



## OFFICE OF THE CITY CLERK COUNCIL SERVICES

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### CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

**Report Number: CAO 11/2026**  
**Approved: Wednesday, February 11, 2026**

THAT the Chief Administrative Officer **APPROVE** the signing of the Landlord Consent Letter for the proposed alterations to the premises leased to Federal Express Canada Ltd. ("FedEx") located at 3480 Wheelton Drive, Windsor (the "Premises"), attached as Appendix A (the "Landlord Consent Letter"); and

THAT the Chief Administrative Officer and City Clerk **EXECUTE** the Landlord Consent Letter to be satisfactory in legal form to the City Solicitor and content to the Commissioner of Economic Development.

Report Number: CAO 11/2026  
Clerk's File: Z2026

*Anna Ciacelli*

Deputy City Clerk / Supervisor of Council Services  
February 13, 2026

#### Department Distribution

Senior Economic Development Officer
Executive Director, Economic Development
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City Solicitor
Commissioner, Community Services
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