

**CITY HALL
WINDSOR, ONTARIO
N9A 6S1**

Phone: (519)255-6211

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E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 138/2026

Approved: Friday, June 26, 2026

I. **THAT APPROVAL BE GIVEN** to the granting of the following consent to enter:

- a) That the Consent to Enter is provided to Provincial Women's Softball Association of Ontario, its employees, contractors, agents, and assigns (the "Grantee"), to enter upon part of the park lands known as Mic Mac Park, located at 1125 Prince Road and legally described as Part Lot 59, Concession 1, Sandwich West, surface rights; Part Park Lot 3 and 4, south side of Centre Road on Registered Plan 40, Town of Sandwich, Parts 1 to 5, inclusive, on Plan 12R-5873, subject to Instrument No. R572318; Alley on Registered Plan 656, Town of Sandwich, abutting Lots 174 to 212 on Registered Plan 656, closed by Instrument No. R179434, subject to Instrument No. R240650 and R283288; subject to an easement in gross over Part 1 on Plan 12R26749 as in Instrument No. CE753885, subject to an easement as in Instrument No. CE753886; Windsor (the "Consent Lands") as shown in the aerial image attached as Appendix A;
- b) The term of the agreement shall be a period of approximately six (6) weeks, which shall begin on July 1, 2026 and conclude no later than August 9, 2026;
- c) The Grantee and/or its contractors, subcontractors, agents, employees and assigns will enter the Consent Lands for the purpose of placing and using a shipping container on the Consent Lands for the storage of supplies and equipment (the "Works");
- d) Access to the Consent Lands will be from Carmichael Road;

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- e) Prior to and during the Works, the Grantee will be responsible for securing the container and ensuring the public cannot access any supplies or equipment, as required;
- f) The Grantee shall keep all park lands adjacent to the Consent Lands free and clear of debris, materials and equipment at all times, and shall ensure its occupation of the Consent Lands will not damage the lands or interfere with public use of the park;
- g) The Grantee agrees that, upon completion of the Works, any disturbance of the Consent Lands resulting from its occupation of the Consent Lands will be restored at its own costs to the satisfaction of the Executive Director of Parks, Recreation and Facilities or designate, acting reasonably;
- h) The Grantee will be required to indemnify and defend the City and provide proof of insurance with coverage levels satisfactory to the City, including the following minimum coverage:
 - \$5,000,000 Commercial General Liability coverage with "The Corporation of the City of Windsor" listed as an additional insured together with cross-liability coverage, which the Grantee may either maintain or choose to self-insure in lieu of insurance;
 - Each vehicle owned or leased used directly or indirectly in the performance of the Works must be insured with an Automobile Policy, with liability limits of no less than \$2,000,000.00 per occurrence.

Or as such requirements may be amended, restated and/or supplemented by the City's Risk Department from time to time;

- II. THAT the Chief Administrative Officer and the City Clerk **EXECUTE** a Consent to Enter Agreement with the Grantee for access to the Consent Lands, approved as to form by the City Solicitor or designate and as to content by the Executive Director of Parks, Recreation and Facilities or designate.



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
June 29, 2026

Department Distribution

Coordinator of Real Estate Services
Manager of Real Estate Services
City Solicitor
Executive Director of Parks, Recreation and Facilities (A)
Commissioner, Community Services
Chief Administrative Officer