



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 232/2025**

**Approved: Tuesday, November 4, 2025**

THAT the Chief Administrative Officer **APPROVE** the signing and submission of the Emergency Treatment Fund 2025 Call for Proposal by Health Canada, subject to all documentation being satisfactory in legal form to the City Solicitor, in technical content to the Executive Director, Housing & Children's Services, and in financial content to the City Treasurer, or designates; and,

THAT the Chief Administrative Officer and City Clerk **EXECUTE** any agreements, declarations or approvals and any other such documents required resulting from receiving funding from the ETF, subject to all documentation being satisfactory in legal form to the City Solicitor, satisfactory in financial content to the City Treasurer, and in technical content to the Executive Director of Housing & Children's Services; and further,

THAT the Executive Director of Housing & Children's Services or their authorized designate **BE AUTHORIZED**, throughout the duration of the Emergency Treatment Fund program and any subsequent related programs and/or related program extensions to take such actions required to implement, operationalize and manage the program, apply practical operational tasks and activities, approve projects, allocate funds, withdraw, negotiate and re-allocate program funds including the reallocation between different program components and program recipients, agencies and organizations to maintain and ensure compliance with program rules and criteria and/or to enable full take up of program funds in accordance with the relevant municipal processes; and further,

THAT the Chief Administrative Officer **DELEGATE** the signing of all claims and applicable reports and other such documents, as required as part of receiving funding from the Emergency Treatment Fund program, to the Executive Director of Housing and



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Children's Services, subject to all documentation being satisfactory in financial content to the area's Financial Planning Manager or designates; and further,

THAT the Health & Human Services Commissioner or their authorized designate **BE AUTHORIZED** to develop, execute, sign, amend and terminate necessary program agreements and documents provided such agreements and documents comply with the governing program requirements and are in legal form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer and satisfactory in technical content to the Executive Director of Housing and Children's Services.

Report Number: CAO 232/2025

Clerk's File: MH/14883

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services

November 4, 2025

### Department Distribution

Coordinator, Housing Administration & Development
Deputy Treasurer, Financial Planning
Manager (A), Homelessness & Housing Support
Executive Director, Housing & Children's Services
Commissioner, Human & Health Services
City Solicitor
On behalf of Commissioner, Finance & City Treasurer
Chief Administrative Officer