

Minutes
Environment, Transportation & Public Safety Standing Committee
City of Windsor

Wednesday, April 20, 2016
4:30 o'clock p.m.

Members Present:

Chairperson

Ward 8—Councillor Marra

Councillors

Ward 10 - Councillor Borrelli

Ward 1 - Councillor Francis

Ward 4 - Councillor Holt

Ward 9 - Councillor Payne

Also present are the following from Administration:

Carolyn Brown, CLT Transportation Services

Dwayne Dawson, Executive Director of Operations

Pat Delmore, Executive Director Transit

Phil Roberts, Executive Director Parks

Gary Cian, Deputy Licence Commissioner/Senior Manager Policy, Gaming,
Licensing & By-Law Enforcement

Anne Kalinowski, Manager of By-Law Enforcement

Josette Eugenie, Manager of Transportation Planning

Karina Richters, Supervisor of Environmental Sustainability and Climate Change

Anna Ciacelli, Supervisor of Council Services

1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:35 o'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 2 of 11

3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

3.1. Minutes of the Environment, Transportation & Public Safety Standing Committee meeting held March 23, 2016

Moved by: Councillor Francis

Seconded by: Councillor Holt

That the Minutes of the Environment, Transportation & Public Safety Standing Committee Meeting (excluding Transit matter items) held March 23, 2016 **BE APPROVED** as presented. Carried.

Moved by: Councillor Payne

Seconded by: Councillor Borrelli

That the Minutes of the Environment, Transportation & Public Safety Standing Committee Meeting (Transit matter items only) held March 23, 2016 **BE APPROVED** as presented. Carried.

Agenda Item: SCM 45/2016

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None presented.

6. PRESENTATIONS AND DELEGATIONS

Please see Committee Matters Item 7.2 and Administrative Items 8.3 and 8.5 for final disposition.

7. COMMITTEE MATTERS

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 3 of 11

7.1. Windsor Bicycling Committee 2015 Annual Report

Moved by: Councillor Payne
Seconded by: Councillor Francis

Decision Number: **ETPS 375**

That the report of the Windsor Bicycling Committee 2015 Annual Report **BE APPROVED**.
Carried.

Agenda Item: SCM 42/2016

7.2. Windsor Bicycling Committee Report No. 64 (bike signage and road markings)

Klaus Dohring, representing Windsor Bicycling Committee

Klaus Dohring, representing Windsor Bicycling Committee, appears before the Environment, Transportation and Public Safety Standing Committee regarding the Windsor Bicycling Committee Report No. 64-bike signage and road markings and provides details regarding the benefits of increasing existing bicycle signage above and beyond what is currently mandatory.

Councillor Francis requests clarification on why the top five collision areas in the City were selected by the committee. Mr. Dohring indicates that it was an arbitrary number and they want to determine if there is a pattern in these hotspots.

Councillor Holt inquires whether Mr. Dohring recognizes specific deficiencies in these areas. Mr. Dohring indicates he has not specifically been to these locations, but if the locations where highlighted they could attend and perhaps provide deficiencies.

Councillor Payne requests clarification on the criteria to be used in selecting the top five collision areas. Councillor Payne inquires whether the criteria would include collisions involving vehicles/bicycles, or would pedestrians be included. Mr. Dohring acknowledges that pedestrians should be included. He suggests that identifying mitigating factors would be the ultimate goal. This may include design related, complete separation, broadening a path or speed restrictions.

Councillor Payne inquires as to the specific road markings that the committee would like to see. Mr. Dohring indicates he would like arrows included in the type selected.

Councillor Holt inquires as to the collection of incident data and whether administration separates the data when it is collected. Administration indicates there would be some work involved to compile the data in a more detailed fashion. The segregation of the data as collected could require additional support by administration.

Councillor Payne inquires as to whether the top 5 accident locations are known. Dwayne Dawson, Executive Director of Operations appears before The Environment, Transportation and Public Safety Standing Committee and indicates that the report doesn't detail the information but administration can determine them.

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 4 of 11

Councillor Payne cites the manual governing bike signage and road markings that are currently used by the City. Administration indicates the 5 locations may not all have cycling provisions. The manual only identifies signs and markings for areas with cycling provisions. Administration adds that they would be providing the signage as referenced in the manual if cycling facilities existed at the particular locations. Administration further clarifies, bicycles are permitted on all roads, but not all roads are deemed as bicycling routes. The particular problem areas would have to be identified and then determined whether they are bicycle routes. Administration would not recommend signage in the areas that are not designated bicycle routes.

