



OFFICE OF THE CITY CLERK COUNCIL SERVICES

CITY HALL
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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 22/2026

Approved: Wednesday, February 11, 2026

THAT the Chief Administrative Officer **AUTHORIZE** the ED/Administrator of Huron Lodge, or designate, to complete the online ONE ID onboarding process acting as the Legal Responsible Person for the purposes of ONE ID onboarding (submit the ONE ID online Intake Form and select Panorama Guided Workflow as the requested service); and further

THAT the Chief Administrative Officer **AUTHORIZE** the ED/Administrator of Huron Lodge, or designate, acting as the Legal Responsible Person, to designate two (2) positions at Huron Lodge to serve as Local Registration Authorities for Panorama - the Director of Care, and the Manager of Quality Improvement & Special Projects, to assist with the ongoing Management of Panorama; and further

THAT the Chief Administrative Officer **AUTHORIZE** the ED/Administrator or designate, as the acting Legal Responsible Person, be authorized to sign all follow-up agreements, attestations, reports, memo or documents on behalf of the Corporation of the City of Windsor, issued by Ontario Health that are required to finalize ONE ID onboarding, satisfactory in form to the City Solicitor, in technical content to the ED/Administrator of Huron Lodge, and in financial content to the City Treasurer; and further

THAT the Chief Administrative Officer **AUTHORIZE** the ED/Administrator or designate, as the acting Legal Responsible Person and acting Local Registration Authority, to carry out all ongoing Local Registration Authority duties, including verifying staff identities, managing user access, acting as the privacy and security contact, signing all required follow-up agreements, attestations, reports, memoranda, or other documents issued by Ontario Health on behalf of the Corporation of the City of Windsor that are necessary to fulfill these Legal Responsible Person and Local Registration Authority responsibilities, satisfactory in form to the City Solicitor, in technical content to the ED/Administrator of Huron Lodge, and in financial content to the City Treasurer.



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Clerk's File: MH/15104

Anna Ciacelli

Deputy City Clerk /Supervisor of Council Services
February 13, 2026

Department Distribution

Financial Planning Administrator
Executive Director/Administrator, Huron Lodge Long Term Care Home
Manager, Inter-Governmental Subsidies & Financial Administration
Commissioner, Human and Health Services
City Solicitor
City Clerk
On behalf of Commissioner, Finance and City Treasurer
Chief Administrative Officer