

**CITY HALL
WINDSOR, ONTARIO
N9A 6S1**

Phone: (519)255-6211

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WEBSITE: www.citywindsor.ca

CAO APPROVAL

The Acting Chief Administrative Officer approved the following recommendation:

Report Number: CAO 196/2026

Approved: Thursday, September 3, 2026

- I. **THAT APPROVAL BE GIVEN** to the granting of the following Consent to Enter:
- a) That the Consent to Enter is provided to Amico Design Build Inc. and its employees, agents and contractors (collectively “**Grantee**”), to renovate Suite 320 at the WFCU Centre, located at 8787 McHugh Street (the “**Consent Lands**”) as shown on the WFCU Suite Level map attached as Appendix A and Aerial diagram attached as Appendix B;
 - b) The Grantee will enter the Consent Lands for the purpose of renovating Suite 320 (the “**Works**”);
 - c) The term of the agreement shall be from September 1, 2026 to September 15, 2026 or upon completion of the Works, whichever comes first (the “**Term**”);
 - d) Access to the Consent Lands will be from McHugh Street;
 - e) Prior to the commencement of the Works, existing conditions of the spaces leading to and from the units to be renovated will be mutually inspected and assessed by the Grantee and the Executive Director of Parks, Recreation and Facilities, or designate, acting reasonably;
 - f) Upon the termination of this agreement, any disturbance of the Consent Lands or building thereon, resulting from its occupation, will be restored by the Grantee at its own cost to the satisfaction of the Executive Director of Parks, Recreation and Facilities, or designate, acting reasonably;
 - g) The Grantee will be required to provide the City with indemnification and required proof of insurance with the following minimal coverage, satisfactory to the City:

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- \$5,000,000 Commercial General Liability coverage with “The Corporation of the City of Windsor” listed as an additional insured together with cross-liability coverage, which the Grantee may either maintain or choose to self-insure in lieu of insurance;
- Each vehicle owned or leased used directly or indirectly in the performance of the Works must be insured with an Automobile Policy, with liability limits of no less than \$2,000,000.00 per occurrence.

The City reserves the right to amend, restate and/or supplement the above requirements as determined by the City’s Risk and Insurance Department from time to time.

II. THAT the Chief Administrative Officer and the City Clerk **EXECUTE** a Consent to Enter Agreement with the Grantee for access to the Consent Lands, approved as to form by the City Solicitor, or designate and in content to the Executive Director of Parks, Recreation and Facilities, or designate.

Report Number: CAO 196/2026
Clerk’s File: APM/15084

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
September 3, 2026

Department Distribution

Coordinator of Real Estate Services
Manager of Real Estate Services
City Solicitor
Executive Director, Parks, Recreation & Facilities (A)
Commissioner, Community Services
Chief Administrative Officer