Mr. Dohring indicates the intention of the recommendation by the Bicycling Committee is to determine the highest volume of collisions and where they occur in order to gather data that can be used to improve signage and markings.

Moved by: Councillor Holt
Seconded by: Councillor Borrelli

Decision Number: **ETPS 376**

That Report No. 64 of the Windsor Bicycling Committee (bike signage and road markings) **BE APPROVED** as amended as follows: That Administration **BE REQUESTED** to provide a report outlining the top five collision areas in the City of Windsor and to provide mitigating factors, i.e. how to prevent accidents from reoccurring.

Councillor Payne voting nay.

Carried.

Agenda Item: SCM 43/2016

7.3. Minutes of the Windsor Bicycling Committee meeting held February 3, 2016

Moved by: Councillor Francis
Seconded by: Councillor Borrelli

Decision Number: **ETPS 377**

That the Minutes of the Windsor Bicycling Committee meeting held February 3, 2016 **BE RECEIVED** for information.

Carried.

Agenda Item: SCM 44/2016

8. ADMINISTRATIVE ITEMS

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 5 of 11

8.1. A By-law for the Construction of New Streetlighting on St John Street from Cedarview Street to Menard as a Local Improvement

Moved by: Councillor Borrelli
Seconded by: Councillor Holt

Decision Number: **ETPS 378**

That Council **ADOPT** By-law ____/2016 for the construction of new streetlighting on St John Street from Cedarview Street to Menard Street as a Local Improvement in accordance with Section 5 of Ontario Regulation 586/06, made under *Municipal Act 2001*.

Carried.

Agenda Item: S 72/2016
Clerk's File: SL/12374

8.2. Continuation of Health Canada Partnership for the Study of the Downtown Windsor Urban Heat Island - City Wide

Moved by: Councillor Borrelli
Seconded by: Councillor Holt

Decision Number: **ETPS 379**

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign the Memorandum of Agreement (MOA) with Health Canada, satisfactory in form to the City Solicitor, in financial content to the City Treasurer and in technical content to the City Engineer, for a \$12,500 (plus HST) grant to continue the partnership with Health Canada to study the Urban Heat Island in Downtown Windsor.

Carried.

Agenda Item: S 63/2016
Clerk's File: MH/11217

8.3. Amendment to By-Law 233-2001, A By-Law to Prohibit Excessive Idling of Vehicles and Boats - Additional Information _ City Wide

Derek Coronado, Coordinator, Citizens Environment Alliance of Southwestern Ontario

Derek Coronado, Coordinator, Citizens Environment Alliance of Southwestern Ontario, appears before the Environment, Transportation and Public Safety Standing Committee, speaking in support of the proposed amendments to the excessive idling of Vehicles and Boats By-Law. He indicates that this will reinvigorate idling education and outreach programs. These programs are tools that the municipality should use in order to bring to light the reduction of emissions in the area. Lower air pollution may result. He concludes by detailing significant factors contributing to smog as well as indicating that action from all levels of government is expected on pollution control.

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 6 of 11

Dr. Ahmed –Associate Medical Officer of Health

Dr. Ahmed–Associate Medical Officer of Health, appears before the Environment, Transportation and Public Safety Standing Committee and is available for questions.

Councillor Francis agrees with all the comments by Mr. Coronado, although he highlights some concerns with some of the exemptions, specifically the impact of the 1 minute clause.

Councillor Francis thanks Ms. Richters for the timely information provided. He states that the proposed changes have the potential of affecting many residents. This may be a negative impact if the end result is ticketing. Ms. Richters, Supervisor of Environmental Sustainability and Climate Change appears before the Environment, Transportation and Public Safety Standing Committee and indicates that education is the stated goal. Encouraging the public through education instead of enforcement is the City's intention. Blatant abuse of the by-law will result in enforcement.

Councillor Francis refers to enforcement in the last year citing no tickets being issued. Anne Kalinowski, Manager of By-Law Enforcement appears before the Environment, Transportation and Public Safety Standing Committee indicating that By-law received 13 complaints last year regarding this issue. The education component was used to first educate the public and gaining compliance in that method.

