



CITY OF WINDSOR MINUTES 02/19/2020

Environment, Transportation & Public Safety Standing Committee Meeting

Date: Wednesday, February 19, 2020

Time: 4:30 o'clock p.m.

Members Present:

Councillors

Ward 1 - Councillor Francis

Ward 2 - Councillor Costante

Ward 4 - Councillor Holt

Ward 8 - Councillor Kaschak

Ward 9 - Councillor McKenzie

Also present are the following from Administration:

Onorio Colucci, Chief Administrative Officer

Mark Winterton, City Engineer

Dwayne Dawson, Executive Director of Operations and Deputy City Engineer

Shawna Boakes, Senior Manager of Traffic Operations, Parking, and Transportation Planning

Anna Marie Albidone, Manager of Environmental Services

Heidi Baillargeon, Manager of Parks Development

Steve Habrun, Manager of Operations

Adam Pillon, Manager of Right-of-Way

Craig Robertson, Supervisor of Licensing

Anna Ciacelli, Supervisor of Council Services

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1. CALL TO ORDER

The Chairperson calls the meeting of the Environment, Transportation & Public Safety Standing Committee to order at 4:31 o'clock p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES OF THE ETPS STANDING COMMITTEE

3.1. Adoption of the Environment, Transportation & Public Safety Standing Committee minutes of its meeting held January 22, 2020

Moved by: Councillor McKenzie
Seconded by: Councillor Costante

THAT the Minutes of the Environment, Transportation & Public Safety Standing Committee meeting held January 22, 2020 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 37/2020

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

7.2. Report No. 154 of the Windsor Licensing Commission - Regulation of Licensed City of Windsor Pet Shops

Moved by: Councillor Francis
Seconded by: Councillor McKenzie

THAT Report No. 154 of the Windsor Licensing Commission – Regulation of Licensed City of Windsor Pet Shops **BE DEFERRED** to the March 25, 2020 meeting of the Environment, Transportation and Public Safety Standing Committee to allow for a delegate to be present.
Carried.

Report Number: SCM 27/2020
Clerk's File: MB2020

5. COMMUNICATIONS

None presented.

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6. PRESENTATIONS AND DELEGATIONS

See Items 6.2, 6.1, and 8.4.

7. COMMITTEE MATTERS

7.1. Minutes of the Windsor Licensing Commission of its meeting held January 22, 2020

Moved by: Councillor Costante
Seconded by: Councillor Kaschak

Decision Number: **ETPS 739**

THAT the minutes of the Windsor Licensing Commission of its meeting held January 22, 2020 **BE RECEIVED**.

Carried.

Report Number: SCM 36/2020
Clerk's File: MB2020

7.3. Windsor Bicycling Committee 2019 Annual Report

Moved by: Councillor McKenzie
Seconded by: Councillor Francis

Decision Number: **ETPS 740**

THAT the Windsor Bicycling Committee 2019 Annual Report **BE APPROVED** as presented.

Carried.

Report Number: SCM 29/2020
Clerk's File: MB2019

8. ADMINISTRATIVE ITEMS

6.2. Acceleration of Climate Change Actions in response to the Climate Change Emergency Declaration - City Wide

Karina Richters, Supervisor Environmental Sustainability & Climate Change; and Kyle Bassett, Community Energy Plan Administrator

Karina Richters, Supervisor Environmental Sustainability & Climate Change; and Kyle Bassett, Community Energy Plan Administrator appear before the Environment, Transportation and Public

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Safety Standing Committee regarding the administrative report, “Acceleration of Climate Change Actions in response to the Climate Change Emergency Declaration – City Wide” and provide details related to:

- Global temperature trends
- Municipalities and Climate Change-Adaption—impacts of climate change are felt locally, vulnerability and risks are unique.
- A review of climate events including floods, tornadoes and losses.
- City response costs since 2016--\$2,678,795.
- Municipalities and Climate Change-Mitigation—60-80% of Greenhouse Gas emissions occur within cities, Cities have direct or in-direct control of most of these emissions.
- Emissions are rising-2018—7% increase over 2014 baseline.
- Solving the climate crisis-Goal-Maintain Global Temperature increase to 1.5 degree Celsius above pre-industrial average to prevent catastrophic effects of climate change. Method-Mitigate climate change by reducing and then eliminating greenhouse gas emissions to the atmosphere in phases. Phase 1—Community Energy Plan (Target 5T/Capita). Phase 2—IPCC Carbon Budgeting (Target 3.2T/Capita by 2030). Phase 3—Carbon Neutral-proposed Federal Target (Target 0T/Capita by 2050).
- Priority actions—Home Retrofit Program (in partnership), District Energy System Expansion (in partnership), Organics Management, Active Transportation Master Plan, Transit Windsor Service Delivery Review, Electric Vehicle Charging Infrastructure and Action to reduce future growth in emissions.
- Gap analysis,-Windsor’s emission reduction pathway.
- Climate Change Adaptation Plans and Related Plans—notable accomplishments.
- Climate Change Mitigation Plans—notable accomplishments.

Derek Coronado, Coordinator, Citizens Environment Alliance of Southwestern Ontario

Derek Coronado, Coordinator, Citizens Environment Alliance of Southwestern Ontario appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report, “Acceleration of Climate Change Actions in response to the Climate Change Emergency Declaration – City Wide” in support of the administrative report and recommendations and concludes by suggesting that Council engage an aggressive plan with mitigation and adaption and to move forward with these plans very soon.

Adrian Halpert and Ali Tejani, Windsor Law Cities and Climate Action Forum

Adrian Halpert and Ali Tejani, Windsor Law Cities and Climate Action Forum appear before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report, “Acceleration of Climate Change Actions in response to the Climate Change Emergency Declaration – City Wide” and provide a brief overview of their group and conclude by indicating that the proposed actions are wins for the Community, that the deep energy retrofit should be a priority, the community is very interested in climate action and it is a good time to engage residents and integrate climate issues into day to day decisions and the City should be taking advantage of existing grants.

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Councillor Kaschak commends administration for a thorough report.

Councillor McKenzie inquires whether other municipalities are utilizing the green bonds. Ms. Richters indicates that the City of Ottawa utilize it for their LRT system.

Councillor McKenzie inquires about the district energy proposal and the capacity to reach targets. Ms. Richters indicates the next stage will be a City Wide assessment to determine feasibility.

Councillor McKenzie inquires about Bio-solids in partnership with the Solid Waste Authority. Mark Winterton, City Engineer appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report, "Acceleration of Climate Change Actions in response to the Climate Change Emergency Declaration – City Wide" and indicates discussions are ongoing with the EWSWA regarding amending the current agreement regarding organics as it will be a mandatory collection in the future Province Wide.

Councillor McKenzie inquires about the cost of the Municipality of doing nothing and the return on investment. Ms. Richters indicates that energy conservation will cost the City and the Community and if we don't mitigate now, the impact will be even more severe as every dollar invested will save the City utilizing mitigation and adaptation together. Ms. Karina indicates that the flood impacts have been felt in Windsor as per the information received on some surveys and the costs to the community are high and adds that the costs go beyond economic costs and include social costs, mental health costs and others.

Councillor McKenzie inquires about funding. Ms. Richters provides details related to funding and administration hopes to leverage grants to move forward with priority actions.

Councillor McKenzie requests clarification on recommendation 8 related to Delegation of Authority. Ms. Richters indicates some actions can proceed through DOA although some require Council resolutions.

Councillor Costante requests clarification related to Green bonds. Mr. Colucci provides details related to the Green bonds and their favourable interest rates.

Administration provides information related to planning and climate change looking forward to future growth and planning. She adds that the current Official Plan does not include a great deal related to climate change and zoning by-laws are being considered to guide development. Ms. Richters indicates they want to integration climate change and adaptation to make the process better. The future growth of neighbourhoods will be considered to take a more holistic approach and not hamper innovation.

Councillor Francis inquires about an existing template. Ms. Richters indicates they are using best practices that we can learn from and adds that all areas are unique and a local lens must be applied to adaptation and mitigation.

