

AC/
Windsor, Ontario, June 17, 2015

A meeting of the **Environment Transportation & Public Safety Standing Committee** is held this day commencing at 4:30 o'clock p.m. in Council Chambers there being present the following members:

Present: Councillor P. Borrelli
Councillor F. Francis
Councillor C. Holt
Councillor H. Payne
Councillor B. Marra (Chair)

Also present are the following from Administration:

Helga Reidel, Chief Administrative Officer
Carolyn Brown, CLT Transportation Services
Wira Vendrasco, Deputy City Solicitor, Legal Services
Gary Cian, Senior Manager of Policy, Gaming, Licensing & By-Law Enforcement, Deputy Licence Commissioner
Dwayne Dawson, Executive Director of Operations/Deputy City Engineer
Pat Delmore, Executive Director/Transit Windsor
Tony Houad, Senior Manager of Fleet & Support Services, Transit Windsor
Phil Roberts, Executive Director of Parks
Craig Roberts, Supervisor of Licensing
Karina Richters, Supervisor Environmental Sustainability and Climate Change, Pollution Control
Anna Ciacelli, Supervisor of Council Services

1. **CALL TO ORDER**

The Chair calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:30 o'clock p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed.

3. **ADOPTION OF THE MINUTES**

Moved by Councillor Francis, seconded by Councillor Payne,
That the minutes of the Environment, Transportation & Public Safety Standing Committee meeting held May 20, 2015 **BE ADOPTED** as presented excluding Transit Board Item 6—Transit Windsor Pension Review Committee report, and Item 7—The Contributory Pension Plan for Employees of Transit Windsor-Audited Financial Statements for the year ended December 31, 2014 report, which will be adopted separately.

Carried.

Moved by Councillor Holt, seconded by Councillor Francis,
That Transit Board Item 6—Transit Windsor Pension Review Committee report, and Item 7—The Contributory Pension Plan for Employees of Transit Windsor-Audited Financial Statements for the year ended December 31, 2014 report, from the Environment, Transportation & Public Safety Standing Committee meeting held May 20, 2015 **BE ADOPTED** as presented.

Carried.

4. **REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS**

Moved by Councillor Francis, seconded by Councillor Holt,
THAT the letter from Windsor-Essex Youth Advising City Councillors (WE-YACC) and Blue Dot Windsor dated May 29, 2015 regarding a healthy environment **BE REFERRED** to the Windsor Essex County Environment Committee.

Carried.

5. **COMMUNICATIONS**

Windsor-Essex Youth Advising City Councillors (WE-YACC) and Blue Dot Windsor attached letter dated May 29, 2015 regarding a healthy environment

(See Section 4—Requests for Deferrals, Referrals or Withdrawals for final disposition of this matter.)

6. **PRESENTATIONS AND DELEGATIONS**

Item 1 Environmental Master Plan Update

Joseph Passa, member of the Windsor Essex County Environment Committee, appears before the Environment, Transportation & Public Safety Standing Committee expressing concern with the administrative report regarding the Environmental Master Plan Update, citing his opinion that more action should be taken instead of simply updating the plan. Several comparisons with other areas are provided. Mr. Passa suggests that the items are only goals and not actions that are being implemented.

Councillor Marra clarifies that administration has cited specific goals and dates to reach them. He defers to administration to provide an overview.

Karina Richters, Supervisor Environmental Sustainability and Climate Change, Pollution Control, appears before the Environment, Transportation & Public Safety Standing Committee and provides an overview and a brief history of the administrative report regarding the Environmental Master Plan Update. Five goals from the Environmental Master Plan were highlighted, including how they would be achieved. This is a report regarding what has occurred in the last year and a half. All the initiatives are tracked on the City website and tracking occurs to ensure goals are being achieved and at what level of achievement they are. The way goals are highlighted and the objectives reached are explained. Polling of the public/residents was completed in 2005 and then again in 2011 to determine public interest in the original targets.

Councillor Payne inquires as to whether the Environmental Master Plan itself should be updated and in what timeline would that occur. Karina Richters estimates that an update to the Environmental Master Plan would be undertaken in 2018.

