

AA/  
Windsor, Ontario, January 21, 2015

A meeting of the **Environment Transportation & Public Safety Standing Committee** is held this day commencing at 4:30 o'clock p.m. in Council Chambers there being present the following members:

**Present:** Councillor P. Borrelli  
Councillor F. Francis  
Councillor C. Holt  
Councillor H. Payne (Interim Chair)

**Regrets:** Councillor B. Marra, (out of town)

*Also present are the following from Administration:*

Adam Pillon, Technologist I, Office of the City Engineer  
Averil Parent, Environment & Sustainability Coordinator  
Karina Richter, Supervisor, Environmental Sustainability and Climate Change  
Tony Ruffolo, Right-of-Way Coordinator  
France Isabelle-Tunks, Senior Manager, Development Projects & Right of Way  
Mark Winterton, Executive Director of Operations  
Carolyn Brown, CLT Transportation Services  
Pat Delmore, Executive Director/Transit Windsor  
Agatha Armstrong, Deputy City Clerk

1. **CALL TO ORDER**

The Deputy Clerks calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:33 o'clock p.m.

2. **NOMINATION OF CHAIRPERSON**

Moved by Councillor Borrelli, seconded by Councillor Francis  
That the nomination of the Chairperson for the Environment, Transportation & Public Safety Standing Committee **BE DEFERRED** to the next meeting to allow all members to be in attendance.  
Carried.

Moved by Councillor Holt, seconded by Councillor Borrelli  
That Councillor Payne **BE NAMED** interim chairperson for the January 21, 2015 meeting of the Environment, Transportation & Public Safety Standing Committee.  
Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None presented.

4. **ADOPTION OF THE MINUTES**

Moved by Councillor Francis, seconded by Councillor Borrelli  
That the minutes of the Environment, Transportation & Public Safety Standing Committee meeting held November 19, 2014 **BE ADOPTED** as presented.  
Carried.

5. **REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS**

None presented.

6. **COMMUNICATIONS**

None presented.

7. **PRESENTATIONS AND DELEGATIONS**

None presented.

8. **COMMITTEE MATTERS**

Moved by Councillor Francis, seconded by Councillor Borrelli  
That the minutes of the Windsor-Essex County Environment Committee meeting held November 13, 2014 **BE RECEIVED** for information.  
Carried.

9. **ADMINISTRATIVE ITEMS**

Item 1 **Earth Day Windsor Essex Annual Celebration**

Moved by Councillor Holt, seconded by Councillor Francis  
THAT Earth Day Windsor Essex **BE DECLARED** a City of Windsor event;  
and  
THAT the remaining balance in the Earth Day Windsor Essex TD financial bank account **BE RECEIVED** into a City of Windsor bank account; and

THAT a new deferred revenue account **BE ESTABLISHED**, for accounting purposes, to track the initial transfer of funds from the Earth Day Windsor Essex TD financial bank account and subsequent drawdowns, as necessary;

THAT up to \$5,000 from the Environmental Master Plan budget continue to **BE DEDICATED** to funding Earth Day Windsor Essex celebrations; and

THAT Administration **BE DIRECTED** to apply for funding to provide additional activities at Earth Day Windsor Essex with authority to allow the CAO and City Clerk to sign any applications or agreements in technical form satisfactory to the City Engineer, financial content satisfactory to the CFO and City Treasurer and form satisfactory to the City Solicitor; and

THAT Administration **BE DIRECTED** to continue to collect a fee for vendors, and that this fee **BE ADDED** to the User Fee Schedule; and

THAT the rental fee for the Malden Park Visitor Centre **BE WAIVED** for this City of Windsor event.

Carried

Livelihood #17247, EI2015

Item 2 **Update to the Promotion of Municipal Tap Water Policy**

Moved by Councillor Holt, seconded by Councillor Borrelli

That the updated Promotion of Municipal Tap Water Policy **BE RECEIVED** by Windsor City Council.

Carried.

Livelihood #17469, EI2015

Item 3 **Revised Encroachment Policy**

Salient points of discussion regarding the revised encroachment policy are as follows:

- There is no specific notation allowing bundling of encroachment under the same application fee for specific BIAs.
- The encroachment fee is a minimum fee of \$50.00
- Agreement is actually applied to the specific property, not a block.
- Bicycle Policy is being done at this point by Manager of Transportation Planning, and at that point she will ask for amendments to the Encroachment Policy.
- If the BIA wants bicycle racks, that would be an option for the BIAs under streetscaping. The City supplies bicycle rings to the BIAs.
- This policy applies to stand alone encroachments.
- Encroachment Policy is in place to decrease the City's liability.
- The City is always included in liability legal action should an accident happen on the public right away. The encroachment agreement protects the City. Insurance is provided by the property owner.

- The policy mitigates liability to the City through the certificate of insurance in the amount of \$2,000,000.
- The new policy protects the tax payer by streamlining the process as Risk Management has reviewed it.

Moved by Councillor Holt, seconded by Councillor Francis

That approval **BE GIVEN** for the Revised Encroachment Policy on attached Appendix 'D' and

That the Council Resolutions establishing the previous encroachment policies listed on attached Appendix 'A' **BE REPEALED**.

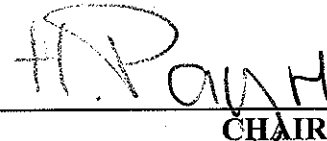
Carried.

Livelihood #17507, SE2015

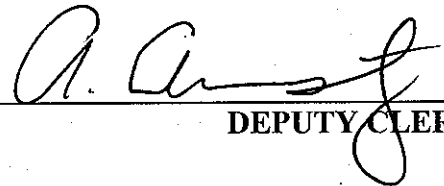
10. QUESTION PERIOD

11. ADJOURNMENT

There being no further business, the meeting is adjourned at 5:06 o'clock p.m. The next meeting of the Environment, Transportation and Public Safety Standing Committee will be held February 18, 2015.

  
H.P. PAINH

CHAIRPERSON

  
A. A. [unclear]

DEPUTY CLERK