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Councillor Francis inquires about the feasibility of the master plan. Mr. Colucci indicates this plan is very ambitious and aspirational with limited resources. Everyone realizes the importance of the plan but it will be costly and will be long term and dependent upon partnerships.

Councillor Francis inquires about a regional perspective to create consistency. Ms. Richters indicates that the County of Essex are utilizing the same consultant and things are being done regionally with rainfall testing curves and ERCA with storm water guidelines, the Regional approach has already started. Ms. Richters adds that provincially everyone is trying to work together and incorporate their respective differences. Ms. Richters indicates that all municipalities will be working together as no one can do this alone, making connections is important which starts conversation with American partners as well. Ms. Richters indicates that ERCA is taking the lead towards a regional approach and using Windsor as a kick start.

Councillor Francis inquires as to a corporate review. Administration indicates that this has been complete and details will be included when the report moves forward.

Moved by: Councillor McKenzie
Seconded by: Councillor Kaschak

Decision Number: **ETPS 738**

1. THAT City Council **RECEIVE** the Acceleration of Climate Change Actions in response to the Climate Change Emergency Declaration; and,
2. THAT City Council **REQUEST** Administration to begin considering Climate Change risks (mitigation and adaptation) under the Risk Section of City Council reports; and,
3. THAT Administration **REPORT BACK** before the end of 2020 on 1) the feasibility of the City of Windsor reporting on a carbon budget, 2) further expanding asset management tools to consider climate change, and 3) inclusion of climate change considerations into the development of the 2021 corporate budget documents; and,
4. THAT City Council **APPROVE** the creation of a Climate Change Reserve Fund; and,
5. THAT City Council **APPROVE** the transfer of \$150,000 from the Budget Stabilization Reserve Fund into the Climate Change Reserve Fund; and
6. THAT City Council **APPROVE** the use of funding from the Climate Change Reserve Fund, for climate change initiatives broadly described in this report, through CAO Delegation of Authority (DOA) reports, subject to technical content being satisfactory to the City Engineer and financial content being satisfactory to the City Treasurer, and that these approvals **BE REPORTED** to Council as part of the regular semi annual DOA reporting; and,

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7. THAT, as part of the 2021 Budget Process, Administration **BRING FORWARD** a request for the additional operating budget funding required to undertake the measures noted in this report and as detailed in the Financial Matters section; and,
 8. THAT City Council **APPROVE** Administration to submit applications for grant funding (“the Grant”) in support of climate change initiatives, along with the following recommendations:
 - a. That the Chief Administrative Officer **BE AUTHORIZED** to execute any agreements, declarations or approvals required to submit the application to the Grant;
 - b. That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action and sign any such documentation as may be required to effect the recommendations and funding for the Grant, subject to all documentation being satisfactory in legal form to the City Solicitor, in technical content to the City Engineer, and in financial content to the City Treasurer;
 - c. That in the event the City receives written confirmation of the Grant funding being awarded to the City, implementation of the Project does not result in a need for additional City funding not already approved by City Council and where the Grant provider confirms that expenditures as of that date are eligible, then City Council **APPROVES** the following recommendations:
 - i. The Chief Administrative Officer **BE AUTHORIZED** to delegate signing of all claims and applicable schedules and other such documents required as part of the request for payment to the Supervisor, Environmental Sustainability & Climate Change or designate, subject to financial content approval from the area’s Financial Planning Administrator or their manager; and,
 - ii. The Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign agreements or contracts with successful vendors / proponent / bidders satisfactory in technical content for all projects to the City Engineer, in financial content to the City Treasurer, and in legal form to the City Solicitor; and,
 - iii. The Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders or RFPs as may be required to effect the recommendations noted above, subject to all specification being satisfactory in technical content to the City Engineer, in legal content to the City Solicitor and in financial content to the City Treasurer.
 9. THAT Administration **REPORT BACK** to Council on climate change mitigation and adaptation initiative partnerships with municipalities within the region and community organizations; and further,
 10. THAT Administration **BE REQUESTED** to provide information to Council on the City of Windsor’s carbon footprint in any future reports on climate change.
- Carried.

