

Phone: (519)255-6211

CITY HALL
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N9A 6S1

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WEBSITE: www.citywindsor.ca

CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 222/2025

Approved: Wednesday, October 29, 2025

- i. THAT the Chief Administrative Officer and City Clerk **EXECUTE** an agreement with the Royal Canadian Legion Branch 255 (the "Legion"), pursuant to which the City would install commemorative painted markings on the municipal sidewalk abutting the Legion's property at 5646 Wyandotte Street East (the "Agreement"), to be satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the City Engineer; and further,
- ii. THAT that Agreement **BE APPROVED** on the following terms:
 - a. The term of the agreement shall be for a period of four (4) years, commencing as of the earlier of: a) November 1, 2025; or b) installation of the commemorative painted markings (the "Term");
 - b. The City will be responsible to maintain the commemorative markings on the public right of way through minor annual maintenance touch-ups but not be obligated to fully replace or restore the markings during the Term. The Legion shall not be responsible for maintenance or repairs. Should the Legion be of the opinion that more substantial touch ups are required prior to expiration of the Term, it shall notify the City and the parties will work together to address the Legion's concerns.
 - c. Any materials acquired by the City including the graphic stencils are the property of the City, to be considered capital assets of the Corporation, and may be used at the sole discretion of the City.
 - d. On terms and conditions to be mutually agreed upon by the parties, prior to expiration of the Term, the parties may agree to extend the Agreement for an

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extension term. Otherwise, upon termination or expiration of the Agreement, the lands will be restored by the City; and

e. The Legion shall be required to provide the City with indemnification and proof of insurance with the following minimum coverage, satisfactory the City:

- Commercial general liability insurance in the amount of at least \$2,000,000 per occurrence, to be primary and non-contributing, naming "The Corporation of the City of Windsor" as additional insured, including a cross-liability/separation of insureds clause and a 30-day notice of cancellation provision; and further,

iii. THAT the estimated cost of \$5,500 **BE FUNDED** from the existing Public Works approved operating budget offset with Ward contributions of \$1,000 each from Wards 6 and 8.

Report Number: CAO 222/2025
Clerk's File: SW2025

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
October 30, 2025

Department Distribution

Manager, Transportation Maintenance
Manager of Performance Measures and Business Case Development
Senior Manager, Transportation
Commissioner, Infrastructure Services and City Engineer
City Solicitor
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer