



## CITY OF WINDSOR MINUTES 05/26/2021

### Environment, Transportation & Public Safety Standing Committee

Date: Wednesday, May 26, 2021

Time: 4:30 o'clock p.m.

#### **Members Present:**

##### **Councillors**

Ward 1 - Councillor Francis

Ward 2 - Councillor Costante

Ward 4 - Councillor Holt (Chairperson)

Ward 8 - Councillor Kaschak

Ward 9 - Councillor McKenzie

Clerk's Note: Members participated via video conference, in accordance with Procedure By-law 98-2011 as amended, which allows for electronic participation during a declared emergency.

#### **ALSO PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:**

Mark Winterton, City Engineer

Tyson Cragg, Executive Director of Transit Windsor

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### 1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:30 o'clock p.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

### 3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

#### 3.1. Adoption of the Environment, Transportation & Public Safety Standing Committee minutes of its meeting held April 21, 2021

Moved by: Councillor McKenzie

Seconded by: Councillor Kaschak

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (excluding Transit Matter items) held April 21, 2021 **BE ADOPTED** as presented.  
Carried.

Moved by: Councillor Costante

Seconded by: Councillor Francis

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (Transit Matter items only) held April 21, 2021 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 146/2021

### 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

### 5. COMMUNICATIONS

None presented.

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### 6. PRESENTATIONS AND DELEGATIONS

None.

### 7. COMMITTEE MATTERS

#### 7.1. Minutes of the Windsor Licensing Commission of its meeting held April 21, 2021

Moved by: Councillor Francis

Seconded by: Councillor Kaschak

Decision Number: **ETPS 827**

THAT the minutes of the Windsor Licensing Commission of its meeting held April 21, 2021 **BE RECEIVED.**

Carried.

Report Number: SCM 154/2021

Clerk's File: MB2021

### 8. ADMINISTRATIVE ITEMS

None presented.

### 9. TRANSIT BOARD ITEMS

#### 9.1. Town of Amherstburg - Transit Delivery and Maintenance Services - City Wide

Councillor McKenzie inquires whether both parties are in agreement as it relates to the cost to deliver the service. Tyson Cragg, Executive Director of Transit Windsor, appears via video conference before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "Town of Amherstburg – Transit Delivery and Maintenance Services – City Wide" and indicates that preliminary discussions have been held with the Town of Amherstburg and the costing proposals are being prepared. Mr. Cragg adds that there is a good understanding between the two parties regarding what the cost will be. Mr. Cragg indicates that the Town of Amherstburg will be presented with various options for service, which includes weekdays only, weekdays plus Saturday, and all week including Saturday and Sunday; and they will be able to choose what level of service is preferable; and like the other services provided to LaSalle and Leamington, it would be on a full cost recovery basis so as not to impact the ratepayers in the City of Windsor but as a pay-as-you-go option.

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Councillor McKenzie inquires if there will be any impact on implementing the Transit Windsor Master Plan if this service is extended to the Town of Amherstburg. Mr. Cragg indicates that there would be no impact and that the Transit Windsor Master Plan includes expansion of regional service and the intent is to broaden the reach of Transit Windsor, which not only provides benefits to the City of Windsor and the outlying municipalities, but it also provides additional ridership opportunities for Transit Windsor. Mr. Cragg indicates that the Amherstburg service would likely be feeding into St. Clair College so it provides a conduit for educational opportunities.

Councillor McKenzie indicates that there are some time sensitive issues to be implemented in the Transit Windsor Master Plan and inquires whether adding this level of service to the community would impact the timelines that need to be met. Mr. Cragg responds that the expansion from a regional perspective will have no impact on the initiatives in the Transit Windsor Master Plan.

Moved by: Councillor McKenzie

Seconded by: Councillor Kaschak

Decision Number: **ETPS 828**

THAT the Environment, Transportation & Public Safety Standing Committee sitting as the Transit Windsor Board of Directors **APPROVE:**

1. THAT the City Engineer – Corporate Leader of Environmental Protection & Infrastructure Services and the Executive Director of Transit Windsor **BE AUTHORIZED** to negotiate with the Corporation of The Town of Amherstburg for Transit Delivery and Maintenance Services and to engage in any resulting contract negotiations; and,
2. THAT a subsequent report on the outcomes of the negotiations **BE PREPARED AND SUBMITTED** to the Environment, Transportation & Public Safety Standing Committee sitting as the Transit Windsor Board of Directors and City Council with that report fully detailing the costs associated with the proposed service delivery and seeking any further approvals or authorizations that may be required from the Transit Windsor Board of Directors and City Council.

Carried.

Report Number: S 48/2021

Clerk's File: MTT2021

### 9.2. Permanent Funding for New Operations Supervisor within Transit Operations Department - City Wide

Councillor McKenzie refers to the report, which indicates that training will be provided for the Transit operators, and inquires whether training through this position will be extended to other vehicle operators. Tyson Cragg, Executive Director of Transit Windsor, indicates that is correct. Mr. Cragg adds that a request was received after the initial budget process in February 2021 from the City of Windsor's Human Resources Department to provide training to commercial vehicle operators. Mr. Cragg indicates that Transit Windsor operates the largest commercial fleet of any

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department in the city and the staff are equipped to provide licence upgrades and a rigorous level of training. Mr. Cragg adds that the larger City organization has requested that Transit Windsor provide backup for them as additional refresher training is required for their drivers and this adds another layer of the justification for this position.

Councillor McKenzie inquires whether this would offset some of the costs to Transit Windsor if this is a shared service throughout the Corporation. Mr. Cragg indicates that those discussions have not taken place.

Councillor McKenzie inquires whether consideration was given to making this position a union position. Mr. Cragg indicates that the training positions outlined in their Collective Agreement are non-union supervisory positions.

Councillor Francis refers to the previous question asked regarding offsetting costs to Transit, and he adds that this is a position to be analyzed in the City's budget so it will be fully paid for by the taxpayer and the Corporation. Councillor Francis requests that Administration comment on the request by Human Resources and questions if there are any other options. Councillor Francis indicates that this was funded through a one-time funding through Budget Stabilization Reserves for 2021, but the request is to annualize this on an on-going basis and expresses concern as it is five months into the year and these discussions were not held during budget deliberations. Councillor Francis inquires whether Human Resources is looking at other options related to training outside of the Corporation. Mr. Cragg indicates that he is not aware of the level of research undertaken by Human Resources. Mr. Cragg adds that from a transit perspective, an in-house solution is being offered and Transit Windsor will reach out to provide that service to their city partners.

Moved by: Councillor McKenzie

Seconded by: Councillor Francis

Decision Number: **ETPS 829**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors and City Council **APPROVE** Transit Administration's request to permanently fund the new Operations Supervisor position, dedicated to operator training, which was approved as a one-time funding position through the 2021 Operating Budget (B5/2021); and,

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors and City Council **APPROVE** the permanent funding to be annualized through the yearly Operating Budget as a pre-commitment to the 2022 Operating Budget; and,

THAT other options related to training **BE PROVIDED** by administration to City Council including considering in-house options as well as other options when this report proceeds to Council.

Carried.

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Report Number: S 49/2021

Clerk's File: MTT2021

### 10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

### 11. QUESTION PERIOD

None registered.

### 12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 4:41 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held June 23, 2021.

Carried.

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Ward 4 – Councillor Holt  
(Chairperson)

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Supervisor of Council Services