Report Number: S 18/2020
Clerk’s File: EI/10822

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8.5. Climate Change Adaptation Plan, Degrees of Change- City Wide

Councillor Francis requests clarification related to the plan and public consultations. Ms. Richters indicates there were about 55 surveys completed. Ms. Richters adds that there was a task force that helped with this plan and presentations were provided to community groups. It may have been the time of year that the survey was complete related to low results.

Councillor Francis inquires about the initiatives and the impact of technological advances. Ms. Richters indicates that some initiatives will not require hiring of more staff. There may be some initiatives moving forward that will require additional support and that will be determined at that time.

Councillor Francis inquires about the enforceability of some of the initiatives. Ms. Richters indicates that they work with all departments related to the action items in reaching the impacts. Administration will be providing more education to try and change behaviour instead of enforcement.

Moved by: Councillor Francis

Seconded by: Councillor McKenzie

Decision Number: **ETPS 745**

I. THAT City Council **APPROVE** the Climate Change Adaptation Plan, Degrees of Change.
Carried.

Report Number: S 20/2020

Clerk's File: EI/10822

8.6. Tabling of the Draft Climate Change Adaptation, Degrees of Change - City Wide

Moved by: Councillor Francis

Seconded by: Councillor McKenzie

Decision Number: **ETPS 746 CR628/2019 ETPS 725**

THAT the DRAFT Climate Change Adaptation, *Degrees of Change* (Appendix A), **BE RECEIVED** for information.
Carried.

Report Number: S 212/2019

Clerk's File: EI/10822

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6.1. Windsor Deep Energy Efficiency Retrofit Program

Peter Garforth, Garforth International llc, Energy Productivity Solutions

Peter Garforth, Garforth International llc, Energy Productivity Solutions appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report, "Windsor Deep Energy Efficiency Retrofit Program" and provides details regarding the following:

- Windsor's energy plan: areas of actions and integrated solution.
- Increased end-use efficiency: existing homes strategy—retrofitting 80% of homes by 2041, create a local entity, public private partnership, quality control, standardized pricing, efficiency gain 30-50%, payment using Local Improvement Charge, focusing on simplicity and quality.
- Residential Deep Energy Efficiency Retrofit Goals—Contribution to Community Energy Plan Targets, By 2042 total of today's homes will: Use 35% less energy, create 60% less greenhouse gases, 20% more water efficient, Homeowner's utility savings will be more than retrofit cost, investors receive attractive returns, contractors gain volume and margins, business case meets all goals.
- 2018 Residential Baseline—Utility Cost by Home Type--\$185 million, Greenhouse Gas Emissions by home age—337,000 Tonnes, Location of all 60,000 Homes
- Residential Deep Energy Efficiency Retrofit—Priority Targets, prioritize by type (Detached-Highest), Prioritize by Age (Older to Newer), Prioritize by Ownership (Owner Occupier—Highest-above median income, Owner Occupier—Highest-below median income.
- Priority Retrofit Targets—49,000 Older homes
- Core Retrofit Package—Energy Comprehensive & Standardized
- Core Retrofit Package Option—Basement Flood Protection
- Residential Deep Energy Efficiency Retrofits Deliver—Structured for Volume
- Residential Deep Energy Efficiency Retrofit Stakeholder Benefits—Homeowners, Contractors, City-Community Groups
- Residential Deep Energy Efficiency Retrofit Contribution by 2041 and 2050, reduction in Greenhouse Gas Emissions by Home Type
- Residential Deep Energy Efficiency Retrofit Business Case Summary

Councillor Holt leaves the Chairperson role at 5:55 o'clock p.m. and Councillor Costante assumes the Chair.

Councillor Holt reassumes the Chairperson role at 6:00 o'clock p.m. and Councillor Costante returns to his seat at the Committee table.

Councillor McKenzie inquires about the net zero cost. Mr. Garforth indicates one will offset the other, operating cost savings for home and will balance out with the money that is put out.

Councillor McKenzie requests information related to the LIC funding format. Mr. Garforth indicates it is a good business model with a minimum inconvenience and allows the public the good of energy efficiency put on a private asset.