Councillor Borelli inquires as to how our five goal plan compares to other areas. Administration indicates that the comparison will occur as part of the review and update process and will be a part of the updated Plan. Councillor Borelli requests that a comparison be highlighted in the updated plan so that the general public can understand how our goals are being met compared to other areas.

Moved by Councillor Payne, seconded by Councillor Francis,

THAT the report of the Environmental Stability Coordinator entitled "Environmental Master Plan Update" **BE RECEIVED** for information, and;

THAT Administration **REPORT BACK** to the next meeting of the Environment, Transportation & Public Safety Standing Committee, as to the feasibility of completing an update of the Environmental Master Plan earlier than the original anticipated timeline of 2017/2018.

Carried.

Item 4 Update on the City of Windsor's Climate Change Adaptation Plan

Moved by Councillor Francis, seconded by Councillor Borrelli,

That the administrative report authored by the Supervisor of Environmental Sustainability and Climate Change dated May 19, 2015 entitled "*Update on the City of Windsor's Climate Change Adaptation Plan*" **BE RECEIVED** for information.

Carried.

Report No. 151 of the Windsor Licensing Commission (Review of Taxicab Tariffs)

John Toth, Unifor Local 195 appears before the Environment, Transportation & Public Safety Standing Committee, in support of the administrative report regarding Report No. 151 of the Windsor Licensing Commission (Review of Taxicab Tariffs) and to implement the increase immediately.

Councillor Marra explains the request by Walter Bezzina, Veteran Taxicab Company who would like to put off the implementation of the fee rate increase to after the Fall inspection.

Craig Robertson, Supervisor of Licensing, appears before the Environment, Transportation & Public Safety Standing Committee providing details on implementation timelines related to inspections.

Moved by Councillor Payne, seconded by Councillor Francis,
THAT City Council **APPROVE** the following as it relates to taxicab meter tariffs:

That the current taxicab meter tariffs **BE INCREASED** by 8% resulting from the implementation of the Harmonized Sales Tax (HST) to the following:

Drop Rate \$3.80

Distance increment \$0.10 cents/64 meters

Waiting Time \$27.00

And further, that section 24.4 Appendix "A" to Schedule 5 of By-law No. 137-2007 **BE AMENDED** accordingly.

Carried.

7. **COMMITTEE MATTERS**

Minutes of the Transit Windsor Advisory Committee meeting held May 25, 2015

Moved by Councillor Borrelli, seconded by Councillor Payne,
THAT the minutes of the Transit Windsor Advisory Committee meeting held May 26, 2015 **BE RECEIVED** for information.

Carried.

Report No. 1 of the Transit Windsor Advisory Committee (invitation to a representative of Seniors Advisory Committee, Mayor's Youth Advisory Committee, Windsor Accessibility Advisory Committee, Hand-Transit and Pathway to Potential to sit as non-voting members)

Moved by Councillor Borrelli, seconded by Councillor Payne,
THAT a representative from the Seniors Advisory Committee, the Mayor's Youth Advisory Committee, the Windsor Accessibility Advisory Committee, Handi Transit and Pathway to Potential **BE INVITED** to sit as non-voting members on the Transit Windsor Advisory Committee.

Carried.

Report No. 2 of the Transit Windsor Advisory Committee (Terms of Reference and Mandate)

Moved by Councillor Borrelli, seconded by Councillor Payne,
THAT the Terms of Reference and Mandate for the Transit Windsor Advisory Committee **BE APPROVED** with minor amendments including the removal of the members' names and the position of Vice Chairperson.

Carried.

Minutes of the Windsor Licensing Commission meeting held May 27, 2015

Moved by Councillor Borrelli, seconded by Councillor Payne,
THAT the minutes of the Windsor Licensing Commission meeting held May 27, 2015 **BE RECEIVED** for information.

Carried.

Minutes of the Windsor Essex County Environment Committee meeting held April 30, 2015

Moved by Councillor Borrelli, seconded by Councillor Payne,
THAT the minutes of the Windsor Essex County Environment Committee meeting held April 30, 2015 **BE RECEIVED** for information.

Carried.

Minutes of the Essex-Windsor Solid Waste Authority Regular Board Meeting held March 3, 2015

Moved by Councillor Borrelli, seconded by Councillor Payne,
THAT the minutes of the Essex Windsor Solid Waste Authority Regular Board Meeting held March 3, 2015 **BE RECEIVED** for information.

