



CITY OF WINDSOR MINUTES 02/23/2022

Environment, Transportation & Public Safety Standing Committee Meeting

Date: Wednesday, February 23, 2022

Time: 4:30 o'clock p.m.

Members Present:

Councillors

Ward 1 - Councillor Francis

Ward 2 - Councillor Costante

Ward 4 - Councillor Holt (Chairperson)

Ward 8 - Councillor Kaschak

Ward 9 - Councillor McKenzie

Clerk's Note: Members participated via video conference, in accordance with Procedure By-law 98-2011 as amended, which allows for electronic participation during a declared emergency.

ALSO PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:

Chris Nepszy, Commissioner of Infrastructure Services

John Revell, Chief Building Official

Shawna Boakes, Executive Director of Operations / Deputy City Engineer

Tyson Cragg, Executive Director of Transit Windsor

Colleen Middaugh, Manager of Corporate Projects

Jeff Hagan, Transportation Planning Senior Engineer

Sandra Gebauer, Council Assistant

Anna Ciacelli, Deputy City Clerk / Supervisor of Council Services

Minutes

Environment, Transportation & Public Safety Standing Committee Wednesday, February 23, 2022

Page 2 of 8

1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:39 o'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

3.1. Adoption of the Environment, Transportation & Public Safety Standing Committee minutes of its meeting held January 26, 2022

Moved by: Councillor Francis
Seconded by: Councillor McKenzie

THAT the minutes of the Environment, Transportation & Public Safety Standing Committee meeting held January 26, 2022 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 33/2022

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

None presented.

6. PRESENTATIONS AND DELEGATIONS

See Item 8.1.

Minutes

Environment, Transportation & Public Safety Standing Committee
Wednesday, February 23, 2022

Page 3 of 8

7. COMMITTEE MATTERS

7.1. Essex-Windsor Solid Waste Authority - Regular Board Meeting Minutes, November 2, 2021

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

Decision Number: **ETPS 880**

THAT the minutes of the Essex-Windsor Solid Waste Authority of its Regular Board Meeting held November 2, 2021 **BE RECEIVED**.
Carried.

Report Number: SCM 17/2022
Clerk's File: MB2021

7.2. Minutes of the Windsor Bicycling Committee of its meeting held December 2, 2021

Moved by: Councillor Kaschak
Seconded by: Councillor Costante

Decision Number: **ETPS 881**

THAT the minutes of the Windsor Bicycling Committee of its meeting held December 2, 2021 **BE RECEIVED**.
Carried.

Report Number: SCM 38/2022
Clerk's File: MB2021

8. ADMINISTRATIVE ITEMS

8.1. Kildare Road (Ottawa to Tecumseh) Traffic Calming & Bikeway - Ward 4

Councillor Francis inquires about the consultation process and the lack of attendance, and the public not knowing about the process and whether this information can be disseminated to the public prior to this item going to Council. Jeff Hagan, Transportation Planning Senior Engineer, appears via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report entitled "Kildare Road (Ottawa to Tecumseh) Traffic Calming & Bikeway - Ward 4" and indicates that notifications were delivered to all of the residents in the study area and a well signed petition in the area, with the threshold being met. Mr. Hagan provides a detail of the process. Councillor Holt indicates that this issue has been an ongoing project and has been very well received.

Minutes

Environment, Transportation & Public Safety Standing Committee Wednesday, February 23, 2022

Page 4 of 8

Councillor Kaschak inquires whether Kildare is a truck route or bus route. Mr. Hagan indicates that it is not a truck route, but it does hold a fair bit of truck traffic.

Councillor Kaschak inquires whether the speed limit fluctuation may confuse the public. Mr. Hagan explains the speed and traffic volume details of the area and that it is a City initiated bike way project.

Councillor McKenzie indicates that the Bicycling Committee also has reviewed and supported this project and inquires about section 1, between Seneca and Ottawa, and whether there is on-street parking in that section. Councillor Holt indicates that there is no on-street parking in that section.