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Councillor Costante requests information related to the LIC. Mr. Garforth indicates that it is a convenient, low interest cost repayment mechanism. He adds that the cost, of the retrofit as the LIC will be owed as long as you own the property, then it goes with property.

Details related to finance are provided.

Councillor McKenzie inquires about partners. Mr. Garforth indicates lenders are an important component of this program,

Councillor Francis inquires about the feasibility of this type of program. Onorio Colucci—Chief Administrative Officer appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report “Windsor Deep Energy Efficiency Retrofit Program” and indicates it is a high risk, high reward endeavour and aspirational although it is right thing to do. Mr. Colucci adds that if the 80% can be achieved it would benefit local economic development although due diligence is still required. Councillor Francis commends administration for a very thorough report.

Councillor Costante inquires about achieving the 80% rate. Mr. Colucci indicates the biggest risk of the program is achieving the 80% penetration rate, which will be extremely difficult to achieve, decisions will be required related to seed money and the detailed information would then be forwarded to Council for a decision.

Moved by: Councillor McKenzie

Seconded by: Councillor Costante

Decision Number: **ETPS 737**

1. THAT the report of the Community Energy Plan Administrator dated January 3, 2020 entitled Windsor Residential Deep Energy Efficiency Retrofit Program **BE RECEIVED** for information.
2. THAT City Council **RECEIVE** the attached Final Report of the Project Working Team led by Garforth International LLC: City of Windsor Residential Deep Energy Efficiency Retrofit Program.
3. THAT Administration **REPORT BACK** with a detailed review of corporate risks, benefits, grant opportunities and other relevant program details for Council’s consideration prior to the development of Windsor’s Residential Deep Energy Efficiency Retrofit (R-DEER) Business Plan.

Carried.

Report Number: S 1/2020

Clerk’s File: EI/10822

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8.4. Melbourne Road - On-Street Parking Modification - Ward: 2

Tammy Redmond, resident of Ward 2

Tammy Redmond, resident of Ward 2 appears before the Environment, Transportation & Public Safety Standing Committee regarding the administrative report, "Melbourne Road – On-Street Parking Modification – Ward: 2" and concludes by suggesting that she would like the no parking sign moved over 2 spots as her family has several cars and have been utilizing the existing parking since 2008 without a problem.

Councillor Costante inquires about the neighbourhood and the cul-de-sac and any complaints. Administration indicates that the current request is the only issue that they are aware of for this area. Administration indicates there haven't been any safety related incidents in the recent past.

Moved by: Councillor Costante
Seconded by: Councillor Francis

Decision Number: **ETPS 744**

THAT the petition to modify parking signage on the 2800 block of Melbourne Road **BE APPROVED**; and,

THAT parking **BE PERMITTED** on Melbourne Road – Harrison Avenue to the easterly property line of 2825 Melbourne Road-South Side; and,

THAT the necessary changes **BE MADE** to the City of Windsor Parking By-law 9023.
Carried.

Report Number: S 19/2020

Clerk's File: ST2020

8.3. Essex Windsor Solid Waste Authority Plastic Bag Ban in Recycling

Councillor Francis inquires about the misconception of plastic bags permitted in recycling containers. Anne-Marie Albidone Manager, Environmental Services appears before the Environment, Transportation and Public Safety Standing Committee regarding the administrative report "Essex Windsor Solid Waste Authority Plastic Bag Ban in Recycling" and indicates that many people think that plastic bags are allowed in the recycling but they are not. Ms. Albidone adds that the Essex Windsor Solid Waste Authority performs spot audits and they have realized that there are many plastic bags in resident's recycling bins. Plastic Bags will not be permitted in recycling containers.

Ms. Albidone indicates that there will be an education campaign kick off when the collection calendar is received by residents. Ms. Albidone adds that the EWSWA will be doing media, print, radio, signs on collection trucks, and responding to questions related to the plastic bag ban. They will also be offering discounts on additional bins at all events. Ms. Albidone states that as of June

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1, 2020 they will be not collecting bins with plastic bags in them, then Administration will provide information to those residents that they need to get plastic bags out of their bins.