Councillor Francis asks whether the complaint process will be different and if the current 311 process will change. Ms. Kalinowski indicates the process will not change. Calls will come into 311 and the by-law officers will investigate, by the time they do get on site the vehicle will probably not be idling although they will still provide the education component. If Windsor Police gets the call the amount of time they will have to wait will decrease to 1 minute instead of 5 that is currently the time limit. The surrounding municipalities currently don't have an excessive idling of Vehicles and Boat by-law. Also the ambient internal temperature has been removed as the officer has no way to determine inside temperature and it would be deemed unenforceable.

Councillor Holt outlines the National Resources Canada recommendation. Administration indicates there is currently no Federal/Provincial legislation that exists regarding this issue. The larger cities such as Toronto which has a 1 minute limit and Ottawa has a 3 minute limit.

Moved by: Councillor Francis

Seconded by: Councillor Payne

Decision Number: **ETPS 380**

That City Council **ADOPT** By-law -2016 approving amendment to By-law 233-2001, A By-law to Prohibit Excessive Idling of Vehicles with the following amendments:

- That the permitted idling time, excluding transit be set at 3 minutes; and,
- All stated exemptions in report S#70/2016 are to be included; and further,
- Include reference to ambient temperature inside the vehicle; and further,

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 7 of 11

That administration **PROVIDE** a comparison of the current by-law and exemptions and proposed amendments in the form of a chart/easy reference table to be brought forward to City Council; and further,

That the additional information presented in Report #S70/2016 which was requested as a result of Report #S54/2016 BE **RECEIVED** for information.

Councillors Holt and Marra voting nay.

Carried.

Agenda Item: S 70/2016

Clerk's File: EI2016

8.4. CQ65-2011 - "Welcome to Windsor" Sign on Girardot and Huron Church Road Pedestrian Bridge - Ward 2

Moved by: Councillor Francis

Seconded by: Councillor Holt

Decision Number: **ETPS 381**

THAT the report regarding CQ65-2011 in respect to a "Welcome to Windsor" sign on the pedestrian overpass at Assumption High School near Girardot at Huron Church Road BE **RECEIVED** by Council for information.

Carried.

Agenda Item: S 18/2016

Clerk's File: APR2016

8.5. Traffic Around Northwood Public School - Ward 10

Sami Mazloun, Chair, Parent Involvement Committee, Northwood Public School

Sami Mazloun, Chair, Parent Involvement Committee, Northwood Public School, appears before the Environment, Transportation and Public Safety Standing Committee and provides background regarding the intersections regarding the Administrative Report Traffic around Northwood Public School, specifically citing the concerns with safety and traffic. He reiterates that the information received in the impending Central Box Study should not delay consideration of this particular concern, and concludes by suggesting that the addition of a Crossing Guard at the intersection of Longfellow and Northwood may alleviate some of the issues.

Councillor Borrelli requests clarification regarding the number of crossing guards being requested. Mr. Mazloun indicates 3 crossing guards would be ideal, although moving one from the Norwood and Dominion location would also be acceptable. He indicates that in 2015 some of the dismissal times were changed and now he feels there is less of a need at the Northwood and Dominion location.

Councillor Holt references the active safe routes to school program that wasn't successful due to lack of participation as well as several other factors coming into play. This was a health unit initiative at the time. Perhaps this can be revisited and a reinstatement of this program can be considered.

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 8 of 11

Councillor Francis cites the City and School Boards Liaison Committee providing/sharing information, communicating to provide a City Wide approach to these types of issues.

Councillor Borrelli inquires about the possibility of a crossing guard at the location outlined by Mr. Mazloum. Administration indicates that another warrant study can be undertaken at the direction of Council. Administration adds that the Central Box study is coming forward soon.

Councillor Francis adds that the study will provide comprehensive options. Administration indicates that the Environmental Assessment will provide technical solutions to try to resolve traffic concerns in the area. Administration is developing a School Neighbourhood Policy which should provide a consistent approach to addressing traffic concerns in the area. This will suggest what is appropriate in terms of communication/outreach City wide.

Councillor Payne inquires as to the normal procedure for crossing guards. Administration indicates a warrant study is conducted at all locations. It is on a 3 year review cycle so all areas are reviewed and reassessed every 3 years. 1/3 of all locations are reviewed yearly. This ensures all locations are reviewed over a 3 year period.