Councillor McKenzie inquires about the specific area between Shepherd to Ottawa, and whether separated bike lanes being continuous in that area. Mr. Hagan indicates that the width of the roadway was considered; in the northern section, it is more narrow and would not have been much road left if separated bike lanes were considered.

Cheryl Roy, Area Resident

Cheryl Roy, area resident, appears via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report entitled "Kildare Road (Ottawa to Tecumseh) Traffic Calming & Bikeway - Ward 4" and expresses concern with the plan and inquires about the year that the plan was developed as well as whether the plan has been updated as the hospital is moving and does not think that the traffic measures are required right now.

Mary Lou and Bob Taylor, Area Residents

Mary Lou and Bob Taylor, area residents, appear via video conference before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report entitled "Kildare Road (Ottawa to Tecumseh) Traffic Calming & Bikeway - Ward 4" and indicate that they support the plan for the traffic calming which began in 2015 with a petition and are pleased with the plans for traffic calming and bike lanes and this is a step forward for the neighbourhood.

Moved by: Councillor Kaschak

Seconded by: Councillor McKenzie

Decision Number: **ETPS 882**

1. THAT implementation of the proposed traffic calming plan for Kildare Road between Ottawa Street and Tecumseh Road East **BE APPROVED**; and,
2. THAT Administration **BE DIRECTED** to bring forward, at the appropriate time, a report to the Chief Administrative Officer for approval, pursuant to Delegation of Authority By-law 208-2002, of the amendments to Traffic By-law 9148 that will be necessary to implement the traffic calming plan; and further,

Minutes

Environment, Transportation & Public Safety Standing Committee Wednesday, February 23, 2022

Page 5 of 8

3. THAT the annual operating cost requirements **BE REFERRED** to the 2023 budget.
Carried.

Report Number: S 9/2022
Clerk's File: ST2022

9. TRANSIT BOARD ITEMS

9.1. West End Transit Terminal - Completion Report (Ward 2)

Councillor McKenzie inquires about the e-mail received by several members of Council related to the bus shelter concerns at the West End Terminal site. Tyson Cragg, Executive Director of Transit Windsor, appears via video conference before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "West End Transit Terminal – Completion Report (Ward 2)" and indicates that he was not aware of the concern and will review the request and determine whether some solution can be reached.

Moved by: Councillor Kaschak
Seconded by: Councillor Costante

Decision Number: **ETPS 883**

- I. THAT the report on the completion of the West End Transit Terminal project **BE RECEIVED** for information; and,
- II. THAT City Council **APPROVE** the creation of a new Reserve Account titled Transit Terminal Maintenance; and,
- III. THAT City Council **APPROVE** a transfer of \$40,000 from the TW (Transit Windsor) – West End Terminal project, 7171037, to a new project, for construction/renovation of a washroom for Transit Windsor employees at the Transit Windsor West End Terminal located at the Hotel-Dieu Grace Healthcare (Tayfour Campus) and at the completion of the works, any surplus funds be transferred to a new Transit Terminal Maintenance Reserve Account; and,
- IV. THAT City Council **APPROVE** the transfer of the remaining project surplus as outlined in the financial matters section, from the TW (Transit Windsor) – West End Terminal project, 7171037, to a new overall reserve account called Transit Terminal Maintenance Reserve Account, and that financial activity be reported to City Council annually as part of the year-end variance report; and,
- V. THAT Administration **BE AUTHORIZED** to amend the existing lease/sub-lease agreement with Hotel-Dieu Grace Healthcare (Tayfour Campus), to include the new interior washroom for Transit Windsor employees, and to engage in any resulting contract negotiations; and further,

Minutes

Environment, Transportation & Public Safety Standing Committee Wednesday, February 23, 2022

Page 6 of 8

VI. THAT the CAO and City Clerk **BE AUTHORIZED** to sign the resulting amended lease/sublease agreement subject to approval as to form and legal content by the Commissioner of Legal & Legislative Services, technical content by the Commissioner of Infrastructure Services, and to financial content by the Chief Financial Officer/City Treasurer.

Carried.