Carried.

**Essex-Windsor Solid Waste Authority Waste Diversion Annual Report
(Reporting Year 2014)**

Councillor Holt inquires as to the white good pickup that occurs in the County, that is cited in the report, and why it doesn't occur in Windsor. Administration indicates they will investigate and get back to the Councillor with a response.

Moved by Councillor Borrelli, seconded by Councillor Payne,
THAT the Essex Windsor Solid Waste Authority Waste Diversion Annual
Report (Reporting Year 2014) **BE RECEIVED** for information.
Carried.

8. **ADMINISTRATIVE ITEMS**

Item 1 Environmental Master Plan Update

(See Section 6- Presentations & Delegations for Final Disposition of this Matter)

Item 4 Update on the City of Windsor's Climate Change Adaptation Plan

(See Section 6- Presentations & Delegations for Final Disposition of this Matter)

9. **TRANSIT BOARD ITEMS**

Item 2 Transit Windsor 2015 Bus Acquisition

Councillor Payne inquires whether Administration can highlight the prices/costs/differences and timelines. Tony Houad, Senior Manager of Fleet & Support Services, Transit Windsor, appears before the Environment, Transportation & Public Safety Standing Committee and provides details about the role of Metrolinx and their role in the Joint Transit Procurement. This process effectively manages the various components associated with issuing a joint request for proposal. 91% of the Transit Windsor Fleet are handicap accessible with the goal to get the whole fleet accessible as the older buses are retired. Councillor Payne inquires as to the benefit to customers for new buses. Mr. Houad indicates with a newer fleet there is less likelihood of breakdowns with a more reliable service that customers will appreciate. Pat Delmore, Executive Director of Transit Windsor indicates that the technology will be what the customers will appreciate more. Manufacturers are working with vendors to ensure components are hard wired, administration anticipates some of this new technology to ensure the busses are retrofitted ahead of time. Wifi is currently not available, administration indicates that this may be an option in the future once the system is operational in other areas, this ensures it will be easier for our busses to implement this system in the future. Other accessible details are highlighted including fuel savings that may be available.

Councillor Francis inquires about the cost being approximately \$3.7 million. He inquires as to the funds on hand and whether the cost of the bus purchase is covered. Administration responds that the budget for the purchase of the busses has approximately \$4.5 million currently and will cover the purchase costs. In 2019 \$3 million will be allocated for the future purchases of busses as will be indicated in future Capital Budget expenditures. In 2012 the Provincial Government withdrew their funding and the City had to redo their Capital Budget at that time to reflect this funding loss. Administration has undertaken a life cycle costing model which will provide more information in the future as to bus replacement.

Councillor Borelli inquires as to the number of the current fleet in the City and inquires as to whether the City will need an increase in the number of busses on the road and how are the number of busses required for our area determined. Administration indicates that there has been an increase in the numbers of busses on the busier routes during peak times in addition to the length of time the busses run during the day. The ridership has increased slightly within industry standards approximately 3%. There is a calculation based on the services that are provided to determine the number of busses that are required.

Councillor Payne inquires as to whether our old busses that will be retired can be sold. Administration indicates the City busses that will be retired are hi-flow busses and probably won't be put back on the road. They would be sold at scrap value.

Councillor Payne inquires about the training for the technicians that needs to be undertaken with the new busses. Administration indicates as part of the contract, a number of training hours has been included by the manufacturer as the busses come in the technicians are trained.

Moved by Councillor Holt, seconded by Councillor Payne,

I. **THAT** approval **BE GIVEN** for the Chief Administrative Officer and the City Clerk to sign a Bus Purchase Agreement with Nova Bus for the procurement of buses in accordance with the Multi-Year Governance Agreement for Joint Transit Procurement facilitated by Metrolinx, 2013-2018, subject to the Agreement being satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Executive Director of Transit Windsor.

II. **THAT** the Purchasing Manager **BE AUTHORIZED** to issue a Purchase Order to Nova Bus in the amount of \$923,776 (plus HST) for two (2) 40 foot clean diesel buses and the chartfield #7121003 established for the 2012 fleet replacement **BE CHARGED** for this purpose.

