



## CITY OF WINDSOR MINUTES 01/20/2021

### Environment, Transportation & Public Safety Standing Committee Meeting

Date: Wednesday, January 20, 2021

Time: 4:30 o'clock p.m.

#### **Members Present:**

##### **Councillors**

Ward 1 - Councillor Francis

Ward 2 - Councillor Costante

Ward 4 - Councillor Holt (Chairperson)

Ward 8 - Councillor Kaschak

Ward 9 - Councillor McKenzie

Clerk's Note: Members participated via video conference, in accordance with Procedure By-law 98-2011 as amended, which allows for electronic participation during a declared emergency.

#### **ALSO PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:**

Mark Winterton, City Engineer

Dwayne Dawson, Executive Director of Operations / Deputy City Engineer

Tyson Cragg, Executive Director of Transit Windsor

Shawna Boakes, Senior Manager of Traffic Operations & Parking

Sandra Gebauer, Council Assistant

Anna Ciacelli, Supervisor of Council Services

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### 1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:31 o'clock p.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

### 3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

#### 3.1. Adoption of the Environment, Transportation & Public Safety Standing Committee minutes of its meeting held December 16, 2020

Moved by: Councillor Francis  
Seconded by: Councillor McKenzie

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (excluding Transit Matter items) held December 16, 2020 **BE ADOPTED** as presented.  
Carried.

Moved by: Councillor Kaschak  
Seconded by: Councillor McKenzie

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting (Transit Matter items only) held December 16, 2020 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 382/2020

### 4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

### 5. COMMUNICATIONS

None presented.

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## 6. PRESENTATIONS AND DELEGATIONS

None presented.

## 7. COMMITTEE MATTERS

### 7.1. Minutes of the Transit Windsor Advisory Committee of its meeting held October 27, 2020

Moved by: Councillor McKenzie  
Seconded by: Councillor Francis

Decision Number: **ETPS 804**

THAT the minutes of the Transit Windsor Advisory Committee of its meeting held October 27, 2020 **BE RECEIVED.**

Carried.

Report Number: SCM 380/2020

Clerk's File: MB2020

### 7.2. Essex-Windsor Solid Waste Authority Regular Board Meeting Minutes - November 3, 2020

Moved by: Councillor Francis  
Seconded by: Councillor Costante

Decision Number: **ETPS 805**

THAT the minutes of the Essex-Windsor Solid Waste Authority (EWSWA) of its meeting held November 3, 2020 **BE RECEIVED.**

Carried.

Report Number: SCM 346/2020

Clerk's File: MB2020

### 7.3. Minutes of the Windsor Essex County Environment Committee of its meeting held November 17, 2020

Moved by: Councillor Kaschak  
Seconded by: Councillor Costante

Decision Number: **ETPS 806**

THAT the minutes of the Windsor Essex County Environment Committee (WECEC) of its meeting held November 17, 2020 **BE RECEIVED.**

Carried.

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Report Number: SCM 365/2020

Clerk's File: MB2020

### 8. ADMINISTRATIVE ITEMS

#### 8.1. Street Light Pole Replacement and LED Upgrades in Southwood Lakes - Ward: 1

Councillor McKenzie inquires whether a policy should be developed regarding street light pole replacement and if this is first time that the replacement of decorative lights has been discussed. Mark Winterton, City Engineer appears via video conference before the Environment, Transportation and Public Safety Standing Committee Meeting regarding the administrative report entitled "Street Light Pole Replacement and LED Upgrades in Southwood Lakes – Ward 1" and indicates that there is an extensive replacement program for the regular poles; however, ornamental streets lights are not included as they are a specialized piece of equipment. Mr. Winterton adds that the only policy that exists currently is related to standard streetlights. Mr. Winterton indicates that the Southwood Lakes subdivision was built in the late 1980s, early 1990s. Mr. Winterton adds that there is a need to replace the aging infrastructure and that a decision is required related to applying the existing policy of standard poles or to provide options as indicated in the administrative report. Dwayne Dawson, Executive Director of Operations, appears via video conference before the Environment, Transportation and Public Safety Standing Committee Meeting regarding the administrative report entitled "Street Light Pole Replacement and LED Upgrades in Southwood Lakes – Ward 1" and indicates that they have not done a bulk replacement program for these poles in the past. Mr. Dawson adds that the poles have been replaced as they fail and as a mass grouping has been identified, administration wanted to capitalize on that and in doing so discovered the absence of a policy for decorative lights.

Councillor McKenzie inquires as to why the funds from the Sidewalk Replacement Program have been identified as a suitable funding source for this project. Mr. Dawson indicates that there were additional funds freed up as a result of the grant funding that was recently received and the funds were reallocated to this project as well as other projects.

Councillor McKenzie inquires about a timeline to develop a full policy. Shawna Boakes, Senior Manager of Traffic Operations and Parking Services, appears via video conference before the Environment, Transportation and Public Safety Standing Committee Meeting regarding the administrative report entitled "Street Light Pole Replacement and LED Upgrades in Southwood Lakes – Ward 1" and indicates that a draft could be provided in approximately four months. Mr. Winterton indicates that there are failing poles in Southwood Lakes and a City-wide policy is required although there is an urgent need to address this issue. Ms. Boakes adds that there are a number of poles that require significant repair.

Councillor McKenzie expresses concern with funding decorative poles instead of standard ones. Mr. Winterton indicates that decorative poles in many subdivisions are part of the character of the neighbourhood, and that the ornamental poles are spaced much closer together and if standard

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lighting was used there would be a much higher level of light that would cause complaints. Mr. Winterton adds that if a house was purchased in a neighbourhood with a certain level of service, i.e. ornamental lights, administration thought it was a reasonable expectation to maintain that level of service.