Report Number: S 8/2022

Clerk's File: MT/13708

9.2. Transit Windsor Master Plan 2021 Update - Year 1 - City Wide

Councillor McKenzie inquires about the achievements listed and requests some clarification on whether there is any further update, specifically related to the social media timeline and implementation. Mr. Cragg indicates that they anticipate the launch of the social media portion of the plan to be in 2022. Mr. Cragg adds that the project is in the final approvals stage with administration and completing the back end set up. Mr. Cragg indicates that it is a priority for them and anticipates it will be introduced in May or June of 2022, if not sooner.

Councillor McKenzie inquires about the feasibility garage study and whether there is a status update coming soon. Mr. Cragg indicates that this project is part of an overarching implementation plan, which will occur in phases depending on priorities related to costs. Council should see the plan later in the year.

Councillor McKenzie inquires about the success of the 518X implementation and ridership numbers. Mr. Cragg indicates that ridership has dipped during the latest round of pandemic restrictions. Mr. Cragg adds that since January 31 ridership was back up to 1500-1800 riders a week.

Councillor McKenzie inquires about the 1C route realignment and the abandoned red segment and whether there was any feedback from the community. Mr. Cragg indicates that they have not received any negative feedback as it was an overlap with the Ottawa 4, and the feedback has been positive so far.

Councillor McKenzie inquires about the timetable to use the ICIP funding to leverage Federal money prior to 2027. Mr. Cragg indicates that there certainly is a risk although they understand the importance to fully leverage all the funding.

Councillor Kaschak indicates that related to the IC changes the feedback to him has been very positive and the residents are happy with the changes.

Councillor Holt inquires about capacity restrictions and timelines as to when regular service can resume. Mr. Cragg indicates there has been some positive signals related to capacity restrictions with the local Health Unit guidance and he anticipates that Transit is very close to returning to full capacity.

Minutes

Environment, Transportation & Public Safety Standing Committee Wednesday, February 23, 2022

Page 7 of 8

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

Decision Number: **ETPS 884**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors and City Council **RECEIVE FOR INFORMATION** Transit Windsor's annual Transit Master Plan update for 2021.

Carried.

Report Number: S 10/2022
Clerk's File: MT/13708

9.3. Transit Windsor 2021 Service Performance Update - City Wide

Councillor McKenzie inquires as to what would be involved in returning to full services. Mr. Cragg indicates that there are concerns related to operators/maintenance staff, and that Transit is currently at 80% of regular service. Mr. Cragg adds that recruitment and staffing has been an issue and it is an issue that other municipalities are having in the region also.

Councillor Kaschak indicates that he appreciates the information related to statistics and inquires how the Safe Start funding will be used. Mr. Cragg indicates that the Safe Start funding that the City has received related to transit will be used to cover losses to the end of 2021.

Councillor McKenzie inquires about the fleet replacement process and whether supply chain challenges may impact this process. Mr. Cragg indicates that they are still on schedule for the 2022 arrival of the busses, and he has not had any updates recently. Mr. Cragg adds that he would not be surprised if there were delays as many transit agencies have been taking advantage of the available funding.

Councillor Francis inquires as to the ridership figures and what the plan is moving forward to get back to pre-Covid levels. Mr. Cragg indicates that the expectation pre-omicron was to be back at those levels by mid-2022; now this has been pushed back. When the University/College/High school in-person learning resumes at regular levels, the ridership will be back and should be back to 75-80% by the end of the year.

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

Decision Number: **ETPS 885**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors and City Council **RECEIVE FOR INFORMATION** the 2021 service performance update report for Transit Windsor.

Carried.

Report Number: S 12/2022
Clerk's File: MT/13708

Minutes

Environment, Transportation & Public Safety Standing Committee
Wednesday, February 23, 2022

Page 8 of 8

10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

11. QUESTION PERIOD

Councillor McKenzie inquires about the status of the pilot program for the University Ave. separated bike lane program. Mr. Hagan indicates that they do not have an exact date, but it will not begin before the start of the cycling season due to unanticipated delays.

12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 5:28 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held March 30, 2022.

Ward 4 – Councillor Holt
(Chairperson)

Deputy City Clerk /
Supervisor of Council Services