

- h) There is potential for Species at Risk ("**SAR**") to be in the general area, particularly along rail corridors, rivers, ditches, and drains:
- All on-site personnel are to be made aware of the potential presence of SAR, including Butler's Gartersnake and Eastern Foxsnake, and the protections afforded to them under section 9 of the Endangered Species Act (ESA, 2007);
 - Conduct wildlife sweeps in vegetation or natural cover prior to any clearing activities. Inspect any pits or holes, created or existing, prior to filling;
 - Be attentive when moving or disturbing any materials left on site;
 - Drive cautiously in and out of the site and perform wildlife inspections of any machinery parked on-site for over (1) one hour or overnight before (re)ignition;
 - If a SAR snake is encountered (living, injured or deceased), immediately stop work within 30m and contact the City SAR Hotline (519-816-5352);
 - Qualified personnel are to use proper snake handling procedures to usher species off site, as required, following the Ontario SAR Handling Manual (MNR);
 - Keep the work site clean and remove all food and beverage waste and containers at the end of each day;

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- II. THAT the Chief Administrative Officer and the City Clerk **EXECUTE** a Consent to Enter Agreement with Enbridge, approved as to form by the City Solicitor, or designate, and as to content by the Executive Director of Parks, Recreation and Facilities or designate and the Executive Director of Pollution Control or designate.

Report Number: CAO 244/2025

Clerk's File: APM/14909

Report Number: CAO 244/2025

Approved: Wednesday, November 19, 2025

- I. THAT **APPROVAL BE GIVEN** to the granting of the following Consent to Enter:

- a) That the Consent to Enter is provided to Enbridge Gas Inc. and its contractors, subcontractors, agents, employees and assigns (hereinafter collectively "**Enbridge**"), to enter part of Little River Dragonfly Park municipally known as 7798 Twin Oaks Drive and legally described as Part Lot 127, Concession 3 (McNiff); designated as parts 6, 7 & 8, 12R17193, S/T easement as in R426568 & LT225979; Windsor as shown on the aerial diagram attached as Appendix A (the "**Consent Lands**"). Enbridge will use the Consent Lands to decommission existing service and coordinate new service for the customer located at 8555 Twin Oaks Drive.
- b) The term of the agreement shall be from November 17, 2025 until November 28, 2025 (the "**Term**");
- c) Enbridge will enter the Consent Lands with construction equipment including but not limited to excavator, hydrovac truck, crew vehicles and also for staging, equipment and storage (the "**Works**").
- d) Access to the Consent Lands will be from Twin Oaks Drive. Prior to and during the Works, Enbridge will be responsible for securing the job site. Enbridge is responsible for erecting signage and fencing to ensure the public cannot access any materials or equipment, as required;
- e) Enbridge will ensure that the multiuse trail will be kept free and clear of any debris, materials and/or equipment at all times prior to and following its occupation of the Consent Lands. Enbridge will also ensure they will

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not damage the lands or impede use of the multiuse trail by the general public.

- f) Enbridge agrees that, upon the termination of this agreement, any disturbance of the Consent Lands resulting from the carrying out of the Works, will be restored by Enbridge at its own cost and to the satisfaction of the Executive Director of Parks, Recreation and Facilities, or designate, and the Executive Director of Pollution Control, acting reasonably;
- g) Enbridge will be required to provide the City with indemnification and require proof of insurance with the following minimal coverage, satisfactory to the City:
 - \$5,000,000 Commercial General Liability coverage with “The Corporation of the City of Windsor” listed as an additional insured and cross-liability coverage;
 - Each vehicle owned or leased used directly or indirectly in the performance of the Works must be insured with an Automobile Policy, with liability limits of no less than \$2,000,000 per occurrence

Or as such requirements may be amended, restated and/or supplemented by the City’s Risk Department from time to time;

- h) There is potential for Species at Risk (“**SAR**”) to be in the general area, particularly along rail corridors, rivers, ditches, and drains:
 - All on-site personnel are to be made aware of the potential presence of SAR, including Butler’s Gartersnake and Eastern Foxsnake, and the protections afforded to them under section 9 of the Endangered Species Act (ESA, 2007);
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Report Number: CAO 244/2025

Clerk's File: APM/14909

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
December 19, 2025

Department Distribution

Coordinator of Real Estate Services
Manager of Real Estate Services
City Solicitor
Executive Director, Parks, Recreation and Facilities (A)
Commissioner, Community Services
Executive Director/Deputy City Engineer, Pollution Control (A)
Commissioner, Infrastructure Services and City Engineer
Chief Administrative Officer

External Distribution