Councillor Kaschak inquires about any Municipality that currently accept plastic bags in recycle bins. Ms. Albidone is not aware of any municipalities that accept plastic bags in the recycling.

Moved by: Councillor Francis

Seconded by: Councillor Kaschak

Decision Number: **ETPS 743**

THAT the report from the City Engineer dated January 30th, 2020 regarding the Essex Windsor Solid Waste Authority Plastic Bag Ban in Recycling **BE RECEIVED** for information.

Carried.

Report Number: S 21/2020

Clerk's File: SW2020

8.1. Community Gardens on Municipal Property Policy Update - City Wide

An inquiry is made related to costs. Administration indicates that the Parks department is absorbing costs for the most part.

Councillor Costante inquires about the insurance. Administration indicate they receive many requests related to Community Gardens from Community Groups and the insurance is related to safety and liability in parks. There is a risk related to this that is, the reason that insurance is requested. Individuals as well as groups could apply for the insurance.

Moved by: Councillor Francis

Seconded by: Councillor Kaschak

Decision Number: **ETPS 741**

- I) THAT the update to the Community Gardens on Municipal Property Policy **BE APPROVED**; and,
- II) THAT the CAO **BE AUTHORIZED** to approve updates to Community Garden Template License Agreements and Community Garden Template License Renewal Agreements; and further,
- III) THAT the Delegation of Authority Bylaw (208-2008) **BE AMENDED** to reflect that such authority has been granted.

Carried.

Report Number: S 210/2019

Clerk's File: SR2020

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8.2. By-Laws 25 and 4921 Review

Moved by: Councillor Costante
Seconded by: Councillor Francis

Decision Number: **ETPS 742**

THAT City Council **ADOPT** recommended housekeeping updates to By-Laws 25-2010 and 4921, and that three readings of the respective By-law amendments be considered at a future meeting of City Council.

Carried.

Report Number: S 2/2020

Clerk's File: AB2020

9. TRANSIT BOARD ITEMS

9.1. Transit Windsor Ridership Statistics as at December 31, 2019 - City Wide

Moved by: Councillor Costante
Seconded by: Councillor Francis

Decision Number: **ETPS 747**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors **RECEIVE FOR INFORMATION** the year to date ridership information as of December 31, 2019.

Carried.

Report Number: S 10/2020

Clerk's File: MT/13708

9.2. Transit Windsor - Complimentary Charter Request - City Wide

Councillor Francis expresses concern related to the funding source of this request.

Moved by: Councillor Francis
Seconded by: Councillor Costante

Decision Number: **ETPS 748**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors **APPROVE** the request for complimentary charter service on April 26, 2020 for an Arbor Week Earth Day event; and,

THAT the Essex Region Conservation Authority (ERCA) **BE REQUESTED** to pay the cost of the charter (to an upset limit of \$1,500); and,

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THAT, if the Essex Region Conservation Authority (ERCA) does not agree to pay the cost of the charter, that City Council **AUTHORIZE** the cost of the charter **BE CHARGED** to the Budget Stabilization Reserve Fund (BSR).

Carried.

Councillor McKenzie voting nay.

Report Number: S 11/2020

Clerk's File: MT/13708

9.3. CQ30-2019 - Discounted Fares Offered to Transit Windsor Riders - City Wide

Moved by: Councillor McKenzie

Seconded by: Councillor Kaschak

Decision Number: **ETPS 749**

THAT the Environment, Transportation and Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors **RECEIVE FOR INFORMATION** the report in response to CQ30-2019 – Discounted Fares Offered to Transit Windsor Riders.

Carried.

Report Number: S 12/2020

Clerk's File: MT/13708

10. ADOPTION OF TRANSIT BOARD MINUTES

None presented.

11. QUESTION PERIOD

None presented.

12. ADJOURNMENT

There being no further business, the Environment, Transportation & Public Safety Standing Committee is adjourned at 6:57 o'clock p.m. The next meeting of the Environment, Transportation & Public Safety Standing Committee will be held March 25, 2020.

Carried.