Councillor Kaschak inquires about the developer wanting decorative poles and whether the city is required to assume that or does the developer provide the funding to pay for it in the future, or is a local improvement policy utilized. Ms. Boakes indicates that, in consultation with the Planning and Legal Departments, there is no specific wording in the development agreement that states that the City will maintain exactly what was put in the subdivision. Ms. Boakes adds that the developers are required to provide ten percent of the development; so if the development has ten poles, they are required to purchase an extra pole. Ms. Boakes indicates, as it relates to the local improvement process, requests have gone through where the residents of a neighbourhood upgraded their standard lighting to decorative.

Councillor Francis comments related to a local improvement, it is generally an upgrade in standard; however, this would be a downgrade in standard for this neighbourhood. Councillor Francis adds that in the Southwood Lakes subdivision, there are themes and this one element distinguishes it from other neighbourhoods. The residents in Southwood Lakes have become accustomed to a certain standard, and they should not be penalized for specifics not being identified in the agreement. In looking at this neighbourhood, there are high assessment values and probably some of the highest tax rates in the city.

Councillor Costante asks Administration to comment on a light replacement standard. Mr. Winterton indicates that the City does not have a replacement policy for ornamental poles and adds that there is a streetlight replacement policy.

Councillor Costante inquires about the risk involved in waiting until a citywide policy is implemented before this project is undertaken. Mr. Winterton indicates that there is a high level of risk associated with a delay as some of the poles may fall prior to a policy being developed. Ms. Boakes indicates that approximately ten percent of the poles have significant damage.

Moved by: Councillor McKenzie  
Seconded by: Councillor Kaschak

THAT Option 1 – Standard Poles and Fixtures detailed in the report of the Manager of Traffic Operations dated October 5, 2020 entitled “Street Light Pole Replacement and LED Upgrades in Southwood Lakes – Ward: 1” **BE APPROVED.**

Report Number: S 136/2020  
Clerk’s File: SW2021

Councillor McKenzie withdraws his motion.

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Moved by: Councillor Costante

Seconded by: Councillor Kaschak

Decision Number: **ETPS 807**

THAT the following recommendations as outlined in the report of the Manager, Traffic Operations dated January 20, 2021 entitled "Street Light Pole Replacement and LED upgrades in Southwood Lakes" **BE APPROVED**:

THAT City Council **APPROVE** funding of \$105,000 for an initial Citywide pole inspection program from the Sidewalk Rehabilitation Program (OPS-004-07) be redirected and pre-committed for immediate use in 2021 to the Streetlight Pole Replacement Program (OPS-001-21); and,

THAT City Council **DIRECT** administration to develop a policy that will address where decorative lights are to be used, what the ongoing requirements of the City will be, and what the ongoing requirements of the developers, land owners and BIAs should be and bring that policy back to Council for approval; and further,

THAT the following recommendations as outlined in the report of the Manager, Traffic Operations dated January 20, 2021 entitled "Street Light Pole Replacement and LED upgrades in Southwood Lakes" **BE DEFERRED** to a future meeting of the Environment, Transportation and Public Safety Services Standing Committee to allow for a City Wide Decorative Street Light Policy to be developed:

THAT City Council **APPROVE** the expenditure of \$1,006,500.00 (excluding HST) for the replacement of 145 street light poles with new LED fixtures in Southwood Lakes as per Option 3 of this report; and,

THAT City Council **APPROVE** funding of \$187,304 from 2022 and \$292,304 annually from 2023 through 2025 for the Southwood Lakes pole replacements from the Sidewalk Rehabilitation Program (OPS-004-07) be redirected and pre-committed, for immediate use in 2021 to the Streetlight Pole Replacement Program (OPS-001-21).

Carried.

Councillor Francis voting nay.

Report Number: S 136/2020

Clerk's File: SW2021

## 9. TRANSIT BOARD ITEMS

### 9.1. Transit Windsor 2021 OPERATING BUDGET - City Wide

Councillor Kaschak inquires about redirecting and route performance as outlined in the administrative report. Tyson Cragg, Executive Director of Transit Windsor, appears via video

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conference before the Environment, Transportation and Public Safety Standing Committee Meeting, regarding the administrative report entitled "Transit Windsor 2021 Operating Budget" and indicates that there are established service standards in the transit industry for route performance, and if a route does not meet certain standards, a service review process is undertaken annually where the routes are examined. Mr. Cragg adds that during the current COVID-19 pandemic reduced ridership environment, transit is not considering making any significant changes to the service at this time.

Moved by: Councillor McKenzie  
Seconded by: Councillor Kaschak

Decision Number: **ETPS 808**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors **RECOMMEND** Transit Windsor's 2021 Operating Budget reflective of a Property Tax Levy Contribution of \$15,856,086 which is \$736,743 (or 4.88%) greater than the 2020 Property Tax Levy contribution; and,

THAT Transit Windsor's 2021 Operating Budget **BE REFERRED** to City Council for consideration as part of the City's 2021 Operating Budget deliberations.  
Carried.

Report Number: S 190/2020  
Clerk's File: AF2021

## 10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

## 11. QUESTION PERIOD

None registered.

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### 12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 5:42 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held February 17, 2021.

Carried.

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Ward 4 – Councillor Holt  
(Chairperson)

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Supervisor of Council Services