Moved by: Councillor Borrelli

Seconded by: Councillor Francis

Decision Number: **ETPS 382**

That Administration **UNDERTAKE** a warrant study to determine the feasibility of adding a crossing guard, or alternatively moving one of the existing crossing guards in the area of Northwood Street and Longfellow Avenue; and further,

That the results **BE REPORTED** back to the standing committee for direction; and further,

That Administration **BE REQUESTED** to meet with the Health Unit to determine the possibility of reinstating the active safe routes to school program; and

That the report of the City Engineer entitled Traffic Around Northwood Public School dated April 4, 2016 **BE RECEIVED** for information.

Carried.

Agenda Item: S 75/2016

Clerk's File: ST 2016

9. TRANSIT BOARD ITEMS

9.1. Intelligent Transportation System Project Update - City Wide

Councillor Francis inquires about the costs and moving forward with existing resources. Pat Delmore, Executive Director Transit Windsor, appears before the Environment, Transportation and Public Safety Standing Committee and provides the detailed financial information indicating the project funding has been allocated in current budgets.

Councillor Payne inquires about the improvement that will result from introducing the upgrades listed in the report. Mr. Delmore indicates that potentially with real time information being

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 9 of 11

available it would increase the reliability, provide better information to the public and increase ridership.

Councillor Payne inquires as to the impact, and the types of devices that would be necessary. Mr. Delmore indicates there are a variety of ways to access the information including smart phones, cell phones, texting, or web access. He adds that this is becoming a standard across the province.

Moved by: Councillor Holt

Seconded by: Councillor Borrelli

Decision Number: **ETPS 383**

- I. That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **AUTHORIZE** the Corporate Leader of Transportation Services to sign the Amendment to the Strategic Mapping Inc contract to include Next Vehicle Arrival SMS/text messaging and additional hardware of 14 GPS units to be installed in transit support vehicles.
- II. That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **APPROVE** the use of funds from Capital Project 7075189 – Transit Windsor Master Plan in the amount of \$119,900 (plus HST) to cover the cost of the Next Vehicle Arrival SMS/ text messaging module plus the annual license fee for year one.
- III. That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **APPROVE** the use of funds from Capital Project 7139007 – TW ITS/Smart Bus Project contingency fund in the amount of \$13,230 (plus HST) to cover the associated costs for the 14 GPS units at \$945.00 per unit.

Carried.

Agenda Item: S 73/2016
Clerk's File: MT/12255

9.2. Accounts Payable Approval Limits

Councillor Francis inquires as to the reason for the increase in limits from the current amounts. Carolyn Brown, Corporate Leader Transportation Services, appears before the Environment, Transportation and Public Safety Standing Committee and indicates that this would be consistent with current policy.

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 10 of 11

Moved by: Councillor Holt
Seconded by: Councillor Borrelli

Decision Number: **ETPS 384**

That the Environment, Transportation and Public Safety Standing Committee and the Transit Windsor Board of Directors **APPROVE** the Recommended Accounts Payable Approval Limits as noted below:

Current Approval Limits	Recommended Approval Limits
General Manager – Unlimited	Delete
Director - \$250,000	Replaced by Executive Director - \$1,000,000
Director - \$250,000	Replaced by Senior Manager - \$250,000
Managers - \$25,000	No Change – to remain at \$25,000

Carried.

Agenda Item: S 38/2016
Clerk's File: AF2016

9.3. 2015 - 2019 Adjustment for Non-Union Employees

Moved by: Councillor Holt
Seconded by: Councillor Payne

Decision Number: **ETPS 385**

- I. That for the 2015 - 2019 term, the non-union employees of Transit Windsor **BE GRANTED** a salary and fringe benefit adjustment consistent with the union settlement for Amalgamated Transit Union, Local 616; and
- II. That the negotiated benefits **BE EXTENDED** to non-union retirees and surviving spouses in accordance with the agreement reached with Amalgamated Transit Union, Local 616.

Carried.

Agenda Item: S 30/2016
Clerk's File: AS2016

10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

Minutes

Environment, Transportation & Public Safety Standing Committee

Wednesday, April 20, 2016

Page 11 of 11

11. QUESTION PERIOD

Councillor Payne inquires about the increase in situations that have arisen in regards to the behaviour of Transit Bus Drivers. Mr. Delmore indicates this has been an ongoing challenge. He indicates that with 6.3 million riders there may be the occasional situation that arises. Administration addresses and investigates each allegation thoroughly. Cameras are anticipated to be installed in the near future which may help alleviate the concerns.

12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 6:15 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held May 25, 2016.



Ward 8—Councillor Marra
(Chairperson)



Supervisor of Council
Services