III. **THAT** the Purchasing Manager **BE AUTHORIZED** to issue a purchase order to Nova Bus in the amount of \$58,928 (plus HST) for tools and spare parts and the chartfield #7121003 established for the 2012 fleet replacement **BE CHARGED** for this purpose.

IV. **THAT** the Purchasing Manager **BE AUTHORIZED** to issue a Purchase Order to Nova Bus in the amount of \$2,771,328 (plus HST) for six (6) 40 foot clean diesel buses and the chartfield #715006 established for the 2015 fleet replacement **BE CHARGED** for this purpose.

V. **THAT** the Purchasing Manager **BE AUTHORIZED** to issue the purchase order to Nova Bus in the amount of \$70,000 (plus HST) for tools and spare parts and the chartfield #715006 established for the 2015 fleet replacement **BE CHARGED** for this purpose.

Carried.

Item 3 Electric Bus Pilot Project

Moved by Councillor Holt, seconded by Councillor Borrelli,

That the Environment, Transportation and Public Safety Standing Committee **RECEIVE** for information the update on the actions taken by Administration with regard to the electric bus pilot project with Proterra.

AND

That Environment, Transportation and Public Safety Standing Committee **APPROVE** the transfer of \$1.5 million that was set aside in the 2012 Capital Budget for the electric bus pilot, for the acquisition two clean diesel buses included in Transit Windsor's 2015 Bus Acquisition request, reported under separate cover; and that the remaining funds (\$500,000) be transferred the ITS Project for the purchase of surveillance cameras to be installed in the Transit Windsor fleet of buses.

Carried.

Item 5 The Contributory Pension Plan for Employees of Transit Windsor Actuarial Valuation as at December 31, 2014

Moved by Councillor Payne, seconded by Councillor Borrelli,

That the Environment, Transportation & Public Safety Standing Committee and the Transit Windsor Board of Directors:

I. **APPROVE** the Actuarial Valuation of the Contributory Pension Plan for Employees of Transit Windsor as at December 31, 2014 and;

II. **APPROVE** increasing the Letter of Credit from a cumulative total of \$3,850,000, to \$4,185,450 based on the allowed maximum of 15% of the assets market value of \$27,903,000 as shown in the Actuarial Valuation as at December 31, 2014 for Transit Windsor's Contributory Pension Plan all with the remaining charged to the operating budget.

III. **DIRECT** that this report be forwarded to City Council for approval.

IV. **DIRECT** the Plan Administrator to forward the Actuarial Valuation as at December 31, 2014 to the Office of the Superintendent of Financial Institutions and to the Canada Revenue Agency, prior to City Council approval, in compliance with the filing deadline of June 30, 2015.

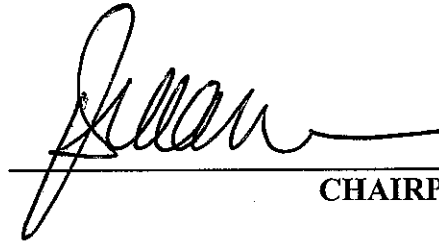
Carried.

10. **QUESTION PERIOD**

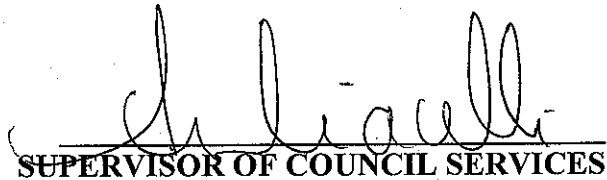
Councillor Holt inquires as to whether administration from Transit has heard of the recent discovery made in Belle River about the 1918 streetcar that used to roam the streets and was built into a house in the 1940's. He indicates a private investor is currently dismantling this house and redoing it. It would be nice for Transit to pay for a part in the restoration.

11. **ADJOURNMENT**

There being no further business, the meeting of the Environment, Transportation & Public Safety Standing Committee is adjourned at 5:37 o'clock p.m. The next meeting of the Environment, Transportation and Public Safety Standing Committee will be held July 22, 2015.



CHAIRPERSON



SUPERVISOR OF COUNCIL SERVICES